City of Valdez Grant Report

Executive Summary: Open/pending grants, sources of revenue, and programs result in 43 separate funding opportunities. Of which, 28 are *new* <u>within the last 5 years</u>. The City of Valdez needs to conduct a "Grant Program Administration Gap Analysis", to understand where risks are that may put future funding in jeopardy as well as establish best practices with respect to its grant program.

City staff are currently leveraging contractors for Grant Research and will continue to pursue software solutions and consultant relationships prior to requesting a Full-Time Equivalent (FTE) for Grant Program Administration.

Not all funding opportunities are created equal and generally follow the Pareto principle where 80% of staff time is spent on 20% of funding opportunities and vice versa. Below is a timeline related to internal organizing as the City's Grant Program has developed.

Dec, 2023	established COV Grant Committee
Jun, 2024	issued RFQ for Grant Services related to:

        1. Grant Writing
        2. Grant Management
        3. Grant Software

Aug, 2024	received and scored 9 responses to RFQ – **Appendix A**

<div align="center">Looking ahead</div>

Mar, 2025	consultant contract for grant administration gap analysis and solution – **Need $75K Budget Resolution to begin scope of work related to Grant Program Administration Gap Analysis**

In 2024, the City of Valdez had:

- 24 Open Grants – Average 2.2 out of 5 for Finance Burden (1-easy, 5-not easy)
  - 11 Federal
  - 9 State
  - 4 Non-Government Organization (NGO)
- Received $2.8M in Grant Funding – **Appendix B**
- Spent $10.5M in Grant Funding – **Appendix C**
- $2.4M in remaining Grant proceeds – **Appendix D**
- 4 Pending Grants not accounted for above, status unknown

In addition, shared / other revenue not subject to Single Audit ("grant-like" in accounting treatment):

- 8 Sources – Average 1.6 for Finance Burden (1-easy, 5-not easy)
  - All sources currently from the State – **Appendix E**
- Received $3.5M
- Appropriated $3.5M in 2024 Budget
- All Grant proceeds accounted for

Lastly, the City of Valdez has grant programs to external recipients:

- 7 Open Programs – Average 3.2 for Finance Burden (1-easy, 5-not easy)
  - Housing x2
  - Child Care x3
  - CSO program
  - Beautification
- $3.5M in Grant Funding – **Appendix F**

Appendix A

RFQ Scoring: Grant Writing Services - July, 2024										
	Applicants									
Topics	**Firm 1**	**Firm 2**	**Firm 3**	**Firm 4**	**Firm 5**	**Firm 6**	**Firm 7**	**Firm 8**	**Firm 9**	**Scoring Criteria**
pre-interview scoring										
Ability to provide the type and quality of services requested in the proposal	13	14	12	9	16	13	15	16	10	assess score of 1-5 for type and quality of services as requested in proposal with 5 being the highest and best suited for the organization
Fee structure	14	12	8	8	13	12	14	12	17	
Track Record and Experience	13	13	14	10	16	12	13	15	9	
Prior experience serving local governments	15	15	15	8	16	12	16	17	9	
Familiarity with City and AK issues	17	11	12	6	17	5	17	16	7	
SUBTOTAL SCORE	**72**	**65**	**61**	**41**	**78**	**54**	**74**	**75**	**52**	**90 possible**
Completeness	**10**	**10**	**10**	**10**	**10**	**10**	**10**	**10**	**10**	**10 possible**
GRAND TOTAL SCORE	**82**	**75**	**71**	**51**	**88**	**64**	**84**	**85**	**62**	**100 possible**

RFQ Scoring: Grant Management Services - July, 2024										
	Applicants									
Topics	**Firm 1**	**Firm 2**	**Firm 3**	**Firm 4**	**Firm 5**	**Firm 6**	**Firm 7**	**Firm 8**	**Firm 9**	**Scoring Criteria**
pre-interview scoring										
Ability to provide the type and quality of services requested in the proposal	12	14	13	9	9	14	14	17	10	assess score of 1-5 for type and quality of services as requested in proposal with 5 being the highest and best suited for the organization
fee structure	16	14	9	8	14	13	14	11	14	
Track Record and Experience	10	11	13	8	7	14	11	13	9	
Prior experience serving local governments	11	12	14	8	11	13	12	16	8	
Familiarity with City and AK issues	14	10	13	6	12	6	17	15	7	
SUBTOTAL SCORE	**64**	**61**	**63**	**39**	**54**	**60**	**68**	**72**	**47**	**90 possible**
Completeness	**10**	**10**	**10**	**10**	**10**	**10**	**10**	**10**	**10**	**10 possible**
GRAND TOTAL SCORE	**74**	**71**	**73**	**49**	**64**	**70**	**78**	**82**	**57**	**100 possible**

RFQ Scoring: Grant Software Services - July, 2024										
	Applicants									
Topics	**Firm 1**	**Firm 2**	**Firm 3**	**Firm 4**	**Firm 5**	**Firm 6**	**Firm 7**	**Firm 8**	**Firm 9**	**Scoring Criteria**
pre-interview scoring										
Ability to provide the type and quality of services requested in the proposal	-	-	4	6	-	6	-	10	-	assess score of 1-5 for type and quality of services as requested in proposal with 5 being the highest and best suited for the organization
fee structure	-	-	-	-	-	-	-	3	-	
Track Record and Experience	-	-	-	-	-	-	-	1	-	
Prior experience serving local governments	-	-	-	-	-	-	-	3	-	
Familiarity with City and AK issues	-	-	-	-	-	-	-	6	-	
SUBTOTAL SCORE	**-**	**-**	**4**	**6**	**-**	**6**	**-**	**22**	**-**	**90 possible**
Completeness	**-**	**-**	**10**	**10**	**-**	**10**	**-**	**10**	**-**	**10 possible**
GRAND TOTAL SCORE	**-**	**-**	**14**	**16**	**-**	**16**	**-**	**32**	**-**	**100 possible**

Appendix A

RFQ Scoring: Grant Writing Services - July, 2024

		Highest Scoring Category	Lowest Scoring Category	Comments
Tier 1				
	Firm 5	Familiarity with Alaska issues	Fee Structure (Expensive)	Highest scoring with proven track record
	Firm 8	Prior Experience	Fee Structure (Expensive)	Higher price point, established relationship
	Firm 7	Familiarity with Alaska issues	Track Record	Good option for complex engineering-related grants
	Firm 1	Familiarity with Alaska issues	Track Record/Ability to provide services	Good option for complex engineering-related grants
	Firm 2	Prior Experience	Familiarity with Alaska issues	Good option for high-stakes opportunities
	Firm 3	Prior Experience	Fee Structure (Most Expensive)	Good experience and track record, deep bench
	Firm 6	Ability to provide services	Familiarity with Alaska issues	
	Firm 9	Fee Structure (Most Inexpensive)	Familiarity with Alaska issues	Low-cost option

RFQ Scoring: Grant Management Services - July, 2024

		Highest Scoring Category	Lowest Scoring Category	Comments
Tier 1				
	Firm 8	Ability to provide services	Fee Structure (Expensive)	Best for management of non-State of AK Grants
	Firm 7	Familiarity with Alaska issues	Track Record	Best for management of State of AK Grants
	Firm 1	Fee Structure (Inexpensive)	Track Record	Good option for State/non-State of AK Grants
	Firm 3	Prior Experience	Fee Structure (Most Expensive)	Good option for high stakes Grant Management
	Firm 2	Ability and Fee Structure (Inexpensive)	Familiarity with Alaska issues	
	Firm 6	Ability and Track Record	Familiarity with Alaska issues	
	Firm 5	Fee Structure	Familiarity with Alaska issues	
	Firm 9	Fee Structure (Most Inexpensive)	Familiarity with Alaska issues	

Appendix B

Row Labels	Grant Proceeds
Federal	**2,213,981**
2020 Volunteer Fire Assistance	6,300
2022 State & Local Cybersecurity Grant	-
ARPA NEU Grant	-
Clean Vessel Act Grant	-
Emergency Services Radio Upgrades: Police Radio Program	-
Meals Hill Park Development ARPA Tourism Grant	-
National Forest Receipts	1,310,777
Payment in Lieu of Taxes	811,904
Safe Streets For All	-
Valdez Senior Housing Apartment (GOAL)	-
Valdez Senior Living Apartments (CDBG)	85,000
State	**478,577**
2022 State & Local Cybersecurity Grant	-
Adult Rural Peer Support	38,108
Comprehensive Behavioral Health Treatment	372,381
FY2014 Capital Projects	-
Harbor Floats H-K Replacement	-
Jail Technology Capital Award 2023	-
Pacific States Marine Fisheires POW 2018 & 2020 Pink Salmon Disaster	-
Public Library Assistance Grant	7,000
SOA DPH MOA Healthy Equitable Communities	61,088
NGO	**63,930**
Brennan Matching Funds Program: PWSC Mapping Survey	-
Child Care Grant	-
Library Consortium Grant	13,500
Meals Hill Conservation Project	50,430
Grand Total	**2,756,488**

Appendix C

Row Labels	Expended Grant Proceeds
Federal	**4,881,415**
2020 Volunteer Fire Assistance	6,300
2022 State & Local Cybersecurity Grant	-
ARPA NEU Grant	1,060,432
Clean Vessel Act Grant	-
Emergency Services Radio Upgrades: Police Radio Program	-
Meals Hill Park Development ARPA Tourism Grant	1,692,002
National Forest Receipts	1,310,777
Payment in Lieu of Taxes	811,904
Safe Streets For All	-
Valdez Senior Housing Apartment (GOAL)	-
Valdez Senior Living Apartments (CDBG)	-
State	**5,374,396**
2022 State & Local Cybersecurity Grant	-
Adult Rural Peer Support	25,400
Comprehensive Behavioral Health Treatment	307,473
FY2014 Capital Projects	-
Harbor Floats H-K Replacement	4,989,113
Jail Technology Capital Award 2023	20,360
Pacific States Marine Fisheires POW 2018 & 2020 Pink Salmon Disaster	-
Public Library Assistance Grant	7,000
SOA DPH MOA Healthy Equitable Communities	25,050
NGO	**239,905**
Brennan Matching Funds Program: PWSC Mapping Survey	75,000
Child Care Grant	100,975
Library Consortium Grant	13,500
Meals Hill Conservation Project	50,430
Grand Total	**10,495,715**

Appendix D

Row Labels	Remaining Grant Proceeds
Federal	**1,392,410**
2020 Volunteer Fire Assistance	-
2022 State & Local Cybersecurity Grant	40,500
ARPA NEU Grant	-
Clean Vessel Act Grant	3,178
Emergency Services Radio Upgrades: Police Radio Program	128,000
Meals Hill Park Development ARPA Tourism Grant	840,732
National Forest Receipts	-
Payment in Lieu of Taxes	-
Safe Streets For All	280,000
Valdez Senior Housing Apartment (GOAL)	100,000
Valdez Senior Living Apartments (CDBG)	-
State	**172,867**
2022 State & Local Cybersecurity Grant	4,500
Adult Rural Peer Support	22,566
Comprehensive Behavioral Health Treatment	38,838
FY2014 Capital Projects	11,213
Harbor Floats H-K Replacement	10,887
Jail Technology Capital Award 2023	22,640
Pacific States Marine Fisheires POW 2018 & 2020 Pink Salmon Disaster	62,223
Public Library Assistance Grant	-
SOA DPH MOA Healthy Equitable Communities	-
NGO	**805,644**
Brennan Matching Funds Program: PWSC Mapping Survey	-
Child Care Grant	779,025
Library Consortium Grant	-
Meals Hill Conservation Project	26,619
Grand Total	**2,370,921**

Appendix E

State Shared & Other Revenue, not subject to State or Federal Single Audit:

State	State of AK Dept of Corrections	Regional & Community Jail	631,276
State	State of AK Dept of Corrections	Regional & Community Jail	629,023
State	State of AK Dept of Revenue	Electric & Telephone Cooperative Tax	183,859
State	State of AK Dept of CCED	Community Revenue Sharing	121,496
State	State of AK Dept of Revenue	Cruise Ship Passenger Tax	107,570
State	State of AK Dept of Revenue	Raw Fish Tax	273,264
State	State of AK Dept of CCED	Shared Fisheries Tax	15,287
State	State of AK Dept of Education	School Bond Debt Reimbursement	1,549,900
Total			**3,511,675**

Appendix F

Grants by COV to external recipients

COV	CSO Grants	CSO program	629,750
COV	Beautification Grants	Admin by clerks	197,000
COV	Housing Incentive		570,000
COV	Land Development Incentive		1,872,100
COV	Child Care PWSC Cohort	Thread Child Care Grant	30,000
COV	Child Care StartUp Grant	Thread Child Care Grant	200,000
COV	Child Care Operating Grant	Thread Child Care Grant	TBD
Total			**3,498,850**