

Professional Services Agreement

This Agreement is made this ____ day of January 2025, at Valdez, Alaska, by and between the CITY OF VALDEZ, hereinafter called the “City”, and KIM HUTCHINSON, DBA TRUST CONSULTANTS. The terms and conditions of this Agreement are as follows:

1. During the term of this Agreement, the Mr. Hutchinson will render services to the City with respect to State legislative and administrative matters of importance to the City.
2. It is understood and agreed, with respect to the services Mr. Hutchinson shall render pursuant to paragraph 1 above, he will perform such services exclusively as an independent contractor to, and not as agent or employee of, the City.
3. The City retains Kim Hutchinson to represent the City of Valdez during the regular and all special sessions of the Alaska Legislature in 2025, and throughout the calendar year 2025. Kim Hutchinson is authorized to represent the City in dealings with the Alaska Legislature, the Administration, and agencies of the State of Alaska and, shall solely represent the interests of the City in all such matters.
4. Kim Hutchinson shall immediately advise the City of any activity deemed to be critical to the City’s interests and shall provide adequate notice of all such matters as may require a timely response by the City. Principal contact with the City will be the City Manager to whom Kim Hutchinson will report on progress of legislative initiatives and issues and, from whom Kim Hutchinson will receive direction.
5. Kim Hutchinson shall communicate with the City Council on a semi-annual basis, either in person or via electronic communication unless it is deemed necessary to do so more often by the City.
 - a. For all the services and undertaking hereunder during the term of this Agreement, the City shall pay to Kim Hutchinson dba Trust Consultants a retainer of \$60,000 payable in monthly installments of \$5,000 each, which shall be due prior to the beginning of each month for the term of this Agreement.
 - b. Total payments for professional services and other expenses under this agreement shall not exceed a total contract authorization of \$60,000.
6. The term of this Agreement shall commence on January 1, 2025, and shall continue until December 31, 2025. The Agreement may be terminated with a 30-day written notice given by either party to the other.

**Kim Hutchinson, dba Trust
Consultants**

Authorizing Signature

Printed name

Date: _____

Title: _____

FEDERAL ID #: _____

Mailing Address

City, State, Zip Code

**CITY OF VALDEZ, ALASKA
APPROVED:**

Dennis Fleming, Mayor

Date: _____

ATTEST:

Sheri L. Pierce, MMC, City Clerk

Date: _____

RECOMMENDED:

John Douglas, City Manager

Date: _____

APPROVED AS TO FORM:

Brena, Bell & Walker, P.C.

Jake Staser

Date: _____