



**CITY OF VALDEZ
TEMPORARY LAND USE PERMIT APPLICATION FORM**

Application Fee: \$50.00 (Non-Refundable) Waived 2017 per Resolution #12-72

File No. 21-09

Date Recv'd. 4/30/2021

Directions:

1. Please type or print legibly.
2. Please submit this application form to the Office of Community & Economic Development, P.O. Box 307, Valdez, Alaska 99686.
3. Please answer all questions on this form, or put N/A (not applicable) in the spaces provided, as the answer applies.

Applicant name: Bill Harris – Harris Sand & Gravel, Inc

Mailing address: PO Box 6

City, State, Zip: Valdez, AK 99686

Daytime telephone: 907-835-4756

SIGNATURE: 

Representative name: Bill Harris

Mailing address: PO Box 6

City, State, Zip: Valdez, Ak 99686

Daytime telephone: 907-835-4756

Legal Description of Property Affected by Application: See attached list and map

Type of business to be placed on the property: Temporary laydown yard for equipment during construction of the Pavement Management Phase II Cottonwood Drive project.

Size of temporary building(s) to be placed on the property: No temporary buildings are to be placed on the property.

Duration of lease requested (6 months maximum): May 12, 2021 to November 12, 2021

Special lease requirements: N/A

Submitted materials attached - The following submitted materials must be submitted when applying for a lease on City land.

- X 1. Plot Plan – A drawing of the proposed lease property showing:
- X a. Size of lot (to scale)
- N/A b. Placement and size of buildings, storage units, miscellaneous structures planned (to scale)
- N/A c. Water & sewer lines, locations of septic tanks, if needed
- N/A d. Parking spaces (numbered on the drawing with a total number indicated).
- N/A 2. Fees – All applicable fees must be submitted prior to the execution of a lease.
- a. Application Fee (\$50.00). Covers the costs associated with processing the application (Non-refundable).

X 3. Liability Insurance – The Permittee shall, at its own expense, maintain and keep force during the terms of this Permit adequate insurance to protect both Valdez and Permittee against comprehensive public liability claims arising from the use of the property in the minimum limit of ONE MILLION DOLLARS (\$1,000,000) combined single limit to protect against liability for personal injury, death or property damage.

X 4. Financial Data – The applicant is a:

Sole proprietorship _____

Partnership _____

Corporation X

Other (Please explain) _____

N/A 5. Partnership Statement – If applicant is a partnership, answer the following:

a. Date of Organization _____

b. General partnership () / Limited partnership ()

c. Statement of partnership recorded? () yes () no

Where _____

d. Has the partnership done business in Alaska?

() yes () no

When _____

Where _____

e. Name, address and partnership share of each general and limited partner. If a partner is a corporation, complete page for corporation.

<u>Limited/ General</u>	<u>Name</u>	<u>Address</u>	<u>Share</u>

f. Attach a complete copy of the partnership agreement.

X 6. Corporation Statement—If applicant is a corporation, answer the following:

a. Date of incorporation February 11th, 1976

b. Where incorporated State of Alaska

c. Is the corporation authorized to do business in Alaska?

☒ yes ☐ no

If so, as of what date February 11th, 1976

d. The corporation is held:

Publicly ☐ Privately ☒

e. If publicly held, how and where is the stock traded?

f. Furnish the name, title, and address of each officer and in addition, the same information for each principal stockholder owning more than ten percent of the corporation.

<u>Name</u>	<u>Title</u>	<u>Address</u>	<u>Share</u>
<u>William P. Harris - President - CEO - Secretary -Treasurer - Officer</u>			
<u>1135 Mineral Creek Drive - PO Box 1127 - Valdez, AK 99686</u>			

g. Furnish the names of the officers specifically authorized to execute contracts and other corporate commitments under the corporate articles and/or by-laws.

William P. Harris

LEGAL DESCRIPTION OF PROPERTY AFFECTED BY APPLICATION

Harris Sand & Gravel, Inc. will be using 3 separate laydown yards on City of Valdez property during construction of the Pavement Management Phase II Cottonwood Drive project.

Laydown yard #1

Address: 716 West Hanagita Street

Legal: TRACT S PORT VALDEZ

Size of property (laydown yard only): 18,000 SF

Overall size of property: 45,767 SF

Laydown yard #2

Address: 682 Copper Drive

Legal: PARK STRIP BLACK GOLD #1

Size of property (laydown yard only): 15,000 SF

Overall size of property: 300,000 SF

Laydown yard #3

Address: North end of Whalen Avenue

Legal: N/A

Size of property (laydown yard only): 9,500 SF

Overall size of property: N/A





**Kelly Michael Layman, CPCU,
AFSB**

Senior Vice President

Marsh & McLennan Agency, LLC
1031 West 4th Avenue, Suite 400
PO Box 107502 (99510-7502)
Anchorage, AK 99501
907 257 6344 Fax 907 276 6292
Kelly.Layman@marshmc.com
www.marshmc.com

April 29, 2021

Kim Varnes
Harris Sand & Gravel, Inc.
PO Box 6
Valdez, AK 99686

P&P Bond No.: **023216014**
Obligee: **State of AK, DOT & PF**
Description: **Northern Region ADA Improvements – Valdez: Hazelet Avenue,
0002494/NFWY00503**
Contract Price: **\$1,474,118.00**

Dear Kim,

Enclosed you will find the Performance & Payment Bond you requested on the referenced project. We have prepared this bond based upon the information you have submitted to us. Please note that we left contract date, bond execution date and the date on the power of attorney blank. Because we do not have the exact contract date, and the bond execution date can not precede the contract date, they will need to be completed either by you or the contracting officer upon final execution of the contract. Please be sure that all three documents show the same date.

BEFORE SUBMITTING, PLEASE CHECK THE BOND CAREFULLY to be sure that it complies with specifications; particularly the project description, number, correct date, signatures and seals. Also, be sure the proper Power of Attorney is attached and the bond amount is correct.

We will be sending you our invoice for this transaction in the amount of \$15,675.

Thank you for using Marsh & McLennan Agency for your surety needs.

Sincerely,

Kelly Michael Layman
Senior Vice President

KML/gbl
Enclosure

