



City of Valdez

212 Chenega Ave.
Valdez, AK 99686

Meeting Agenda

City Council

Tuesday, October 5, 2021

7:00 PM

Civic Center Conference Room

Regular Meeting

VALDEZ MUSEUM AND HISTORICAL ARCHIVE CORPORATION ANNUAL MEETING - 6:00 pm

Transcribed minutes are not taken for Work Sessions. Audio is available upon request.

CORPORATIONS

1. [Valdez Museum and Historical Archive Association Corporation Annual Meeting](#)

REGULAR AGENDA - 7:00 PM

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

IV. APPROVAL OF MINUTES

V. PUBLIC BUSINESS FROM THE FLOOR

VI. CONSENT AGENDA

1. [Proclamation: Domestic Violence Awareness Month](#)
2. [Acceptance of Resignation from Planning and Zoning Commission: Jess Gondek](#)
3. [Approval To Go Into Executive Session Re: Legal Strategy for Redistricting Process](#)

VII. ORDINANCES

1. [#21-10 - Amending Title 2, Chapter 2.60 of the Valdez Municipal Code, Titled Economic Diversification Commission. Second Reading. Adoption.](#)
2. [#21-11 - Amending Chapter 5.06 of the Valdez Municipal Code Titled Regulation of Marijuana](#)

VIII. RESOLUTIONS

1. [#21-38 - Supporting Adoption of the Alaska Redistricting Board Proposed House District 36 Boundaries as Depicted in the Draft Composite Redistricting Plan Version 1 and 2 Maps Published on September 9, 2021 \(Item Postponed from the City Council Special Meeting on September 21, 2021\)](#)

IX. REPORTS

1. [GFOA Distinguished Budget Presentation Award, 2021](#)
2. [Report: Temporary Land Use Permit #21-12 for Valdez Motor Sports Club for a 21-Acre Portion of USS 439 \(Pipe Yard\)](#)
3. [Monthly Treasury Report: August, 2021](#)

X. CITY MANAGER / CITY CLERK / CITY ATTORNEY / MAYOR REPORTS

1. City Manager Report
2. City Clerk Report
3. City Attorney Report
4. City Mayor Report

XII. COUNCIL BUSINESS FROM THE FLOOR

XIII. EXECUTIVE SESSION

XIV. RETURN FROM EXECUTIVE SESSION

XV. ADJOURNMENT



City of Valdez

212 Chenega Ave.
Valdez, AK 99686

Legislation Text

File #: 21-0470, **Version:** 1

ITEM TITLE:

Valdez Museum and Historical Archive Association Corporation Annual Meeting

SUBMITTED BY: Sheri Pierce, MMC, City Clerk

FISCAL NOTES:

Expenditure Required: [Click here to enter text.](#)

Unencumbered Balance: [Click here to enter text.](#)

Funding Source: [Click here to enter text.](#)

RECOMMENDATION:

[Click here to enter text.](#)

SUMMARY STATEMENT:

The Valdez City Council serves as the Valdez Museum and Historical Archive Association Corporation. In compliance with the VMHA Corporation bylaws, the Valdez Museum Board of Directors submits an annual report to the corporate members in October. The attached agenda and materials were submitted by the Museum Board of Directors for presentation this evening.



VMHA CORPORATION
Annual Meeting of the Members

October 5, 2021

6:00 pm

Convention & Civic Center Conference Room

1) CALL TO ORDER

2) ROLL CALL

3) CONSENT AGENDA:

APPROVAL OF MINUTES FROM OCTOBER 15, 2019
APPROVAL OF MINUTES FROM OCTOBER 6, 2020

4) ANNUAL REPORTS

a. Board Reports

- President's Report
- Committee Reports

b. Staff Reports

- Executive Director
- Curator of Collections & Exhibits
- Curator of Education & Public Programs

c. Financial Report & 2022 Operating Budget

- Financial Statements Review
- 2022 Museum Operating Budget

5) New Business

a. New Museum Planning Update

6) Public Business from the Floor

7) Member Business from the Floor

8) Adjourn

VMHA CORPORATION
Annual Meeting of the Members
October 15, 2019
Minutes

1) CALL TO ORDER

2) ROLL CALL

All members present except Board Member Ruff (absent and excused).

3) APPROVAL OF MINUTES FROM OCTOBER 16, 2018

Minutes were approved as presented.

4) ANNUAL REPORTS

a. Board Reports

- President's Report
- Committee Reports
- Financial Report
- Fund Development Report

President Gary Minish stated despite a lot of upheavals through the world, the museum was doing very well. The museum had stayed on budget, there were cruise ships coming in, and surveys were occurring in regards to the new museum building.

Patricia Relay, Museum Director, shared her enthusiasm for serving the community over the past ten years and provided a brief overview of the agenda.

Ms. Relay thanked the Building Committee for their efforts working with City staff to create and pass an MOU with City Council. She shared the outreach strategy created by the Advocacy Committee and the Building Committee, including a survey and a community presence at events such as Gold Rush and Fourth of July. She thanked the Roadhouse Committee for another successful event. The event raised over \$24,000. She thanked the businesses which donated, the corporate sponsors, all the bakers, and volunteers.

Ms. Relay reviewed the financial information included in the annual report. She stated instead of drafting a lengthy narrative, she drafted graphs and photos. She said the new cruise ship industry coming to Valdez had boosted the museum's revenue by 450%. She said this revenue increase helped lapses in funding. In addition, store sales had increased by 46%. With the additional funds, the museum netted roughly \$3,000. Fourth quarter operations anticipated funding from a raffle, memberships, and additional store sales. She listed a number of pending non-city grant requests. She thanked the City Maintenance Department for keeping the HVAC system mended.

Ms. Relay pointed out in comparison to 2018, the museum had increased revenues by 3%, a total increase of \$22,000. Most notably on the income side, she cited a growth of \$34,000 in fundraising. On the expense side, the museum had only had about an additional 2% increase in expenses.

Ms. Relay stated since the time of the report, fourth quarter city funds had been received. Accounts Receivable still had a few outstanding Roadhouse event income. Most notably, she stated for the first time since its inception in 1999, the museum endowment was finally over \$1 million, and she thanked City Finance Director Brian Carlson for his wise investment strategies. On the liability side, she said the report indicated the museum was operating conservatively and had an 11% decrease in accounts payable.

Ms. Relay highlighted the budget, saying the subsidy from the City had been reduced to 64%, a 7% reduction over last year, leaning more on non-city grants and sources of revenue. She explained the reintroduction of staff travel coverage.

Fund Development

Ms. Relay stated the 2020 goal for generating non-city funding was \$272,218, 36% of the overall operating budget. Earned revenue was 52% of the overall 2020 assumptions, which included the increase in cruise ships in the upcoming year. Museum store sales had increased based on current trends, and potential increase for cruisers. She continued, citing other earned revenue sources including raffles and the Roadhouse. She outlined the unknown around non-city grants, including state funded grants and only receiving partial funding from United Way. She would continue to look for new sources of revenue.

b. Staff Reports

- Executive Director

Ms. Relay thanked Council for their support. She said the museum continued to engage the community in many ways, including outreach on the new museum, new shore excursions, and contributing to the region's cultural and economic development through education. The museum continued to address complex facility challenges with the City. She pointed out the volunteer and donor recognition page included in the annual report.

- Curator of Collections & Exhibits

Andrew Goldstein, Curator, provided a brief recap of his report included in the agenda, including the five temporary exhibits displayed within the last fiscal cycle. He was pleased to say the exhibit calendar for temporary exhibits were already booked through 2020 with a mix of local and state wide artists.

Mr. Goldstein stated it had been an interesting year in regards to collections management. He invited members to see the collection management project in progress. Due to grant cycles, the museum had a fall intern this year as opposed to the summer interns in the past.

Mr. Goldstein shared an acquisition from Mr. Paul May, the nautical steering wheel from the US Revenue Cutter Bear. He provided a brief history of the Bear, including its annual round trip to patrol Alaska's coastal waters. Most notably locally, the Bear was responsible for the 1908 apprehension of Japanese seal poachers.

Ms. Pierce asked if the committee for deaccessioning items still met. Mr. Goldstein stated the committee had not met for some time, but due to the collection management project the committee would be meeting again in early 2020. Ms. Pierce verified she was still on the committee, which Mr. Goldstein confirmed.

- Curator of Education & Public Programs

Faith Revell, Curator, stated she made 5,647 contacts through teaching, public programs, and community events. Ms. Revell stated the significant increase in contacts was due in large part to the arrival of cruise ships in Valdez, and the creation of shore excursions created by the museum.

Ms. Revell highlighted several educational programs and student field trips. 690 contacts had been made through teaching Valdez students. She outlined successful public programs, including Free Fridays, Tuesday Night History Talks, and the Annual Tree Lighting Ceremony.

5) Old Business

a. Museum Planning Update

Ms. Relay highlighted the public awareness campaign and efforts towards the new museum. She shared the site selection process, and discussions held with City Capital Facilities Director Nate Duval and his staff, which led to narrowing site options down to three possibilities. Once a site was picked, the museum would be able to move forward with creating a design concept, and then fundraising. Board direction was requested on site selection and a work session was scheduled with City Council on January 16th, 2020 to discuss site selection. Direction was given to staff and the museum to work with an architect to establish site specific information on three sites to bring to Council. The Board noted there was nothing prohibiting building on the parking lot across from the yellow annex and to include it in the minutes.

6) New Business

7) Public Business from the Floor

8) Member Business from the Floor

9) Adjourn

VALDEZ MUSEUM CORPORATION

Jeremy O'Neil, Corporate Chair

Sheri L. Pierce, Corporate Secretary

VMHA CORPORATION
Annual Meeting of the Members
October 6, 2020
Minutes

1) CALL TO ORDER

2) ROLL CALL

All members present.

3) APPROVAL OF MINUTES FROM OCTOBER 15, 2019

No minutes were presented

4) ANNUAL REPORTS

a. Board Reports

- President's Report
- Committee Reports
- Financial Report
- Fund Development Report

President Donna Lane outlined adjustments to practices and procedures due to COVID-19. She highlighted many committee successes over the past year.

Patricia Relay, Museum Director, shared her enthusiasm for an active and engaged Board.

Ms. Relay reviewed the financial information included in the annual report. She shared highlights of the 2020 budget vs actual, a year to date profit and loss comparison, a 2020 year to date balance sheet, and a brief glimpse of the 2021 adopted operating budget. She shared planned programs to recoup funds lost due to COVID, including an online auction and a split the pot raffle.

Ms. Relay stated the financial report said the museum was stable, and explained it was due to funding received from the CARES Act, with the first round of payments being \$100,000. Total, \$117,500 had been received through application to numerous opportunities. These funds allowed the museum to recoup roughly 40% of earned and contributed losses.

Ms. Relay explained fund development based on the time of the report was stable, although without Roadhouse there was a \$35,000 loss which she hoped to recoup approximately 50%. She hoped to see success in the upcoming online event and Council's participation once it launched. She explained where money saving had occurred, including staffing cutbacks and administration being down. She updated the Corporation on online offerings targeted at remaining relevant with the public, including workshops and broadcasts.

Ms. Relay reviewed the balance sheet, stating it indicated the museum was operating within its means due to reduced overhead and personnel cost. The endowment bounced back after the first quarter of 2020.

Ms. Relay shared concern over the upcoming 2021 year, citing consumer confidence and consumer spending being down across the country due to the pandemic. She stated the museum would continue to analyze and adapt their budget throughout the year and find new sources of revenue through relief offerings, and fundraising. She said the museum would ask for \$475,000 from the City of Valdez, 69% of the overall operating budget, which would cover payroll expenses and utilities. The museum did not project to increase staff in the upcoming year.

Fund Development

Ms. Relay expressed her gratitude for the Board, explaining they had taken fundraising head on and found many creative ways to ask for money. She stated earned revenue was the biggest mystery at this point and anticipated challenges through the summer season. She said the museum would continue to look for every opportunity to apply for non-city grants and infrastructure grants. She stated in December they would hopefully receive a National Endowment Infrastructure and Capacity Building Grant for a new museum project.

Board Member Fleming asked how much the national grant was for. Ms. Relay stated \$750,000. Board Member Fleming asked Ms. Relay to verify to keep the museum operating at this point, \$212,000 needed to be raised. Ms. Relay explained so far they had done well but would adapt their program as necessary. Board Member Scheidt asked if the museum would continue with current staff through 2021. Ms. Relay stated they hoped to open the Old Valdez Exhibit which would require two additional staff members, but it was included in the budget.

b. Staff Reports

- Executive Director

Ms. Relay shared how her staff had adjusted during the pandemic, offering remote programs, learning transferable skills, and applying for many grant programs. She was proud to announce the museum was a COVID Conscious Business. She stated after reopening, the museum had had approximately 1,800 people through the door which was 21,000 fewer people than 2019. The museum continued to provide research, information, entertainment, and education to the community. She stated the first socially distance reception would highlight Sherry Miller on October 14th.

- Curator of Collections & Exhibits

Andrew Goldstein, Curator, stated the museum remained as busy as ever assisting with grant writing and planning for programming in response to various crisis.

Mr. Goldstein reported successful collection management through the fall internship program. He stated a complete refurbish of the collection storage in the annex mezzanine had occurred which had improved the collection space, organized, and catalogued the collection. As an offshoot of the project, approximately 100 items had been deaccessioned, and the museum had laid claim to several hundred found in collection items.

Mr. Goldstein explained one of the aspects of his job which had changed was the addition of two weekly webcasts where he highlighted parts of the collection and provided a behind the scenes look at museums and exhibit development. He outlined additional online programming, including uploading photographs from the collection to an online puzzle application, and an online exhibit, *Raptora Borealis* by Kevin Crowley.

- Curator of Education & Public Programs

Faith Revell, Curator, outlined her public efforts through the last year including her participation in the Annual Tree Lighting Ceremony, the first Valdez Storyteller event, the Free Holiday Art Program, Free Friday admission, her work with the local schools, Tuesday Night History Talks, and many presenters prior to the pandemic. Total she made 763 contacts through education and public programs from November to Mid-March.

Ms. Revell outlined innovation solutions to continue to educate through the pandemic, including a short series of films about the history of Old Town called Walk, Talk and See as well as a series of online art making workshops. She shared an ongoing collaboration between the Cordova Historical Museum and the Valdez Museum which would yield new programs at both museums in the future. She looked forward to connecting with high school history classes the following day via Zoom to share visual history using photographs from the museum's collection.

5) Old Business

a. New Museum Planning Update

Ms. Relay stated through the pandemic the museum had managed to maintain a program of work and provide relevant resources to the community.

Ms. Relay provided an overview of efforts made towards a new museum. Through a robust community outreach, the result of a 300 person survey showed 97% of the community sampled were in favor of a new museum. She explained the site selection, and how the museum had agreed to adapt the existing site. The Building Committee met with Nate Duval, Capital Facilities Director, and approved an RFQ for an architect. Roughly seven proposals had been received, and through an interview process the VMHA had selected an architect.

Gary Minish, Vice President, expressed his pride and his gratitude for the museum's fortitude through the pandemic.

Board Member Fleming asked how much the museum had raised towards their portion of the new museum. Ms. Relay stated to date, \$200, but once fundraising materials were received the museum could begin reaching out to donors.

6) New Business

7) Public Business from the Floor

8) Member Business from the Floor

9) Adjourn

VALDEZ MUSEUM CORPORATION

Jeremy O'Neil, Corporate Chair

Sheri L. Pierce, Corporate Secretary



PASSION LED US HERE

VALDEZ MUSEUM & HISTORICAL ARCHIVE

Annual Report

2021



Front Cover: Photo by Ian Schneider on Unsplash / InsideCover: Photo by Shane Rounce on Unsplash

Our Mission

The Valdez Museum preserves, presents, and interprets the heritage and culture of Valdez, Copper River Basin, and Prince William Sound, Alaska.

Board of Directors

Donna Lane/President

Gary Minish/Vice President

Rich Dunkin/Secretary

Martha Barberio/Treasurer

Tom McAlister

Amber Mehlberg

Anna Bateman

Spike Gilson

Keenan Britt

Felicia White

Jim Shirrell

Museum Staff

Patricia Relay/Executive Director

Andrew Goldstein/Curator of Collections & Exhibitions

Faith Revell/Curator of Education & Public Programs

Marcia Lynn/Administrative Marketing Coordinator

Andrea Searles/Museum Services Manager

Kyle Klause/Curatorial Assistant



www.valdezmuseum.org

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Strengthening Relationships

I invite you to take these next steps with us.

Another year of Pandemic challenges and unexpected changes. And another year of rising to the challenges for the Valdez Museum staff and board. The year has included new ways of doing things, austerity decisions, and extra efforts to involve the community.

A large amount of time, including many volunteer hours, was spent working with the architects to create a 35% conceptual design and estimated cost of the new museum. Fundraising ideas and an animated walk across the front patio, taking one into the Museum were created, tested and played to the Valdez community. A Capital Campaign Committee was formed to solicit donations from major benefactors.

Fundraising on a local level included the Annual Board Giving, Annual Appeal, Split the Pot Raffle and two online auctions. We are in the midst of planning a vibrant Roadhouse after a hiatus last year. Originally planned for October 2, but being aware of local Covid numbers, we are now planning it for November 6, with the possibility of changing it to something quite different if needed.



Efforts were made to strengthen our relations with the Valdez Native Tribe through staff attending VNT Board meetings. Andrew Goldstein, Valdez Museum Curator, researched and discovered the Sugpiaq name for Valdez, Suacit, “to rise into view/to surface.” This was gratefully used in the naming ceremony held this summer by the Valdez Native Tribe.

New this year: Tours of Valdez and environs carried tourists to sites around our town and shared our exciting boom and bust history. The long-standing Tuesday Nite History Talks moved gracefully to online. Lectures included Old Town model maker, Susan Heuer, discussing the construction of the model, and including fascinating unknown facts. Changing exhibits ranged from Alaska Suffrage Star, art from local collectors, and exceptional watercolors of Kennecott highlighting architecture in the landscape. Visitors to the annex were taken on small number personal tours gaining attention and much history. The budget did not allow hiring the usual summer interns so the annex could only be open by appointment. The resulting tours were very well received.

We are on the edge of new ideas and new ground. Please join us on this journey.



Donna Lane
Board President



Gary Minish enthusiastic for New Museum at Open House

FINANCE COMMITTEE

Chairperson: Martha Barberio

In addition to developing this year's organizational operating budget the Finance Committee met monthly to keep a close on watch on performance. With all the uncertainty caused by the global pandemic, the Committee wanted to be proactive. As such, the Museum's financial forecast is stable.

BOARD DEVELOPMENT COMMITTEE

Chairperson: Gary Minish

While 2021 has been full of uncertainty, the good news is that the Board of Directors had a full compliment of members throughout the year. As such, the Committee worked closely with the Fundraising and the Building Committee to host a Capital Campaign training to better position the board to secure major donations for the new museum project.

COLLECTIONS COMMITTEE

Chairperson: Tom McAlister

As the Museum plans for a new museum facility, the Committee has worked closely with the Building Committee to assess scope and space needs in the new facility. Additionally, over the last year, staff kept the members apprised of facility issues regarding environmental control failures.

Committee Reports

ADVOCACY COMMITTEE

Chairperson: Keenan Britt

Board and Staff actively engaged in efforts on all levels of government, local, state and federal by attending local council meetings and responding to call to action on the state and federal level. As the Museum plans for the future, the Committee worked closely with Staff to develop a Communications plan that engages our community, stakeholders and donors in publicizing and positioning the Museum.

BUILDING COMMITTEE

Chairperson: Martha Barberio

2021 was a very busy year for the Building Committee. Board and Staff worked closely with the architectural team of Wolf and Hennebery Eddy to create 35% conceptual design rendering, a cost estimate, fundraising materials and an animated walk through for a new museum facility. The Committee will continue to work closely with the Capital Campaign Cabinet to support major donor solicitations.

FUNDRAISING COMMITTEE

Chairperson: Amber Mehlberg

In these uncertain times the Fundraising Committee worked closely with the Finance Committee to make sure timing of strategies met budgetary assumptions. The Committee coordinated the following four strategies: Annual Board Giving, Split the Pot Raffle, Annual Appeal, and Annual Event (currently in progress). All efforts have been a success.

MEMBERSHIP COMMITTEE

Chairperson: Felicia White

The Committee focused on Membership retention by focusing on personal notes of thanks to members.

NATIVE GALLERY COMMITTEE

Chairperson: Anna Bateman

The focus over the last year has been about strengthening the relationship between the two organizations with Museum leadership attending VNT meetings.

STRATEGIC PLANNING COMMITTEE

Chairperson: Gary Minish

The current plan expires in 2022 at which time Board and Staff will convene to update.

Stepping Into the Unknown

With the ongoing challenges related to the COVID-19 global pandemic, the Museum team has remained steadfast in maintaining a program of work that is meaningful and relevant to our community and stakeholders. Over the last year, the team has managed uncertainty by welcoming visitors safely, without hesitation, remained calm and kept moving on.

Museum leadership have been navigating the twists and turns of operating in a pandemic by staying informed, staying connected, and embracing the unknown. Assessing the path forward, the unknown is full of possibilities. Employing scenario planning, the Museum team has closely monitored operational finances; assessing willingness of contributors and consumer confidence; as well as attempting to understand shifts in population given the long-term effects of the global pandemic. The goal has been to be nimble enough to pivot as needed.

Wow, what a wild ride it has been! Given that the forecast for 2021 was not going to set any pre-pandemic records, the Museum team adapted once again and figured out how best to increase operations without bringing back front end and seasonal staff. Based on funding and available staffing, the Museum operated at two thirds capacity, whereby the main location was open six days a week and the annex was only open for guided tours three days a week. Without the front-line staff everyone pitched in where needed. It was all hands-on deck. Although there were few tour groups, individual travelers made up the majority of guests coming to the Museum. Without fail, visitors really appreciated what the Museum had to offer.

“Great exhibits--I loved it all and your friendly staff too!”
Vince Brehr, Fairbanks, AK

Summer 2021 did not break any record and visitation is only 30% of 2019. The Museum was able to be an important stop on a visit to Valdez. Given a limited advertising and marketing budget, we partnered with both local and statewide destination marketing organizations to get our name out. Staying connected



Photo by Bruno Nascimento on Unsplash

opened up new possibilities for audience engagement.

In between navigating the twists and turns of the COVID 19 pandemic and figuring out how to operate the Museum in an adapted and reduced way, new museum planning increased over the last year. The Museum Team, along with the consultants, have been working on three parallel tracts: Design & Development; Community Outreach and Public Awareness; and Fundraising & Prospect Research (see page 13 of this report for more detail.)

For me. I am not sure where the path will lead, however, I am certain the Valdez Museum will continue to “step into the unknown” by staying connected and informed; by methodically and systematically assessing trends; and by adapting and pivoting as needed. Similar to the Gold Rushers who ascended the Valdez Glacier, in search of the Klondike Gold Fields, the Museum board and staff will put one foot in front of the other and strive to make measurable change in the community condition.

Through it all, the Museum has kept going. My mantra has been, and still is today, to put one foot in front of the other and embrace the uncertainty. Please join me in “stepping into the unknown.”

Patricia Relay
Executive Director

Collections

Preserving the Human Story



Hinchinbrook Lighthouse lens guiding the way

This past year, the Valdez Museum did not employ a summer intern for its collection management program. Nonetheless, Museum collections staff continued the work of collections management, cataloguing an impressive 873 items between October 1, 2020 and September 1, 2021. Museum staff updated 483 existing records during this time period. The focus this past year has been on incoming and recent acquisitions.

Additional collection management projects this past year include records maintenance for the museum's pamphlet collection, eliminating many duplicate records. The Museum also digitized its collection of Valdez yearbooks from the 1950s through 1980s, plus one 1913 yearbook. This was accomplished at no charge through a digitization program offered by the Oklahoma Correctional Institute, providing incarcerated persons with technical training under supervised conditions. The yearbooks were scanned in a searchable format. Making the scans available to the public in an online format is a project identified for 2022.

Archives

The Museum's archives are a valuable resource for researchers. Approximately 85 reference questions were fielded between September 31, 2020 and September 20, 2021. Questions were received via

email, telephone, and in person. Typical research questions involve genealogical research, fact checking for reporters on historical topics, and research assistance for professional historians seeking to publish books or papers. Significant research projects this past year include NAGPRA inventory requests, BLM research on Marshall Pass, student interviews about the effects on Valdez of the Exxon Valdez Oil Spill, and a number of inquiries on Valdez mining history.

Acquisitions Highlights

Judith Cronk Sutherland, Maple Plain, MN: Ephemera collected by Ed Cronk, Sr., a Valdez at the time of the 1964 Good Friday Earthquake. Particularly notable for the collection's photographs of bar interiors.

Martin Pegg, Valdez, AK: A ski found melted out of Valdez Glacier, believed to date to the 1920s and possibly used in military training exercises.

Erica Shirk, Valdez, AK: Artist journal documenting her experience of the Covid-19 pandemic 2020-21.

Catherine Tillotson, Ward Cove, AK: Box of approximately 400 small black and white photographs, mostly Valdez and Cordova, 1920s-30s.

Valdez Animal Shelter, Valdez, AK: Two bins of furs and bones from Prince William Sound wildlife (example below).



Exhibitions Changing & Permanent



"They didn't know it couldn't be done."

Permanent Exhibits

As there are discussions for options regarding a new museum facility still underway, permanent exhibition upgrades have been placed on hold, with no large scale upgrades being planned for the near future. Permanent exhibit development for 2021 has been limited to upkeep and repair of its existing exhibits. VMHA staff have continued to remain conscious of public health concerns regarding the COVID pandemic and have taken appropriate cautionary measures within the galleries.

Native Gallery

The VMHA continues partnerships with Chugachmiut and the VNT through collaborative programming and planning.

Online Programming

The Museum has continued its outreach and accessibility by updating its PastPerfect Online collections database, now numbering over 35,000 item records. Digitization of VMHA's photographic images continues.

The Museum has maintained public interest in its collections via social media through weekly webcasts of

its programs "Tales from the Archives" and "What is it Wednesday," and its virtual jigsaw puzzle application using collection photographs. The latter is now offered weekly rather than daily, to avoid competing with other communications. The Museum has also begun to examine the use of TikTok as an additional social media platform.

Temporary Exhibits

The Valdez Museum displayed four temporary exhibitions in 2021. Temporary exhibitions typically run about 3 months on a quarterly basis, and highlight local and regional arts and culture, and the history and culture within the Museum's geographical scope. The Museum's exhibitions calendar is currently booked through 2023, excepting three vacancies from Fall 2022 through Spring 2023.

- ◆ "Art on Your Own" Jan.- March 2021
- ◆ "Alaska's Suffrage Star" March – May 2021
- ◆ "Mountain Treasures: Kennecott, Alaska and Iceberg Lake. Watercolors by Karl Becker" June – September 2021
- ◆ "True Stories of Chairs" September 2021 – Jan. 2022



Andrew Goldstein
Curator of Collections & Exhibitions

Education

Creatively Connecting with Community



The Valdez Museum's education program exists to foster learning in fun and fundamental ways. Our goal is to ignite curiosity about the world in which we live and expand our collective understanding of the region's heritage, culture and people.

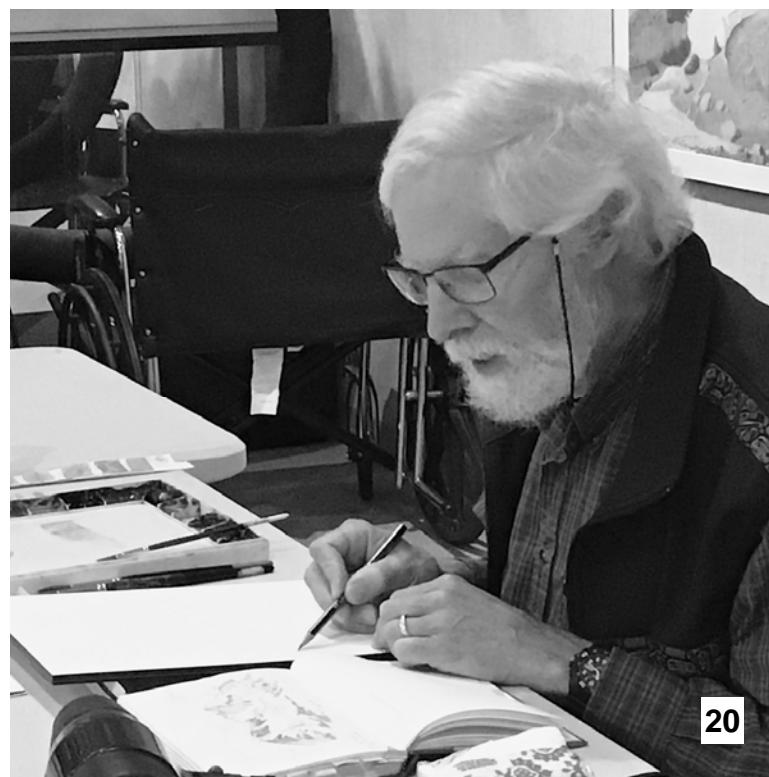
After the arrival of the Covid-19 Pandemic, new innovative approaches to educating were called for, embraced and applied. These combined interfacing with teachers, students and community members via the virtual realm and safely in person. At the Museum 6th graders learned about oil and water, and the Exxon Valdez Oil Spill in a hands-on laboratory comprised of activity stations. 9th grade history students examined photographs from the VMHA collection in Visual Thinking Strategies sessions via Zoom.

Resources developed for learners of all ages were added to the Education, Learning and Experience section of the VMHA's website. *Walk, Talk and See* film shorts launched and featured Old Town history. They resonated with locals and reached a broader audience via social media. Museum-based on-line art lessons combined with "take and make" activity bags and were sold in the VMHA store at low cost. These supplanted some of the in-person art classes usually offered that were tabled in the short-term due to the Pandemic. The public responded favorably to these inventive ways to connect people with content.

Museum collaborations and outreach thrived in 2021. In summer, the VMHA participated in Gold Rush Days with lawn games and guided tours and partnered with Wrangell St.-Elias National Park & Preserve to bring ranger-led talks to town. Come fall, the VMHA joined with Valdez Parks & Recreation to become an after school site for elementary students on "Fab Fridays."

The year brought opportunities—one to learn the art of documentary filmmaking using primary sources through an Anchored Histories class offered to Alaskan teachers and supported by the Library of Congress and Alaska Humanities Forum. The experience yielded a new documentary film by Educator Faith Revell that featured Gold Rush era resident Lillian Moore and her letter home from Valdez, Alaska. Photographs and documents from VMHA collections illustrated the story. The film and a primary source kit in the works buttress the growing cache of VMHA's accessible teaching tools and expands the historical narrative.

Artist Karl Becker demonstrates watercolors



Public Program Highlights



Summer Tours

Programs at the Museum support learning in meaningful and engaging ways. “Necessity” has proved “the mother of invention,” as Plato first suggested, when imagining how best to deliver educational content and connect with audience during the sustained pandemic.

Tuesday Nite History Talks, a VMHA staple, moved online via Zoom. Five and the Floor, Artists Speak did, too. These programs drew regular viewers to learn about AK women’s suffrage and contemporary art-making; the return of Yupik dance to an Alaskan community; and the story of young mail carrier Jason Buzby, who ran the Valdez/Fairbanks route in the 1900s.

Old Town model maker, Susan Heuer, returned after twenty years to expound its design and construction to a crowd gathered at the annex. Visiting artists Karl Becker and Juleen Johnson traveled to Valdez and spoke at the Museum and outdoors at the Kelsey Dock. Becker, a Cordova watercolorist, demonstrated his unique style amidst a showing of his work in the Egan Commons. Johnson, a visual artist, writer and former Valdez resident, gave a poetry reading at the waterfront.

Museum guided tours dominated much of the summer. More than 100 were offered; 375 people participated. Seasonal help was absent, so core VMHA Staff coordinated the experience at ROVE three days a week that featured the 1964 Earthquake and Old Town model. The Museum educator took morning history walks with sojourners at the original town site; led groups to historic homes of Valdez during Gold Rush Days.

Regional tours were offered through the Museum, too. These were first scripted and mapped then given on five different dates to coach travelers. They included stops in Valdez, Old Town, Solomon Gulch Hatchery and Crooked Creek Information Site. Participants loved the experience and the Museum saw first-hand how sharing what we know and love about the region can have a profound impact on visitors and our community.

“Out of clutter, find simplicity. From discord, find harmony. In the middle of difficulty, lies opportunity.” – Albert Einstein.



Old Town model creator, Susan Heuer speaks with a visitor

Faith Revell
Curator of Education & Public Programs

2021 Financial Report

Budget V Actual

Overall, the 2021 budget has performed as well as can be expected. Given all the uncertainty, the Finance Committee met every month to track trends and to ascertain projections for the end of the year. The leadership team wanted to take a proactive approach to financial management instead of a reactive one. As a result, the Museum is in good financial standing as we enter the fourth quarter and the new year with 95% of anticipated revenues received and 75% of anticipated expenses.

As summer ends and fall settles in, we are able to report that Earned Revenues and non-City grants are doing well. Closing the year off, Fund Development is on track and should meet projections in the forth quarter.

Given the continued uncertainty, austerity measures were put in place as well as reducing operations. Instead of bringing back a full complement of staff, existing staff pitched in wherever needed. This model is not sustainable, but doable.

Cost savings were also achieved in IT Services and the Advertising & Marketing budgets. Arctic IT was able to provide a better solution at a reduced cost. For Advertising & Marketing we were able to benefit from the efforts of the City and VCB.

Year to date net income: \$125.007



2021 INCOME BUDGET V. ACTUAL



Fund Development: 48% Annual Event and Membership Drive will be finalized in the 4th quarter.

Earned Revenue: 95% Admissions are shy 20% for the year, store sales have exceeded assumptions, equating 95% for the year.

Non-City Grants: 148% State and foundations have exceeded expectations with modest yet notable ARPA grants.

2021 EXPENSES BUDGET V. ACTUAL



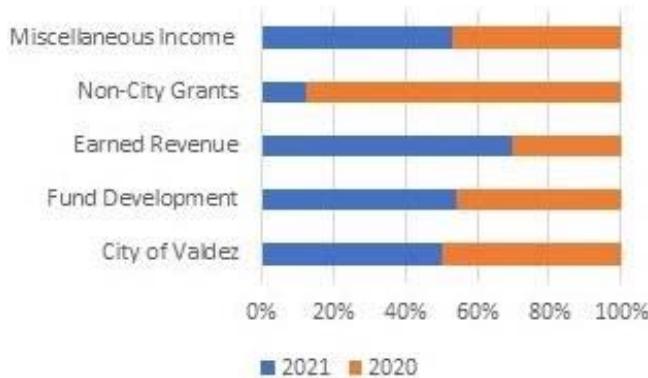
General Operating: 77% With the exception of utilities, all accounts are tracking as expected.

Administration: 50% With the uncertainty of cash flows, reduce, reuse and repurpose was instituted

Mission Related Expenses: 53% Funded by non-City grants, all accounts are performing as anticipated.

Facility Planning: 101% supported by reserve funds, costs for fundraising and donor prospecting tools

2021 v. 2020 Income

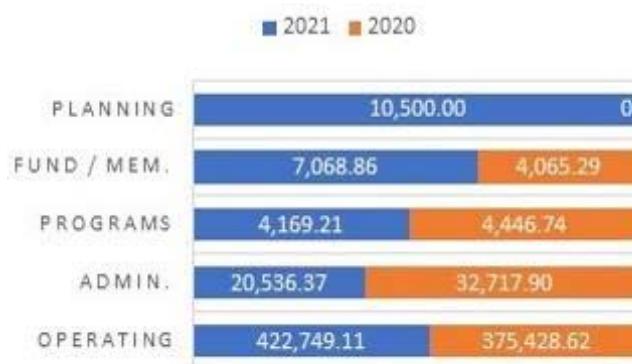


Fund Development: 18% increase is attributed to timing of raffle.

Earned Revenue: 130% increase is due to COVID in 2020 the museum was closed for four months and opened at 25% capacity.

Non-City Grants: 606% decrease is because last year the Museum received \$100,000 AK CARES funding

2021 V. 2020 EXPENSES



General Operating: 12% increase due to increased operations.

Administration: 38% decrease due to austerity measures.

Mission Related Expenses: 7% decrease due to fewer in-person offerings.

Fundraising / Membership: 73% increase due to timing of efforts.

Facility Planning: 100% increase to support fund-raising material for capital project.

Previous Year Comparison

The analysis for this report is based on Financial Statements generated on September 14, 2021. At the time of this report, we have decreased revenues by 10% and decreased expenses by 12%. (Graphs and additional notes to the left)

While 2021 has seen the return of individual travels from around the State and around the world, revenues have only bounced back by 45% of 2019 year end figures. The Museum is able to function, reducing operations at this level, but is not able to operate at full capacity.

Financial Position Previous Year Comparison

At the time of this report, total current assets have increased by 13% (Graph below)

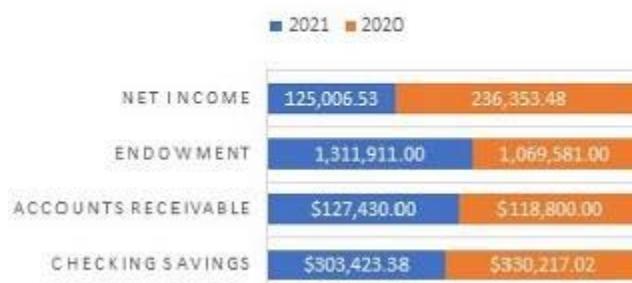
Bank Accounts: 9% decrease is due to increased operations: staffing, inventory, utilities, and janitorial expenses.

Receivables: 7% increase attributed to invoices for City funding and State ARPA grants as well as year end Tour Groups.

Endowment: 23% increase attributed to performance of the City's permanent Fund.

Net Income: 52% decrease attributed to increased operations as well as remaining funds yet to be expended from the Alaska CARES grant.

2021 V. 2020 ASSETS COMPARISON



2022 Budget

Hopeful And At The Same Time Pragmatic

The 2022 budget looks to the future with optimism while continuing cautiously. Without a crystal ball, the coming year is a mystery. Before COVID Museum leadership was able to make decision based on historical data and yearend results.

The goal of the 2022 operating budget is to bring the Museum back to full operations. To fully function staffing will need to be brought back to 2019 levels. If fully operational, assumptions that museum fees and store sales will increase, totaling 60% of 2019 levels. This is a 15% increase over current 2021 trends. Efforts to secure Rescue Plan funding will continue. As this funds are not in hand at this time, the Budget does not include these sources.

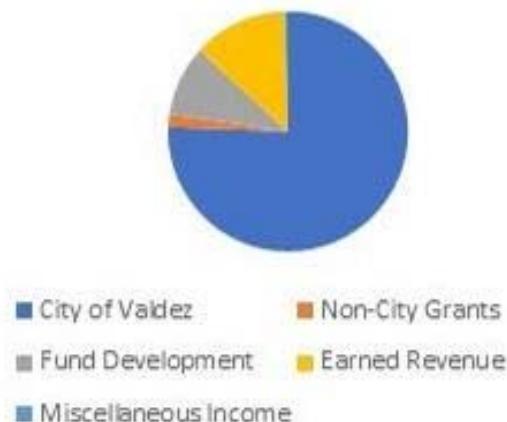
With the continued challenges of the global pandemic and uncertainties of operations, 75% of the Museum's operating budget will need to be supported by City of Valdez funding. **A request of \$490,000, \$15,000 increase over 2021, is needed.** The increase is due to the high cost of utilities as well as 1% COLA and 1% merit raises.

Funding from the City of Valdez will support 83% of General Operating expenses:

Personnel, Profession Fees, Janitorial, Utilities, Telephone/Internet, IT Services/Website, Off-site storage rent, and Corporate Liability Insurance, totaling \$591,841.



2022 Revenues

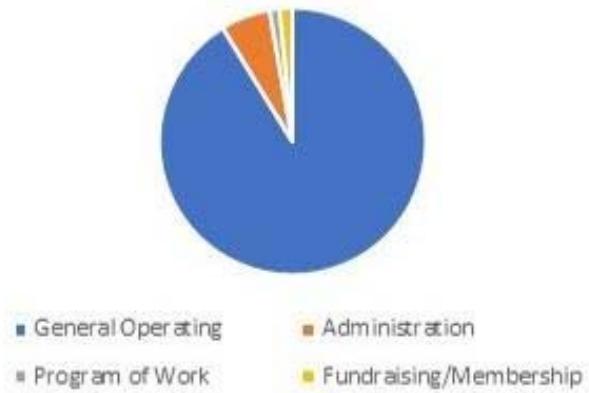


Non-City Grants: 2% Alaska State Council on the Arts, United Way, CVEA Community foundation.

Fund Development: 1% Raffle, Annual Appeal, Online and In-person event, unrestricted gifts, Corporate Sponsors and Membership Fees.

Earned Revenue: 13% General admissions, Tour Group Fees, Archival Fees, Presenter and Guide Income, Program Enrollment Fees, Facility Rental, and Store Sales.

2022 Expenses



General Operating: 91% personnel, utilities, telephone, internet, janitorial, professional fees, and corporate liability insurance.

Administration: 6% supplies, advertising, postage and delivery, credit card fees, printing and reproductions, technology, and shipping.

Fundraising & Membership: 2% donor and event software, raffle prizes, appeal and event costs, and magazine printing.

Program of Work 1% education, collections, exhibits and public programs costs.

2022 Fund Development



Fund Development Plan

The Valdez Museum & Historical Archive board and staff will work closely to develop a dynamic fundraising plan. With the continued global pandemic and economic uncertainty, the plan will be nimble and pivot when needed. It will include diverse and strategic methods that will address the changing demographic trends in how individuals, corporations and private sector granting agencies give. The giving landscape is rapidly changing during this time of uncertainty. Therefore, to be successful at raising money from all groups the plan will need to be about storytelling and impact statements.

The updated Fund Development Plan will include strategies to stabilize earned revenue by continuing efforts to promote the Valdez Museum as a safe place to visit, as well as maintaining campaigns, and growing non-City grants. **The following are a few highlights of 2022 assumptions**, projecting 40% growth in Earned Revenues and stable funding in non-City grants and Fund Development.

Fund Development >1% Decrease

Corporate Sponsors & Individuals: \$21,500

Membership & Roadhouse: \$32,500

Annual Appeal & Raffle: \$8,000

How can the Valdez Museum adapt to the changing climate of raising money? The plan will include both tried and true methods and strategies as well as adapt to the changing climates of fundraising. Each fundraising effort in the coming year will include opportunities for reaching out to younger donors. “About 80% of all donations come from individuals, per the latest charitable giving statistics. Among that individual charity donation percentage, 71% come from living people, and 9% from wills. Foundations represent the second-highest donor with contributions of 15%. Finally, the remaining 5% comes from corporations.” (Philanthropy Roundtable)

Without a full-scale Roadhouse dinner, the plan will include additional efforts with appeals, membership recruitment and non-City grants.

Earned Revenue 40% Increase

Admissions & Tour Revenue: \$41,000

Museum Fees: \$5,025

Store Sales: \$45,000

Non-City Grants: 10% Increase

State of Alaska: 2022 Total \$3,000

Foundations: 2022 Total \$8,000





© Henneberry Eddy Architects | Wolf ARCHITECTURE

Museum Planning

This past year has seen an increase in new Museum planning. Since entering into a professional services contract with the design team of Wolf Architecture, Henneberry Eddy Architects and Information Insights, the museum team, along with the City of Valdez Capital Facilities department have been working on three parallel tracts: Design & Development; Community Outreach and Public Awareness; and Fundraising & Prospect Research. While Wolf Architecture and Henneberry Eddy Architects supported the development the conceptual designs, cost estimate, and energy study, Information Insights supported the planning process with communications planning, public outreach, fundraising and prospect research. With the necessary collateral materials, the goal of these efforts were/are to position the Museum team for successful fundraising.

Design & Development The design team of Wolf Architecture and Henneberry Eddy Architects arrived in Valdez in the fall of 2020. After an initial site visit, the initial conceptual designs were shared with the Building Committee in January of 2021. The first incarnation of design did not include the beloved “Old Town model.” The community did not respond well to this incarnation and as a result a solution was found. We heard what the community wanted and

the image above shows the model installed on the second floor of the new facility. As the designs evolved a Community Open House was hosted at the Museum in March so the public could review the design documents. The designs are on permanent display in the Egan Commons for all to view. An animated walkthrough of the designs can be found on YouTube at <https://youtu.be/b1ZapLJ2pQA>

Community Outreach & Public Awareness

Throughout the design process and ongoing today, the Museum team has been conducting public awareness and community outreach. One of the first steps in the process was to develop a project website <https://www.valdezmuseum.org/new-museum-project/> The website has been essential for directing inquiries. Stakeholder Interviews and an online survey were completed in June. A sample of comments and survey results can be found on the Museum’s website.

Fundraising & Prospect Research To be successful, fundraising support is a critical element of museum planning. In addition to designing and developing content for a leave behind booklet, Information Insights has supported the Museum team with capital campaign training, creating slide decks for major donor asks, provided grant review and editing, and now are conducting major donor research, creating solicitation scripts and developing a five year cash flow projection for operations in the new facility.

Thank You To Our Generous Supporters

Volunteer Recognition:

Amber Mehlberg, Anna Bateman, Donna Lane, Felicia White, Gail Johnson, Gary Minish, Gary Warner, Glen Sodergren, Jim Shirrell, Keenan Britt, Martha Barberio, Rich Dunkin, Spike Gilson, Tom McAlister, Wyatt Jennings

Member Recognition:

Alan Ransenberg, Alan Sorum & Ruth Knight, Allen County Public Library, Andrea Searles, Anna Bateman, Autumn Autumn Hughes, Barb Bryson, Barbara Bigelow, Barry Roberts, Bill & Donna Walker, Brian & Alice MacDonald, Charles Simenstad, Chris Olson, Dan O'Conner, Debbie McCann, Dorothy Wamsley, Edmond & Gayle Flynn, Erik & Julie Haltness, Felicia White, Frank Dickinson, Gary Minish, Gianna Guisti-McCune, Gillian Smythe, Glen and Vernell Sodergren, Gloria Day, Gordon & Jill Spunich, Grazyna Brocka, James & Jan Whalen, Jane Haltness, Jeannie Cobb, Jeremy Robida, Jim & Donna Gifford, Jim & Pam Shirell, Joe Prax, John & Michelle Cullen, John Gilson, Jonathan & Amy Goold, Karen Allred, Kay Houghton, Keenan J Britt, Kent Runion, Kevin & Gloria Gilson, Kris Reeves, Lanette Oliver, Leila Dengel, Leo & Marie Paddock, Linda Brandenburg, Linda Lee, Louise Parish, Lydia Rountree, Martha Barberio, Mary Ellen & Dennis Murphy, Mary Lou Vanderburg, Mary Mehlberg, Michael Hamm, Mike & Laura Meadors, Mike Meller, Naomi Young, Pat & Peggy Da, Patricia Relay, Paul Contois, Paul Silveira D.M.D., Philip E Nickerman, Philip Farrelly, Pioneers of Alaska, Igloo #7, Rachel Audibert, Rachel Sutton, Rev. Eric Wiseman, Rich and Gretchen Dunkin, Richard Lynn, Robert & Diane Gibbs, Robert Goldstein, Samantha Addler, Sarah Rountree, Shana Anderson, Shannon Mahoney Irish, Sharon Anderson, Sharry Miller, Sonja Hursh, Stan Stephens Cruises, Steve & Donna Newcomer, Steve & Maureen Radotich, Steve Goudreau & Sara Irwin-Goudreau, Steve Williams, Stuart Relay, Taylor Vollman, Theresa Karlowitsch, Timothy Lopez, Tom & Gloria McAlister, Tom & Julie Graafstra, Tom & Lois Gilson, Trish & Dan Stowe, William Brasic

Individual Donors:

A M Stedina, Addison Field, Amber Mehlberg, Andrea Searles, Anna Bateman, B. Darlene Stephan, Barb Bryson, Barbara Bigelow, Breanna Odencrans, Carol Derifield, Charles Simenstad, Colleen Stephens, David A Rosenthal, Donna Lane, Doreen Hodges, Dorothy Moore, Douglas Fulton, Ed



Photo by Evie S. on Unsplash

Pinsky, Edwin Rogers, Erica Carr, Faith D. Revell, Felicia White, Gary & Lavonne Kennedy, Gary Minish, Gary & Mary Warner, Gillian Smythe, Gordon & Jill Spunich, Janis Johnson, Jim & Pam Shirrell, John & Michelle Cullen, June Finfer, Karen Weiner, Katherine Kennedy, Kathleen Todd, Keenan J Britt, Lester Greene, Mark Finfer, Martha Barberio, Mary Jo Evans, Mary Lou Vanderburg, Mike & Laura Meadors, Molly Palmer, Nikki Newcome, Patricia Relay, Rich and Gretchen Dunkin, Richard Gilson, Sam & Erica Shirk, Shana Anderson, Stuart Relay, Timothy Lopez, Tom & Julie Graafstra, Will & Erin Stark

Business & Corporate Donors:

A Rogues Garden, Alchemy of Design, Alyeska Pipeline Service Co., Amazon Smile, Arctic Chiropractic, Arctic Information Technology, Best Western Hotel, Brena Bell and Walker, Captain Joe's Tesoro, Copper Valley Telephone Cooperative, Crowley Alaska Tankers, Edison Chouest Offshore, Facebook/Network for Good, Current Ridge Cabins, Dr. Paul Silveria, First National Bank of Alaska, Foothills Dentistry, Great Land Acupuncture, Haltness Equipment, LLC., Harris Sand & Gravel, Hennebery Eddy Architects, Napa Auto Parts, Petro Star, Inc., Port Valdez Company, Radiant Wellness, Salon Eclipse, South Central Hardware, Stan Stephens Glacier Cruises, The Prospector Outfitters, Valdez Medical Clinic, Valdez Radio Shack, Wolf Architecture, Inc.

Non-City Grant Donors:

Alaska State Museum, GIA, Alaska State Library, CVEA Community Foundation, Institute of Museum and Library Services, National Endowment for the Humanities, The Alaska Humanities Forum, Valdez United Way.

Collection Donors:

Catherine Tillotson, David Tousignant, Dennis Jennings, Dillingham Legislative Office, Erica Shirk, EVOSTC, c/o Linda Kilbourne, James Raptis, Judith Cronk Sutherland, Martin Pegg, Michael Fagen, Tabitha Gregory, UAA Consortium Library, Valdez Animal Shelter, Wendy Goldstein

The Museum is here to be an anchor for curious visitors, and a place to preserve our stories and history.
Margaret Nylund, Business Owner

I remember visiting the museum when I was 16...and it wasn't much of a museum yet.
Every city needs a museum.
Steve Harrison, Old Town Resident and Earthquake Survivor

The city has its own unique charm. I think the new plans for the Museum fit right into that. It makes it possible to grow forward, because it will be a modern building.
The Museum is not stuck in the past.
Anna Bateman, Tribal Administrator, Valdez Native Tribe.

IMAGINE: A NEW ALASKA HOME FOR HISTORY AND CULTURE



© Heeneberry Eddy Architects | Wolf



Don't miss out on all the great Valdez Museum events and exhibits!

It is important to us to keep you in the loop! You can receive regular updates and notifications of upcoming events by checking our new website www.valdezmuseum.org, our Facebook Page, our Twitter account, or signing up for our eNewsletters!

As always if you have any questions give us a call at 907.835.2764 or email info@valdezmuseum.org.

Let's keep in touch!

Valdez Museum & Historical Archive Association, Inc.

2021 Annual Meeting



President's Report

We Come Together

- Strengthening relationships
- Addressing tough challenges
- Engaging programs
- New Museum planning

Donna Lane



Committee Reports

- Finance Committee
- Fundraising Committee
- Building Committee
- Collections Committee
- Board Development Committee
- Membership Committee



Executive Director Report

Stepping Into the Unknown

- Embracing uncertainty
- Staying connected
- Staying informed
- Creating innovative solutions
- Moving forward

Patricia Relay



Collections & Exhibits Report

Preserving & Presenting

- Maintained collections stewardship
- Broadened collections accessibility through weekly online broadcast
- Featured 4 temporary exhibits, spotlighting both art and history

Andrew Goldstein



Everything
that museums
do flow from
their
collections.

Preserving



Presenting



Education & Public Programs Report

Educating & Engaging

- The education program promotes life-long learning
- Summer 2021: Tours, Tours, Tours
- Creatively Connecting with the community through innovation

Faith Revell



Creatively Connecting with Community

Educating



Engaging



Finance Report: 2021 Budget to Actual

As Of 9/14/2021	Actual	Budget	%
Income	\$590,030	\$616,160	96%
Expenses	\$465,024	\$616,160	75%
Net	\$125,007	0.00	

- Performance: Earned Revenue and Non-City grants are doing well
- Income: Although admissions has only bounced back 30%, visitors are spending money in the Museum Store.
- Expenses: Given uncertainty, we continue to operate with austerity measures in place.

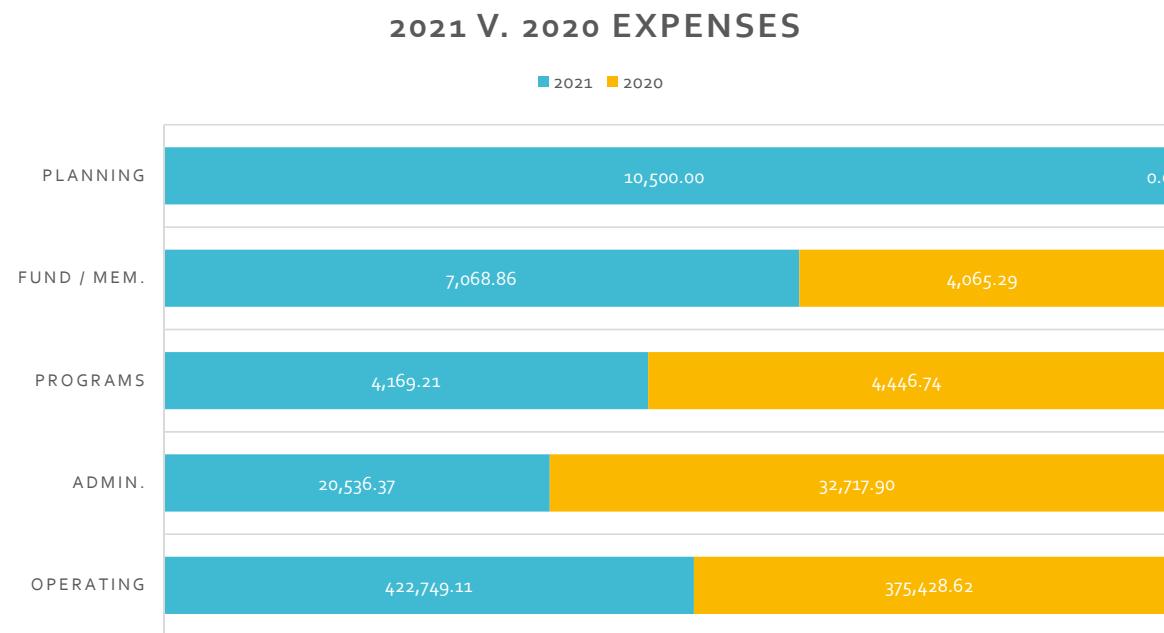


Finance Report: Previous Year Comparison – Income As of 9/14/2021

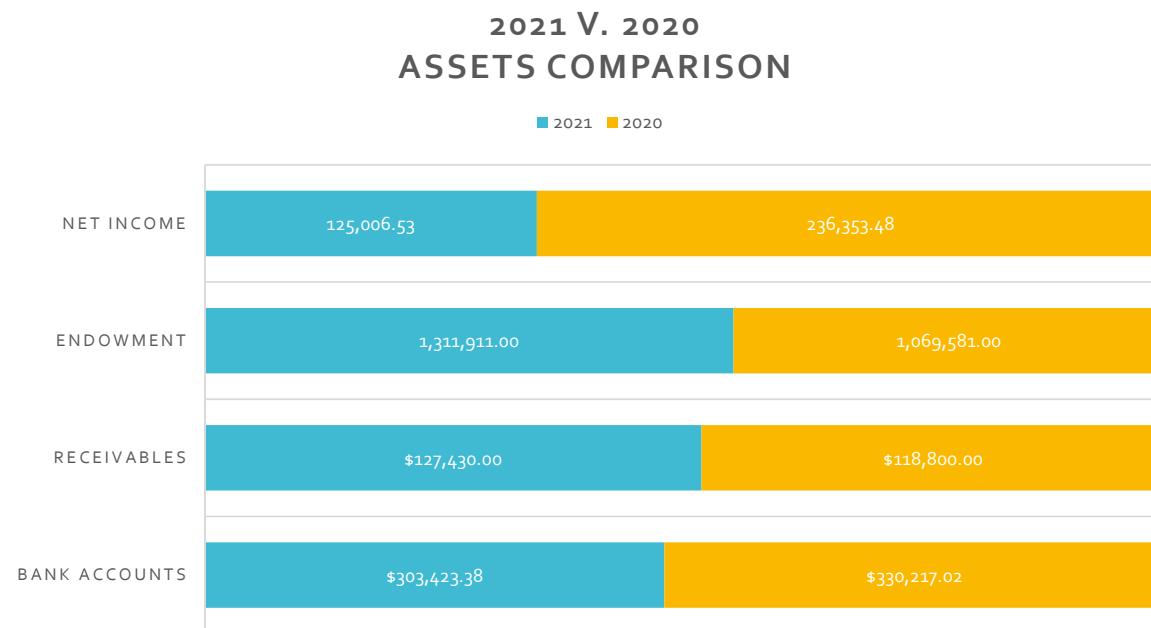
2021 V. 2020 INCOME



Finance Report: Previous Year Comparison – Expenses As of 9/14/2021



Finance Report: Balance Sheet Previous Year Comparison As of 9/14/2021



Your Continued Support

[Connecting with Community](#)

Finance Report: 2022 Museum Budget

	2022	2021	%
Income	\$648,145	\$616,160	+5%
Expenses	\$648,145	\$616,160	+5%

- Income: Based on Current performance Earned & Contributed Revenues will continue to grow in the next year but will not meet the needs of increasing operations costs. Therefore a \$15,000 increase in City Funding is projected, totaling \$490,000.
- Expenses: **Funding from the City of Valdez will support 83% of General Operating expenses:** Personnel, Profession Fees, Janitorial, Utilities, Telephone/Internet, IT Services/Website, off-site storage rent, and Corporate Liability Insurance, totaling \$591,841.
-



Fund Development Report : 2022 Goal: **\$158,145**

Fundraising

- Unrestricted Donations
- Corporate Sponsorships

Earn Revenue

- Admissions / Store Income
- Archival Fees

Non-City Grants

- Program specific funding
- Align with human resources

- 24% of overall 2022 Budget
- Nimble and pivot when needed
- Engage with travel and tourism operators for safe operations
- Additional efforts with appeals and membership recruitment.



New Museum Planning

A new Alaska Home for History & Culture

Museum Planning

Design & Development

- Project launch in Fall of 2020
- Consultants and Museum Team finalized 35% rendering in Spring of 2021

Community Outreach & Public Awareness

- Website pages created for the project
- Stakeholder interviews conducted
- Online survey complete

Fundraising & Prospect Research

- Fundraising Booklet Created
- Animated Walkthrough
- Slide decks created for Major donor and Public Awareness
- Grants submitted





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ARCHITECTURE

What is Next?

This is a quite time as we wait on results from pending grants.

Prospecting

Relationship
Building

Making the
Ask

VALDEZ MUSEUM & HISTORICAL ARCHIVE ASSOCIATION, INC.
Budget Overview: FY-2022 - FY22 P&L
January - December 2022

	Total
Revenue	
4200 Grants	501,000.00
8003 Fund Development	62,000.00
8011 Reimbursed Expenses	3,000.00
8024 Earned Revenue	91,025.00
8501 7015 Interest Income	25.00
Total Revenue	\$ 657,050.00
Cost of Goods Sold	
8101 Cost of Goods Sold	7,404.90
8102 Gallery Commission	1,500.00
Total Cost of Goods Sold	\$ 8,904.90
Gross Profit	\$ 648,145.10
Expenditures	
6185 Insurance	25,326.47
8036 Fundraising Expenses	7,500.00
8036.1 Membership	2,500.00
8037 IT Services	20,000.00
8039 Education	1,000.00
8040 Collections	1,150.00
8047 Janitoral Services	13,500.00
8048 Utilities	62,280.00
8049 Supplies	10,000.00
8053 Advertising/Marketing	4,000.00
8058 Public Programs	1,500.00
8103 Personnel Expenses	443,474.63
8110 Professional Fees	18,400.00
8113 Vehicle Expense	1,000.00
8118 Telephone	7,650.00
8123 Postage and Delivery	1,500.00
8130 Dues and Subscriptions	4,000.00
8131 Printing and Reproduction	4,250.00
8134 Rent	1,210.00
8138 Credit Card Fees	4,000.00
8139 Bank Service Charges	154.00
8145 Licenses and Permits	250.00
8148 Contributions	7,500.00
9002 Freight and Shipping Costs	1,750.00
Exhibits	4,250.00
Total Expenditures	\$ 648,145.10
Net Revenue	\$ 0.00

Tuesday, Sep 14, 2021 06:38:52 PM GMT-7 - Accrual Basis

VALDEZ MUSEUM & HISTORICAL ARCHIVE ASSOCIATION, IN

Budget vs. Actuals: FY_2021 - FY21 P&L

January - December 2021

	Total				
	Actual	Budget	over Budget	% of Budget	
Revenue					
4200 Grants	492,000.00	486,500.00	5,500.00	101.13%	
4320 Funds Transfer Income	9,000.00	9,000.00	0.00	100.00%	
8003 Fund Development	29,978.40	62,500.00	-32,521.60	47.97%	
8011 Reimbursed Expenses	2,942.65	2,500.00	442.65	117.71%	
8024 Earned Revenue	61,208.54	64,950.00	-3,741.46	94.24%	
8501 7015 Interest Income	688.30	460.00	228.30	149.63%	
Uncategorized Income	0.00		0.00		
Total Revenue	\$ 595,817.89	\$ 625,910.00	-\$ 30,092.11	95.19%	
Cost of Goods Sold					
Total Cost of Goods Sold	\$ 5,787.81	\$ 9,750.00	-\$ 3,962.19	59.36%	
Gross Profit	\$ 590,030.08	\$ 616,160.00	-\$ 26,129.92	95.76%	
Expenditures					
6185 Insurance	24,101.00	25,500.00	-1,399.00	94.51%	
8036 Fundraising Expenses	6,102.95	5,000.00	1,102.95	122.06%	
8036.1 Membership	965.91	2,000.00	-1,034.09	48.30%	
8036.2 Volunteer Expense		0.00	0.00		
8036.3 Facility Planning	10,500.00	9,000.00	1,500.00	116.67%	
8037 IT Services	16,323.62	21,250.00	-4,926.38	76.82%	
8039 Education	572.52	1,000.00	-427.48	57.25%	
8040 Collections	900.43	1,125.00	-224.57	80.04%	
8044 Contract Labor	13.00		13.00		
8047 Janitoral Services	10,000.00	13,500.00	-3,500.00	74.07%	
8048 Utilities	41,483.55	47,780.00	-6,296.45	86.82%	
8049 Supplies	4,253.01	7,806.13	-3,553.12	54.48%	
8053 Advertising/Marketing	2,205.06	4,000.00	-1,794.94	55.13%	
8056 Travel	11.15	0.00	11.15		
8058 Public Programs	471.59	1,500.00	-1,028.41	31.44%	
8059 Contingency		0.00	0.00		
8103 Personnel Expenses	309,581.34	416,713.87	-107,132.53	74.29%	
8110 Professional Fees	15,250.00	18,200.00	-2,950.00	83.79%	
8113 Vehicle Expense	203.27	1,000.00	-796.73	20.33%	
8118 Telephone	4,799.60	7,450.00	-2,650.40	64.42%	
8123 Postage and Delivery	837.55	1,500.00	-662.45	55.84%	
8130 Dues and Subscriptions	3,702.56	4,000.00	-297.44	92.56%	
8131 Printing and Reproduction	3,762.13	4,250.00	-487.87	88.52%	
8134 Rent	1,210.00	1,210.00	0.00	100.00%	
8138 Credit Card Fees	4,595.04	3,750.00	845.04	122.53%	
8139 Bank Service Charges	91.08	100.00	-8.92	91.08%	
8144 Training & Education		0.00	0.00		
8145 Licenses and Permits	110.00	475.00	-365.00	23.16%	
8148 Contributions		12,500.00	-12,500.00	0.00%	
9002 Freight and Shipping Costs	752.52	1,300.00	-547.48	57.89%	
Exhibits	2,224.67	4,250.00	-2,025.33	52.35%	
Payroll Expenses (deleted)	0.00		0.00		
Total Expenditures	\$ 465,023.55	\$ 616,160.00	-\$ 151,136.45	75.47%	
Net Operating Revenue	\$ 125,006.53	\$ 0.00	\$ 125,006.53		

Tuesday, Sep 14, 2021 05:08:39 PM GMT-7 - Accrual Basis

VALDEZ MUSEUM & HISTORICAL ARCHIVE ASSOCIATION, INC
Statement of Activity Comparison
January 1 - September 14, 2021

	Total				
	Jan 1 - Sep 14, 2021	Jan 1 - Sep 14, 2020 (PY)	Change	% Change	
Revenue					
4200 Grants	492,000.00	595,008.00	-103,008.00	-17.31%	
Funds Transfer	9,000.00	0.00	9,000.00		
8003 Fund Development	29,978.40	25,481.67	4,496.73	17.65%	
8011 Reimbursed Expenses	2,942.65	2,274.06	668.59	29.40%	
8024 Earned Revenue	61,208.54	26,577.84	34,630.70	130.30%	
8501 7015 Interest Income	688.30	439.09	249.21	56.76%	
Uncategorized Income	0.00	8,412.65	-8,412.65	-100.00%	
Total Revenue	\$ 595,817.89	\$ 658,193.31	-\$ 62,375.42	-9.48%	
Cost of Goods Sold					
Total Cost of Goods Sold	\$ 5,787.81	\$ 5,181.28	\$ 606.53	11.71%	
Gross Profit	\$ 590,030.08	\$ 653,012.03	-\$ 62,981.95	-9.64%	
Expenditures					
6185 Insurance	24,101.00	21,630.56	2,470.44	11.42%	
8036 Fundraising Expenses	6,102.95	2,923.04	3,179.91	108.79%	
8036.1 Membership	965.91	1,142.25	-176.34	-15.44%	
8036.3 Facility Planning	10,500.00		10,500.00		
8037 IT Services	16,323.62	13,756.81	2,566.81	18.66%	
8039 Education	572.52	776.73	-204.21	-26.29%	
8040 Collections	900.43	926.06	-25.63	-2.77%	
8044 Contract Labor	13.00		13.00		
8047 Janitoral Services	10,000.00	8,000.00	2,000.00	25.00%	
8048 Utilities	41,483.55	32,221.93	9,261.62	28.74%	
8049 Supplies	4,253.01	6,976.57	-2,723.56	-39.04%	
8053 Advertising/Marketing	2,205.06	3,074.25	-869.19	-28.27%	
8056 Travel	11.15	2,431.87	-2,420.72	-99.54%	
8058 Public Programs	471.59	661.36	-189.77	-28.69%	
8103 Personnel Expenses	309,581.34	276,177.27	33,404.07	12.10%	
8110 Professional Fees	15,250.00	17,250.00	-2,000.00	-11.59%	
8113 Vehicle Expense	203.27	631.41	-428.14	-67.81%	
8118 Telephone	4,799.60	5,182.05	-382.45	-7.38%	
8123 Postage and Delivery	837.55	876.03	-38.48	-4.39%	
8130 Dues and Subscriptions	3,702.56	3,919.74	-217.18	-5.54%	
8131 Printing and Reproduction	3,762.13	3,462.29	299.84	8.66%	
8134 Rent	1,210.00	1,210.00	0.00	0.00%	
8138 Credit Card Fees	4,595.04	4,817.04	-222.00	-4.61%	
8139 Bank Service Charges	91.08	63.00	28.08	44.57%	
8144 Training & Education		1,599.00	-1,599.00	-100.00%	
8145 Licenses and Permits	110.00	10.00	100.00	1000.00%	
8148 Contributions		4,120.00	-4,120.00	-100.00%	
9002 Freight and Shipping Costs	752.52	736.70	15.82	2.15%	
Exhibits	2,224.67	2,082.59	142.08	6.82%	
Payroll Expenses (deleted)	0.00		0.00		
Total Expenditures	\$ 465,023.55	\$ 416,658.55	\$ 48,365.00	11.61%	
Net Operating Revenue	\$ 125,006.53	\$ 236,353.48	-\$ 111,346.95	-47.11%	

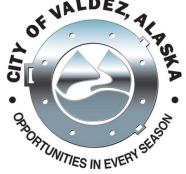
Tuesday, Sep 14, 2021 05:11:50 PM GMT-7 - Accrual Basis

VALDEZ MUSEUM & HISTORICAL ARCHIVE ASSOCIATION, INC.
Statement of Financial Position
As of September 14, 2021

	Total				
	As of Sep 14, 2021	As of Sep 14, 2020 (PY)	Change	% Change	
ASSETS					
Current Assets					
Bank Accounts					
1003 WF Merchant Services Account	56,723.22	61,459.57	-4,736.35	-7.71%	
1021 CD 61215021 -Phyllis Irish	68,455.86	67,778.08	677.78	1.00%	
1022 10950 Cash in Drawer	793.87	686.93	106.94	15.57%	
1024 1st National Savings	37,623.45	30,047.48	7,575.97	25.21%	
1025 1st National Operating	137,607.95	170,005.93	-32,397.98	-19.06%	
1026 1st National Gaming	2,219.03	239.03	1,980.00	828.35%	
Total Bank Accounts	\$ 303,423.38	\$ 330,217.02	-\$	26,793.64	-8.11%
Accounts Receivable					
Total Accounts Receivable	\$ 127,430.00	\$ 118,800.00	\$	8,630.00	7.26%
Other Current Assets					
1017 Undeposited Funds	1,853.33	-193.03	2,046.36	1060.13%	
1502 Museum Endowment Fund	1,311,911.00	1,069,581.00	242,330.00	22.66%	
2002 1120 Inventory Asset	19,313.92	19,245.55	68.37	0.36%	
2501 Prepaid Insurance	0.00	0.00	0.00	0.00	
8132 Cash Reserves	600.00	600.00	0.00	0.00%	
Cash on Hand	9.31	9.31	0.00	0.00%	
Uncategorized Asset	3,790.26	386.36	3,403.90	881.02%	
Total Other Current Assets	\$ 1,337,477.82	\$ 1,089,629.19	\$	247,848.63	22.75%
Total Current Assets	\$ 1,768,331.20	\$ 1,538,646.21	\$	229,684.99	14.93%
Fixed Assets					
4000 Construction in Progress	74,227.00	74,227.00	0.00	0.00%	
4001 Fixed Assets	18,008.43	29,143.79	-11,135.36	-38.21%	
4002 Lifeboat Shelter Asset	22,684.64	22,684.64	0.00	0.00%	
Total Fixed Assets	\$ 114,920.07	\$ 126,055.43	-\$	11,135.36	-8.83%
Other Assets					
Merchandise Inventory	1,283.09	1,316.33	-33.24	-2.53%	
Total Other Assets	\$ 1,283.09	\$ 1,316.33	-\$	33.24	-2.53%
TOTAL ASSETS	\$ 1,884,534.36	\$ 1,666,017.97	\$	218,516.39	13.12%
LIABILITIES AND EQUITY					
Liabilities					
Current Liabilities					
Accounts Payable					
Total Accounts Payable	\$ 2,149.23	\$ 8,920.86	-\$	6,771.63	-75.91%
Credit Cards					
Total Credit Cards	\$ 10,385.59	\$ 454.95	\$	9,930.64	2182.80%
Other Current Liabilities					
25100 Employee Tips Payable	13.50	13.50	0.00	0.00%	
5503 Loss on Disposal of Assets	0.00	0.00	0.00	0.00	
5504 24700 Customer Deposits	34.00	34.00	0.00	0.00%	
6002 Leave Payable	26,105.65	21,544.95	4,560.70	21.17%	
6003 2100 Payroll Liabilities	2,094.40	7,167.76	-5,073.36	-70.78%	
6601 Deferred Revenue	24,114.00	24,114.00	0.00	0.00%	
Direct Deposit Payable	0.00	0.00	0.00	0.00%	
Payroll Liabilities	25,523.20	25,523.20	0.00	0.00%	
Total Other Current Liabilities	\$ 77,884.75	\$ 52,874.21	\$	25,010.54	47.30%
Total Current Liabilities	\$ 90,419.57	\$ 62,250.02	\$	28,169.55	45.25%
Total Liabilities	\$ 90,419.57	\$ 62,250.02	\$	28,169.55	45.25%
Equity					
3000 Opening Bal Equity	6,566.52	33.93	6,532.59	19253.14%	
7502 3900 Retained Earnings	305,603.77	206,163.36	99,440.41	48.23%	
7503 Museum Endowment Fund Equity	1,311,911.00	1,069,581.00	242,330.00	22.66%	

8079 Contributed Capital	91,636.18	91,636.18	0.00	0.00%
Net Revenue	125,006.53	236,353.48	-111,346.95	-47.11%
Total Equity	\$ 1,840,724.00	\$ 1,603,767.95	\$ 236,956.05	14.77%
TOTAL LIABILITIES AND EQUITY	\$ 1,931,143.57	\$ 1,666,017.97	\$ 265,125.60	15.91%

Tuesday, Sep 14, 2021 05:14:15 PM GMT-7 - Accrual Basis



City of Valdez

212 Chenega Ave.
Valdez, AK 99686

Legislation Text

File #: 21-0471, **Version:** 1

ITEM TITLE:

Proclamation: Domestic Violence Awareness Month

SUBMITTED BY: Sheri Pierce, MMC, City Clerk

FISCAL NOTES:

Expenditure Required: [Click here to enter text.](#)

Unencumbered Balance: [Click here to enter text.](#)

Funding Source: [Click here to enter text.](#)

RECOMMENDATION:

[Click here to enter text.](#)

SUMMARY STATEMENT:

Proclamation recognizing the month of October as Domestic Violence Awareness Month.



PROCLAMATION

WHEREAS, Alaska continues to strive to overcome a high rate of domestic violence; and

WHEREAS, all people have the right to live with respect and dignity and free from fear; and

WHEREAS, the most vulnerable group of Alaskans, our children, are burdened with the longest healing and toughest obstacles to recovery; and

WHEREAS, the crime of domestic violence violates an individual's privacy, dignity, security, and humanity, due to the systematic use of physical, emotional, sexual, psychological, and economic control or abuse; and

WHEREAS, the impact of domestic violence is wide ranging, directly affecting individuals, families, and society as a whole; and

WHEREAS, all citizens should be aware of the impact of abusive words, angry confrontations, sexual harassment, physical assaults, sexual assaults, bullying behavior and we should commit to promote a safe respectful climate for all citizens.

NOW, THEREFORE, I, Sharon Scheidt, Mayor of the City of Valdez, hereby proclaim the month of October to be "DOMESTIC VIOLENCE AWARENESS MONTH" in Valdez and call upon all citizens, community agencies, religious organizations, medical facilities, and businesses to promote active non-violence and to increase participation in our efforts to prevent domestic violence.

DATED this 5th day of October 2021.

CITY OF VALDEZ, ALASKA

Sharon Scheidt, Mayor

ATTEST:

Sheri L. Pierce, MMC, City Clerk



City of Valdez

212 Chenega Ave.
Valdez, AK 99686

Legislation Text

File #: 21-0472, **Version:** 1

ITEM TITLE:

Acceptance of Resignation from Planning and Zoning Commission: Jess Gondek

SUBMITTED BY: Sheri Pierce, MMC, City Clerk

FISCAL NOTES:

Expenditure Required: [Click here to enter text.](#)

Unencumbered Balance: [Click here to enter text.](#)

Funding Source: [Click here to enter text.](#)

RECOMMENDATION:

[Click here to enter text.](#)

SUMMARY STATEMENT:

The City Clerk's office received the attached letter of resignation from the Planning and Zoning Commission from Commissioner Jess Gondek.

30/09/2021
Jess Gondek
Resident of Valdez
PO Box 834
Valdez, AK 99686

Kate Huber CFM
Director
City of Valdez Planning Department
212 Chenega Ave.
P.O. Box 307
Valdez, AK 99686

Dear Kate,

It's with regret that I write to inform you of my decision to resign my position on the City of Valdez Planning and Zoning Commission, effective immediately.

It has been an educational adventure working with the planning department through four department directors, multiple city managers, and countless admin staff. I appreciate your dedication and wish you the best.

Kind Regards,



Jess Gondek



City of Valdez

212 Chenega Ave.
Valdez, AK 99686

Legislation Text

File #: 21-0473, **Version:** 1

ITEM TITLE:

Approval To Go Into Executive Session Re: Legal Strategy for Redistricting Process

SUBMITTED BY: Jake Staser, City Attorney

FISCAL NOTES:

Expenditure Required: [Click here](#) to enter text.

Unencumbered Balance: [Click here](#) to enter text.

Funding Source: [Click here](#) to enter text.

RECOMMENDATION:

[Click here](#) to enter text.

SUMMARY STATEMENT:

Alaska Statute AS 44.62.310 provides an exception to the Alaska Open Meetings law (AS 44.62.310) which allows the City Council to meet in executive session for the purpose of discussion related to:

1. Matters which involve litigation and where matters of which the immediate knowledge would clearly have an adverse effect upon the finances of the City.
2. Matters which by law, municipal charter, or ordinance are required to be confidential.

Any formal action related to the discussion requiring a motion and vote of the governing body must be done in open session.



City of Valdez

212 Chenega Ave.
Valdez, AK 99686

Legislation Text

File #: ORD 21-0010, **Version:** 1

ITEM TITLE:

#21-10 - Amending Title 2, Chapter 2.60 of the Valdez Municipal Code, Titled Economic Diversification Commission. Second Reading. Adoption.

SUBMITTED BY: Allie Ferko, MMC, Deputy City Clerk

FISCAL NOTES:

Expenditure Required: N/A

Unencumbered Balance: N/A

Funding Source: N/A

RECOMMENDATION:

Approve Ordinance #21-10. Second reading. Adoption.

SUMMARY STATEMENT:

During the City Council's July 2021 strategic planning retreat, streamlining the city citizen advisory group program and addressing current challenges with city boards/commissions were discussed.

During a follow-on Council work session on August 31, 2021, Council discussed potential barriers to recruitment and retention of city commissioners and board members. Barriers to participation were identified and several options to reduce/remove those barriers prioritized as short-term goals, including enforcement of attendance policies to allow those able to commit with an opportunity to serve, reduction in term limits to two-years for certain boards/commissions, and removal of the specific industry sector seat requirement for the Economic Diversification Commission.

Council directed staff to bring forth a series of ordinances to address Code changes necessary to accomplish those short-term goals. The Economic Diversification Commission chapter revision is being presented for consideration first, as it has the most substantial changes and will have the most immediate impact on recruitment for upcoming vacancies.

Synopsis of changes included in this ordinance:

- Adjustment in language to reflect the current functional process for commissioner appointment by city council.
- Reduction in commissioner term length from three to two years. Current commissioners shall serve out the remainder of the term for which they were appointed. The two-year term length

change will be incorporated for new appointments.

- Removal of language stating no more than three members may be appointed in the same year (*necessary adjustment due to the term length change*).

As the reduction in commissioner term lengths to two years is implemented over time, terms for three commissioners will eventually expire in one year and terms for the other four commissioners (a quorum) will eventually expire in the next.

Avoiding appointments of potential quorum voting blocks in the same year is especially important for politically appointed commissions who hold quasi-judicial authority, boards with fiduciary responsibilities, etc.

In the case of strictly advisory boards like the Economic Diversification Commission, staff do not feel the potential for quorum voting block appointments are a serious concern and can be managed adequately through the commissioner appointment process.

- Removal of language **requiring** that no two members may be appointed to serve concurrently from the same industry sector, while adding language to retain the original intent of broad representation on the commission.
- Removal of the term “nonprofessional” from paragraph 2.60.010.C.6.

Based on documentation from 2014, it appears the original intent behind using the term “nonprofessional” was to differentiate between the industry seat for professional services (like an attorney or accountant who might also be a sole proprietor) and the industry seat for other types of small business sole proprietors.

With the removal of the industry seat requirement from this chapter, that differentiation is no longer necessary. Staff have also received citizen feedback that this descriptor could be interpreted as offensive when taken out of context. Staff believes the word “nonprofessional” is no longer necessary and should be removed.

CITY OF VALDEZ, ALASKA

ORDINANCE #21-10

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF VALDEZ, ALASKA, AMENDING TITLE 2, CHAPTER 2.60 OF THE VALDEZ MUNICIPAL CODE, TITLED ECONOMIC DIVERSIFICATION COMMISSION

WHEREAS, city council and city staff have identified that industry seat limitations and three-year term lengths are barriers to recruitment and retention of commissioners to serve on the city economic diversification commission; and

WHEREAS, the city council functionally selects and appoints city commissioners.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF VALDEZ, ALASKA, that the following amendments are made to Chapter 2.60 of the Valdez Municipal Code.

Section 1. Chapter 2.60 is hereby amended to read as follows.

**Chapter 2.60
ECONOMIC DIVERSIFICATION COMMISSION**

Sections:

- 2.60.010 Establishment—Composition—Appointment of members.
- 2.60.020 Powers and duties.
- 2.60.030 Quorum and voting.
- 2.60.040 Limitations.
- 2.60.050 Definitions.

2.60.010 Establishment—Composition—Appointment of members.

A. There is established an economic diversification commission which shall consist of seven members who shall be appointed by the ~~mayor, with the approval of the city council~~. The terms of the commission members shall be for ~~two~~ three years or until their successors have been appointed and approved. ~~The term of two members shall expire each year with the additional term expiring every third year.~~ Vacancies shall be filled in the same manner as the commissioners are appointed.

B. Appointment to the commission shall be adjusted by the mayor and city council to ensure continuity. ~~In this regard, initial appointments may be made for terms other than three years, to ensure that the terms of no more than three members expire in any one year.~~

C. Members of the commission shall be diversified to the maximum extent possible. ~~and appointed to represent specific industry sectors of the economy. No two members may be appointed to serve concurrently from the same industry sector. Representatives will be selected from among the following industry sectors.~~ **Composition of the**

commission should reflect representation from a broad spectrum of industry sectors of the economy, including but not limited to:

1. Accommodations.
2. Commercial fishers.
3. Contracting/trades.
4. Food and beverage.
5. Healthcare.
6. Micro business/~~nonprofessional~~ sole proprietors.
7. Oil and gas.
8. Professional services (attorney, engineer, banker, real estate, media, etc.).
9. Retail.
10. Seafood processing.
11. Sport fisheries.
12. Summer tours and attractions.
13. Transportation.
14. Utilities.
15. Winter tours and attractions.

D. The commission shall elect its chairman from among the appointed members.

E. There may be an additional appointed ex officio position to represent the military members of the community. This position may be held by a local active-duty member of the United States Coast Guard or National Guard. This seat is a nonvoting, advisory position.

2.60.020 Powers and duties.

The commission is an advisory commission to the city council. It shall:

- A. Have the authority to prepare and submit to the city council for its approval a comprehensive economic diversification strategy for the overall economic diversification of the community. The commission shall recommend modifications of such plan from time to time, as it deems in the city's interest;
- B. Prepare and recommend to the city council for approval reports and plans regarding socioeconomic data and specific sectors of the economy;

- C. As directed by the city council, review and make recommendations to the council for approval of strategic plans, plans of work and funding requests of agencies, organizations, and event sponsors;
- D. Review and make recommendations to the city council for approval on projects submitted for economic development grant funding opportunities;
- E. Receive, consider and evaluate public input, opinions and recommendations regarding economic diversification programs of the city and advise the city council of any findings or recommendations;
- F. Monitor progress and report to council the status of capital improvement projects, programs and activities outlined as goals, objectives or action items in the community's economic strategy;
- G. Have the authority to prepare and submit to council for approval regular quarterly or annual reports documenting economic trends in the community;
- H. Make recommendations to the city council regarding the economic diversification portion of the annual city budget;
- I. Meet at least once a month and cause minutes of each meeting to be recorded and forwarded to the city council through the city manager;
- J. Perform such other activities as may be requested of it by the city council. (Ord. 14-03 (part))

2.60.030 Quorum and voting.

A quorum of the economic development commission for the conduct of any meeting or public hearing shall be a majority of the commission. No actions shall be taken by the commission except by concurrence of at least four members. (Ord. 14-03 (part))

2.60.040 Limitations.

The commission has only those powers and duties set forth in this chapter and those necessarily implied from those enumerated. In particular, the commission may not:

- A. Expend or obligate city funds without prior approval of the city council; or
- B. Act in any manner inconsistent with the requirements of Section 2.60.020. (Ord. 14-03 (part))

2.60.050 Definitions.

For the purposes of this chapter, the following words and phrases shall have the meanings respectively ascribed to them by this section:

“Economy” means the process or system by which goods and services are produced, sold, and bought.

“Economic development” means the process by which the economy is caused to grow, or a sector of the economy is made more advanced.

“Economic diversification” means the process by which the economy is changed to increase the variety of goods or services produced or offered.

Section 2. This ordinance shall take effect immediately following adoption by the City Council.

Section 3. Current Economic Diversification commissioners shall serve out the terms for which they were appointed. The two-year term length change outlined herein shall be incorporated for new appointments.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF VALDEZ,
ALASKA THIS _____ DAY OF _____, 2021.

CITY OF VALDEZ, ALASKA

Sharon Scheidt, Mayor

ATTEST:

Sheri L. Pierce, MMC, City Clerk

APPROVED AS TO FORM:

First Reading:

Second Reading:

Yea:

Nay:

Absent:

Abstain:

Jake Staser, City Attorney
Brena, Bell, & Walker, P.C.



City of Valdez

212 Chenega Ave.
Valdez, AK 99686

Legislation Text

File #: ORD 21-0011, **Version:** 1

ITEM TITLE:

#21-11 - Amending Chapter 5.06 of the Valdez Municipal Code Titled Regulation of Marijuana

SUBMITTED BY: Bart Hinkle, Chief of Police/Nicholas Farline, Parks and Recreation Director/Sheri Pierce, MMC, City Clerk/Jake Staser, City Attorney

FISCAL NOTES:

Expenditure Required: N/A

Unencumbered Balance: N/A

Funding Source: N/A

RECOMMENDATION:

For Discussion. Public comment expected.

SUMMARY STATEMENT:

On 7.17.21, City of Valdez personnel were asked by a local citizen how they could obtain a permit for consuming marijuana on City property (specifically, Dock Point) to commemorate a significant event in late October.

Unlike alcohol, there is not an established process, or allowance, for City personnel to grant such a request.

Consumption, and prohibition, of alcohol in certain places is clearly addressed in Section 5.08.040 of the Valdez Municipal Code, which reads:

5.08.040 (A) No person shall consume any intoxicating liquor on any public street, sidewalk, or in any city park or recreational facility.

5.08.040 (B) The parks and recreation director, with approval of the police chief, may grant exceptions to subsection A of this section. An application for a waiver must be completed and submitted to the parks and recreation director no less than five working days prior to the scheduled event.

The application has been attached for reference (Attachment #1).

In response to the request, City Administration formed a small working group (City Clerk, Legal, PRCS Director, and the Police Chief) to research and draft an allowance, if legally permitted to. Guiding statutory language exists at not only the local, but also State, level in Valdez Municipal Code, Alaska Administrative Code, and Alaska Statute.

AS 17.38.040 provides "It is unlawful to consume marijuana in public. A person who violates this section is guilty of a violation punishable by a fine of up to \$100."

3 AAC 306.990 states that "in public"

- (A) means in a place to which the public or a substantial group of people has access;
- (B) except as provided in (C) of this paragraph, includes highways, transportation facilities, schools, places of amusement or business, parks, playgrounds, prisons, and hallways, lobbies and other portions of apartment houses and hotels not constituting rooms or apartments designed for actual residence;
- (C) does not include an area on the premises of a licensed retail marijuana store designated for onsite consumption under 3 AAC 306.305.

VMC 5.06.040 is aligned with Alaska Statute and states that "Use or consumption of marijuana in a public place is prohibited."

VMC 5.06.010 defines "Public place" as "any area to which the public is invited or into which the public is permitted, including, but not limited to, educational facilities, entertainment, food and beverage services, offices, retail stores, common areas in multi-unit buildings such as lobbies, stairwells and hallways, transportation facilities and vehicles accessible to the general public, parks, public rights-of-way, shorelines, waterways, tidelands, as well as all city-owned property."

State Law and City Code both prohibit consumption of marijuana in "public" and in a "public place", respectively. In light of the City's definition of "public place", which includes "parks" and "all city-owned property", there is ample amount of authority to simply deny the request or expressly state that City waivers are not intended to permit the use of marijuana.

Alternatively, it was discussed that if the City is inclined to allow such events, the conditions on the permit should ensure that the event is considered a "private" event and, therefore, not subject to the State and City prohibitions. It is staff's stance that additional conditions of the permit should also include only allowing those 21 years of age or over, a written plan that illustrates how the event has limited access to the general public, and a limited number of people - making it a "private gathering". Lastly, the proposed venues for such events are limited to Dock Point and the Goldfields.

The draft application for a waiver to allow consumption of cannabis on city property is attached for reference (Attachment #2).

Consumption, and prohibition, of marijuana in certain places is addressed in Section 5.06.040 of the Valdez Municipal Code, which reads:

5.06.040 (A) Use or consumption of marijuana in a public place is prohibited. This section is not intended to restrict a property owner from further restricting use of marijuana.

If the City decides to provide for a waiver for the above, the following language would be added to VMC 5.06.040:

B. The parks and recreation director, with approval of the police chief, may grant exceptions to subsection A of this section for private events held on City of Valdez owned property. An application for a waiver must be completed and submitted to the parks and recreation director

no less than ten (10) working days prior to the scheduled private event.

1. The parks and recreation director, with approval of the police chief, may impose conditions on any waiver granted pursuant to Subsection B including conditions limiting the time, place, and manner of activities.

CITY OF VALDEZ, ALASKA

ORDINANCE NO. 21-11

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF VALDEZ, ALASKA, AMENDING CHAPTER 5.06, OF THE VALDEZ MUNICIPAL CODE TITLED MARIJUANA REGULATION

WHEREAS, section 5.08.040 (B) provides an exception to the prohibition of consumption of alcohol in a city park; and

WHEREAS, the exception to consume alcohol in a city park may be granted by the recreation director, with the approval of the police chief, after submission of an application for waiver; and

WHEREAS, creation of section 5.06.040 (B) establishes an exception to the prohibition to consume marijuana on city owned property.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF VALDEZ, ALASKA that the following amendment is made to Chapter 5.06, Section 5.06.040 of the Valdez Municipal Code:

Section 1. Section 5.06.040 is amended to read as follows:

5.06.040 Marijuana use in public places prohibited.

A. Use or consumption of marijuana in a public place is prohibited. This section is not intended to restrict a property owner from further restricting use of marijuana.

B. The parks and recreation director, with approval of the police chief, may grant exceptions to subsection A of this section for private events held on City of Valdez owned property. An application for a waiver must be completed and submitted to the parks and recreation director no less than ten (10) working days prior to the scheduled private event.

1. The parks and recreation director, with approval of the police chief, may impose conditions on any waiver granted pursuant to Subsection B including conditions limiting the time, place, and manner of activities.

Section 2. This ordinance takes effect immediately upon passage and approval.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF VALDEZ, ALASKA, this _____ day of _____, 2021.

CITY OF VALDEZ, ALASKA

Sharon Scheidt, Mayor

ATTEST:

Sheri L. Pierce, MMC, City Clerk

APPROVED AS TO FORM:

Jake Staser, City Attorney
Brena, Bell, & Walker, P.C.

First Reading:

Second Reading:

Adoption:

Yea:

Nay:

Absent:

Abstain:

To Apply for an Alcohol Waiver

1. Please complete the form:

APPLICATION TO SERVE ALCOHOLIC BEVERAGES ON CITY PROPERTY

This form will ask for the following:

- a. Description of the event to be held.
 - b. Children to adult ratio.
 - c. Anticipated attendance.
 - d. How will beverages be served (i.e. self-serve, catered controlled by assigned volunteer licensed bartender, etc.)
 - e. What type of beverages – beer, wine, hard liquor.
 - f. Date/time and place of event.
 - g. If you have designated drivers identified for those who can't drive.
 - h. The name of your event contact person & phone number.
 - i. Please list any other points that you feel should be known.
2. This application must be submitted to the Parks & Recreation Director no later than the five(5) working days prior to the event. The application will be forwarded to the Police chief for final approval.
 3. A \$10.00 permit fee is due upon approval of the permit for events that are fundraisers or where a charge will be made for beverages or the event.
 4. The Applicant must have a copy of the approved facility use permit in their possession showing that the facility has been scheduled and rental fees paid.
 5. The Applicant must provide a copy of the caterer's permit (if required) not less than 2 days prior to the event.
 6. No alcohol may be sold at City facilities unless contracted by a licensed caterer.
 7. No glass containers are allowed.
 8. All parking must be in designated public areas. Please do not park on residential streets.
 9. Consumption of alcohol is to be confined to designated areas.

After submission of the above items to the Parks & Recreation Office, the approval process will take a minimum of five (5) working days

PLEASE PLAN AHEAD AND DON'T WAIT UNTIL THE DAY BEFORE!

Upon approval a call will be made to you. Other requirements may be identified as conditions of the approval, I.e. bonding, security protection, additional damage/cleaning fees or limitations.

We want you to enjoy our facilities, but with a degree of control.

THE RESPONSIBILITY AND CONCERN FOR SAFETY IS REALLY YOURS.

City of Valdez

APPLICATION TO SERVE ALCOHOLIC BEVERAGES ON CITY PROPERTY

1. Application to be made at least 5 working days prior to the event.
2. The applicant shall file with the P&R Department a copy of the Caterer's permit not less than 2 days prior to the event.
3. The applicant shall pay a permit fee of \$10.00 for each day/time if this permit is issued for events that are fund raisers and/or a charge will be made for beverages or the event.

Organization/Activity Information

Date of Application	Organization Name		Phone Numbers Home: _____ Work: _____	
Organization Mailing Address		City	State	Zip
Individual's Name Making Application		Position in Organization		
Description of Event:				
Date of Event	Beginning Time	Ending time	Estimated # to Attend	
Children to Adult Ratio:		How will beverages be served?		
		Name of Caterer:		
Description of Beverages:		Will a charge be made for beverages/admission?		
		Yes No		
Location of Event:				
Do you have designated drivers identified?		Yes No		
<p>The applicant shall save, hold harmless and indemnify the city of Valdez from any claims, law suits or judgments arising from loss, damage to property, or injury to persons from the sale or serving of alcoholic beverages during the above described activity or event.</p> <p>Applicant hereby represents that he has made a full and complete disclosure of all information which might be pertinent to the city's consideration of this application and that all of the foregoing statements and information are true and correct. Applicant also accepts responsibility for restitution of any damage to facility or equipment, and agrees to abide by all applicable liquor laws & policies of the city.</p>				
APPLICANT SIGNATURE:		DATE:		
Parks & Recreation Director Approval: Yes No		Police Chief Approval: Yes No		
SPECIAL CONDITIONS OF APPROVAL				

INSTRUCTIONS FOR APPLICATION TO HOLD PRIVATE EVENT AND CONSUME CANNABIS ON CITY PROPERTY

In order to be considered complete, and processed this Application must include:

- a. Description of the event to be held.
 - b. How will cannabis be consumed (i.e. edibles, joints, etc.)
 - c. Date/time and place of event.
 - Dock Point
 - Gold Fields
 - d. The name of your event contact person & phone number.
 - e. Please include detailed action plan on ensuring the event is private.
-
2. This application must be submitted to the Parks & Recreation Director no later than the ten (10) working days prior to the event. The application will be forwarded to the Police Chief for final approval.
 3. The Applicant must have a copy of the approved facility use permit in their possession showing that the facility has been scheduled and rental fees paid.
 4. The applicant shall submit to PRCS Director a detailed event plan on how the event host will ensure and that the following requirements will be met:
 - a. The event will be a private event not open to the general public.
 - b. No one under 21 years of age may attend.
 - c. No cannabis may be sold at City facilities or outside of a licensed facility.
 - d. No attendance fee may be charged.
 - e. No glass pipes of any kind are allowed for use.
 - f. Consumption of cannabis is to be confined to designated areas identified in event plan.
 - g. Anticipated attendance shall be no more than fifty (50) people.

After submission of the above items to the Parks & Recreation Office, the approval process will take a minimum of five (5) working days

Upon approval a call will be made to you. In the discretion of the City, other requirements may be identified as condition of the approval, i.e. security protection, additional damage/cleaning fees, or limitations on the activities conducted under this permit.

Failure to adhere to City of Valdez Municipal Code Section 9.28.010 is also in violation of State statute 11.71.060 and may result in fines and or imprisonment.

City of Valdez
APPLICATION TO HOLD PRIVATE EVENT AND
CONSUME CANNABIS ON CITY PROPERTY

1. A complete application must be submitted to the PRCS Director with a detailed event plan as described in the instructions at least ten (10) working days prior to the event.

Organization/ Event Information

Date of Application	Organization Name		Phone Number	
Organization Mailing Address		City	State	Zip
Individual's Name Making Application		Position in Organization		
Description of Event				
Date of Event	Beginning Time	Ending time	Estimated # to Attend	
Location Requested				
Description of Cannabis to be Consumed				
<p>The applicant hereby represents that he/she has the authority to bind any organization for which this application is made. The applicant or organization represented by the applicant shall save, hold harmless and indemnify the City of Valdez from any claims, law suits or judgments arising from loss, damage to property, or injury to persons associated with the above described activity or event including any harm caused by the consumption of cannabis.</p> <p>Applicant hereby represents that he/she has made a full and complete disclosure of all information, which might be pertinent to the City's consideration of this application, and that all of the foregoing statements and information are true and correct. Applicant also accepts responsibility for restitution of any damage to facility or equipment, and agrees to abide by all laws & policies of the City of Valdez.</p>				
APPLICANT SIGNATURE:		DATE:		
Parks & Recreation Director Approval:			Police Chief Approval:	
Yes		No		
SPECIAL CONDITIONS OF APPROVAL				



City of Valdez

212 Chenega Ave.
Valdez, AK 99686

Legislation Text

File #: RES 21-0038, **Version:** 1

ITEM TITLE:

#21-38 - Supporting Adoption of the Alaska Redistricting Board Proposed House District 36 Boundaries as Depicted in the Draft Composite Redistricting Plan Version 1 and 2 Maps Published on September 9, 2021 (*Item Postponed from the City Council Special Meeting on September 21, 2021*)

SUBMITTED BY: Jake Staser, City Attorney

FISCAL NOTES:

Expenditure Required: N/A

Unencumbered Balance: N/A

Funding Source: N/A

RECOMMENDATION:

Approve resolution # 21-38

SUMMARY STATEMENT:

The Alaska Constitution tasks the Alaska Redistricting Board with drawing new state legislative districts every ten years when the census of the United States is completed.

Alaska's resident population determined by the 2020 census is 733,391, which means the target population for each of Alaska's 40 House districts will be 18,335 for the current redistricting cycle.

The Alaska Constitution requires that new districts meet four criteria: compactness, contiguity, socio-economic integration, and equality of population (*definitions of each criteria available here*:

[<http://www.akredistrict.org/mapping-criteria>](http://www.akredistrict.org/mapping-criteria)). Any recommended map drawings will be evaluated by the Alaska Redistricting Board using these requirements.

During a public hearing on September 7, 2021, the Alaska Redistricting Board provided direction to third-party map submitters that their map plans for presentation on September 17, 2021 must be submitted to board staff for review no later than noon on September 15, 2021.

During the September 7, 2021 regular Valdez City Council meeting, Council expressed interest in holding a special meeting on September 14, 2021 to develop a map recommendation for submission prior to the September 15th deadline.

During a public meeting on September 9, 2021, the Alaska Redistricting Board adopted two

Proposed Redistricting Plans: Board Composite v.1 and Board Composite v.2 (*both versions attached and also available online here: <<http://www.akredistrict.org/map-gallery>>*).

Both Proposed Redistricting Plan versions have Valdez incorporated in a different, large rural district (district 36), which is drawn north along the Richardson Highway and encompasses land around/north of the Fairbanks area. (*The current 2013 district boundary map is attached for comparison purposes*).

The attached resolution provides Council a place to start discussion during the special meeting and does not necessarily reflect a specific staff recommendation. Amendments may/should be made to both the resolution language and the map attachments as Council determines necessary.

City administration also received the attached (draft) letter from the executive director of the Prince William Sound Economic Development District on September 9, 2021. The contents of the (draft) letter may or may not align with Council preferences regarding redistricting recommendations. The letter is being provided as part of this packet for awareness and consideration during Council discussion.

CITY OF VALDEZ, ALASKA

RESOLUTION # 21-38

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF VALDEZ, ALASKA
SUPPORTING ADOPTION OF THE ALASKA REDISTRICTING BOARD
PROPOSED HOUSE DISTRICT 36 BOUNDARIES AS DEPICTED IN THE
DRAFT COMPOSITE REDISTRICTING PLAN VERSION 1 AND 2 MAPS
PUBLISHED ON SEPTEMBER 9, 2021

WHEREAS, as a result of the 2020 Census, the Alaska Redistricting Board is actively preparing draft redistricting plans for the State of Alaska that will directly affect the City of Valdez and its citizen; and

WHEREAS, the Alaska Constitution imposes specific criteria for redistricting plans for both House and Senate seats; and

WHEREAS, the communities along the Richardson Highway have shared for decades many aspects of life including social, cultural, economic, and political ties; and

WHEREAS, the communities north along the Richardson Highway and east Alaska have commonalities in many ways including the highway corridors, utilities, watershed, education, high cost of energy and much more; and

WHEREAS, District 36, as depicted in the Redistricting Board's draft composite redistricting plan Versions 1 and 2, satisfies the constitutional criteria for redistricting; represents a socioeconomically integrated area that is contiguous and compact; and includes as near as possible a population totaling one fortieth of Alaska's statewide population.

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF VALDEZ, ALASKA, that:

Section 1. The foregoing recitals are incorporated in this resolution as if set forth fully herein.

Section 2. The City of Valdez does hereby urge the Alaska Redistricting Board to adopt boundaries for District 36 as depicted in the Redistricting Board's draft composite redistricting plans Versions 1 and 2.

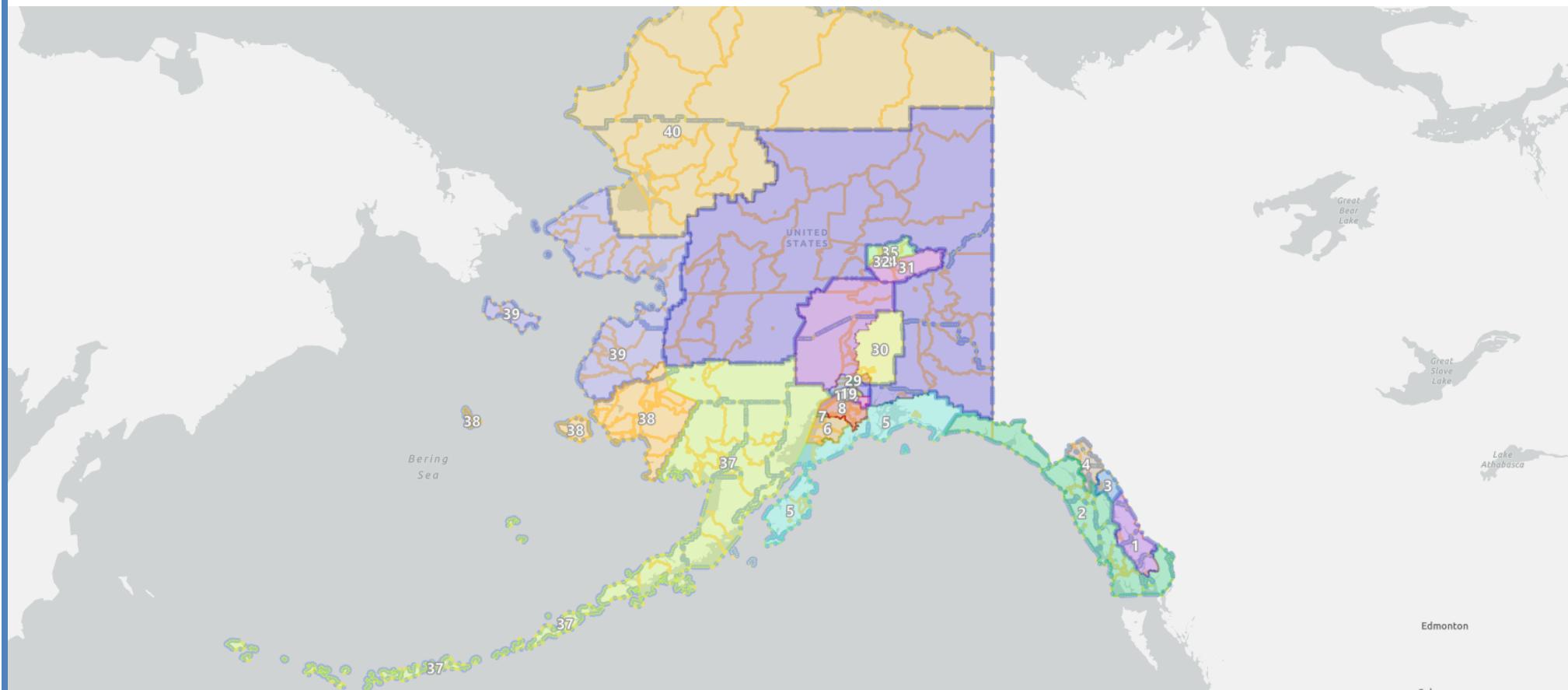
PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF VALDEZ,
ALASKA, this _____ day of _____, 2021.

CITY OF VALDEZ, ALASKA

Sharon Scheidt, Mayor

ATTEST:

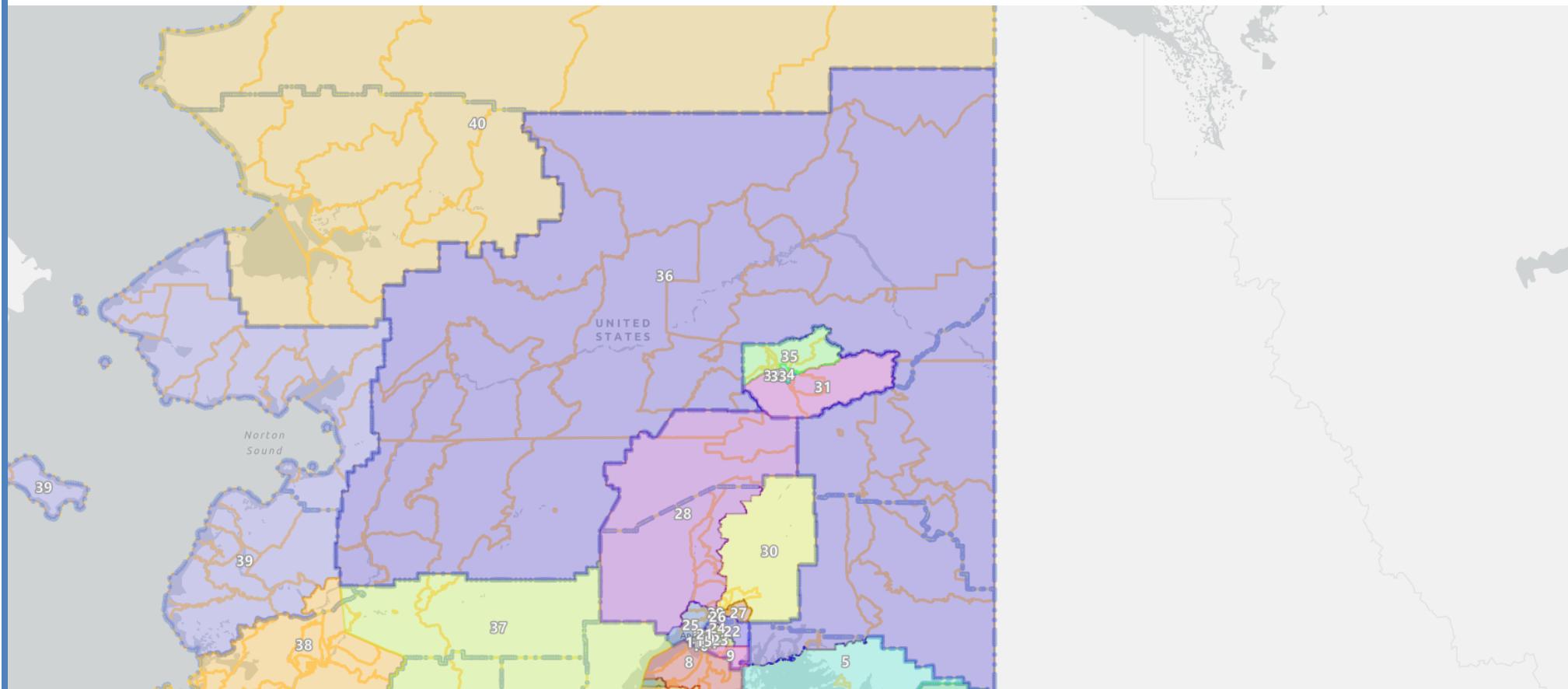
Sheri L. Pierce, MMC, City Clerk



AutoBound Edge MAP - Based on: 2020 Census Geography

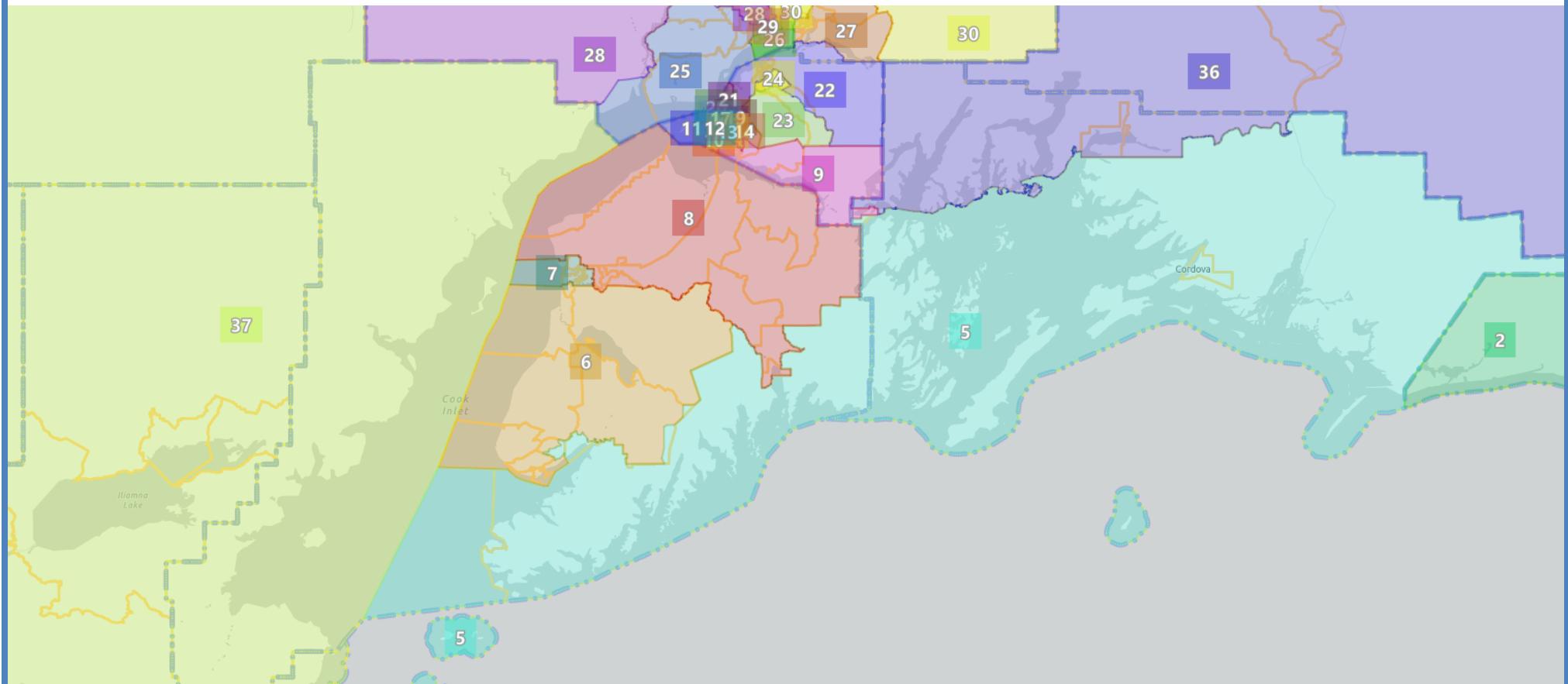
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Board Composite v.1



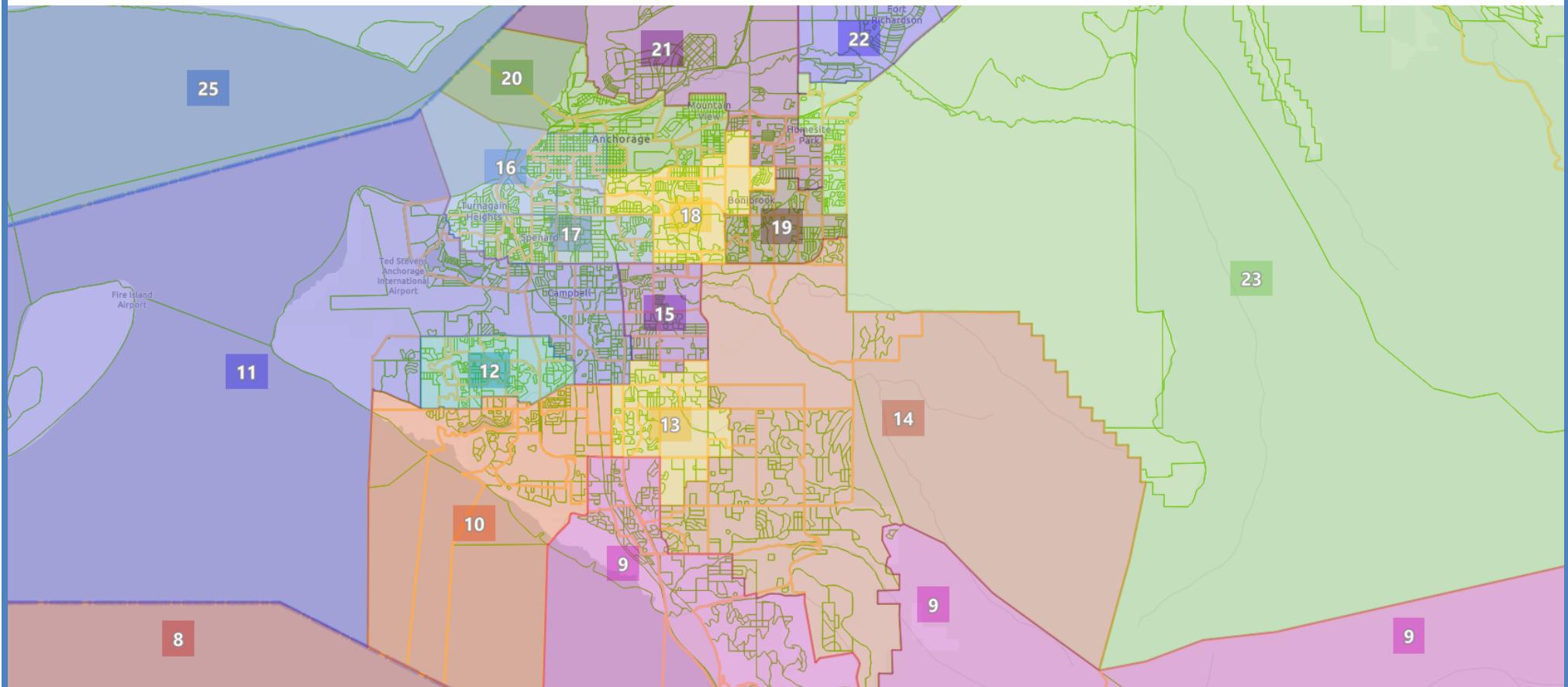
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Map Date: 9/9/2021 5:04:05 PM



AutoBound Edge MAP - Based on: 2020 Census Geography

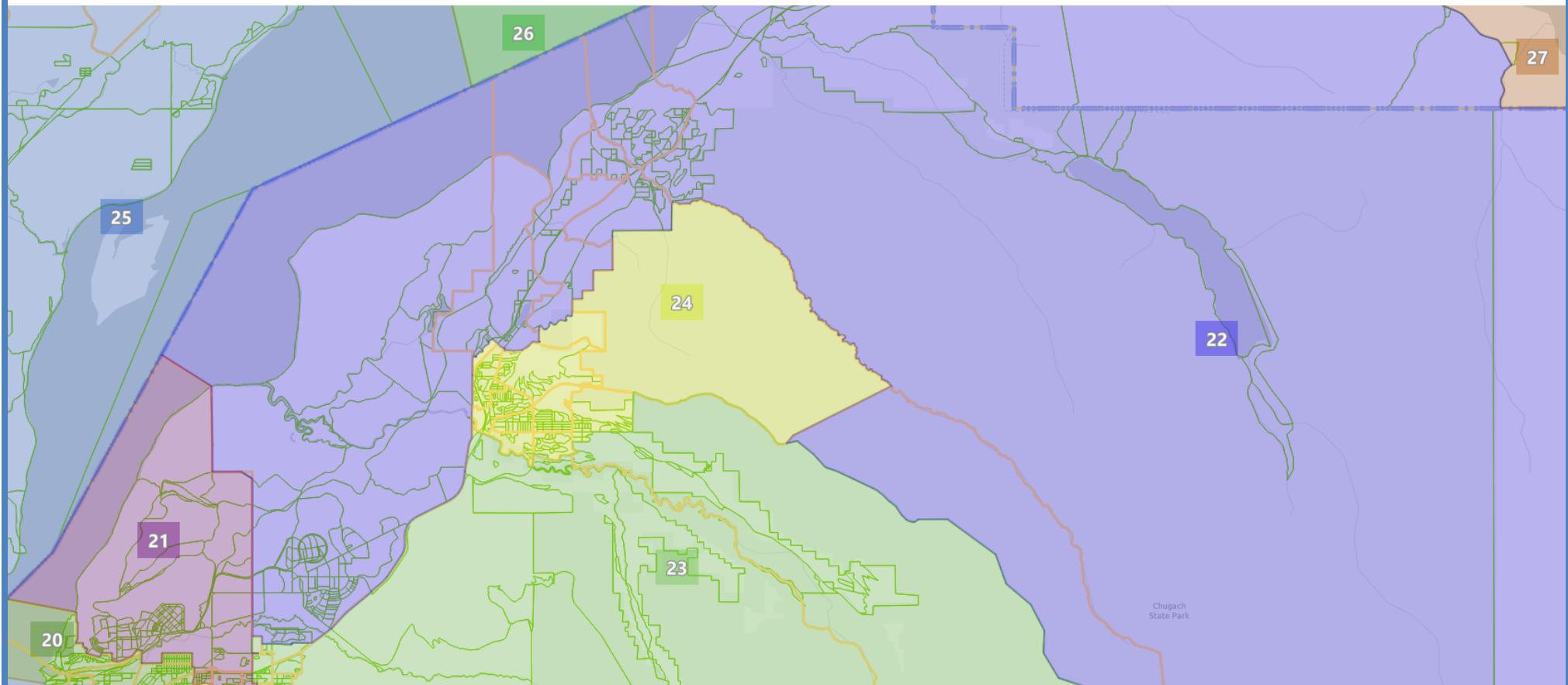
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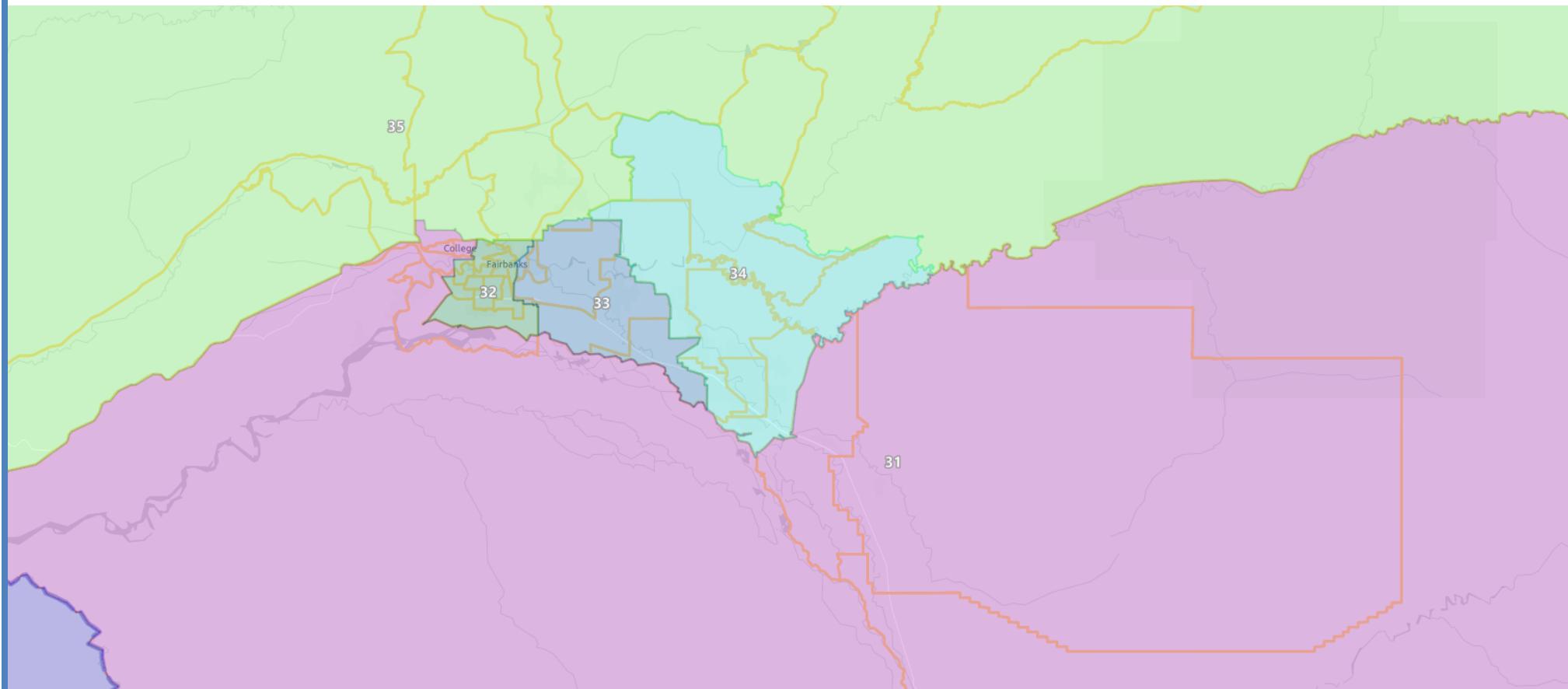
Board Composite v.1



AutoBound Edge MAP - Based on: 2020 Census Geography

Map Date: 9/9/2021 5:00:30 PM

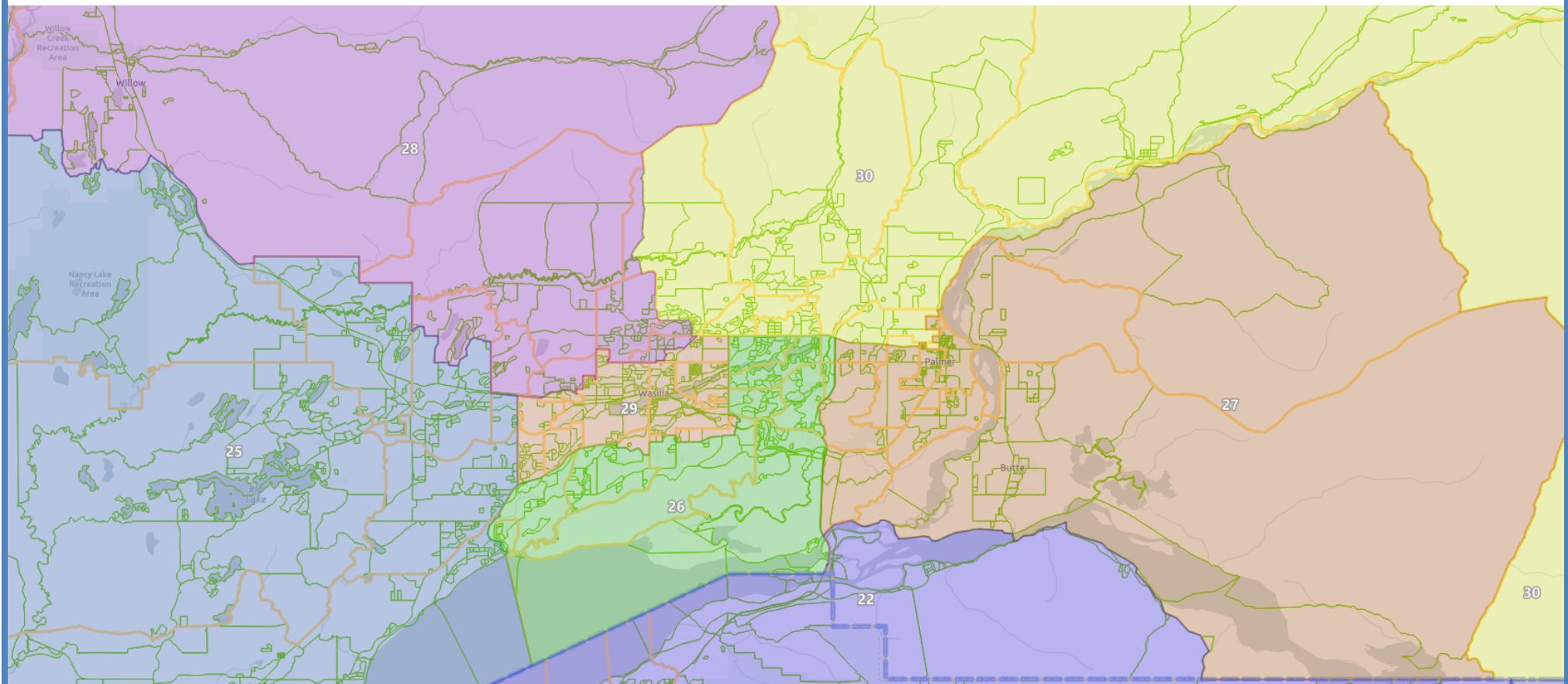
Board Composite v.1



AutoBound Edge MAP - Based on: 2020 Census Geography

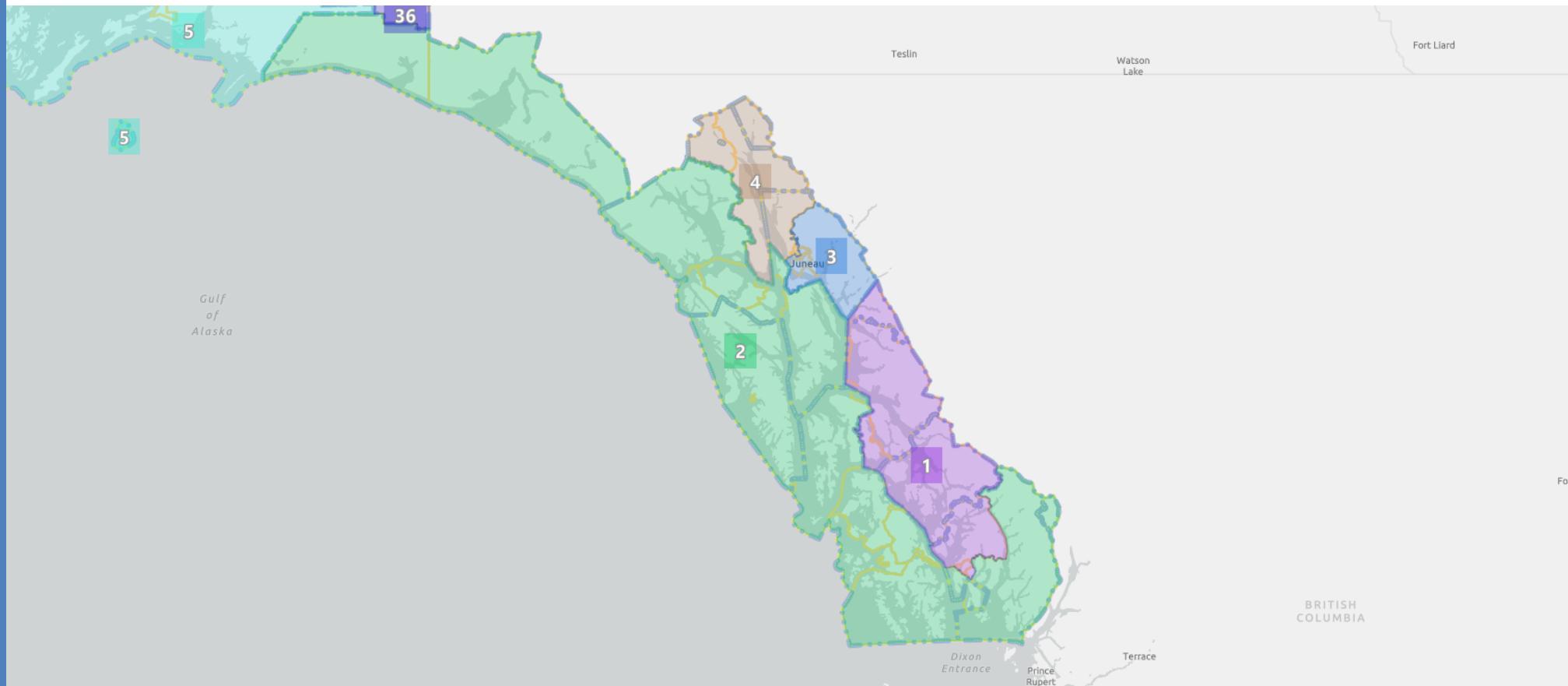
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Board Composite v.1



AutoBound Edge MAP - Based on: 2020 Census Geography

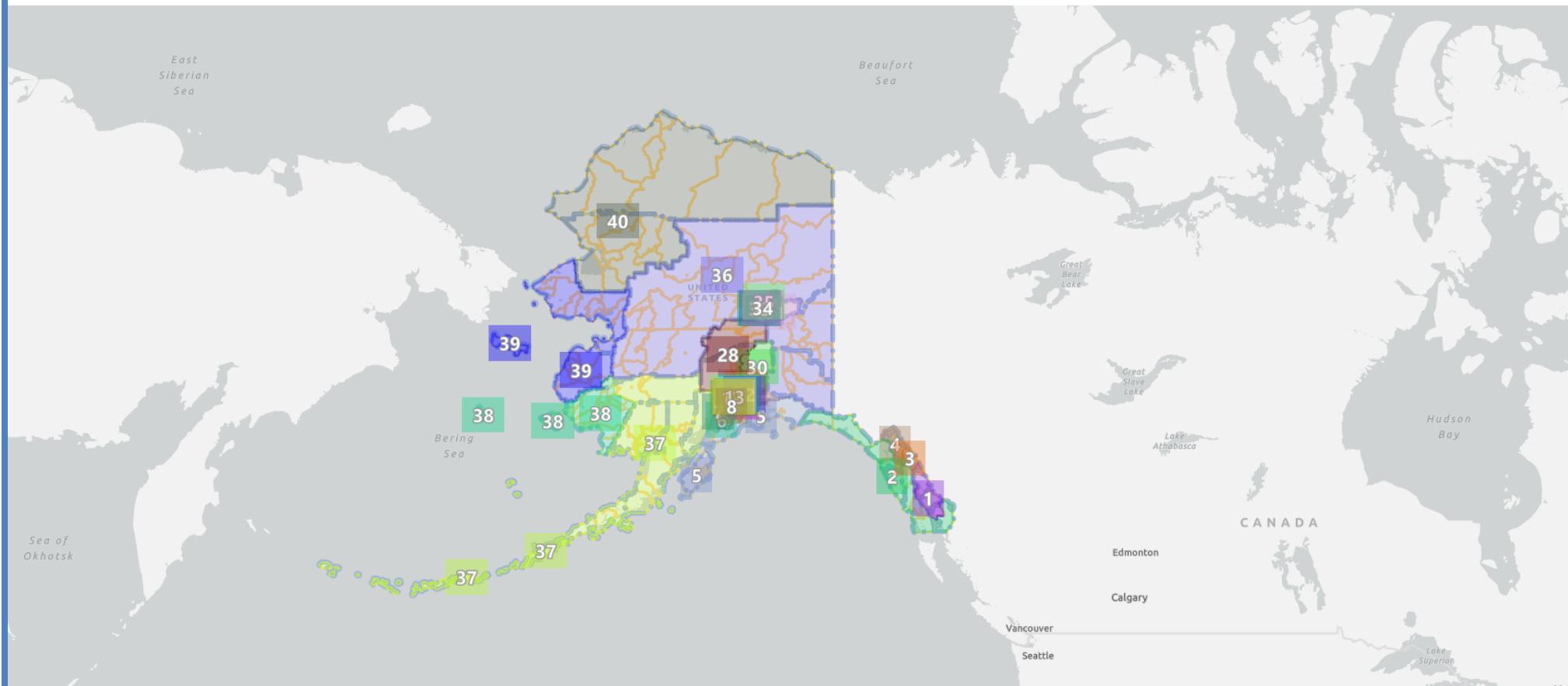
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AutoBound Edge MAP - Based on: 2020 Census Geography

Map Date: 9/9/2021 4:54:05 PM

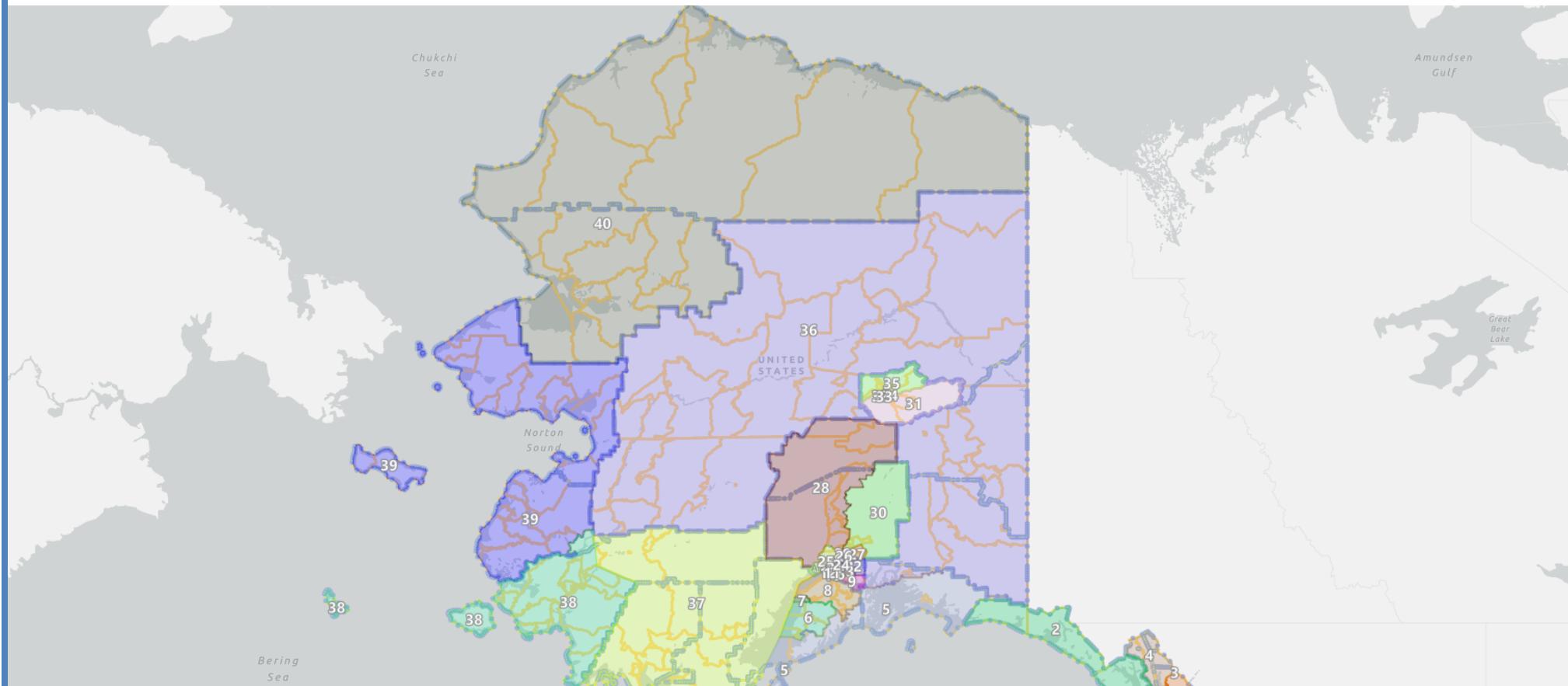
Board Composite v. 2



AutoBound Edge MAP - Based on: 2020 Census Geography

Map Date: 9/9/2021 4:44:35 PM

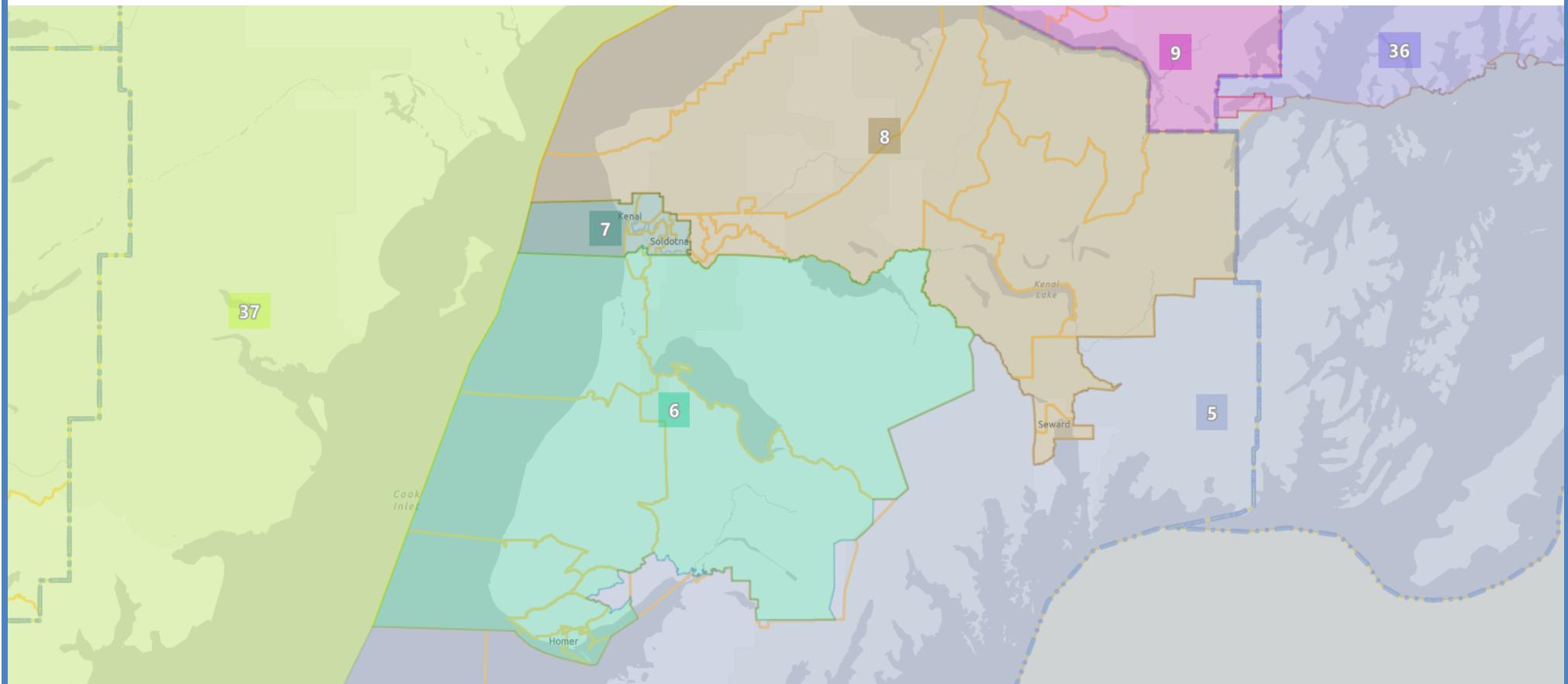
Board Composite v. 2



AutoBound Edge MAP - Based on: 2020 Census Geography

Map Date: 9/9/2021 4:49:15 PM

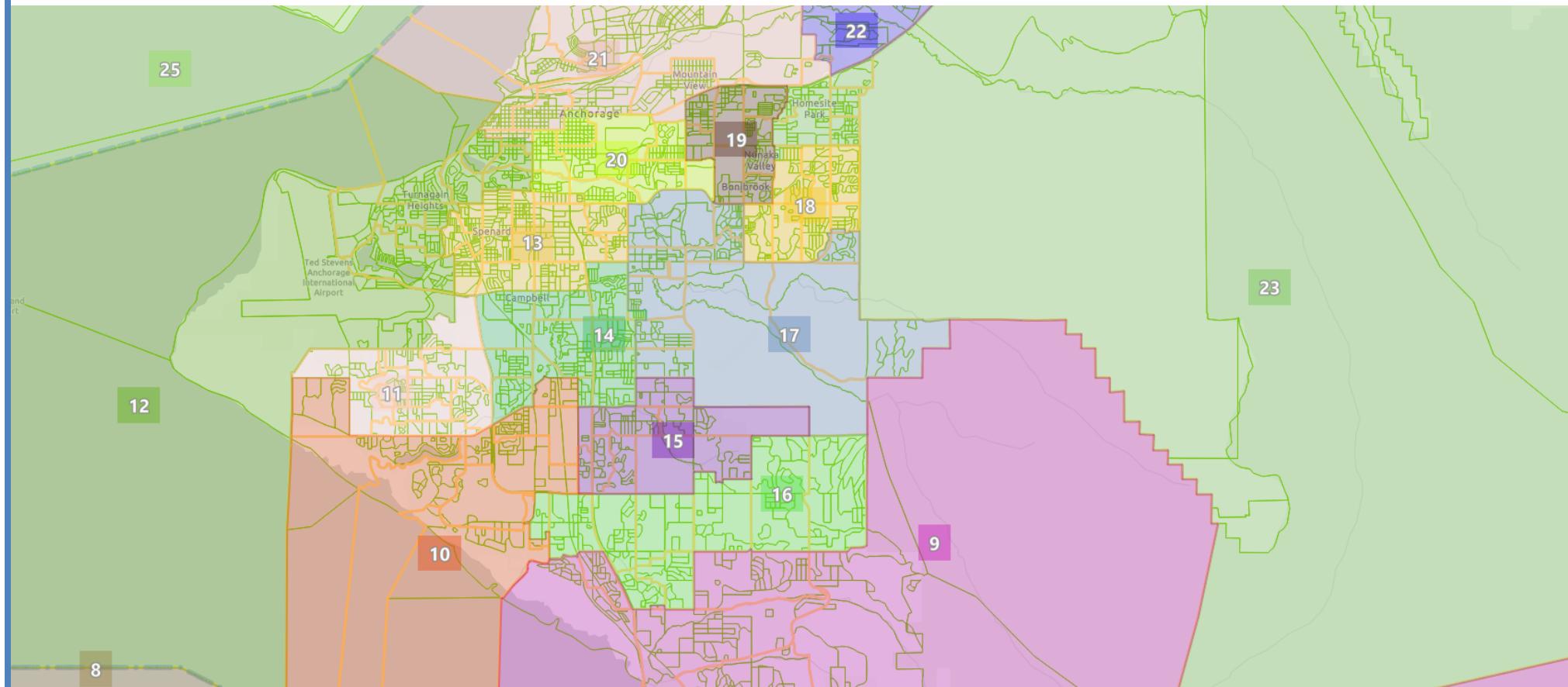
Board Composite v. 2



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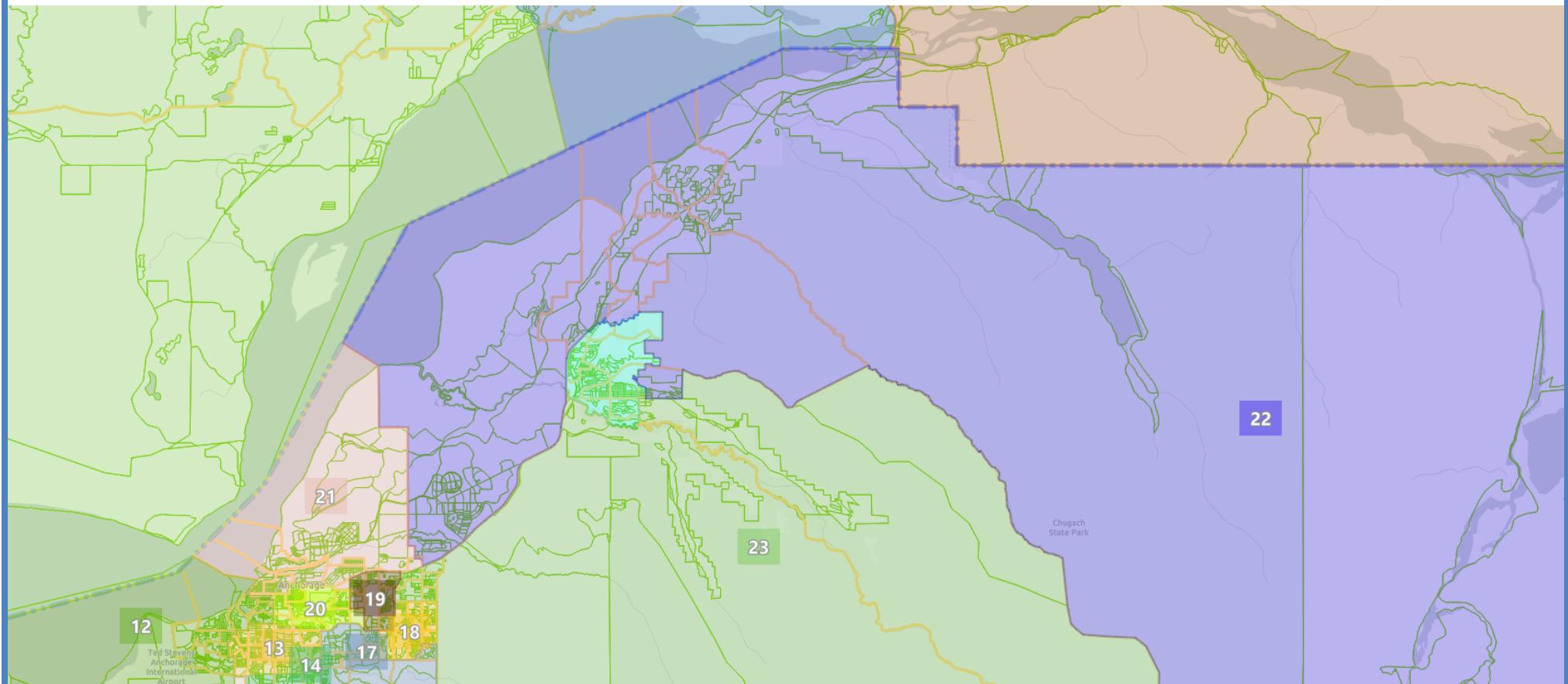
Board Composite v. 2



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Map Date: 9/9/2021 4:47:18 PM

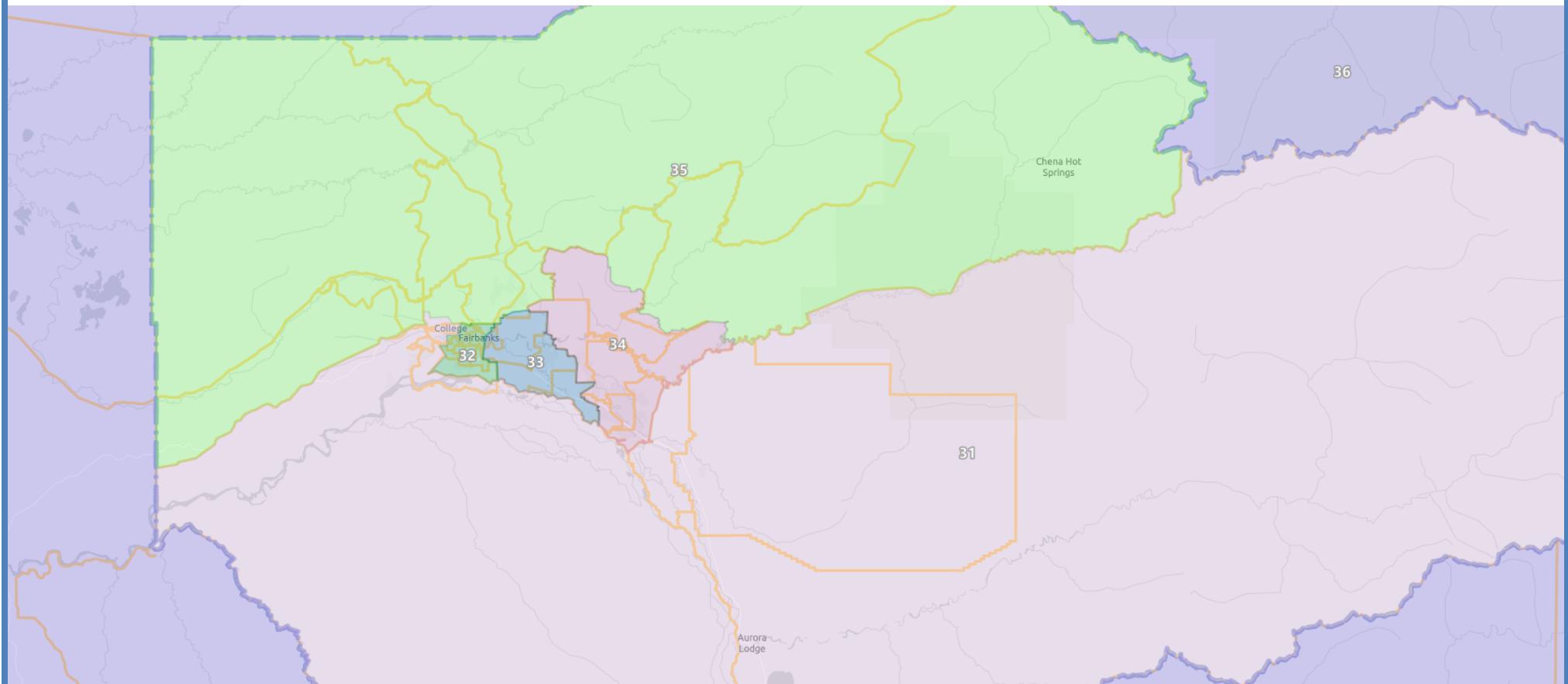
87



AutoBound Edge MAP - Based on: 2020 Census Geography

Map Date: 9/9/2021 4:47:46 PM

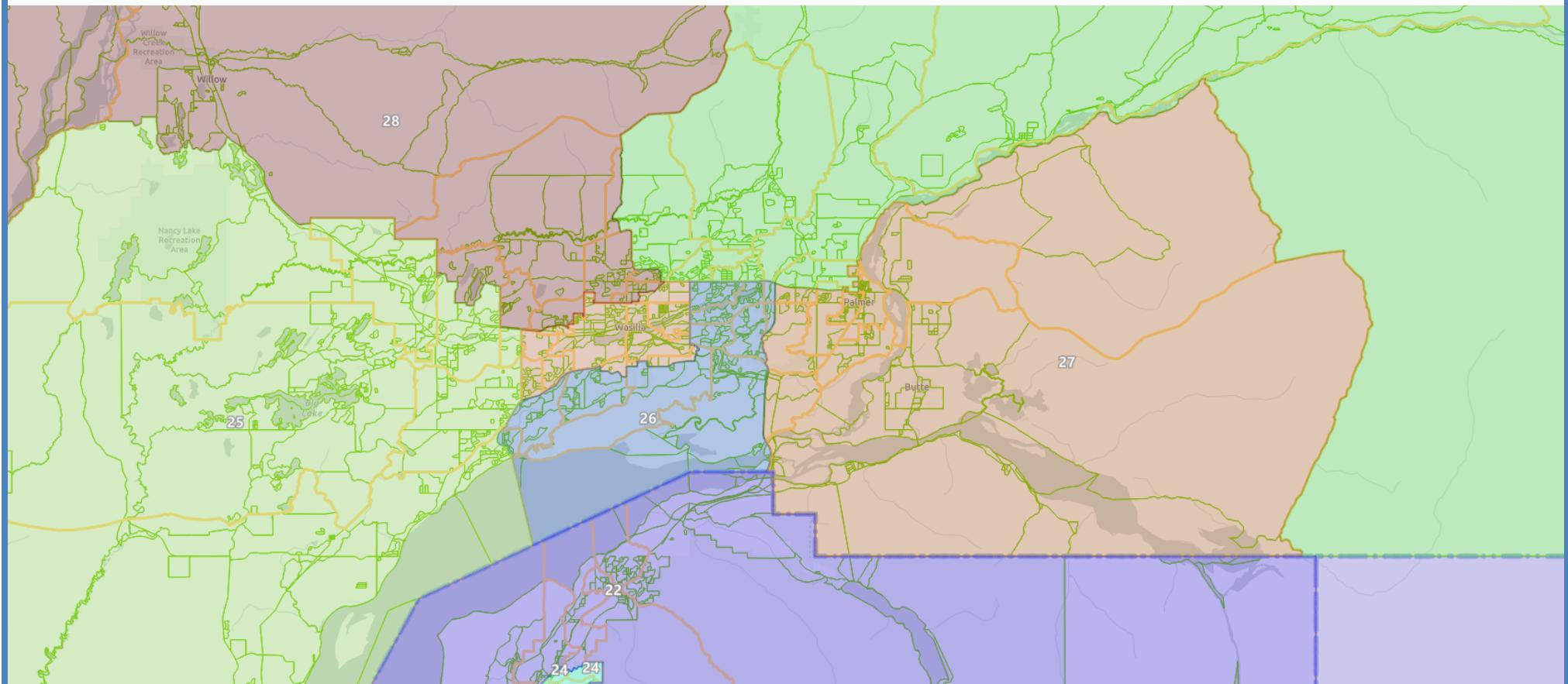
Board Composite v. 2



AutoBound Edge MAP - Based on: 2020 Census Geography

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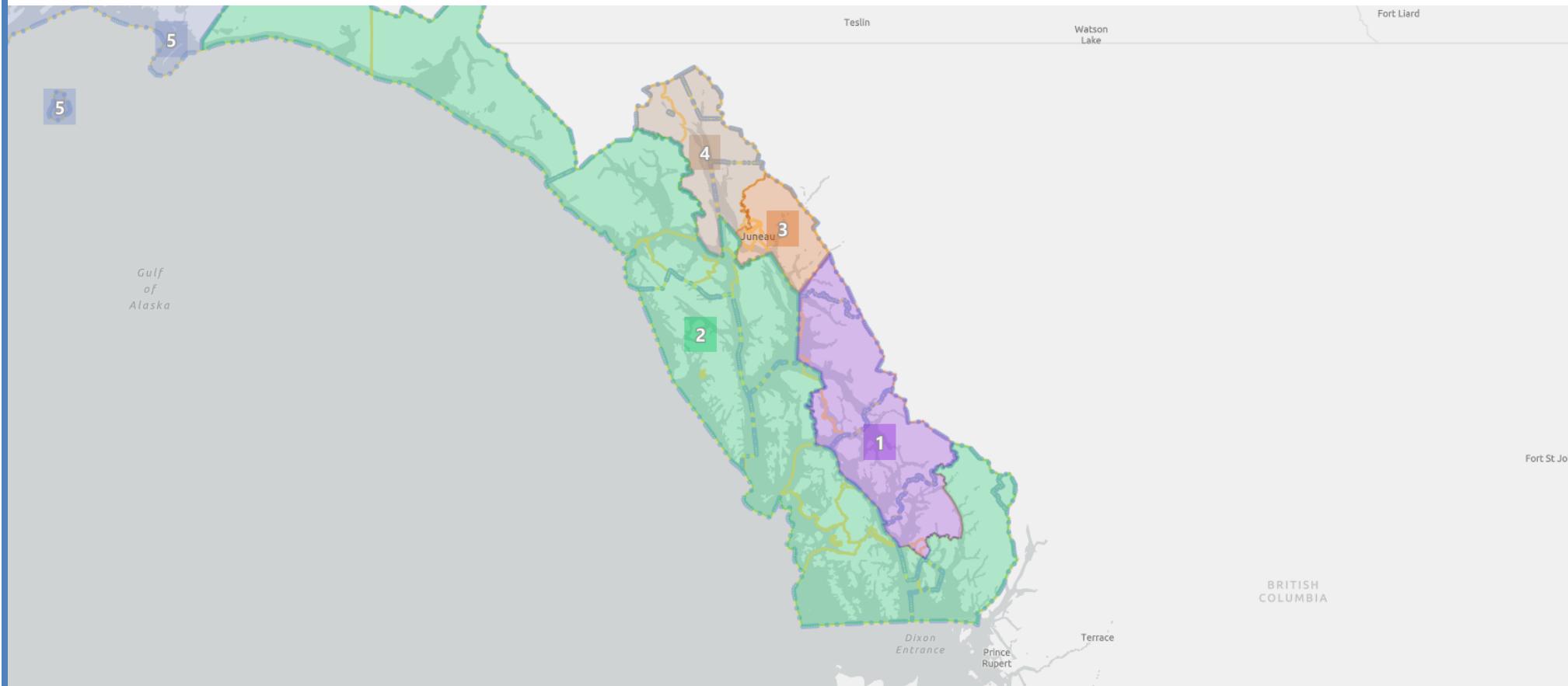
Board Composite v. 2



AutoBound Edge MAP - Based on: 2020 Census Geography

Map Date: 9/9/2021 4:48:48 PM

Board Composite v. 2

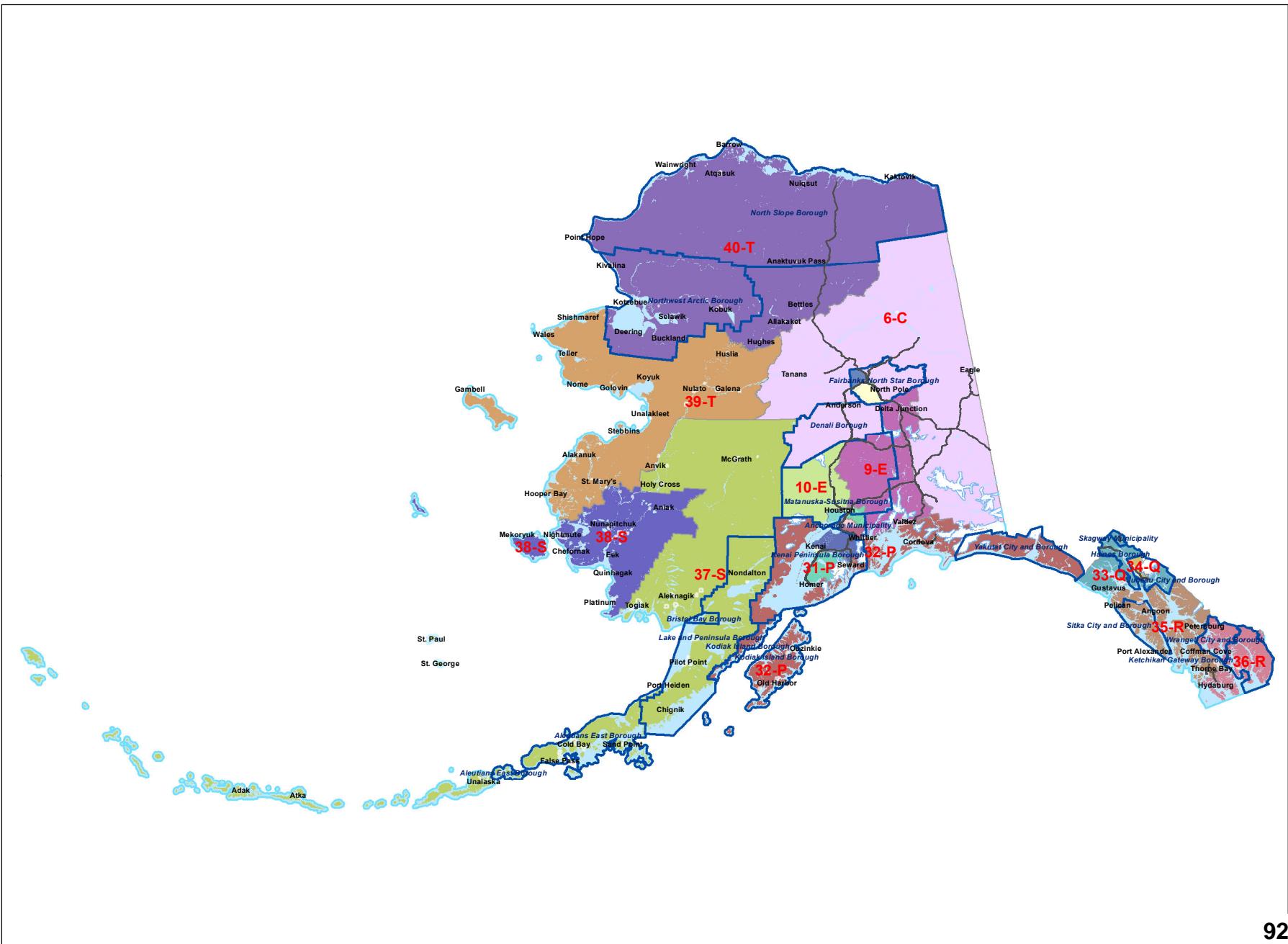


AutoBound Edge MAP - Based on: 2020 Census Geography

Map Date: 9/9/2021 4:41:32 PM

2013 Proclamation House Districts

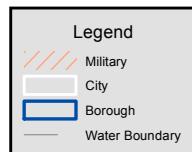
Statewide



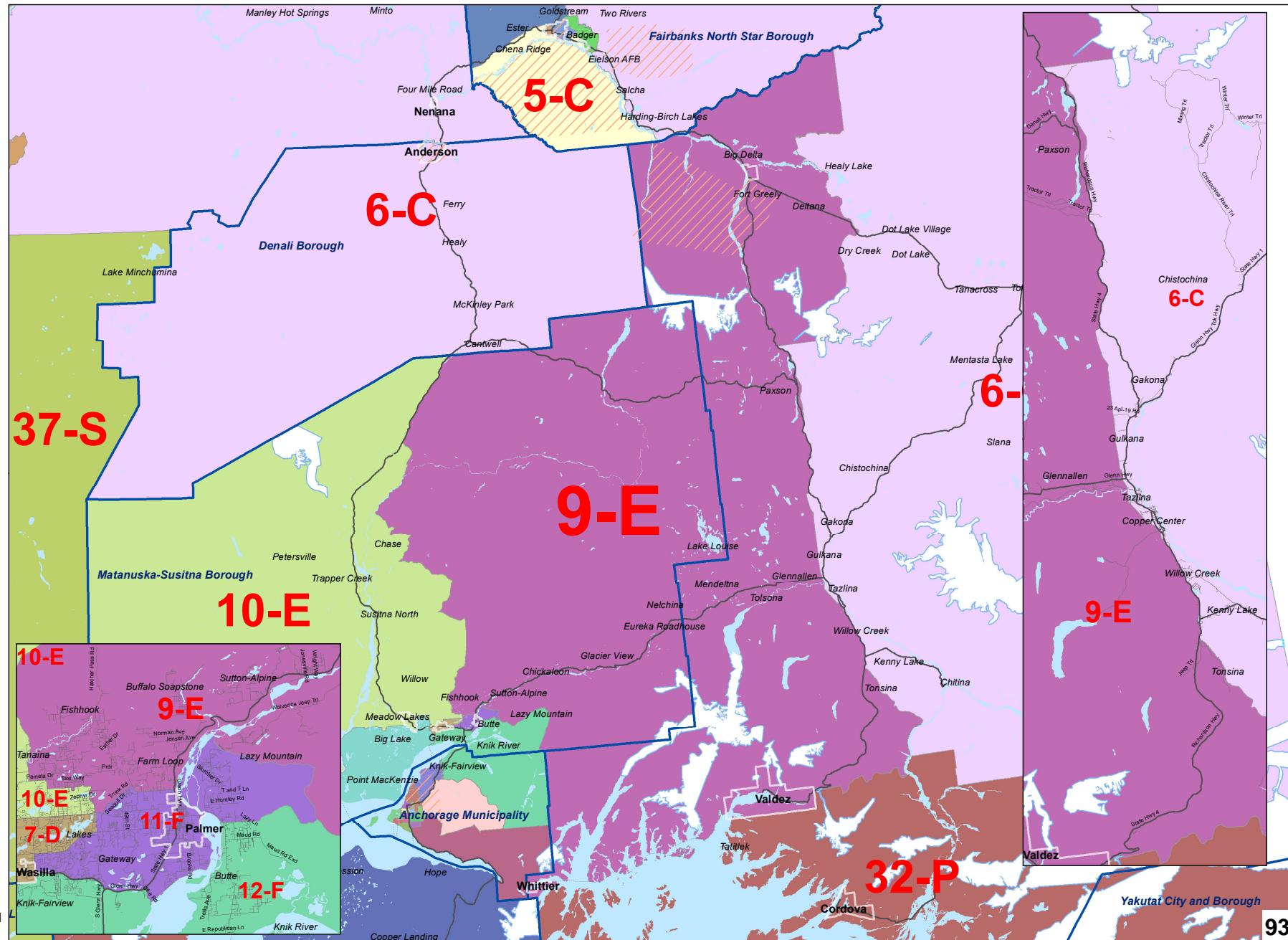
Prepared by:
Alaska Redistricting Board

2013 Proclamation House Districts

House
District
9



Prepared by:
Alaska Redistricting Board





September 9, 2021

John Binkley, Chair
Alaska Redistricting Board
P.O. Box 240147
Anchorage, AK 99503

Dear Mr. Binkley,

On behalf of the communities of Prince William Sound, I am writing to urge your consideration for an election district that encompasses Prince William Sound as a contiguous unit.

Our communities already represent a compact, contiguous geographic unit by virtue of their location encircling the marine waters of Prince William Sound. Our economies are driven collectively by the Sound's commercial fishing activity, marine transport through the Sound (fishing vessels, shipping of oil, goods, and people on the AMHS ferry and cruise ships), and tourism activity in the Sound.

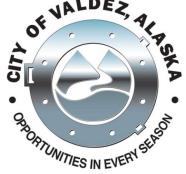
From the regional level, we work on coordinating among our five communities on our schools' sports and academic event schedules, our ferry service schedule, regional tourism marketing, and our telecommunications infrastructure.

For our communities to work with a legislator who can advocate for our coastal community needs as a region, we feel we are best served by being included as a group in one election district.

Thank you for your consideration of the interests of our Prince William Sound communities as you work through the process of drawing new election districts for Alaska.

Sincerely,

Kristin Carpenter
Executive Director



City of Valdez

212 Chenega Ave.
Valdez, AK 99686

Legislation Text

File #: 21-0474, **Version:** 1

ITEM TITLE:

GFOA Distinguished Budget Presentation Award, 2021

SUBMITTED BY: Brian Carlson, Finance Director

FISCAL NOTES:

Expenditure Required: n/a

Unencumbered Balance: n/a

Funding Source: n/a

RECOMMENDATION:

Receive and file

SUMMARY STATEMENT:

This is the second consecutive GFOA award.

The attachment shows the GFOA scoring, which provides a view to areas of accomplishment as well as areas needing improvement.

Finance Staff will be present to field questions.

September 16, 2021

Jordan Nelson
Budget and Financial Planning Analyst
City of Valdez
212 Chenega
Valdez, AK 99686

Dear Mr. Nelson:

We are pleased to inform you, based on the examination of your budget by a panel of independent reviewers, that your budget document has been awarded the Distinguished Budget Presentation Award from Government Finance Officers Association (GFOA) for the current fiscal period. This award is the highest form of recognition in governmental budgeting. Its attainment represents a significant achievement by your organization.

The Distinguished Budget Presentation Award is valid for one year. To continue your participation in the program, it will be necessary to submit your next annual budget document to GFOA within 90 days of the proposed budget's submission to the legislature or within 90 days of the budget's final adoption. Information about how to submit an application for the Distinguished Budget Program application is posted on GFOA's website.

Each program participant is provided with confidential comments and suggestions for possible improvements to the budget document. Your comments are enclosed. We urge you to carefully consider the suggestions offered by our reviewers as you prepare your next budget.

When a Distinguished Budget Presentation Award is granted to an entity, a Certificate of Recognition for Budget Presentation is also presented to the individual(s) or department designated as being primarily responsible for its having achieved the award. Enclosed is a Certificate of Recognition for Budget Preparation for:

Finance Department

Continuing participants will receive a brass medallion that will be mailed separately. First-time recipients will receive an award plaque within eight to ten weeks. Enclosed is a camera-ready reproduction of the award for inclusion in your next budget. If you reproduce the camera-ready image in your next budget, it should be accompanied by a statement indicating continued compliance with program criteria. The following standardized text should be used:

Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to **City of Valdez, Alaska**, for its Annual Budget for the fiscal year beginning **January 01, 2021**. In order to receive this award, a governmental unit must publish a budget document that meets program criteria as a policy document, as a financial plan, as an operations guide, and as a communications device.

This award is valid for a period of one year only. We believe our current budget continues to conform to program requirements, and we are submitting it to GFOA to determine its eligibility for another award.

A press release is enclosed.

Upon request, GFOA can provide a video from its Executive Director congratulating your specific entity for winning the Budget Award.

We appreciate your participation in this program, and we sincerely hope that your example will encourage others in their efforts to achieve and maintain excellence in governmental budgeting. The most current list of award recipients can be found on GFOA's website at www.gfoa.org. If we can be of further assistance, please contact the Technical Services Center at (312) 977-9700.

Sincerely,

A handwritten signature in black ink that reads "Michele Mark Levine". The signature is fluid and cursive, with "Michele" and "Levine" being the most clearly legible parts.

Michele Mark Levine
Director, Technical Services Center

Enclosure

FOR IMMEDIATE RELEASE

September 16, 2021

For more information, contact:

Technical Services Center
Phone: (312) 977-9700
Fax: (312) 977-4806
E-mail: budgetawards@gfoa.org

(Chicago, Illinois)--Government Finance Officers Association is pleased to announce that **City of Valdez, Alaska**, has received GFOA's Distinguished Budget Presentation Award for its budget.

The award represents a significant achievement by the entity. It reflects the commitment of the governing body and staff to meeting the highest principles of governmental budgeting. In order to receive the budget award, the entity had to satisfy nationally recognized guidelines for effective budget presentation. These guidelines are designed to assess how well an entity's budget serves as:

- a policy document
- a financial plan
- an operations guide
- a communications device

Budget documents must be rated "proficient" in all four categories, and in the fourteen mandatory criteria within those categories, to receive the award.

When a Distinguished Budget Presentation Award is granted to an entity, a Certificate of Recognition for Budget Presentation is also presented to the individual(s) or department designated as being primarily responsible for having achieved the award. This has been presented to **Finance Department**.

There are over 1,700 participants in the Budget Awards Program. The most recent Budget Award recipients, along with their corresponding budget documents, are posted quarterly on GFOA's website. Award recipients have pioneered efforts to improve the quality of budgeting and provide an excellent example for other governments throughout North America.

Government Finance Officers Association (GFOA) advances excellence in government finance by providing best practices, professional development, resources and practical research for more than 21,000 members and the communities they serve.



GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

**City of Valdez
Alaska**

For the Fiscal Year Beginning

January 01, 2021

Christopher P. Morill

Executive Director



The Government Finance Officers Association of the United States and Canada

presents this

CERTIFICATE OF RECOGNITION FOR BUDGET PREPARATION

to

**Finance Department
City of Valdez, Alaska**



The Certificate of Recognition for Budget Preparation is presented by the Government Finance Officers Association to those individuals who have been instrumental in their government unit achieving a Distinguished Budget Presentation Award. The Distinguished Budget Presentation Award, which is the highest award in governmental budgeting, is presented to those government units whose budgets are judged to adhere to program standards

Executive Director

A handwritten signature in black ink that reads "Christopher P. Morill".

Date: **September 16, 2021**

BUDGET REVIEW COMPOSITE RATING FORM
GFOA Distinguished Budget Presentation Awards Program
For budgets beginning January 1, 2021 or later

Agency: **City of Valdez AK**

Fiscal Year beginning: **1/1/21**

Document number: **B9944215**

At least 2 of the three reviewers must rate the document "proficient" or "outstanding" on all four overall categories and all mandatory criteria in order for the document to receive the award

Information Not Present (1)			Does Not Satisfy (2)			Proficient (3)			Outstanding (4)			
R1	R2	R3	R1	R2	R3	R1	R2	R3	R1	R2	R3	
												Introduction and Overview
												* C1 Table of contents (mandatory) * P1 Strategic goals & strategies (mandatory) * P2 Priorities and issues (mandatory) * C2 Budget overview (mandatory)
												Financial Structure, Policy, and Process
												* O1 Organizational chart (mandatory) F1 Fund descriptions and fund structure O2 Department/fund relationship F2 Basis of budgeting * P3 Financial policies (mandatory) * P4 Budget process (mandatory)
												Financial Summaries
												* F3 Consolidated financial schedule (mandatory) F4 Three (four) year consolidated & fund financial schedules * F5 Fund balance (mandatory) * F6 Revenues (mandatory) F7 Long-range operating financial plans
												Capital & Debt
												* F8 Capital program (mandatory) * F9 Debt (mandatory)
												Departmental Information
												* O3 Position summary schedule (mandatory) * O4 Departmental/program descriptions (mandatory) O5 Departmental/program goals and objectives * O6 Performance measures (mandatory)
												Document-wide Criteria
												C3 Statistical/supplemental section C4 Glossary C5 Charts and graphs C6 Understandability and usability
												Overall
												Overall as a policy document Overall as a financial plan Overall as a operations guide Overall as a communications device

N Special Capital recognition (three "outstanding" ratings on F8)

N Special Performance Measure recognition (three "outstanding" ratings on O6)

Name of Entity: City of Valdez
Reviewer ID R 203
Fiscal Year:

Note: Using revised criteria effective for budgets starting in 2021.

City/Province: AK
Document Number B9944215
Record Number 224322001

Introduction and Overview

- C1. **Mandatory:** Include a table of contents that makes it simple to locate information. **4 – outstanding – The budget document includes a good table of contents including hyperlinks to the relevant sections or pages of the document.**
- P1. **Mandatory:** Provide a coherent statement of organization-wide, strategic goals and strategies that address long-term concerns and issues. **3 – proficient – The budget includes clear organization wide policy goals for the city.**
- P2. **Mandatory:** Provide a budget message that articulates priorities and issues for the upcoming year. **3 – proficient – The budget describes the challenges, and goals of the city for the budget period and beyond.**
- C2. **Mandatory:** The document should provide an overview of significant budgetary items and trends. **4 – outstanding - The budget includes very good summary information that compliments the message and leads into the rest of the document.**

Financial Structure, Policy, and Process

- O1. **Mandatory:** The document shall include an organization chart for the entire entity. **3 – proficient – The document includes an entity wide organization chart.**
- F1. The document should include and describe all funds that are subject to appropriation **4 – outstanding – The document describes and illustrates the funds and fund structure sufficiently.**
- O2. The document should provide narrative, tables, schedules, or matrices to show the relationship between functional units, major funds, and non-major funds in the aggregate. **4 – outstanding – The document includes information that makes the relationship between the financial structure and the organizational structure very clear.**
- F2. The document shall explain the basis of budgeting for all funds, whether cash, modified accrual, or some other statutory basis. **3 – proficient – The budget describes the basis of budgeting and contrast it to the accounting / reporting basis.**
- P3. **Mandatory:** The document should include a coherent statement of entity-wide long-term financial policies. **3 – proficient – the budget includes good descriptions of the financial policies.**
- P4. **Mandatory:** The document shall describe the process for preparing, reviewing, and adopting the budget for the coming fiscal year. It also should describe the procedures for amending the budget after adoption. **4 – outstanding – the budget describes the process and includes charts and a schedule to visually illustrate the budget process. I liked how you had the parallel processes (operating and capital budgets) side-by-side in the presentation.**

Financial Summaries

- F3. **Mandatory:** The document shall present a summary of major revenues and expenditures, as well as other financing sources and uses, to provide an overview of the total resources budgeted by the organization. 4 – **outstanding – the budget provides a good financial summary of revenues and expenditures by major revenues and major expenditures for the city as a whole. The financial plan for the city is very clear as a result of the combining funds schedule.**
- F4. The document must include summaries of revenues and other financing sources, and of expenditures and other financing uses for the prior year actual, the current year budget and / or estimated current year actual, and the proposed budget year. 3 – **proficient - the budget includes good financial histories in the context of the financial schedules.**
- F5. **Mandatory:** The document shall include projected changes in fund balances for appropriated governmental funds included in the budget presentation. 3 – **proficient - the budget includes illustrations of the fund balances including an analysis of the uses and expectations for fund balances.**
- F6. **Mandatory:** The document shall describe major revenue, explain the underlying assumptions for the revenue estimates, and discuss significant revenue trends. 3 – **proficient – the budget includes descriptions, discussions and an analysis of the major revenues.**
- F7. The document should explain long-range plans and its affect upon the budget and the budget process. 2 – **does not satisfy - The budget includes a brief discussion about long-range financial plans for operating budget. Consider including forecasts, trends or other data reflective of the city operating budgets for at least three years beyond the budget period.**

Capital & Debt

- F8. **Mandatory:** The document should include budgeted capital expenditures, whether authorized in the operating budget or in a separate capital budget. 3 – **proficient – A discussion about the capital needs and plans for the city is included, including brief descriptions of planned, major capital projects.**
- F9. **Mandatory:** The document shall include financial data on current debt obligations, describe the relationship between current debt levels and legal debt limits, and explain the effects of existing debt levels on current operations. 3 – **proficient – The budget describes the debt management plan for the city.**

Departmental Information

- O3. **Mandatory:** A schedule or summary table of personnel or position counts for prior, current and budgeted years shall be provided. 3 – **proficient – A personnel summary for the organization as a whole covering at least three years of comparison is included in the document along with descriptions of the personnel issues and changes contemplated.**
- O4. **Mandatory:** Include departmental/program descriptions. 3 – **proficient – the budget includes descriptions for each of the major operating units in the budget.**
- O5. The document should include clearly stated goals and objectives of organizational units (*e.g., citys, divisions, units or programs*). 3 – **proficient – The organizational unit goals are included in the budget.**

- O6. **Mandatory:** Provide objective measures of progress toward accomplishing the government's mission as well as goals and objectives for specific departments and programs. **3 – proficient – The budget includes performance information and metrics.**

Document-wide Criteria

- C3. The document should include statistical and supplemental data that describe the organization, its community, and population. **3 – proficient – good statistical and supplemental information is included in the document.**
- C4. A glossary should be included for any terminology (including abbreviations and acronyms) that is not readily understandable to a reasonably informed lay reader. **3 – proficient – a glossary of terms unique to budgeting and to the city's budget is included.**
- C5. Charts and graphs should be used, where appropriate, to highlight financial and statistical information. Narrative interpretation should be provided when the messages conveyed by the graphs are not self-evident. **3 – proficient – The document includes good charts and graphs to help provide understanding of the budget.**
- C6. The document should be produced and formatted in such a way as to enhance its understanding by the average reader. It should be attractive, consistent, and oriented to the reader's needs. **4 – outstanding – The budget looks very good and is easy to follow.**

A nice job!

Name of Entity: Valdez, AK

Reviewer: R953

Introduction and Overview

C1-MANDATORY Table of Contents- The Document shall include a table of contents that makes it easier to locate information in the document-Table of Contents is included.
Proficient.

P1-The document should include a coherent statement of organization-wide, strategic goals, and strategies that address long-term concerns and issues. The document includes good strategic planning. Additional sections or information would allow the reader to understand the strategic planning quickly. Proficient

P2-The document should describe the entity's short-term factors that influence the decisions made in developing the budget for the upcoming year- Priorities and issues are included. The short-term factors link with the strategic plan. Proficient.

C2 Mandatory The document should provide an overview of critical budgetary items and trends. A summary should be presented within the budget document either in a separate section or integrated within the transmittal letter or as a separate budget-in-brief document. The document helps readers to quickly understand major budgetary items and trends (revenues, expenditures, and capital). Outstanding.

Financial Structure, Policy, and Process

O1The document shall include an organization chart(s) for the entire entity. – A chart shows the significance of the service center. The charts satisfy the criterion. Proficient.

F1-The document should include and describe all funds that are subject to appropriation- Information on the funds of your government goes above the requirement. Outstanding.

O2-The document should provide narrative, tables, schedules, or matrices to show the relationship between functional units, major funds, and non-major funds taken together. The matrix is nicely done and shows the comparison between funds and the pockets of potential dollars. Outstanding.

F2-The document shall explain the basis of budgeting for all funds, whether cash, modified accrual, or some other statutory basis. - The basis of budgeting is included. Proficient.

P3 Mandatory-The document should include a coherent statement of entity-wide long-term financial policies. -The financial policies are included. Proficient.

P4 Mandatory-The budget process is detailed and exceeds the required criterion for this section. Outstanding.

Financial Summaries

F3-Mandatory-The document shall present a summary of major revenues and expenditures and other financing sources and uses to provide an overview of the total resources budgeted by the organization. Revenues and expenditures are included in the summary form. Proficient.

F4-Mandatory- The document must include summaries of revenues and other financing sources and of expenditures and other financing uses for the prior year actual, the current year budget and estimated current year actual, and the proposed budget year. – Current, future and historical information is included. This information is valuable for analysis, funding, and trend monitoring. Proficient.

F5-Mandatory-The document shall include projected changes in fund balances as defined by the entity in the document for appropriated governmental funds included in the budget presentation (fund equity if not governmental funds are included in the document). Fund balance change is included. Proficient.

F6-Revenues-The document shall describe major revenue sources, explain the underlying assumptions for the revenue estimates, and discuss significant revenue trends. The revenues are included, and analytical information is available for each related section. Proficient.

F7-Long Range Financial Plans—Long-term planning is an essential part of any budget document. It should carry through from the goals, both long and short-term, to the performance measurements. While the budget offers reasonable revenue projections and economic planning, it would benefit from additional information. Proficient.

Capital and Debt

F8Mandatory-The document should include budgeted capital expenditures, whether authorized in the operating budget or in a separate capital budget. - The document provides a summary of information relating to the capital planning. If there are any significant nonrecurring capital expenditures, the document should describe these items in detail. Proficient.

F9-Mandatory-The document shall include financial data on current debt obligations, describe the relationship between current debt levels and legal debt limits, and explain the effects of existing debt levels on current operations. - The budget includes basic information on debt service. This could be expanded to show actual payback requirements. Proficient.

Departmental Information

O3 Mandatory-A schedule or summary table of personnel or position counts for prior, current, and budgeted years shall be provided. The Personnel section satisfies the requirement. Proficient.

O4 Mandatory-The document shall describe activities, services or functions carried out by organizational units-. This section also includes summary information about functions carried out by the organizational unit. Proficient.

O5-The document should include clearly stated goals and objectives of organizational units (e.g., departments, divisions, offices, or programs). The goals and objectives provide information that gives the stakeholder a good understanding of the effectiveness of core services. Proficient.

O6-The document should provide objective measures of progress toward accomplishing the government's mission as well as goals and objectives for specific units and programs. A good performance plan will assist legislators and administrators in the development of service levels. Comparative data will provide legislators and administrators with the information needed to make financial decisions. The document does not provide a comparison or measurements that would allow for analysis of services performed. The information presented does not satisfy the criterion.

Document-wide Criteria

C3-The document should include statistical and supplemental data that describe the organization, its community, and population. It should also furnish other pertinent background information related to the services provided. - Statistical and demographic information is supplied. Proficient.

C4-A glossary should be included for any terminology (including abbreviations and acronyms) that is not readily understandable to a reasonably informed lay reader. The glossary provides supporting information for the document. Proficient.

C5-Charts and graphs should be used, where appropriate, to highlight financial and statistical information. Narrative interpretation should be provided when the message conveyed by the graphs is not self-evident. The charts and graphs are well done and informative. Outstanding.

C6-The document should be produced and formatted in such a way as to enhance its understanding by the average reader. It should be attractive, consistent, and oriented to the reader's needs. The document is formatted correctly and easy to navigate. Proficient.

The document includes most of the required information. However, I suggest that you expand the information to include performance measurements that have some comparative data that will allow stakeholders to understand the effectiveness of each core service. I am recommending that Valdez, AK receive the Distinguished Budget Presentation Award. Congratulations.

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Name of Entity:	City of Valdez	State/Province:	AK
Reviewer ID:	T346	Document Number:	B9944215
Fiscal Year:	2021	Record Number:	224322001

INTRODUCTION AND OVERVIEW

- C1. **Table of contents (mandatory):** Document includes a comprehensive table of contents; the table of contents is in agreement with page numbers throughout the document.
- P1. **Strategic goals & strategies:** The City's strategic goals and strategies are specific and succinct. The process by which they were developed is clear. The challenge may be that goals are not easily measurable.
- P2. **Priorities and issues (mandatory):** The City Manager's letter clearly and succinctly conveys the primary issues facing the City of Valdez and how they will be addressed through the budget.
- C2. **Budget Overview (mandatory):** The City Manager's letter provides an excellent overview to the City of Valdez's budget and challenges. Graphics illustrate the City's financial position well and lend readability to the budget document.

FINANCIAL STRUCTURE, POLICY AND PROCESS

- O1. **Organization chart (mandatory):** This is one of the best municipal organization charts that I have seen in both form and substance. In particular, this organization chart succeeds in conveying roles and relationships in a simple but highly informative and effective way.
- F1. **Fund descriptions and fund structure:** The City's fund structure and relationships are well-presented in the graphic and clearly discussed..
- O2. **Department/fund relationship:** The presentation of the department/fund relationship is good, as is the accompanying graphic.
- F2. **Basis of Budgeting.** Basis of budgeting is proficiently explained.
- P3. **Financial policies (mandatory):** Summary of the City's financial policies is absent. There is an update on how the fund balance policy may change; there is a scant description of how the revenue policy is set, etc. but there is no summary of what each of these policies actually covers.
- P5. **Budget process (mandatory):** The City's budget process is very well-explained and thorough. The budget stages and timeline graphics are very helpful representations in conveying the annual process.

FINANCIAL SUMMARIES

- F3. **Consolidated financial schedule (mandatory):** Major revenues and expenditures by division and use are well presented in tables.
- F4. **Three (four) year consolidated and fund financial schedules (mandatory).** The document proficiently presents summaries of revenues/sources and of expenditures/use for the prior three years (actual), the current year estimated

- and adopted budget. The charts provide a helpful graphic depicting historical revenue trend.
- F5. **Fund balance (mandatory):** The fund schedules by category and division proficiently present beginning and ending fund balances for all municipal funds, including expected uses of and contributions to the balances. The graphs provide a helpful presentation illustrating the funds' sizes in relationship to each other.
- F6. **Revenues (mandatory):** Revenues are well-presented in narrative and graphics.
- F7. **Long-range financial plans:** While there is general discussion about future fund revenues, there is no presentation of financial projections.

CAPITAL & DEBT

- F8. **Capital expenditures (mandatory):** Presentation of the capital budget is somewhat confusing. A summary table capturing the entire capital program sources and uses for each year would be helpful to see the City's entire intended capital spending. The component tables provide good graphical illustrations of the different types of capital expenditures by the City of Valdez. There is no discussion of the current and future operating impact of capital projects, once completed.
- F9. **Debt (mandatory):** The debt limit and coverage requirements to which the City of Valdez is subject is well explained. The bond rating is also presented; is there another one? A summary table of principal and interest payments through maturity for each outstanding bond would be helpful to see; there is no presentation of each bond fund principal and interest payment through maturity.

DEPARTMENTAL INFORMATION

- O3. **Position summary schedule (mandatory):** Budget document does a fine job of presenting position counts and changes from year to year. The graphics perfectly illustrate staffing levels over time for the City's divisions and departments.
- O4. **Department descriptions (mandatory):** The divisional and departmental charts and tables are very effective in conveying their budgets and work plans. Clearer page headings would enhance the effectiveness of this section. The divisional charts beginning on page 44 were honestly difficult to decipher initially because of the non-descriptive page heading.
- O5. **Departmental/program goals and objectives:** Effective presentation of departmental responsibilities, workplan and measures, although they do not seem to be connected to citywide overarching strategies and objectives. The measures are all quantified, boiled down to their essence. It's a novel approach.
- O6. **Performance measures:** Departmental measures are adequately presented. As with most all municipal performance measures, the ones presented in

departmental budget sections are largely inputs and outputs, much less so outcomes focusing on results and accomplishments.

DOCUMENT-WIDE CRITERIA

- C3. **Statistical/supplemental section:** This section is not present in the budget document. Instead, the budget letter is presented. The statistical/supplemental section is meant to describe the municipality; for example, its meant to depict the city's history, major employers, demographics, etc.
- C4. **Glossary:** The glossary is adequate.
- C5. **Charts and graphs:** Charts and graphics are excellent and innovative.
- C6. **Understandability and usability:** The budget document is generally clear and easily understood.



City of Valdez

212 Chenega Ave.
Valdez, AK 99686

Legislation Text

File #: 21-0475, **Version:** 1

ITEM TITLE:

Report: Temporary Land Use Permit #21-12 for Valdez Motor Sports Club for a 21-Acre Portion of USS 439 (Pipe Yard)

SUBMITTED BY: Nicole LeRoy, Planning Technician

FISCAL NOTES:

Expenditure Required: N/A

Unencumbered Balance: N/A

Funding Source: N/A

RECOMMENDATION:

N/A - Report only.

SUMMARY STATEMENT:

On August 26, 2021, Planning Department staff received a temporary land use permit application from Valdez Motor Sports Club, Inc. (VMSC) for side-by-side race events on a 21-acre portion of USS 439 (the pipe yard). The permit use dates are Sept. 29 to Oct. 4. The applicant indicates that, "there will be two trailers, one timing shack and one S&R trailer. There will also be one or two blue rooms staged for that weekend. All will be on the north north/east end of the leased property."

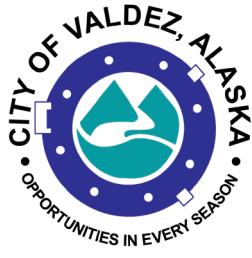
Public Works Director Rob Comstock, Ports and Harbors Director Jeremy Talbot, Economic Development Director Martha Barberio, and Parks and Recreation Director Nick Farline were solicited for comments.

TLUP fees are established via Resolution #12-36. For the 6-day period the Valdez Motor Sports Club is utilizing the area. The permit fee is \$87.50 for each day, \$525 total.

VMC 17.48.140(I)(2) states that the Planning and Zoning Commission may deny temporary land use permit applications or place conditions on a temporary land use permit to ensure the temporary use on the proposed property and within the time period specified will not jeopardize, endanger, or substantially interfere with the public convenience, health, safety, or general welfare.

The Planning and Zoning Commission voted to approve TLUP 21-12 on September 22, 2021.

Per Valdez Municipal Code 17.48.140(H)(3), the approval of temporary this land use permit by the Planning and Zoning Commission is being reported to City Council. Planning staff will prepare a temporary land use permit document using standard language approved by the City attorney and include any conditions required by the Commission and execute the permit on behalf of the city.



CITY OF VALDEZ

TEMPORARY LAND USE PERMIT APPLICATION

RECEIVED
By nleroy at 3:27 pm, Aug 26, 2021

All fields are required. If not applicable, please mark with N/A or dash.

Office Use Only

Application Number _____ Date Received _____
Initials _____ Zoning District _____
Permitted Use? Yes _____ No _____

APPLICANT INFORMATION

Name _____
Phone _____
Email _____
Mailing Address _____

REPRESENTATIVE INFORMATION (if applicable)

Name _____
Phone _____
Email _____
Mailing Address _____

PROPERTY INFORMATION

Property Owner Name _____
Legal Description _____ Lot _____ Block _____ Subdivision/Survey _____
Physical Address _____
Property Description _____

Proposed Use of Area (attach a narrative, if more detail is required)

Total Use Area Dimensions _____

Term Requested _____

Parking Area Dimensions _____

TEMPORARY BUILDINGS/STRUCTURES (if applicable)

Detail the number of temporary buildings, and the dimensions, type, and use for each.

ORGANIZATION TYPE

- | | |
|--|---|
| <input type="checkbox"/> Individual | <input type="checkbox"/> Corporation |
| <input type="checkbox"/> Sole Proprietorship | <input type="checkbox"/> Non Profit |
| <input type="checkbox"/> Partnership | <input type="checkbox"/> Other (please explain) _____ |

ADDITIONAL MATERIALS REQUIRED (the following must be submitted when applying for a TLUP)

- Site Plan** (including lot boundaries, use area boundaries, parking dimensions, and proposed temporary buildings)
- Certificate of Liability Insurance** (may be submitted following approval, but is required prior to permit issuance)
- State of Alaska Business License** (and any applicable professional licenses)
- City of Valdez Business Registration**

APPLICANT SIGNATURE _____ **DATE** _____

(Your signature above certifies that you are the official representative of this business and that all information included on this form is accurate.)

ADDITIONAL INFORMATION

Forms may be emailed to planningdept@valdezak.gov or dropped off at the Planning Window in City Hall. For a fillable PDF form, visit valdezak.gov/275/City-Forms

To submit via mail, send to the following address:

Planning Department
City of Valdez
PO Box 307
Valdez, AK 99686

QUESTIONS?

Call the City of Valdez Planning Department at **907-834-3401** or email planningdept@valdezak.gov.

Nicole LeRoy

From: Lares, Kenneth M <KennethM.Lares@alyeska-pipeline.com>
Sent: Thursday, August 26, 2021 3:08 PM
To: Nicole LeRoy
Cc: kenlares@hotmail.com
Subject: TLUP
Attachments: Signed OCT SXS Race APP TLUP PDF.pdf

Hi Nicole,

Attached is the updated TLUP to reflect the 21 acres being used. The type of business on the property will be a motorsports track for the purpose of a SXS race. There will be two trailers, one timing shack and one S&R trailer. There will also be 1 or 2 blue rooms staged for that weekend. All will be on the north north/east end of the leased property.

Regards,
Ken

Nicole LeRoy

From: Lares, Kenneth M <KennethM.Lares@alyeska-pipeline.com>
Sent: Thursday, August 26, 2021 3:47 PM
To: Nicole LeRoy
Subject: RE: TLUP

Hi Nicole,
Sorry, 9/29-10/4

From: Nicole LeRoy <NLeRoy@ValdezAK.Gov>
Sent: Thursday, August 26, 2021 3:22 PM
To: Lares, Kenneth M <KennethM.Lares@alyeska-pipeline.com>
Cc: kenlares@hotmail.com
Subject: [EXTERNAL]: RE: TLUP

CAUTION: This email originated from outside of Alyeska. DO NOT click on links or open attachments unless you were expecting the email, recognize the sender, and know the content is safe.

Hi Ken,

Thanks for this update. What are the dates being requested?

Nicole

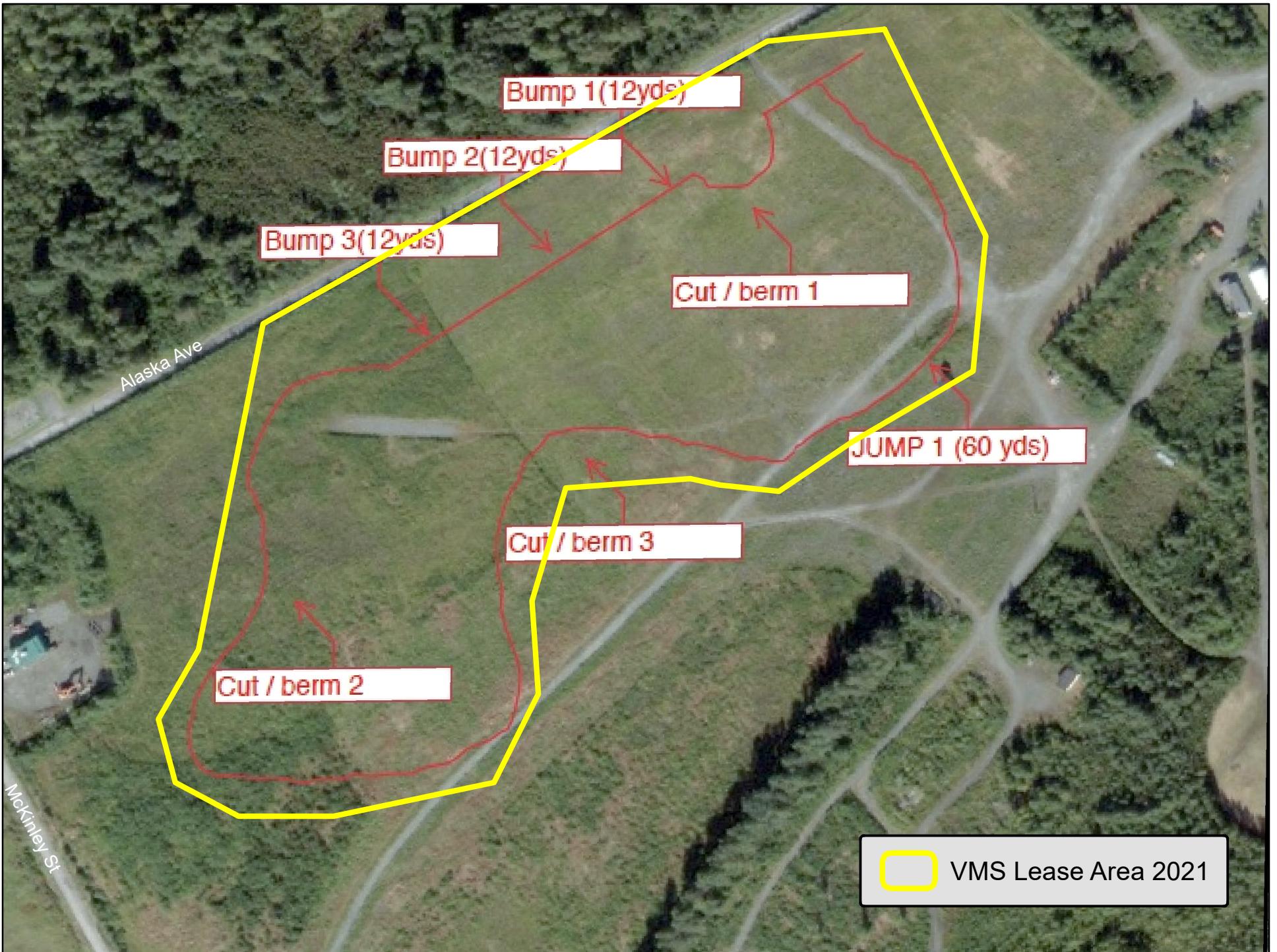
From: Lares, Kenneth M <KennethM.Lares@alyeska-pipeline.com>
Sent: Thursday, August 26, 2021 3:08 PM
To: Nicole LeRoy <NLeRoy@ValdezAK.Gov>
Cc: kenlares@hotmail.com
Subject: TLUP

Hi Nicole,
Attached is the updated TLUP to reflect the 21 acres being used. The type of business on the property will be a motorsports track for the purpose of a SXS race. There will be two trailers, one timing shack and one S&R trailer. There will also be 1 or 2 blue rooms staged for that weekend. All will be on the north north/east end of the leased property.

Regards,
Ken

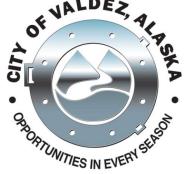
VALDEZ MOTORSports PIPEYARD LEASE AREA

21 ACRES



0 250 500 Feet

Information displayed is for informational purposes only. The City of Valdez makes no warranties, expressed or implied as to the veracity or accuracy of the information herein.



City of Valdez

212 Chenega Ave.
Valdez, AK 99686

Legislation Text

File #: 21-0476, **Version:** 1

ITEM TITLE:

Monthly Treasury Report: August, 2021

SUBMITTED BY: Jordan Nelson, Budget and Financial Planning Analyst

FISCAL NOTES:

Expenditure Required: n/a

Unencumbered Balance: n/a

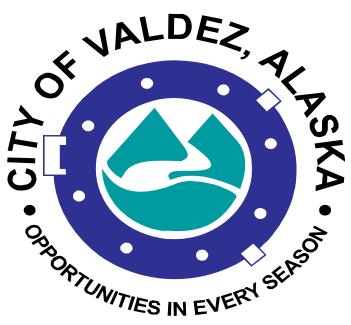
Funding Source: n/a

RECOMMENDATION:

Receive and file

SUMMARY STATEMENT:

Monthly treasury report per Municipal Code



Monthly Treasury Report

Period Ending: August 31, 2021

Prepared By: Jordan Nelson, Financial Analyst

		<u>Begin Balance</u>	<u>Debits</u>	<u>Credits</u>	<u>End Balance</u>	<u>Yield</u>	<u>Notes</u>
Central Treasury		134,444,453	16,703,641	(19,908,272)	131,239,822	0.96%	
Central Treasury	Wells Fargo	88,161,858	77,874	(5,600,000)	82,639,731	1.51%	
Money Market	Wells Fargo	45,537,728	4,001,082	(1,320,000)	48,218,811	0.03%	
Checking	Wells Fargo	773,941	11,039,239	(11,415,787)	397,393	0.00%	
Payroll	Wells Fargo	(29,074)	1,585,446	(1,572,485)	(16,113)	0.00%	
Restricted		5,492,384	0	(10,664)	5,481,721	0.95%	
Debt Service	Wells Fargo	5,487,234	-	(10,204)	5,477,030	0.95%	
Police	Wells Fargo	5,150	0	(460)	4,690	0.00%	
Total		139,936,838	16,703,641	(19,918,936)	136,721,543	0.96%	

