



# Attachment A- RES 25-30: 2025 Amended Tax Calendar

Prepared by: Jordan Nelson, Finance Director Contact: jnelson@valdezak.gov;  
907.834.3475

| ITEM   | DATE                        | CODE REF      | NOTES  |
|--|-----------------------------|---------------|--|
| Assessment Date  | Monday, January 01, 2025    | 3.12.070(B)   |  |
| Due Date for Property Tax Exemption Requests                                       | Wednesday, January 15, 2025 | 3.12.030(A3a) |  |
| Completion of Annual Assessment Roll   | Monday, February 17, 2024   | 3.12.070( C)  | The assessor shall complete the listings for the annual assessment roll of all real property within the city before March 1st, or other such date as may be established by the city council each year.   |
| Mailing of Assessment Notices  | Monday, March 3, 2025       | 3.12.100(A)   | The assessor shall give to every person named in the assessment roll a notice of assessment, showing the assessed value of his property, at least thirty days before the equalization hearings.  |
| Advertising Notice of Assessment   | Monday, March 3, 2025       | 3.12.100(B)   | When valuation notices have been mailed, the assessor shall cause notice that the assessment rolls have been completed to be published in a newspaper of general circulation once each week for two successive weeks.  |
|  | Monday, March 10, 2025      | 3.12.100(B)   |  |
| Deadline for Appeals to Board of Equalization                                      | Tuesday, April 1, 2025      | 3.12.110(B)   | A written appeal, specifying the grounds for the appeal, shall be filed with the board of equalization within thirty days after the date on which the assessor's notice of assessment was given to the person appealing.   |
| Board of Equalization Meeting  | Thursday, April 24, 2025    | 3.12.120      | BOE meetings.  |
| Board of Equalization Meeting (if needed)  | Thursday, May 1, 2025       | 3.12.120      | BOE meetings.  |
| Delivery of Assessment Roll to City Council  | Wednesday, May 7, 2025      | 3.12.160      | Council meeting moved to Wednesday to accommodate elections  |
| Setting of Mill Levy by Resolution   | Wednesday, May 7, 2025      | 3.12.060      | The rate of levy of tax and the date when taxes shall become delinquent shall be fixed by resolution of the city council, and the levy for school and municipal purposes shall be separately made and fixed, but the aggregate thereof shall not exceed two percent of the assessed value of the property assessed |
| Board of Equilization Meeting for Complex Appeals                                  | Thursday, Aug 20, 2025      | 3.12.120      | BOE for Complex Appeals.   |
| Mailing of Tax Statement for 43.56 Oil & Gas Properties                            | Friday, May 30, 2025        |               |  |
| Deadline for 43.56 Oil & Gas Property Tax Payment                                  | Monday, June 30, 2025       |               |  |
| Mailing of Tax Statements for non-43.56 Real & Personal Properties                 | Tuesday, July 1, 2025       | 3.12.180      | By July 1st, the city shall mail tax statements setting out the levy, dates when taxes are payable and delinquent, and penalties and interest.   |
| Non-43.56 Real Properties Taxes Due and Payable                                    | Tuesday, July 1, 2025       |               |  |
| 2025 Real Properties May Be Paid in Full without Penalty or Interest on or Before: | Friday, August 15, 2025     |               |  |
| Real Property First-Half Due Date  | Friday, August 15, 2025     |               | Penalty equals 8% of current-year unpaid balance. Interest is charged monthly at 8% per annum.   |
| Real Property Second-Half Due Date   | Wednesday, October 15, 2025 |               |  |
| Deadline for 2025 Personal Property Tax Payments                                   | Friday, November 14, 2025   | 3.30.130-140  | Penalty equals 8% of current-year unpaid balance. Interest is charged monthly at 8% per annum.   |