

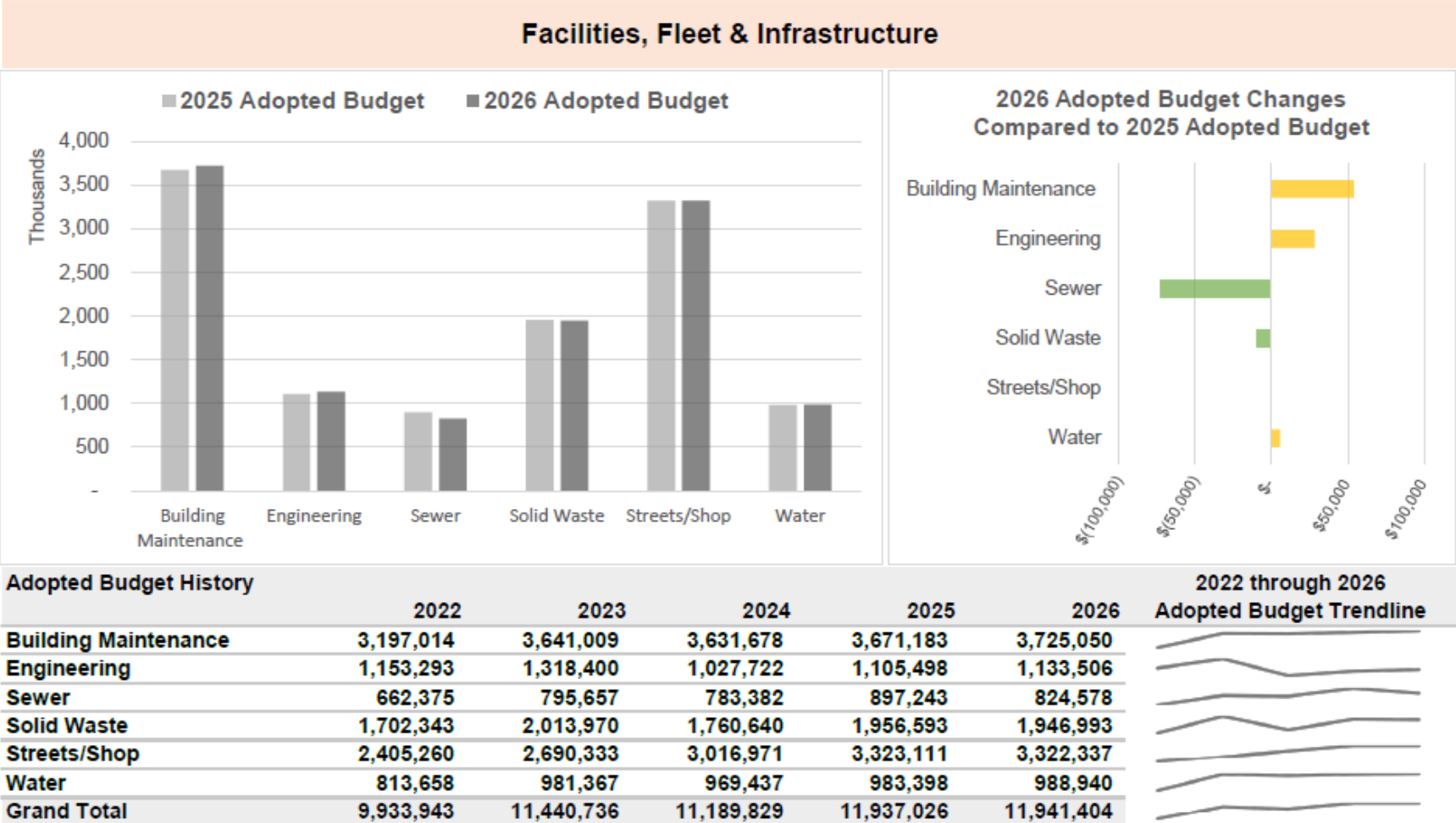
Facilities, Fleet, & Infrastructure Division, Major Equipment, Projects

October 28, 2025

City of Valdez 2026 Budget Work Session

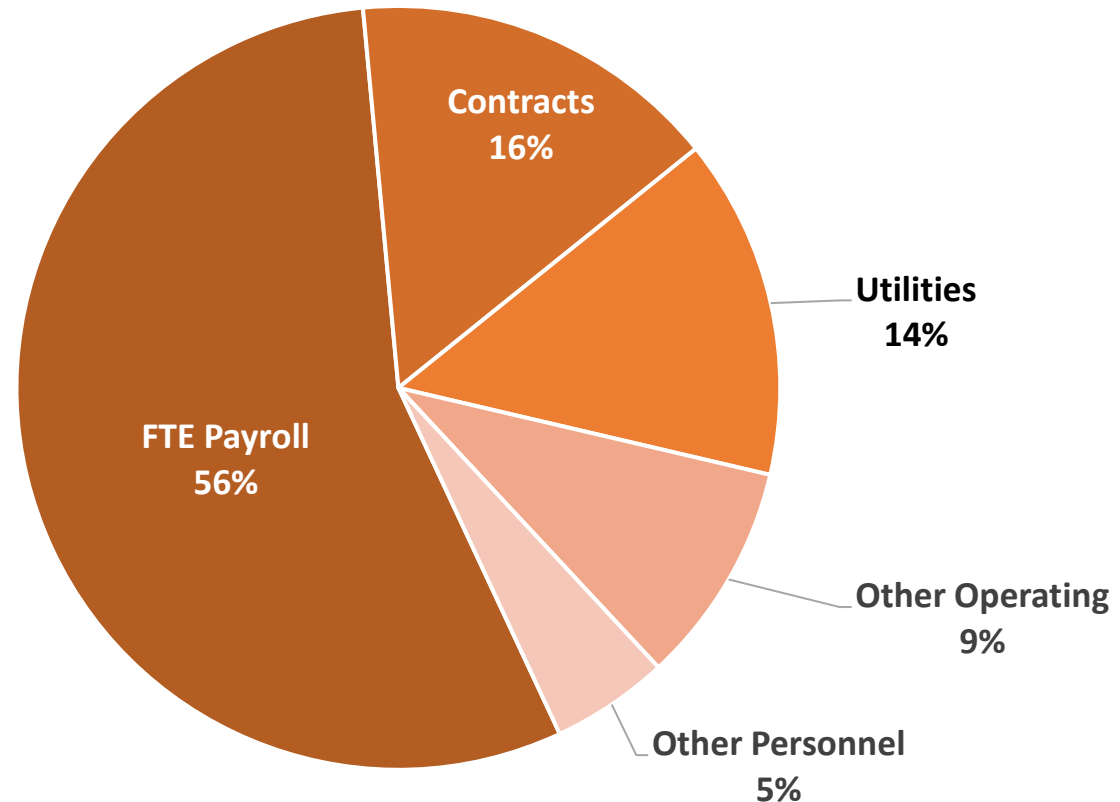
Facilities, Fleet & Infrastructure

- Proposed debt service fund balance transferred to capital projects planning reserve
- Lower utility costs
- Reduced rural snow removal budget to reflect actual
- Increased appropriations to maintenance and parts
- Additional building maintenance temporary staff
- No new pieces of equipment added to the major equipment list.



Facilities, Fleet & Infrastructure Appropriations

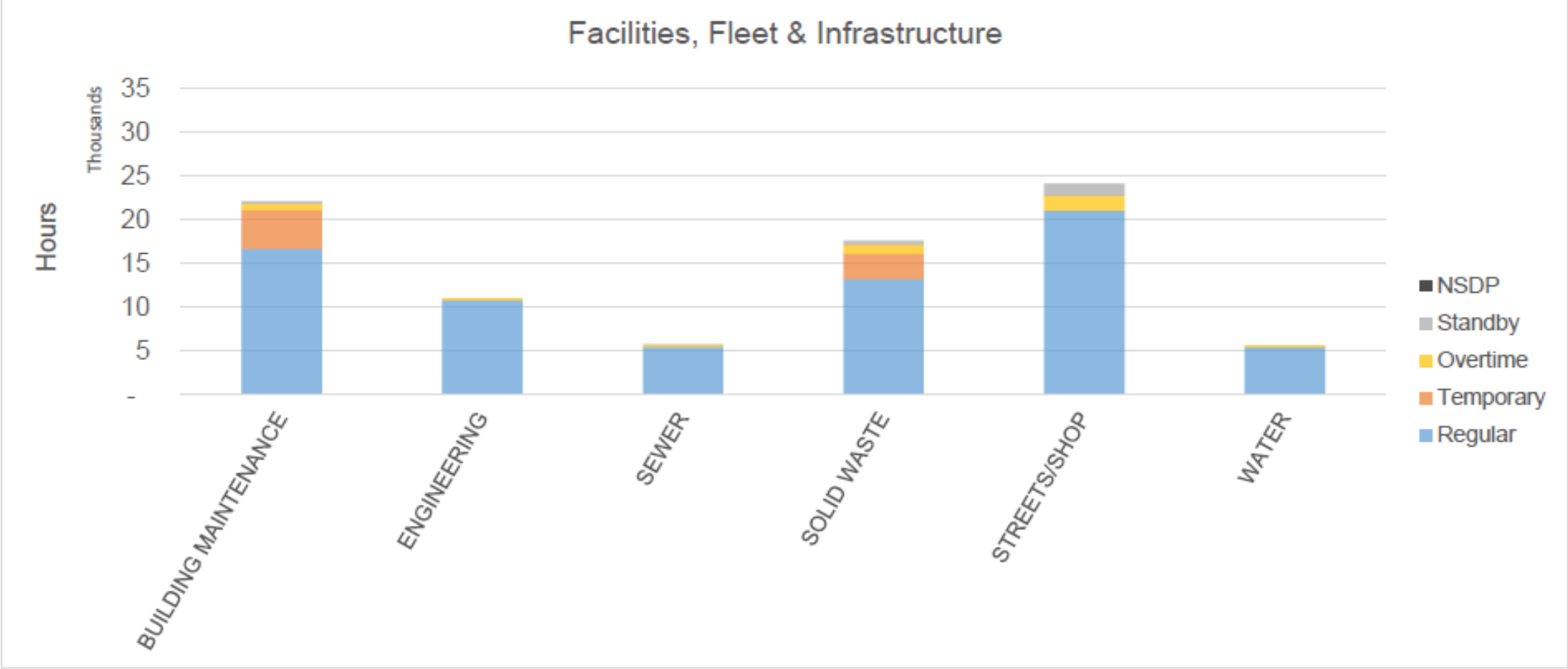
Facilities, Fleet & Infrastructure Division
Total Appropriations: \$11,941,404



Facilities, Fleet, and Infrastructure Division – What’s in each expense category?

• FTE Payroll	55.5%		
• Salaries	56.8%		
• Benefits	43.2%		
• Contracts	15.7%		
• Rural Snow Removal	45.3%		
• Contractual Services	38.5%		
• Janitorial Services	16.0%		
• Professional Fees & Services	0.2%		
• Utilities	14.4%		
• Electricity	65.3%		
• Heating	34.7%		
• Other Operating	9.4%		
• Operating Supplies	48.3%		
• Parts & Supplies for Equipment	16.8%		
• Vehicles & Equipment Fuels	11.3%		
• Other Capital Equipment 5-10K	9.1%		
• Communications and Postage	8.6%		
• Permits	3.0%		
• Insurance	1.8%		
		• Office supplies	0.4%
		• Reproduction and Copying	0.4%
		• Advertising and Promotion	0.2%
		• Equipment Rental	0.1%
		• Building & Grounds Maintenance	0.1%
		• Other Personnel	5.0%
		• Overtime	52.7%
		• Temporary Wages	31.6%
		• Travel and Transportation	5.7%
		• Training	4.8%
		• Clothing	4.4%
		• Dues & Subscriptions	0.8%

Facilities, Fleets & Infrastructure Division Total Hours





Building Maintenance



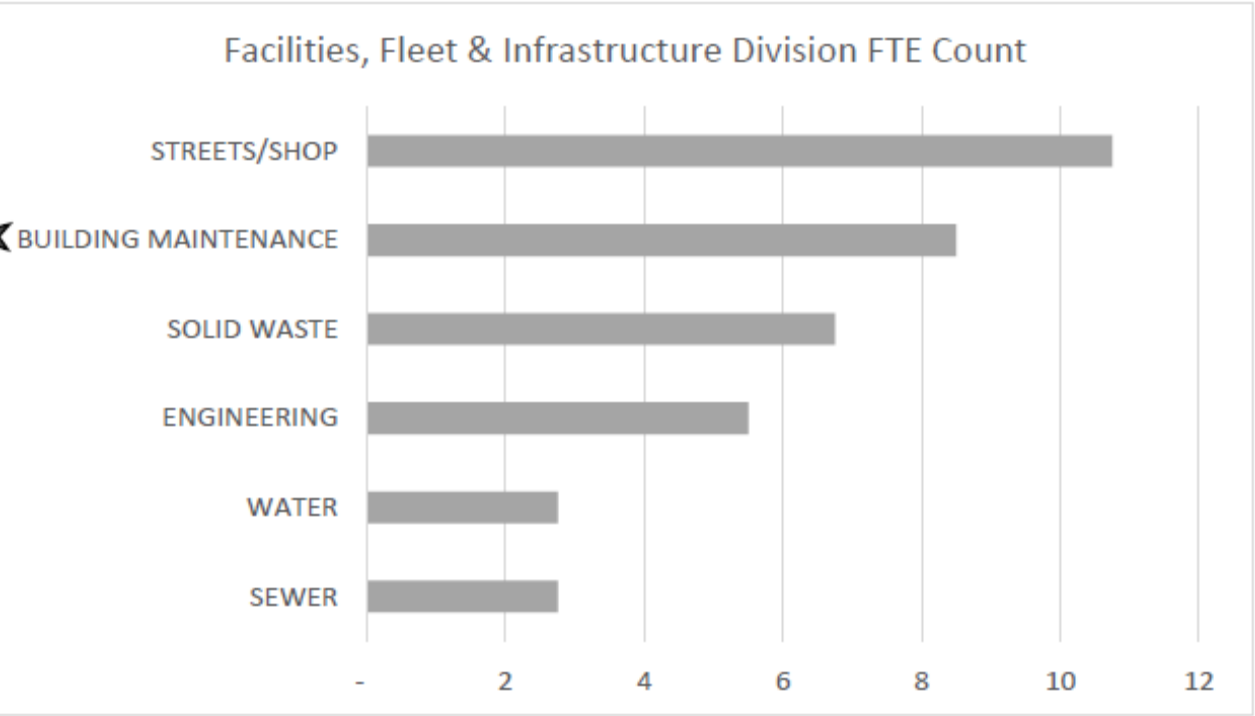
Building Maintenance

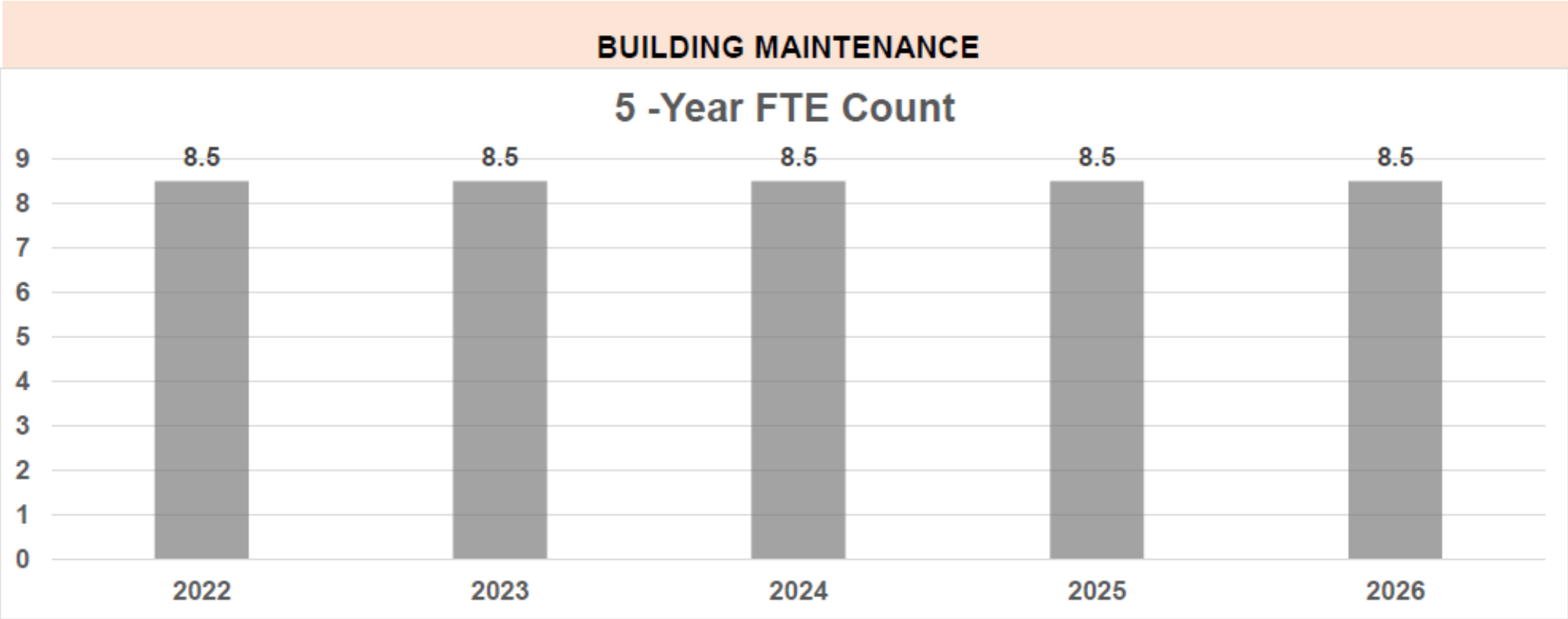
BUILDING MAINTENANCE

Mission:

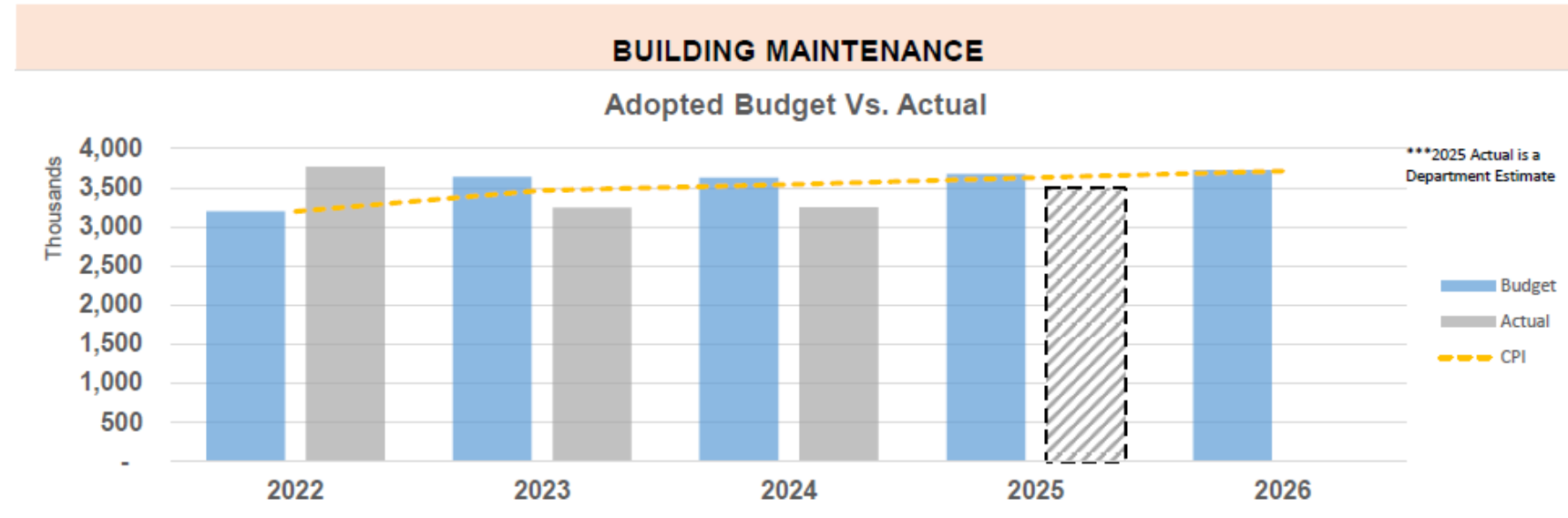
Maintain City facilities and coordinate with partner organizations to ensure efficient, safe, and comfortable environment for staff and all members of the community.

	FTE
DIRECTOR	0.50
FACILTY MAINT MANAGER	1.00
ADMINISTRATIVE ASSISTANT/CONTRACT SPECIALIST	1.00
MAINT COORDINATOR	1.00
MAINT TECH II - ELECTRICIAN	1.00
MAINT TECH II	3.00
MAINT TECH I	1.00
Grand Total	8.50





- 30% of total department budget driven by Citywide utilities.
- Heating reduced \$75.5K
- Temp Wages up \$32K. Added 1100 Hours, BM Technician
- 15K increase to Fire Alarm Testing/Repair
- Janitorial Services increase \$7K



Expenses	Actual Expenditure				Estimate		Adopted Budget		2025 to 2026 Budget Changes	
	2022	2023	2024	2025	2025	2026	2025	2026	Dollar Change	Percent Change
FTE Payroll	1,197,419	1,205,652	1,332,498	1,422,560	1,455,795	1,507,668	1,455,795	1,507,668	51,873	3.6%
Other Personnel	206,424	136,309	137,912	141,376	158,260	193,864	158,260	193,864	35,604	22.5%
Other Operating	292,059	220,381	255,682	280,385	276,885	291,925	276,885	291,925	15,040	5.4%
Contracts	826,672	554,803	515,624	548,604	548,604	575,454	548,604	575,454	26,850	4.9%
Utilities	1,243,501	1,125,766	1,009,798	1,101,139	1,231,639	1,156,139	1,231,639	1,156,139	(75,500)	-6.1%
Grand Total	3,766,075	3,242,910	3,251,514	3,494,064	3,671,183	3,725,050	3,671,183	3,725,050	53,867	1.5%

FTE Payroll Expense Category	All Other Expense Categories
Over 7.6% ▶	Over 2.3% ▶
2.3-7.6% ▶	0-2.3% ▶
Below 2.3% ✔	Below 0% ✔



BUILDING MAINTENANCE

Programs and related measures

Program: 2026 Department Goals

Focus: Continue to reduce environmental health and safety hazards to achieve zero incidents reported.
Reduce reactive work orders by 10% by performing preventative and predictive maintenance work orders
Upgrade LED lighting by 25% in City buildings.

Program: Contract Management

Focus:
Manage 75 contracts and service agreements for janitorial, fuel supply, building systems, and contracted service orders.

Program: Preventative Maintenance and CMMS Database

Focus:
Responded to 890 facility maintenance needs outside preventative and predictive maintenance schedules in the last 12 months.

Schedule, track, and predict preventative maintenance utilizing CMMS software to issue 2,558 PM work orders in the last 12 months. Evaluate effectiveness of software and find efficiencies and predict repairs and failures in advance of occurrence.

Program: Snow removal

Focus: Provide parking lot, sidewalk, and roof snow removal for all City owned facilities for the 35 snow events last winter.

Program: Utilities Usage Management

Focus: Track utility usage City wide and evaluate systems and operations for opportunities for efficiency

Program: Utility Locates

Focus: Received 136 requests for utility locates year to date on City property for City owned infrastructure to ensure all secondary cables are protected.

Engineering



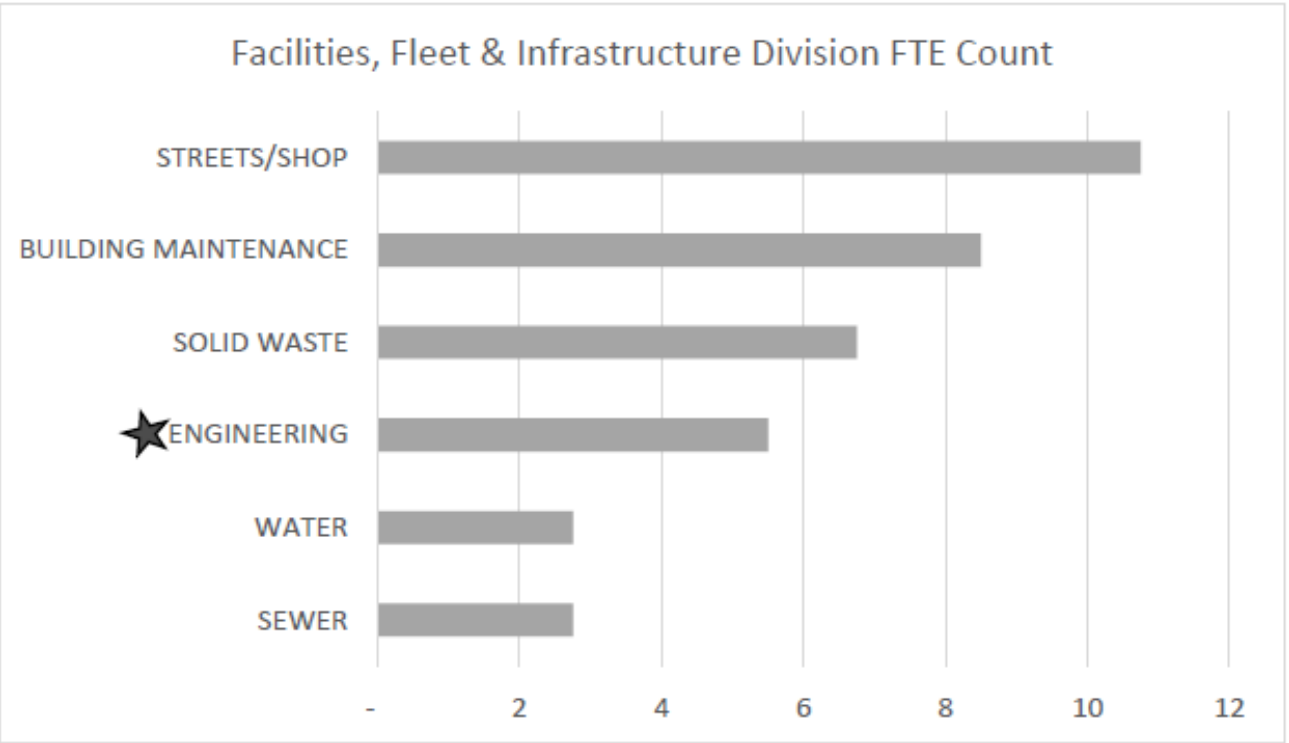
Engineering

ENGINEERING

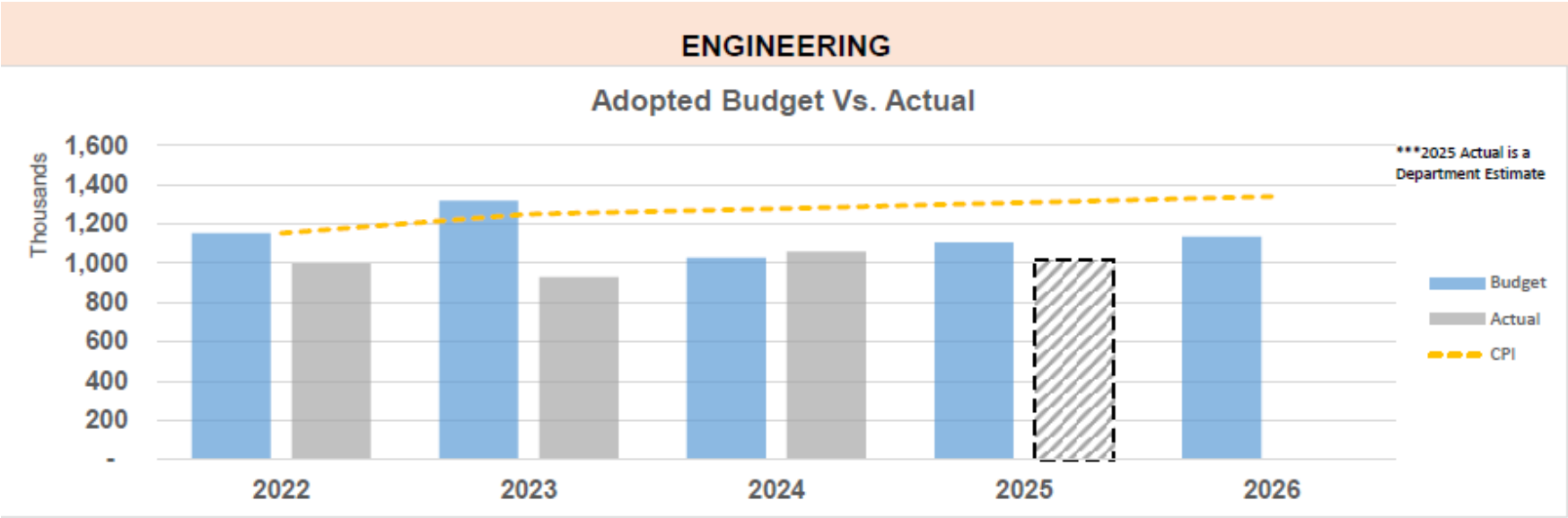
Mission:

Provide engineering and project management servvices for Major Maintenance and Capital Improvements Projects in support of the Mission of the City of Valdez and its corresponding masterplanned priorities.

	FTE
DIRECTOR	0.50
SENIOR PROJECT MANAGER	1.00
PROJECT MANAGER II	2.00
PROJECT MANAGER I	1.00
ADMINISTRATIVE ASSISTANT/CONTRACT SPECIALIST	1.00
Grand Total	5.50



- \$15K increase to contractual Services (Service Agreements)
- Onboarding Capital Facilities Director beginning 10/2025



Expenses	Actual Expenditure				Adopted Budget		2025 to 2026 Budget Changes	
	2022	2023	2024	2025	2025	2026	Dollar Change	Percent Change
FTE Payroll	885,963	843,410	971,442	928,645	1,006,439	1,017,566	11,127	1.1%
Other Personnel	24,195	27,848	21,815	22,586	31,909	33,790	1,882	5.9%
Other Operating	14,480	11,306	15,576	12,450	14,650	14,650	-	0.0%
Contracts	73,070	45,552	49,366	50,000	52,500	67,500	15,000	28.6%
Grand Total	997,708	928,115	1,058,199	1,013,681	1,105,498	1,133,506	28,008	2.5%

FTE Payroll Expense Category

Over 7.6%

2.3-7.6%

Below 2.3%

All Other Expense Categories

Over 2.3%

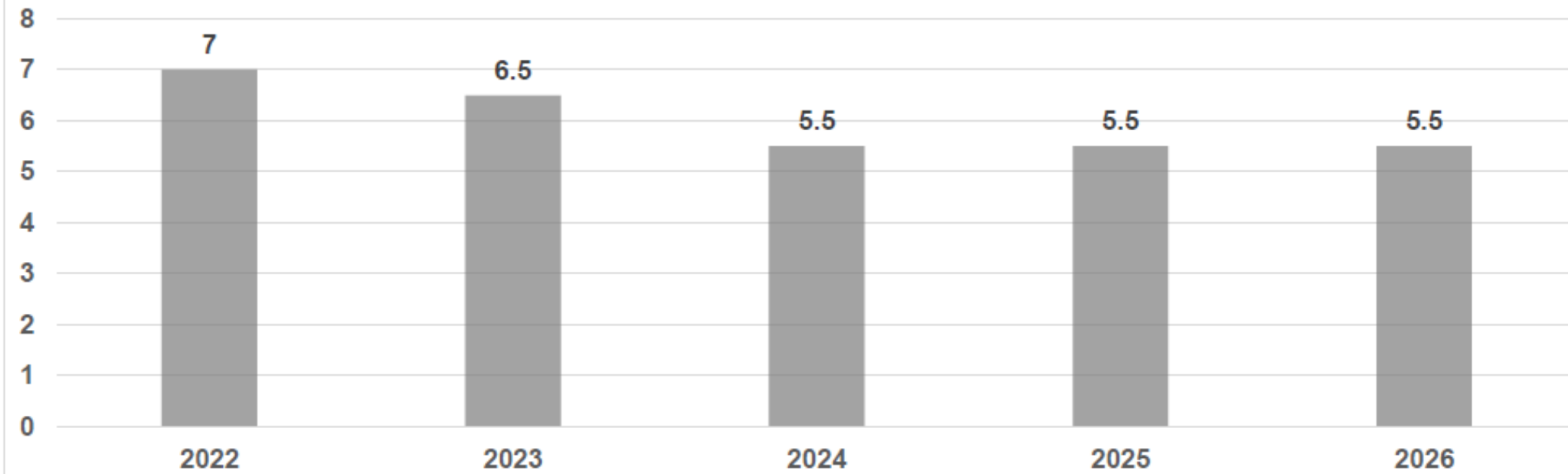
0-2.3%

Below 0%



ENGINEERING

5 -Year FTE Count



ENGINEERING

Programs and related measures

Program: 2026 Department Goals

Focus: have buildlings open and up to code for daycare - HHES/DO
Implement ClearGov and CIP Long Range Plan
Onboard new department director

Program: Maintain long range plan to ensure safe, functional facilities

Focus: 10% or less change order rate

Program: Manage projects citywide to meet Council priorities, Comp Plan & other Master Plan objectives

Focus: 30+ active projects
10% or less change order rate
Complete Baler design
New Daycare Facility
New Wellhouse

Solid Waste

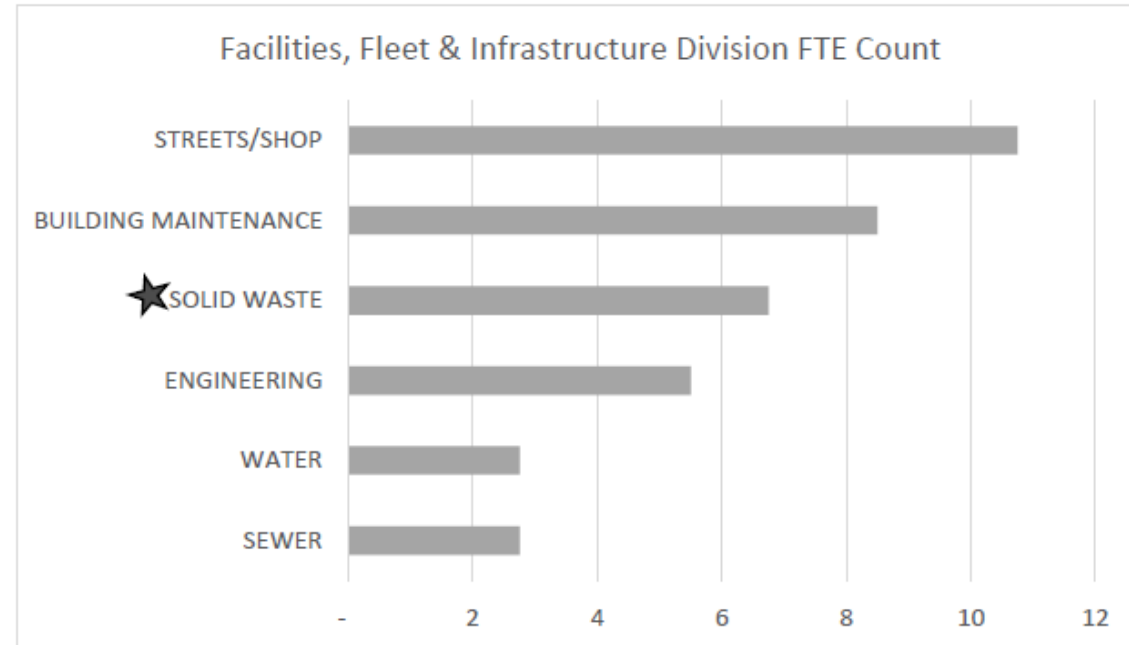


SOLID WASTE

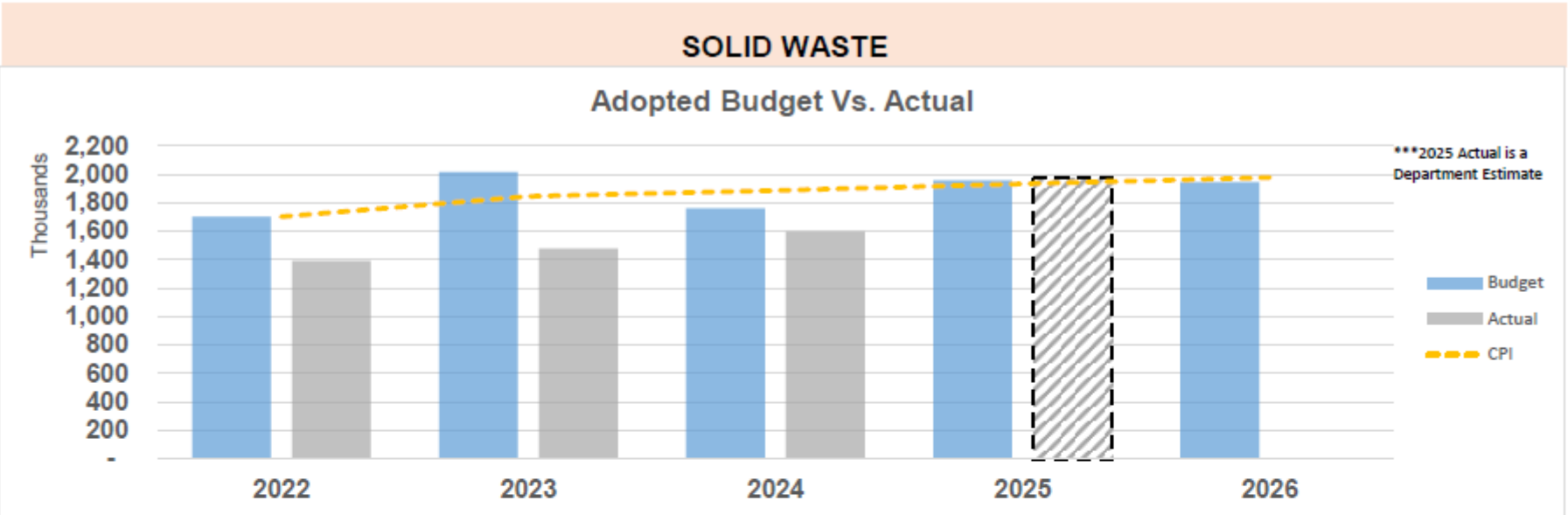
Mission:

Enabling a cleaner Valdez, we collect refuse and recyclables from homes and businesses. Our responsible operation of the Baler Facility and Landfills aligns with state and federal permits, ensuring a sustainable and healthy community.

	FTE
DIRECTOR	0.25
SOLID WASTE FOREMAN	1.00
SOLID WASTE MANAGER	1.00
OPERATOR	0.50
SOLID WASTE TECH III	2.00
SOLID WASTE TECH II	1.00
SOLID WASTE TECH I	1.00
Grand Total	6.75



- Dumpster Program Reduced, 10x Replacements \$92K
- Contractual Services Reduced \$10K
 - Wood Chipping \$50K
 - Household Hazardous Waste \$20K
- Reduction in Overtime Hours \$8.3K
- Budget reduced 0.5% Year over Year

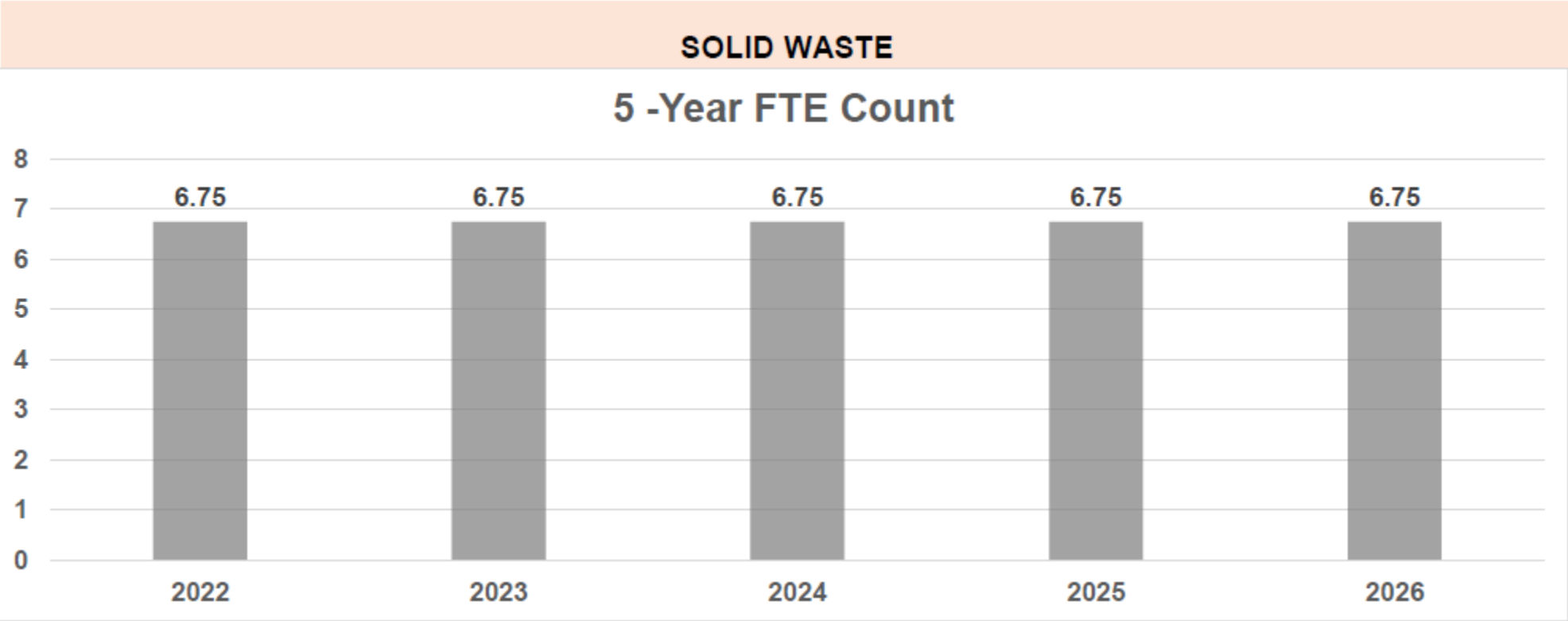


Expenses	Actual Expenditure				Adopted Budget		2025 to 2026 Budget Changes	
	2022	2023	2024	2025	2025	2026	Dollar Change	Percent Change
FTE Payroll	880,027	929,744	1,026,249	1,111,044	1,096,367	1,174,811	78,443	7.2%
Other Personnel	115,366	155,031	103,774	173,976	173,975	167,033	(6,942)	-4.0%
Other Operating	188,505	239,980	220,315	380,250	380,250	309,650	(70,600)	-18.6%
Contracts	205,599	154,266	247,865	306,000	306,000	295,500	(10,500)	-3.4%
Grand Total	1,389,498	1,479,021	1,598,203	1,971,270	1,956,593	1,946,993	(9,599)	-0.5%

FTE Payroll Expense Category
 Over 7.6% ▶
 2.3-7.6% ▬
 Below 2.3% ✔

All Other Expense Categories
 Over 2.3% ▶
 0-2.3% ▬
 Below 0% ✔





SOLID WASTE

Programs and related measures

Program: 2026 Department Goals

Focus: Collect and process an average of 21 tons of refuse daily

Coordination and execution of snow removal operations to ensure safe access and mobility during winter weather conditions.
Maintain weekly curbside collection with 98% on-time rate

Program: Landfill Operations & Compliance

Focus: 100% compliance in permitting, record-keeping, and operational protocols.
Maintain 80%+ compliance on all ADEC inspections
Maintain landfill access and safety signage year-round

Program: Scrap Metal & Recycling Support

Focus: Ensure scrap metal area is accessible and organized weekly

Streets/Shop



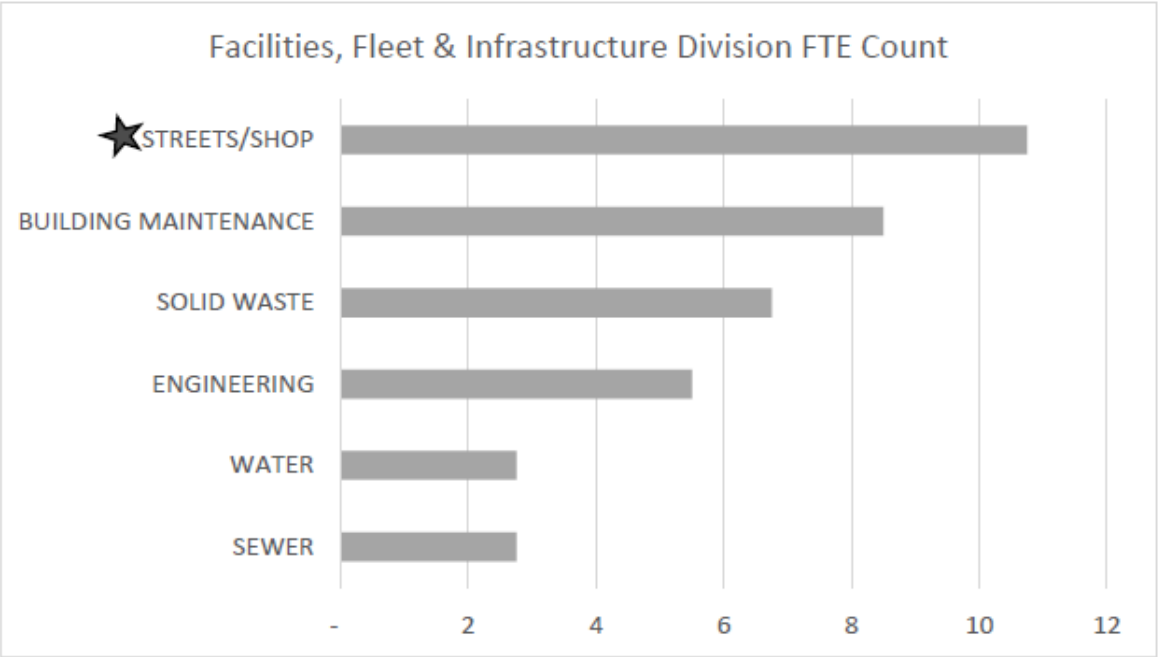
Streets and Shop

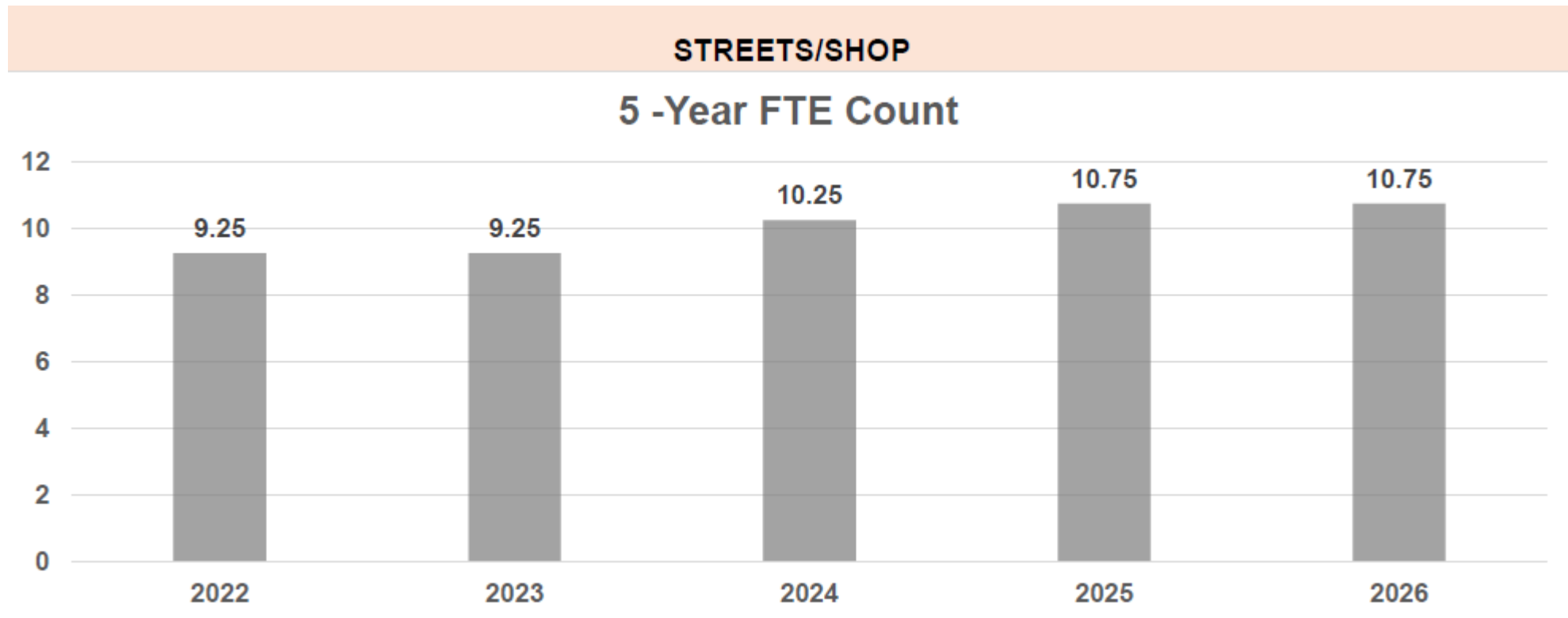
STREETS/SHOP

Mission:

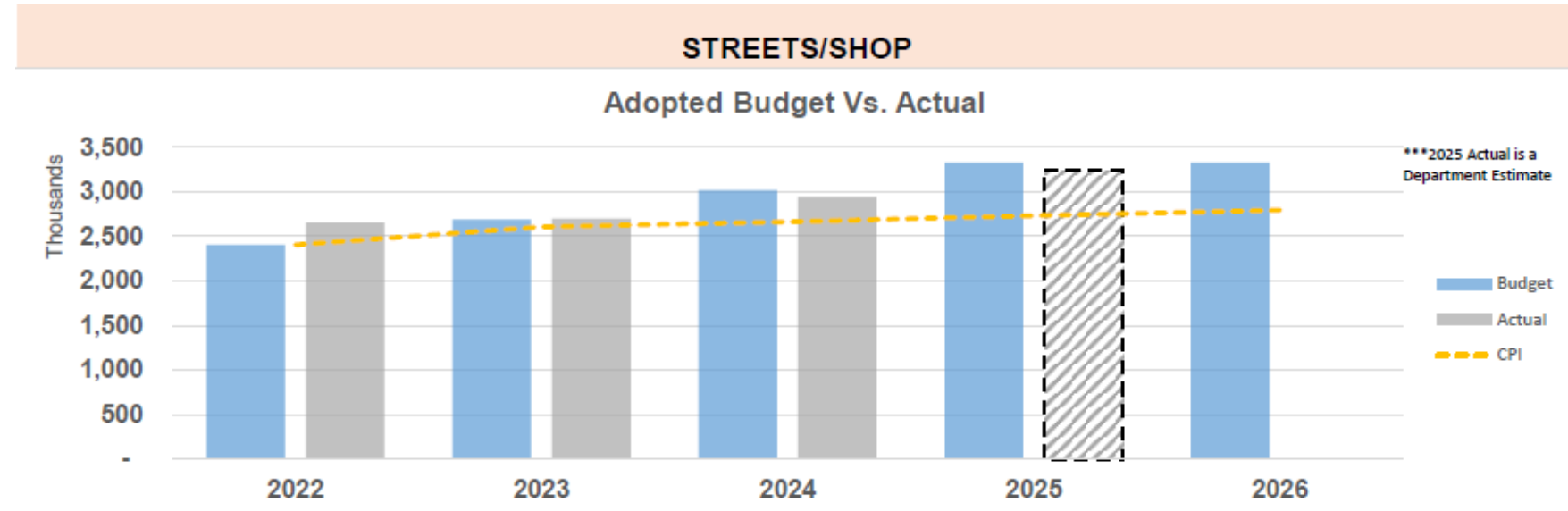
Our mission is to ensure safe streets, sidewalks, and signs while efficiently managing snow removal with City equipment. We provide valuable support to departments for events and operations, maintain and enhance the safety and value of our vehicle fleet, and contribute to the upkeep of City water, sewer, and storm drain systems, all to foster a secure, efficient, and well-functioning community.

	FTE
DIRECTOR	0.25
FLEET MANAGER	1.00
STREETS FOREMAN	1.00
OPERATOR	4.50
MECHANIC	1.00
MECHANIC ASSISTANT	1.00
OFFICE MANAGER	1.00
ADMINISTRATIVE ASSISTANT/CONTRACT SPECIALIST	1.00
Grand Total	10.75





- \$12.3K increase to parts & Supplies budget (\$120K Total)
- Rural Snow Removal Reduced \$50K
- Overtime reduced \$28K
- D1 Gravel Expenses removed from Contracts, reduced \$40K
- Travel and Transportation Reduced \$7.7K



Expenses	Actual Expenditure				Adopted Budget		2025 to 2026 Budget Changes	
	2022	2023	2024	2025	2025	2026	Dollar Change	Percent Change
FTE Payroll	1,284,561	1,395,385	1,646,012	1,778,201	1,798,790	1,912,885	114,094	6.3%
Other Personnel	112,797	133,475	92,285	105,962	171,696	139,003	(32,693)	-19.0%
Other Operating	257,455	260,722	308,748	312,625	312,625	366,450	53,825	17.2%
Contracts	999,377	907,363	895,029	1,040,000	1,040,000	904,000	(136,000)	-13.1%
Grand Total	2,654,189	2,696,946	2,942,074	3,236,788	3,323,111	3,322,337	(774)	0.0%

FTE Payroll Expense Category			All Other Expense Categories		
Over 7.6%	2.3-7.6%	Below 2.3%	Over 2.3%	0-2.3%	Below 0%
▶	▬	✔	▶	▬	✔



STREETS/SHOP

Programs and related measures

Program: 2026 Department Goals

Focus: Complete 95% of required safety and equipment trainings
Maintain 95%+ staff and equipment readiness during snow season

Program: Snow Management

Focus: Clear all priority routes within 8 hours of snow event end
Initiate plowing operations within 2 hours of reaching trigger accumulation (3–6")
Maintain and update designated snow storage sites each season

Program: Street Maintenance

Focus: Maintain and improve 36 miles of City streets for year-round safe travel.

Program: Fleet Maintenance & Management

Focus: Conduct annual replacement evaluation for aging units and develop recommendations
Heavy Equipment: 87
Light Duty Vehicles: 72
Maintain 90%+ fleet availability rate year-round
Maintain the following fleet:
Marine: 17
Perform preventive maintenance on 80% of vehicles per manufacturer schedule
Specialty: 15
Total Vehicle Count 223
Trailers: 32

Utility Fund Overview

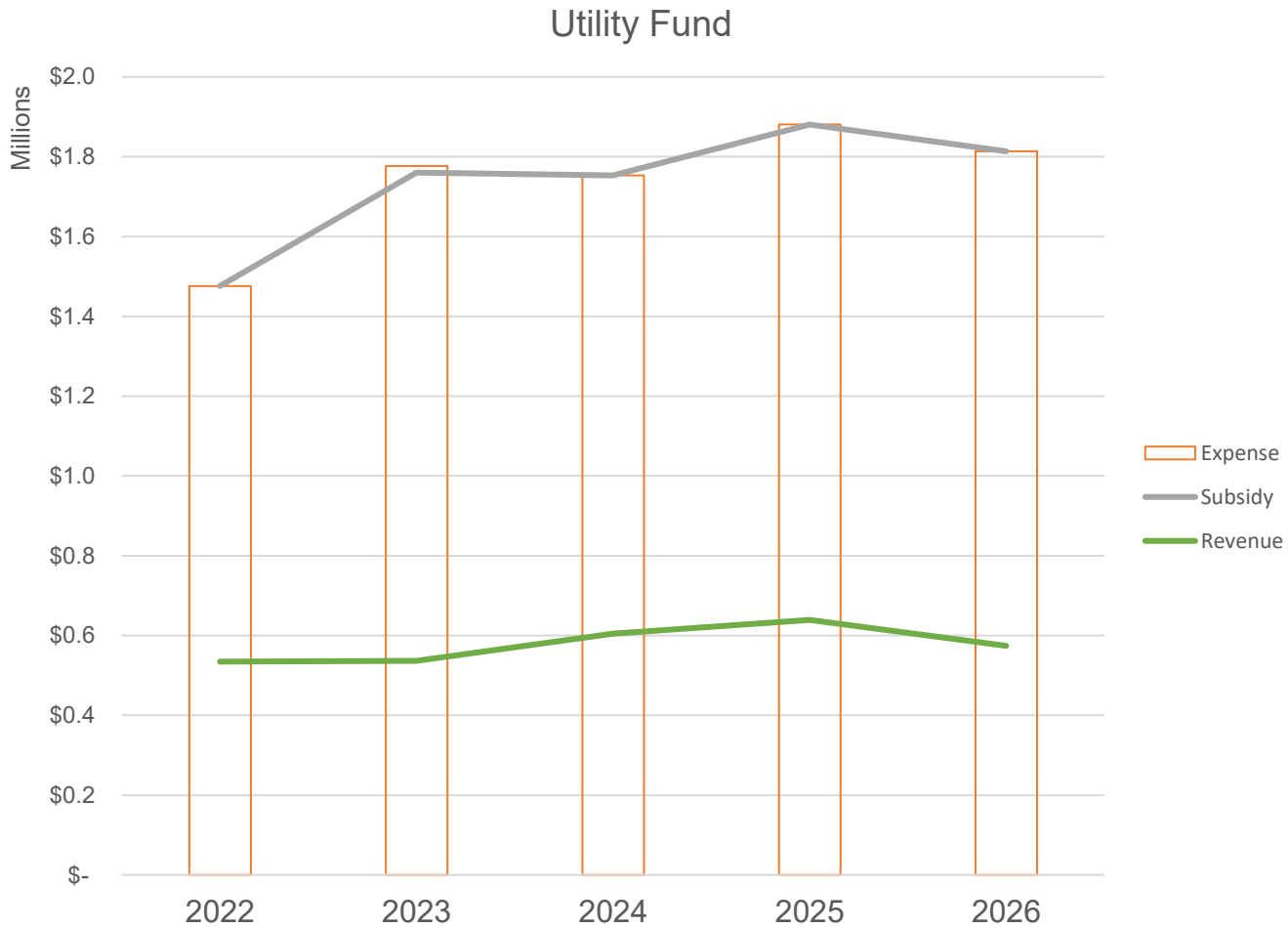




Fund Balance \$3,016,178

Operating Subsidy

- 2024 - \$1,147,864
- 2025 - \$1,241,530
- 2026 - \$1,239,538



Utility Fund Sewer



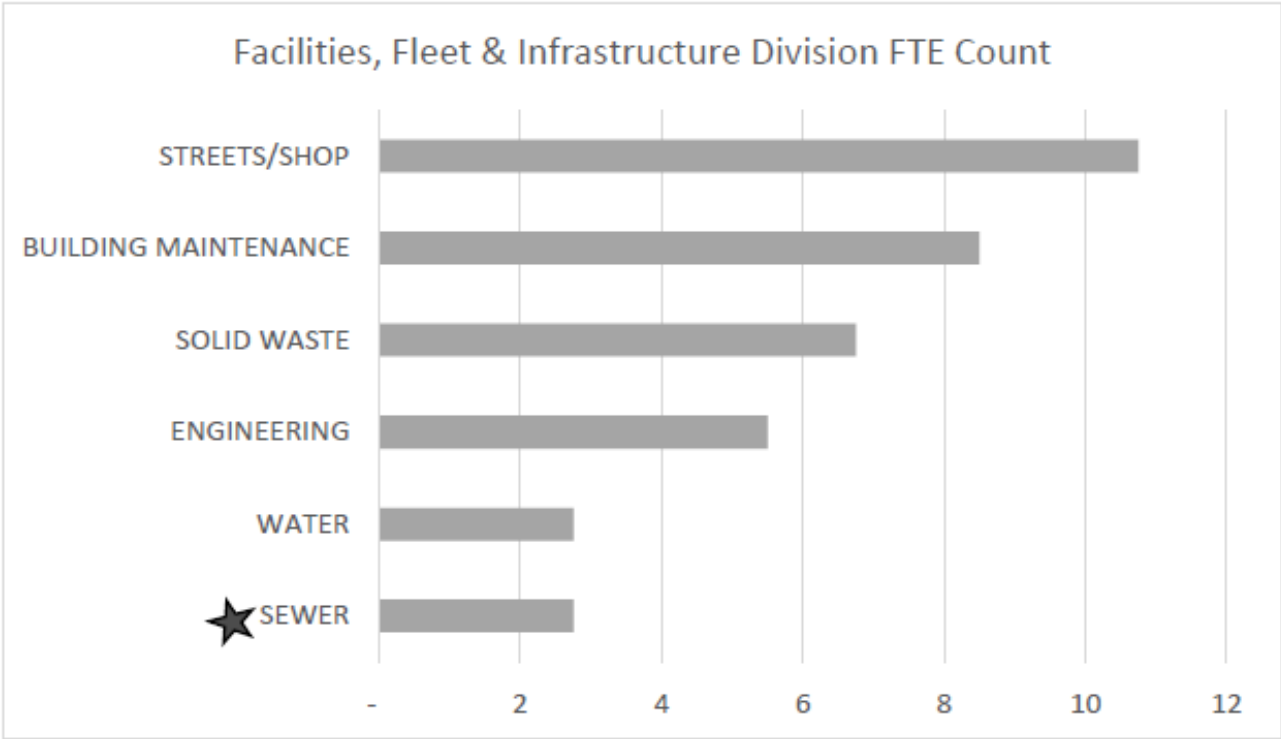
Sewer

SEWER

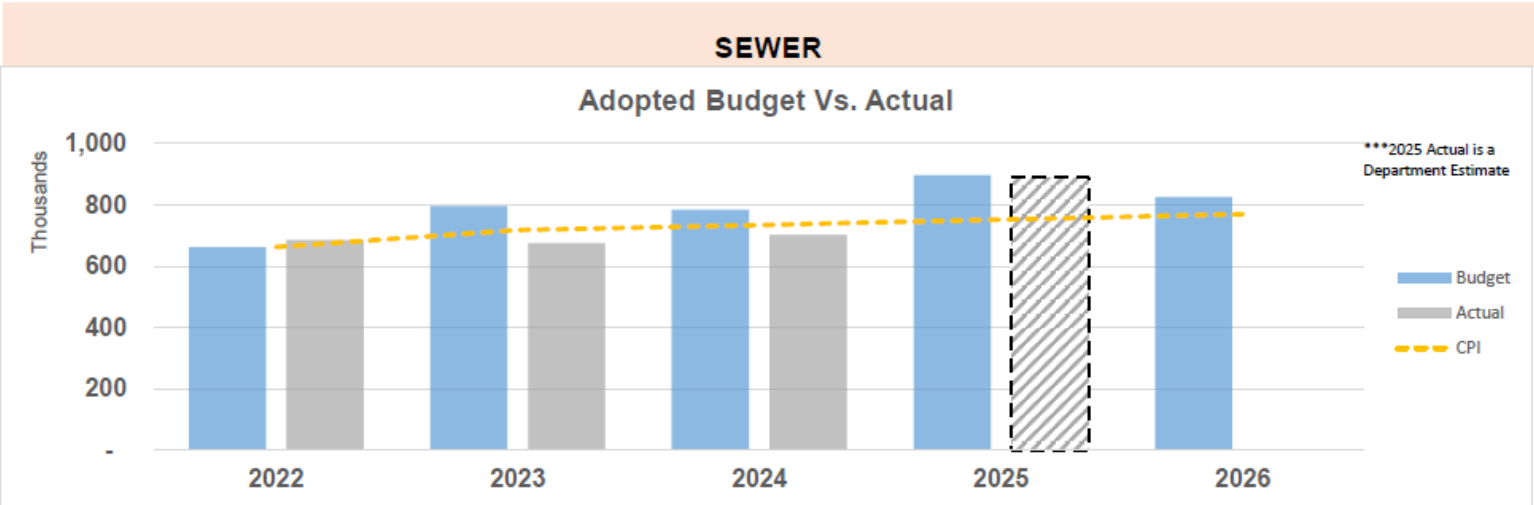
Mission:

To effectively manage and uphold the City's wastewater treatment and collection system. This encompasses sewage pump stations, the treatment plant, lagoon aeration systems, and the laboratory. Through diligent operation and maintenance, we ensure the proper functioning of these essential systems for a cleaner and healthier community.

	FTE
DIRECTOR	0.25
OPERATOR	0.50
UTILITY MANAGER	0.50
UTILITY TECH	1.00
UTILITY TECH - LAB	0.50
Grand Total	2.75



- Revenues (Actual)
 - 2022 – \$259.8K
 - 2023 – \$255K
 - 2024 – \$254.1K
 - 2025 – *Estimate* \$250K
- 2026 Revenue Budget \$245K
- 2025 Expense Budget included one-time NPDES Permit; removed \$88K



Revenues	Actual Revenue		Estimate	Adopted Budget		2025 to 2026 Budget Changes	
	2022	2023		2025	2026	Dollar Change	Percent Change
Sewer	(259,838)	(254,995)	(254,131)	(250,000)	(245,400)	(18,018)	-6.8%

Expenses	Actual Expenditure		Estimate	Adopted Budget		2025 to 2026 Budget Changes	
	2022	2023		2025	2026	Dollar Change	Percent Change
FTE Payroll	394,692	418,697	456,365	475,525	483,230	505,255	22,025 4.6%
Other Personnel	24,388	14,392	20,275	35,285	35,285	31,712	(3,573) -10.1%
Other Operating	64,156	63,484	85,287	62,828	62,828	69,610	6,782 10.8%
Contracts	30,519	23,052	15,344	112,900	112,900	25,000	(87,900) -77.9%
Utilities	171,430	155,828	125,140	203,000	203,000	193,000	(10,000) -4.9%
Grand Total	685,186	675,452	702,410	889,538	897,243	824,578	(72,666) -8.1%

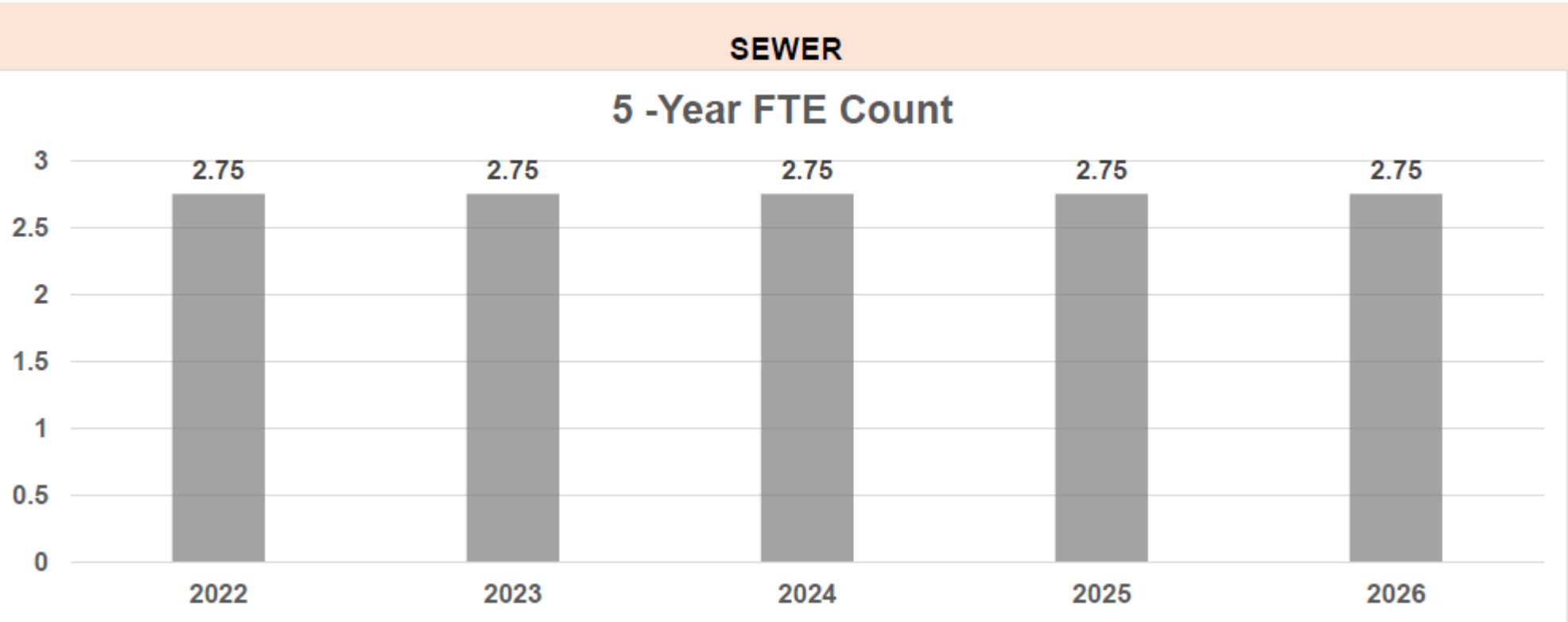
FTE Payroll Expense Category

- Over 7.6%
- 2.3-7.6%
- Below 2.3%

All Other Expense Categories

- Over 2.3%
- 0-2.3%
- Below 0%





SEWER

Programs and related measures

Program: 2026 Department Goals

- Focus: 950,000 gallons of wastewater are treated on average daily.
- Complete 100% of required permit compliance sampling and reporting.
- Respond to 95% of sewer service calls within 2 hour.

Program: Capital Improvement & Replacement Projects

- Focus: Replace Aeration Pump for Lagoon #2 – \$33,000 (OME)
- Replace Pumps for Lift Station #1 – \$33,056.95 (OME)
- Replace Pumps for Lift Station #2 – \$17,137.64 (OME)

Program: Regulatory Compliance and Laboratory Performance

- Focus: Achieve 100% compliance with DEC discharge permits.

Program: Safety Training and Compliance

- Focus: Achieve 100% completion of all City-required safety trainings for all Sewer Division personnel in 2026.
- Conduct trenching and excavation safety training for at least 50% of staff by the end of 2026.

Utility Fund

Water



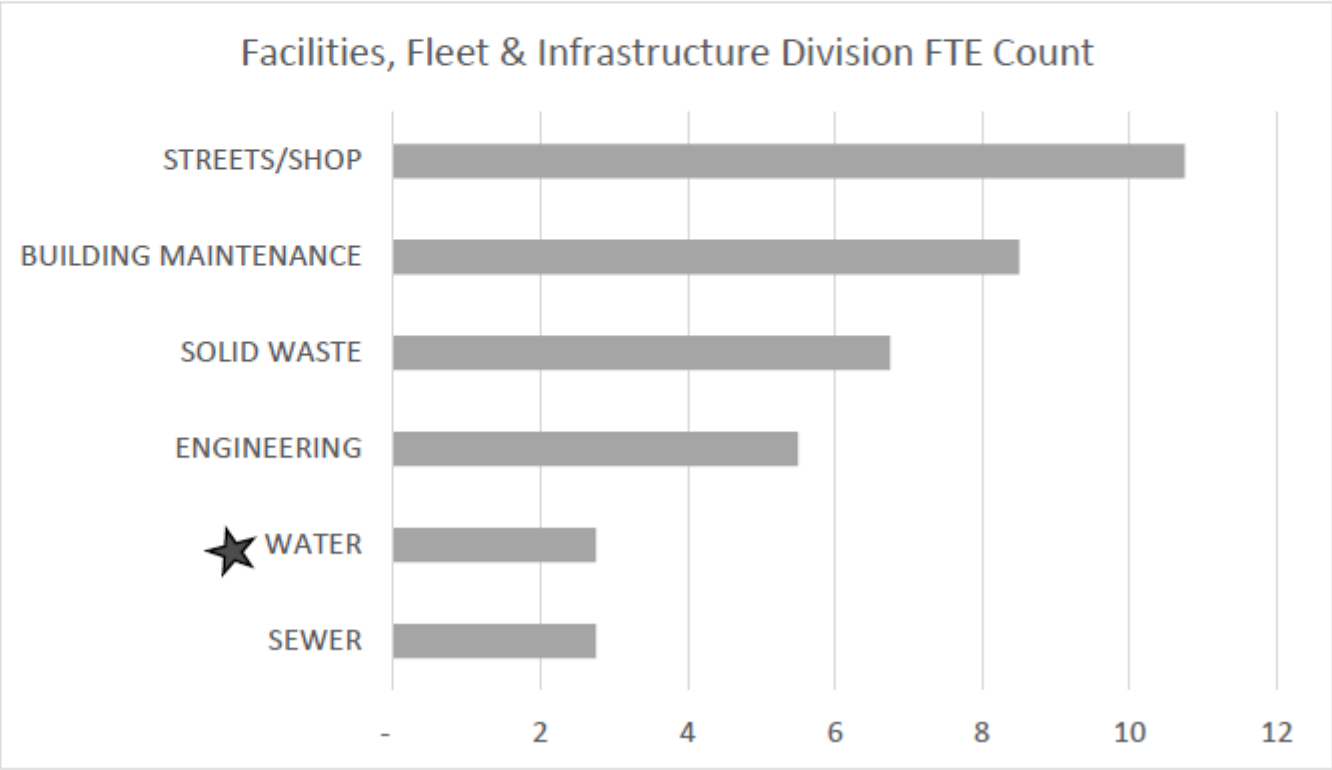
Water

WATER

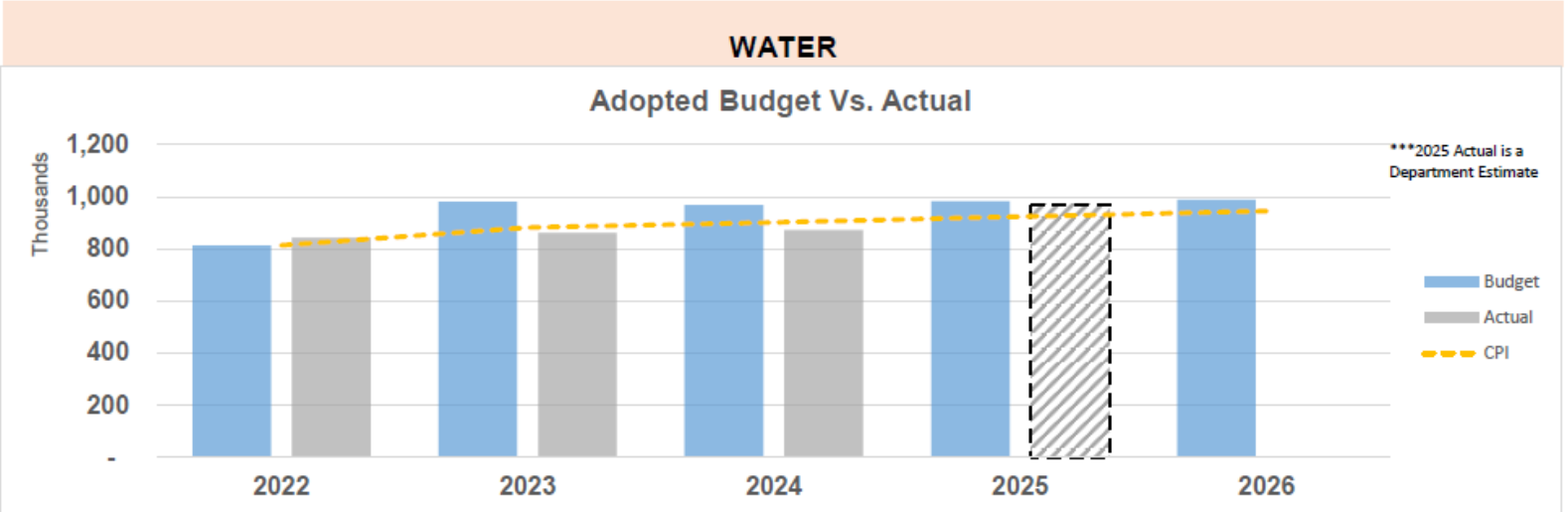
Mission:

To operate and maintain the City's three water systems with dedication, ensuring safe drinking water, regulatory compliance, emergency readiness, and uninterrupted service. Our commitment is to provide the community with reliable, high-quality water resources they can trust every day.

	FTE
DIRECTOR	0.25
UTILITY MANAGER	0.50
OPERATOR	0.50
UTILITY TECH	1.50
Grand Total	2.75



- Revenues (Actual)
 - 2022 – \$259.8K
 - 2023 – \$264.6K
 - 2024 – \$264.4K
 - 2025 – Estimate \$253K
- Overtime reduced \$5.4K
- Electricity reduced \$20K
- Leak detection contract removed, \$5k added to parts and supplies.



Revenues	Actual Revenue		Estimate		Adopted Budget		2025 to 2026 Budget Changes	
	2022	2023	2024	2025	2025	2026	Dollar Change	Percent Change
Water	(259,817)	(264,605)	(264,434)	(253,000)	(259,581)	(258,200)	(1,381)	-0.5%

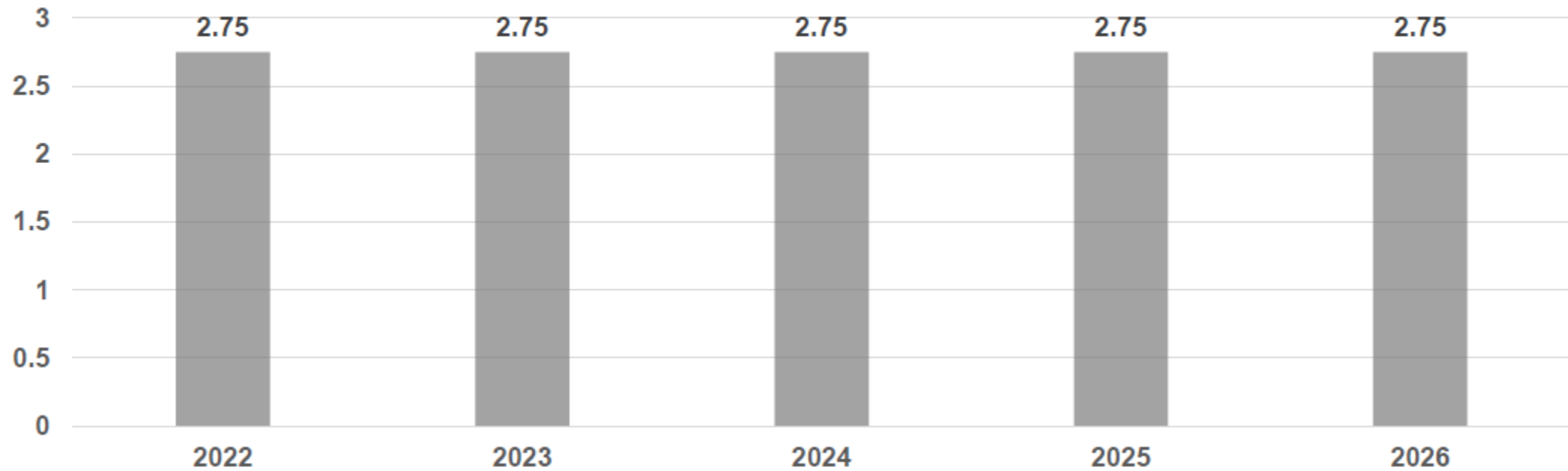
FTE Payroll Expense Category	All Other Expense Categories
Over 7.6% ▶	Over 2.3% ▶
2.3-7.6% ▬	0-2.3% ▬
Below 2.3% ✔	Below 0% ✔

Expenses	Actual Expenditure		Estimate		Adopted Budget		2025 to 2026 Budget Changes	
	2022	2023	2024	2025	2025	2026	Dollar Change	Percent Change
FTE Payroll	411,098	422,887	459,993	479,609	482,616	504,634	22,017 ▬	4.6%
Other Personnel	18,072	17,174	14,289	30,636	30,636	29,348	(1,288) ✔	-4.2%
Other Operating	52,480	62,038	60,649	52,460	62,445	72,158	9,713 ▶	15.6%
Contracts	3,965	2,845	7,470	12,700	12,700	7,800	(4,900) ✔	-38.6%
Utilities	356,564	355,718	330,079	395,000	395,000	375,000	(20,000) ✔	-5.1%
Grand Total	842,179	860,662	872,479	970,405	983,398	988,940	5,542 ▬	0.6%



WATER

5 -Year FTE Count



WATER

Programs and related measures

Program: 2026 Department Goals

Focus: Enhance emergency preparedness and response capabilities.

Ensure continuous delivery of safe, clean drinking water to all customers.

Ensure workplace safety through regular inspections, maintained PPE, and up-to-date OSHA training for all employees.

Maintain full compliance with state and federal water quality regulations.

Program: Water Quality Monitoring & Compliance

Focus: Achieve 100% compliance with all water quality standards and reporting deadlines.

Program: Deferred Maintenance and CIP Evaluation

Focus: Evaluate and prioritize deferred maintenance and capital improvement projects.

Program: Attendance at Alaska Rural Water Association Conference

Focus: Attend the annual training conference for professional development.

CIP Planning Reserve



CIP Planning Reserve

- “Carryforward” funds put into CIP Planning Reserve
 - Carryforward = unspent expense appropriations, revenues received in excess of budgeted revenue appropriations
 - Annually in March/April
- 2025 Carryforward \$4,241,774
- Debt Service Fund \$5,083,353
- CIP Planning Reserve* \$9,325,127

**Total available for projects pending budget resolution from Debt Service Fund to CIP Planning Reserve*



Proposed Capital Projects Plan Option A

Ledger Code	Fund	Name	Category	Amount
310-xxxx-xxxxx	Capital Project Fund	Meals Avenue	Projects	\$ 8,575,127
310-xxxx-xxxxx	Capital Project Fund	Nuisance Abatement	Projects	\$ 750,000
310-xxxx-xxxxx	Capital Project Fund	Projects Planning Reserve	Projects	\$ (9,325,127)
Ledger Code	Fund	Name	Category	Amount
350-0317-58000	Reserve Fund	Port Major Maint & Replace	Projects	\$ 414,260
350-0318-58000	Reserve Fund	Harbor Major Maint & Replace	Projects	\$ 63,452
350-0317-58000	Reserve Fund	Port Major Maint & Replace	Projects	\$ (500,000)
350-0310-55000.xxxx	Reserve Fund	Update Waterfront Master Plan	Projects	\$ 500,000

CIP Planning Reserve \$4,241,774

Port Major Maintenance \$500,000 **Waterfront Master Plan**

Debt Service Balance: \$5,083,353



Proposed Capital Projects Plan Option B

Ledger Code	Fund	Name	Category	Amount
310-xxxx-xxxxx	Capital Project Fund	Meals Pavement	Projects	\$ 5,000,000
310-xxxx-xxxxx	Capital Project Fund	Rural Roads	Projects	\$ 2,000,000
310-xxxx-xxxxx	Capital Project Fund	Fire/ Radio Tower	Projects	\$ 1,000,000
310-xxxx-xxxxx	Capital Project Fund	Nuisance Abatement	Projects	\$ 750,000
350-0310-55000.xxxx	Reserve Fund	Deferred Maintenance	MajMaint	\$ 575,127
310-xxxx-xxxxx	Capital Project Fund	Projects Planning Reserve	Projects	\$ (9,325,127)
Ledger Code	Fund	Name	Category	Amount
350-0317-58000	Reserve Fund	Port Major Maint & Replace	Projects	\$ 414,260
350-0318-58000	Reserve Fund	Harbor Major Maint & Replace	Projects	\$ 63,452
350-0317-58000	Reserve Fund	Port Major Maint & Replace	Projects	\$ (500,000)
350-0310-55000.xxxx	Reserve Fund	Update Waterfront Master Plan	Projects	\$ 500,000

Major Equipment

- 2026 Major Equipment: \$1,881,129
 - 10 Year Average \$1,624,815
 - No new Major Equipment
 - Other Major Equipment (OME) \$198,314
 - New OME \$58,000
 - Roto-Decon Extractor 32K
 - Tent, MCI and HazMat Decon 26K

See attached documentation for more information