

CITY OF VALDEZ, ALASKA

RESOLUTION #25-48

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF VALDEZ, ALASKA, AUTHORIZING THE CITY CLERK TO DISPOSE OF CERTAIN CITY RECORDS

WHEREAS the records listed in 'Attachment A' are not of an historical, legal or administrative value; and

WHEREAS the records have exceeded the retention period outlined in the City of Valdez Records Retention Schedule as approved by Resolution No. 19-45.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF VALDEZ, ALASKA, that:

The records listed in "Attachment A", have exceeded the retention period as approved by Resolution No. 19-45, and may be destroyed by the City Clerk as provided in Section 2.76.080 of the Valdez Municipal Code.

PASSED AND APPROVED this 21st day of October, 2025.

CITY OF VALDEZ, ALASKA

Austin Love, Mayor Pro-Tempore

ATTEST:

Sheri L. Pierce, MMC, City Clerk

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October 2025 Destruction List -Attachment "A"

Community Development Department Files

- 16.13 - Business Registrations (2021 and prior years) – Has met retention.

Clerk's Department Files

- 2.1 - Council and Commission General correspondence without historic value (2019 and prior years) – Has met retention.
- 2.4 - Council and Commission supporting documentation and back-up (2020 and prior years) – Has met retention.
- 2.6 - Conflict of Interest Declaration Forms (2019 and prior years) – Has met retention.
- 2.7 - Boards and Commissions applications (2023 and prior years) – Has met retention.
- 3.4 - Public notices (2015 and prior years) – Has met retention.
- 3.9 - APOC Reporting (2019 and prior years) – Has met retention.
- 4.3 - Legal billing summaries (2021 and prior years- confidential shred) – Has met retention.
- 10.2 - Professional Service agreements (2015 and prior years) – Has met retention.