



City of Valdez

212 Chenega Ave.
Valdez, AK 99686

Meeting Agenda

Parks and Recreation Commission

Tuesday, June 10, 2025

6:30 PM

Council Chambers

Regular Meeting

REGULAR AGENDA - 6:30 PM

I. CALL TO ORDER

II. ROLL CALL

III. APPROVAL OF MINUTES

1. [Approval of Parks and Recreation commission Minutes for May 13, 2025](#)

IV. PUBLIC BUSINESS FROM THE FLOOR

V. REPORTS

1. [Trail Report](#)
2. [Disc Golf Club Update](#)
3. [Director Report](#)

VI. COMMISSION BUSINESS FROM THE FLOOR

VII. ADJOURNMENT



City of Valdez

212 Chenega Ave.
Valdez, AK 99686

Legislation Text

File #: 25-0253, **Version:** 1

ITEM TITLE:

Approval of Parks and Recreation commission Minutes for May 13, 2025

SUBMITTED BY: Lisa Anderson

FISCAL NOTES:

Expenditure Required: N/A

Unencumbered Balance: N/A

Funding Source: N/A

RECOMMENDATION:

Approve Parks and Recreation commission Minutes for May 13, 2025

SUMMARY STATEMENT:

N/A

City of Valdez

212 Chenega Ave.
Valdez, AK 99686



DRAFT - Meeting Minutes

Tuesday, May 13, 2025

6:30 PM

Regular Meeting

Council Chambers

Parks and Recreation Commission

REGULAR AGENDA - 6:30 PM

I. CALL TO ORDER

II. ROLL CALL

Present 6 – Chair Sarah Jorgenson-Owen
Chair Pro Tempore Pete Carter – remote
Commission Member Aidan Shafland
Commission Member Ben Rush
Commission Member Heidi Johnson
Commission Member Jeremy Robida

Also Present 2 – PRCS Acting Director Bridget Rich
PRCS Office Manager Lisa Anderson

III. APPROVAL OF MINUTES

1. Approval of Parks and Recreation Commission Minutes for March 11, 2025

Minutes were adopted by consent

IV. PUBLIC BUSINESS FROM THE FLOOR

V. REPORTS

1. PRCS Acting Director Bridget Rich Report on Change in Leadership for PRCS Department

Acting Director Rich stated that she will be acting director in Ken’s absence and will be taking over the position full-time in July.

2. Commission Trail Report

Commissioners will be going out and visiting trails and filling out a report that will be compiled for the next meeting. The first trails will be the Homestead and Dock Point trails.

Faith Harris from VCVB commented that Homestead, Dock Point, and Overlook trails are the ones they recommend to cruise ships. Next year, they will have some software to track visitors who travel to the trailhead and will share the information with the department.

VI. COMMISSION BUSINESS FROM THE FLOOR

- Commissioner Johnson welcomed Acting Director Rich.
- Commissioner Shafland welcomed Acting Director Rich and stated he has some ideas that he will be forwarding.
- Commissioner Robida welcomed Acting Director Rich and is looking forward to the trial report format.
- Commissioner Rush welcomed Acting Director Rich and for adding stability to the department, as she is a local and will likely stay for many years. He also thanked the department for helping in the first kayak symposium; it was well attended.
- Chair Pro Tempore Carter requested to have commission meetings at a round table instead of on the dais. Chair Jorgenson-Owen stated she would ask the clerks what is appropriate.
- Acting Director Rich gave an update on Meals Hill. There will be a few changes, and we will know more after our next meeting with the contractors. If we take something away, we will always put it back in somewhere else. We ran into issues with the terrain. We are also working with the American Ramp Company and are in the process of repairing the damaged skate park ramps.

VII. ADJOURNMENT



Legislation Text

File #: 25-0254, **Version:** 1

ITEM TITLE:

Trail Report

SUBMITTED BY: Lisa Anderson

FISCAL NOTES:

Expenditure Required: N/A

Unencumbered Balance: N/A

Funding Source: N/A

RECOMMENDATION:

N/A

SUMMARY STATEMENT:

Commissioners rated two trails Homestead and Dock Point

Commission Trail Evaluation Form



General Information	
Date:	
Trail Name/ID:	
Evaluator:	

I. Trail Condition Assessment

Surface Condition	
Type of Surface: (e.g., dirt, gravel, packed earth, boardwalk, stairs)	
General Condition: (e.g., well-maintained, fair, poor, deteriorated)	
Specific Issues: (e.g., erosion, ruts, potholes, uneven surface, vegetation encroachment, debris)	

Signage	
Condition of Signs: (e.g., legible, faded, missing, damaged)	
Sign Placement: (e.g., adequate, inadequate, confusing)	
Specific Issues: (e.g., missing signs, damaged signs, faded paint)	

Drainage	
Presence of Drainage Issues: (e.g., standing water, mud, erosion)	
Specific Issues: (e.g., inadequate drainage, blocked culverts, eroded banks)	

Safety	
Safety Hazards: (e.g., fallen trees, loose rocks, steep slopes, uneven terrain, loose/broken railings)	
Specific Issues: (e.g., potential for slips, trips, or falls, blocked trail)	

User Impact	
Trail Use: (e.g., pedestrian, bicycle, horseback, other)	
Trail Use Intensity: (e.g., low, moderate, high)	
Specific Issues: (e.g., excessive wear, damage from trail users, illegal activities)	

Water Crossings	
Crossing Safety: (e.g., Good, Mediocre, Poor)	
Current Features: (e.g., bridge, rocks, log, plank, none)	
Specific Issues: (e.g., bridge needed, erosion, social trails evading water, needs rerouting)	

II. Maintenance Needs

Recommended Maintenance Actions: (e.g., repair erosion, clear debris, install signage, improve drainage, re-surface trail)	
Priority Level: (e.g., urgent, high, medium, low)	

III. Comment

Comments: (please provide any other details you wish to add about this trail)	
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Specific Issues: (e.g., bridge needed, erosion, social trails evading water, needs rerouting)	

II. Maintenance Needs

Recommended Maintenance Actions: (e.g., repair erosion, clear debris, install signage, improve drainage, re-surface trail)	
Priority Level: (e.g., urgent, high, medium, low)	

III. Comment

Comments: (please provide any other details you wish to add about this trail)	
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Legislation Text

File #: 25-0255, **Version:** 1

ITEM TITLE:

Disc Golf Club Update

SUBMITTED BY: Lisa Anderson

FISCAL NOTES:

Expenditure Required: N/A

Unencumbered Balance: N/A

Funding Source: N/A

RECOMMENDATION:

N/A

SUMMARY STATEMENT:

Disc Golf Club will give the commissioner an update on their efforts to improve the disc golf course



Legislation Text

File #: 25-0256, **Version:** 1

ITEM TITLE:

Director Report

SUBMITTED BY: Lisa Anderson

FISCAL NOTES:

Expenditure Required: N/A

Unencumbered Balance: N/A

Funding Source: N/A

RECOMMENDATION:

N/A

SUMMARY STATEMENT:

Acting Director will update the commission on the department