



City of Valdez

Request for Qualifications

Date: September 19, 2018

Project: Comprehensive Waterfront Master Plan

Project Number: 18-PH002

Overview

The purpose of this document is to solicit qualifications from professional consultants to develop project engineering, economic feasibility, conceptual plans, cost estimating, and related professional services for the development of a Comprehensive Waterfront Master Plan for the City of Valdez.

Primary areas of focus and detail will include;

- *The existing Small Boat Harbor uplands*
- *North Harbor Drive*
- *New Commercial Boat Harbor Uplands.*
- *Sea Otter Property at the end of South Harbor Drive.*
- *The Valdez Container Terminal*
- *The old Valdez Town Site.*
- *Economic feasibility for a Marine Industrial Trade Park, and Marine Dry Stacking Facility*

Recognizing often-times competing interests between industry, and tourism or between long-time residents, newcomers, and tourists, the selected firm will be challenged through the master planning process, to balance said interests for the betterment and long-term viability of the community.

Through the master planning process, the City seeks to identify opportunities to improve commercial fisheries and other water-dependent use so industries that currently exist on the waterfront area may continue and expand into the future; encourage uses and activities enhancing the Valdez waterfront. The City seeks to enhance the pedestrian and bicycle connectivity of the waterfront to the City's other distinct commercial area - downtown main streets.

Project Goals

The Waterfront Master Plan will support the vision and implementation strategies from community, staff, and stakeholder input. Additionally, the finished project will include an Action Plan with strategies to achieve said priorities.

The Waterfront master plan shall examine what forms of new development might occur in the future in keeping with the community character and environmental conditions. The City of Valdez needs to ensure the long-term viability of commercial fishing enterprise, commercial business, parking and infrastructure of the working waterfront; including affordable slips and docking space, water access (depth), freight vehicle access, loading, storage, wharf condition, maintenance and repair, support diverse economic opportunities and increasing visitor traffic to the waterfront to benefit the City.

Preserving public access to the waterfront is a key component of City future planning goals. The waterfront is the gateway to Prince William Sound and steps are needed to preserve and improve the economic and aesthetic conditions of these areas.

Requirements for Statement of Qualifications

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The firm that submits a statement of qualifications must be licensed to do business in the State of Alaska, and all responsible personnel must have appropriate Alaskan licenses to conduct the tasks identified in the proposal. The City of Valdez assumes no obligation by accepting a proposal. The City of Valdez may or may not choose to interview the top ranked firms before selecting the best firm for price negotiations. The statement of qualifications shall be evaluated on the following:

- A detailed description of at least three similar ocean community Waterfront Master Planning projects (with references and photographs) that your firm has accomplished in the past ten years. Alaskan projects will be given higher consideration. Consultant's experience.*
- A list of personnel that will be working on the project with license numbers, contact numbers, project histories, and resumes. Project manager and team general experience and qualifications.*

- *A detailed description of the project manager and team member's individual experience and experience working together on previous similar projects. Project manager and team specific experience.*
- *A detailed description of how the firm anticipates accomplishing the project listing personnel and specific activities. Project understanding and approach.*

Selection Process

The Ports and Harbor Director will evaluate submissions and determine the firm most advantageous to the City based upon the criteria set forth below. The City reserves the right to divide the project scopes or otherwise award to firms however it deems to be most advantageous in accordance with City procurement requirements.

Scope of Work and Tasks

Scope includes development of a waterfront master plan, cost estimation, economic feasibility for key elements and action plan strategies. The selected consultant will work closely with the Ports & Harbor Commission and appointed Waterfront Planning Committee, formed by the City Council, community stakeholder groups, and local businesses. The selected consultant will work with the stakeholder groups and help build consensus-based solutions to identified challenges.

The Consultant will conduct the following minimum tasks:

- *Project Meetings.*
 - *The Consultant is expected to meet regularly with project staff and partners to discuss project progress and direction.*
- *Public Engagement and Communications.*
 - *The community engagement process requires that the Consultant actively collaborate in public outreach and engagement. The Consultant is expected to work with the project team, staff, and local business and industry.*
- *Existing Document Review.*
 - *The Consultant will research and develop materials for the Plan, including but not limited to: - A baseline review of existing plans and relevant information, including the existing Comprehensive Plan and previous Waterfront Master Plans, codes and policies, demographic and census data, and other information relevant to the required plan elements.*

The City strongly encourages bidders to expand on these tasks, to provide detail on how they are to be accomplished. Proposals should recommend which tasks require greater emphasis, and suggest additional tasks not identified in this RFQ that may be necessary or beneficial.

Deliverables (After award of Contract)

- *Load Capacity Ratings for the John Thomas Municipal Dock and the Valdez Container Dock Float and bridges.*
- *Fourteen (14) hard copies of the draft Waterfront Master Plan;*
- *Fourteen (14) hard copies of the final Waterfront Master Plan;*
- *Digital copies of final Waterfront Master Plan (in PDF and MS Word);*
- *Digital copies (in an agreed upon format) of all presentation and meeting material which will be posted on the City of Valdez webpage;*
- *Meeting summaries for all meetings and workshops, including written records of all public comments;*
- *GIS layers/shape files of all completed mapping work;*
- *Digital copies (in an agreed upon format) of all photographs and graphic renderings created for both the Waterfront Master plan, and/or during the Master Planning Process.*

Submissions and Inquiries

Valdez encourages disadvantaged, minority and women-owned consultant firms to respond.

Statement of Qualifications are limited to 12 pages, excluding dividers and front and back covers.

Submit Six (6) hard copies and one electronic copy of your Statement of Qualifications to:

City of Valdez, Ports & Harbor Director

Jeremy Talbott

PO Box 307

Valdez, AK 99686

jtalbott@valdezak.gov

Proposals will be accepted until 4:0pm local time, October 15, 2018.

Any questions regarding this project should be directed to Jeremy Talbott, Ports & Harbor Director, at jtalbott@valdezak.gov