



City of Valdez

212 Chenega Ave.
Valdez, AK 99686

Meeting Agenda

City Council

Tuesday, April 7, 2026

7:00 PM

Council Chambers

Regular Meeting

WORK SESSION AGENDA - 6:00 pm

Transcribed minutes are not taken for Work Sessions. Audio is available upon request.

1. [Valdez Museum & Historical Archives Planning Session](#)

REGULAR AGENDA - 7:00 PM

I. CALL TO ORDER

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

IV. APPROVAL OF MINUTES

1. [Approval of Minutes for Regular Council Meeting of March 17, 2026](#)

V. PUBLIC APPEARANCES

1. [Valdez Snowmachine Club Event Update - Ken Lares](#)

VI. PUBLIC BUSINESS FROM THE FLOOR

VII. CITY BOARDS & COMMISSIONS: REPORTS & REFERRALS

1. [Recommendation to City Manager and City Council for Adoption of a City of Valdez Public Art Policy](#)
2. [Valdez Tourism Task Force Report and Recommendations to City Council](#)

VIII. CONSENT AGENDA

1. [Proclamation: The Month of the Military Child and Purple Up Day](#)
2. [Proclamation: Sexual Assault Awareness Month](#)

3. [Proclamation: Child Abuse Prevention Month](#)
4. [Appointment to Regional Citizens' Advisory Council Board of Directors - Applicant: Dorothy Moore](#)
5. [Appointment to the Beautification Commission, Applicant: Magdalena McCay](#)
6. [Approval of Liquor License Renewals: A Rouge's Garden \(License #16039\); Valdez Brewing LLC \(License #15248\)](#)
7. [Approval To Go Into Executive Session Re: Discussion of Implications for City Revenues and Litigation Strategy Regarding Trans Alaska Pipeline System Ad Valorem Tax Issues:](#)

IX. NEW BUSINESS

1. [Acceptance of Late File Application for 2025 Senior Citizen's Property Tax Exemption - Edward Pinsky](#)
2. [Approval of a 10' Wide Private Water Line Easement on the City of Valdez Owned Property Known as Parcel B, Northern Lights Subdivision to Valdez Holdings, LLC.](#)
3. [Approval of Contract with RSR Contracting LLC for Lawn Care and Ground Maintenance Services](#)
4. [Discussion Item: Agreement with Valdez Convention and Visitors Bureau for the Purchase of Digital Assets](#)

X. ORDINANCES

1. [#26-02 - Amending Title 2 by Creating Chapter 2.96 Titled Firefighter Collective Bargaining. First Reading. Public Hearing.](#)

XI. RESOLUTIONS

1. [#26-19 - Amending the 2026 City Budget by Appropriating an Additional \\$250,000 to the Economic Development Department for Tourism Expenditures to be Transferred from Council Contingency Reserve](#)
2. [#26-20 - Extending the Sunset of the Valdez Tourism Task Force and Assigning Additional Scope of Work](#)
3. [#26-21 - Authorizing a Lease with Colville, Inc. for an Approximately 1.9-acre Portion of Parcel A AT5 564 \(1940 Mineral Creek Loop Road\)](#)

4. [#26-22 - Amending the 2026 Budget by Appropriating \\$2.8M of Excess Funds Carried Forward from 2025 to the Projects Planning Reserve in the Amount of \\$2.8M and Re-Allocating \\$7,504.25 from Previously Appropriated and Approved Capital and Major Maintenance Projects](#)
5. [#26-23 - Amending the 2026 City Budget by Accepting an Additional \\$155,197.19 in New Ambulance Service Revenue](#)

XII. REPORTS

1. [Quarterly Financial Summary Reports, December 31, 2025](#)
2. [Monthly Treasury Report, January 2026](#)
3. [Monthly Treasury Report, February 2026](#)

XIII. CITY MANAGER / CITY CLERK / CITY ATTORNEY / MAYOR REPORTS

1. City Manager Report

1. [City Manager Written Report](#)

2. City Clerk Report

3. City Attorney Report

4. City Mayor Report

XIV. COUNCIL BUSINESS FROM THE FLOOR

XV. EXECUTIVE SESSION

XVI. RETURN FROM EXECUTIVE SESSION

XVII. ADJOURNMENT

XVIII. APPENDIX

1. [April 2026 City Council Calendar](#)
2. [Legal Billing Summary - January and February 2026](#)



Legislation Text

File #: 26-0136, **Version:** 1

ITEM TITLE:

Valdez Museum & Historical Archives Planning Session

SUBMITTED BY: Martha Barberio, VMHA Board President

FISCAL NOTES:

Expenditure Required: N/A

Unencumbered Balance: N/A

Funding Source: N/A

RECOMMENDATION:

N/A

SUMMARY STATEMENT:

The Valdez Museum and Historical Archive Board of Directors are participating in a joint work session with the Valdez City Council to begin discussion on long-term strategic priorities related to museum facilities and future direction. As VMHA continues to grow its programs, collections, and community impact, there is a need to evaluate options for future space and facility investment.

Key options discussed include:

- Construction of a new museum facility
- Renovation and expansion of the existing museum
- Potential purchase and redevelopment of the Royal Center for museum use

These options represent significant long-term decisions that require alignment between the VMHA Board and the City Council, as the City is the owner of the Museum collection and a key funding and policy partner.

The purpose of this work session is to:

- Seek City Council input and guidance on preferred direction and priorities
- Ensure alignment between VMHA strategic planning and City Council goals and priorities
- Review the current state and limitations of existing museum facilities
- Discuss long-term needs for collections, programming, and visitor experience
- Evaluate potential facility options at a high level

This conversation is intended to be collaborative, helping to inform future planning, feasibility analysis, and potential capital investment decisions.

The VMHA Board of Directors, Executive Director, and key stakeholders recently completed a strategic planning session to establish priorities and focus areas for the next five years. The resulting strategic plan outlines goals related to governance, collections stewardship, financial sustainability, community engagement, and long-term organizational effectiveness.

As the owners of the collection, the City plays a critical role in setting high-level expectations for stewardship, access, and public value. While the Board of Directors is responsible for governance and oversight of operations, alignment with the Owners is essential to ensure that strategic priorities reflect the interests and responsibilities of the collection owners.

Feedback received during this work session will be used to refine implementation of strategic priorities for the upcoming year and progress reports of these priorities at our annual meeting in October 2026. This will also strengthen our ability to structure the 2027 budget accordingly.



Valdez Museum & Historical Archive Board Planning Retreat Report, June 2025

Dates of Retreat : June 17 and 18, 2025

Participants :

Day 1 and 2

- Gary Minish – President
- Martha Barberio- Vice President
- Rich Duncan – Secretary
- Jim Shirrell – Treasurer
- Margaret Caldwell – Board member
- Karen Allred – Board member
- Linda Guthrie – Board member
- Dan Gilson – Board member
- April Vasher-Dean – Executive Director
(Day 1 only)
- Faith Revell – Staff
- Karen Oberg – Staff
- Amber Dennis – Staff
- Andrea Searles – Staff
- Emma Brainerd – Staff

Report Contents :

- I. Activity : High Performance Teaming Activity. Outcomes p. 2
- II. Vision-Mission-Values. Review..... p. 3
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 - Prioritized SWOT Results p. 6
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- **I. High-Performance-Teaming Activity Outcomes :**

- **Purpose** : to identify which actions/behaviors on our team contribute to lower performance and which contribute to higher performance
- Actions that contributed to '**Balls on the Floor**'
 - Note: This is a potential parallel to actions that contribute to lower performance on the team
 - Lack of training
 - Size, shape, weight of each ball
 - Knowledge of what balls were representing
 - Variations in ability (to catch, throw)
 - Focus – panic – confusion
 - Lack of listening – not following through with agreement
 - Some people were holding alot of balls
- Actions that contributed to '**Balls in the Air**'
 - Note: This is a potential parallel to actions that contribute to higher performance on the team
 - Focus
 - Communication
 - Mirroring your partner
 - Cooperation
 - Moving closer
 - Respect for different abilities
- PRO Qualifiers of High-Performance Teams
 - Purpose
 - Everyone on the team having the same overarching purpose (why you are here)
 - Role & Responsibility
 - Knowing each others roles and responsibilities / and how each impact one and other
 - Optimize Systems
 - Identifying strengths and weakness of 3 keys systems :
 - Operations sytems (processes and procedures)
 - Communication systems
 - Decision making systems



- **II. Vision – Mission – Values Review**

- **Purpose** : To revisit our organizational foundation
- Vision : Directional / identifies where an organization is going
 - Museum – Not developed
- Mission : Purpose / identifies why an organization is here
 - Museum : *To preserve, present and interpret the heritage and culture of Valdez, the Copper River Basin and Prince William Sound of Alaska*
 - Core purpose : *To share the past and present with integrity and honesty*
- Values : What an organization stands-for ; code of conduct ; drives professional behaviors
 - Museum : *Education, Diversity, Community, Authenticity, Integrity, Stewardship*
- **Outcome** : **Several Board members identified the need for the Museum to develop a Vision statement**

- **III. SWOT**

- **Purpose** : To identify where we are today and what is coming up tomorrow
(The results are typically used to drive goal setting)
- **Outcomes** :
The following complete SWOT results are listed in order of priority.
The number in () identifies how many participants (Board & staff members) (out of 14) who identified this item as a priority.



- **Strengths**

- (7) Huge economic engine for community
- (5) Cruise ships / Tours
- (5) Displays & Exhibits
- (5) Local, national, global, relevant and unique stores (preserve stories with global impact)
- (4) Staff expertise, skills & abilities
- (3) Museums adaptability to/in situations
- (3) Educational support for teachers and programs
- (3) Organization of archives
- (2) Community outreach / local community is more educated on history (due to Museum) / Strong community support – shared goals
- (2) Funding / Financials
- (1) Strong Board / Strong Board/Staff relations
- (1) Big impact / small town
- Staying on mission
- Internal communications / coordination
- 2 buildings allow for freedom to make changes
- Long term commitment / cooperation / same goals & direction

- **Weaknesses**

- (10) More exhibits - move beyond pipeline ; more relevant, recent history ; more native history ; more oral history ; more fishing /maritime history ; more economic history ; not all stories are told
- (6) Lack of space (working) / inadequate facilities / office environment detrimental to visitors / ADA focus / Conference room / Activities / Discovery space for children/ cramped infrastructure
- (5) Stale exhibits – need to keep up with technology & story telling / need more interactive exhibits
- (5) Low local membership and sponsorship
- (3) Getting local people to visit more often / Brand awareness
- (2) Non-profit – can sometimes create limited vision re : innovation & imagination
- (2) Corporate member (City Council) involvement
- (1) Internal staff communication (staff siloed – leads to lack of teamwork)
- (1) Update old town museum
- (1) Funding sources going away
- (1) Co-dependant on City- limited vision – afraid to make money, don't want to lose City funding
- (1) Staff efficiency – Don't have enough staff or perhaps not using all staff's strengths – need inclusivity and diversity
- (1) Low compensation for staff / salaries not competitive / impacts retention & expansion
- Don't collaborate with Partners outside of Museum
- Board recruitment and scheduling
- Lost new museum
- Don't acknowledge that 'same ways' may still work, although some ways may need refreshed



- **Opportunities**

- (8) Use existing funds to promote growth and innovation
- (7) Reimagine facilities
- (6) Larger global audience in person and virtual / Featured in Best Town Museum / Expansion / Acquire national reputation / Develop Marketing Intern / Create on-line store / Maximize gift shop sales
- (5) General technology innovation
- (3) Gain more support for digitalization
- (3) Tell stories using technology
- (1) Develop research program
- (1) New packaged educational experiences
- (1) Increase earned revenue
- (1) Reimagine new Partners outside of Museum realm
- (1) Seasonal operations
- (1) New leadership (in staff and on Council)
- (1) Valdez becomes year-round destination
- Untold stories

- **Threats**

- (10) Loss of long time financial support from City, State, Federal funding (+ increased funding competition)
- (9) Infrastructure / Facilities are aging
- (6) Diminished access to Museum by global community / Demographic shift of visitors and economic uncertainty of visitors / Global unrest / Climate change
- (6) Loss of living memory
- (3) Inability to adapt to changing environment (natural, political, economic, community)
- (2) Cost of living and lack of housing in Valdez
- (1) Isolation of Museum – not Partnering
- (1) Inability of Museum to be recognized as economic driver
- (1) International policy changes (Partner with Canada)



- The following are the top-priority SWOT results :

Note : The number in () = the number of Board and Staff members (out of 14) who identified this item as a top priority

Strengths	Weaknesses
<ul style="list-style-type: none"> • (7) Huge economic engine for community (need to sell) • (5) Local, national, relevant, global & unique stories (preserve stories with global impact) • (5) Displays & Exhibits • (5) Cruise Ships/Tours 	<ul style="list-style-type: none"> • (10) 'More' ... relevant/recent; fishing & maritime; economic; native; & oral history; (not all stories are told); move beyond pipeline • (6) Inadequate facilities... lack of space; having 2 buildings; ADA; conference room; activity space; discovery space for children; office environment detrimental to visitors; cramped • (5) Stale exhibits / Keep up w/Tech / Storytelling / More interactive exhibits • (5) Low local membership & sponsorship
Opportunities	Threats
<ul style="list-style-type: none"> • (8) Use existing funds to promote growth & innovation • (7) Reimagine facilities • (6) Larger global audience in person & virtual; Develop marketing internship with College; Maximize gift shop sales; Create on-line store; Featured in Best-Town Museum; National recognition/reputation • (5) Tech innovation 	<ul style="list-style-type: none"> • (10) Loss of long time \$ support by city or small funders; City, State, Fed \$; increased competition • (9) Infrastructure & facilities are aging • (6) Loss of living memory • (6) Diminished access to museum by global community; Demographic shift of visitors; economic uncertainty; Global unrest; Climate change



- The Board members discussed the 'Strategic Story' behind the top priority SWOT results, (on p. 6) which resulted in the following :
 - Facilities
 - Need to 'reimagine'
 - Consider : Town square / campus
 - Communication
 - Global outreach
 - Local community
 - Technology
 - Financial Sustainability
 - Consider that Museum is a financial generator
 - Vision
 - Need a vision statement for Museum
 - Programs
 - Diverse
 - Enhance tourism
 - Need usable, sustainable budget
 - Exhibits
 - (More !)

• IV. 2023-2027 Goals Updates Results

- **Purpose** : To identify progress made on the Museums previous Top 4 goals :
 - Sustainability
 - Mission Impact
 - Communication
 - Infrastructure
- The following identifies each goal & objectives and whether the objective was :
 - *Completed*
 - *Is being done and is ongoing*
 - *Is being 'worked'*
 - *Not addressed*



- **Sustainability** : VMHA is a sustainable organization
 - A. *Doing & ongoing* > Maintain existing and develop new sources of revenue
 - B. *Doing & ongoing* > Strengthen human capacity to include board and staff, volunteers and partners
 - C. *Doing & ongoing* > Maintain and improve efficiencies of operation and infrastructure to minimize cost
 - D. *Completed* > Programs of work and operations are responsive to the community
 - E. *Not addressed* > Reduce our impact on the environment

- **Mission impact** : VMHA maximizes mission impact
 - A. *Doing & always ongoing* > Ensure diverse program of work
 - B. *Doing & always ongoing* > Enhance community engagement
 - C. *Doing & always ongoing* > Apply best practices of American Alliance of Museums (AAM) to the development of collections care
 - D. *Doing & always ongoing* > Apply best practices of AAM to the development of education
 - E. *Doing & always ongoing* > Apply best practices of AAM to the development of permanent and temporary exhibitions

- **Communication** : VMHA has a successful strategy for communicating globally and internally
 - A. *Completed* > Expand and enhance effective external communication
 - B. *Working* > Expand and enhance technological resources
 - C. *Working* > Expand and enhance internal communication (Board /staff)

- **Infrastructure** : VMHA has a museum that meets present and future needs
 - A. *Doing & Ongoing* > Obtain community support – verbal, written and financial
 - B. *Working* > Invest in current museum to make it safe, functional and efficient
 - C. *Unable to Address* > Build a new museum

- **Summary** :
 - 9 (out of 16) Objectives are : Doing & Ongoing
 - 2 (out of 16) Objectives are : Completed
 - 3 (out of 16) Objectives are : Working
 - 1 (out of 16) Objectives are : Not addressed
 - 1 (out of 16) Objectives are : Unable to address



- **V. Tools for Goal Discussions. Review**

- Purpose : To recognize how to identify focused, impactful and clear goals
- 1. Purpose of Goals (Goals need to do 1 of 5 things)
 - (1) Maintain Mission
 - (2) Get organization closer to Vision
 - (3) Uphold Values
 - (4) Capitalize on strengths and opportunities
 - (5) Address or guard against weaknesses and threats
- 2. Goal Qualifiers
 - Qualifiers help us filter ideas for goals, so they make the most amount of impact and are the best use of resources
 - Typical Qualifiers are :
 - Number of people (or ?) impacted
 - Benefits
 - Risks
 - Cost to implement
 - Cost to sustain/maintain
- 3. Goal Identifiers
 - Identifiers help us write goals that are clear, understandable and measurable.
Each goal should be written with the following identifiers :
 - (1) Topic
 - (2) What about that topic needs to be addressed
 - (3) Action to be taken
 - (4) Measurability
 - (5) Date completed /acheived



• VI. Goals for 2025-2027

- Purpose : to identify what the Museum needs to focus on in 2025-2027
- Board members discussed and proposed goals.
The following are the results of that discussion.
Please note: the number in () indicates how many Board members /Executive Director (out of 9) identified this goal as a high priority.
A goal needed a minimum of '5' votes to move to a high-priority goal
- (8) Maintain and reimagine existing infrastructure and facilities
- (5) Grow interpretive and programic offers
 - Exhibits : 1900-1920's ; Keystone Canyon ; 'Off sites' ; Create museum news outlet ; More recent history ; Review old exhibits ; increase technology ; living memory ; preserve buildings ; activities outside of the museum ; hands on activities ; educational experience for students ; old town
 - Accessibility : make exhibits and programs accessible
- (5) Community in Partnerships
 - Local relationships and partners ; share our impact ; communications with City ; memberships
- (4) Improve financial stability
 - Viability and sustainability ; existing revenue ; new funding ; donor relations ; trusts/endowments
- (3) Advance collections and Archive stewardship
- (1) Develop a financial work plan
- (1) Improve mission impact (promote our mission)
 - Global communications ; public communications ; technology
- Sustainability
 - Programs ; finances (maintain existing and develop new sources of revenue)

- **Please note Consultant error :**

Consultant listed 'Accessibility' under : 'Grow interpretive and programic offers'. The board member who proposed this goal, intended for 'Accessibility' to be the overarching goal. This error did not allow for board members to vote on 'Accessibility', by itself, as a goal



-
- The following are the : **Top-3 Prioritized Goals / Focus areas for 2025-2027**
 - **Reimagine infrastructure & facilities**
 - Have a plan for reimagining select infrastructure and facilities by June 2026
 - **Exhibits & Programs**
 - Update, provide new and improve access (accessibility) to programs, interpretive materials and exhibits by June 2027
 - **Community Partnerships**
 - Increase and maintain community partnerships by June 2026

- **Suggested Next Steps**

- **Planning Next Steps**
 - 1. ED and staff identify objectives to achieve each of the Top-3 goals
 - 2. ED shares objectives with Board – Edits ? – Receives approval
 - 3. ED and staff write action plans for each objective
 - 4. Begin work on action plans
 - 5. ED provides Board with quarterly (or ?) updates on objectives
- **Additional :**
 - Executive Director provide Board members with AAM Best Practices
 - Board determines if they would like to develop a Vision statement (for direction)
 - Consider addressing 'Accessibility' as an overarching goal for all Museums exhibits, services and facilities

Square Footage - Notes

Current: Between Annex and main museum, about 13,500 sf. Main museum about 6400. Annex about 4500. Rest is “unusable” space for walls, partitions, circulation, emergency exits, structure utility, etc.

Total collection storage space is about 2300 sf, including mezzanine. About 80 sf offsite. Total exhibit space about 3000 sf at main museum (including offices and other nonpublic areas) and about 2500 at the Annex.

History:

1999 study: 41,000 sf total. Too grand in scope, community couldn’t support. IMAX theater, etc.

2016 MIP: estimated nearly 29,000 sf for building, including “unusable” space.

2020 Hennebery-Eddy museum planning: Facility built on existing lot for museum, probably 2 stories. Estimate 18,000 sf. Allots about 4000 sf for collections, 9000 for exhibits.

Plans for new building gains us about 5,500 sf.

Other Data:

Old Town Model occupies about 1,000 sf.

Large artifacts that can’t go in collection storage include vehicles, lighthouse lens, Pinzon Bar, Held House, and outdoor artifacts. Total square footage TBD.

Other considerations include: space for accessibility; cannot display every artifact (grouping and viewability needed to maintain exhibit focus); and space needed for administration, retail, restrooms, coatroom entryway, equipment storage, etc.

City of Valdez

Museum: Program Update

ECI Alaska

UPDATED November 27, 2019

		2016 Master Plan - \$30.7M			2019 - November 26 Meeting in Valdez - \$20.2M		
Categories	Space Description	Qty	NSF	Total NSF	Qty	NSF	Total NSF
MUSEUM							
Exhibitions + Public Access	Exhibit Galleries	1	10,000	10,000	1	5,000	5,000
	Changing Gallery	1	1,000	1,000	1	1,200	1,200
	Theater	1	950	950	1	500	500
	Research Room	1	600	600	1	240	240
	Reception with Retail	1	920	920	1	800	800
	Maker/Activity/Classroom	1	800	800	1	900	900
	Maker Room Storage	1	520	520	1	240	240
	Maker Room Prep	0	520	0	1	120	120
	<i>Sub-Total Net Area</i>			14,790			9,000
	<i>Net to Gross</i>			1.20			1.10
	Subtotal Gross Sq. Feet			17,748			9,900
Administration	Museum Director's Office	1	150	150	1	150	150
	Business Office (2 workstations)	1	300	300	1	150	150
	Offices	3	100	300	3	100	300
	Admin Work Room	1	100	100	1	120	120
	Staff Toilet Room	1	130	130	1	90	90
	Staff Kitchen/Break Room	1	220	220	1	220	220
	Records Storage	1	140	140	1	80	80
	Staff Conference room	1	200	200	0	0	0
Collections & Exhibit Prep	Conservation Workroom	1	450	450	1	200	200
	Exhibit Prep (dirty)	1	120	120	1	240	240
	Exhibit Prep (clean)	0	120	0	1	120	120
	Exhibit/Crate Storage	1	490	490	1	300	300
	Collections Storage	1	3,850	3,850	1	3,200	3,200
	<i>Sub-Total Net Area</i>			6,450			5,170
	<i>Net to Gross</i>			1.20			1.15
	Subtotal Gross Sq. Feet			7,740			5,946
Subtotal - Museum				25,488			15,846
SUPPORT							
Public Entry + Lobby	Entry Vestibule & Lobby	1	80	80	1	400	400
	Coat Closet	1	50	50	1	40	40
	Janitor's Closet	1	100	100	1	80	80
	Women's Toilet Room	1	430	430	1	330	330
	Men's Toilet Room	1	350	350	1	250	250
	Warming Kitchen	1	120	120	0	0	0
	<i>Sub-Total Net Area</i>			1,130			1,100
	<i>Net to Gross</i>			1.25			1.10
	Subtotal Gross Sq. Feet			1,413			1,210
Receiving, Mech/Elect, Storage	Receiving	1	150	150	1	240	240
	Isolation	1	120	120	1	120	120
	Boiler/Sprinkler/Mech Room	1	500	500	1	500	500
	Fan Room	1	80	80	1	800	800
	Main Electrical/Data Room(s)	2	110	220	2	100	200
	General Storage	1	150	150	1	240	240
	<i>Sub-Total Net Area</i>			1,220			2,100
	<i>Net to Gross</i>			1.20			1.10
	Subtotal Gross Sq. Feet			1,464			2,310
Subtotal - Support				2,877			3,520
Grand Total Area (square feet)				28,365			19,366
Construction Cost (includes soft costs)				\$ 23,826,180			\$ 16,267,020
Exhibit Cost (includes exhibit design)				\$ 5,913,000			\$ 2,970,000
Land Acquisition / Prep (placeholder)				\$ 1,000,000			\$ 1,000,000
Total Project Cost				\$ 30,739,180			\$ 20,237,020

PROGRAM DISTRIBUTION

AREA COMPARISON--PLANNED TO EXISTING

Name	Gross SF	Net SF
EXHIBITIONS & PUBLIC ACCESS		
CHANGING GALLERY	1,292 SF	1,200 SF
COMMUNITY ROOM	504 SF	500 SF
GALLERY	3,861 SF	4,000 SF
LEARNING LAB	670 SF	900 SF
LINEAR GALLERY	1,597 SF	1,000 SF
MAKER PREP	122 SF	120 SF
MAKER STORAGE	188 SF	240 SF
RECEPTION + RETAIL	895 SF	800 SF
RESEARCH ROOM	240 SF	240 SF
CIRCULATION 01 + 02	1,818 SF	1,996 SF
	11,187 SF	10,996 SF
COLLECTIONS & EXHIBIT PREP		
COLLECTIONS STORAGE	2,114 SF	3,200 SF
COLLECTIONS STORAGE	701 SF	0 SF
COLLECTIONS STORAGE	384 SF	0 SF
CONSERVATION WORKROOM	200 SF	200 SF
CURATORS OFFICE	120 SF	120 SF
EXHIBIT CRATE STORAGE	179 SF	300 SF
EXHIBIT PREP (CLEAN)	170 SF	120 SF
EXHIBIT PREP (DIRTY)	240 SF	240 SF
RECEIVING	249 SF	240 SF
STORAGE	338 SF	240 SF
ISOLATION	127 SF	120 SF
	4,822 SF	4,780 SF
ADMINISTRATION		
BUSINESS WORKSTATION	141 SF	150 SF
CONFERENCE ROOM	200 SF	200 SF
DIRECTOR'S OFFICE	150 SF	150 SF
OFFICES	297 SF	300 SF
RECORDS	83 SF	80 SF
STAFF BREAKROOM	172 SF	220 SF
STAFF RESTROOM	87 SF	90 SF
WORKROOM	222 SF	120 SF
	1,352 SF	1,310 SF

EXHIBITIONS AREA--EXISTING

EGAN COMMONS -- 1186
CENTENNIAL GALLERY -- 3478
ANNEX--GALLERY-- 2254

TOTAL -- 6918

COLLECTIONS AREA--EXISTING

ANNEX STORAGE -- 0957
ANNEX HI DENSITY-- 0767
ANNEX-MEZZ 2718

TOTAL -- 4442

Name	Gross SF	Net SF
PUBLIC SUPPORT		
COAT CL	67 SF	40 SF
RESTROOMS 01	347 SF	330 SF
RESTROOMS 02	266 SF	250 SF
VESTIBULE	147 SF	200 SF
VESTIBULE	74 SF	200 SF
	901 SF	1,020 SF
SERVICE		
SHAFT	60 SF	0 SF
	60 SF	0 SF
SERVICE		
BOILER/ HVAC	554 SF	500 SF
DATA	104 SF	100 SF
ELEC.	104 SF	100 SF
FANROOM	855 SF	800 SF
	1,617 SF	1,500 SF
JC	63 SF	80 SF
	63 SF	80 SF
CIRCULATION 01.5	171 SF	0 SF
	171 SF	0 SF
ELEVATOR	124 SF	0 SF
ELEVATOR	124 SF	0 SF
ELEVATOR	124 SF	0 SF
STAIR	286 SF	0 SF
STAIR	162 SF	0 SF
	2,808 SF	1,996 SF
Grand total	20,991 SF	19,686 SF

VALDEZ MUSEUM AND HISTORICAL ARCHIVE



PROJECT GOALS

OPERATIONAL

CREATE A NEW MODERN FACILITY THAT COLLOCATES THE COLLECTION AND ARCHIVE

PROVIDE SPACE FOR EXPANSION AND INCREASED VISITORS

ACT AS A CATALYST FOR NEW DOWNTOWN DEVELOPMENT/ ENGAGEMENT

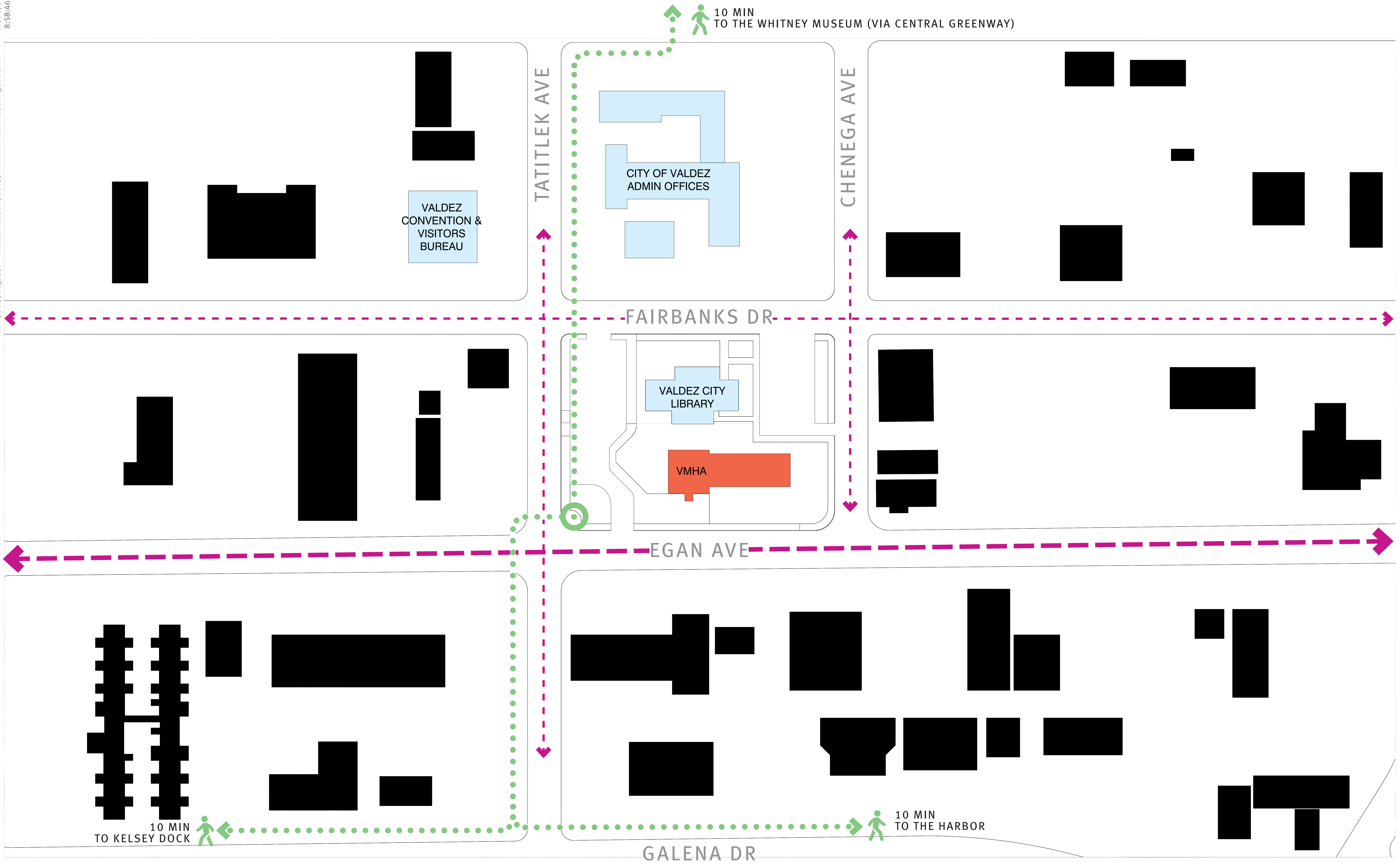
PROVIDE COMMUNITY GATERING PLACE (TOWN SQUARE)

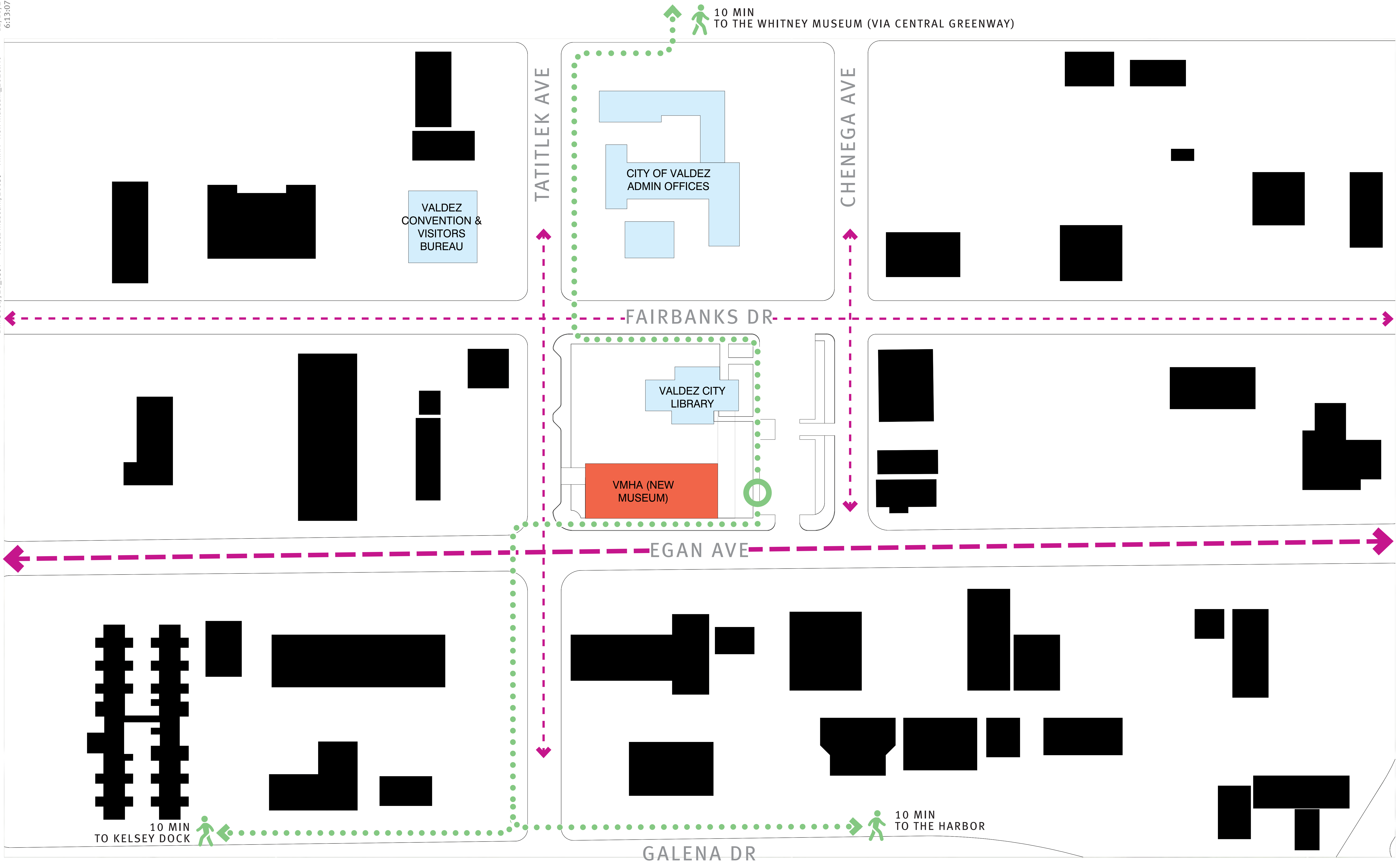
COMMUNITY & CONTEXT

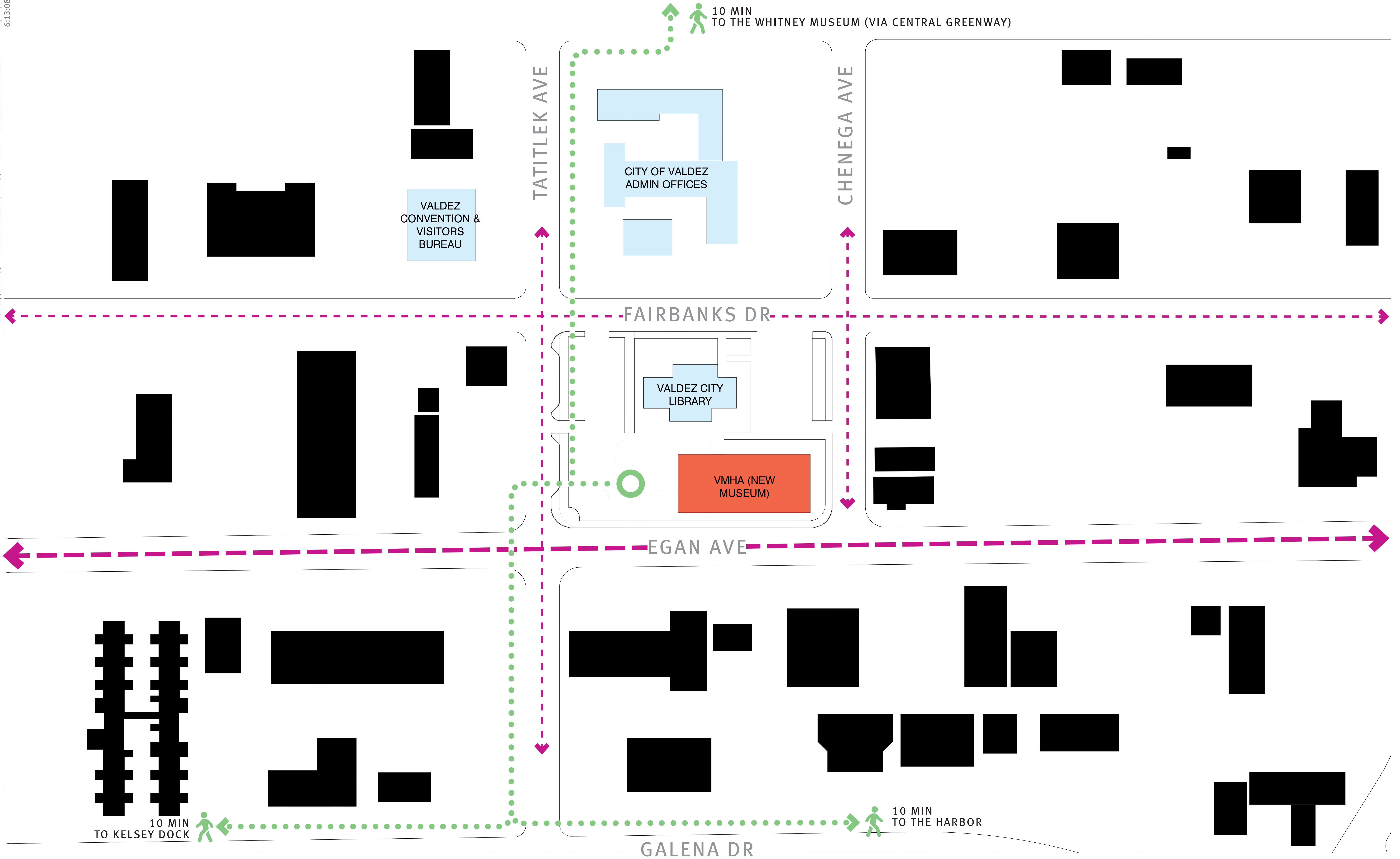
CREATE A BEACON IN THE COMMUNITY THAT APPEALS TO LOCALS AND ONE-TIME VISITORS ALIKE

FOSTER AN ENVIRONMENT FOR VISITORS OF ALL AGES, BACKGROUNDS AND LEARNING STYLES

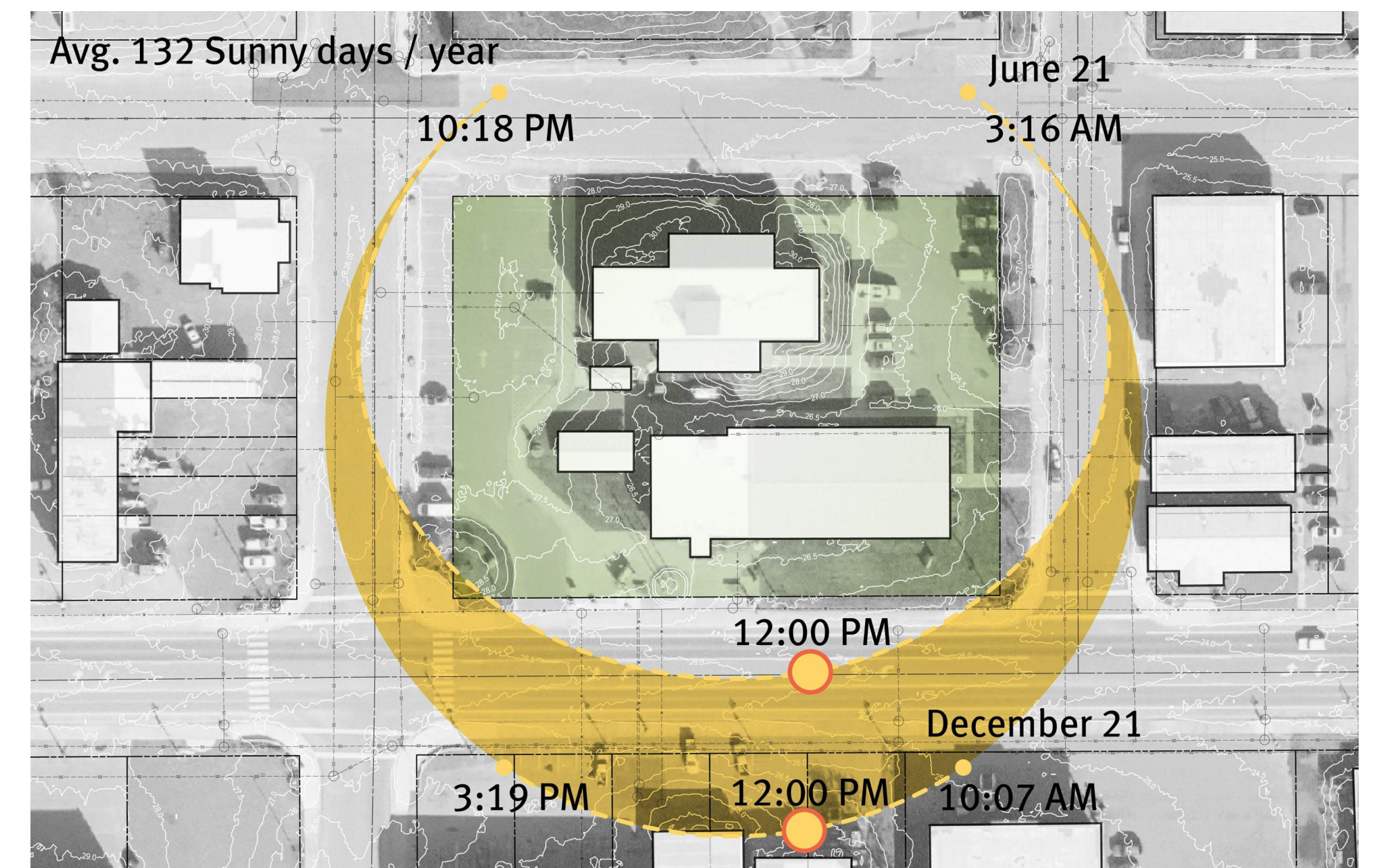
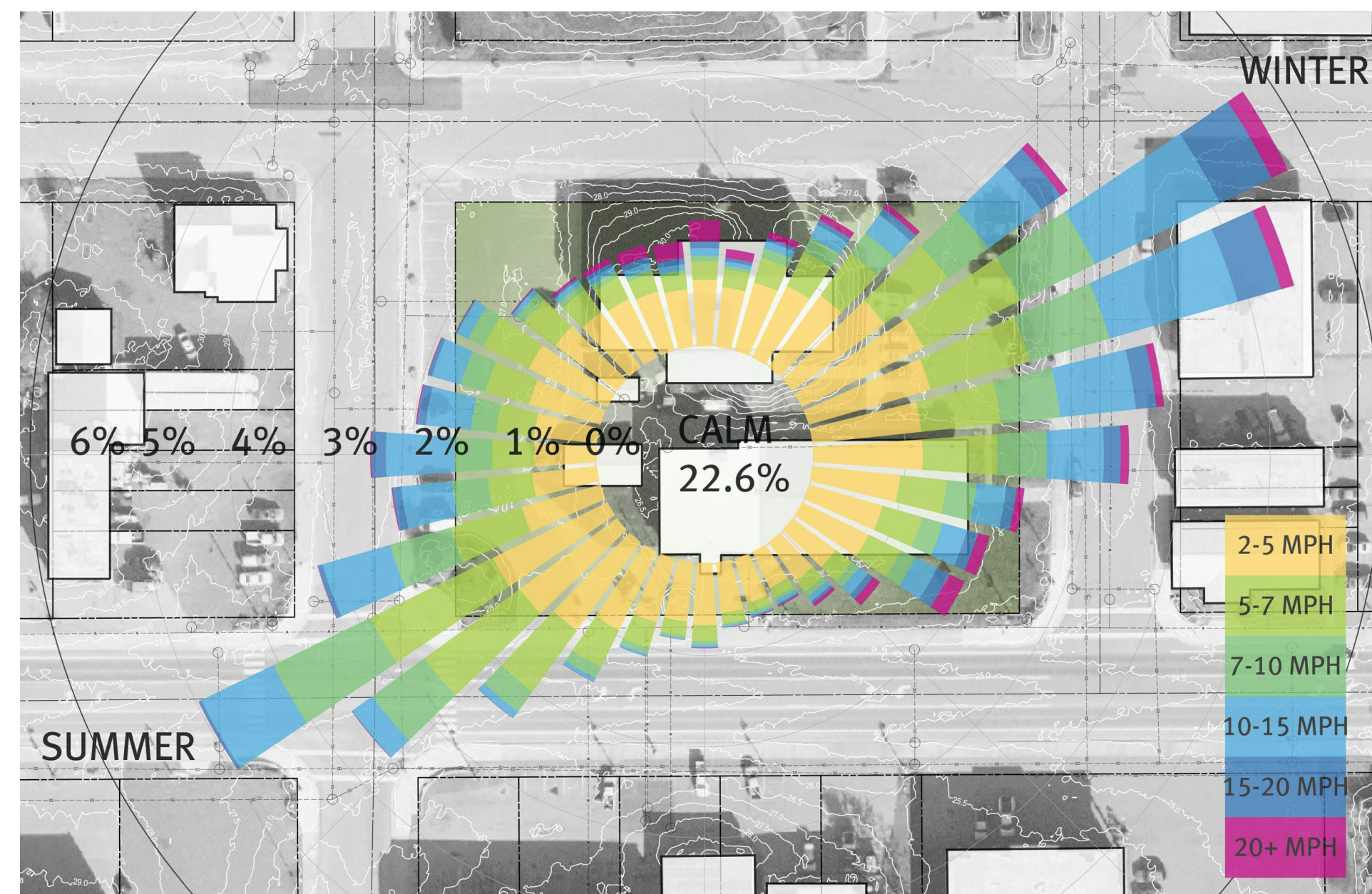
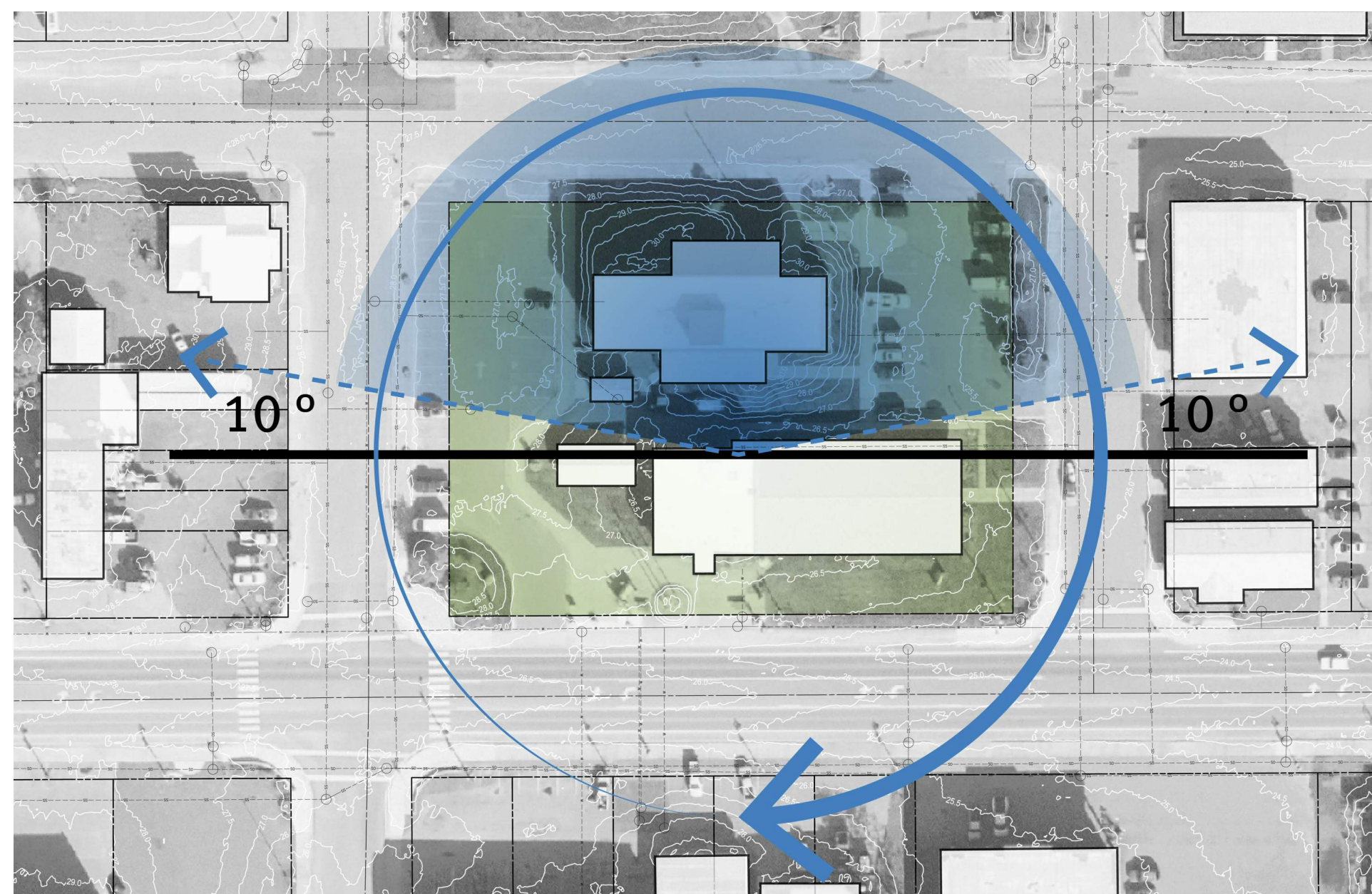
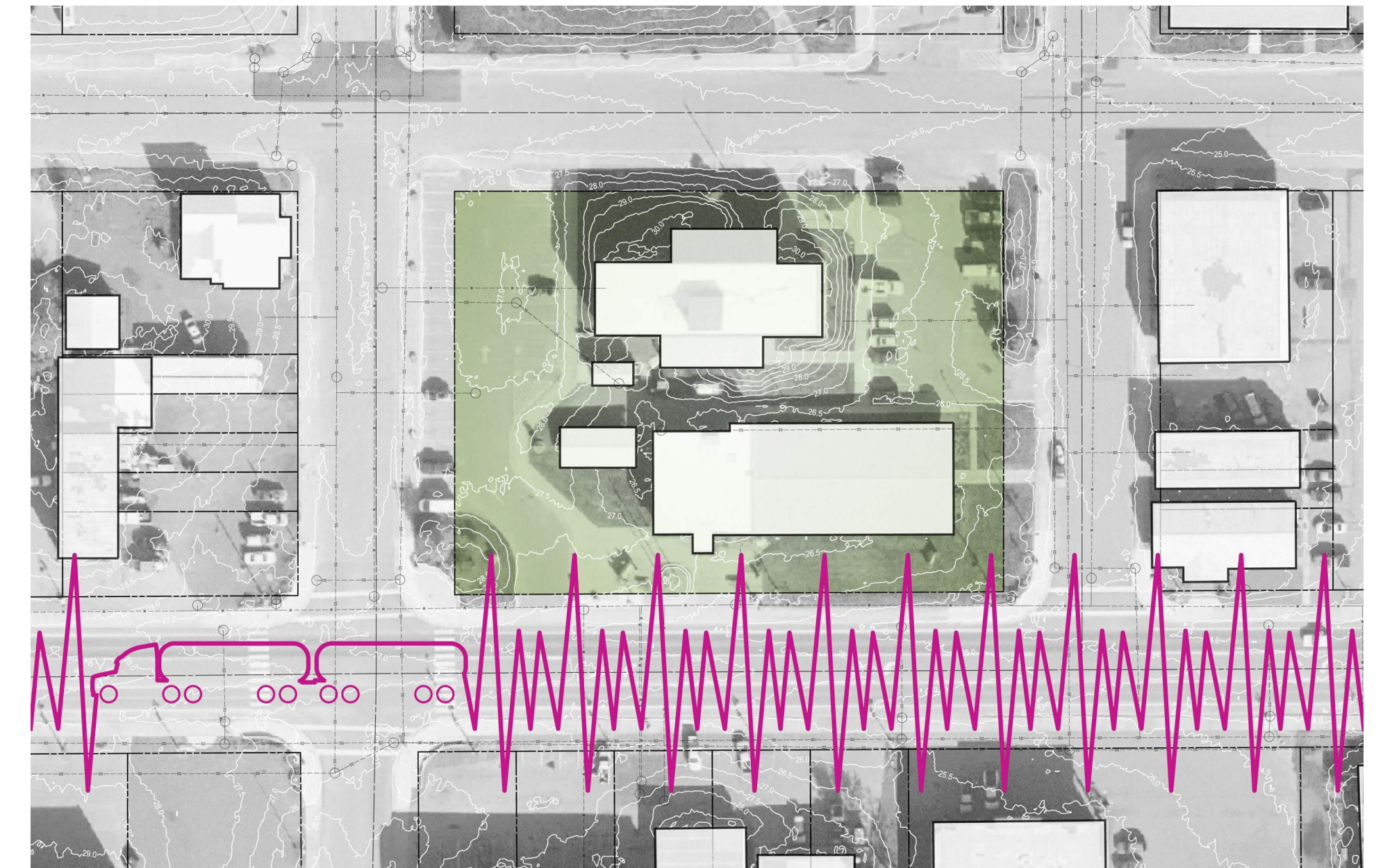
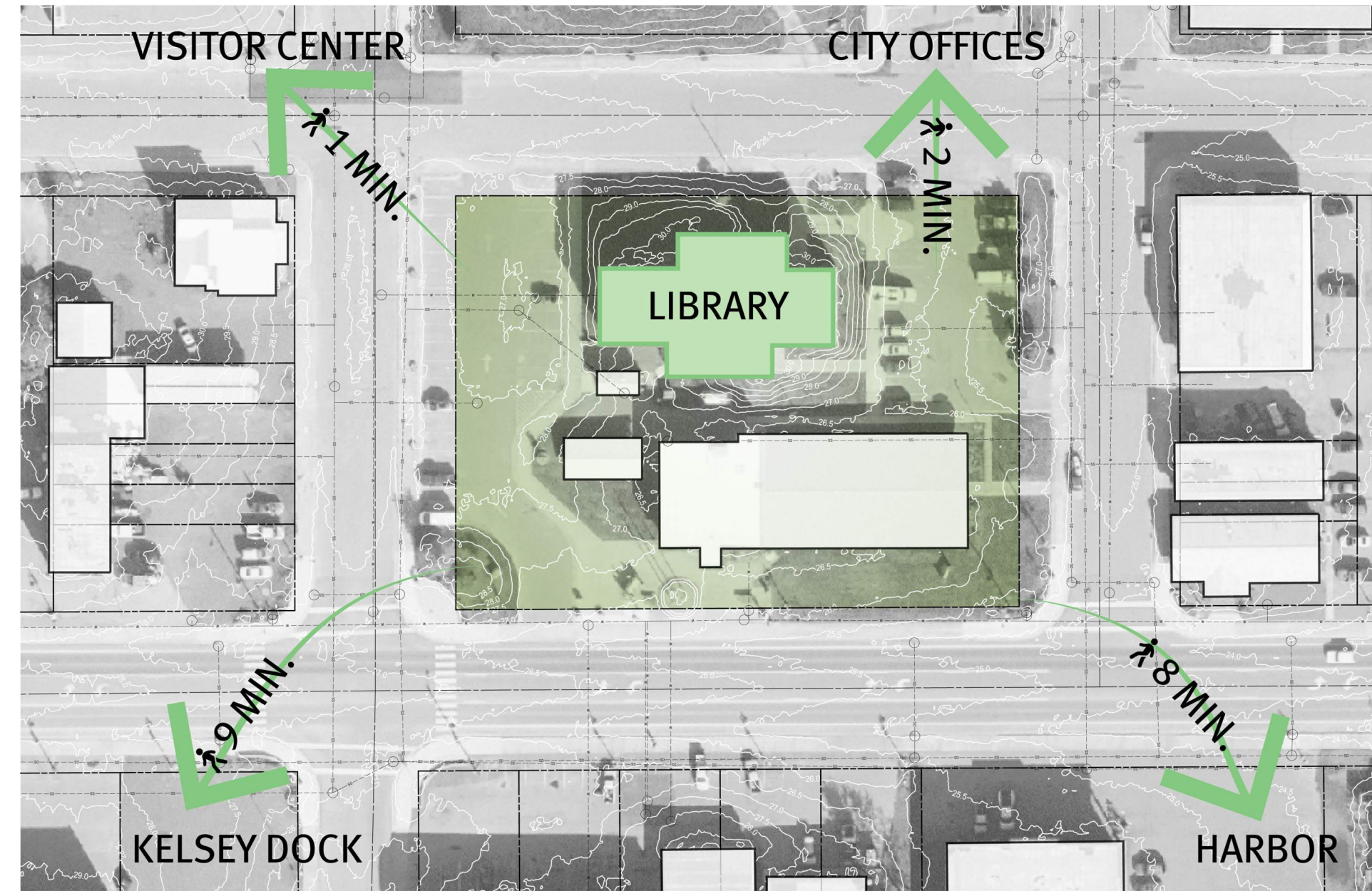
ENCOURAGE THE DISCOVERY, LEARNING OPPORTUNITIES, HERITAGE OF THE BUILT AND NATURAL ENVIRONMENT OF VALDEZ, THE COPPER RIVER BASIN AND THE PRINCE WILLIAM SOUND





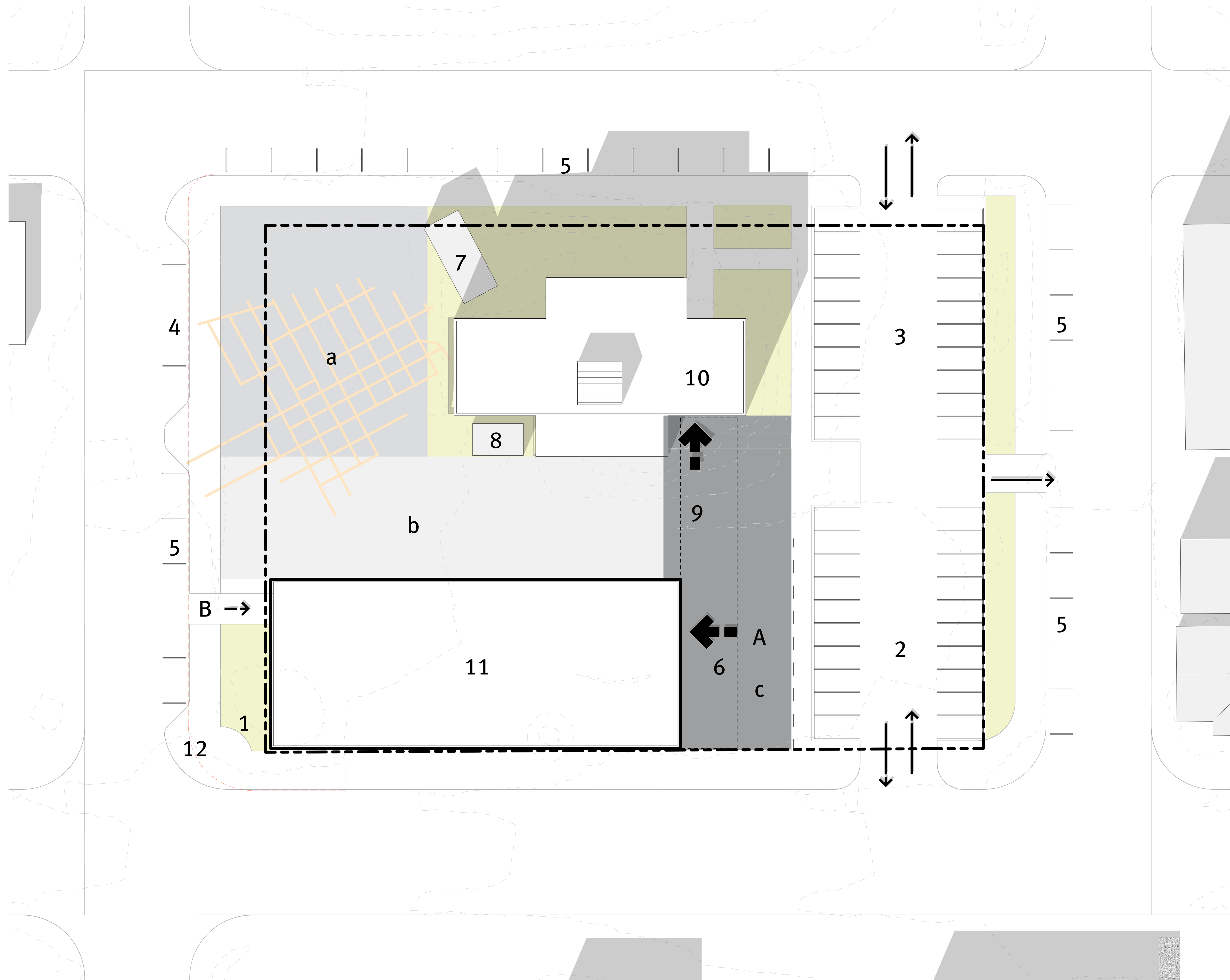


SITE ANALYSIS

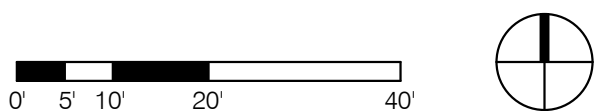


EAST FACING

PARKING COUNTS - EAST FACING	
ON-STREET	26
VCL	20
VMHA	20
TOTAL	66

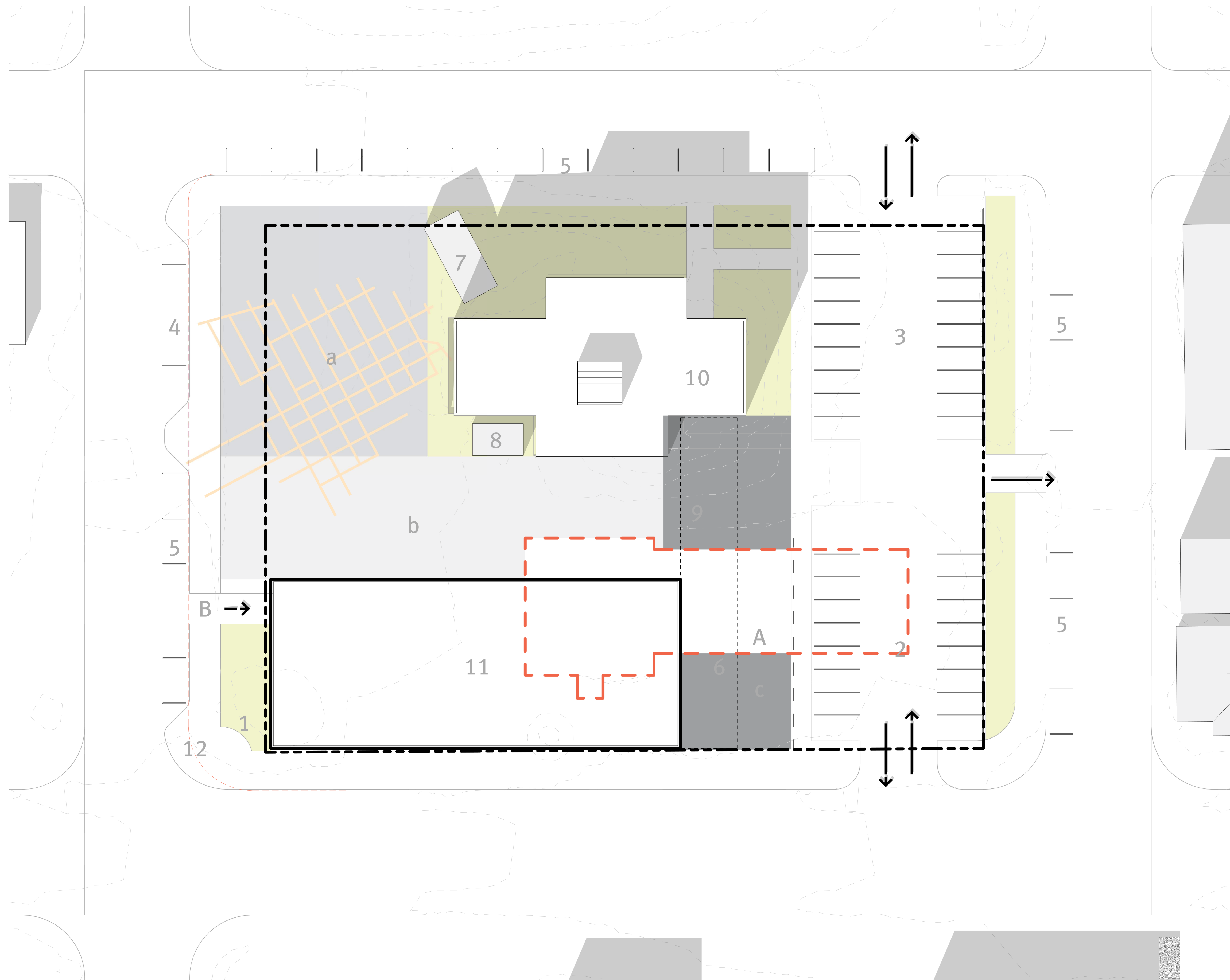


- 1. EGAN MONUMENT
- 2. MUSEUM PARKING
- 3. LIBRARY PARKING
- 4. COACH DROP-OFF
- 5. ON-STREET PARKING
- 6. LANDSCAPING
 - a. OLD TOWN MAP
 - b. HARDSCAPE
 - c. PORCH
- 7. BOAT HOUSE
- 8. BOILER BUILDING
- 9. LIBRARY CONNECTION
- 10. VALDEZ CITY LIBRARY
- 11. VMHA NEW MUSEUM
 - A. ENTRY
 - B. LOADING ACCESS
- 12. EXISTING CURB

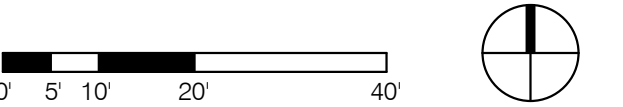


EAST FACING

PARKING COUNTS - EAST FACING	
ON-STREET	26
VCL	20
VMHA	20
TOTAL	66

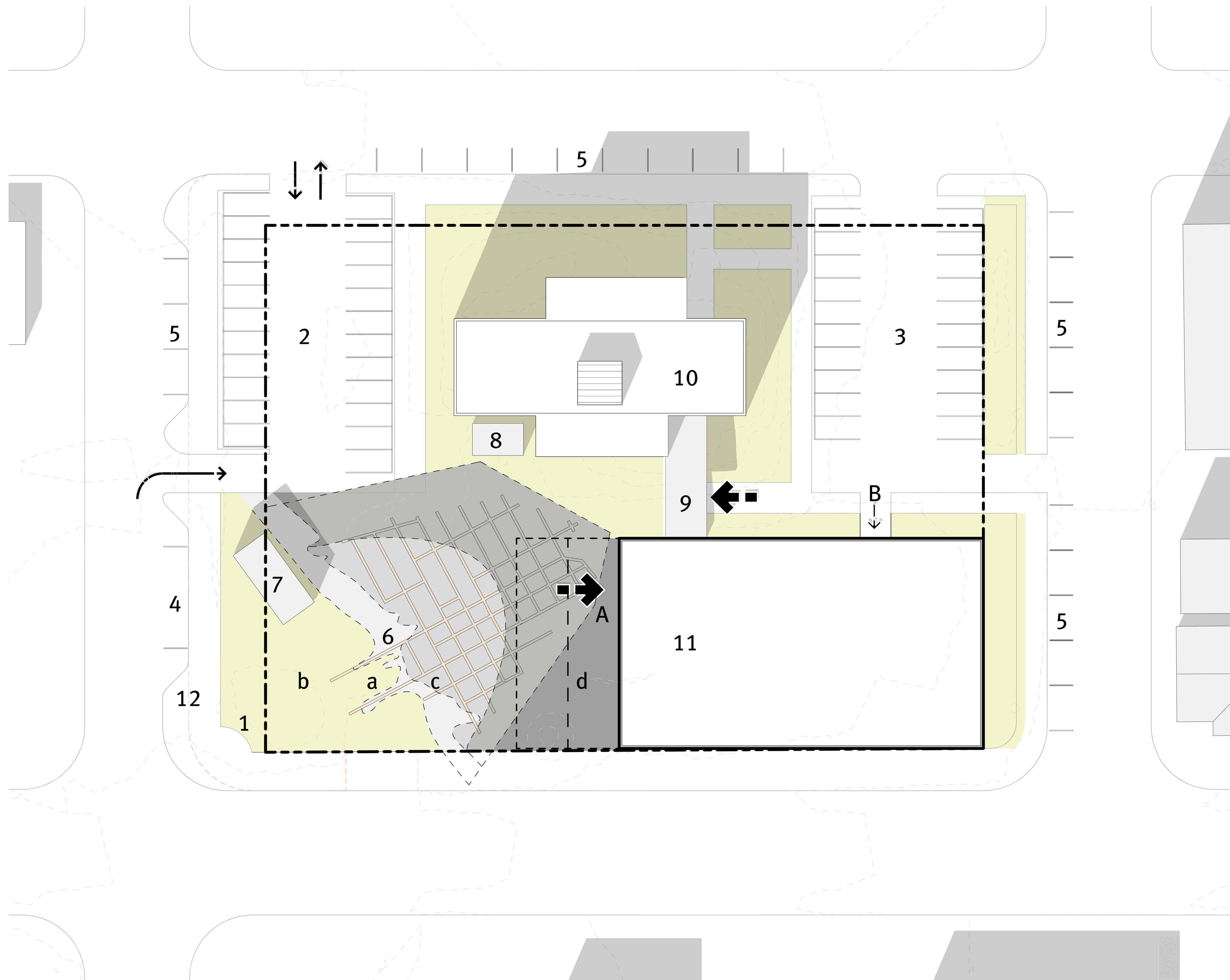


- 1. EGAN MONUMENT
- 2. MUSEUM PARKING
- 3. LIBRARY PARKING
- 4. COACH DROP-OFF
- 5. ON-STREET PARKING
- 6. LANDSCAPING
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- 11. VMHA NEW MUSEUM
 - A. ENTRY
 - B. LOADING ACCESS
- 12. EXISTING CURB

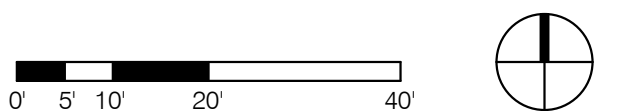


WEST FACING

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VCL	20
VMHA	23
TOTAL	65

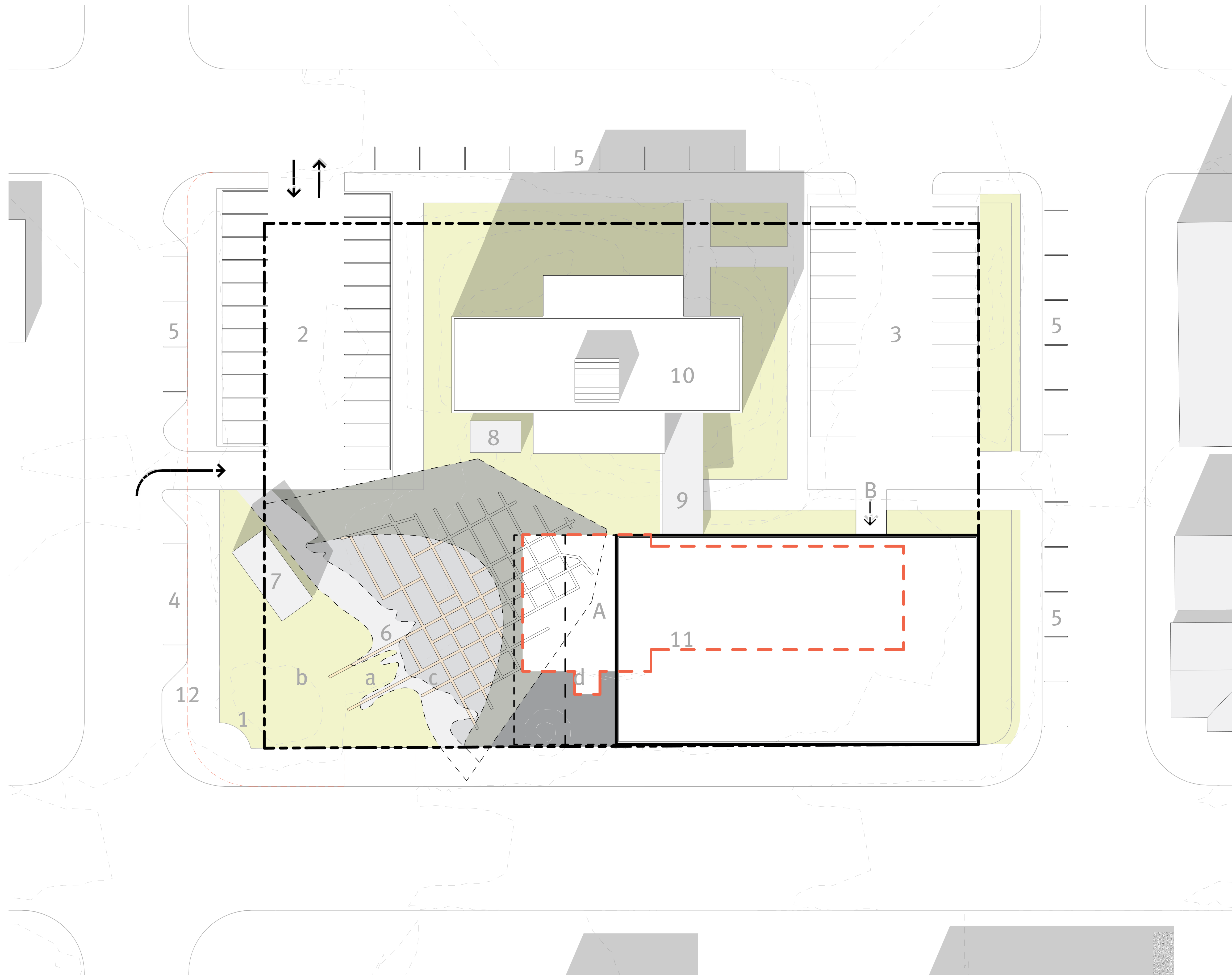


- 1. EGAN MONUMENT
- 2. MUSEUM PARKING
- 3. LIBRARY PARKING
- 4. COACH DROP-OFF
- 5. ON-STREET PARKING
- 6. PORCH
 - a. OLD TOWN LANDSCAPE MAP
 - b. SOFTSCAPE
 - c. HARDSCAPE
 - d. ENTRY FORECOURT
- 7. BOAT HOUSE
- 8. BOILER BUILDING
- 9. LIBRARY CONNECTION
- 10. VALDEZ CITY LIBRARY
- 11. VMHA NEW MUSEUM
 - A. ENTRY
 - B. LOADING ACCESS
- 12. EXISTING CURB

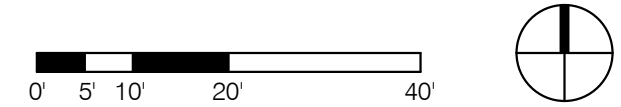


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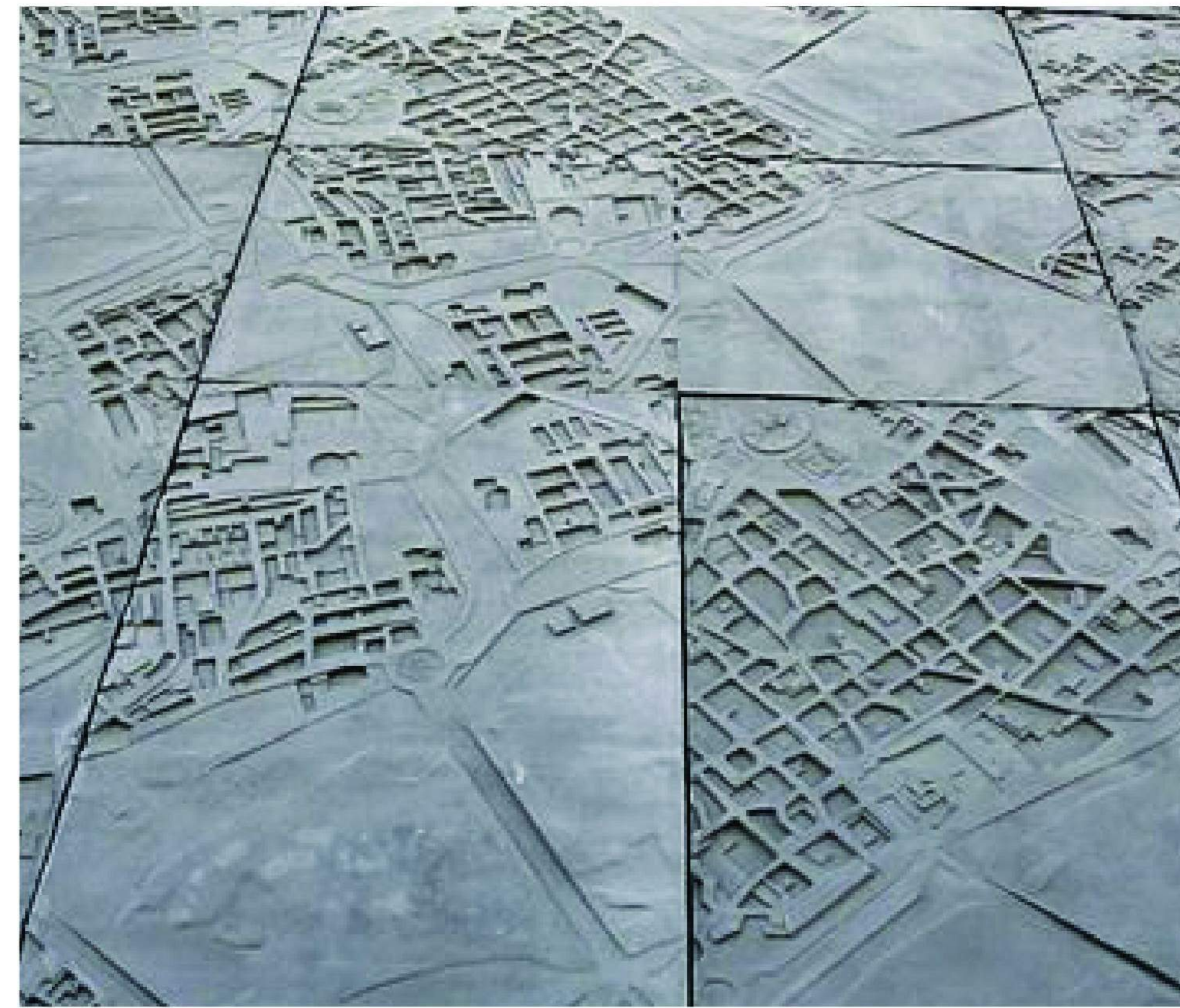
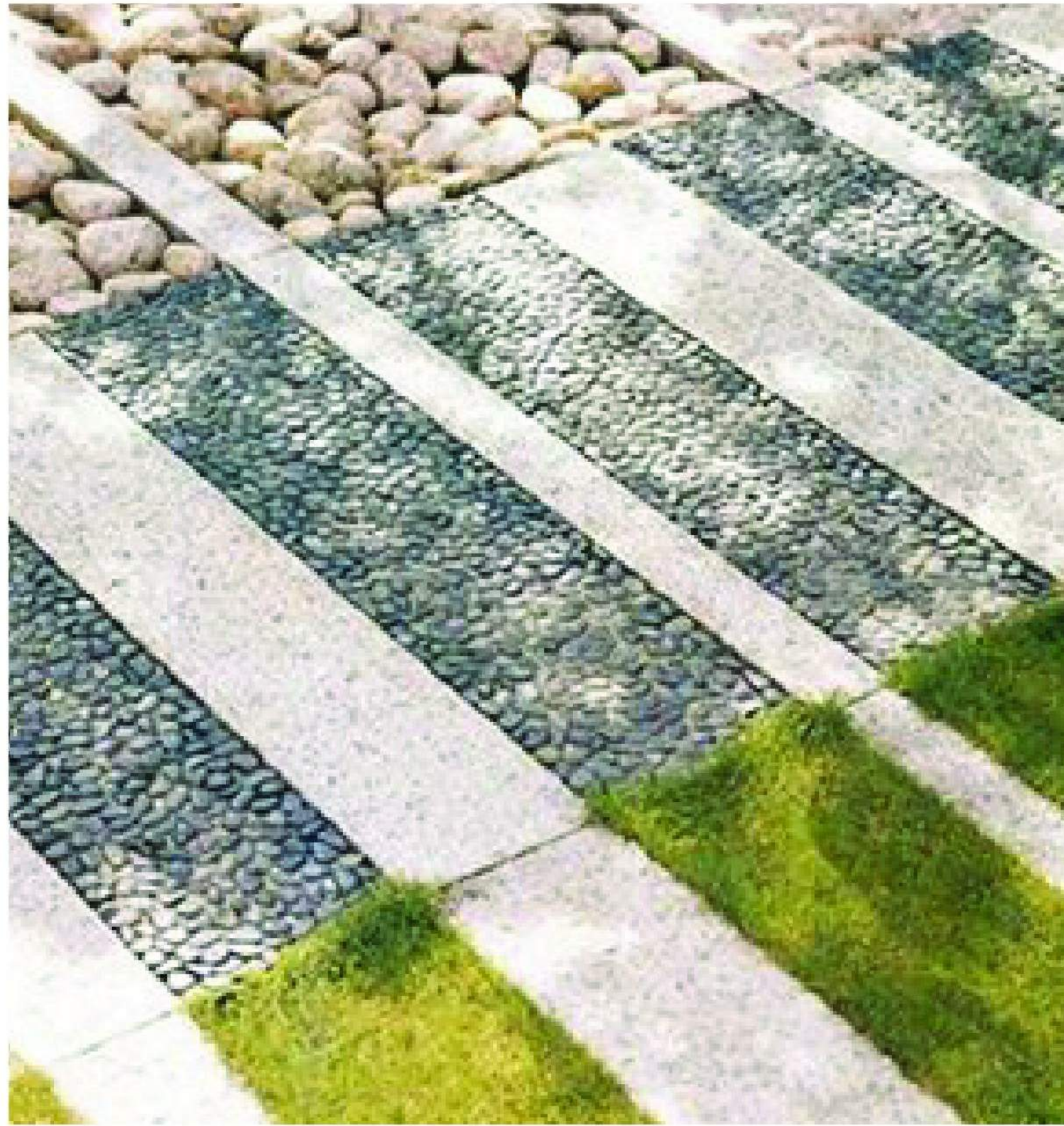
PARKING COUNTS - WEST FACING	
ON-STREET	22
VCL	20
VMHA	23
TOTAL	65



- 1. EGAN MONUMENT
- 2. MUSEUM PARKING
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- 10. VALDEZ CITY LIBRARY
- 11. VMHA NEW MUSEUM
 - A. ENTRY
 - B. LOADING ACCESS
- 12. EXISTING CURB



SITE MATERIALS

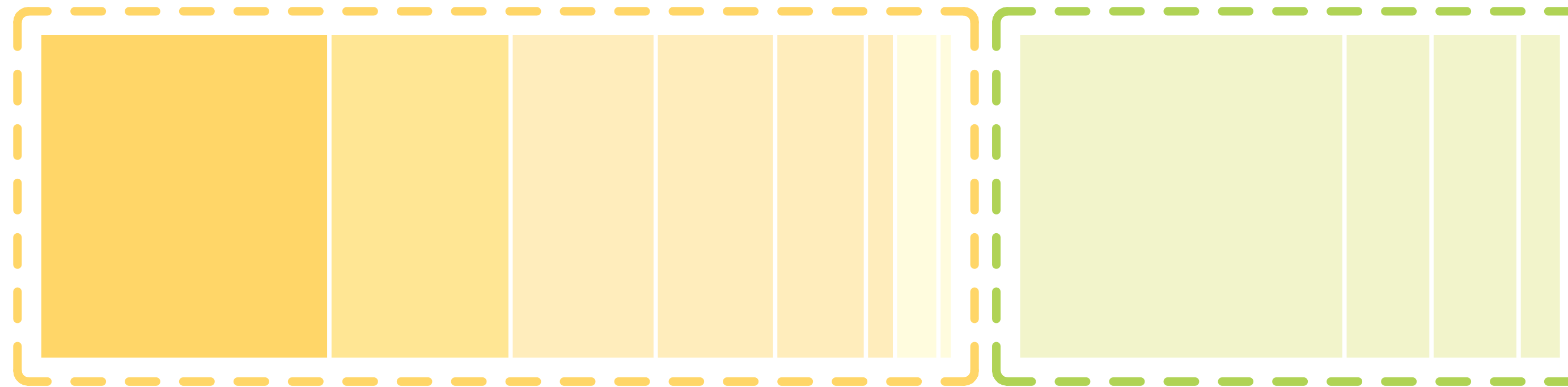


PROGRAM DISTRIBUTION

EXPERIENCE
GALLERIES



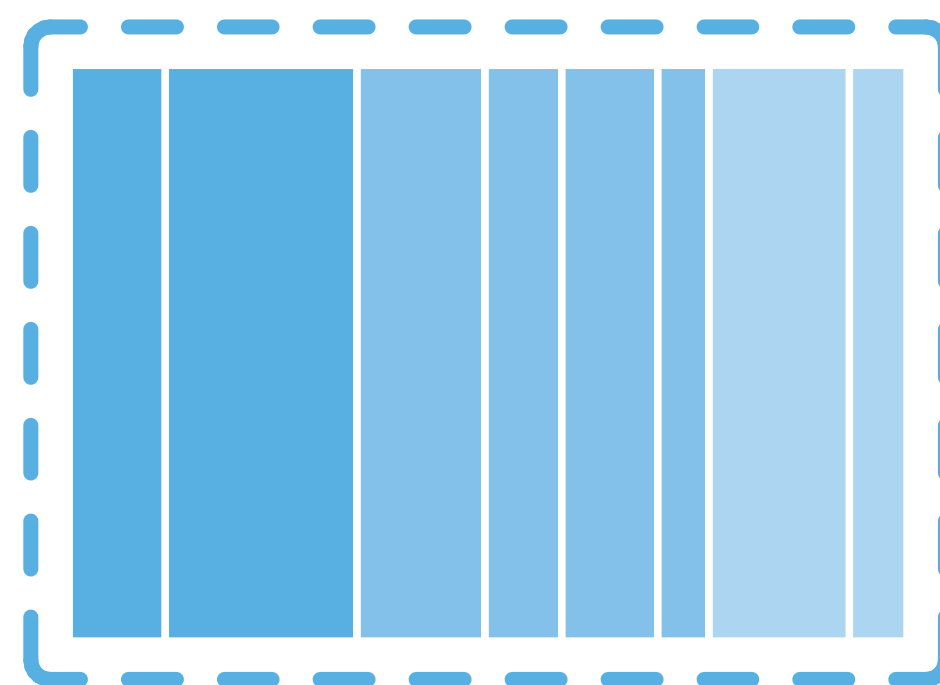
INTERACT
LOBBY, COMMUNITY ROOM + EDUCATION



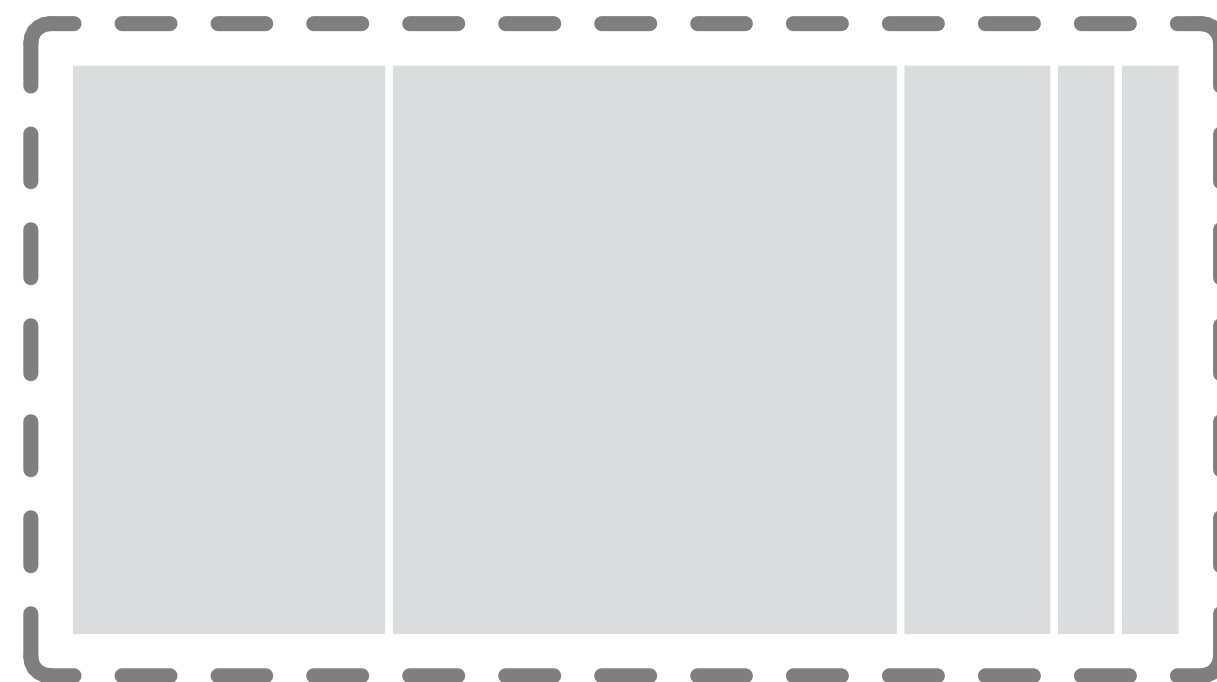
PRESERVE
ARCHIVES & CONSERVATION



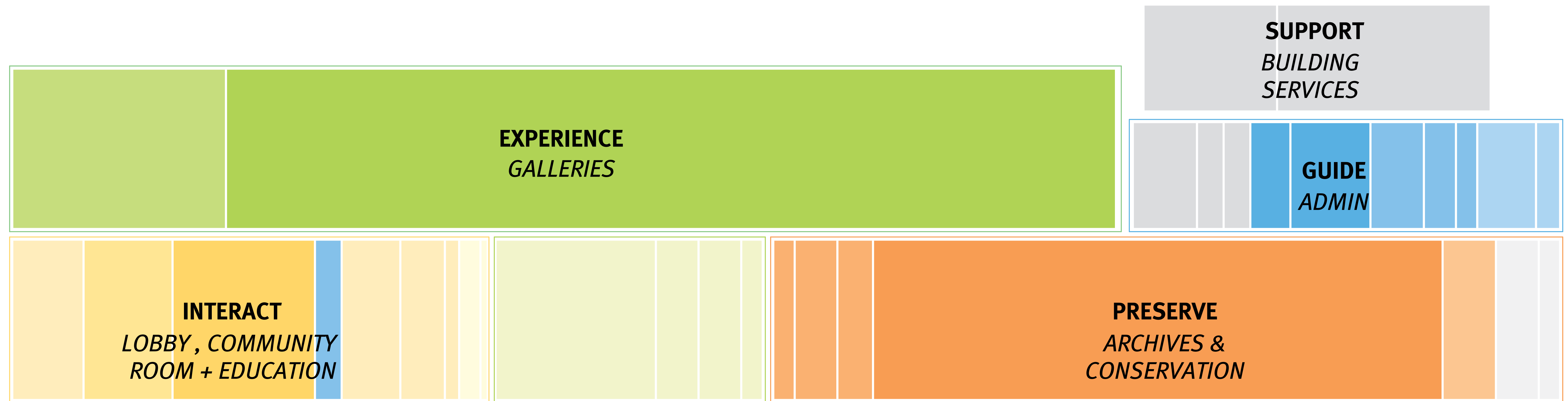
GUIDE
ADMIN



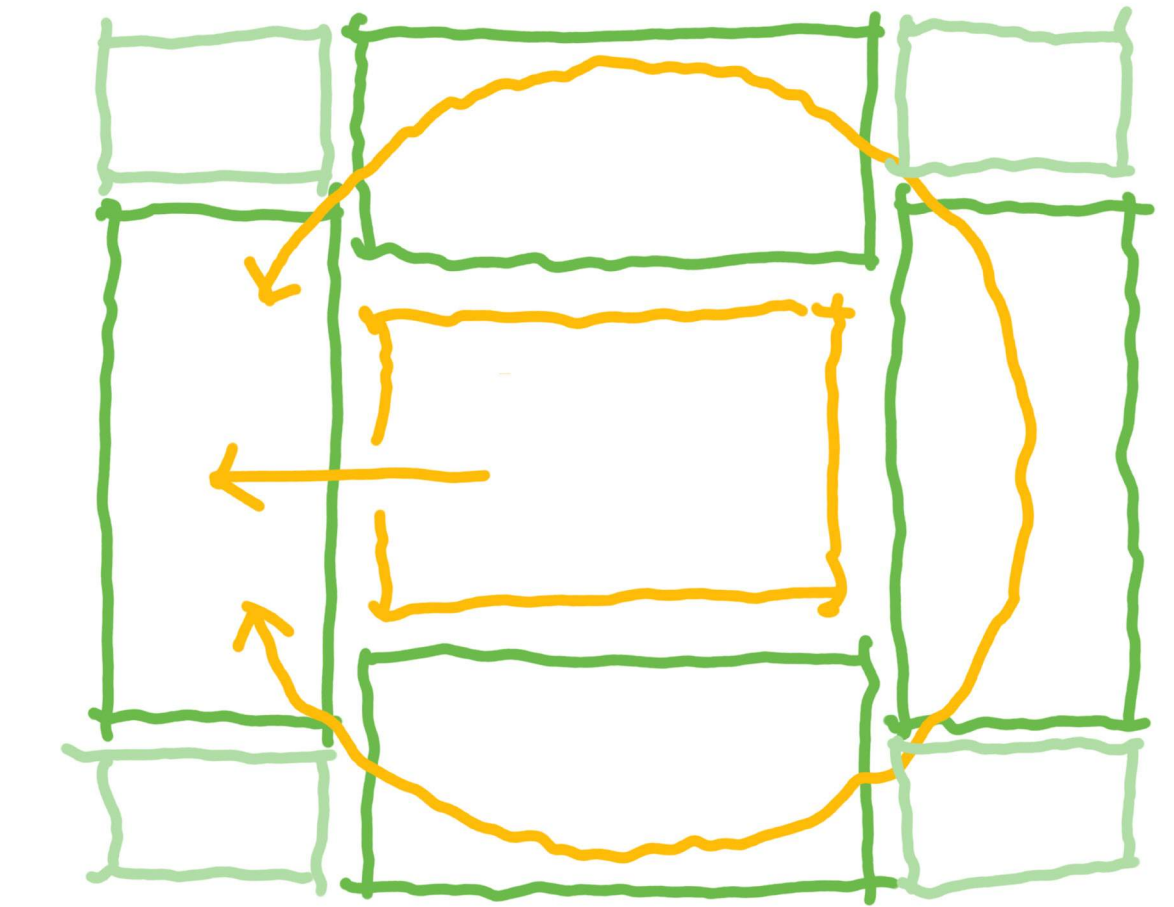
SUPPORT
BUILDING SERVICES



PROGRAM (re)DISTRIBUTION



DISCRETE GALLERIES



Administration	
Business Workstation	150 SF
Director Office	150 SF
Office	300 SF
Records	80 SF
Staff Conference Room	200 SF
Staff Kitchen/ Breakroom	220 SF
Staff Restroom	90 SF
Work Room	120 SF
Total	1,310 SF

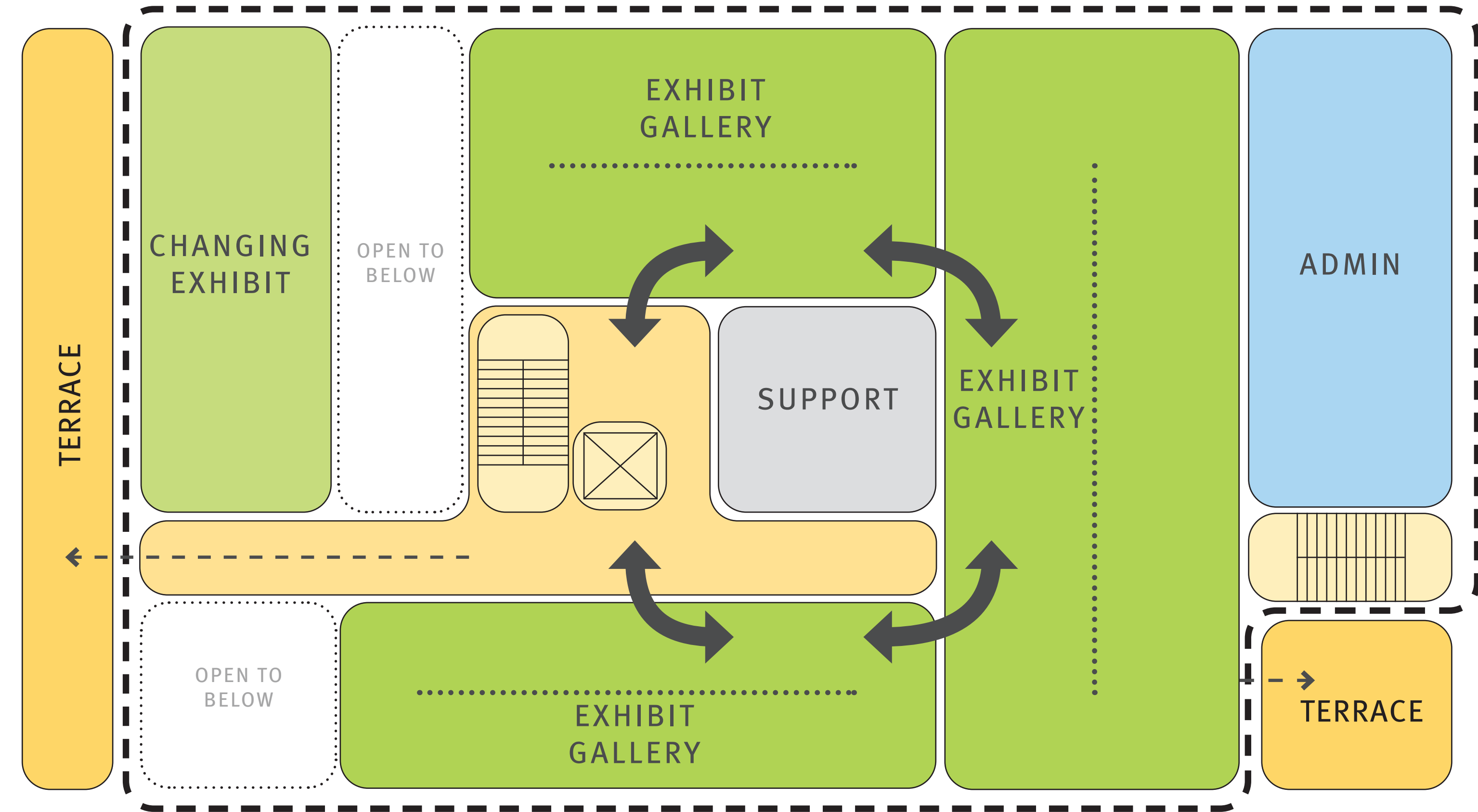
Collections & Exhibit Prep	
Collections Storage	3,200 SF
Conservation Workroom	200 SF
Exhibit Prep (clean)	120 SF
Exhibit Prep (dirty)	240 SF
Exhibit/ Crate Storage	300 SF
Total	4,060 SF

Exhibitions & Public Access	
Changing Gallery	1,200 SF
Exhibit Galleries	5,000 SF
Maker Prep	120 SF
Maker Space/ Classroom	900 SF
Maker Storage	240 SF
Reception + Retail	800 SF
Research Room	240 SF
Theater/ Community Room	500 SF
Total	9,000 SF

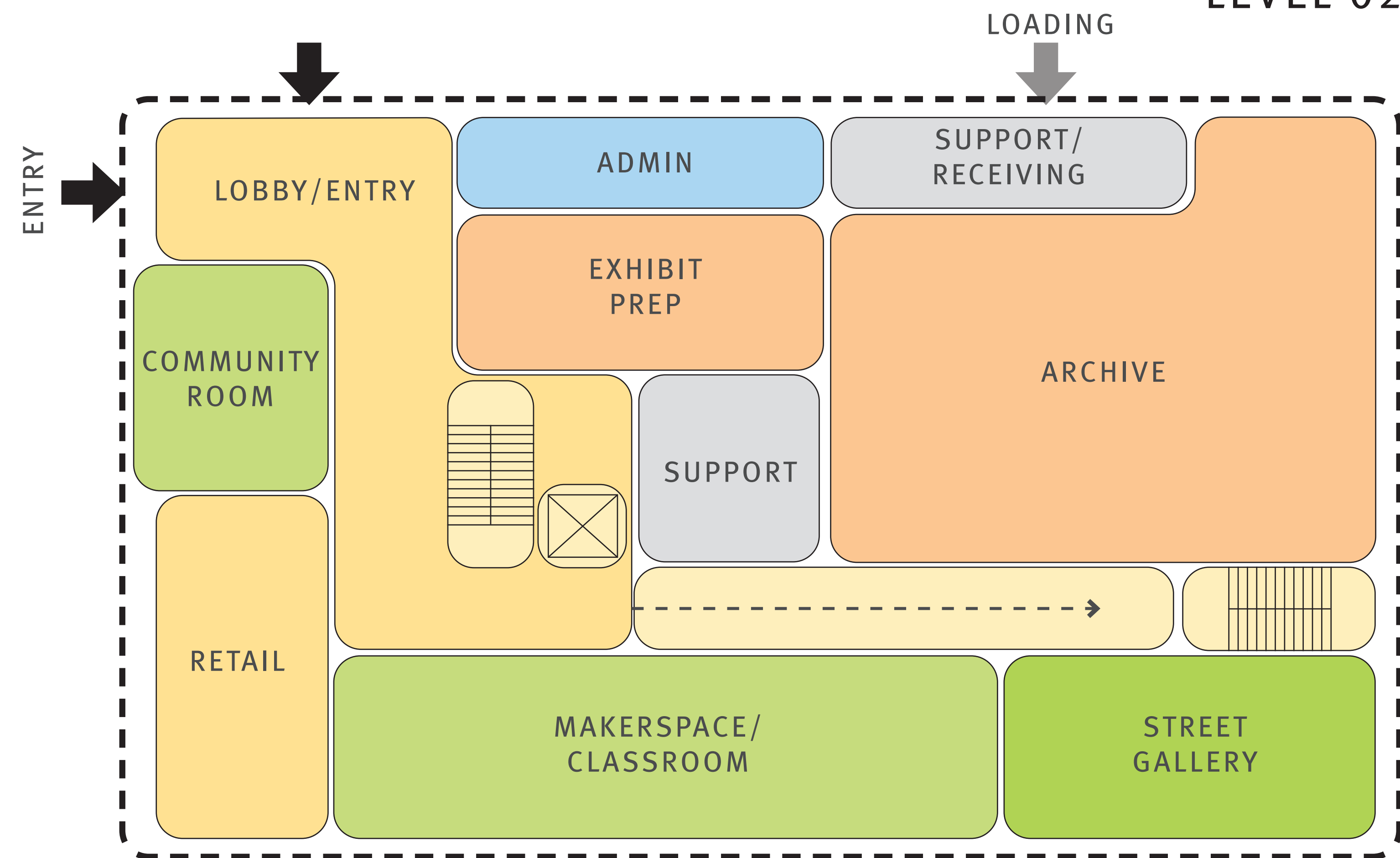
Support, BOH	
Boiler/ Sprinkler/ HVAC	500 SF
Data	100 SF
Elec	100 SF
Fan Room	800 SF
Isolation	120 SF
Receiving	240 SF
Storage	240 SF
Total	2,100 SF

Support, Public	
Elevator	120 SF
Entry Vest & Lobby	400 SF
Grand Stair	200 SF
JC	80 SF
Mens Restroom	250 SF
Stair	200 SF
Warming Kitchen	120 SF
Womens Restroom	330 SF
Total	1,700 SF

TOTAL NET SQUARE FEET 18,170 SF



LEVEL 02

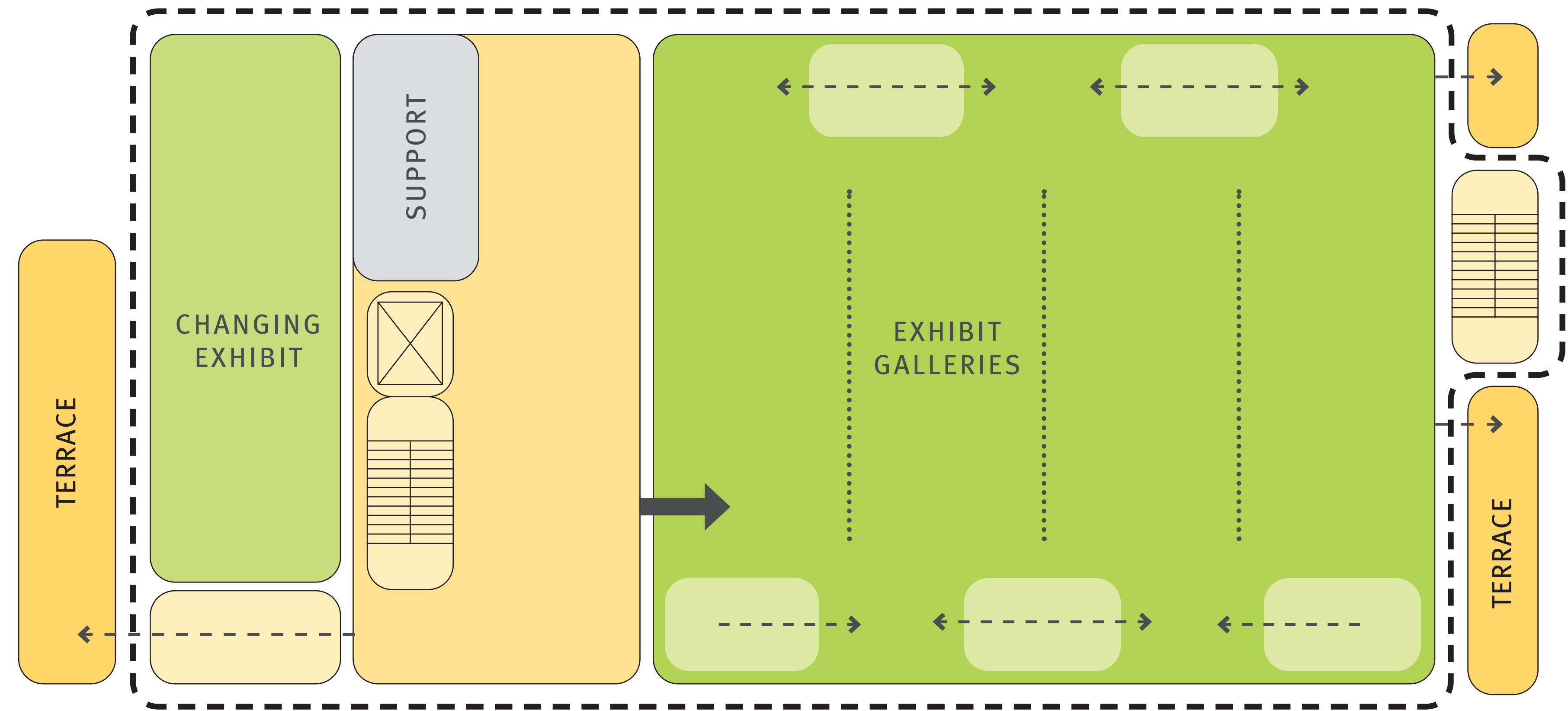


LEVEL 01

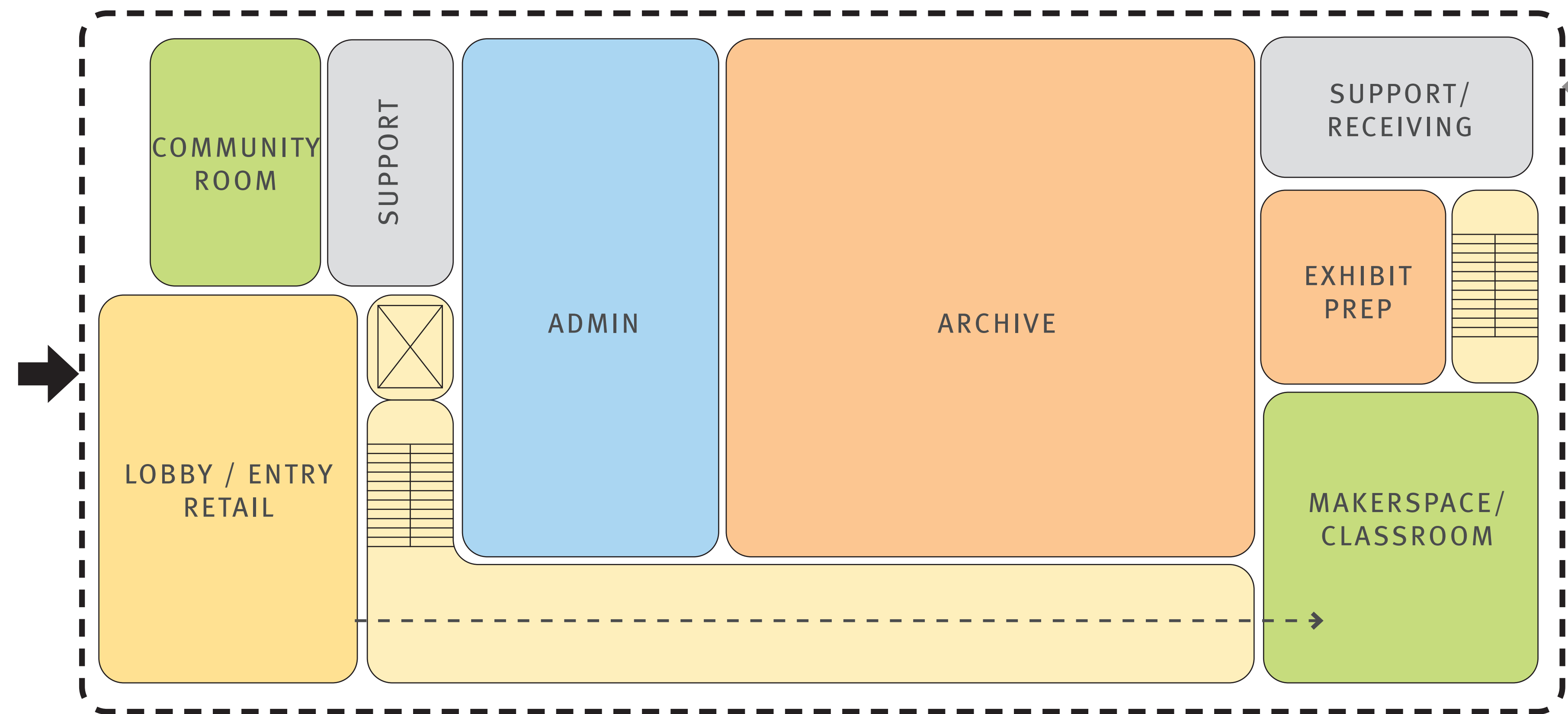


SUB-DIVIDABLE GALLERIES

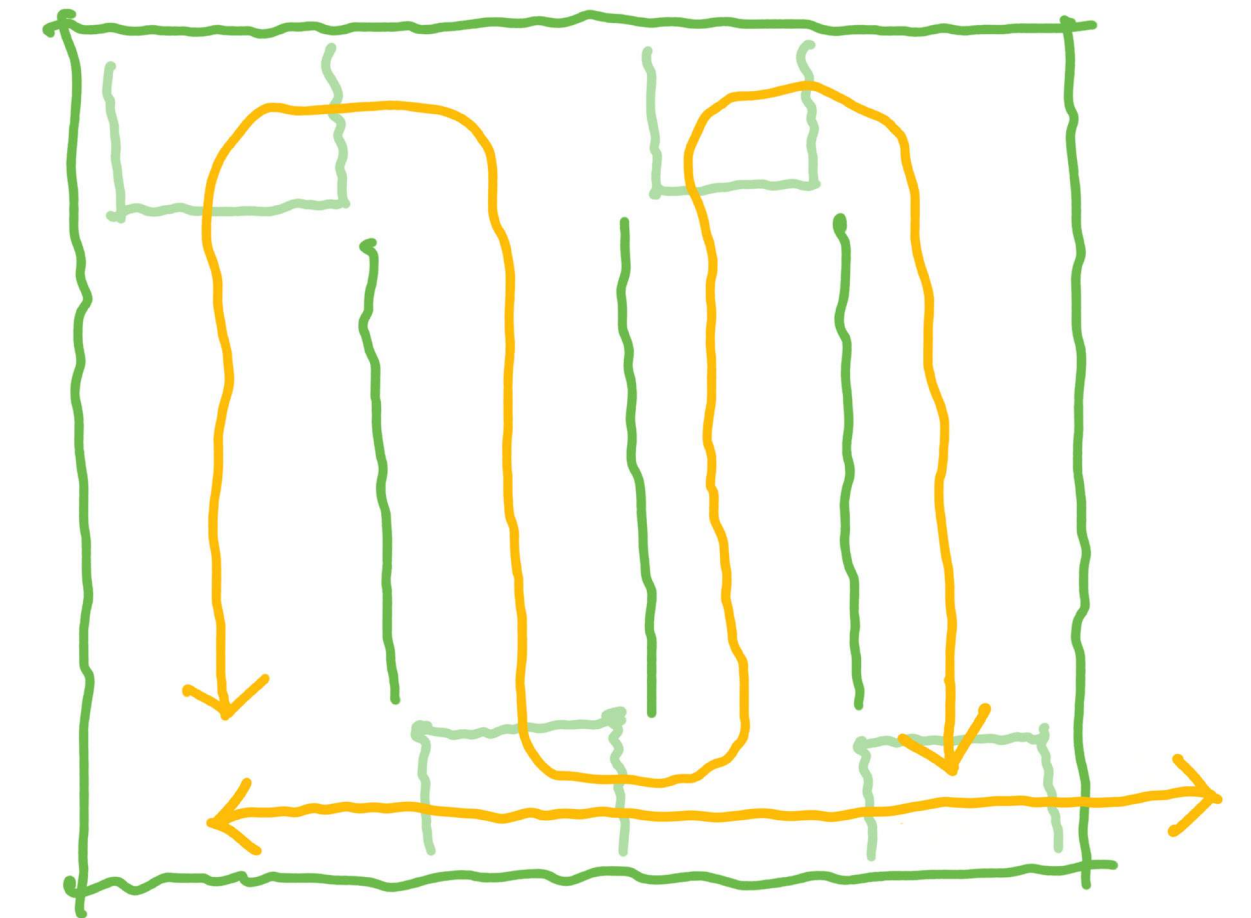
Administration	
Business Workstation	150 SF
Director Office	150 SF
Office	300 SF
Records	80 SF
Staff Conference Room	200 SF
Staff Kitchen/ Breakroom	220 SF
Staff Restroom	90 SF
Work Room	120 SF
	1,310 SF
Collections & Exhibit Prep	
Collections Storage	3,200 SF
Conservation Workroom	200 SF
Exhibit Prep (clean)	120 SF
Exhibit Prep (dirty)	240 SF
Exhibit/ Crate Storage	300 SF
	4,060 SF
Exhibitions & Public Access	
Changing Gallery	1,200 SF
Exhibit Galleries	4,200 SF
Maker Prep	120 SF
Maker Space/ Classroom	900 SF
Maker Storage	240 SF
Reception + Retail	800 SF
Research Room	240 SF
Street Gallery	800 SF
Theater/ Community Room	500 SF
	9,000 SF
Support, BOH	
Boiler/ Sprinkler/ HVAC	500 SF
Data	100 SF
Elec	100 SF
Fan Room	800 SF
Isolation	120 SF
Receiving	240 SF
Storage	240 SF
	2,100 SF
Support, Public	
Coats	40 SF
Elevator	100 SF
Entry Vest & Lobby	400 SF
Grand Stair	400 SF
JC	80 SF
Mens Restroom	260 SF
Warming Kitchen	120 SF
Womens Restroom	340 SF
	1,740 SF
TOTAL NET SQUARE FEET	18,210 SF



LEVEL 02



LEVEL 01



SW AERIAL



SE CORNER



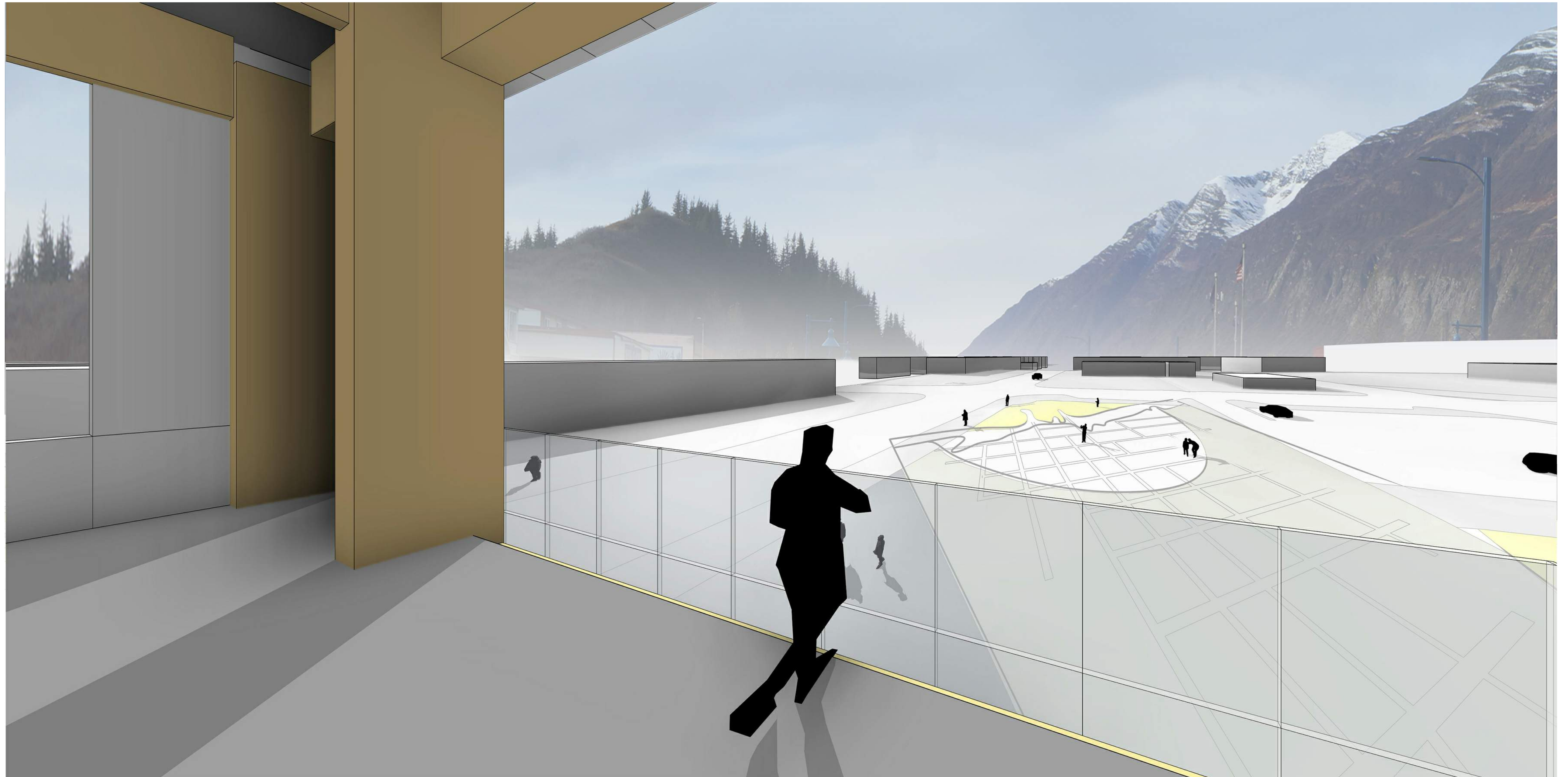
SW CORNER

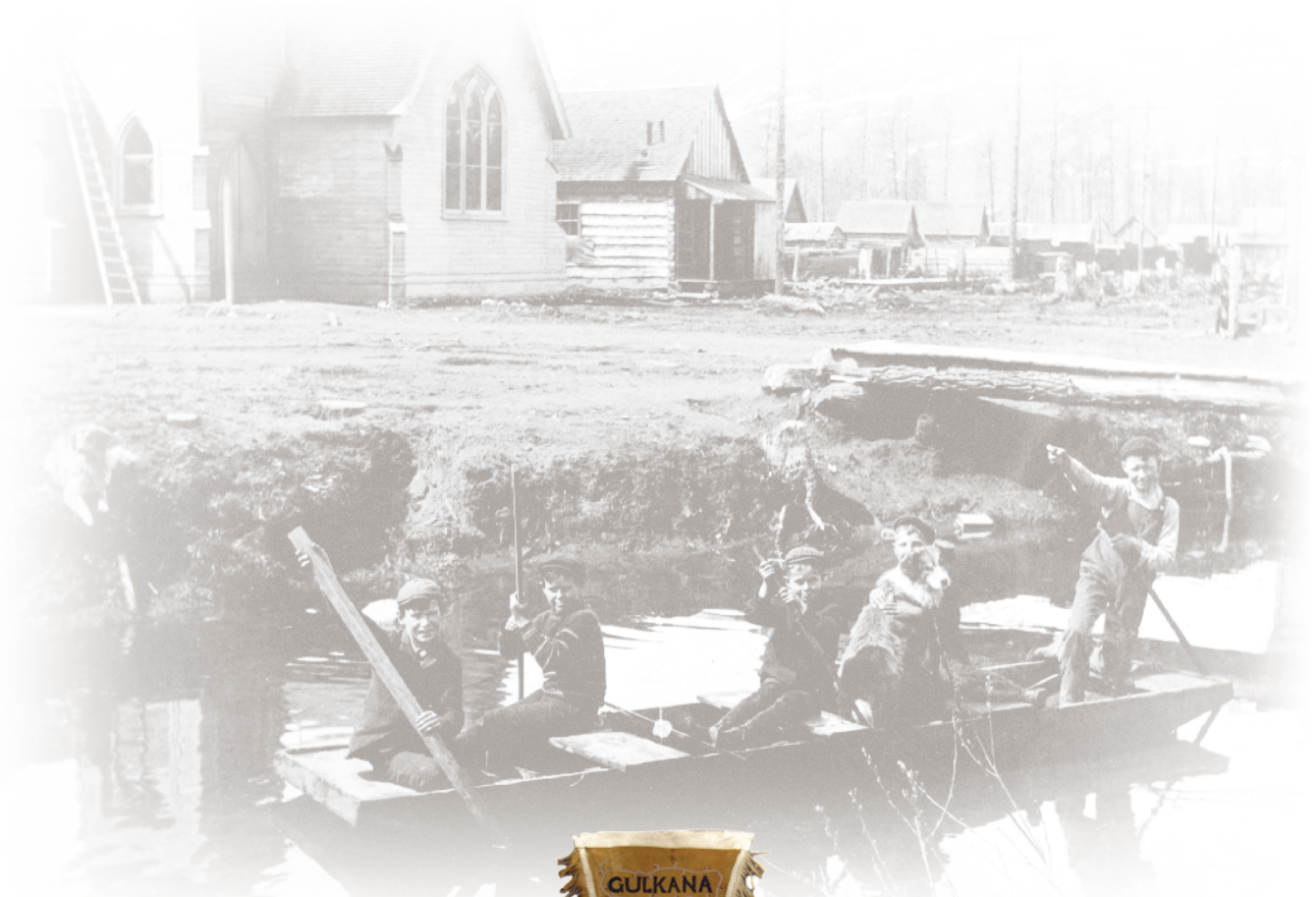


NW APPROACH



WEST TERRACE





VALDEZ MUSEUM & HISTORICAL ARCHIVE

Master Interpretive Plan

FINAL DRAFT
—28 SEPTEMBER 2016—



alchemy of design[®]



ACKNOWLEDGEMENTS

In May 2015, the Valdez Museum and Historical Archive and the City of Valdez undertook this planning effort. This resulting report is the product of continued refinement on the part of many groups and individuals.

Valdez Museum

- ▶ **Patricia Relay, Executive Director**
- ▶ **Andrew Goldstein, Curator of Collections & Exhibitions**
- ▶ **Faith Revell, Curator of Education & Public Programming**



alchemy of design™

The Alchemy of Design Team

- ▶ **Alan Ransenberg, Principal / Lead Designer**
- ▶ **Robbie Maki, Project Manager**
- ▶ **Alice Parman, Museum Consultant and Organization Coach**
- ▶ **Kelley Mlicki, Planner / Writer**
- ▶ **Amy Farrell, Graphic Designer, times2studio**



Livingston Stone, Inc.

- ▶ **Paul Daugherty, Principal**





INTRODUCTION

The Alchemy of Design is pleased to present this revised draft for the Valdez Museum & Historical Archive Master Interpretive Plan.

A Master Interpretive Plan (MIP) for the Valdez Museum & Historical Archive (VMHA) informs and guides the design and content of exhibits, programming, public, storage, and administrative space, as well as interior and exterior signage. The plan includes considerations for collections storage, and marketing and retail needs. See the iterative process outlined below.

Process for Master Interpretive Plan Development

- 1. Start-up Meetings for Master Interpretive Plan**
 - ▶ Took place August 17 and 18, 2015
 - ▶ See results in Appendix D
- 2. Outline for Master Interpretive Plan**
 - ▶ Delivered January 26, 2016
- 3. Preliminary Draft for Master Interpretive Plan**
 - ▶ Delivered March 18, 2016
- 4. Second Draft for Master Interpretive Plan**
 - ▶ Delivered two versions on June 20 and July 7, 2016
- 5. Final Draft for Master Interpretive Plan**
 - ▶ The final draft follows this page

Site meetings and teleconferences continue throughout the process.



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EXECUTIVE SUMMARY

The Valdez Museum & Historical Archive (VMHA) is at an exciting crossroads, where plans for a new or renovated facility offer the opportunity for the Museum to reimagine its place in the community. A museum collects, displays and interprets the material culture of its community—it serves both the past and the future. It provides the space that is both engaging and effective in presenting that material culture to its visitors, and serves the needs of its staff and collections.



Museum staff participate in the Gold Rush Days parade.



A close up of the Remembering Old Valdez Exhibit.

This Master Interpretive Plan serves as a tool in defining what and how the Museum will communicate to its visitorship. It shapes the major themes that will bring visitors to its doors again and again over the years. It outlines the facilities needed to support its collections and best enable the staff to effectively operate the Museum in a sustainable and efficient manner. It imagines a dynamic institution at the heart of the community—one in which the Valdez Museum & Historical Archive shares the stories of people and place that engage both area residents and visitors from afar.

Next Steps

With the completion of this Master Interpretive Plan, the Valdez Museum & Historical Archives is well positioned to commission an architectural feasibility study based on the facilities needs identified and outlined in the Plan. Feasibility studies begin with site evaluation and analysis, take into account building code and zoning, and develop budgets that meet the building programming needs and desired aesthetic qualities.

In addition, this Master Interpretive Plan is intended to serve as a component in the larger city-wide planning process. It provides baseline information relevant to the role the Museum plays in Valdez as the city moves forward in visioning for the downtown area.

BACKGROUND

The Valdez Museum & Historical Archive has its origins in the 1901 historical displays established by Valdez prospector and private collector Joseph Bourke. A portion of the original holdings remains a part of the museum's core collection. In the decades that followed, the collection changed hands, and the museum acquired new holdings. In 1976, the museum hired its first professional curator, and beginning in the 1990s, the museum substantially improved collections cataloguing and stewardship policies. Museum staff have worked diligently to complete cataloguing of the collection, which is now stored and preserved at the Valdez Museum and the Remembering Old Valdez Exhibit (ROVE) building. Currently, approximately 75% of the collection is cataloged and an estimated 90% has at least partial records.

In early 2015, the Valdez Museum contracted with exhibit professionals to undergo a Collections Assessment. The Collections Assessment (included here in Appendix B) outlines the planning variables and possible scenarios that the Museum faces in a move to a new location or in renovating the current facilities. If the existing building is remodeled, the Valdez Museum must prepare for the scenario in which the entire collection would need to be moved to a temporary storage site until a new facility is completed.



Recreational and commercial vessels in Port of Valdez.



Visitors take a watercolor workshop at the Museum.

The current undertaking, the Master Interpretive Planning process, began with a series of public meetings designed to solicit the ideas and input of the community. That effort was augmented by an online survey. The complete meeting notes and survey results are included here in Appendix C.

In today's culture, people have many opportunities in which to invest time and money. A museum seeking to attract a broad audience and supportive membership should provide value through engaging, informative and relevant experiences. The Master Interpretive Plan will serve as a decision-making tool, in which management needs and resource considerations blend with visitor needs and wants.

MISSION, GOALS & THEMES

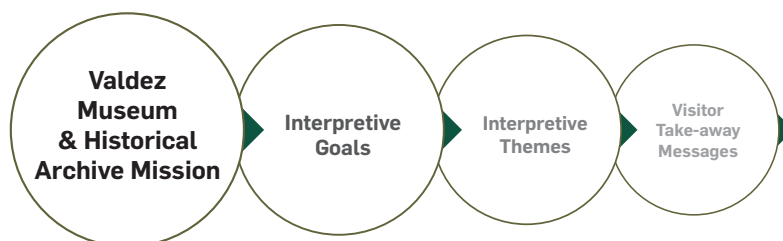
Mission Statement ▶ Interpretive Goals ▶ Interpretive Themes ▶ Visitor Take-Home Messages

This Master Interpretive Plan serves as a roadmap for the future. As a decision making tool, it establishes the Museum's interpretive purpose and priorities and envisions an engaging visitor experience. The foundation of the visitor experience is guided by Freeman Tilden's six principles. Considered the father of interpretive planning, Tilden defined the goal of interpretation: "to reveal meanings and relationships through the use of original objects, by firsthand experiences, and by illustrative media, rather than simply to communicate factual information." The six principles of interpretation are:

1. **Any interpretation that does not somehow relate what is being displayed or described to something within the personality or experience of the visitor will be sterile.**
2. **Information, as such, is not Interpretation. Interpretation is revelation based upon information. But they are entirely different things. However, all interpretation includes information.**
3. **Interpretation is an art, which combines many arts, whether the materials presented are scientific, historical or architectural. Any art is in some degree teachable.**
4. **The chief aim of Interpretation is not instruction, but provocation.**
5. **Interpretation should aim to present a whole rather than a part, and must address itself to the whole man rather than any phase.**
6. **Interpretation addressed to children (say, up to the age of twelve) should not be a dilution of the presentation to adults, but should follow a fundamentally different approach. To be at its best it will require a separate program.**

Since Tilden first elucidated his principles in the 1950s, many interpreters, planners and museum professionals have debated each one. The principles, generally speaking, remain appropriate today. In short, interpretation should help visitors connect emotionally and intellectually, by provoking thought, revealing meanings and relating to their lives. In doing so, interpretation should appeal to visitors of all ages, backgrounds and learning styles. A range of approaches will appeal to a wide variety of visitors of all ages.

At the heart of the Master Interpretive Plan is a hierarchy of mission, goals and themes. The hierarchy reflects the following structure:



Mission Statement

The mission statement is a reflection of the Museum's reason for existence and purpose. It serves as a foundation for all long-range policies. The Valdez Museum's mission statement is:

The Valdez Museum preserves, presents and interprets the heritage and culture of Valdez, the Copper River Basin, and Prince William Sound, Alaska.

Interpretive Goals

In 2011, the Valdez Museum Board of Directors reaffirmed the Museum's core values as "honoring the past, legacy, heritage, education, integrity, community, and entertainment." At that time, the Board articulated new goals: increase outreach and education programs; create more interactive exhibits; enhance the VMHA website; and plan for a new Museum facility.

Building on that vision, the Museum can begin to define new interpretive goals. As a first step, the following goals are outlined for consideration. The Valdez Museum & Historical Archive will:

- ▶ Encourage discovery of the heritage and culture of Valdez, the Copper River Basin and Prince William Sound
- ▶ Foster an environment of exploration and learning for visitors of all ages, backgrounds and learning styles
- ▶ Provide visitor opportunities through a range of formal and informal learning experiences
- ▶ Foster stewardship of heritage, stories, and environment, both built and natural

Interpretive Themes

The interpretive themes establish an overarching theme for the Valdez Museum and outline main themes and supporting stories. Themes tie to the existing mission statement and draw on the work of contributing scholars Cynthea Ainsworth, Ph.D., Michelle Lee Dent, Ph.D., Bruce Seely, Ph.D., and Stephen Haycox, Ph.D., as well as that of the museum staff and community contributors.

A central overarching theme statement is a guiding principle for all interpretation. This overarching theme is supported by a number of interpretive themes. An interpretive theme is a statement or message about the subject. An overarching theme and several themes and subthemes are expressed here.

OVERARCHING THEME: The heritage and culture of Valdez, the Copper River Basin, and Prince William Sound are characterized by stories of resilience, perseverance, survival, innovation and extremes.



MAJOR THEMES:

THEME	SUBTOPICS
GEOGRAPHY Geography has played a key role in the region's economic and cultural development. (Resilience, Perseverance, Survival, Extremes)	<i>Exploration, Gold Rush, Railroads, Roadhouses, Richardson Highway, Aviation, Trans-Alaska Pipeline, Native Crossroads, Colonization, Frontier Alaska, Old Town, Fishing, Government</i>
TRANSPORTATION & COMMUNICATION Valdez has thrived as a shipping port and a gateway to Interior Alaska and as the shortest land-based supply route to points north. (Innovation)	<i>Exploration, Gold Rush, Hinchinbrook Lighthouse, Railroads, Roadhouses, Richardson Highway, Aviation, Telegraphy, Fort Liscum, Trans-Alaska Pipeline, Native Crossroads, Old Town, Frontier Alaska, Shipping, Military</i>
NATURAL RESOURCES Alaskans have a unique relationship with the land, which is rich in natural resources. Alaskans subsist on and take advantage of the state's natural resources. (Innovation, Extremes)	<i>Alaska Natives, Exploration, Gold Rush, Mining, Railroads, Tourism, Trans-Alaska Pipeline, Exxon-Valdez Oil Spill, Snow, Fishing, Whaling</i>
BOOM AND BUST The lust for gold, fur and oil brought waves of people to the region—some stayed, while many left—resulting in cycles of boom and bust. (Resilience, Innovation)	<i>Alaska Natives, Earthquake, Fort Liscum, Trans-Alaska Pipeline, Exxon Valdez Oil Spill, Fur Farming, Mining, Gold Rush</i>
COMMUNITY & IDENTITY From village life before European contact, through the gold rush and trucking eras, to the hustle and bustle of pipeline construction and the impact of the Exxon Valdez oil spill, Valdezans have maintained their appreciation of community, expressed through daily life and organized activities and institutions. (Resilience, Perseverance, Survival)	<i>Exploration, Gold Rush, Mining, Trans-Alaska Pipeline, Roadhouses, Alaska Natives, Fishing, Art, Military, Old Town, Government, Frontier Alaska, Social Institutions</i>
NECESSITY AND INNOVATION Life in Alaska requires adaptability and ingenuity, qualities which can be frequently seen in the ways Alaskans have invented and modified technologies. (Extremes, Innovation, Survival)	<i>Aviation, Mining, Trans-Alaska Pipeline, Winter Recreation, Tourism, Fishing, Weather</i>

Visitor Take-Home Messages

While the interpretive themes seek to organize ideas and reveal meanings, a successful measure of the effectiveness of interpretation should not rely on the visitor being able to re-state these themes. Rather to be broadly relevant, interpretation should provide opportunities for emotional and intellectual connections. Visitor take-home messages outline the big ideas that will resonate with visitors to the Valdez Museum. These ideas include:

- ▶ **This place is connected to the world.**
- ▶ **Geography drives the stories of this region.**
- ▶ **We are a diverse and unique people, past and present.**
- ▶ **Creativity and innovation are born of necessity.**
- ▶ **Harvesting resources is important, but protecting the resources is paramount.**
- ▶ **The stories of this region are relevant to me.**

There may be many other connections that visitors leave the museum with—feelings of awe, curiosity, amazement, anger, etc. Ultimately, visitors will find their own meanings and significance in interpretation—some may be intensely personal, while others may be more general connections to stories of place and people.



Museum educators lead a program at the Old Valdez site.

INTERPRETIVE APPROACH

A Broader Visitor Demographic ▶ The Visitor Experience ▶ A Possible Approach

As a part of the Master Interpretive Planning process, the Valdez Museum & Historical Archive has the opportunity to refresh and reaffirm its institutional identity. The expression of identity seeks to answer the question of who we are. It articulates the Museum's role in the community. It is reflected in the museum's architectural presence, its logo, branding and marketing program, and its service to the community through formal and informal learning experiences.

Revisions to the institutional identity are timeline and building dependent. Decisions regarding the location of the building and its construction or renovation should be factored in, and a re-branding effort should be undertaken in parallel with the future fundraising plan.

A Broader Visitor Demographic

Valdez serves a public that consists of about 4,000 permanent residents and about 120,000 – 150,000 tourists each year. The majority of tourists visit during the summer months, although winter sports recreation is a growing industry.

The Valdez Museum currently welcomes approximately 14,000 – 15,200 visitors each year. Community meetings identified that the Museum is a destination experience, effectively reaching local museum goers, summer tourists and schoolchildren. However, in the future, the Museum should focus on attracting portions of the resident community including Alaska Natives and young adults as well as the transient community of seasonal workers and extreme sports enthusiasts.



Visitors examine the Remembering Old Valdez Exhibit.

To attract a broad audience and supportive membership, the interpretive approach should support a variety of interpretive methodologies in both formal and informal experiences. Exhibits and other programming such as classes and tours need to be welcoming to all and universally accessible. A range of media encourages appeal across age, background and learning style. The approach needs to be flexible enough to account for feedback and input from visitors over time.

The Visitor Experience

This portion of the Master Interpretive Plan addresses the visitor experience. An interpretive scenario provides examples of how an organizing principle and interpretive themes might lend themselves to a wide range of exhibit media, from graphics and artifact cases to themed environments and mechanical- and technological-based interactive experiences. The interpretive approach integrates education and public programming, and addresses areas of changeability to ensure that exhibits appeal to repeat and one-time visitors alike.

ORGANIZING PRINCIPLES

A central portion of the interpretive approach addresses how the museum will be organized. The Plan presents several organizational themes for consideration. An organizing principle guides how visitors experience the interpretive themes. Examples of organizing principles include a linear, chronological storyline or a thematic organization where exhibits explore stories through themes such as perseverance, innovation, or extremes. Accompanying bubble diagrams show how interpretive themes could relate to one another, and illustrate how a visitor might experience moving through the museum. Some ideas for organizing principles for the Valdez Museum include:

ERA:

While VMHA staff has expressed a preference against a strictly chronological interpretation, this somewhat broader approach directly addresses the division of Valdez's history into distinct eras. In most cases, these eras are punctuated by a linchpin event that may serve to introduce the subject (e.g., first Russian voyages to Prince William Sound, 1964 Earthquake, Exxon Valdez oil spill, etc.). The overlap of such eras may allow for parallels and contrast of ways and lifestyles during different time periods.

- ▶ *Prehistory through Russian Era (Alaska Natives, Exploration, Furs)*
- ▶ *U.S. Exploration through Gold Rush (Exploration, Mining, Communication, Transportation)*
- ▶ *Old Town (Aviation, Transportation, Pinzon Bar, Boom and Bust, Earthquake)*
- ▶ *New Town (Relocation, Pipeline, EVOS)*
- ▶ *Modern Era (WESC, Economic Diversification, the Future)*





Artifacts from the collection, which contains over 75,000 objects.

THEMATIC:

This organizing principle draws broad strokes from humanities themes that act as storylines interwoven throughout various historical events and subject matter.

- ▶ ***Artistic and Cultural*** (Art and Innovation, Native Cultures)
- ▶ ***Government*** (Exploration, Oil, Statehood, Legislative History, EVOS)
- ▶ ***Social*** (Pinzon Bar, Old Town, Entertainment)
- ▶ ***Economic*** (Transportation, Aviation, Gold Rush, Mining, Pipeline)

GEOGRAPHIC:

Diagrammed as a series of concentric circles, this organizing principle reflects the influence of geography from global impact down to the individual. Its strength is its ability to broadly relate Valdez history and culture to both the greater scope and personal relevance to the visitor.

- ▶ ***Global*** (Oil, Exploration, Aviation, EVOS, Earthquake)
- ▶ ***National*** (EVOS, Mining, Gold Rush)
- ▶ ***Alaska*** (Statehood, Transportation, Pipeline)
- ▶ ***Regional*** (Native Cultures, Roadhouses)
- ▶ ***Local*** (Relocation, Pinzon Bar, Old Town)
- ▶ ***Individual*** (Personal Stories)

ELEMENTS:

Using the classical four elements as a common theme helps to emphasize the important role played by geography and Valdez's placement within the environment, as well as the individual's role in environmental stewardship.

- ▶ **Earth** (Earthquake, Mining, Gold Rush, Transportation, Pipeline, Exploration)
- ▶ **Water** (Maritime History, Exploration, Shipping, EVOS, Glaciers, Snow)
- ▶ **Air** (Aviation)
- ▶ **Fire** (Firefighting History, Devastating Fire Events, Old Town Fire)

LAND, SEA, AIR:

This principle is essentially a simplified combination of the Geographical and Elements approaches. It places an importance on the role of geography, but with an emphasis on human activity within each sphere of influence.

- ▶ **Land** (Alaska Natives, Gold Rush, Earthquake, Pipeline, Roadhouses)
- ▶ **Sea** (Maritime Transportation, Shipping, Lighthouse, EVOS)
- ▶ **Air** (Aviation, Tourism)
- ▶ **Community** (Alaska Natives, Russians, Gold Rush, Pipeline, Boom and Bust, Innovators)

COMMUNITY ROLES:

This organizing principle frames interpretation within the principals of the participants in history, and their roles in shaping the history of the region. Its strength is in humanizing history by putting emphasis on people, and encouraging the visitor to examine his or her own roles in society. The overlap emphasizes that no individual has only one role. Its possible weakness is in the celebratory nature of the framework; care should be taken not to "sugar coat" history.

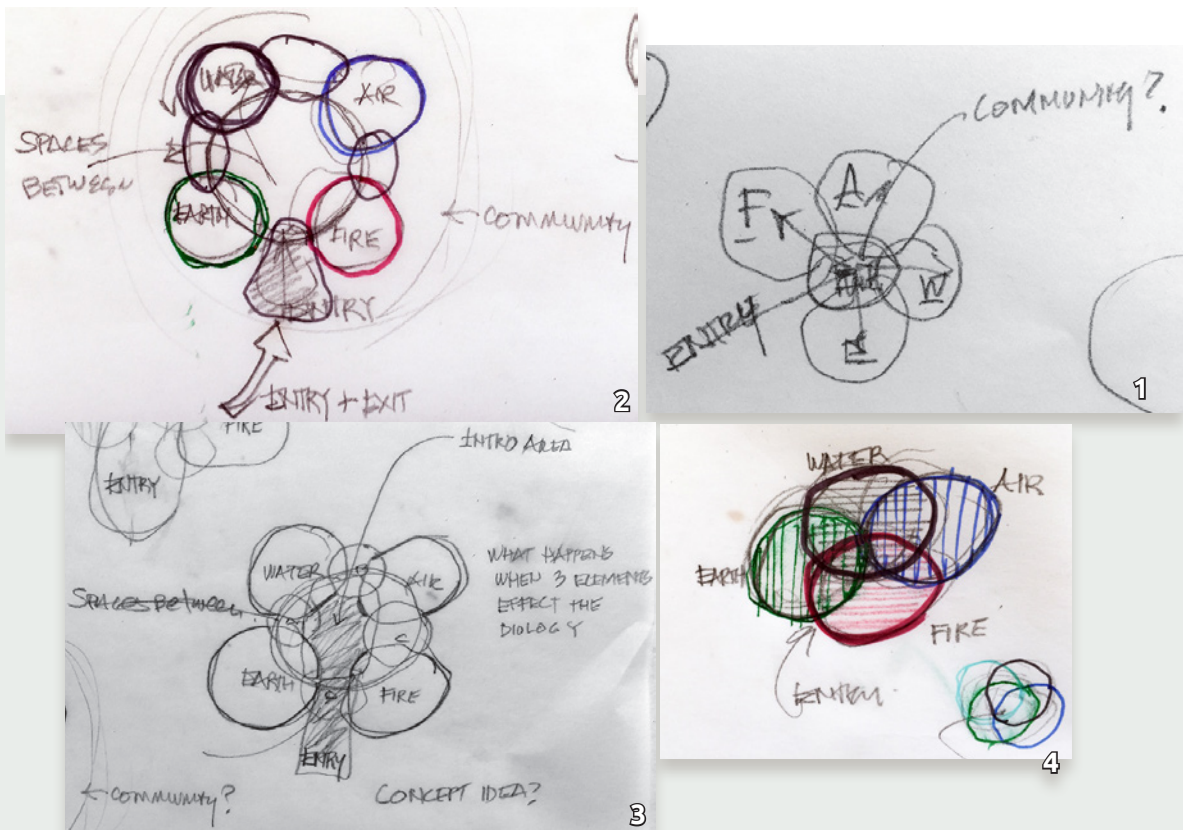
- ▶ **Providers** (Alaska Natives, Civil Servants, Transportation)
- ▶ **Protectors** (Fort Liscum, EVOS, Earthquake)
- ▶ **Entrepreneurs** (Gold Rush, Old Town, Pipeline)
- ▶ **Explorers** (Exploration, Russians, American pre-Gold Rush, Aviation)
- ▶ **Artists** (Fine Art, Innovators, WESC)

A Possible Approach

The following scenario and bubble diagram begin to imagine how people might experience the Museum from the visitor's perspective. These elements do not represent an exhibit design. Instead, they illustrate how a visitor might experience the Museum, and seek to imagine a potential exhibit experience in which a visitor sees dynamic graphic banners and engaging artifact displays in conjunction with intimate hands-on experiences and supporting interpretation. These elements of the plan primarily serve to support fundraising efforts by generating excitement.

Suppose the Valdez Museum exhibits were organized using the interpretive approach of the elements—earth, water, air, fire—the fundamental components of our living planet. Theatrical, multisensory effects would immerse visitors in familiar surroundings, which at the same time would take on new meaning. Visitors might experience, from fresh perspectives:

- ▶ The enchanting, silhouetted mountain ranges that encircle Valdez,
- ▶ The awesome downhill rush of a spring-time river,
- ▶ The night sky during heavy snowfall or blizzard conditions,
- ▶ A fire burning in a homestead stove, where benches and stools invite us to gather round.

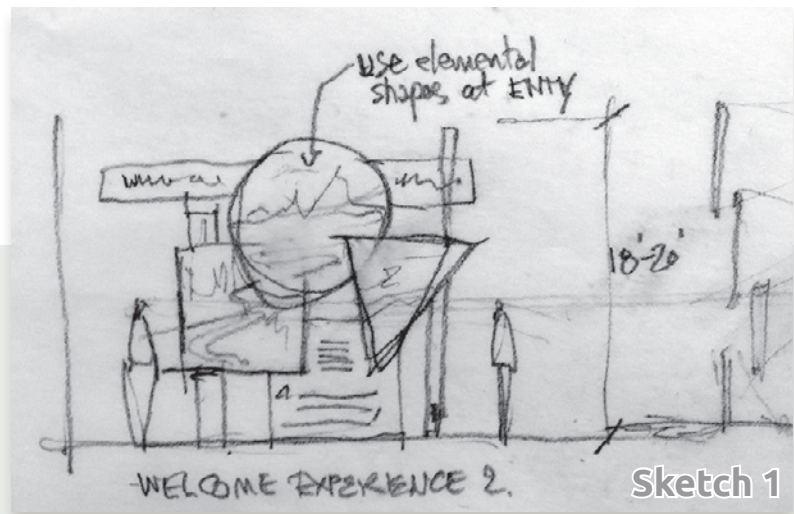


Within these interactive vignettes, and in the spaces where the elements meet and interact, visitors explore changeable stories of resilience, perseverance, survival, innovation, and extremes. A few examples:

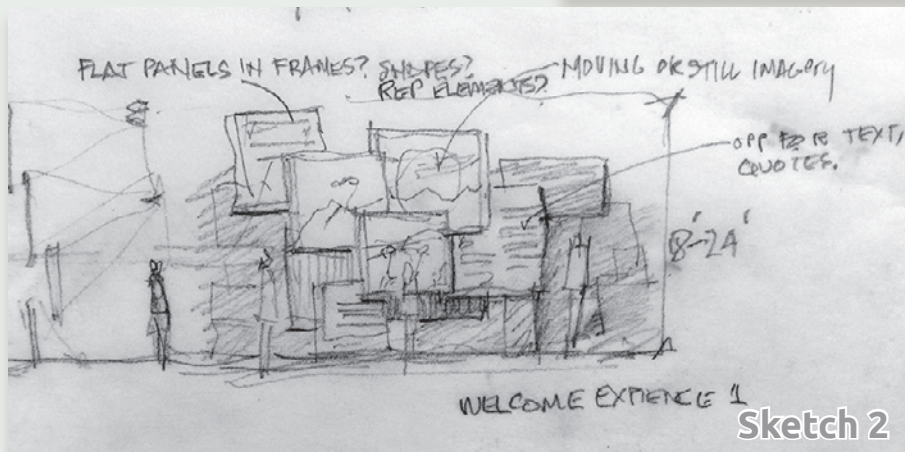
THE ELEMENTS

EARTH

- ▶ Animations and hands-on specimens tell extreme stories of geologic upheaval—slow but inexorable natural forces, and sudden catastrophes that created the landscapes we see today.
- ▶ A time machine allows visitors to dial through the seasons. Hands-on specimens and illustrations show how dramatic changes in the season can be. Dialing ahead, visitors can consider alternative climate and environmental predictions, imagining how flora and fauna might adapt to what's ahead.



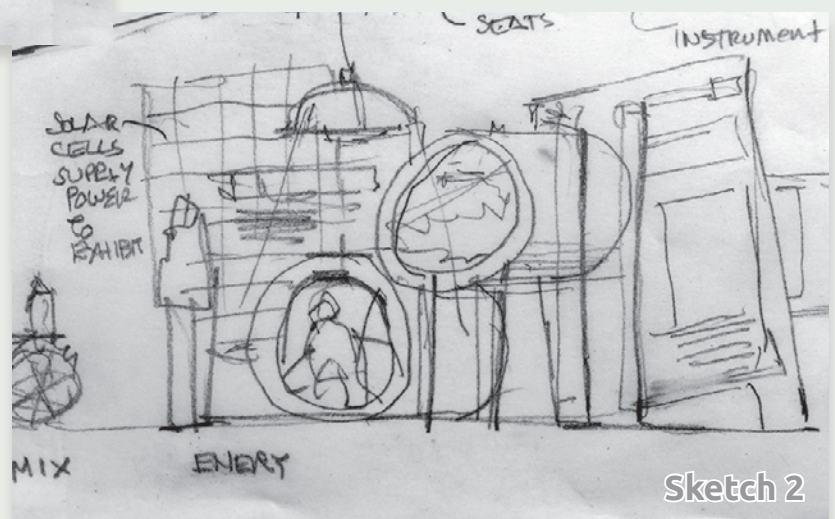
Sketch 1



Sketch 2

FIRE

- ▶ On each side of a curved rectangular space, a façade, photomural, or walk-in environment evokes a setting where fire provides something essential, such as the warmth humans need to survive winter in the north. In each setting, visitors use clues to figure out the sources of fuels for heating, cooking, and/or transportation, and how they were obtained. Settings might include a homestead cabin, an expanded version of the existing kitchen in an Old Town home, a 1990s restaurant kitchen, and the Pipeline terminal.
- ▶ *The roadhouse kitchen is furnished and stocked with homemade furniture, gadgets, and comforts. Hidden photos and quotes, encased objects from the collection, and hands-on replicas show how homesteaders depended on international trade and aimed to civilize their communities, yet hedged their bets with subsistence practices and buoyed their spirits by making their own fun.*

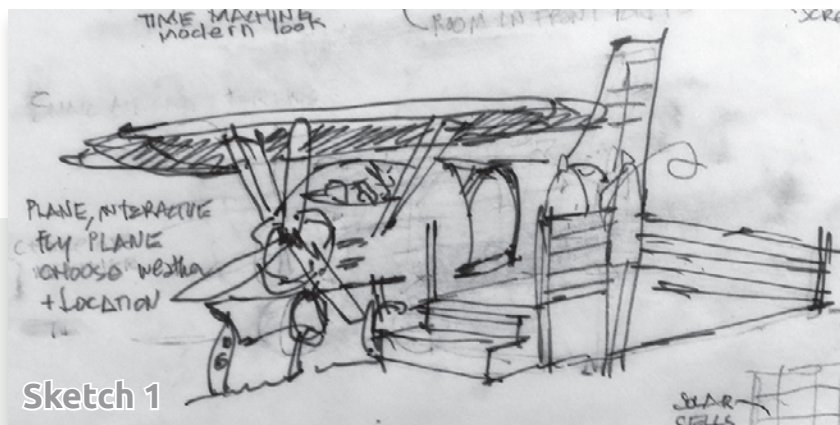


THE SPACES IN BETWEEN

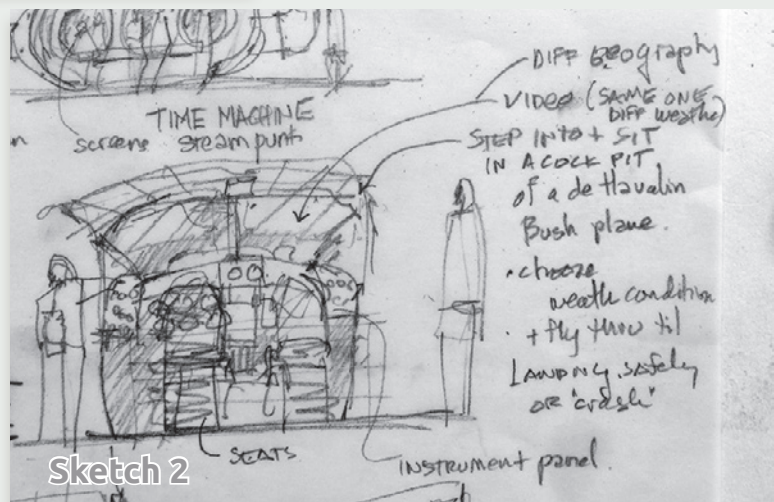
In the spaces where the elements meet and interact (earth and air, air and water, etc.), visitors encounter the drama, challenges, delights, and inspiration of places that are beautiful and bountiful—yet forbidding, and ceaselessly demanding: Valdez, the Copper River Basin, and Prince William Sound.

WHAT COULD POSSIBLY GO WRONG?

- ▶ Oil meets fire, fueling U.S. transportation as shown in a transparent working model of an internal combustion engine. Period advertisements and newspaper headlines forecast the benefits of the Alaska Pipeline. Memorabilia and quotes attest to the transformation of Valdez into a boomtown, following installation of the pipeline terminal. Brochures and souvenir photos show the terminal becoming a tourist attraction. Then... oil meets water. A brief, powerful video shows effects on nature and commerce of the Exxon Valdez oil spill just 20 miles down Prince William Sound—followed by an attack on New York City that led the U.S. government to close the Terminal to the public.



Sketch 1



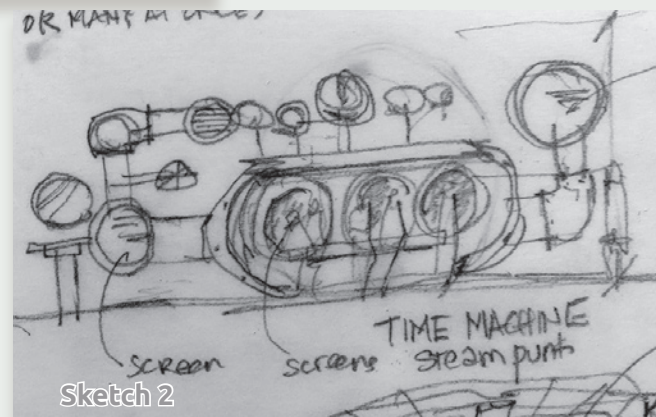
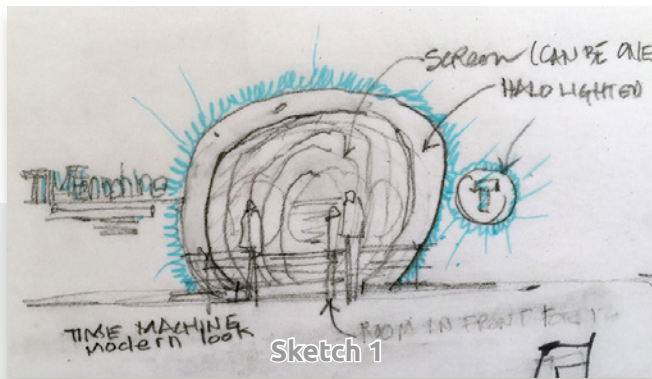
Sketch 2

Thematic exhibits also traverse the elements, as in these examples:

TRAVELERS

Three ways to get here:

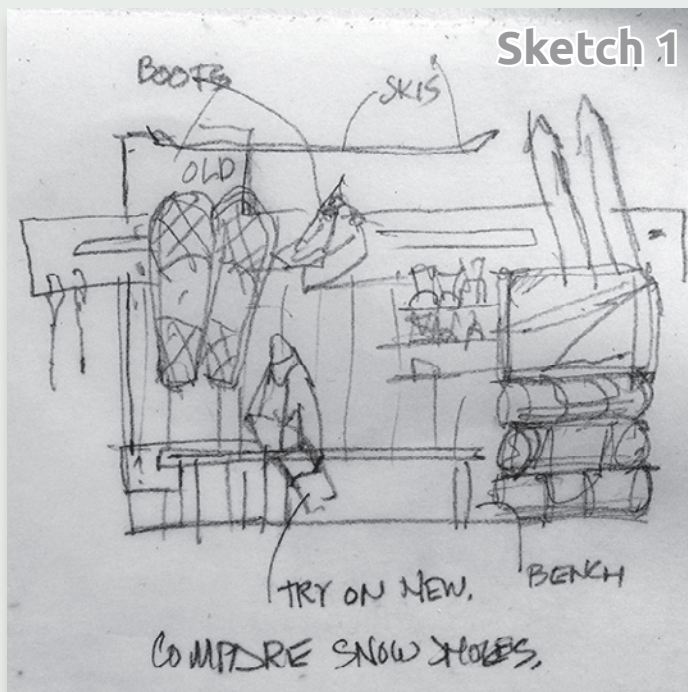
- ▶ **BY AIR:** personal stories from pioneering bush pilots tell of the challenges and triumphs of early aviation. Exhibits highlight the danger and wonder experienced by pilots, providing a stylized view from the cockpit.
- ▶ **BY LAND:** a timeline of technologies compares shoes, snowshoes, dog teams, snow machines, and trucks as ways to get around. Visitors evaluate each technology in terms of material cost, durability, fuel requirements, mobility, and versatility. In an imaginary scenario, visitors picture Valdez cut off by a natural disaster for several weeks or months, and vote for the technology that would be most reliable. Parallel to the technology timeline, vivid photos depict animals in the wild, getting around just fine in all weathers.
- ▶ **BY SEA:** steamships to present day Alaska by the Alaska Marine Highway

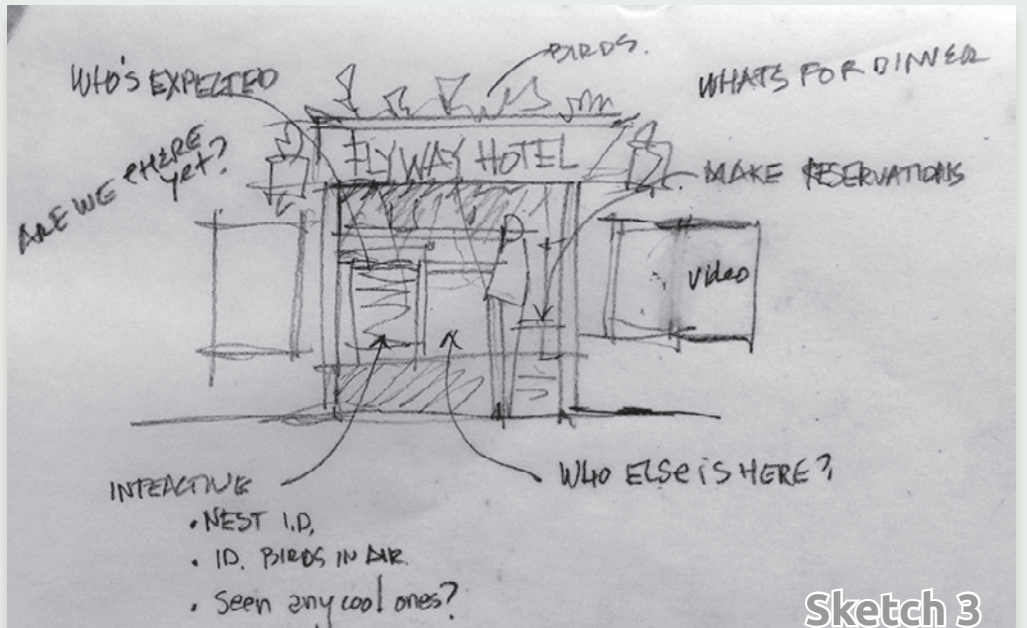
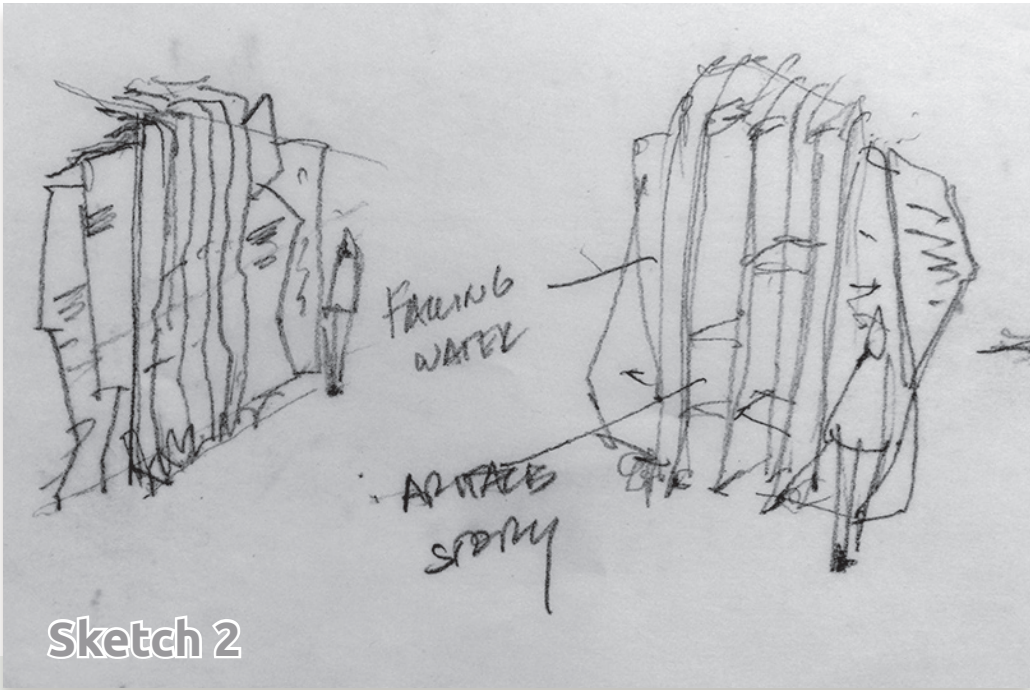


THEY SAID IT COULDN'T BE DONE

- ▶ **ON LAND:** A display highlights eye-popping achievements and record-breaking events that regularly occur in the region. Extreme sports athletes post changeable videos of their exploits. All-time snowfalls and snowpacks are shown in all their spectacular immensity; time-lapse photos show how little by little, Valdezans get the better of the snow and continue to go about their business. A vignette tells the incredible story of engineering and constructing the Pipeline over vast, difficult terrain.
- ▶ **AT SEA:** Heroic rescues at sea, where Coast Guard helicopters and rescue swimmers risk their own lives to save lives, are documented by video footage and eyewitness accounts.
- ▶ **BY AIR:** The amazing stories of bush piloting, aviation innovations, aerial mapping, and search and rescue operations are explored through first person narratives and video footage.

These examples are intended to illustrate how the Valdez Museum interpretive themes might be expressed through engaging and memorable exhibits. There are countless ways to do this. At this early stage of planning, it is appropriate to think in general terms about organizing concepts, target audiences, and exhibit look and feel, rather than to focus on specific display methods. The interpretive plan creates the framework for the creativity and innovation that will emerge during the design phase. At this point it is vital to leave all options open.





DRAFT PRE-CONCEPT FACILITY SPACE PROGRAM ANALYSIS

Valdez Museum and Historical Archive—Valdez, Alaska

Livingston Stone, Inc.—June 2, 2016

ROOM NAME	NO.	NSF	TOTAL NSF	COMMENTS
1. Public Entry Areas				
1.a Entry Vestibule	1	80	80	arctic entry
1.b Lobby / Reception / Control Desk	1	400	400	serves as public gathering space
1.c Coat Room / Public Lockers	1	50	50	
1.d Men's Toilet	1	350	350	sized for 6 toilets plus 2 urinals, 3 lavs
1.e Women's Toilet	1	430	430	sized for 10 toilets and 5 lavs
1.f Warming kitchen	1	120	120	caterer staging
		Subtotal	1,430	
2. Retail Shop				
2.a Retail Sales Floor	1	600	600	
2.b Checkout POS	1	50	50	sales counter
2.c Retail Stockroom	1	120	120	
2.d Coffee Counter	1	50	50	dedicated barista
2.f Retail Mgr. Office	1	100	100	private office view to sales floor
		Subtotal	920	
3. Exhibit Galleries				
3.a Permanent Exhibit Galleries	1	8,500	8,500	Open space defined by exhibits (total exhibit space is 40% over existing)
3.b Changing / Traveling Exhibit Space	1	2,500	2,500	Open space defined by exhibits
3.c Makers Place	1	300	300	Public 'Hands On' Experience

continued >



<i>ROOM NAME</i>	<i>NO.</i>	<i>NSF</i>	<i>TOTAL NSF</i>	<i>COMMENTS</i>
3.d Theater	1	950	950	60 seats flat floor with small platform and screen
3.e Gallery Storage	1	400	400	non-artifact storage
		Subtotal	12,650	
4. Education				
4.a Classroom	1	600	600	25 seats-flexible furniture layout, Includes art room sink
4.b Programming	1	120	120	small workroom for two people
4.c Storage	1	100	100	classroom materials and furniture storage
		Subtotal	820	
5. Collections				
5.a Loading Dock / Receiving Area	1	150	150	general receiving indoors climate controlled space
5.b Collections Holding & Isolation	1	120	120	separate air system and low temp freezer
5.c Collections Crating/ Uncrating	1	120	120	Storage area for traveling exhibit crates and containers.
5.d Exhibit Preparation	1	400	400	shop space for building and assembling exhibits
5.e Materials Storage	1	100	100	non artifact storage
5.f Research / Conservation Room	1	450	450	
5.g Archive Compact Storage	1	1,650	1,650	40% over current area
5.h Archive Object Storage	1	1,200	1,200	30% over current area
5.i Artifact Vehicle Storage	1	1,000	1,000	100% over current area
5.j Visiting Scholar Research Space	1	120	120	large office for transient scholars
		Subtotal	5,310	

continued >

<i>ROOM NAME</i>	<i>NO.</i>	<i>NSF</i>	<i>TOTAL NSF</i>	<i>COMMENTS</i>
6. Administration				
6.a Admin Assistant / Reception	1	140	140	reception desk / visitor chairs for four
6.b Museum Director's Office	1	150	150	desk and small table with chairs
6.c Marketing	1	100	100	private office
6.d Education Staff Office	1	300	300	shared office
6.e Exhibits Coordinator	1	100	100	private office
6.f Archive / Curation Director	1	100	100	private office
6.g Conference Room	1	200	200	video and teleconf capable
6.h Workroom/Storage	1	100	100	copies, printer, office supplies
6.i Staff Lockers / Break Room	1	220	220	20 lockers / kitchenette
6.j Staff Toilets (non-gender specific)	2	65	130	shared by all staff
		Subtotal	1,540	

continued >



A pipeline-era construction helmet in the collection.



Secure shipping containers for artifacts and objects in the ROVE building.

<i>ROOM NAME</i>	<i>NO.</i>	<i>NSF</i>	<i>TOTAL NSF</i>	<i>COMMENTS</i>
7. Building Support				
7.b General Building Storage	1	150	150	Filters, light bulbs, parts, toilet paper, paper towels, soap, etc..
7.d Housekeeping Closets	2	50	100	One near entry and public bathrooms
7.e Data Server/Security/Comm Room	1	100	100	Centrally located in the building
7.f Electrical Room	1	120	120	Includes MDP and ATS equipment
7.g Generator Room	1	250	250	Located on Exterior wall next to Electrical Room (existing is remote at Lib.)
7.h Boiler Room	1	250	250	High Efficiency Boilers
7.i Air Handler Room Access	1	80	80	Equipment Mezzanine above Support and Admin. areas
	Subtotal		1,050	
Subtotal Net Square Feet			23,720	Existing Net Area is 12,778
		20%	4,744	walls, partitions, circulation, emergency exits, structure utility chases, etc.
Total Projected Gross Building Area			28,464	Existing Gross Area is 13,526



APPENDIX A

Cost Estimates

[Staffing Considerations](#) ▶ [Facility Program](#) ▶ [Project Budget](#) ▶ [Summary](#)

This analysis is based on information collected for the draft Master Interpretive Plan and Collections Assessment, requirements of CFR 36 - 79, Livingston Slone's experience with the Valdez Museum facilities and other museums in communities around the state of Alaska. The Pre Concept Facility Program and Rough Order of Magnitude cost estimate represent a blue sky analysis developed for long range planning by the Valdez Museum.

Staffing Considerations

Currently, the VMHA is governed by an eleven-member board of directors and staffed with four permanent full time professionals, two permanent part time employees, five temporary part time employees and numerous volunteers. The current staff is in place to oversee the Museum's transition to new or renovated facilities; however, once the Museum re-opens additional staff may be required to oversee public programs and education, and maintain and operate the Museum's many functions.

Facility Program

The areas listed in the facility program are based on assumptions of growth in visitor ship (local and tourism) and ongoing acquisition of artifacts. Exhibit galleries, collections and archival storage are shown at least forty percent above existing area. The facility program document also address public spaces for gatherings, retail sales, separate administration areas and building equipment and support functions. We have also added several functions that are not currently identified within the Museum, such as an isolation room and a theater to name a few. Refer to the detailed space list for specifics and additional comments.

The facility program shows a total net area of 23,720 square feet. A summary of areas follows:

Public Entry Areas	1,430 NSF	6%
Retail Shop	920 NSF	4%
Exhibit Galleries	12,650 NSF	53%
Education	820 NSF	4%
Collections / Curation	5,310 NSF	22%
Administration	1,540 NSF	7%
Building Support	1,050 NSF	4%
Total Building	23,720 NSF	100%
Total Gross Building Area	28,464 GSF	

The net areas above represent the usable space within the walls and structure. To estimate the gross area of a building we use multipliers to account for internal and external structure, walls, partitions, hallways, and building systems chases, as examples. For this project we are using a twenty percent multiplier to obtain a total building area of 28,440 gross square feet. As stated above the space analysis is intended for long range planning and budgeting. The final details of facility size, configuration and costs should be developed by the VM&HA working with a licensed architectural / engineering (AE) team experienced in museum design in Alaska. The AE working with VM&HA can then fully develop a detailed customized facility program that fits the museum's mission and vision.

The space analysis can be applied to a new single story building, a new multistory building or to develop a hybrid renovation / new building project. Determination of which direction is appropriate will be dependent on the selected site, the final space program and the available budget. This decision is best made by the VM&HA building committee working with the future AE design team.

Project Budget

There are two common approaches to budget development for this type of planning. The first approach is to determine the functions and size of a facility you want then develop a budget for that size facility. Then fund raising goals can be set and a project funding plan can be implemented. The second approach is to determine the budget and then calculate how much building you can afford and design a facility to meet the budget. In this instance we are developing a budget to fit the project not a project to fit a budget.

This analysis is for a new standalone single story museum building. Other iterations and options can be explored by the future design team. Site development costs can vary widely depending on specific conditions such as, soils conditions, topography, distance to utilities and lot configuration and lot size all impact the final cost of development. Site development costs are NOT included in this analysis. Once a final site is selected the development costs can be estimated.

We analyzed the construction costs (excluding site work) of various projects of a similar nature in communities around Alaska. Then we looked at typical construction costs for Alaskan communities similar to Valdez in terms of access, population and climate and came to a Rough Order of Magnitude (ROM) cost of \$455 / square foot in today's dollars. Next we need to adjust the dollar per square foot with multipliers to reflect unknowns in the design (such as one- story or two) and to account for the time it will take to bring the project to the construction ready stage (escalation).

Experience has shown us that this level of planning justifies a 20% estimating contingency for project unknowns. Applying the estimating contingency adjusts the cost per square foot up from \$455 to \$546 in today's dollars. As the design is advanced through Concept, Schematic, Design Development, and Construction Documents the unknowns decrease and the estimating contingency is reduced ultimately to zero.

Time has an impact on cost as well and needs to be accounted for in the cost projections. Escalation (inflation) is currently around 2% per year. To determine this multiplier we developed an assumed timeline for the project and compound escalation to the midpoint of construction.

Fund Raising	?? - Months, Today – May 2018?
Site Selection / Facility Programming	3 - Months, May – July 2018
Design (Concept - Construction Docs)	18 - Months, August 2018 – Jan 2020
Bidding	1 - Month, February 2020
Construction	20 - Months, March 2020 – Oct 2021
Grand Opening	November 2021

The schedule above indicates a midpoint of construction to be January 2021 which calculates to 8.24% for four years of escalation at 2%/yr. The final construction schedule may vary, however two summer construction seasons are typically required to complete a major construction project in this climate.

The Estimated Construction Cost for a new free standing building (exclusive of site development) breaks out as follows:

Building Construction (Jan. 2016 dollars)	\$455 / SF
Estimating Contingency (20%)	\$91 / SF
Escalation to Jan. 2021 (2% compounded)	\$45 / SF
Estimated Construction Square Foot Cost	\$591 / SF
Estimated Building Construction Cost (28,440 GSF)	\$16,800,000

Construction costs are only part of an overall Project Cost. Non-construction costs are typically referred to as Soft Costs which may include expenditures such as; fund raising costs, exhibit planning and design, moving costs, furnishings, permits, facility design fees, attorney fees, land surveys, geotechnical investigations and internal VM&HC administration costs. In early planning stages these soft costs are typically estimated as a percentage of the construction cost. The percent utilized is typically somewhere between 25% and 55% depending on the building type and complexity. Museums are typically on the higher side of the range due to the complexity of the mechanical and electrical systems and the requirements for an efficient and tight exterior envelope. In this case we used 43% of construction for the soft costs. The soft costs calculate out to about \$7,200,000.

Estimated Building Construction	\$16,800,000
Project Soft Costs at 43%	\$7,200,000
Estimated Project Budget (excludes site)	\$24,000,000

Site Development Costs will add 5% to 30% depending on the selected site and design option. This calculates out to a range of \$1.2M to \$7.2M of added cost. The new museums rough order of magnitude project budget range is **\$25M to \$31M** for a 24,000 square foot building.

Summary

This analysis has resulted in baseline metrics to start the discussions regarding the “right size” museum for Valdez into the future. As stated earlier site selection and functional facility programming would be the logical next steps for the project. The facility program will establish a building size that an architect can then apply to the various site options. As the site can have a major impact on the project design and construction costs, site selection should become a top priority to eliminate significant unknowns.

Rough Order of Magnitude Project Cost: \$25,000,000-\$31,000,000

Rough Order of Magnitude Building Size: 28,464 GSF

This represents a major commitment by the Museum Board, the City of Valdez and the community. A project of this scope should be carefully developed with the stakeholders and a team of experts, vetting the decisions and direction at every step of the process.

APPENDIX B

Site Selection

Site A ▶ Site B ▶ Site C ▶ Site D

The Valdez Museum is currently considering three different sites for a new Museum. This brief outlines three possible locations for the new museum and the current site with pros and cons listed for each.



Site A

Site A is located between Chenega Street and the First National Bank on Egan. The existing lot has an existing salmon structure on the property.

PROS:

- ▶ The site is large enough to contain a 1 story building and use the existing Museum building to serve as the annex is used now. The old building can possibly be used for artifact storage as well.
- ▶ The site maintains the City's desire to revitalize the downtown corridor.
- ▶ The location is a marquee spot for many tourists and the local audience. It is located at the entry point to the city.
- ▶ Movement of larger delicate items like the light house lens is made easier by this location.
- ▶ The potential for a Museum campus is created by the proximity of the new building to what is existing.
- ▶ Land is flat and parking is available.
- ▶ Low infrastructure costs
- ▶ Easy right turn into the lot as visitors enter the city

CONS:

- ▶ Need to determine if the lot is available
- ▶ If needed can the building be 2 floors?
- ▶ Cost to buy the land and develop it
- ▶ Sightlines are limited for a single story building

Site B

This site is located at the corner of Egan Drive and Meals Street. It formerly had Tesoro Auto on the site.

PROS:

- ▶ The location is a marquee spot for many tourists and the local audience. It is located at the entry point to the city.
- ▶ Low infrastructure costs
- ▶ Tanks have been removed; site has been mitigated

CONS:

- ▶ The site is too small.
- ▶ At present the site has a slight slope on the property that may be a hindrance to construction costs.
- ▶ Cost to buy the land and develop it
- ▶ Visitors entering the city would need to make a left turn against traffic; limited parking

Site C

Site is located on top of Meals Hill

PROS:

- ▶ Land is donated.
- ▶ The building affords the opportunity to see the landscape of the area.
- ▶ Close proximity to Kelsey Dock traffic / activities and docking point for Alaska Marine Highway ferry
- ▶ First place visitors see when entering the port via water
- ▶ A place for inspired architecture

CONS:

- ▶ Infrastructure needs to be addressed
- ▶ The incline of the access road is steep and will be challenging in the winter.
- ▶ The incline is daunting for a casual walk for most people.
- ▶ The remote location relative to the rest of town presents security issues for the Museum, its collection and other types of less than desirable behaviors.
- ▶ This location doesn't support the city's desire to revitalize the downtown corridor.

Site D

The Museum remains at its present location and several options exist.

OPTION 1: DO NOTHING

PROS:

- ▶ No cost to the city or the Museum

CONS:

- ▶ Does not address the issue of the Annex being torn down and the collections/exhibit locations that exist in the Annex
- ▶ Does not meet the criteria set out by the Museum of having the entire Museum under one roof
- ▶ Does not address growth or additional staff to accommodate growth in visitorship and opportunities for outreach



OPTION 2: GUT THE INTERIOR BUILDING AND START OVER

PROS:

- ▶ Demolition could be phased to allow the Museum to stay open.
- ▶ More cost effective than other options
 - ▶ *Site does not need to be redeveloped*
 - ▶ *Independent study by a registered Alaskan architect required for an estimate of cost*

CONS:

- ▶ Does not address the issue of the Annex being torn down and the collections/exhibit locations that exist in the Annex
- ▶ Does not meet the criteria set out by the Museum of having the entire Museum under one roof.
- ▶ Does not address growth or additional staff to accommodate growth in visitorship and opportunities for outreach

OPTION 3: REMAIN ON THE SITE AND TEAR THE BUILDING DOWN

PROS:

- ▶ No new land is required

CONS:

- ▶ Museum will be shut down as soon as the building is demolished
- ▶ Artifacts, exhibits and offices will need to be relocated
- ▶ If Annex is torn down at same time, the exhibits and collections need to be relocated



APPENDIX C

Summary of Best Practices Benchmarks

The Master Interpretive Planning effort and the potential relocation or renovation of the facility offer an opportunity for the Valdez Museum to put in place policies and procedures that will lead to future accreditation by the American Alliance of Museums. Included in this section is the checklist provided by the American Alliance of Museums for starting the accreditation process.



A Guide to the First-Time Accreditation Process

After several years of listening to the field through surveys, interviews, and convenings, a new, streamlined *first-time accreditation process* has been created.

- Through a combination of policy, process, and technology changes, the time needed to complete an accreditation review has been reduced by 50% or more.
- More emphasis is being put on institutional impact and less on process/policy.
- The Self-Study has gone paperless.

However, there has been no dilution of the standards, and the core architecture of a Self-Study, a site visit by peers, and review by the Accreditation Commission remains.

Application

- The online application is short and collects enough information to help the Alliance staff determine if the museum is eligible and ready for accreditation.
- There is no application fee.
- Before the museum can apply, it must have taken the Pledge of Excellence and successfully completed the Core Documents Verification Program.

The Self-Study

- Is comprised of the following sections and is completed entirely online:
 - **Organizational Data** – Simple demographic questions, such as museum type, governance, budget, and staff size.
 - **Museum Overview** – Questions that gather more detailed information about the museum’s mission, collections, and other certifications; and special questions if the museum is (or part of) a museum system.
 - **Operational Data** – Questions that gather detailed data on finances, facilities, human resources, attendance, and types of collections.
 - **Educational Role** – Questions about how interpretive content is developed, and how the museum carries out its educational role, does research, and evaluates impact and success.
 - **Public Service Role** – Questions about what the museum knows (and how) about the people it serves, and how it reflects/serves its community and audiences.
 - **Collections Stewardship Role** – Questions cover all areas of collections management, including accessioning/deaccessioning and loan practices, environmental conditions and controls, accountability measures, documentation, insurance, and conservation/preservation.
 - **Planning** – Questions address the museum’s near-term planning processes and its preparedness for the long-term future, and how it defines and measures success
 - **Organizational Health** – Questions on governance, financial stability, staff, security and emergency planning; and questions that show the museum operates in an accountable and transparent manner.
 - **Wrap-Up** -- An accredited museum is more than the sum of its parts. Here the museum is asked to summarize why it is important, to whom, and how it makes a difference.
 - **Attachments** – A list of documents to upload: 8 required; 2 if applicable; 4 optional.
 - **Help** – Definitions, resources, information on standards, and guidance on how to answer selected questions.
- A review fee, based on the museum’s Alliance membership status, is due at the time of submission. Tier 3 Members receive a significant discount.

The Site Visit

- Site visits will happen only during three periods of the year, and will be pre-assigned based on your museum's Self-Study due date (see the chart below).
- With this approach you will know far in advance the six-week window when your site visit will occur so you can plan accordingly. You will work with your peer reviewers to set the exact dates of the 2-3 day site visit.
- You will have the chance to vet a list of potential peer reviewers; the Alliance staff will select both team members.

Schedule

Applications Reviewed	Begin Self-Study	Self-Study Due	Site Visit	Commission Review
June	July	January	July 15 - Aug 30	October
October	November	May	Nov 1 - Dec 15	February
February	March	September	March 1 – April 15	June

- The time from the Self-Study's submission to the Commission's decision will be about 11-16 months, barring any issues you need to remedy during the process. (See below for a detailed timeline.)
- Once accredited, accredited status will expire in ten years. Exceptions to this are:
 - In select cases the Commission may designate a shorter award period due to concerns.
 - Requests (from the museum) for extensions to the Self-Study due date or site visit period will be approved only in rare cases due to highly unusual extenuating circumstances. Any such extension time granted will be deducted from the museum's next 10-year accreditation period.

Tips for Preparing for Accreditation

- Get informed about the process and the standards!
 - Talk to your colleagues at other accredited museums, or who do accreditation site visits, about their experiences with accreditation
 - Review information on the Alliance website
 - Review the eligibility criteria to determine if your museum can participate
 - Review the Characteristics of Excellence online
 - Read the publication, "National Standards and Best Practices for U.S. Museums"...and share it with the staff and governing authority
- Take the Pledge of Excellence.
- Gain support and commitment from your staff and governing body to seek accreditation.
- Undertake some type of formal assessment to get feedback on operations (e.g., Museum Assessment Program, Conservation Assessment Program, a consultant). . . and implement the recommendations before applying for accreditation.
- Revisit your mission and assess if it still accurately aligns with current operations.
- Build in accreditation preparation steps into your institutional plan.
- Allocate time, resources, capacity (human and financial) you will need to support the accreditation process. Build this into the strategic plan.
- Self-assess, and develop or improve, as needed, your Core Documents using online Alliance Resource Guides. Then apply for Core Documents Verification—successful completion of this program is a pre-requisite for applying for accreditation.
- Review the list of Self-Study attachments to determine what other documents your museum is missing and if any need to be developed or updated.

Accreditation Timeline

PRE-REQUISITE: TAKE THE PLEDGE OF EXCELLENCE	Click a box or send an email	
PRE-REQUISITE: COMPLETE CORE DOCUMENTS VERIFICATION	2 months for Alliance review once all documents submitted*	
THE ACCREDITATION PROCESS	TIME for this phase (months)	CUMULATIVE TIME for the review* (months)
APPLICATION <ul style="list-style-type: none"> Once all Core Documents are verified, Museum submits application online. Application reviewed. If accepted, the online Self-Study link is shared and a due date is assigned (6 months). 	2 (weeks)	2 (weeks)
SELF-STUDY <ul style="list-style-type: none"> Museum spends up to 6 months completing online questionnaire and uploading documents. Museum submits all materials by assigned due date. Alliance staff does thorough review of materials for completeness. In 1 month, museum receives review results (Self-Study Review Checklist). Museum responds to any requests for clarification or information, and/or submits any missing documents within 1 month. Program staff determine whether or not the museum is ready for a site visit. 	8	8 ½
SITE VISIT <ul style="list-style-type: none"> Process begins when museum submits Self-Study (Site Visit and Self-Study phases run concurrent for two months). Museum receives list of potential Peer Reviewers to approve; museum returns list within 1 week. Accreditation Program staff makes requests to two of the approved individuals to serve as the site visit team (the Visiting Committee). The Visiting Committee coordinates with museum to set visit date within the pre-assigned six-week window. Museum prepares for site visit. Visit occurs. Visiting Committee writes and submits report to Accreditation Commission. Museum placed on pre-assigned Commission meeting agenda. 	2-4	10-12
ACCREDITATION COMMISSION REVIEW & DECISION <ul style="list-style-type: none"> Accreditation Commission reviews Self-Study and Visiting Committee report. Commission grants or denies accreditation, or tables its decision for up to 1 year so museum can address specific concerns. Museum receives decision letter and a copy of the Visiting Committee report. When accreditation is granted, the next Self-Study due date is stated in the decision letter. Accreditation is granted for 10 years (shorter terms of 5 years are sometimes applied instead). 	1-4	11-16

* Times given are approximate and do not factor in additional time the museum must take to remedy incomplete items throughout the process or tabling actions by the Commission at final decision stage.



APPENDIX D
Collections Assessment Report

*The Valdez Museum &
Historical Archive*

Collections Assessment

20 July 2015



Introduction

The Valdez Museum & Historical Archive preserves, presents, and interprets the history and culture of Valdez, Alaska, the Copper River Basin, and Prince William Sound, a region of Alaska encompassing an approximately 300-mile radius centered on Valdez. The Valdez Museum is contracted by the City of Valdez for stewardship of the museum’s collection, which is owned by the City. The City of Valdez also owns and maintains the museum’s two buildings and grounds.

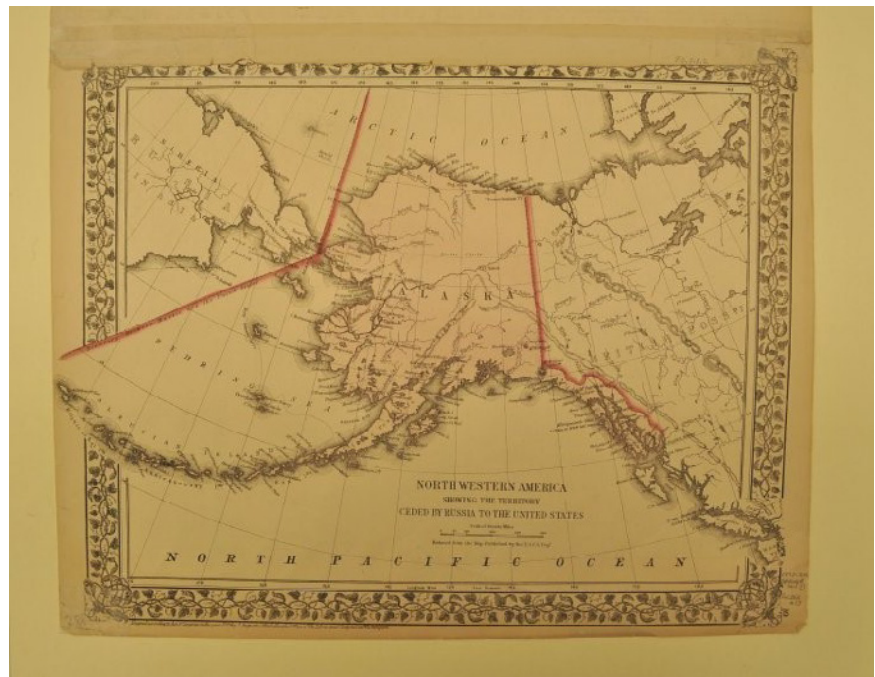
Currently, the Valdez Museum & Historical Archive is undergoing some exciting changes that present both great opportunity in setting new courses and some challenges relative to relocation of the museum and its collections. In February 2015, The Alchemy of Design visited the Valdez Museum to assess the museum’s collections, in particular relative to the potential re-location of the museum.

With Master Interpretive Planning scheduled to begin in July 2015, this Collections Assessment seeks to review the collections, outline considerations for planning in the event that temporary storage is required before relocation to the new space, establish a checklist of facilities requirements for a new space, and assess a budget for the move.

This collections assessment was undertaken by The Alchemy of Design, an exhibit planning and design firm, with input from representatives of Livingstone Sloan, an architecture firm, and Acme Scenic & Display, an exhibit fabricator. This assessment is primarily designed to inform the Board of Directors and Museum staff in the planning required to transition the collections from its present location through a variety of potential scenarios to its future location in a new or renovated facility.

Review of Collections

The museum collection has its origins in the 1901 historical displays established by Valdez prospector and private collector Joseph Bourke; some of this original collection remains a part of the museum’s core collection. In the decades that followed, the collection changed hands and acquired new holdings. In 1976, the museum hired its first professional curator, and beginning in the 1990s, the museum substantially improved collections cataloguing and stewardship policies. Museum staff have worked diligently to complete cataloguing of the collection, which is now stored and preserved at the Valdez Museum and the Remembering Old Valdez Exhibit (ROVE) building.



From the collection of the Valdez Museum

Currently, approximately 75% of the collection is catalogued and an estimated 90% has at least partial records. The Valdez Museum holds over 75,000 artifacts and objects, which are housed at the museum site (6,000 square feet) and ROVE annex (3,400 square feet), as well as an off-site location (100 square feet). A good portion of the collection is contained in climate-controlled collections storage, which contains open storage, flat files, and compact shelving. Approximately 40,000 of the estimated 75,000 items are small artifacts, photographs, and documents, which are housed in the museum's compact shelving. The lockable SpaceSaver unit contains 10 aisles of 33-foot shelving. Additional collections storage is located at the ROVE building, which includes open storage and fixed shelving units. The museum's largest items include: a 1:20 model of Old Valdez, the Pinzon Bar, a section of an Old Valdez home—the Held House, a 1,600-lb lighthouse lens, numerous vehicles, and salvaged sections of the Perry, a 35-foot fishing vessel.

Summary of the Collections Assessment

This Collections Assessment explores the various needs for movement and storage of the collections as the Valdez Museum transitions to a new facility. While a variety of scenarios may come to pass, the Valdez Museum must plan for the worst case scenario, which would be the movement of the entire collection to a temporary storage site until the new facility is completed.

Due to the number of variables (timelines, uncertainty around facility decisions, the length of the master planning process, and the time required to construct a new facility), a budget to pack, move, store, and relocate the collections cannot be fully qualified at this point in time. However, this assessment outlines the wide range of possible expenses that will ultimately drive the budget for the transition. Possible expenses include the cost to dismantle and pack the collections and exhibits, hiring of licensed and bonded movers, hiring of professionals specializing in artifact handling and moving, transportation expenses, rental or construction of temporary storage buildings, land purchase or month-to-month rental charges, energy and other utilities, and potential land improvement costs.



From the collection of the Valdez Museum

Museum Relocation Scenarios

The museum re-location could take the form of several possible scenarios: a new building in a new location, a new building in the present location, an expansion of the current building, or a move to an existing building with retrofitting for the museum and collections. Because the timeline for the re-location is uncertain, the museum must prepare for the worst-case scenario, which would include a move into temporary storage and a second move into new or renovated facilities. The following scenarios are possibilities that the Museum should consider:

1. **Best Case Scenario:** the collections can remain in the current buildings, the Museum and the ROVE building, until a new facility is established and the collections can be moved directly into the new facility.
2. **Scenario with removal of the ROVE building only:** if the collections need to be removed from the ROVE building, there is the option to move a majority of the collections into the Museum and close the Museum for the duration. Additional overflow space might first be sought throughout City-owned facilities. The Museum might approach the Maxine & Jesse Whitney Museum at Prince William Sound Community College as a potential storage site for photos and manuscripts currently housed in the SpaceSaver unit. The Old Valdez model might be housed temporarily at the Visitor Center, and some vehicles might be housed in a garage or other temporary storage unit.
3. **Scenario with removal of the Museum only:** if the collections need to be removed from the Museum only, there is the option to move a good portion of the collections to the ROVE building and secure a separate storage unit for the Pinzon bar and the lighthouse lens. This would likely necessitate the closing of the ROVE building to the public for the duration. If the City allows it, the spaces adjacent to the ROVE portion of the Annex might be used for short term storage.
4. **Worst Case Scenario:** the collections held at the Museum and the ROVE building need to move to temporary storage. A temporary storage solution for the collections and exhibits would require 20,000 square feet. Presently, there is about 10,000 square feet being used for artifact storage, excluding exhibits at the Museum and ROVE. If possible, some exhibits might be lent to the Visitor Center, the Valdez Airport, local schools, the Prince William Sound Community College, or the Whitney Museum. It is likely that no single space would serve the environmental and square footage requirements for the collections.

Planning Options for Temporary Storage

A suitable temporary storage solution must have adequate climate control for a good portion of the collections and strict climate control for the most vulnerable artifacts. Valdez is a very extreme climate with coastal winds, huge snow loads, and wide temperature and humidity swings from winter to summer. Any structure would need to be suitable for wind loads of 140 mph and snow loads of 160 psf, as well as have suitable climate control and security under the Museum's insurance requirements.

In the event that a temporary storage facility will be required, the museum should estimate the overall length of time that the collections will need to be housed. While any temporary storage site should have a minimum of security, cleanliness, and climate control, a long term storage site(s) should be carefully vetted to maintain climate control for the museum's most fragile objects and artifacts. If necessary,

some fragile objects may need to be stored at a sister institution or similar site where strict climate control and security can be maintained. The most environmentally sensitive artifacts include the manuscript and photo collections housed primarily in the SpaceSaver shelves and the flat files.

The museum should consider hiring an engineer to assess any temporary storage solution. There are a number of options for temporary storage that the Museum should consider.

1. **Existing Buildings in Valdez:** A number of existing buildings in Valdez might be suitable for storage of portions of the collections:

- a. Vacant motels, homes, and warehouses
- b. Climate-controlled self-storage units
- c. The Whitney Museum: has the benefit of climate control, cleanliness, and security. The “Red Room” could be used to store paper and small artifacts.
- d. The Visitor Center
- e. The Prospector building



Tension membrane structure

2. **Existing Buildings in Anchorage:**

Packing and transporting the Collections to Anchorage might be more cost effective due to the likelihood of a greater range of available warehouses and climate controlled self-storage units of a size required by the collections. The Anchorage Museum should be contacted as a possible storage site.

3. **Temporary Structures:** A range of temporary storage should be considered for portions or the total collection. If a temporary structure is a viable solution, the cost of purchasing or renting the land as well as the expense to pave or pour a foundation on an unfinished parcel should not be overlooked.

- a. 48-foot trailers with generators
- b. Cargo containers with generators
- c. Cargo ship
- d. FEMA-style trailers

- e. Temporary structures such as a tension membrane structure such as those offered by Sprung (<http://www.sprung.com/>). These structures have an insulation value of R-30, and have been installed in areas vulnerable to extreme cold and hurricane winds, such



Interior of tension membrane structure

as the Arctic, Antarctica, and desert climates. The cost is estimated at \$30/square foot to purchase or \$.60/square foot per month to lease. The cost does not include the land, HVAC, lighting, plumbing or interior finishes such as room dividers or hallways. This type of structure could serve as collections storage as well as a temporary museum site if desired.

- 4. **Construct a Warehouse:** The Museum may want to consider fabricating a new warehouse. This option requires that the Museum find land, prepare the surface with asphalt or concrete, and secure utilities. A tilt-up building would be cost effective, and shorten the construction timeline. Using the tilt-up method, concrete elements are formed horizontally, and once cured “tilted” up into position. Another option is a warehouse structure of panelized steel.
 - a. **Museum Ownership:** if the museum finances a new warehouse, there are a number of considerations. First, if the collections moves into a new facility, the Museum would then need to sell or rent the warehouse. Second, the Museum maybe want to consider designing and constructing the warehouse in such a way that the museum can be built around it.
 - b. **Opportunities to Partner:** Another possibility is to identify potential partnerships with companies or organizations that may be interested in a new warehouse. The Museum would essentially rent the space from the partner until the museum is completed and the partner is ready to occupy.

Plan for Preparing for the Collections Move

Although the collections move will be largely impacted by the building decisions, there are a number of core events that have been identified. These core events—while not an exhaustive list—are organized in a manner that would drive the development of the final movement plan.

Checklist of Core Events

The following outlines the core events that must happen for a smooth transition from the current space to a temporary storage site to the new facility.

1. Continue the effort to catalogue the collections. All of the collections should be catalogued and should be digitally accounted for to track and organize the collections as it is moved from location to location.
2. Hire a professional to assess the collections in order to detail which artifacts must be packed and moved by a specialist. The Alaska State Museum may be a possible use as a consultant or a source of subcontractors for this need.
3. Determine which buildings would need to be vacated and when.
4. Establish which portions of the collections need to be re-housed temporarily.
5. Identify temporary storage site and facilities. Establish a system for tracking where each portion of the collections are housed for efficient tracking.
6. Plan the sequence of move(s), and develop a schedule for the move(s). Include time to secure estimates from specialty movers. Plan for the work force necessary to carry out each step.
7. Fabricate specialized crates and other storage containers for transportation and storage of fragile artifacts.
8. Prepare the new space for the collections.



From the collection of the Valdez Museum

Collection Groups

An initial step is to organize the collections by size in order to plan for the most effective manner of transportation and artifact/object safety. The collections can be divided into six categories:

1. Small objects to be packed and moved *en masse*,
2. Mid-sized objects that can be transported individually by one or two people, including typewriters and small furniture items,
3. Flat files,
4. Photographs and manuscripts,
5. Large objects such as jukeboxes, vehicles, and pianos, and
6. Oversized or fragile objects that will need to be planned for on a case-by-case basis, such as the lighthouse lens, the Held House and the Pinzon Bar.



From the collection of the Valdez Museum

Sequence of Artifact Move

The plan for moving the collections should seek to keep home locations of collections groupings intact to minimize any confusion and misplacement. Sequencing will be largely dependent on how the various scenarios play out. In the best case scenario when a ready-to-occupy building is constructed, the collections would be established and moved first, followed by exhibits and other museum materials and furniture. In other scenarios, consideration should be given to moving the most fragile and most valuable artifacts first to ensure their security.

Transportation and Resource Needs

While Museum staff should oversee every step of the transition, the Museum should consider hiring a licensed and bonded moving company to move the bulk of the collections, and a specialist for the most fragile artifacts. A specialist should be contracted to determine which artifacts require disassembly; in some instances modifications to the building to widen the exit may be required to move artifacts such as the Ahrens steamer and the Hinchinbrook lens out of the building.

Artifact / Object	Recommendations
1:20 model of Old Valdez	Hire licensed and bonded moving company
Pinzon Bar	Hire exhibit fabricator to dismantle, pack, and reinstall in the new facility. Hire a licensed and bonded moving company for the move.
Lighthouse Lens	Hire specialist to dismantle, pack, transport, and reassemble in the new space
Vehicles	Drive those that are maintained and ready for transportation
Vehicles (non-powered)	Hire towing company to move vehicles that cannot drive on a flatbed trailer; some vehicles may be manually guided for short distances.
Held House	Assess whether or not this can be moved as is or if it requires dismantling; hire specialty movers
Perry /Exterior Artifacts	Hire moving company for oversized salvaged pieces (wheelhouse, boom, and mast) and other objects and artifacts The City may be able to assist.

Collections Needs at a New or Renovated Museum

The Master Interpretive Planning process and the potential relocation of the museum offer an opportunity for the Valdez Museum to put in place policies and procedures that will lead to future accreditation by the American Alliance of Museums. Accreditation rests on how well a museum's operations fall in line with national standards and best practices. National standards are things that good museums should do, and best practices are the accepted actions that are thought to be the most effective or most correct in the museum industry. National standards and best practices address public trust and accountability, mission and planning, leadership and organizational structure, collections stewardship, education and interpretation, financial stability, and facilities and risk management. This portion of the Collections Assessment addresses, in a sweeping manner, some of the key points that warrant consideration relative to collections stewardship and facilities at the Valdez Museum.

Mission Statement

The mission of the Valdez Museum is to preserve, present, and interpret the culture and heritage of Valdez, Alaska, Prince William Sound, and the Copper River Basin. While the mission statement provides a sturdy foundation for the development of a Master Interpretive Plan, it is

expected that the Master Interpretive Plan will further develop the intellectual framework for the new museum's vision, estimate square footage for museum functions and display, and begin to identify the key components of the collection that will be designated for permanent exhibition.



From the collection of the Valdez Museum

Collections Facilities

This Collections Assessment begins to articulate considerations that will need to be addressed in a new or renovated facility for appropriate collections stewardship. While not a complete list, these areas should be addressed in planning for a new facility.

- 1) **Overall square footage for collection storage:** This is a function of the existing collection requirements and planned growth. The actual area for collection storage and curation should be determined by museum planners and architects during Master Planning; however, the Museum will likely require, at minimum, 4,000 square feet of climate-controlled storage for the collection. The lockable SpaceSaver unit should be relocated and expanded. An inventory of existing storage units, supports, supplies, and artifact display cases that can be repurposed and reused should be undertaken. While the Museum has developed unique support structures for some artifacts, a plan for effective storage of medium and large artifacts that will not be on permanent display (sleds, automobiles, trucks, and furniture) should be undertaken.

- 2) **Facility Planning:** The museum should consider the following needs when assessing the future facility and its usage:

- a) A loading dock of adequate size for the museum's largest artifacts,
- b) A rolling door and air lock for large artifact delivery,
- c) A clear and adequate pathway from the loading dock to the artifact storage area for easy of transport
- d) An artifact preparation and care space of a minimum of 150 square feet.
- e) An archives or research area that allows for outside researchers and the public to access the archives
- f) Space for receiving and processing of new collections
- g) Office space for an expanded staff
- h) General storage: The Museum should not overlook the need for generous general storage areas that support the Museum's offices, public programs, and facilities needs. In addition, consideration should be given to storage of crates for existing changing exhibits or for traveling exhibit storage.
- i) Artifacts and collections need to be separated from any waste or recycling areas. Maintain separation of non-collection items such as old exhibit signage and reference materials from the core collection.
- j) All doors to and from the archives area need to be fireproof.



From the collection of the Valdez Museum

- k) All archives areas need to be above ground, ideally on the first floor. If the new museum is a multi-story structure, a freight elevator will be required to facilitate transportation of artifacts to different elevations.



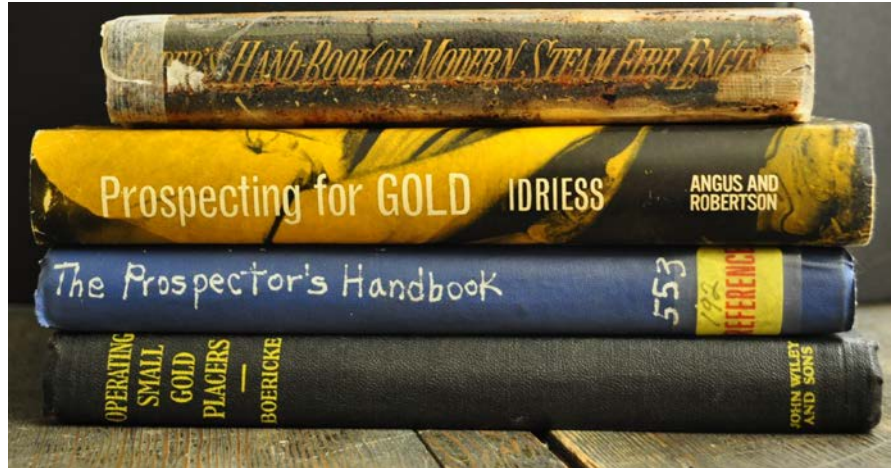
From the collection of the Valdez Museum

- 3) **Security / HVAC / Fire Suppression:** While a new or renovated facility will likely have a state-of-the-art security system, collections storage should also have a separate security system. A fire door with key locked security is recommended. Re-purposing of the current HVAC and fire suppression systems may not be possible. By the time the new facility is established, the most current available technology would be recommended for use, and should meet or exceed the federal standard 36 CFR 79 Curation of Federally-Owned and Administered Archeological Collections guidelines.
- 4) **Disaster Preparedness:** With Valdez's close proximity to the water, it is recommended that water proofing be extended to 4 -5 feet for added security. In addition, the museum should consider developing or updating a disaster preparedness plan that seeks to minimize risk and loss and outlines appropriate protection for people, facilities, and the collections. The building should also be structurally earthquake proofed, and collections storage should be structured to ensure artifact safety.

Budget Assessment

Due to the number of variables and scenarios, a budget to pack, move, store, and relocate the collections cannot be fully qualified at this point in time.

1. Budget for dismantling current exhibits (keep intact exhibits upgraded since 2007 including Moving Experience, Exxon Valdez, and Aviation, and possibly the Miner's Cabin and Parlor; the remaining exhibits can be dismantle and reconfigured or discarded):



From the collection of the Valdez Museum

- a. Estimate the hours, scope, size, and number of items
 - b. Estimate hours for an electrician for dismantling of electronic exhibits
2. Budget for collections packing:
 - a. Estimate the hours, scope, size, and number of items
 - b. Determine number of pallets required
 - c. List items that would not be shipped on pallets: Pinzon bar, lighthouse lens, Held House, Old Town model, sled collection, Ft. Liscum cannon, stagecoach, other vehicles, and outdoor artifacts
3. Budget for transportation:
 - a. Determine temporary storage location and distance
 - b. Determine size of the move and number of trucks required
 - c. Secure estimates for movers
4. Budget for temporary storage:
 - a. Expense for temporary structure rental and setup/breakdown
 - b. Rent on land for temporary building
 - c. Rent on temporary space in existing buildings
 - d. Utilities for climate control
 - e. Security costs
 - f. Timeline: up to five years for completion of new building



APPENDIX E

Community Stakeholder Notes and Online Survey Responses

Valdez Museum & Historical Archive—Master Interpretive Planning

Executive Summary of Community Meetings

On August 17th and 18th, interpretive planners and designers from The Alchemy of Design joined staff from the Valdez Museum to host a series of public meetings to solicit the ideas and input of the community as the Museum undertakes the first steps in the Master Planning Process.

The comprehensive notes capture the input from each meeting in which the facilitator asked community members to discuss what they felt the Valdez Museum currently offers as well as what the Museum could offer in the future.

The Alchemy of Design will undertake a comprehensive analysis of trends in opinion; however, these key ideas came to the forefront in most of the meetings:

- The Valdez Museum is doing a good job capturing what is unique and special about local history in exhibits, and the Valdez Museum educational programs are engaging and strong.
- The museum is doing a good job reaching tourists, local museum goers and schoolchildren. The museum should work to reach new audiences in the future including the Native American community, the 20 – 40 year old population, and transient populations (seasonal workers and extreme sport enthusiasts), as well as offer more for locals to encourage repeat visitorship.
- The big ideas the museum should be communicating are stories that address the unique history of Valdez (the transportation theme, the earthquake, the town relocation, the gold rush, the oil spill, the boom and bust story). Themes of resilience, perseverance, survival, innovation and extremes predominated in the meetings.

Next Steps

The Museum can circulate the comprehensive stakeholder meeting notes to the meeting attendees for comment. Alchemy will develop an online survey to solicit additional public input for those who were unable to attend the meetings.

In the next stage of master interpretive planning, Alchemy will develop a theme document as well as begin to outline site needs for a new or renovated museum. The plan document or an executive summary of the plan will be able to serve as a key piece in the museum's future fundraising campaign.

Community Meetings Notes (August 17 and 18, 2015)

Participants:

Meeting 1: Jim Gifford, Wendy Goldstein, Mollie Good, Tabitha Gregory, Sara Irwin Goudreau, Gloria McAlister, Tom McAlister, Dorothy Moore, Father Eric Wiseman

Meeting 2: Lea Cockerham, Michelle Cullen, Amy Gould, Ezra Gould, Jonathan Gould, Tim James, Tom McAlister, Karen Stewart, Laurine Regan, Erica Shirk

Meeting 3: Beverly Colapietro, Nancy Lethcoe, Lanette Oliver, Louise Parish, Cynthia Shidner

Meeting 4: Laura Johnston, Emmie Swanson, Interim City Manager Robert Jean

VMHA staff: Andrew Goldstein, Patricia Relay, Faith Revell

The Alchemy of Design: Kelley Mlicki, Alice Parman, Alan Ransenberg

What is unique and special about the Valdez Museum?

Meeting 1

- Valdez is unique and special; the museum captures that. A combination of history and education.
- How it doesn't remain static, continues to engage the community
- Some really big stories, national to universal in scope, and big artifacts
- Tells a really good story of Valdez. Exhibits and spaces are very nice. Community events, photos, quilts keep involvement in the community.
- Very good as a small museum. As it grows, it shouldn't lose its uniqueness. But there are unique stories: first transportation point to Alaska, and continued to be so with oil—shipping in or out of Alaska. Each person/group has their own story to be told.
- Valdez Museum is very approachable. Utilizes small spaces very well. I took a four- and five-year old to the museum. They spent time in the kitchen, wouldn't leave. Ran around and felt at home. I had to drag them out.

Meeting 2

- Reflects the history and culture of Valdez and the larger Copper River basin.
- Pinzon bar, a great piece of history, restored really nicely.
- Design and flow of exhibits work well. Cultural, historical, with ease of flow.
- "I love that fake fur fish."
- I love the direction of the educational programs. There is so much to work with: history, Natives, Gold Rush, earthquake, TAPS, EVOS, present-day.
- Does a good job in the space they have.
- Such a great family place. I went as a kid, now I take my kids. Hands-on.
- What's happened here: capture that.

Meeting 3

- Two museums, people can split their time, take a break in between
- Educational outreach has been strong for many years: kits, interactives, drawing from the collection
- How comprehensive it seemed. Traveling exhibits. Covers the whole history of Valdez. More than just Egan.
- Tells stories of a community. I feel close to some of the displays, such as Richardson Highway. Personal connection to Old Town exhibit.

Meeting 4

- Our history—vast and interesting: Gold Rush or before
- So spread out in different spaces



- Programming with kids—presenting culture and history of the area to kids before it’s lost

What aspects of the museum are working well?

Meeting 1

- Vignettes: kitchen, cabin, parlor
- Lots of artifacts, but it’s not a flea market; they are grouped and interpreted well.
- Human stories told in their own words.
- Interactives: drop a coat hanger in a hat
- Not everything is behind a glass wall: texture, touching. You’re right on top of the history.
- Coloring stations, scavenger hunt
- Organizations’ involvement, e.g. drawing in firefighters to work on the fire engine. Community involvement with specific collections.
- Education programs bring exhibits to life—tactile interactives—important for children and adults.
- Adults did scavenger hunt.
- The museum networks with other agencies in the community, e.g. Gold Rush Days, earning the leg lamp.

Meeting 2

- Location. Fills a void in the downtown landscape. Walking distance from RV parks. In the heart of the city. A landmark and local attraction.
- Rotating exhibits: don’t miss!
- Exhibit layout in a small area: good flow.
- Annex: 2 for 1 deal
- All on one level, works well for older visitors
- Website is easy to navigate, has a search button
- *Insider* magazine

Meeting 3

- Reception of guests, cash system, computer sales
- A lot of seniors like coming to annex. Places to sit down, watch a movie for 40 minutes.
- People read the text; there’s about the right amount.
- Both movie and videos: gives people options when they have varied time availability.
- Hands-on Native crafts, Alutiiq visor. Scavenger hunt.
- Fire engine is often photographed.
- EVOS exhibit: lots of info. It’s something visitors lived through.

Meeting 4

- Educational programming
- New and temporary exhibits
- Staff and team

How would you like to see the museum change?

Meeting 1

- The journey through time could be more immersive—actually walk through the parlor. Literally walking through history.
- What was it like to live in the time of the parlor? As a child, teenager; in terms of gender, ethnicity. Communication in a time before cellphones.

- More emphasis on ethnic diversity. “Chinese graveyard” probably Japanese. Ethnicity changes throughout Valdez history. Book: *Tonsina Kate*, recollections of 17-year-old Native girl in 1930.
- Children’s museum now incorporated with other exhibits. Kids playing loudly next to listening station. There could be a children’s section where they could make noise.
- Old Town exhibit: improve lighting. It’s hard to follow—where are we? Best way to view is from a wheelchair; building needs ADA improvement, needs context.
- More about snow and how people deal with it. Snow has a huge wow factor—so dramatic.
- Missing topic: no-one in Valdez is doing natural history (includes snow). Global warming, glacier recession, northern extreme of temperate rainforest. Aquaculture and fisheries.
- Organizations within the city that have long standing: Pioneers, Elks, Eagles, churches, school and city records
- More sports associated with snow: extreme skiing, snow machine races, ice climbing
- On-line presence: expand and retain audiences
- Gold mining in the Valdez area: get out to explore the stamp mill. The museum could be the beginning of the tourist’s journey.
- Basketball, baseball

Meeting 2

- More space, modernization
- Second story with big windows, light
- Meeting and classroom spaces, auditorium, event spaces
- Bar/café
- Store could be expanded, add inventory. I forget about it. Make it more inviting.
- Hang objects from the ceiling
- Incorporate the *Perry* inside
- New exhibits including winter and winter sports
- Engineering marvels: removing Hotel Hill, Alison Creek, Silver Bay—this will be our history.
- Represent indigenous cultures
- Technology, interactive films. Short video to set the stage, then see the objects.
- Room that replicates an earthquake.
- Touch, feel, look through, ladders: an adventure through history and time.
- Sounds in the background
- Temperatures can vary
- Oral histories: interweaving of technology and real artifacts

Meeting 3

- At least one really big classroom with windows, lighting, storage space
- Bigger areas for exhibits: more information, more room for visitors
- More oral history videos, e.g. Old Towners
- Interactive listening post where visitors record their own stories
- Addition to Native gallery with language clips
- Native docents, people to interpret their own culture
- Add to Native artifact collection (borrow from Whitney Museum?)
- Docents are needed
- Rework interpretive signs: some lack relevant information, e.g. “Boy’s athletic jacket”
- Gift shop could be expanded: Alaska Native handcrafts; watch artists at work
- More places to sit down, in main museum
- Large map of Prince William Sound in annex

Meeting 4

- Beautiful rotating art gallery
- Permanent art gallery with work by local/regional/AK artists
- Everything in the same building
- Office with windows and ventilation; no leaks; no bugs
- A classroom
- A kitchen for evening receptions
- Conference room
- Lunchroom
- Expanded exhibits
- A maritime exhibit
- A place to build exhibits
- Annex: new façade, paint, spruce up. Even temporarily—it's a terrible eyesore. People are afraid to go in. Not welcoming.
- A room where we can properly photograph artifacts. Workspace to clean artifacts.
- Separate research room
- Storage space
- Proper office space; better functioning front office
- More staff
- Space for exhibit furniture not in use

What audiences does the museum do a good job of serving?

Meeting 1

- Schools
- Tourists
- More children and families
- Repeat visitors
- Homeschool families (two programs: Focus and Valdez city schools)
- Researchers, about 10 people per month: historical research for books, articles, family history
- Members: there are 115
- Adult learners interested in history, who come for programs

Meeting 2

- All age groups—design, educational programs
- Leans more to visitor traffic (tourists) than community
- Students, especially home schoolers (programs)
- Families. Kid-friendly, family programs.

Meeting 3

- Kids and their families
- Out of town visitors
- People who like to attend openings and take workshops
- Year-round residents—locals
- RV park people
- It was a sunny summer. After the museum visit some people visited Old Town, Old Town cemetery, Glacier Lake. A flyer would be good to encourage people to take history out there.
- People who have never felt an earthquake

- People are learning about Alaska history and culture here: adult learners.

Meeting 4

- Students: provide a lot of education despite limitations of facility. Excellent programs.
- Community, via events, gift shop, programming, local art shows. Need to update, continually change exhibits. “I haven’t been there in years.”
- Tourists

What new audiences could the museum attract?

Meeting 1

- Internet connection: virtual audience. Programming, crowd sourcing, communication strategies and best practices, keep in touch with people who come and go.
- Transient population: Coast Guard, oil workers, fisheries, canneries, construction
- Young professionals. Exhibits become redundant, how get repeat visits? Publications; challenging, provocative exhibits. Not 101.
- Remote learners: online walking tour of Old Town
- Pinzon Bar: open the bar as a sandwich shop, put it back to work
- Native community
- Like Anchorage’s 100th anniversary: theater people dress up as characters. High school theater group could do this.
- Someone from Old Town shares memories; people share recollections. At the Old Town model.
- When kids are born, a birth packet with a welcome note from the museum
- Service organizations: archive their history. I just went to a memorial, she organized the Eagles Auxiliary.
- History of the schools. Time frame before the 1950s: WWII, transportation, railroad and trucking.

Meeting 2

- More interactive space for children. Kids and history, putting on hats. Specific area for kids; corral them in one area.
- Don’t see young parents, 30-40-year-olds.
- Locals who haven’t been to the museum in years. Fellowship events to attract newcomers.
- People have an interest or they don’t.
- We should attract non-museum goers.
- “Nothing ever changes” used to be true, not true now.
- Parties, bands, singles nights.
- We had my son’s rehearsal dinner at the museum; opened the Pinzon bar
- Creating a bigger, brighter space
- Student art show, more along these lines, for adults.
- Feature local artists, artists from upcountry. Represent the whole region.

Meeting 3

- Teenagers—as docents, interns; help design exhibits; a café would attract them
- Young adults: people in their 30s, 40s, working class and professionals
- Vibrant new art teacher in town: art show is working
- Ferry and tour boat passengers; they have 30 minutes. If we opened at 8 a.m. more would come.
- Valdez old-timers who live here
- People who grew up in Old Town but live elsewhere. How can we reach them? We should list their names, get their stories.



- The community. We are slow and empty in the winter. Events bring people in, especially events that showcase local/regional artists and others.
- Native people who live here
- College students, via a for-credit class
- Let people know there's a place to sit down

Meeting 4

- More locals
- More teachers with field trips, and on their own
- Old Towners
- Winter tourists, extreme sports enthusiasts. They have down days when can't fly.
- Fishermen: they came for Annette Bellamy show (artist and fisherwoman)
- People in 30s, 40s age range

Take-home messages

Meeting 1

- Resilience, persistence
- Adaptability
- Don't degenerate into hyperbole, don't cheerlead. Resilience and adaptability are often the result of pain. It's not heroes vs. everyone else.
- This place is connected to the world and the individual that views it, and they're part of a big picture.
- Boom and bust
- You gotta be crazy
- People have a warm spot for Valdez; want to come back.
- Valdez is incredibly beautiful, no matter what the season.
- People feel welcome. People are approachable. Wastebaskets and benches everywhere.

Meeting 2

- Resilient nature of Valdez and the region
- Valdez has an incredible and varied history.
- Boom and bust
- Valdez is a great place to live
- What Valdez is going to be. William Riker from Star Trek was born in Valdez, AK (according to the show). Gene Rodenberry visited Valdez. Patty Relay just found her Klingon-to-English dictionary.
- We are a diverse and unique group of people, living and past. Our characters: Bill Walker, the Egans, Joe Hazelwood, the Days of Dayville, Andrew Jackson Meals, Hazelets. Many characters ended up in jail.

Meeting 3

- Lessons learned: fire, Exxon Valdez
- Native cultures continue to innovate, are dynamic
- Life story; smells of a log cabin. Imagine myself in someone else's shoes.
- How much history has been packed into the last 115 years of this relatively new city.
- Resilience: facing challenges, being strong.
- Valdez is such an important connection to the interior. Richardson Highway was such a feat to build.
- Bring in more literature
- Now what? How do I get involved? What's available for my kid?

Meeting 4

- This is a vibrant community; there's a lot going on.
- Change preconceived notions about climate, wildlife
- Visitors get a feel for the get rich quick outlook, since the Gold Rush. This goes along with seasonal work: gamble with fishing. The way some Alaskans think. EVOS: people made a lot of money, were rich for a couple of years, then had nothing.

Key concepts and facts

Meeting 1

- Tragedies: the earthquake, the oil spill, fires
- Transportation
 - Valdez the first road to the interior, before Anchorage.
 - Maritime freight, then land freight: horses, cars, trucks
 - Train, 1923. Freight to interior via Seward. Government train. We almost got a train (Reynolds).
 - 1950s, government-run railroad via Anchorage to Fairbanks. Independent truckers out of Valdez.
 - Hearing in late 1950s, held at the school, led to decline in trucking. "We're still pissed!"
 - The Federal government owned Alaska. Still owns railroad right of way. That railroad property can be controlled by D.C.
 - Reverse transportation: taking things out via the pipeline
 - Aviation history
- Pipeline in the 1970s
 - Gambling, Mafia, prostitution. Underbelly, another Gold Rush. Houses on wheels. Only two pay phones.
 - Bert Cottle, undercover operation, was on a first name basis with all the girls in town.
 - The sheer amount of money flowing through the town: gold nugget jewelry, watches. Every Friday night at First National Bank of Alaska, pipeline workers cashing their checks.
 - Life in Valdez for families at that time
 - Bumper stickers: Good news = 2 Okies leaving town with a Texan [not exact quote]
 - Okies were the pipeline workers. If you wore a cowboy hat in the 70s you were considered a criminal. [Name TBD] is the oldest continually employed person by Alyeska. He knows where all the bones are buried. Change the names to protect the guilty.
 - Parallels between the pipeline and EVOS. Town's population more than tripled overnight, from 3,000 to 10,000.
- Be careful: there have been 118 years of history. Don't take over the whole museum for any one story.
- Cherish and remember Old Valdez.
- Economic mainstay: commercial fisheries
 - 30-40 foot boats, round bottom boats, seines limited.
 - Then power block, move nets by power. Refrigeration came in; before that, herring were salted with ice from glacier.
 - Bigger boats, navigation systems, nets were 4-5 times bigger.
 - Fish traps became illegal after statehood. The first legislature outlawed fish traps and B-girls.
 - For a while there were no fish in Valdez. Shut down for 2 years in the 1950s. Fisheries department built hatcheries, built fish back up.
 - After the oil spill fishing was less economically viable.
 - Different processors in operation over the years
 - Someone I know just fueled his fishing boat: \$30,000 for diesel
 - Fish derbies



- Political history: Valdez was the seat of democracy in Alaska. A series of elected officials came from Valdez: the first governor, the present governor.
- Frontier Valdez. Founded 1901, a robust town. Fire history. Sewer cricks (until 1955-56). First water, then sewers put in.
- Companies that have helped build and rebuild: Crowley, Morrison Knudson, Bechtel, Peter Kiewit, Fluor
- Role of the military:
 - Fort Liscum
 - World War II: the army was here, then went north. They were supplying the AICan highway and also supplying ammunition to northern bases.
 - There was a pipeline for fuel from Haines to Fairbanks, in case Alaska ports were bombed.
 - Fears and worries about Japanese submarines.
 - 97th Regiment of Army Corps of Engineers: all African Americans. Substandard clothing and equipment, completed their assignment ahead of schedule.
- In 1940 a black man died. The mayor barred him from the cemetery; he was buried outside in an unknown grave. Stillborn children were not buried in the cemetery either.
- Medical history
 - Abercrombie built a hospital for scurvy cases.
 - Many died in the 1919 flu epidemic.
 - Harborview was Alaska's only institution for developmentally disabled people. It was torn down. A fire in 1936 left the town with no hospital until 1955. We were 6th graders in the labor room of the American Legion building (interim hospital?).
 - Some students figured out how to wire the bells backwards, so they rang when teachers didn't want them to ring, and vice-versa.
- Relocation
 - Earthquake and subsequent relocation speaks to resilience, adaptation, hard work, struggles, decisions.
 - New residents and visitors ask, Why does this town look so odd?
 - One of the few places where a whole town was moved. How? Story of someone who personally moved a whole building, adjusted it to the foundation.
 - Old Town was not destroyed. Buildings were moved over to new site in the dead of night: a mystery.
 - School in new town: walls fall out, roof came down.
 - Museum annex was a Corps of Engineers warehouse.
- Geology and geography of place
- Balance accuracy and gossip
- Truthfulness
- History of the region before the Gold Rush: international context of exploration
- Census records from the early 1900s show boats of Portuguese, Danes. There were Serbian mining parties. There is a Serb settlement in Juneau.
- Fur farming: this was the export point.
- Tourism: big push in the 1920s.
- People can access stories later: on-line, smartphone, apps. We need to be networking with archives and libraries statewide.
- Most visitors will only come once.
- Make the most of your space. Kid-friendly setup as in Taipei museum.
- Keep it personal and social. Call for volunteers: names of people, time frame. Who did what, when?

Meeting 2

- Gold Rush, exploration, trails: drive the roads, hike the original trails
- Strategic location of Valdez. Ice-free port. Abercrombie lied, thousands died: he was a surveyor, made an incorrect map that led Gold Rushers astray.
- World Extreme Games: role of Valdez in their development
- Oil business, industry, pipeline, EVOS
- Native culture, people who lived here
- Cordova, Valdez: Spanish explorers
- Extreme weather: snowfall, hurricane winds, avalanche
- Abundance of wildlife, fish, mosquitoes
- “Is the road across Thompson Pass still as windy?” No, because of improvements. Got rid of Icy Point, diverted road around big rock with water seepage.
- Fishing industry, hatcheries, bald eagles
- Maritime industries, port
- Pioneers of aviation
- If the Bay were not here, there would be no Valdez. Deep water; a sub could be brought to the dock in Old Town.
- Trains: how different it would be if trains had made it through. Shooting in canyon. RR companies feuding.
- Mining : Kennecott, Copper River Basin. Gold mine.
- Copper River Basin history: agriculture, silos; experimental agricultural stations. Road houses played a big role in transportation: lodging, meals, place for animals to rest. Every 10 miles between Valdez and Fairbanks.
- Richardson Highway is the oldest historic highway in Alaska. Was built by the military.
- The military controlled Alaska until 1959. People had to clear customs to go to Seattle. Fort Liscum, Coast Guard. There is still an armory: National Guard.
- Cultural life: theater is very strong. Last Frontier Theater at the college. High school theater program. Anchorage children’s theater company. *Boomtown* grew out of history class at the college.
- Port and cruise ships. In 1988 there were 76 cruise ships; there was one a couple of years ago. There used to be more going to support cruise ships. Container terminal. Tom was port director. Downturn after 9/11 when tours of terminal ended. Also tax issues.
- Snow removal. Nothing closes. Snow removal equipment. Where to put the snow: the new town has empty spaces for that purpose. Some years the piles of snow don’t melt until August.
- Ice-free port
- How oil output has changed over the years. Fewer tankers now: 5 per week. At the peak, 2 million barrels per year, now 500,000.
- Old Town was not destroyed. After the earthquake, the location was determined to be unbuildable.
- The town was redesigned to deal with snow. City planning for a new town. An expert was brought in, Paul Finter. New: paved streets and sidewalks, water and sewer, good storm drains. There was a survey. Everyone wanted a TV.
- You had to watch TV when it came on. RATNET. TV was the worst thing that ever happened in this town. You couldn’t get people out to a fire drill on a football night.
- Social life: clubs, churches. Gardening and book groups. Bars. Loose women, and loose men. There were houses of ill repute in the 1950s; every business person loved them because they paid their bill on time. The town ran on credit.
- During the pipeline construction, there were RVs loaded with hookers, and a record number of banks, bars, and liquor stores.
- When I came here there was an equal number of bars and churches.



Meeting 3

- Valdez has always been a transportation and outfitting center: freight, trucking, oil pipeline, tourism, fishing all relate to the city's location.
- Slogans: "Where the land meets the sea." "Even Mother Nature has favorites."
- What is the deal about the landscape: mountains, geology. Relates to the earthquake. Mountain formations tell a story: how to read it?
- Regional connections to Upcountry, Kennecott, etc. How Valdez is connected to other places.
- How Valdez didn't get the railroad
- Home: creating a home in the far north. Innovation born from necessity. Survival.
- Small town: if someone needs help, it's given. Story of Bill Egan; his father was killed when he was young, but others supported him. The challenges and benefits of living in a small town.
- How much the city has supported the hospital, the college, the museum.
- There were times when Valdez was so small it almost was going to blow away.
- 3rd Judicial Court met here until 1940 when the courthouse burned down, then it moved to Anchorage. Kids would go listen, got a legal education.
- Valdez was founded 16 years before Anchorage.
- Growth of communities over time. Impact of war on AK communities.
- Memory and loss. People are always looking back. Connects to our humanity. At the same time, they have a strong sense of heritage.
- Fisheries, hatcheries, canneries. The industry should support the museum.
- Extreme sports
- The value of beauty and of being out of doors
- False advertising: this was not a great way to get to the interior during the Gold Rush. Reynolds didn't really mean to build a railroad.
- Daring adventures: aviation, exploration, ice climbing, glacier skiing, backcountry trailblazing, prospecting, hunting for bears. Survival. Book: *40 Years in the Wilderness*.
- Isolation: prospectors, lighthouse keepers, fox farmers, homesteaders
- Native use of this land, past and present

Meeting 4

- Natives, fur trade, Europeans arriving
- Gold Rush
- Fishing
- Quake > move of town, families that moved
- Terminus of pipeline > EVOS
- Education, health as background: schools/community college, hospital/medicine, necessary parts of community life
- Extreme sports, extreme weather, extreme aviation, skiing, hunting, extreme living here 100 years ago. People who move here find it extreme: 300 inches of snow, 300-mile drive to Target. This is positive to those who stay. Some stay for the money; can't make as much elsewhere.
- The people who don't stay. Valdez has a transient population: Coast Guard, Alyeska (2 weeks on, 2 weeks off).
- We're at the beginning and the end of things: terminus of the pipeline, beginning of the road and end of the road, gateway to the interior.
- On unstable ground, located on a precipice, potentially very vulnerable > courage and resiliency.
- We're in a bowl. Things come in here and sit, get weathered in. People get stuck, physically and in terms of their thinking. Roadblocks: can't do that, too far away.

Frequently asked questions

Meeting 1

- Is mining all you ever had?
- Why is it called Valdez?
- How badly was the town hit by the oil spill?
- How deep does the snow get?
- Length of daylight
- Where are the Native people?
- Do you take American currency?
- Are you part of the U.S.?
- What brought you to Alaska?
- What do you do here?
- When can I see the Northern lights?
- What's the difference between a brown bear and a black bear?
- How much does that mountain weigh?
- How far above sea level are we? What's the altitude?
- Where are the whales?
- Where can we view wildlife?
- Why can't we visit the terminal? The site has been closed since 9/11. On 9/11 people thought a missing plane might be headed for Valdez. Kids were taken out of school and bused to the pass. A threat to the pipeline closed the entrance in 2004.
- Receding glaciers: people are interested in a comparison
- Is the whole town funded by oil money? Valdez is not a company town.

Meeting 2

- Is there a slip in the boat harbor?
- Where are the bears?
- It's raining; what can I do?
- Why is everything so expensive?
- Where is the other grocery store?
- What do you do for fun?
- What happened during the earthquake? (Film, *Though the Earth Moved*, produced by federal government, perpetuated misconceptions)
- Is there a movie or DVD about the history of Valdez? (*Between the Glacier and the Sea*)
- Is there still oil in the water?
- Where did the oil wash up?
- Where was the earthquake centered?
- When do salmon spawn? What kind are they?
- Where's a good place to eat?
- What elevation are we?

Meeting 3

- How did people feel about moving to New Town?
- Why has no one rebuilt in Old Town?
- Where were the museum, the ship building company in Old Town?
- How was the jeep used in Civil Defense?
- Russian sign?
- Institutions, buildings: Gradyville



- Where is footage of *Chena* from the dock?
- How do seiners work? What is the cannery?
- More information on lighthouse lens, fire engine, nozzles
- Can I touch this? Maybe a section where everything is touchable.
- What is the list of victims on the wall?
- How much snow falls in a year?
- How cold does it get here?

Meeting 4

- Where are you from, how did you get up here?
- What do you do, and do you love it?
- What’s the altitude?
- Do you live in an igloo?
- Where’s the wildlife?
- Where do you ski? And questions about recreational sites.
- Do you really climb the mountains to ski?
- What are the names of the mountain ranges and peaks? (Not every place in Alaska has a name.)
- What are the names of the glaciers?
- What’s at the Old Town site—what can you see? Can you find things there?

Misconceptions and stereotypes to be corrected

Meeting 1

- There’s nothing to do in Valdez
- The town was wiped out by the quake
- There was a tidal wave that took out the town
- This wasn’t a diverse place early on
- There are no Native people here (because they dress like everyone else)
- Native people don’t exist anymore
- People expect to see a bear
- There are totem poles all over Alaska (actually different regions have different identities)
- Not everyone’s an Eskimo
- We don’t have polar bears
- How long will it take to get to Homer? People have no idea of the travel distances.
- People from Alaska are not educated: hicks, rednecks
- There are more men than women

Meeting 2

- I don’t want to go to Valdez. It’s a place of disaster.
- What elevation are we?
- It feels like being next to a lake.
- Valdez was destroyed by the earthquake.
- Valdez is a dirty oil town.
- The oil spill didn’t happen here; it was 20 miles south of here.
- Was Valdez named after the tanker? EVOS in popular culture would be a good topic.
- Can you get to Valdez in the winter?
- How did you survive the avalanche?
- Surprised by how green it is; not an ice floe. The northern tip of the temperate rainforest.
- We live in igloos, or Native people do.

- There’s no internet.

Meeting 3

- Valdez was founded as the terminus of the pipeline
- The earthquake destroyed Old Town
- Valdez is very dangerous, because you don’t know when an earthquake is coming
- Oil spilled here in town
- Native people disappeared—only here in the past.
- It gets very cold here, like the interior.

Meeting 4

- Old Town was wiped out by a tsunami
- During the Gold Rush people thought it would be easy. Gold Rushers struck it rich.

Key objects and images

Meeting 1

- Pipeline, tanks, tankers, oil barrel
- Big fish
- Lighthouse lens
- Cabin
- Steam fire apparatus, volunteer fire department
- Eagle Rock airplane model
- Keystone Canyon
- Aerial photo of Valdez with glacier in background
- Panorama of Valdez through the seasons
- Ring of Chugach Mountains
- Pinzon bar, set up as it was originally. Count reflections in mirror.

Meeting 2

- Art culture is underrepresented. Permanent collection, more permanent gallery. Representative artists, past, present, and future. Regional artists. Historical painters. Should be on display. More of an art focus. Native artists.
- Lens from lighthouse. There could be a hexagonal room with maritime history, combined with Native cultures. Like the Sheldon Jackson Museum in Sitka. The lens could be the centerpiece.
- The *Perry*, interactive, walk-in, hands-on
- The Old Town exhibit has got to stay
- The oil spill exhibit is impressive
- Old Town, marine (*Perry*). Fire equipment: oldest, largest collection in Alaska.
- Build a marine display
- World Extreme skiing > precedence for the future. Pioneered heli-skiing in Alaska.

Meeting 3

- How people made a living in Old Town
- Lens, fire engines, aviation are must haves
- Other exhibits should be reworked, remade, redone
- Diorama, movies and videos
- Fire bay
- *Prinsendam* lifeboat and story: “We didn’t pick up life raft #4.”

- We want a big, roomy, wonderful museum!

Meeting 4

- Lens and other items from the lighthouse: gear that rotated the lens, log book kept by light house keepers, brass plaque, photos, blueprints. 3 people lived in lighthouse for 6-9 months at a time, very isolated. They either loved it or hated it.
- The *Perry*
- Fire engines
- Piece of the *Exxon Valdez*
- Pinzon bar
- Paddle in Eyak style, model baidarka, other model Native boats, seal gut parkas
- Large model planes
- Beaded headdress
- Films: *From the Glacier to the Sea*; silent movie in earthquake exhibit
- Dogsleds
- Credit card machine: found in OT gas station with credit card still in it, owner had narrow escape from quake
- *Prinsendam* lifeboat
- Life vest from the *Chena*
- Fur fish, ice worm jaws
- Discussion of Old Town model: could it go elsewhere; repetitive, blends together; so much to look at; hard to view.

Senior Center Meeting Notes (August 17, 2015)

Participants:

Phyllis, Joan, Deb

What's working well?

Don't take old stuff out: lens, fire truck

How should the museum change?

- It should be bigger
- More interactive
- More kids show up
- Someone from the museum come here; people come in and give talks.
- Native area: more Native history, dances
- Antiques person to evaluate antiques
- Fish tanks are cool: with natural species, salmon fry
- Hands-on forestry station

FAQs

- People want to know what it was like before the oil came in.

Concepts/facts

- Phyllis: In the 1970s, the pipeline era, there were lots of strangers, lots of fights, some shootings. I had a restaurant, The Trails Café, for 5 years. Had to close because we couldn't get help. We were open from 6 am to midnight. There was a bar next door. School kids came to eat lunch; milkshake and a burger for

20 cents. (Same menu was 55 cents for adults.) She has a menu. Steak/fries was \$5. There were 5 booths, 5 tables, and a 7-person counter. Her two sons were cooks, she was the main cook, and her husband ran the front. She made her own dressings. Had worked for her brother's restaurant in Montana.

- When they moved into their home in Valdez in the 1970s, Phyllis didn't have any curtains. She hung red bedsheets in the window. The MPs were soon knocking on doors.
- Her advice: Don't just sit, be involved.
- Rabbits. There were two sources. Bonnie Taylor at Ten Mile used to rattle a can of rabbit food and soon she had 30 bunnies. She got people's extra pet rabbits. Wayne Calhoun at Calhoun Court. Ended up with lots of rabbits. There are rabbit lovers and rabbit haters. Can't eat Bonnie's pets, so they are dumped in town. Some rabbits have afro hair. Ties in with invasive species. People can serve time for introducing invasive species. (They come in on tankers, fishing boats). Regional Citizens' Advisory Council (RCAC).
- Swans nest here, trumpeters, at Seven Mile and Robe Lake. Canadian geese nest here.
- Gold Rush Days: first weekend in August, since 1962. The whole town participates. Little Kickers grow up to be Can-Can girls. Gold rocks, build it/float it, pet show.
- Memorial Day gathering honoring earthquake victims. Stories of earthquake: Katherine Kennedy had to evacuate; a week later returned to her house, found cat alive, had survived by floating on a mattress in the house. Yvonne [name TBD] was getting married, wedding cancelled/postponed because of the earthquake.
- Play called Boomtown, performed in the summer for several years, in the 90s. The show tent split, and it ended. Props and memorabilia exist. Don Haase.
- Grain tower dilemma. Why do we have grain towers out at the mud flats? In the 70s, the government funded land for people to grow barley. Unfortunately barley needs darkness to ripen, can't be grown in Valdez. Now cell phone towers on top. People grow hay.
- Local author wrote poems about Valdez: Marie Blood. "Our talent all stays here."
- Local kids: skiing, snow machining, tricks.
- People are very generous. Deb started shaving her head 7 years ago, to raise money for a wig for a girl with alopecia. She came on a 3-week vacation, saw the mountains, sold her ticket home. I know that if anything happens to me, people will rally. Shows how one person can make a difference; the community backs them. Also works on Bags of Love, for kids displaced by domestic violence, foster kids, people having a baby who don't have anything.

Stakeholder Feedback SurveyMonkey Online Responses (September 24 – October 20, 2015)

Q1. What is unique and special about the Valdez Museum and Historical Archive?

- The variation in the exhibits. There is a wonderful mix of Alaska Native, historic Valdez, art, and natural history exhibits
- Nice mix of artifacts, historical information, and art exhibits, particularly the ones featuring local/state artists. The P.S. Hunt photos are a wonderful time capsule, too.
- It combines the really old with the relatively new!
- It has a variety of historical stuff. The old history of Valdez, and the Pipeline display than the Native gallery. The small gift shop is a good addition.
- It is a community asset that uniquely blends the history of the Prince William Sound Region with contemporary art educational programming for all ages and visitors.
- There are so many artifacts to look at and lots of rich information for a small space.



- Old Town display
- It is our local history museum and has great emphasis on historical events such as the 64 Earthquake and the 89 Oil Spill.
- Unique and intimate Museum. My favorite!
- Local involvement (student art show, local artists), old town walks, museum camp and family programs.
- It has wonderful information and artifacts relating to the 64 quake, the oil spill, the gold rush, and TAPS which are all major parts of Alaska and US History.
- Having visited the museum in 2011, I don't know what changes have occurred since then. Since I spent my childhood in old Valdez from age one to ten (1951-59), I really appreciate how you bring that era alive, especially now that my beloved hometown no longer exists.
- The video interviews with the people from the 1964 disaster.
- I liked the pics and Planes, Fire truck and the movie.
- The local history.
- The collection that illustrates compelling stories about enduring issues and that is preserved for generations of users. The staff The exhibits and programs that engage visitors and the community year round Education program
- The activities for kids
- The bar, the native art, the craft classes, the old town tours, the people.

Q2. What aspects of the museum work well, in your opinion?

- The staff, collections, and education programs. I think the museum has very good relations with the community also.
- Old Town Valdez diorama is exquisite!
- Ground level and displays are well lit and have large print
- I think the display of old town had a lot of interest and attraction.
- See #1....this blend of history, research and art education is the future of the museum.
- The displays are eye-catching yet keep me lingering to read what they have to offer.
- Too broken up
- The commons area is great for gatherings and for exhibits. The flow of the museum works well and and holds interest for the members and visitors. The education aspect with classes. The receptions for the art openings.
- Additional focus on community art.
- History well represented, changing shows, family involvement.
- All of the above mentioned displays and the education aspects and outreach.
- Your coverage of the 1964 earthquake is extensive, helping visitors to visualize and understand that tragedy. After watching your film about the earthquake, I noticed how everyone in the audience remained silent.
- Videos and photos and information in a logical order.
- I like everything that was displayed
- Interactive displays. Oil spill section.
- The audio history exhibits.
- Education program Using original artifacts to teach Mix of hands on and minds on exhibits
Involvement with community
- The layout, making a big circle through all exhibits

- The moving art exhibits. craft classes, layout although small

Q3. How would you like to see the museum change?

- The building is old and the collections have expanded. Expansion would be my choice to see a larger education area and expanded gift shop
- Perhaps more about the local fisheries and fisherman. Also more about transportation in/out of the region.
- Have everything under one roof
- I personally would like to see the museum all in one place. It would be good to tour and not have to leave and go to the extension.
- I would like to see the Museum develop into the top regional tourist attraction that stimulates and sustains job growth therefore creating community pride and authorship.
- Valdez had a bowling alley before the earthquake. WOULDN'T IT BE AMAZING IF THE MUSEUM BUILT A BOWLING ALLEY THAT COULD DOUBLE AS ENTERTAINMENT FOR THE TOWN WHILE ALSO PROMOTING HISTORY??? In Minnesota there is a 1920's bowling alley that is the oldest in the country, that still works as a functioning bowling alley today. The Valdez Museum could make so much money off of it.
- Combine all museums
- A conference room would be great for hourly film showings or presentations and or classes and lectures. To highlight museum store items that pertain to the museum. Local artists' items are featured and that is great. It's the books and plushes that compete with the private sector stores that don't have City or State funding. Back in the day, the museum(s) were very good at not competing with the local stores and there were many more stores then too. Basically, an appreciation and awareness of private sector and challenges that they face without any financial outside support. Think payroll, rent, utilities, etc.
- More room for the workshops and kid's camp - classroom and presentation room.
- Combine the Old Town display with the regular museum.
- Build on the historical heritage and keep up-to-date about today's Valdez. What directions is the town taking as the oil pipeline winds down? How can caring people get involved? I would love to receive online news with updates.
- Probably needs more room for the amount of objects in it.
- The more ways it supports local artists, the better.
- A dedicated children's area with regular and rotating touch/tactile exhibits and history exhibits for them with audio/video, maybe about them (old Valdez children photos on the walls at their eye level, historic toys and games, books, puzzles etc. with a comfy chair for a momma to sit back and let her kiddo explore and learn and play independently). An old town child size cottage for kids to play in, decorated old town style home or mining cabin style or a tanker, floatplane, fishing boat play structure.
- Larger space for storage, offices, exhibits, public programs, education Integrated space for both museum sites Bigger staff to do work at hand More outreach Museum used more by community as a gathering place and by students to learn from originals Rotating exhibits on a varied mix of topics
- More things to touch, use, etc.
- Combine everything into one large sectioned building.

Q4. What audiences does the Museum do a good job of serving?

- Students and teachers, visitors, and some community members



- Museum appeals to locals and tourists alike. Summer programs for kids are very good.
- Tourists and older Valdezans
- Everybody. Tourists especially.
- It is a wonderful resource and catalyst that educates both the tourist of all walks of life and the community. It should be a source of community pride.
- Tourists and students coming for field trips.
- Tourists
- Tourists, visitors and students. Quilters and artists. People interested in education and classes.
- Everyone; kids, adults and visitors alike.
- Local - both adult and student - and visitors.
- Visitors/tourists, school students and local artists.
- Although I didn't experience the earthquake myself, I still feel like a survivor because my Valdez is gone forever. When I visited your museum and identified myself as such, I was treated with compassion. When I burst into inevitable tears upon seeing the Old Valdez model, a young woman on your staff quickly offered both tissues and immense kindness. She listened carefully to my own Valdez story, and offered information about how to find people I had known. Such personal and caring service is rare in most institutions. Has the main Valdez Museum now incorporated the earthquake exhibit? I thought the main museum was beautifully presented when I was there in 2011. I loved the Gold Rush exhibit and the actual wooden bar from Old Valdez.
- All ages
- Not sure
- Point of local pride. Good for vacationers as well.
- Adults mainly for the exhibits. The children's summer programs are great and the occasional kid programs like snowflake making etc. are wonderful.
- Elementary school students Summer visitors
- Over the age of 5.
- Kids, tourists.

Q5. What new audiences could the Museum attract? How could the Museum do this?

- The Native community would be well served by exhibition on traditional artifacts, supported by opportunities to learn how to replicate them. Art experiences are very important for youth, so residencies at the museum with a juried exhibit of school art would be good.
- More opportunities for adults to explore their creativity. Perhaps host more artist-led workshops.
- The younger crowd! Work with the teachers to include field trips to the Museum as part of their curriculum
- They could invite the schools to bring groups of children to look at all they have to offer. The just need to call the school to set this up.
- As a repository of Prince William Sound Alaska history and "life" it should be thought of not only a regional attraction, but a national and international attraction.
- EVERYONE!!! WITH A BOWLING ALLEY THAT IS BUILD EXACTLY LIKE THE ONE WE HAD IN OLD VALDEZ!!! DO IT!!!
- Youth
- Perhaps scientists for climate change. To educate locals and visitors alike on the changes in the area most likely due to climate change. Awareness and wake up for the skeptics! Facts, photos, and real time data?

- Princess Cruise Bus passengers.
- Not sure - I think you do a great job!
- I have heard that Valdez attracts tourists who are mostly extreme skiers or fishermen. When I mention the town to people here on the East coast, most have never heard of it. I'm wondering if the earthquake exhibit is now in the same building as the general museum; it should be there. Are native Alaskans well covered? How about Alaska aviation? (I think that exhibit was at the airport when I was there.) What about wildlife and fishing? If all this history was in one building (which I realize it might already be), that would be ideal.
- Not sure
- No idea.
- Children - do the schools do field trips here? The Whitney Museum used to attract meetings and other small parties / functions when it was at the airport and there was room for small catered buffet, meeting chairs etc.
- Middle and high school students and teachers Alaskan Natives Staff person/liaison with both communities who fosters relationship building.
- Parents with toddlers and preschoolers. Possibly by having preschool events or family events.
- More locals. More organized events for adults after hours.

Q6. What are the 2 or 3 big ideas or take-home messages that we want all visitors to understand and retain?

1.

- The Copper River Basin and Prince William Sound were home to peoples with rich cultures before visitors arrived.
- Valdez and its residents are resilient, surviving and thriving in the wake of several life-changing events over the past 100 years.
- Valdez was not destroyed in the quake! And a tsunami didn't kill everyone
- How we once were in the old part, where the Pinzon bar area is.
- Valdez, Alaska has a rich USA history in the Prince William Sound Region
- Valdez is a unique town.
- Why Valdez is on the map. Gold Rush. All American Route.
- History of the region
- Different events in our history
- How Valdez was settled.
- Alaska is not only huge, but varies in each region. Highlight Valdez's particular challenges and triumphs.
- Valdez is unique and the people worked hard to rebuild.
- ?
- History is important and accessible and not dull.
- The region's history is remarkable and unique and worth preserving
- Truth about the earthquake

2.

- There is more to Valdez than the petroleum industry.
- The natural beauty of this area is second to none.
- The town basically owes its existence to money hungry entrepreneurs telling miners there was a short cut to the gold fields
- The pipeline display



- Valdez, Alaska is a city (land) of big opportunity!
- Valdez is a mix of those who came here for Gold and the Alaskan Natives who originated here.
- Incredible outdoor activities year round from the mountains to the sea.
- Oil spill
- Involvement with local artists and community
- What disasters Valdez has been through.
- Bring alive both the challenges and pleasures of Valdez--its isolation and heavy snowfall, and the amazing resilience of its residents.
- The road are difficult to build in this area.
- Everyone is welcome at this museum, including children
- Access to and learning from originals is an important and special way to learn
- Truth about the oil spill

3.

- Valdez has a bright future.
- We are the snow capital of Alaska.
- Valdez has a very diverse cultural and economic existence
- The Native gallery.
- Valdez, Alaskans are warm welcoming and represent a diverse culture. A fun, safe place to live and visit.
- Valdez has done a wonderful job building a replica of the old town bowling alley.
- Resilience and spirit of the people of Valdez. Friendly folks.
- Valdez
- How Valdez fits into the state's, nation's and world's economy and history.
- Everyone can make a difference to history (make positive history) and contribute to their communities.
- What living in Valdez is really like

Q7. What are the most important concepts and facts the museum should convey about Valdez, the Copper River Basin and Prince William Sound Alaska?

- See #6
- The connection that they all have to each other!
- The whole Museum tells of historical concepts.
- Eco environment issues, Alaska Gold Rush, "Good Friday" earthquake history, oil industry history, fishing industry and the Museum is where all curious people want to go to learn about Alaska and the Prince William Sound Region.
- Just history
- The Richardson Highway was the first highway in Alaska. Valdez was the portal into the interior until the railroad put Anchorage on the map. The town's relocation after the earthquake. Oil Spill prevention since the Exxon Valdez. Very talented and educated people live here and many choose Valdez as their place to retire. That the Copper River Basin was once a huge lake. That Valdez is the northern most ice free port in the United States. That Valdez has the northern most rainforest in the United States.
- As you have been promoting.
- Native history, prospector history, and local present-day events
- See above.

- Valdez and the surrounding area keeps reinventing itself. A visit to Valdez could be so engaging that it would attract some tourists to consider moving there. The museum could adopt a mission to inspire and encourage more people to visit. Find a way to engage visitors to contribute their expertise to addressing the area's challenges. Its environment is not set in stone (or ice), but is fluid. Its history is both harsh and fascinating, and its future depends on attracting people who are talented, adventurous, and imaginative.
- I think harvesting the resources is fine but protecting the environment is paramount in the end.
- Education is important to us, we have high standards of education, we value our children, we value our history, we strive to be a community of high values and we have an amazing history.
- History of the 1964 earthquake and impact on Valdez Idea of resiliency What it means to be a gateway Impact of the pipeline
- It's current relevance. People think we are just a remnant from another time. Maybe something on fishing, oil production, recreation.
- See answers to question 6. Add current industries that benefit Valdez

Q8. What are visitors' most frequently asked questions?

1.

- How dark is it in the winter?
- How high above sea level are you
- Are these local or from somewhere else
- What is there to do in this town?
- Anything about Exxon Valdez.
- Need an archivist
- Where is a good place to get seafood? Restaurants with the best food.
- Where are the bears? Fish? Trails?
- Where the beaches ruined by the oil spill?
- PURE GUESSES: How do residents cope with long, tough winters?
- ?
- About weather / snow.
- Where can I get something good to eat
- Did the earthquake destroy old town

2.

- What's it like to have to endure 30 feet of snow per winter?
- Do you people still live in igloos in the winter
- What sea level are you at
- What restaurant has the best food?
- The stats of the earthquake.
- More information about old town and cemetery.
- How long have we lived here?
- Do people live here year-round?
- Was the town destroyed during the 64 quake?
- How do residents handle the town's isolation?
- About the Pipeline/Alyeska.
- Where is Old Town
- Is there still oil under the water in PWS

3.



- What does it cost to live here?
- What is the weather like here
- How many people work there
- What is the best hotel in town?
- What is the population of Valdez?
- Is it totally dark all winter?
- How much snow do you get each year?
- What do residents want that could enhance their lives?
- About jobs and housing costs here.
- How do the heat exchanges on the pipeline work
- When is the best time to fish

Q9. What misconceptions and stereotypes need to be cleared up?

- Oil still coats every surface of PWS following the Exxon Valdez Oil Spill.
- See above
- I don't know of any.
- We all don't live in an igloo (most of the time). Alaska is not a haven for bikers, misfits and old oil pipeline workers waiting for the next "boom" in the economy.
- The amount of pollution that is still in the water due to Exxon Valdez.
- Both buildings are really one museum
- We are not a one horse town. We are connected to the internet and shopping on line. We have cable and satellite electronics.
- That this is a small town museum - it is a great museum, and a member of the national museums.
- That old Valdez was obliterated by a tsunami in '64.
- Not everyone works for Alyeska, or skis, or rides snow machines, or fishes, or hunts, or...
- Everyone in Valdez loves to hunt and fish. Everyone in Valdez has similar backgrounds and interests. The challenges of living in Valdez are overwhelming.
- ?
- Negatives about Exxon Valdez oil spill, were so remote that we have very limited access to goods and services (partly true - but even during flood washed out roads and Damalanche we did not go hungry and our grocery store received shipments, PO received mail etc.).
- Old Town was destroyed by a tsunami and earthquake in 1964 The distance it takes to travel from one place to the next in Alaska The two VMHA sites are two different museums
- Valdez is so isolated. Valdez would be cut off if the road washed out.

Q10. Identify the objects and images that should be displayed at the museum.

- The staff creates wonderful displays.
- Love the Hinchinbrook Lighthouse light!
- Items that reflect the culture Economic / ethnic/ religious/ dress /weather etc.
- Ask the local public if they have anything to put in the Museum, anything old!
- Native Alaskan Art, Gold Rush artifacts, oil industry history, fishing industry, art experiences (images, paintings, sculpture, film, etc.) from not only USA but around the world, unique Prince

William Sound experiences that tell the stories of the region. Displays that might show a window into the future for Alaska.

- BOWLING ALLEY!!!!
- Valdez items
- The Fresnel Lighthouse lens, the Ahren's Steam Engine, the Earthquake and Oil Spill exhibits, the Fur Fish, the Pinzon Bar.
- As you have been promoting, continue to focus on the arts too.
- Good job there.
- Old Town model, etc.
- It's hard to be specific, but the Gold Rush origins of the town and its ability to reinvent itself throughout its history are key to understanding Valdez.
- ?
- Early mining days, pipeline construction of course, tanker escorts, local tourism, family life in old Valdez and today, Thompson pass, old town (are the old town exhibits going to be brought to this museum?), copper river / fish wheels (maybe a smaller fish wheel on display), crazy snow winter photos (I love those), skiing/winter tourism, fishing/flying (Fly-In) summer tourism, children in old Valdez, local artists (local children artists - and maybe workshop then display children's works, old Valdez children at school photos/photos), local communities (Cordova / Tatitlek / remote hatchery sites life), PIG, fish wheel, tanker, gold mining equip. Play structure for kids (see notes above).
- Those linked to the key stories of the region: 1964 earthquake Gold rush and mining Old Town as a frontier town and prior to the quake Pipeline PWS Native Alaskan Lighthouse lens Aviation Exxon Valdez Oil Spill
- I like everything in there, now. Maybe more local art.
- Earthquake, native art, old pictures of Valdez during gold rush, gold rush times, fishing industry





City of Valdez

212 Chenega Ave.
Valdez, AK 99686

Legislation Text

File #: 26-0127, **Version:** 1

ITEM TITLE:

Approval of Minutes for Regular Council Meeting of March 17, 2026

SUBMITTED BY: Elise Sorum-Birk, Deputy City Clerk

FISCAL NOTES:

Expenditure Required: n/a

Unencumbered Balance: n/a

Funding Source: n/a

RECOMMENDATION:

Review and approve minutes.

SUMMARY STATEMENT:

The minutes from the Regular Meeting held on March 17, 2026 are attached for review and approval.

City of Valdez

212 Chenega Ave.
Valdez, AK 99686



DRAFT Meeting Minutes

Tuesday, March 17, 2026

7:00 PM

Regular Meeting

Council Chambers

City Council

REGULAR AGENDA - 7:00 PM

I. CALL TO ORDER

Mayor Fleming called the meeting to order at 7:01 p.m.

II. PLEDGE OF ALLEGIANCE

III. ROLL CALL

Present: 6 - Mayor Dennis Fleming
Council Member Jimmy Devens
Council Member Olivia Foster
Council Member Joseph Lally
Council Member Joy Witte
Council Member Lester Greene
Excused: 1 - Council Member Austin Love
Also Present: City Clerk Sheri Pierce
City Manager Nathan Duval
City Attorney Jake Staser
Deputy City Clerk Elise Sorum-Birk

IV. APPROVAL OF MINUTES

- 1. Approval of Minutes for Regular Council Meeting of February 3, 2026**
- 2. Approval of Minutes for Regular Council Meeting of March 3, 2026**

Minutes were approved by consent.

V. PUBLIC BUSINESS FROM THE FLOOR

VI. CONSENT AGENDA

- 1. Proclamation: Earthquake Remembrance Day**
- 2. Proclamation Recognizing Animal Care and Control Officer Appreciation Week**
- 3. Proclamation Recognizing Public Safety Telecommunicators Week**
- 4. Approval of Late File Disabled Veteran Property Tax Exemption for Matthew Satter**
- 5. Approval To Go Into Executive Session Re: Discussion of Implications for City Revenues and Litigation Strategy Regarding Trans Alaska Pipeline System Ad Valorem Tax Issues**

MOTION: Council Member Devens moved, seconded by Council Member Greene, to approve the consent agenda.

VOTE ON MOTION

Yays: 6 - Fleming, Devens, Foster, Lally, Witte and Greene

Excused: 1 - Love

MOTION CARRIED

VII. NEW BUSINESS

1. Approval of Contract with Wolverine Summit JV, for New Water Well #5 Pumping Station in the Amount of \$3,447,000.00

MOTION: Council Member Lally moved, seconded by Council Member Foster, to approve a contract with Wolverine Summit JV, for New Water Well #5 in the amount of \$3,447,000.

Council Member Witte asked for history on the well station project and context for why the new well was needed.

City Manager Duval provided background and explained the role the well station would play in the overall water system

VOTE ON MOTION

Yays: 6 - Fleming, Devens, Foster, Lally, Witte and Greene

Excused: 1 - Love

MOTION CARRIED.

2. Approval of Contract with Wolverine Supply, Inc. for Pavement Management Phase IV Meals Avenue in the Amount of \$6,330,803

MOTION: Council Member Greene moved, seconded by Council Member Witte, to approve a contract with Wolverine Supply, Inc. for Pavement Management Phase IV Meals Avenue in the amount of \$6,330,803.

Council Member Devens thanked administration for putting forward a project aligned with council's strategic goals.

Council Member Witte asked about the timeline for construction and City Manager Duval noted that timing of construction was contingent on snow melting.

Mayor Fleming expressed some concerns about the low nature of the bid.

VOTE ON MOTION

Yays: 6 - Fleming, Devens, Foster, Lally, Witte and Greene

Excused: 1 - Love

MOTION CARRIED.

3. Approval of Professional Services Agreement with DOWL, LLC for Construction Administration Services for Pavement Management Phase IV Meals Avenue in the Amount of \$591,938

MOTION: Council Member Lally moved, seconded by Council Member Greene, to approve a professional services agreement with DOWL, LLC for construction administration services for Pavement Management Phase IV Meals Avenue.

VOTE ON MOTION

Yays: 6 - Fleming, Devens, Foster, Lally, Witte and Greene

Excused: 1 - Love

MOTION CARRIED.

VIII. RESOLUTIONS

1. #26-14 - Declaring the Official Intent of the City of Valdez, Alaska, to Reimburse Capital Expenditures in Connection with Pavement Management Phase IV-V from Proceeds of a Future Borrowing

MOTION: Council Member Devens moved, seconded by Council Member Witte, to Resolution 26-14.

City Manager Duval explained the federal allowance to issue for a bond after the fact and explained the process for entering into bonded indebtedness. He made notes about the anticipated changes to revenue and their tax cap implications.

Council Member Foster thanked administration for putting the resolution forward and asked if Finance Director Nelson had additional insight.

Finance Director Nelson provided further detail on conversations with bond counsel and timelines needed for bonding.

A member of the public, identifying himself as Dareck, spoke on the city reimbursing itself at the expense of the citizens and shared his views about high taxes on the oil companies negatively impacting residents. He also voiced concerns generally about city use of funds and the high city manager salary.

VOTE ON MOTION

Yays: 6 - Fleming, Devens, Foster, Lally, Witte and Greene

Excused: 1 - Love

MOTION CARRIED.

2. #26-15 - Amending the FY26 City Budget by Accepting a Fire Department Grant of Equipment from State of Alaska Department of Transportation Extraction Tools Project in the Amount of \$42,229

MOTION: Council Member Devens moved, seconded by Council Member Lally, to approve Resolution 26-15.

Mayor Fleming voiced appreciation for the fire department finding grant funding.

VOTE ON MOTION

Yays: 6 - Fleming, Devens, Foster, Lally, Witte and Greene

Excused: 1 - Love

MOTION CARRIED.

3. #26-16 - Accepting DNR Department of Forestry Volunteer Fire Assistance Grant in the Amount of \$9,900

MOTION: Council Member Devens moved, seconded by Council Member Greene, to approve Resolution 26-16.

Mayor Fleming repeated his appreciation for grant funding.

VOTE ON MOTION

Yays: 6 - Fleming, Devens, Foster, Lally, Witte and Greene

Excused: 1 - Love

MOTION CARRIED.

4. #26-17 - Approval of Annual Renewal of City/School Health Insurance Benefit Plan for the Period Beginning April 1, 2026

MOTION: Council Member Devens moved, seconded by Council Member Lally, to approve Resolution 26-17.

Shannon Mahan and Amanda Hesser Health Benefit Consultants with IMA gave an overview of the city's self-funded health plan with actual costs paid per employee as costs occur. Items highlighted were the role of stop loss insurance, the plan's grandfather status due to being in existence prior to the Affordable Care Act, the changeover in third party administration, explanation of health care costs and claims and healthcare trends driving cost nationwide.

Council Member Lally asked about what implications of losing the plan's grandfather status would be. Mahan noted that a change to status would not impact the overall cost of the plan but might lead to higher costs or other changes to benefits for plan participants.

VOTE ON MOTION

Yays: 6 - Fleming, Devens, Foster, Lally, Witte and Greene

Excused: 1 - Love

MOTION CARRIED.

5. #26-18 - Authorizing the Sale of a Surplus 2009 Nissan Crosswind Street Sweeper

MOTION: Council Member Lally moved, seconded by Council Member Witte, to approve Resolution 26-18.

Council Member Witte voiced support for the sale and noted the cost of maintaining old equipment.

VOTE ON MOTION

Yays: 6 - Fleming, Devens, Foster, Lally, Witte and Greene

Excused: 1 - Love

MOTION CARRIED.

IX. REPORTS

- 1. Report: Temporary Land Use Permit 26-02 for the Valdez Adventure Alliance for a Portion of 1500 Valdez Glacier Road (Tract A, ASLS 79-116), a Portion of 1730 Homestead Road (Tract J Raven Subdivision) & 3351 Falcon Avenue (Lot 5, Block 9 Robe River Subdivision) owned by the City of Valdez**
- 2. Procurement Report: Purchase of Caselle Annual Maintenance and Support from Caselle in the Amount of \$45,933.80**

X. CITY MANAGER / CITY CLERK / CITY ATTORNEY / MAYOR REPORTS

1. City Manager Report

City Manager Duval provided an update on the recent Washington, D.C. trip and expressed cautious optimism on the outcomes of the meeting with the U.S. Coast Guard. He shared that administration was following up with Copper Valley Electric Association on electrical needs for Sea Otter development.

Duval also reported that Providence Valdez had applied for project funding through the Rural Health Transformation Program and that the city had reached out to Sound Mental Health and Chugachmiut about opportunities as well. On a separate note, related to Providence, it was noted that the medical clinic and public health nurse had a need for additional space.

Duval followed up on whether Council was interested in adopting a resolution supporting HB 78, related to public employee retirement, and discussed vacancies and upcoming Governor appointments to the State Assessment Review Board. He concluded by thanking public safety dispatchers and animal control staff for their work.

2. City Clerk Report

City Clerk Sheri Pierce announced the certified candidates for the May 5, 2026 election.

She thanked staff member Katie Carr for taking on the "I Voted Sticker Challenge" project and announced that the newly developed Citizen's Academy would be scheduled to take place over the summer.

3. City Attorney Report

City Attorney Jake Staser provided an update on the Valdez Marine Terminal Contingency Plan hearings and findings by the Department of Environmental Conservation highlighting changes to testing parameters and testing process for the secondary containment lining.

4. City Mayor Report

Mayor Fleming shared an update on the Washington, D.C. federal advocacy trip and highlighted the success of the meeting with the Coast Guard. He thanked animal shelter staff for their work and encouraged everyone to attend the Mayor's Cup snowmachine race.

XI. COUNCIL BUSINESS FROM THE FLOOR

Council Member Greene thanked staff for their work on the "I Voted Sticker Challenge" and noted his appreciation for the context provided for the work session on the strategic planning process. He expressed a desire to seek more community input.

Council Member Witte reported on her attendance at the recent Valdez Tourism Task Force meeting.

Council Member Lally echoed thanks for the "I Voted Sticker Challenge" and for the work done by public safety telecommunicators and animal control staff.

XII. EXECUTIVE SESSION

Mayor Fleming excused himself from executive session and passed the gavel to Council Member Lally to serve as Mayor Pro Tempore.

XIII. RETURN FROM EXECUTIVE SESSION

Mayor Pro Tempore Lally announced that guidance had been give to city attorneys on proceedings related to Trans Alaska Pipeline System ad valorem taxes.

XIV. ADJOURNMENT

Mayor Pro Tempore adjourned the meeting at 8:07 p.m.



Legislation Text

File #: 26-0137, **Version:** 1

ITEM TITLE:

Valdez Snowmachine Club Event Update - Ken Lares

SUBMITTED BY: Sheri Pierce, MMC, City Clerk

FISCAL NOTES:

Expenditure Required: na

Unencumbered Balance: na

Funding Source: na

RECOMMENDATION:

[Click here to enter text.](#)

SUMMARY STATEMENT:

The Valdez Snowmachine Club will provide the city council with an update of events, including highlights of the recent Mayor's Cup Race.



Legislation Text

File #: 26-0126, **Version:** 1

ITEM TITLE:

Recommendation to City Manager and City Council for Adoption of a City of Valdez Public Art Policy

SUBMITTED BY: Beautification Commission

FISCAL NOTES:

Expenditure Required: n/a

Unencumbered Balance: n/a

Funding Source: n/a

RECOMMENDATION:

Review and approve City of Valdez Public Art Policy.

SUMMARY STATEMENT:

At their regular meeting of January 12, 2026, the Beautification Commission discussed a desire to establish a Public Art Policy Working Group to assist with developing a draft policy for the City of Valdez on public art.

Since the item was noticed for discussion purposes only, and the commission had a desire to move forward quickly with this project, the commission held a special meeting January 15, 2026 to formally establish the group and appoint initial members.

The Public Art Policy Working Group met every other Wednesday, reviewed examples of policies from other jurisdictions and crafted a draft policy to bring back to the Beautification Commission for consideration. The commission extends thanks to the volunteer working group members who are not members of the commission, Martha Barberio, Caren Oberg and April Vasher-Dean, for sharing their time and expertise.

At their regular meeting on March 17, 2026, the commission reviewed the working group's draft and voted to recommend the draft City of Valdez Public Art Policy to the City Manager and City Council for consideration.

There has been extensive discussion among commission members before and throughout the working group process on the role an adopted policy could play in guide future publicly funded art programs and projects.

The goal of this policy is to support public art while ensuring that projects be adequately planned for and responsibly executed, especially when funding projects on private property. Maintenance of

existing public art has also been a concern of the commission.

Attached is the initial summary of commission recommendations for this working group and the draft Public Art Policy.



To: Beautification Commission Members
From: Elise Sorum-Birk, Commission Staff Liaison
Re: Summary of Discussion Around Public Art Policy Working Group

Below is a summary of the discussion from the Monday, January 12, 2026, Beautification Commission regular meeting on the topic of putting together a working group to develop a draft Public Art Policy for the City of Valdez.

There was consensus from the commission to hold a special meeting on Thursday, January 15, 2026, at noon to officially move forward with establishing this group.

- **Size and composition of the working group:**
 - 4 to 6 individuals including
 - 1 city staff representative (Martha Barberio, Economic Development Director)
 - 1-2 residents with professional experience in art, design or exhibitions (Caren Oberg, in her capacity of a private citizen)
 - 1-2 Beautification Commission Members (Commissioner Greene and Commissioner Miner)
 - Beautification staff to assist with scheduling and coordination for the group.
 - The desire was for the group to be informal in composition with those interested in participating being invited to help by commissioners.
- **Timeline:**
 - There is a desire to move forward quickly with this project and commission staff will help coordinate a schedule for the working group.
 - The working group will meet as needed (minimum of 4 meetings).
 - The goal would be for the commission to review the draft policy during the Monday, April 20, 2026, regular meeting.
 - Deadline for finalizing the draft policy by the working group to allow adequate time for review by commissioners: Monday, April 13, 2026.
- **Core components of policy and major considerations include:**
 - Definitions.
 - Criteria for art project review.
 - Possible grant program structures.
 - Maintenance requirements for artwork.
 - Considerations for privately owned property v. city owned buildings.
 - Designation of a reviewing body.
 - Guidance on applicability to non-local group or artists.
 - Funding mechanisms and considerations on use of public funds.
 - Accessioning and deaccessioning process.
 - Ownership, licensing and copyright considerations.
- **Additional considerations:**
 - The draft policy should be broad but still useful – providing clear guidance without being too restrictive.
 - The working group may also reach out to stakeholders and coordinate community outreach to take place during the policy development process.
 - Format of the policy should align with COV policy template and guidelines.



Policy Number:	<i>[Department Code]</i>		
Policy Name:	DRAFT Public Art Policy		
Adoption Date:		Revision Date:	
Approved By:		Expiration Date:	

1. Scope

This city-wide policy applies to all administrative program areas of public art and outlines the processes and responsibilities for all portions of the lifecycle of public art. Definitions are provided in section 5 of this policy.

2. Purpose / Background

- 2.1 To define the scope and context of public art.
- 2.2 To establish guiding principles related to the procurement, application, installation, deaccession and disposal of public art.
- 2.3 To clarify the roles and responsibilities in the provision and delivery of the city programs and initiatives related to public art.
- 2.4 To identify funding commitment for the delivery of city funded public art.
- 2.5 To ensure that city funded public art purchases and installations align with the values, aesthetics, and goals of the City of Valdez.
- 2.6 To reaffirm the city’s commitment to the ongoing investment in public art as an important element of municipal service delivery.

3. Policy

It is the policy of the City of Valdez to recognize the importance of arts and culture in enhancing the quality of life, fostering creativity, celebrating and recognizing diversity, and its contribution to the economic and social development of the community.

The city is committed to the ongoing investment in public art as an important element of municipal service delivery to celebrate the values and aspirations of a community and shape its unique sense of space and place.

City Funded Public Art recommendations must:

- Reflect the values, history, and aspirations of the city and its residents.
- Promote an inclusive and diverse community identity.
- Engage and inspire residents and visitors by fostering a sense of pride and belonging within the community.
- Be accessible to all.
- Be created with consideration for its impact of, by, and on, the physical environment.
- Be respectful, sensitive to cultural relevance, symbolism or misappropriation.
- Be of high artistic quality and contribute to the cultural and aesthetic enrichment of public spaces.

Funding for the purchase of new visual art may be from sponsors, donors, grants or public art funding. Maintenance, repair and replacement of municipal Art Collection pieces will be supported through Public Art funding.

Visual art may not sell, promote, advertise, or solicit commercial activity for individuals, not-for-profits, businesses or other organizations.

4. Roles and Responsibilities

4.1 City Council Responsibilities: Funding of Public Art Projects and Programs

City Council is legally responsible for appropriation and oversight of all City of Valdez expenditures.

- Demonstrate commitment to the enhancement of public places through public art.
- As part of the annual budget process, allocate and approve a dedicated budget for creation, maintenance, repair, deaccessioning, disposal, replacement and promotion of public art projects and initiatives and support long-term planning for public art projects in the community.
- Maintain the Beautification Reserve Fund and capitalize the fund to support public art specific programs and projects in balance with other beautification related initiatives including the Beautification Matching Grant Program.
- Review recommended selections of proposed public art projects from the Beautification Commission and provide final approval of funding.
- Where possible, participate in public art unveilings and promotions.

4.2 Beautification Commission Responsibilities: Reviewing and Recommending Public Art Projects and Programs

The Beautification Commission is responsible for making recommendations on city funded projects that will aesthetically improve Valdez and will be primarily responsible for development of programs and projects in alignment with this policy.

- Take responsibility for the implementation and monitoring of the public art policy.
- Review and assess proposed locations, themes and scope of public art projects and initiatives and provide recommendations.

- Receive and collect suggestions and examples of potential projects and programs from the community for consideration within the annual planning process and criteria for public art.
- Provide recommended public art selections to City Council for final approval and funding.
- Report on city funded public art and municipal public art collection annually to City Council and to the community as needed to ensure accountability and transparency in use of public resources.
- Explore partnerships, grants, and sponsorship opportunities to supplement public funding for public art initiatives to further enrich the community's artistic and cultural landscape.
- Promote city funded public art to the community.
- Develop and implement program planning tools related to city funded public art that support community and artist participation including but not limited to call for artists, call for locations, promotion and marketing.
- Where possible, participate in public art unveilings and promotions.

4.3 City Administration Responsibilities: Caretaking and Support

City administration will facilitate the practical administrative and maintenance needs throughout the lifecycle of city funded public art.

- Coordinate public art installation requirements with related internal department representatives, as required.
- Manage the Beautification Reserve and any related operating costs in accordance with the annual adopted budget.
- Ensure the maintenance of city funded public art within the city directly or through agreements or partnerships.
- Develop tools including maintenance agreements, ownership agreements, and processes for the deaccessioning and disposal of public art.
- Maintain inventories and descriptions of the municipal public art collection.
- Ensure selection and procurement of art complies with all relevant policies and code requirements.
- Ensure use of images, replicas or other applications of public art comply with agreements and applicable law.
- Ensure all public art assets are assessed and insured appropriately.

5. Definitions

- 5.1** “Administration” means city staff members assigned responsibility for oversight of the lifecycle and maintenance of the municipal public art collection.
- 5.2** “Artist” means a practicing art-maker recognized by peers as such, and who is commissioned specifically to create an artwork or design project, or to collaborate on a design team to complete a public artwork.
- 5.3** “Beautification Commission” means the citizen’s advisory body established in Valdez Municipal Code 2.66 responsible for advising council on beautification projects,

educational programming, grant programs, and other activities focused on the aesthetics of Valdez, including but not limited to design, landscaping, and public art.

- 5.4** “Beautification Matching Grant Program” means the established 50/50 matching grant program managed by the Beautification Commission that allows commercial property owners and businesses to get reimbursed for qualifying aesthetic improvements to their property.
- 5.5** “Beautification Reserve Fund” means the established city reserve fund capitalized to support Beautification Commission programs and projects.
- 5.7** “City Council” means the primary governing body of the City of Valdez as defined in Valdez Municipal Code and Charter.
- 5.8** “City Funded Public Art” means public art that is sponsored, funded, facilitated by the City of Valdez and approved by the Beautification Commission.
- 5.7** “Deaccession” means the formal process of the removal of an object from the collection of an organization.
- 5.8** “Disposal” means the physical removal of the object from the city by the process decided upon by city administration.
- 5.9** “Municipal Public Art Collection” means inventory of visual art purchased, donated or otherwise legally acquired by the city and recognized as being an asset owned by the city.
- 5.10** “Mural” means any piece of artwork painted or applied directly onto a wall, ceiling or other larger permanent surface, flat, concave or convex with or without installation medium.
- 5.11** “Privately Funded Public Art” means public art that is procured and installed on private property, outside of City Public Art Programs. Acknowledgement, promotion and inclusion of privately funded Public Art in City promotions or promotional tools, is at the discretion of City Administration and by permission of the owner.
- 5.12** “Public Places” means buildings or spaces that are easily visible to the public which are City-owned, or privately-owned buildings or spaces that, under agreement with the City are locations where the property owner may install or support Visual Art that is procured directly, or indirectly by the City.
- 5.13** “Public Art”, in the context of this policy means specifically visual arts, which are original pictorial, graphic, and sculptural works that may include, but are not limited to, two-dimensional and three-dimensional works of fine, graphic, and applied art. Examples include, but not limited to painting, drawing, printmaking, sculpture, ceramics, photography, video, filmmaking, design, textiles, crafts, and architecture.



Legislation Text

File #: 26-0138, **Version:** 1

ITEM TITLE:

Valdez Tourism Task Force Report and Recommendations to City Council

SUBMITTED BY: Elise Sorum-Birk, Deputy City Clerk

FISCAL NOTES:

Expenditure Required: n/a

Unencumbered Balance: n/a

Funding Source: n/a

RECOMMENDATION:

See attached Valdez Tourism Task Force Recommendations

SUMMARY STATEMENT:

The Valdez Tourism Task Force has completed their assigned work, and their report and recommendations are attached for Council review.

DRAFT VALDEZ TOURISM TASK FORCE REPORT

BACKGROUND

The Valdez Tourism Task Force, a seven-member advisory group established by Resolution 26-10 of the Valdez City Council, was created to help navigate change, provide industry feedback and maintain tourism and destination marketing support structures amid the organizational challenges currently faced by the Valdez Convention and Visitors Bureau (VCVB).

This group aims to support tourism, strengthen local businesses and foster collaboration among stakeholders, subject matter experts, and community members to identify opportunities and practical solutions.

The scope of the Valdez Tourism Task Force's work was to provide the following recommendations to City Council:

- A summary of short-term actions required to avoid major disruption of tourism information services and destination marketing activities in 2026.
- A summary of long-term needs and desired community support mechanisms for tourism sector businesses.
- Analysis of existing models for visitor, tourism and destination marketing organizations including examples of how tourism organizations are sustainably funded or supported in other communities, and a recommendation on the best option for Valdez.

The task force met every other week and held a total of four meetings. Additionally, the group conducted one internal survey on organizational questions and an external survey to gather feedback from the broader business community.

Meeting topics included:

- February 18, 2026: Overview of Valdez Task Force responsibilities; Status of city funding for the VCVB; Introduction to common management models; Discussion of next steps including plan for an internal survey on organizational models and goal of identifying critical outstanding expenses.
- March 4, 2026: Review of organizational model internal survey; Review of identified urgent expenses and approval of recommendation to City Council for funding; Recommendation on management structure; Discussion of next steps including a need for broader community outreach and additional coordination with the VCVB.
- March 18, 2026: Continuation of recommendation on management structure; Review and approval of feedback survey to local businesses; Next steps discussion including physical site conversation and timeline for finalizing task force work and potential for task force to assist with creation of a new organization.
- April 1, 2026: Review of broader business survey input; Discussion and approval of recommendations to City Council to be presented April 7, 2026.



RECOMMENDATIONS ON ORGANIZATIONAL STRUCTURE

The Valdez Tourism Task Force recommends that a future destination marketing organization in Valdez be structured as a quasi-public non-profit corporation that balances member driven leadership with municipal financial oversight.

Narrative on Discussion of Organizational Structure:

Overall, the group expressed strong alignment in favor of enhanced oversight, additional accountability, and improved financial transparency. Concerns were voiced about the potential of the city being too involved in day-to-day decision making of a destination marketing organization and the desire for the organization to still be member-directed.

Considerable attention was given to how future bylaws might outline the city council's role in a future organization and create additional structured safeguards. The group discussed several options for city oversight that would satisfy the requirements of government accounting standards for the organization to be considered a "component unit" in the City of Valdez budget. Members also discussed outstanding VCVB liabilities and the potential drawbacks of continuing the current structure.

The group discussed the overall pros and cons of a membership model and emphasized the need for a clearer definition of membership. They expressed an overall desire for fairness among members. Participants expressed interest in a simple, standardized structure, with optional advertising opportunities and streamlined communication. The discussion also highlighted the value of a strong membership organization and the importance of ensuring that participation provides meaningful benefits for members' time and involvement.

Key Recommendations for City Oversight:

- Extend the sunset date and purview of the task force to assist with drafting initial bylaws and policies of the future organization.
- Require City Council approval of the organization's annual budget and regular financial updates.
- Clearly define the role City Council will play in appointment of a governing board or employment actions related to an executive director in future bylaws.
- Include a non-voting ex-officio member on the governing board to represent the City Council.
- In addition to bylaws, establish a memorandum of agreement between the city and the future organization to clearly outline expectations for services provided.
- Ensure that Public Accommodation Tax revenues continue to be allocated to tourism marketing and visitors' services facilitated by the future organization.



Key Recommendations for Membership:

- Ensure that vision for and priorities of the organization are set by membership.
- Create a single standardized membership level to provide clarity for businesses.
- Ensure fairness for all members and equal access to base level benefits.
- Establish membership as a pre-requisite to serve on the governing board in the organization's bylaws.
- Create a governance structure and clear channels of communication that help guarantee positive outcomes for members' commitment of time.

SUMMARY OF SHORT-TERM ACTIONS RECOMMENDED

The Valdez Tourism Task Force recommends that the City Council allocate specific funding to maintain baseline visitor services in 2026 and provide financial and administrative assistance with the transition between the dissolution of the VCVB and formation of a new entity.

The task force discussed several operational and logistical considerations, including identifying a possible site or physical location and a review of preliminary outstanding financial obligations. How to allocate resources toward both past VCVB expenses and emerging operational requirements was identified as a key challenge. There is a need to allocate funding quickly in order to maintain key relationships, resources and services including the "Discover Valdez" website and the 2026 Visitors Guide.

Members noted the potential benefits of continuing to use the current building through 2026, depending on the owner's willingness, and suggested seasonal use of the Kelsey Dock kiosk to augment visitor contact. Additional priorities included outlining a short-term budget and evaluating options for hiring seasonal employees. The task force voted on March 4, 2026, to recommend that city council appropriate \$100,000 in initial funding for specific urgent expenses, subsequent conversations of the group brought other possible costs into focus. A summary of identified initial expense is provided in Appendix A.

Key Recommendations for 2026 Funding Needs and Visitors' Services:

- Appropriate adequate funding to pay for time sensitive items needed to maintain stable tourism services in 2026, including printing and distribution of the 2026 Visitors' Guide, hosting and upkeep of the "Discover Valdez" website and already scheduled in-state print advertising.
- Enter an agreement with the VCVB to take ownership of certain intellectual or physical property in exchange for helping the VCVB board of directors with the dissolution process and settling of additional outstanding debts.
- Hire two or three part-time seasonal staff through a city department to provide visitor information services for the 2026 summer season.



- Negotiate a lease to maintain the current Visitors' Information Center at least through the end of the 2026 summer season.

SUMMARY OF LONG-TERM ACTIONS RECOMMENDED

The Valdez Tourism Task Force envisions a future tourism marketing organization for our community that is sustainably funded by the City of Valdez, responsive to the needs of its members and focused on making visitors' experiences in Valdez unforgettable.

What a future organization could look like and how an organization would be successful were discussed by the task force. Task force members broadly agreed on the need for a clear mission, narrowly defined scope of responsibility, strong leadership and member engagement. Destination marketing organizations face similar challenges to other non-profit organizations in recruiting and retaining executive level staff and maintaining engaged board members. Governing documents can provide a strong foundation for an organization, but knowledgeable and dedicated people are the key to an organization's success. Regular board training was also suggested.

Task force discussion also touched on the benefits of using digital media and maintaining a robust web presence with improved search engine optimization. Effective communications was a general theme in conversations with task force members expressing a strong desire to ensure that information provided by a future organization be clear, accurate and consistent and that feedback from businesses be sought out actively and used in decision making.

Of 103 businesses who were emailed the survey only 14 responses were received. This survey's sample size cannot be indicative of the views of the full Valdez business community and more robust outreach is needed.

Despite limitations of this feedback, the respondents who participated were from a broad array of sectors and presented some strong opinions that the task force reviewed and considered. Responses expressed an overall desire for a transparent, community-connected, locally representative, and efficiently run tourism organization.

Key Recommendations for a Sustainable Organization:

- Prioritize clarity in communications, both external and internal.
- Maintain and improve the existing "Discover Valdez" website.
- Look carefully at ongoing costs, including costs for maintaining a physical visitors' center.
- Design and maintain governing documents and policies that:
 - Are clear and easy to understand.
 - Have built-in organizational and financial safeguards.
 - Are reviewed regularly.
- Develop and maintain a strong leadership team to include:
 - A membership who is engaged, informed and active.



- An executive director who has Alaska specific experience to guide the organization.
- A governing board who can assume some managerial responsibilities in the absence of an executive director.
- A City Council with a concrete understanding of the organization's operations and financial position.

Key Feedback from Business Survey:

- Build a simple, effective organizational structure with a small skilled team.
- Keep decisions grounded in real business needs and increase transparency and clear communication with the community.
- Prioritize local representation and fairness to ensure small and year-round Valdez businesses have equal visibility and access.
- Maintain a physical visitors' center that provide year-round promotion space for local businesses but consider a smaller footprint.
- Ensure that public money goes toward the public good.
- Offer affordable participation options.
- Consider policies ensuring out-of-town operators contribute fairly.
- Emphasize sustainable, low-impact tourism.
- Use data to guide strategy by track basic visitor trends and sharing insights with businesses.
- Invest in strong digital marketing, an improved website, and clear trip-planning tools.
- Highlight all Valdez experiences, not just a few.
- Focus on out-of-state, international, and in-state audiences.
- Improve signage, maps, and communication of cruise schedules and events.
- Encourage tourism that supports local spending and reduces strain on resources.
- Evaluate cruise ship impacts and improve ways to connect visitors to local businesses.
- Work closely with cruise lines, RV companies, and tour operators to increase consistent, high-quality visitation.
- Coordinate business partnerships to unify messaging and create stronger visitor experiences.

Appendix A:

Valdez Tourism Task Force Recommendations for Short Term Expenses*

Category	Cost Estimate
2025 MARKETING EXPENSES	
2025 External Advertising**	\$ 15,000.00
2026 Visitor Guide Printing**	\$ 40,000.00
2025 and 2026 Brochure Storage/ Distribution**	\$ 7,500.00
2025 Outstanding Website Monthly Fees**	\$ 9,000.00
2026 MARKETING EXPENSES	
2026 External Advertising**	\$ 30,000.00
2026 Website Monthly Fees	\$ 33,000.00
Website Overhaul and Search Engine Optimization Project (estimate)**	\$ 12,000.00
MONTHLY RENT FOR VISITORS CENTER (1 -YEAR)	
Monthly Rent (\$3000) for 2026 (does not include heat or utilities)	\$ 36,000.00
2026 SUMMER TEMPORARY STAFF	
Estimate for 2 seasonal city employees	\$ 43,000.00
TOTAL ESTIMATE ON SHORT TERM COSTS	\$ 225,500.00
<p>*Expenses are specific to categories identified by the task force as key components of avoiding a major disruption to tourism services in 2026 and not inclusive of all outstanding liabilities of the Valdez Convention and Visitor’s Bureau or all possible future expenses.</p>	
<p>** Portions of these categories were included in the initial recommendation for an initial appropriation of \$100,000 made by the task force on March 4, 2026.</p>	



Legislation Text

File #: 26-0139, **Version:** 1

ITEM TITLE:

Proclamation: The Month of the Military Child and Purple Up Day

SUBMITTED BY: Sheri Pierce, MMC, City Clerk

FISCAL NOTES:

Expenditure Required: na

Unencumbered Balance: na

Funding Source: na

RECOMMENDATION:

[Click here to enter text.](#)

SUMMARY STATEMENT:

The attached letter and proclamation asks our community to join the city council in recognizing the month of April as the Month of the Military Child and April 9th as Purple Up Day!



PROCLAMATION

WHEREAS, Defense Secretary Casper Weinberger designated April as the Month of the Military Child in 1986 to recognize sacrifices made by military children and their families worldwide; and

WHEREAS, military children may have one or both parents in the military, may experience one or both parents deployed, may experience moving every few years within the continental United States and overseas; and

WHEREAS, military children are expected to support the mission by understanding the parent(s) need to put duty before family. Sometimes older children "fill in" to help with chores around the home and with younger siblings; and

WHEREAS, military children may miss many opportunities for family celebrations and activities with their military parent, such as birthdays, recitals, sporting events, holidays, and other special occasions; and

WHEREAS, part of the month-long celebration in communities and school districts around the world recognize our military children with Purple Up! Day; and

WHEREAS, there are over 17,000 kids in Alaska whose parents serve in either Active Duty, National Guard, or Coast Guard; and

WHEREAS, the color purple indicates all the branches of the military are supported; Air Force is blue, Space Force is blue, Navy is blue, Army is green, Marines are red, and Coast Guard is blue, which combines to a single color, purple; and

WHEREAS, Purple Up! Day gives the community an opportunity to recognize our youngest heroes and share their stories; and

WHEREAS, everyone in the community are asked to wear purple on Purple Up! Day to show support for our military children and families.

NOW, THEREFORE, I, Austin Love, Mayor Pro Tem of the City of Valdez, do hereby proclaim the month of April 2026, as The Month of the Military Child, and

April 9, 2026 As Purple Up! Day For Military Children

in Valdez, and on this day encourage our residents to display or wear purple in support of our military children.

Dated this 7th day of April, 2026.

CITY OF VALDEZ, ALASKA

Austin Love, Mayor Pro Temp

ATTEST:

Sheri L. Pierce, MMC, City Clerk



Alaska National Guard Child & Youth Program
49000 Army Guard Road
Suite D-101
JBER, AK 99505

March 5, 2026

City of Valdez
Mayor Dennis Fleming
212 Chenega Ave
PO Box 307
Valdez, AK 99686

Dear Mayor Fleming,

We are Molly McBride and William Russell, President and Co-President of the Alaska National Guard Child & Youth Program (AKNG CYP) Youth Council. We are reaching out to you today to request that you show your support for military kids by making a public announcement proclaiming April as the Month of the Military Child, and ask you to participate in **Purple Up Day!** on April 9, 2026, which is a day dedicated to supporting Military Youth throughout the United States and Territories.

This year, our Youth Council is composed of 14 dedicated members who strive to be an active member of their community. Current members hail from Anchorage, Wasilla, Eagle River, and Fort Greely, and serve as a voice for military youth across Alaska. We host both overnight and day camps, leadership retreats, special activities and events throughout the state, ensuring support to and connection between National Guard youth and families.

Our parents are National Guard service members and have been deployed multiple times over the years. We have grown up with the AKNG CYP and it has become a second home to us. Attending camps, making new friends with other National Guard youth, and learning lifelong resiliency skills have been the highlights of our childhood summers. As we've grown, so has our desire to help others in similar situations to ourselves. We've become leaders within the program, allowing us to share our passion and experiences with other National Guard youth.

According to Military One Source data from 2024, there are 3,221 Army and Air National Guard Service Members in Alaska, 48% of whom have children. In FY24, a total of 1,316 youth ages 6-18 attended our camps and events.

National Guard children often struggle to find kids who relate to their unique situation, seeing that most Guard families live off base and are disconnected from provided resources and their military communities. This can create a feeling of isolation that is detrimental to youth. National Guard youth deserve to be recognized because of the myriad of unseen sacrifices they make for their parents to serve this country.

This April, we ask you to help support military youth across the state by making a proclamation declaring your support for Month of Military Child (MOMC). On April 9th, groups and communities throughout the state and country are encouraged to take part in **Purple Up Day!** by wearing or displaying purple. The goal is for military kids to see that they are supported and loved by their local and state-wide communities.



Alaska National Guard Child & Youth Program
49000 Army Guard Road
Suite D-101
JBER, AK 99505

Attached is a flyer promoting **Purple Up Day!** Please consider taking part in this annual display of support. Your support matters!

This link provides more information on Month of the Military Child:
<https://www.dodea.edu/dodeaCelebrates/Military-Child-Month.cfm>

For more information about the AKNG CYP, please contact our Lead Coordinator, Suzie Mauro at suzanne.m.mauro.ctr@army.mil or 907-428-6243.

Thank you for your time and consideration,

Molly McBride
President, AKNG CYP Youth Council

William Russell
Vice President, AKNG CYP Youth Council

Purple Up Day

April 9, 2026

**Wear purple on April 9th
to show support for our
military kids!**

There are over **17,000 kids** in Alaska
whose parents serve in either
Active Duty or the National Guard!





Legislation Text

File #: 26-0140, **Version:** 1

ITEM TITLE:

Proclamation: Sexual Assault Awareness Month

SUBMITTED BY: Sheri Pierce, MMC, City Clerk

FISCAL NOTES:

Expenditure Required: na

Unencumbered Balance: na

Funding Source: na

RECOMMENDATION:

[Click here to enter text.](#)

SUMMARY STATEMENT:

Please see proclamation recognizing the month of April and Sexual Assault Awareness Month. AVV will be present to accept the proclamation.



PROCLAMATION

WHEREAS, sexual assault affects all genders, ages, racial, cultural and economic backgrounds; and

WHEREAS, this experience can be devastating for not only the survivor, but also for the family and friends of the survivor; and

WHEREAS, sexual violence against the citizens of Alaska continues to increase at an alarming rate—many times above the national average, Child sexual assault in Alaska is almost six times the national average and almost 75% of Alaskans have experienced or know someone who has experienced domestic violence or sexual assault; and

WHEREAS, it is critical to intensify public awareness of sexual assault, to educate people about the need for citizen involvement in efforts to reduce sexual violence, and to increase the support for agencies providing aid to all victims of sexual assault; and

WHEREAS, due to the prevalence of these crimes, we must work together to prevent sexual violence. Advocates for Victims of Violence has many programs which fight sexual assault by striving to increase public awareness of lifelong pain and suffering caused by these crimes. The dedicated staff of AVV provides victims with the support and advocacy needed to help cope with their trauma; and

WHEREAS, changing societal views through awareness, education and legislation and by having law enforcement, court systems, support agencies and communities hold perpetrators accountable for their actions will help make a society where all women, children and men can live free from violence and exploitation.

NOW, THEREFORE, I, Dennis Fleming, Mayor of the City of Valdez, Alaska, do hereby proclaim the month of April 2026 as

SEXUAL ASSAULT AWARENESS MONTH

and urge all residents to learn more about the pervasiveness of sexual assault in Alaska and become involved in the fight against it, by supporting local activities and programs so that we as a collective group and community can help eliminate this heinous crime.

Dated this 7th day of April 2026

CITY OF VALDEZ, ALASKA

ATTEST:

Austin Love, Mayor Pro Tem

Sheri L. Pierce, MMC, City Clerk



Legislation Text

File #: 26-0141, **Version:** 1

ITEM TITLE:

Proclamation: Child Abuse Prevention Month

SUBMITTED BY: Sheri Pierce, MMC, City Clerk

FISCAL NOTES:

Expenditure Required: na

Unencumbered Balance: na

Funding Source: na

RECOMMENDATION:

[Click here to enter text.](#)

SUMMARY STATEMENT:

Please see attached proclamation designating the month of April as Child Abuse Prevention Month in Valdez.



PROCLAMATION

WHEREAS, Alaska's children deserve to grow up in safe and nurturing environments to ensure they reach their full potential; and

WHEREAS, Alaska has the distinction of having the third highest per-capita rate of child maltreatment in the nation. One child in Alaska is reported as a victim of child abuse or neglect every 33 minutes, and 40 percent of these alleged victims are children ages six and under. These facts speak volumes for the prevalence of child abuse and neglect in Alaska; and

WHEREAS, child abuse and neglect not only cause immediate harm to children but are also linked to a wide range of traumatic psychological, emotional, medical, and behavioral issues, which can lead to criminal behavior, substance abuse, depression, increased health problems, and suicide.; and

WHEREAS, there is no issue of greater national importance than ensuring the health and safety of our children. Valdez is committed to building stronger families through programs designed to prevent child abuse and neglect. All citizens should be aware of the impact of child abuse and its prevention within the community and should support and protect children to assure all children are safe from abuse and neglect.; and

WHEREAS, Advocates for Victims of Violence encourages all citizens to find ways to cherish our children, strengthen our families, to work together to eliminate child abuse and neglect and to strive toward a shared dream in which every childhood is a happy one.

NOW, THEREFORE, I, Austin Love, Mayor Pro Tem of the City of Valdez, Alaska, do hereby proclaim April 2026 as

Child Abuse Prevention Month

in Valdez and call upon all citizens, community agencies, religious organizations, medical facilities, and businesses to increase their participation in our efforts to prevent child abuse, thereby strengthening the communities in which we live.

Dated this 7th day of April 2026

CITY OF VALDEZ, ALASKA

Austin Love, Mayor Pro Tem

ATTEST:

Sheri L. Pierce, MMC, City Clerk



Legislation Text

File #: 26-0122, **Version:** 1

ITEM TITLE:

Appointment to Regional Citizens' Advisory Council Board of Directors - Applicant: Dorothy Moore

SUBMITTED BY: Elise Sorum-Birk, Deputy City Clerk

FISCAL NOTES:

Expenditure Required: N/A

Unencumbered Balance: N/A

Funding Source: N/A

RECOMMENDATION:

Appoint Dorothy Moore to serve a two-year term on the Prince William Sound Regional Citizens' Advisory Council

SUMMARY STATEMENT:

The City of Valdez holds two dedicated seats on the PWSRCAC Board of Directors. The dedicated seats for the city represent an opportunity to influence decisions having profound implications for oil transportation safety in Alaska, and for the state's oil spill prevention and response capabilities.

Board members are appointed for a two-year term.

One of the City's two seats will become vacant due to term expiration prior to the May 2026 annual PWSRCAC meeting.

The City Clerk's Office received the attached letter of interest from Dorothy Moore, who has successfully represented Valdez on the board for many years.

Dorothy M Moore

346 Nabesna St. Box 1516

Valdez, Alaska 99686-1516

March 25, 2026

Mayor Fleming and City Council Members

212 Chenega Ave.

Valdez, AK. 99686-307

Mayor Dennis Fleming and city council members,

I am submitting my request to be reappointed to the Prince William Sound Regional Citizens Advisory Council as a representative of the city of Valdez, Alaska.

I have enjoyed my last several years. I am currently the longest continuous serving member. I enjoy representing all of Valdez and building relationships with the other costal communities impacted by the Exxon Oil spill 37 years ago yesterday. I am one of few to live through Good Friday disasters.

Currently I support the PWSRCAC on the legislative affairs committee, the Scientific committee and the Board governance committee. I have the time and energy to continue this.

If you wish any more information please contact me.

And I wish to thank each and every member of the council for your time and energies to meet the challenges Valdez continues to face. I know what it is to sit in your seat.

Sincerely,

Dorothy M Moore, Proud to call Valdez home since 1949, and I wasn't born here.

A handwritten signature in blue ink that reads "Dorothy M. Moore". The signature is written in a cursive style with a large, decorative initial 'D'.

dmmoore@cvinternet.net

907-255-4245



Legislation Text

File #: 26-0123, **Version:** 1

ITEM TITLE:

Appointment to the Beautification Commission, Applicant: Magdalena McCay

SUBMITTED BY: Elise Sorum-Birk, Deputy City Clerk

FISCAL NOTES:

Expenditure Required: n/a

Unencumbered Balance: n/a

Funding Source: n/a

RECOMMENDATION:

Appoint applicant.

SUMMARY STATEMENT:

Magdalena McCay has applied to fill the vacancy on the Beautification Commission created by the resignation of Commissioner McCann.

McCay has served on the commission prior and, if appointed, will serve a term ending in July 2028.

Application materials are attached.

Application Form

Profile

How did you learn about this vacancy?

I am a Current Board/Committee/Commission Member

Magdalena
First Name

McCay
Last Name

Email Address

Valdez Mailing Address (PO BOX # or HCI BOX #)

Home Address

Suite or Apt

City

State

Postal Code

Primary Phone

Alternate Phone

Robe River LLC
Employer

Manager/Owner
Occupation

Which Boards would you like to apply for?

Beautification Commission: Submitted

Interests & Experience

Why are you interested in serving on a City of Valdez board or commission?

see attached letter

Please outline your education, work, and volunteer experience which will assist you in serving on a City of Valdez board/commission.

see attached letter

Valdez Municipal Code Chapter 2.60 states members of the Economic Diversification Commission should be diversified to the maximum extent possible. Please select the industry sector which best represents your area of expertise (choose one). *

Transportation

Please describe your qualifications to represent your selected industry sector.

See attached

Please describe your vision for the economic future of Valdez.

See attached

Question applies to Beautification Commission

How do you think the community of Valdez could improve upon the aesthetics of its built environment?

see attached letter

[Letter_of_Interest_Beautification_Commission.pdf](#)

Upload a Resume or Letter of Interest

Magdalena McCay

[REDACTED]
[REDACTED]
[REDACTED]

March 18th, 2026

To Beautification Commission,

I am writing to reapply to join the Beautification Commission.

As a resident of Valdez for the past 25 years with experience in accounting, operating small businesses since 2015, I am an avid outdoor enthusiast and community supporter. I have over 20 years of experience in accounting/budgeting and have gained valuable insights into the business community of Valdez. Additionally, I am very passionate about Valdez, small businesses, improving things and connecting the dots to make us a better community for locals and visitors.

I am passionate about the Commission's mission and vision and am committed to using my skills and experience to help advance its goals.

I would be honored to serve on the Commission again and contribute my time and energy to its important work. Thank you for considering my application.

Sincerely,

Magdalena McCay



Legislation Text

File #: 26-0128, **Version:** 1

ITEM TITLE:

Approval of Liquor License Renewals: A Rouge's Garden (License #16039); Valdez Brewing LLC (License #15248)

SUBMITTED BY: Elise Sorum-Birk, Deputy City Clerk

FISCAL NOTES:

Expenditure Required: NA
Unencumbered Balance: NA
Funding Source: NA

RECOMMENDATION:

City Administration expresses no objection to the renewal of this license.

SUMMARY STATEMENT:

A local governing body may protest the approval of an applicant pursuant to AS 04.11.480 by furnishing the director and the applicant with a clear and concise written statement of reasons for the protest within 60 days of receipt of the notice.

Following notification of a new license or renewal of an existing license by the Alcohol & Marijuana Control Office, the City Clerk's office submits all license applications to the city council for approval. The Police Chief is notified of the request and is provided the opportunity to express any concerns with the issuance or re-issuance of the liquor license.

Please see attached information provided by the AMCO office regarding these applications.



Document reference ID : 6701

Renewal Application Summary

Application ID:	6701
License No:	16039
License Type applied for Renewal:	Restaurant Eating Place License (REPL)
Licensee Name:	Rogue's Garden Llc
License Expiration Date:	12/31/2025
Doing Business As:	Rogue's Garden
Premises Address:	354 Fairbanks Dr, Valdez, AK, 99686
Application Status:	In Review
Application Submitted On:	12/03/2025 02:17 PM AKST

Entity Information

Business Structure:	Limited liability company
FEIN/SSN Number:	██████████
Alaska Entity number (CBPL):	10185343
Alaska Entity Formed Date:	01/26/2022
Home State:	AK

Entity Contact Information

Entity Address:

Po Box 749, Valdez, AK, 99686

Local Government and Community Council Details

City/Municipality:

Valdez

Borough:

Unorganized Borough

Renewal Information

Are there any changes to your ownership structure that have not been reported to AMCO prior to this application?:

No

As set forth in AS 04.11.330, how many hours did you operate during the first calendar year for this renewal period?:

The license was regularly operated continuously throughout the first calendar year for this renewal period.

As set forth in AS 04.11.330, how many hours did you operate during the second calendar year for this renewal period?:

The license was regularly operated continuously throughout the second calendar year for this renewal period.

Please select the seasonality:

Year-round

Has any person or entity in this application been convicted or disciplined for a violation of Title 04, 3 AAC 304 or 305, or a local ordinance adopted under AS 04.21.010 in the preceding two calendar years?!

No

Have any notices of violation or citations been issued for this license during the preceding two years?:

No

Restaurant Affidavit

Revenue in Food Sales during the first Calendar Year in the Renewal Period	\$xxx.xx
Revenue in Alcohol Sales during first Calendar Year in the Renewal Period	\$xxx.xx
% of Gross Revenue from Food Sales during the first Calendar Year in the Renewal Period	97.91
Revenue in Food Sales during the second Calendar Year in the Renewal Period	\$xxx.xx
Revenue in Alcohol Sales during second Calendar Year in the Renewal Period	\$xxx.xx
% of Gross Revenue from Food Sales during the second Calendar Year in the Renewal Period	95.32

Restaurant Detail

Dining after standard closing hours: AS 04.16.010(c)	No
Dining by persons 16 – 20 years of age: AS 04.16.049(a)(2)	Yes
Dining by persons under the age of 16 years, accompanied by a person over the age of 21: AS 04.16.049(a)(3)	Yes
Employment for any persons under 21 years of age: AS 04.16.049(c)	Yes

List where within the premises minors are anticipated to have access in the course of either dining or employment. (Example: Minors will only be allowed in the dining area. OR Minors will only be employed and present in the Kitchen.)

Minors will be allowed in the dining areas supervised by 21 and older staff. Minor employees will be employed as cleaners in the kitchen grocery store and dining areas under supervision of 21 and older staff

Describe the policies, practices and procedures that will be in place to ensure that minors do not gain access to alcohol while dining or employed at your premises.

1. presenting id 2 vigilant oversight of dining area 3. storage of wine/beer will be confined to designated space in store room with limited access 4. Front stock will be behind counter

Is an owner, manager, or assistant manager who is 21 years of age or older always present on the premises during business hours? Yes

Food Service Permit

Is your license located in Municipality of Anchorage? No

Do you have Approved food service permit for this premises? Yes

Entertainment & Service

Are any forms of entertainment offered or available within the licensed business or within the proposed licensed premises? No

Food and beverage service offered or anticipated is: Table Service

Hours Of Operation

Sunday	Close
Monday	Close
Tuesday	10:00 AM - 06:00 PM
Wednesday	10:00 AM - 06:00 PM
Thursday	10:00 AM - 06:00 PM
Friday	10:00 AM - 08:00 PM
Saturday	09:00 AM - 05:00 PM

Attestations

As an applicant for a liquor license renewal, I declare under penalty of perjury that I have read and am familiar with AS 04 and 3 AAC 305, and that this application, including all accompanying schedules and statements, are true, correct, and complete.

I agree to provide all information required by the Alcoholic Beverage Control Board or requested by AMCO staff in support of this application and understand that failure to do so by any deadline given to me by AMCO staff will result in this application being returned and the license being potentially expired if I do not comply with statutory or regulatory requirements.

I certify that in accordance with AS 04.11.450, no one other than the licensee(s), as defined in AS 04.11.260, has a direct or indirect financial interest in the licensed business.

I certify that this entity is in good standing with Corporations, Business and Professional Licensing (CBPL) and that all entity officials and stakeholders are current and I have provided AMCO with all required changes of the ownership structure of the business license and have provided all required documents for any new or changes of officers.

I certify that all licensees, agents, and employees who sell or serve alcoholic beverages or check identification of patrons have completed an alcohol server education course approved by the ABC Board and keep current, valid copies of their course completion cards on the licensed premises during all working hours, if applicable for this license type as set forth in AS 04.21.025 and 3 AAC 305.700.

I hereby certify that I am the person herein named and subscribing to this application and that I have read the complete application, and I know the full content thereof. I declare that all of the information contained herein, and evidence or other documents submitted are true and correct. I understand that any falsification or misrepresentation of any item or response in this application, or any attachment, or documents to support this application, is sufficient grounds for denying or revoking a license/permit. I further understand that it is a Class A misdemeanor under Alaska Statute 11.56.210 to falsify an application and commit the crime of unsworn falsification.

Signature

This application was digitally signed by : Kathryn E Nielsen on 12/03/2025 02:16 PM AKST

Payment Info

Payment Type : CC

Payment Id: 08aa222b-9ec2-49f9-9be3-acc44b1e4e11

Receipt Number: 101215925

Payment Date: 12/03/2025 02:19 PM AKST

Alaska Department of Commerce, Community, and Economic Development

Division of Corporations, Business, and Professional Licensing
PO Box 110806, Juneau, AK 99811-0806

This is to certify that the owner

Rogue's Garden, LLC

is licensed by the department to do business as

Rogue's Garden, LLC

PO Box 749, Valdez, AK 99686

for the period

October 20, 2025 to December 31, 2027
for the following line(s) of business:

44-45 - Retail Trade; 72 - Accommodation and Food Services



This license shall not be taken as permission to do business in the state without having complied with the other requirements of the laws of the State or of the United States.

This license must be posted in a conspicuous place at the business location.
It is not transferable or assignable.

Julie Sande
Commissioner

Details

ENTITY DETAILS

Name(s)

Type	Name
Legal Name	Rogue's Garden, LLC

Entity Type: Limited Liability Company

Entity #: 10185343

Status: Good Standing

AK Formed Date: 1/27/2022

Duration/Expiration: Perpetual

Home State: ALASKA

Next Biennial Report Due: 1/2/2028

Entity Mailing Address: PO BOX 749, VALDEZ, AK 99686

Entity Physical Address: 354 FAIRBANKS DR, VALDEZ, AK 99686-0749

Registered Agent

Agent Name: Susan Love

Registered Mailing Address: PO BOX 749, VALDEZ, AK 99686

Registered Physical Address: 354 FAIRBANKS DR, VALDEZ, AK 99686-0749

Officials

Show Former

AK Entity #	Name	Titles	Owned
	Bruce Good	Member	50.00
	Kathryn Nielsen	Member	50.00

Filed Documents

Date Filed	Type	Filing	Certificate
1/27/2022	Creation Filing	Click to View	Click to View
2/16/2023	Initial Report	Click to View	
10/26/2023	Biennial Report	Click to View	
10/20/2025	Biennial Report	Click to View	

Close Details

 Print Friendly Version



March 19, 2026

From: Alcohol.licensing@alaska.gov; amco.localgovernmentonly@alaska.gov;

Licensee: **Rogue's Garden LLC**

DBA: Rogue's Garden

Via email: roguesgarden@gmail.com

Local Government 1: Valdez

Via email: spierce@valdezak.gov; esorumbirk@valdezak.gov

Re: Restaurant Eating Place License #16039 Combined Renewal Notice for 2026-2027 Renewal Cycle

License Number:	#16039
License Type:	Restaurant Eating Place License
Licensee:	Rogue's Garden LLC
Doing Business As:	Rogue's Garden
Physical Address:	354 Fairbanks Drive Valdez, AK 99686
Designated Licensee:	Kathryn Nielsen
Phone Number:	907-831-1919
Email Address:	roguesgarden@gmail.com

License Renewal Application

Endorsement Renewal Application

Dear Licensee:

Our staff has reviewed your application after receiving your application and the required fees. Your renewal documents appear to be in order, and I have determined that your application is complete for purposes of AS 04.11.510, and AS 04.11.520.

Your application is now considered complete and will be sent electronically to the local governing body(s), your community council if your proposed premises are in Anchorage or certain locations in the Matanuska-Susitna Borough, and to any non-profit agencies who have requested notification of applications. The local governing body(s) will have 60 days to protest the renewal of your license.

Your application will be scheduled for the **April 14th, 2026** board meeting for Alcoholic Beverage Control Board consideration. The address and call-in number for the meeting will be posted on our home page. The board will not grant or deny your application at the meeting unless your local government waives its right to

protest per AS 04.11.480(a). Information about this board meeting can be found on our website closer to the date of the board meeting. [Home, Alcohol & Marijuana Control Office](#)

Please feel free to contact us through the Alcohol.licensing@alaska.gov email address if you have any questions.

Dear Local Government:

We have received completed renewal applications for the above-listed licenses within your jurisdiction. This is the notice required under AS 04.11.480. A local governing body may protest the issuance, renewal, relocation, or transfer to another person of a license with one or more endorsements, or issuance of an endorsement by sending the director and the applicant a protest and the reasons for the protest in a clear and concise statement within 60 days of the date of the notice of filing of the application. A protest received after the 60-day period may not be accepted by the board, and no event may a protest cause the board to reconsider an approved renewal, relocation, or transfer.

To protest any application(s) referenced above, please submit your written protest for each within 60 days to AMCO and provide proof of service upon the applicant and proof that the applicant has had a reasonable opportunity to defend the application before the meeting of the local governing body. If you have any questions, please email amco.localgovernmentonly@alaska.gov.

Sincerely,
Reece Parks, Licensing Examiner II
For
Kevin Richard, Director



Document reference ID : 6689

Renewal Application Summary

Application ID:	6689
License No:	15248
License Type applied for Renewal:	Brewery Retail License (BRL)
Licensee Name:	Valdez Brewing Llc
License Expiration Date:	12/31/2025
Doing Business As:	Valdez Brewing LLC
Premises Address:	141 Galena Dr, Valdez, AK, 99686
Application Status:	In Review
Application Submitted On:	12/02/2025 06:32 PM AKST

Entity Information

Business Structure:	Limited liability company
FEIN/SSN Number:	
Alaska Entity number (CBPL):	10100574
Alaska Entity Formed Date:	
Home State:	

Entity Contact Information

Entity Address: PO Box 967, Valdez, AK, 99686

Local Government and Community Council Details

City/Municipality: Valdez

Borough: Unorganized Borough

Renewal Information

Are there any changes to your ownership structure that have not been reported to AMCO prior to this application?:

No

As set forth in AS 04.11.330, how many hours did you operate during the first calendar year for this renewal period?:

The license was regularly operated continuously throughout the first calendar year for this renewal period.

As set forth in AS 04.11.330, how many hours did you operate during the second calendar year for this renewal period?:

The license was regularly operated continuously throughout the second calendar year for this renewal period.

Please select the seasonality:

Year-round

Has any person or entity in this application been convicted or disciplined for a violation of Title 04, 3 AAC 304 or 305, or a local ordinance adopted under AS 04.21.010 in the preceding two calendar years?!

No

Have any notices of violation or citations been issued for this license during the preceding two years?:

No

Attestations

As an applicant for a liquor license renewal, I declare under penalty of perjury that I have read and am familiar with AS 04 and 3 AAC 305, and that this application, including all accompanying schedules and statements, are true, correct, and complete.

I agree to provide all information required by the Alcoholic Beverage Control Board or requested by AMCO staff in support of this application and understand that failure to do so by any deadline given to me by AMCO staff will result in this application being returned and the license being potentially expired if I do not comply with statutory or regulatory requirements.

I certify that in accordance with AS 04.11.450, no one other than the licensee(s), as defined in AS 04.11.260, has a direct or indirect financial interest in the licensed business.

I certify that this entity is in good standing with Corporations, Business and Professional Licensing (CBPL) and that all entity officials and stakeholders are current and I have provided AMCO with all required changes of the ownership structure of the business license and have provided all required documents for any new or changes of officers.

I certify that all licensees, agents, and employees who sell or serve alcoholic beverages or check identification of patrons have completed an alcohol server education course approved by the ABC Board and keep current, valid copies of their course completion cards on the licensed premises during all working hours, if applicable for this license type as set forth in AS 04.21.025 and 3 AAC 305.700.

I hereby certify that I am the person herein named and subscribing to this application and that I have read the complete application, and I know the full content thereof. I declare that all of the information contained herein, and evidence or other documents submitted are true and correct. I understand that any falsification or misrepresentation of any item or response in this application, or any attachment, or documents to support this application, is sufficient grounds for denying or revoking a license/permit. I further understand that it is a Class A misdemeanor under Alaska Statute 11.56.210 to falsify an application and commit the crime of unsworn falsification.

Signature

This application was digitally signed by : Tim Bouchard on 12/02/2025 06:32 PM AKST

Payment Info

Payment Type : CC

Payment Id: 2333e746-4d49-4eec-9d23-d1f6aebae9de

Receipt Number: 101214786

Payment Date: 12/02/2025 06:35 PM AKST

Alaska Department of Commerce, Community, and Economic Development

Division of Corporations, Business, and Professional Licensing
PO Box 110806, Juneau, AK 99811-0806

This is to certify that

Valdez Brewing LLC

PO Box 967, Valdez, AK 99686

owned by

Valdez Brewing LLC

is licensed by the department to conduct business for the period

October 16, 2024 to December 31, 2026
for the following line(s) of business:

31-33 - Manufacturing



This license shall not be taken as permission to do business in the state without having complied with the other requirements of the laws of the State or of the United States.

This license must be posted in a conspicuous place at the business location.
It is not transferable or assignable.

Julie Sande
Commissioner

ENTITY DETAILS

Name(s)

Type	Name
Legal Name	Valdez Brewing LLC
Previous Legal Name	Valdez Brewing Company LLC

Entity Type: Limited Liability Company

Entity #: 10100574

Status: Good Standing

AK Formed Date: 2/21/2019

Duration/Expiration: Perpetual

Home State: ALASKA

Next Biennial Report Due: 1/2/2027

Entity Mailing Address: PO BOX 967, VALDEZ, AK 99686

Entity Physical Address: 141 GALENA DR, VALDEZ, AK 99686

Registered Agent

Agent Name: Timothy Bouchard

Registered Mailing Address: PO BOX 967, VALDEZ, AK 99686

Registered Physical Address: 325 BLUEBERRY RD, VALDEZ, AK 99686

Officials

Show Former

AK Entity #	Name	Titles	Owned
	Timothy Bouchard	Manager, Member	65.00
	William LaFayette	Member	35.00

Filed Documents

Date Filed	Type	Filing	Certificate
2/21/2019	Creation Filing	Click to View	Click to View
3/19/2019	Amendment	Click to View	Click to View
3/19/2019	Initial Report	Click to View	
12/01/2020	Biennial Report	Click to View	
11/14/2022	Biennial Report	Click to View	
10/16/2024	Biennial Report	Click to View	

Close Details

 Print Friendly Version



March 19, 2026

From: Alcohol.licensing@alaska.gov; amco.localgovernmentonly@alaska.gov;

Licensee: Valdez Brewing LLC

DBA: Valdez Brewing LLC

Via email: info@valdezbrewing.com; tim@valdezbrewing.com; Tim@akduckhunts.com

Local Government 1: Valdez

Via email: spierce@valdezak.gov; esorumbirk@valdezak.gov

Re: Brewery Retail License #15248 Combined Renewal Notice for 2026-2027 Renewal Cycle

License Number:	#15248
License Type:	Brewery Retail License
Licensee:	Valdez Brewing LLC
Doing Business As:	Valdez Brewing LLC
Physical Address:	141 Galena Drive Valdez, AK 99686
Designated Licensee:	Tim Bouchard
Phone Number:	907-332-3825
Email Address:	info@valdezbrewing.com ; tim@valdezbrewing.com ; Tim@akduckhunts.com

License Renewal Application

Endorsement Renewal Application

Dear Licensee:

Our staff has reviewed your application after receiving your application and the required fees. Your renewal documents appear to be in order, and I have determined that your application is complete for purposes of AS 04.11.510, and AS 04.11.520.

Your application is now considered complete and will be sent electronically to the local governing body(s), your community council if your proposed premises are in Anchorage or certain locations in the Matanuska-Susitna Borough, and to any non-profit agencies who have requested notification of applications. The local governing body(s) will have 60 days to protest the renewal of your license.

Your application will be scheduled for the **April 14th, 2026** board meeting for Alcoholic Beverage Control Board consideration. The address and call-in number for the meeting will be posted on our home page. The board will not grant or deny your application at the meeting unless your local government waives its right to

protest per AS 04.11.480(a). Information about this board meeting can be found on our website closer to the date of the board meeting. [Home, Alcohol & Marijuana Control Office](#)

Please feel free to contact us through the Alcohol.licensing@alaska.gov email address if you have any questions.

Dear Local Government:

We have received completed renewal applications for the above-listed licenses within your jurisdiction. This is the notice required under AS 04.11.480. A local governing body may protest the issuance, renewal, relocation, or transfer to another person of a license with one or more endorsements, or issuance of an endorsement by sending the director and the applicant a protest and the reasons for the protest in a clear and concise statement within 60 days of the date of the notice of filing of the application. A protest received after the 60-day period may not be accepted by the board, and no event may a protest cause the board to reconsider an approved renewal, relocation, or transfer.

To protest any application(s) referenced above, please submit your written protest for each within 60 days to AMCO and provide proof of service upon the applicant and proof that the applicant has had a reasonable opportunity to defend the application before the meeting of the local governing body. If you have any questions, please email amco.localgovernmentonly@alaska.gov.

Sincerely,
Reece Parks, Licensing Examiner II
For
Kevin Richard, Director



Legislation Text

File #: 26-0142, **Version:** 1

ITEM TITLE:

Approval To Go Into Executive Session Re: Discussion of Implications for City Revenues and Litigation Strategy Regarding Trans Alaska Pipeline System Ad Valorem Tax Issues:

SUBMITTED BY: Jake Staser, City Attorney

FISCAL NOTES:

Expenditure Required: na
Unencumbered Balance: na
Funding Source: na

RECOMMENDATION:

[Click here to enter text.](#)

SUMMARY STATEMENT:

Alaska Statute AS 44.62.310 provides an exception to the Alaska Open Meetings law (AS 44.62.310) which allows the City Council to meet in executive session for the purpose of discussion related to:

1. Matters which involve litigation and where matters of which the immediate knowledge would clearly have an adverse effect upon the finances of the City.
2. Matters which by law, municipal charter, or ordinance are required to be confidential.

Any formal action related to the discussion requiring a motion and vote of the governing body must be done in open session.



Legislation Text

File #: 26-0124, **Version:** 1

ITEM TITLE:

Acceptance of Late File Application for 2025 Senior Citizen's Property Tax Exemption - Edward Pinsky

SUBMITTED BY: Elise Sorum-Birk, Deputy City Clerk

FISCAL NOTES:

Expenditure Required: n/a
Unencumbered Balance: n/a
Funding Source: n/a

RECOMMENDATION:

n/a

SUMMARY STATEMENT:

Under Alaska Statute (AS 29.45.030) and Valdez Municipal Code (VMC 3.12.030), real property owned and occupied as the primary residence by a senior citizen is exempt from taxation on the first \$150,000 of the assessed value of the real property.

The property owner is required by statute and code to file **annually** for the exemption, no later than January 15th of the assessment year for which the exemption is sought.

If the annual application is filed before the deadline and the applicant meets the exemption program requirements, the City Clerk's Office processes the applicant's paperwork and the exemption is then automatically applied to the appropriate property tax account.

Under Valdez Municipal Code (VMC 3.12.030(3)(a)), only the City Council holds the authority to waive the annual January 15th application deadline for this exemption program. The City Council, **for good cause**, may waive the applicant's failure to make timely application for the current year and authorize the City Clerk's Office to accept the application as if timely filed.

Note: There is no statutory or codified definition for "good cause" so determining what is "good cause" is at the discretion of City Council.

Please find the following documents attached from Mr. Pinsky:

- 2025 Property Tax Exemption Application
- Written Explanation of Late Application

File #: 26-0124, **Version:** 1

This application was received by the City Clerk's office on March 25, 2026 but otherwise meets all the requirements for the Senior Citizen's Property Tax Exemption.

Applicant has filed timely for a number of years and was contacted via phone by Clerk's Office staff on December 31, 2026.



**SENIOR CITIZEN/DISABLED VETERAN
PROPERTY TAX EXEMPTION APPLICATION
AS 29.45.030 (e)-(i)**



1. Name of Municipality: VALDEZ		2. Property Tax I.D.: 7025-004-001-0	3. Tax Year 2026
4. Name of Applicant: EDWARD T PIVSKY		[REDACTED]	
7. Name of Spouse: BETH E PIVSKY		[REDACTED]	
9. Mailing Address: PO BOX [REDACTED]		10. Residential Physical Address: 1633 BROADWAY CT, 99686 VALDEZ	
11. Home Phone: [REDACTED]	Message Phone: [REDACTED]	12. Please check one of the following <input checked="" type="checkbox"/> I am applying as a Senior Citizen age 65 or older <input type="checkbox"/> I am applying as a widow or widower, age 60-64, of a previously qualified applicant. <input type="checkbox"/> I am applying as a Disabled Veteran	
<input checked="" type="checkbox"/> single family <input type="checkbox"/> condominium <input type="checkbox"/> mobile home <input type="checkbox"/> duplex <input type="checkbox"/> other			
14. Is this your permanent place of abode? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If no, permanent residential address is:		15. Is your home on land you own? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No If yes, % of ownership If no, owner's name:	
16. Is any portion of this property used for commercial or rental purposes? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No If yes, percentage: _____ %			
17. Certification: I hereby certify that the answers given on this application are true and correct to the best of my knowledge. I understand that a willful misstatement is punishable by a fine or imprisonment under AS 11.56.210.			
Date: 3-20-26		Signature of Applicant: <i>Ed Pivsky</i>	

Received
MAR 25 2026
City of Valdez

Following is for Local Assessor/Clerk Use Only

<input type="checkbox"/> New Filing	<input checked="" type="checkbox"/> Prior Filing	<input type="checkbox"/> Approved	<input type="checkbox"/> Denied
Proof Provided:	<input checked="" type="checkbox"/> Age	<input type="checkbox"/> Disability (DAV)	Verified By: <i>SK</i>
Parcel Number and/or Legal Description: _____			
Comments:			
Property Value	Land	Building	Total
Secondary lots	_____	_____	_____
Adjustments:	Total Property Value:		\$ _____
Ownership	% _____		
Commercial/Rental	% _____		() _____
		Subtotal:	\$ _____
		If Subtotal exceeds \$150,000, use this figure:	\$ 150,000
Borough	SC/DAV Exempt Value	Tax Code Area	Mill Rate
City	_____	_____	_____
	Total SC/DAV Exempt	Tax Amount	\$ _____

I spend the winter in Ca. and the
mail forwarding from Valdez to Ventura is
less than ideal I received no notice
please reinsatate my senior exemption

Thank you

Ed Pinsky



Legislation Text

File #: 26-0143, **Version:** 1

ITEM TITLE:

Approval of a 10' Wide Private Water Line Easement on the City of Valdez Owned Property Known as Parcel B, Northern Lights Subdivision to Valdez Holdings, LLC.

SUBMITTED BY: Kate Huber, Community Development Director

FISCAL NOTES:

Expenditure Required: N/A

Unencumbered Balance: N/A

Funding Source: N/A

RECOMMENDATION:

Approve 10' wide private water line easement on the City of Valdez owned property known as Parcel B, Northern Lights Subdivision to Valdez Holdings, LLC.

SUMMARY STATEMENT:

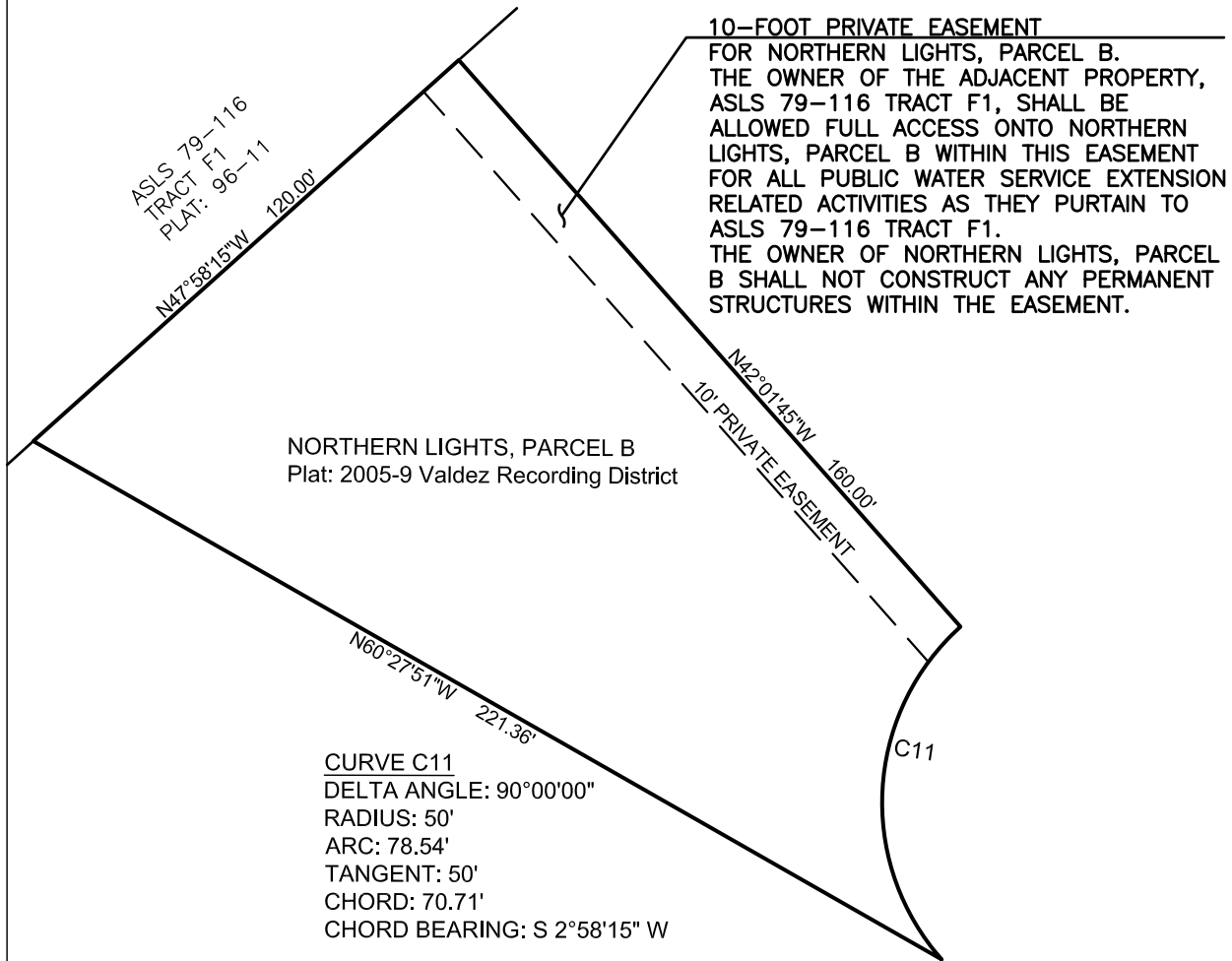
The Community Development Department received a request from the owners of the KOA Campground to connect to the existing city water system in the Robe River Subdivision area. The campground owners desire to connect their existing water system to the city water supply on a seasonal basis. Their plans include tapping into the existing city water line on Aurora Street. This requires a water line to be run from the KOA Campground property (Tract F1, ASLS 79-116), across the city owned snow storage lot at the end of Aurora Street, known as Parcel B, Northern Lights Subdivision.

The applicant will also be required to obtain a utility permit prior to making a connection to the city water system. The application, including engineered plans, has been submitted to the Public Works Director for approval. A ROW permit will also be required prior to construction of the water line, and for any maintenance or repair work in the future.

On March 25, 2026, the Planning & Zoning Commission voted to approve a recommendation to City Council to grant the private easement.

Upon approval by City Council, the city manager will work with the city attorney to develop an easement document that pairs with the attached exhibit. The easement will then be recorded with the State of Alaska DNR State Recorder's Office.

RECORD
OF
PRIVATE EASEMENT



10-FOOT PRIVATE EASEMENT
FOR NORTHERN LIGHTS, PARCEL B.
THE OWNER OF THE ADJACENT PROPERTY,
ASLS 79-116 TRACT F1, SHALL BE
ALLOWED FULL ACCESS ONTO NORTHERN
LIGHTS, PARCEL B WITHIN THIS EASEMENT
FOR ALL PUBLIC WATER SERVICE EXTENSION
RELATED ACTIVITIES AS THEY PURTAIN TO
ASLS 79-116 TRACT F1.
THE OWNER OF NORTHERN LIGHTS, PARCEL
B SHALL NOT CONSTRUCT ANY PERMANENT
STRUCTURES WITHIN THE EASEMENT.

GRANTOR
City of Valdez
P.O. Box 307
Valdez, AK 99686-0307

RETURN TO
GRANTOR

GRANTEE
Valdez Holdings LLC
P.O. Box 627
Valdez, AK 99686



Legislation Text

File #: 26-0144, **Version:** 1

ITEM TITLE:

Approval of Contract with RSR Contracting LLC for Lawn Care and Ground Maintenance Services

SUBMITTED BY: Bridget Rich, PRCS Director

FISCAL NOTES:

Expenditure Required: \$174,180.00 per year for 3 years

Unencumbered Balance: \$231,340.00

Funding Source: 001-6500-43400

RECOMMENDATION:

Approve the Three (3) year contract with RSR Contracting LLC for lawn care and ground maintenance services in the annual amount of \$174,180.

SUMMARY STATEMENT:

The prior lawn maintenance contract expired in 2025 and had one option year remaining, but the City elected not to exercise the final option year and decided to seek new proposals. This new agreement is the result of that process.

A Request for Qualifications (RFQ) for the Lawn Care and Maintenance Services Contract was posted on January 29th, 2026 and advertised for thirty days. The City received five (5) responses all of which were evaluated. Following evaluation, each respondent was interviewed and short listed contractors were asked for price proposals. The top-ranked proposer, RSR Contracting was identified as the best fit to meet the City's needs.

The selected contractor demonstrated a strong understanding of the scope of work, including routine mowing, seasonal cleanup, and overall grounds maintenance, along with the capacity to provide consistent and reliable service. The contractor also emphasized community investment and a commitment to maintaining the quality and appearance of City properties.

The base agreement is for three (3) years with two (2) option years following the initial three-year term ending September 30, 2029. It is at the City's discretion to recommend award of the options beyond 2029 and will require subsequent Council approval if exercised.

Approval of this agreement will ensure continued maintenance and upkeep of City-owned properties.

CITY OF VALDEZ
ALASKA

CONTRACT DOCUMENTS

Lawn Care and Maintenance Services

Contract Number: 2494

Cost Code: 001-6500-43400



City of Valdez
Parks, Recreation, and
Cultural Services Department
555 West Egan
P.O. Box 307
Valdez, Alaska 99686

Project Manager: Cole Beck, Park Maintenance Supervisor



Project: Lawn Care and
Maintenance Services
Contract No.: 2494
Cost Code: 001-6500-43400

Contract: Lawn Care and Maintenance Services
Contract Number: 2494

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Project: Lawn Care and
Maintenance Services
Contract No.: 2494
Cost Code: 001-6500-43400

**Contract: Lawn Care and Maintenance Services
Contract Number: 2494**

This Contract includes, but is not necessarily limited to:

Contract shall include providing all labor, materials, tools, equipment, transportation and supervision necessary to perform:

Comprehensive lawn care and grounds maintenance services as outlined in the Scope of Work, Specifications, and Proposal Schedule, found in this contract.

Requests for Qualifications will be accepted until 4:00pm local time on February 27, 2026, by mail to the Parks Maintenance Supervisor, Cole Beck at, P. O. Box 307, Valdez, Alaska 99686 or emailed to Cole Beck cbeck@valdezak.gov and cc Lisa Anderson at landerson@valdezak.gov

Proposal documents may be downloaded from the City of Valdez website at www.valdezak.gov; documents are located under "Bids" on the left-hand side of the opening page.

The City reserves the right to waive any irregularities or informalities in a submission of qualification and to reject any and all submissions of qualifications without cause.

Current minimum prevailing wage rates as published by the Alaska Department of Labor must be paid if required by law.

Requirements of the Alaska Employment Preference (AS 36.10) must be met.

The City of Valdez "Standard Specifications, Division 10 'Standard General Provisions'", as modified and included in this procurement, applies to the project.



Instructions for Submission of Qualification

CAUTION:

Your submission may be rejected if it is not properly executed. Check that the following items have been accomplished to help assure a responsive submission.

1. Qualifications and Service Approach Information

As part of their RFQ, Respondents shall provide information demonstrating their experience, service approach, staffing capacity, equipment availability, and ability to perform the services described in this RFQ.

A. Mowing and Trimming Approach and Schedule

- Staffing and supervision strategy.
- Proposed mowing frequency.
- Description of equipment and methods used.
- Operational considerations for weather typical to Valdez, including spring melt, heavy precipitation, and early frost, and how these conditions are incorporated into scheduling and maintenance plans.

B. Fertilization Approach and Schedule (City provides the fertilizer and application rate)

- Proposed fertilization methods.
- Proposed fertilization frequency.

C. Spring Clean-Up Approach and Equipment (City provides soil and seed for restoration)

- Description of spring cleanup approach.
- Description of equipment to be used for spring clean-up activities.
- Description of restoration process.

2. Estimation Worksheets, Budget Validation, and Maps

The City has provided estimation worksheets and maps in Appendix A to assist Respondents in evaluating the feasibility of the proposed scope within the City's anticipated annual budget of approximately \$175,000.

Completion of these worksheets is voluntary. Any pricing or cost estimation submitted at this RFQ stage is considered non-binding, informational, and will not be evaluated, scored, or used to rank Respondents.

The City makes no commitment to rely upon submitted pricing during subsequent procedural phases. Final scope, pricing, and performance standards will be established through a later solicitation or contract negotiation if conducted.



3. Budget and Procurement Information

The anticipated annual budget for this scope is approximately \$175,000, provided for informational and planning purposes only. This amount is not a guaranteed expenditure and does not obligate the City to award a contract.

No pricing evaluation will occur under the RFQ. Pricing, if requested, will be obtained through a subsequent RFP or negotiation with shortlisted Respondents.

4. Minimum Qualifications

Respondents must demonstrate:

Experience providing services comparable in scope and complexity to the services described in the RFQ, including any municipal or public-sector service agreements.

Sufficient staffing, equipment, and management capacity to perform work in accordance with proposed operational schedules and standards.

The ability to respond promptly to deficiencies or corrective actions.

Possession of, or ability to obtain prior to contract execution, required licenses, permits, insurance, and equipment necessary to perform the services described herein.

The City may award separate service areas to multiple Respondents if determined to be in the City's best interest.

5. Statement of Qualifications Submission Requirements

Each SOQ must include the following information:

- **Respondent Information:**
 - Legal business name, mailing address, primary contact person, and contact information.
- **Relevant Experience:**
 - Description of similar service agreements and municipal experience.
 - At least three (3) client references with contact information.
- **Staffing and Equipment:**
 - Staffing plan and explanation of staffing adequacy.
 - Equipment description and availability.
 - Supervision and quality control structure.



- **Quality Control and Performance Management**
 - Approach to ensuring service quality, rectifying deficiencies, and coordinating with City staff.

6. Evaluation and Selection Process

SOQs will be evaluated based on qualification, demonstrated capacity, experience, and responsiveness to this RFQ.

The City intends to use a two-step procurement process for this solicitation:

- **Step One (RFQ):** The City evaluates and ranks Respondents based on qualifications only; no pricing is evaluated at this stage.
- **Step Two (RFP or Negotiation):** The City may request pricing proposals from shortlisted Respondents or may negotiate terms with one or more Respondents. Final evaluation criteria for pricing will be defined prior to Step Two.

To support evaluation transparency and fairness, the City will use the following scoring matrix for Step One:

Evaluation Category – Points

25 - Relevant Experience

20 - Staffing & Equipment

25 - Contract Approach/Work Strategy

10 – References

20 – Responsiveness & Completeness

100 – Total Points

Inclusion of the scoring matrix does not constitute a commitment to award a contract under this RFQ.

7. Future Contract and Performance Standards

Any schedules, operational assumptions, cost information, or estimation worksheets submitted at this RFQ stage are non-binding and will not be used for evaluation. The final contract scope, pricing, terms, and performance standards will be determined in Step Two.



8. Evaluation of Submissions

The City intends to use a two-step procurement process for this solicitation:

- Step One (RFQ): The City evaluates and ranks Respondents based on qualifications only; no pricing is evaluated at this stage.
- Step Two (RFP or Negotiation): The City may request pricing proposals from shortlisted Respondents or may negotiate terms with one or more Respondents. Final evaluation criteria for pricing will be defined prior to Step Two.

9. Required Documents for Award of the Contract

The following documents must be executed prior to award of the contract and the initiation of work. Contractors are urged to expedite the completion of these documents. This will allow the contract to proceed expeditiously.

- a. Certificate of Insurance naming City of Valdez as an “Additional Insured”
- b. Certificate of good standing for a Corporation or LLC
- c. Non-collusion Affidavit
- d. City of Valdez Business Registration
- e. Executed W-9 Form

Project: Lawn Care and
Maintenance Services
Contract No.: 2494
Cost Code: 001-6500-43400



City of Valdez

Agreement Page 1 of 2

**Project: Lawn Care and Maintenance Services
Contract Number: 2494**

This agreement is made on the ____ day of _____, 20__, by and between the City of Valdez, Alaska, hereinafter called the Owner, acting through its Mayor, and RSR Contracting, LLC doing business as an individual, partnership, a corporation located in Valdez, Alaska, hereinafter called the Contractor.

The Contractor agrees to this Contract known as:

**Project: Lawn Care and Ground Maintenance Services
Contract Number: 2494**

Furthermore the Contractor agrees to accept as full and complete payment for all work to be done in this Contract for the lump sum and per unit prices as set forth in the Proposal Form and Addendums in the Contract Documents for this project. The total amount of this Contract shall be: one hundred seventy-four thousand, one hundred eight dollars and zero cents (\$174,180) per year.

Contract term shall be three (3) years with the option of two (2) one-year renewal options. This contract will expire on September 30, 2029.

The Contractor hereby agrees to commence work on this project within ten (10) working days after the date of the written Notice to Proceed and to complete all work in accordance with the contract documents and addendums annually. Said contract documents are listed in the Table of Contents herein. All documents listed therein are by this reference made a part hereof.

The Owner agrees to pay the Contractor for the performance of the Contract, subject to additions and deductions, as provided in the City of Valdez Standard Specifications Section 10 Standard General Provisions of this of this Contract, and to make payments on account thereof as provided in the City of Valdez Standard Specifications Section 10 Standard General Provisions and City of Valdez City Code.

The Contractor understands the payments of the contract may be deducted by penalties based on performance of work. The Contractor will be advised of penalties prior to deductions.

Project: Lawn Care and
Maintenance Services
Contract No.: 2494
Cost Code: 001-6500-43400



Agreement Page 2 of 2

**Project: Lawn Care and Maintenance Services
Contract Number: 2494**

IN WITNESS WHEREOF, the parties to this presence have executed this Contract in two (2) counterparts, each of which shall be deemed as original, in the year and day first mentioned above.

RSR Contracting, LLC

City of Valdez, Alaska, Authorized

Signature

Dennis Fleming, Mayor

Name

Date

Title

Attested:

Date

Sheri L. Pierce, MMC, City Clerk

Date

Mailing Address

Recommended:

City, State, Zip Code

Nathan Duval, City Manager

Federal I.D. or S.S.N.

Date

Bridget Rich, PRCS Director

Corporate Secretary

Date

Approved as to Form:
Brena, Bell & Walker, P.C.

Attest: _____
Corporate Secretary

Jon S. Wakeland

Date



Project: Lawn Care and
Maintenance Services
Contract No.: 2494
Cost Code: 001-6500-43400

**City of Valdez
Contract Release Page 1 of 2**

**Project: Lawn Care and Maintenance Services
Contract Number: 2494**

The undersigned, _____
for itself, its successors in interest, assigns trustees, administrators, subcontractors, suppliers, and laborers do hereby release and forever discharge the CITY OF VALDEZ, ALASKA a municipal corporation, from all actions, causes of actions, suits, controversies, claims, damages and demands of every kind and nature, mature or to mature in the future, for and by reason of any matter, thing or claim arising out of the following Contract:

**Project: Lawn Care and Maintenance Services
Contract Number: 2494**

The undersigned also intends hereby to discharge the City of Valdez from all liability for any and all damages or injuries presently undiscovered or unanticipated. The undersigned's intention hereby is to waive any right it may subsequently have to set aside this release under the doctrine of Witt v. Watkins, 579 P.2d 1065 (Alaska 1978).

The undersigned further agrees to defend, indemnify and hold harmless the City of Valdez against any claims, liens, or causes of action arising under or by virtue of this Contract, including, but not limited to, any claim that the undersigned, any successor in interest, assignee, trustee, administrator, subcontractor, supplier or laborer of the undersigned or any other person might make or claim that he could possibly make against the City of Valdez.

The undersigned certifies that he has not assigned any amounts payable under this Contract to anyone.

The undersigned hereby acknowledges receipt of the amount of \$ _____
as full of final payment in consideration for all services, materials and labors rendered in connection with this Contract.

The undersigned hereby declares that the terms of this RELEASE have been completely read and are fully understood, and said terms are voluntarily accepted for the purpose of making a full and final release of any and all claims, disputed or otherwise, arising under or by virtue of this Contract.



Project: Lawn Care and Maintenance Services
Contract No.: 2494
Cost Code: 001-6500-43400

**City of Valdez
Contract Release Page 2 of 2**

**Project: Lawn Care and Maintenance Services
Contract Number: 2494**

IN WITNESS WHEREOF, I have hereunto set my hand and seal this _____ day of _____, 20____.

COMPANY

SIGNATURE

TITLE

STATE OF ALASKA)
)ss.
THIRD JUDICIAL DISTRICT)

THIS IS TO CERTIFY that on this ____ day of _____, 20____, before me, Notary Public in and for the State of Alaska, personally appeared _____ of _____, known to me to be its _____ and acknowledged to me that he has read this foregoing RELEASE and knew contents thereof to be true and correct to the best of his knowledge and belief, and that he signed the same freely and voluntarily for the uses and purposes therein mentioned, and that he was duly authorized to execute the foregoing document according to the Bylaws or by Resolutions of said corporation.

WITNESS my hand and notarial seal this _____ day of _____, 20____.

Notary Public in and for Alaska
My Commission expires: _____



Special Provisions

1. SCOPE

The scope of work shall include, but not be limited to, the furnishing and supervision of all personnel, equipment, tools, and transportation necessary to mow, trim, fertilize, and perform spring cleanup of approximately 42.13 acres of park and grass areas within the City of Valdez.

Aerial maps defining locations, area descriptions, and approximate sizes of the various turf areas are included in Appendix A.

2. TERMS OF CONTRACT

The contract term shall be three (3) years and will contain two (2) one-year renewal options, which may be exercised by the City of Valdez prior to the contract's expiration. This Agreement shall commence upon full execution by all parties and shall remain in effect through September 30, 2029, unless terminated earlier in accordance with the terms set forth herein.. At the conclusion of the three-year contract, extensions may be negotiated.

The work to be done under this CONTRACT shall be performed annually and shall commence as soon as the snow cover allows, generally not later than April 15th of each year of the contract. The work shall cease when snow cover is present. In the event that cold weather stops plant growth, parks and grass areas shall still be maintained free of litter and debris until September 30th, unless the areas are covered with snow.

3. MOBILIZATION, PRE-SEASON PREPARATION, AND PRE-SEASON PAYMENT

Prior to the start of each season, the Contractor shall complete all necessary mobilization activities to ensure the work described in this Contract can begin immediately once conditions allow.

Pre-season mobilization shall include, but is not limited to, the following:

- Ensuring that all personnel required to perform the work are hired, trained, and available for the upcoming season.
- Ensuring that all equipment necessary to perform the work is operational, properly maintained, and available for use.
- Inspecting equipment to confirm it is suitable for mowing and maintaining turf areas within City parks and facilities.
- Meeting with the Parks Maintenance Supervisor, or designee, prior to the start of the season to review expectations, work schedules, reporting requirements, safety considerations, and any changes to park facilities or maintenance areas.
- Reviewing all park locations identified in this Contract and becoming familiar with site conditions, access routes, irrigation systems, and other park amenities that may affect mowing or maintenance operations.



- Coordinating with the Parks Maintenance Supervisor regarding the anticipated start of spring cleanup operations.

The Contractor shall be fully prepared to begin spring cleanup and turf maintenance activities as soon as snow cover and site conditions allow safe access to the park areas.

Failure to adequately prepare for the season may be considered a deficiency under this Contract. The Contractor may submit an invoice for mobilization costs no earlier than May 1 of each contract year.

Upon receipt and approval of the mobilization invoice, the City may issue a mobilization payment not to exceed ten percent (10%) of the total annual contract amount.

The mobilization payment is intended to compensate the Contractor for pre-season preparation activities, including staffing, equipment preparation, and seasonal startup.

The remaining contract payments shall be made in accordance with the payment schedule outlined in this Contract and may be subject to withholding if work is not performed in accordance with contract requirements.

4. SPRING CLEAN-UP

As the snow recedes, all areas shall be raked, either by hand or power thatching, to remove the winter accumulation of gravel and to loosen and remove any thatch. Leaves shall be removed from all maintained areas, including turf, beds, and hard surfaces. Leaf removal can be incidental to mowing operations.

- **INITIAL RESTORATION:** Winter accumulation of litter shall be removed as it becomes visible on snow or turf at a minimum of every 72 hours. Check for winter damage (natural causes, snow removal equipment, ice melt chemicals, etc.), rake off dead grass and other deposited materials, and loosen matted turf. Winter damage is to be restored as rapidly as possible. Debris is to be hauled to the landfill.

Restoration of areas damaged by contaminants, vandalism, extreme weather conditions, snow removal equipment, ice melt products, or any other cause shall be the responsibility of the Contractor, including lawn areas along sidewalks and other turf areas affected by

such damage. Damaged areas shall be restored by overseeding (or other method) and fertilizing after filling in wheel tracks or depressions with topsoil and/or contaminated soil is removed. Contaminated soil shall be disposed of by the Contractor at the landfill. Areas are to be seeded at 5 pounds per 1,000 square feet, fertilized and watered. The City shall provide any seed, fertilizer and topsoil required.

- **FOLLOW-UP RESTORATION:** It shall be the Contractor's responsibility to monitor repaired areas and ensure adequate re-growth occurs. Any deficiencies shall be corrected and



reseeded as previously described.

- **SPRING CLEAN-UP DEADLINE:** All park facilities under the care of the Contractor shall be completely cleaned, power thatched or hand raked, and ready for public use no later than June 5th of each year of the contract. Snow melt off, which precludes this from happening, shall be identified by the Contractor and conveyed to the Parks Maintenance Supervisor or designee no later than June 1st to allow for possible deadline adjustments.

5. MOWING FREQUENCY

The mowing of all park areas shall be performed on an as-needed basis to maintain turf conditions consistent with the standards described in the Contract. The frequency of mowing will vary depending on weather and seasonal conditions; however, the Contractor shall ensure that turf height does not exceed four inches (4") during periods of active growth unless otherwise directed by the Parks Maintenance Supervisor or designee.

Lawns shall not be mowed during periods of drought, when turf or soil conditions are excessively saturated and mowing would cause damage, or when the grass height is two and one-half inches (2.5") or less. The Contractor shall maintain sufficient equipment and maintenance schedules to meet peak mowing demands.

Lawns shall not be mowed during heavy rain or downpour conditions when mowing would cause damage to turf, soil, or equipment, or create unsafe working conditions. Mowing operations shall resume once weather conditions improve and the ground conditions allow for proper mowing without causing rutting, soil compaction, or turf damage.

If the Park Maintenance department has areas needing organics, they may contact the Contractor to designate a different, mutually agreed-upon drop-off location for clippings.

Cutting height is defined as the distance from the soil to the top of the leaf stalk at which the turf is mowed. The cutting height may be altered from this norm only if approved by the Parks Maintenance Supervisor or his/her designee.

6. REDUCTIONS IN MOWING FREQUENCY.

Notwithstanding the foregoing, the City reserves the right, in the exercise of its sole discretion, to reduce the mowing frequency should fiscal or other circumstances warrant.

7. Grass Clippings

Mowing equipment shall be designed and operated to pick up the grass clippings or to mulch and distribute clippings in an even manner. Unless otherwise designated, mulch mowing will be accepted in only two park areas, the Barney Meyring Parkstrip, and the Black Gold Parkstrip. Mulch mowing will not be acceptable when the weather prohibits an even distribution of clippings. Grass



clippings shall never be present on any walkways, paths, headstones or sidewalks after each mowing. All un-mulched clippings shall be disposed of at the City landfill unless otherwise agreed upon.

Ground cover shall be trimmed at the edge of all hard surfaces, fence lines inside and out, permanent park amenities, signs, buildings, boulders, parking pin downs, dunnage, and bed areas. Ground covers shall be trimmed to prevent encroachment in the shrubs, trees and utility vaults. It is the Contractor's responsibility to maintain all trim mowing at the same height as turf areas. Care should be taken to leave clearance between the weed whip and any wooden structures, shrubs, or trees to reduce damage.

All encroaching, neighboring vegetation, including brush, trees, and shrubs, shall be kept trimmed away from roads, trails, walkways, and maintained areas. Vegetation shall be trimmed to prevent the limitation of sightlines along trails and streets. Vertical pedestrian and trail clearance shall be eight feet (8), and horizontal clearance is approximately one foot (1) beyond the trail edge. Horizontal clearance may vary depending on the style of construction, obstructions, and property boundaries.

All fenced areas, playgrounds, courts, parks, and fields shall be maintained free of vegetation along fence lines. Vegetation along the fence line shall be controlled by mowing and trimming on both the inside and outside of the fence. In addition, a minimum eight-foot (8') wide path along the outside perimeter of each fence shall be maintained and kept clear of all brush and weeds.

8. MOWER OPERATION

The Contractor shall avoid rapid, spinning turns that may bruise or tear the turf. Slopes and banks shall be mowed in a manner that reduces the likelihood of tearing or scalping the turf. The Contractor shall be responsible for the repair or replacement of any damage caused by

the Contractor or personnel employed by the Contractor while performing work under this Contract. All repairs and replacements shall be completed by the Contractor at no cost to the City.

9. SITE CLEANLINESS

All litter and pet feces located on turf areas shall be removed by hand or by mechanized means during routine maintenance operations.

10. MOWING PATTERN

A planned schedule for varying the mowing pattern shall be utilized to reduce soil compaction and control turf grass grain. Grain refers to the tendency of turf grass leaves and stems to grow horizontally in one or more directions rather than vertically.



11. OBSTACLES

High-use park areas shall be mowed with caution to avoid disturbing park users and park amenities. Common obstacles include play areas, flowerpots, trash cans, picnic tables, and similar features. When possible, high-use areas should be mowed before noon.

Portable picnic and portable tables shall be moved to one side so that the grass beneath them can be mowed. Tables or other park amenities moved by the Contractor shall be returned to their original location and shall not be left on streets, trails, sidewalks, playgrounds, parking lots, athletic fields, or other similar surfaces. Mowing around fixed tables, benches, and shelters shall be performed so that grass clippings are blown away from these structures.

12. FERTILIZATION

The City shall provide all fertilizer used for turf areas covered under the Contract. The Parks Department shall determine each year the type of fertilizer, application rate, and frequency of applications. Fertilizer applications shall not exceed three (3) times per growing season, and the City reserves the right to reduce the number of applications based on turf conditions, weather, budgetary considerations, or operational needs.

The Contractor shall apply fertilizer as directed by the Parks Department using properly calibrated equipment and in accordance with manufacturer label instructions and accepted turf management practices. Care shall be taken to prevent over-application and to avoid spreading fertilizer onto sidewalks, roads, parking areas, or other non-turf surfaces.

13. CEMETERY MAINTENANCE

Care of recent burial sites: Leveling, backfilling, placement of topsoil, and seeding of new gravesites, as well as repairs related to headstone installations or other lawn damage caused by City activities within the Valdez Memorial Cemetery, shall be the responsibility of the City Parks Maintenance Department.

The Contractor shall notify the Cemetery Manager or Parks Maintenance Supervisor of any collapsed lots, sinkholes, or damaged or disrupted headstones observed during the course of performing work.

Preparation for Memorial Day: The Contractor shall make every reasonable effort to ensure the cemetery grounds are in good condition prior to Memorial Day each year.

Funeral services: The City shall notify the Contractor in advance of any scheduled funerals, services, or projects at the cemeteries to allow the Contractor sufficient time to prepare the area and, if necessary, adjust maintenance schedules to accommodate these activities.



Special care of headstone and decorations: Care shall be taken when mowing and trimming around wooden or delicate headstones, decorations, and other items to prevent damage to the private property of lot owners. The Contractor shall trim inside the fence line of all lots enclosed by fencing. When using weed trimmers, care shall be taken to avoid damaging or defacing headstones, headboards, fences, or other grave markers.

Final Mowing: Shall be completed in mid-September to mulch fallen leaves to the greatest extent possible.

14. CONTRACTOR EQUIPMENT OPERATIONS

All equipment shall be operated in a safe manner. All equipment shall be approved by the Parks Maintenance Department prior to the award of the contract. Mower blades shall be sharpened regularly to ensure a clean, even cut. Equipment shall be adequate to mow heavy or wet grass during rainy conditions and shall be capable of operating on wet ground without becoming stuck or causing rutting or damage to turf areas.

15. CONTRACTOR SUPPLIED EQUIPMENT AND MATERIALS

The Contractor shall furnish all hand tools and power equipment necessary to perform the work. Required equipment shall include, but not be limited to, mowers, fertilizer spreaders or sprayers, and any other equipment necessary for the proper performance of the Contract. The Contractor shall maintain equipment capability throughout the term of the Contract at a level equal to or greater than that provided or proposed at the time of bid.

16. CITY-FURNISHED MATERIALS

The Contractor shall make application to the City for the necessary materials and shall state specifically the areas where these materials are to be used so that the quantities may be determined. Because the City maintains a limited supply of topsoil, any request involving large quantities or large restoration projects must receive prior approval from the Parks Maintenance Supervisor or designee to allow for coordination of materials and project scheduling.

Grass seed shall be provided as needed and must be requested at least two (2) weeks in advance of use to ensure order delivery.

17. CHANGE IN SCOPE OF WORK

If, during the term of this Contract, a change in the scope of work is required, whether by addition or reduction, the Contract may be modified through mutual agreement of the parties. All changes shall be documented through a written Change Order signed by both the City and the Contractor prior to implementation.



18. CONTRACTOR'S REPRESENTATIVE/PERSONNEL

The Contractor shall provide a competent foreman or supervisor to oversee all work performed under this Contract. Contractor personnel shall present a neat appearance and conduct themselves in a professional manner. All work shall be performed in a professional and competent manner consistent with accepted industry practices.

19. MINIMUM STAFFING REQUIREMENTS

The Contractor shall maintain sufficient personnel to perform the work required under this Contract in a timely and satisfactory manner.

At a minimum, the Contractor shall provide a crew of no fewer than three (3) personnel when performing mowing and maintenance operations necessary to meet the requirements of this Contract. The Contractor shall ensure that all personnel operating mowing or maintenance equipment are experienced in the safe and proper operation of such equipment and are capable of performing maintenance activities within public park facilities.

The Contractor shall provide adequate supervision of all personnel performing work under this Contract. At least one designated supervisor or crew leader shall be present during operations to oversee work activities and ensure compliance with the requirements of this Contract.

If the Contractor fails to maintain sufficient staffing levels to meet the performance standards of this Contract, the City may require the Contractor to increase staffing as necessary to restore the required level of service.

20. COMMUNICATIONS

After-hours emergencies shall be reported to the Valdez Police/Fire Department at 835-4560. Emergencies or hazardous conditions during normal business hours shall be reported to the Parks Maintenance Supervisor or other designated contacts.

Hazardous conditions shall be immediately remedied or secured to prevent further damage and to protect park visitors from injury. The Contractor is responsible for maintaining close supervision of all maintenance operations and activities within the work areas.

The Parks Department shall make reasonable efforts to communicate upcoming activities and events occurring within the Contractor's work areas so that disruptions can be minimized and the Contractor can prepare affected areas in advance as necessary.



21. PUBLIC RELATIONS

Work shall be performed in a manner that minimizes disruption to park users. Public safety shall be the highest priority at all times. When possible, mowing schedules shall accommodate public use of park facilities. The Contractor shall delay mowing in areas being used by large, organized groups and shall resume work once the area is clear. Small groups may be politely asked to move a safe distance to allow work to proceed.

Because many park facilities are rented by the public, the Contractor may obtain a schedule of park events from the Parks Maintenance Supervisor. Work around City offices and other public facilities shall be scheduled in a manner that does not disrupt employee workflow, public access, or scheduled meetings.

All Contractor vehicles and equipment operating in City parks shall clearly display the Contractor's name and shall follow all posted speed limits. Vehicles and equipment shall not exceed ten miles per hour (10 mph) when operating within park areas. Contractor employees working in park areas shall wear clothing that clearly identifies them as Contractor employees. The use of marijuana, alcohol, or illegal drugs by Contractor personnel while performing work is prohibited and may result in removal of the employee and possible termination of the Contract.

21. REPORTING

The Contractor shall submit an invoice for work performed. Each invoice shall include the following information:

1. The work performed, including mowing, trimming, or other maintenance activities.
2. The date the work was performed and amount for each mowing, trimming or other maintenance activity.

In addition to the invoice, the Contractor shall submit a separate written report to the Parks Department, including the following:

3. Any problems or issues identified during the operational period, along with written comments or suggestions noted during operations. Emergency issues shall be reported immediately to the Parks Department. Examples of issues that shall be reported immediately include broken tree limbs, vandalism, broken glass, excessive litter, safety hazards, or mower clearance problems.
4. A generalized weekly schedule of areas to be serviced, provided in advance to assist with coordination of rentals, funerals, events, and other activities.



22. SITE INSPECTIONS

The Parks Department will conduct periodic inspections of park areas to ensure compliance with these specifications. During inspections, a list of any deficiencies will be prepared and provided to the Contractor for correction. Payment may be withheld until identified deficiencies have been corrected to the satisfaction of the City.

Upon request or as necessary, an authorized City representative may accompany the Contractor to work areas to clarify or demonstrate mowing methods and procedures. The Contractor shall consult with the Parks Maintenance Supervisor, or designee, regarding details related to scheduling and performance of turf mowing.

The City of Valdez reserves the right to schedule meetings with the Contractor, as needed, to discuss and evaluate Contractor performance. If performance issues are identified, the City may require the Contractor to provide daily work schedules, progress updates, and/or attend additional meetings until the issues are resolved.

23. DEFAULTS

Notice of Deficiency and Corrective Action: If the Contractor fails to perform work in accordance with the requirements of this Contract, the City of Valdez will notify the Contractor of the deficiency. The Contractor shall have twenty-four (24) hours from the time of notification to take corrective action unless otherwise agreed to by the City.

Penalty for Continued Non-Performance: If the Contractor fails to correct the deficiency after notice has been provided, the City may assess a penalty of up to One Hundred Dollars (\$100.00) per day for each day the deficiency continues.

Continued failure to correct deficiencies may result in termination of the Contract. In such event, the City may perform the work itself or enter into an agreement with another contractor to complete the work.

Any additional costs incurred by the City to complete the work may be recovered from the Contractor or deducted from any payments due under this Contract.

Failure to Maintain Service Levels: Failure of the Contractor to maintain the required level of service, including mowing frequency, site cleanliness, completion of seasonal tasks, or other maintenance requirements outlined in the Contract, shall constitute a deficiency under this section.

Weather conditions, equipment failure, staffing shortages, or other operational issues shall not relieve the Contractor of the responsibility to maintain the required service levels unless such delays are approved by the Parks Maintenance Supervisor or designee.



If maintenance activities fall behind due to weather or other approved conditions, the Contractor shall take reasonable steps to restore the required maintenance schedule as soon as conditions allow.

Termination for Breach: If the Contractor fails to perform the work in accordance with the specifications of this Contract and fails to correct the deficiency after notice, the City may terminate the Contract for breach.

Upon termination, the City may enter into an agreement with another contractor or perform the work itself. The Contractor shall be responsible for all costs and damages incurred by the City as a result of the Contractor's failure to perform.

City's Right to Terminate: If the City determines that the Contractor has failed to satisfactorily perform its obligations under the terms of the Contract, the City may terminate the Contract.

In the event of termination, the City shall pay the Contractor for all work satisfactorily completed up to the date of termination. The City shall have no further obligation to the Contractor beyond payment for satisfactory work performed.

The City reserves the right to deduct from the final payment any additional costs incurred by the City to complete the work required under the Contract that exceed the amounts otherwise payable to the Contractor.

Appeal Process: If the City intends to terminate the Contract pursuant to this section, written notice of the proposed termination shall be provided to the Contractor by the Parks and Recreation Director. The notice shall state the grounds for the proposed termination.

The Contractor may appeal the decision of the Parks and Recreation Director to the Valdez City Manager. To exercise this right, the Contractor must submit a written Notice of Appeal to the City Manager within ten (10) days of receiving the Notice of Termination.

The Contractor may further appeal the City Manager's decision to the Valdez City Council. To exercise this right, the Contractor must submit a written Notice of Appeal to the City Clerk within ten (10) days of receiving the City Manager's decision. A hearing shall then be held before the City Council, whose decision shall be final.

24. INSURANCE

Worker's Compensation and Employer's Liability

\$500,000 Employer's Limit and Statutory requirements for Worker's Compensation



General Liability

Minimum limits

Commercial General Liability

\$1,000,000 each
occurrence

General Aggregate-
Products-Comp/Ops Aggregate-
Personal and Advertising Injury

\$2,000,000
\$2,000,000
\$1,000,000

Automobile Liability

Any Auto

\$1,000,000
Combined Single limit

Scheduled Auto, Hired Autos, Non-owned
Auto acceptable in lieu of Any Auto.

25. INDEMNIFICATION

The Contractor shall indemnify, defend, save and hold the City harmless from any claim, lawsuit, or liability costs and attorney's fees arising from any alleged loss, damage or injury to persons or property during the course or as a result of this Contract.






Appendix A: Maps And Schedule Worksheets With Negotiated Pricing

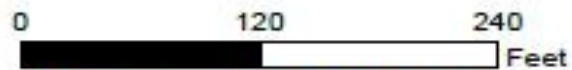


Park 1 - Civic Center



Map Key

-  Brush Hog in Spring
-  Contract
-  Spring Clean Up Only



Area = 29,357.9 Sq.Ft.




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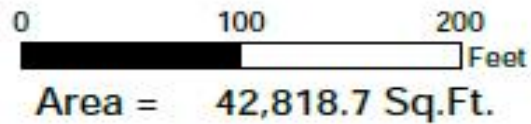


Park 2 - Ruth Pond Park



Map Key

-  Brush Hog in Spring
-  Contract
-  Spring Clean Up Only



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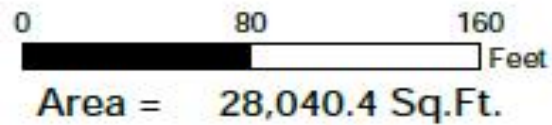


Park 3 - City Hall



Map Key

- Brush Hog in Spring
- Contract
- Spring Clean Up Only



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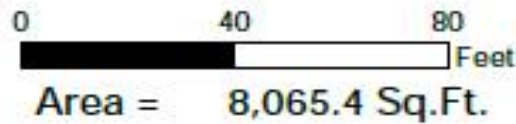


Park 4 - Library



Map Key

- Brush Hog in Spring
- Contract
- Spring Clean Up Only



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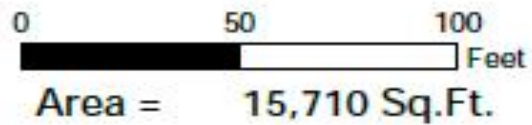


Park 5 - Museum



Map Key

- Brush Hog in Spring
- Contract
- Spring Clean Up Only



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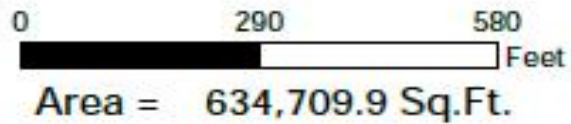


Park 6 - Meyring Parkstrip



Map Key

- Brush Hog in Spring
- Contract
- Spring Clean Up Only



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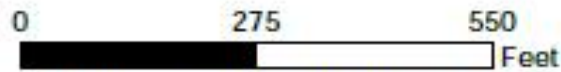


Park 7 - Black Gold Parkstrip



Map Key

- Brush Hog in Spring
- Contract
- Spring Clean Up Only



Area = 255,375.6 Sq.Ft.

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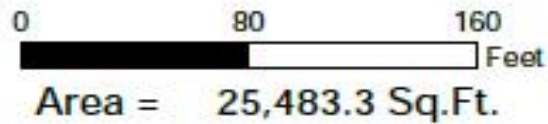


Park 8 - Recreation Center



Map Key

- Brush Hog in Spring
- Contract
- Spring Clean Up Only






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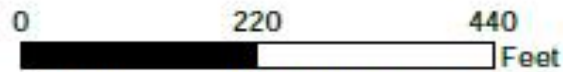


Park 9 - Goldfields Softball Complex



Map Key

-  Brush Hog in Spring
-  Contract
-  Spring Clean Up Only



Area = 101,992.1 Sq.Ft.




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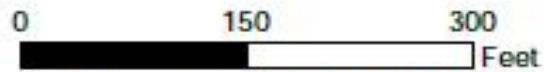


Park 10 - Senior Center



Map Key

-  Brush Hog in Spring
-  Contract
-  Spring Clean Up Only



Area = 17,342.4 Sq.Ft.




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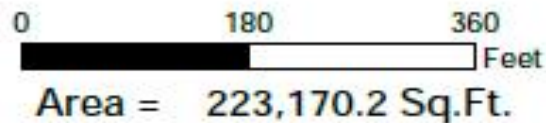


Park 11 - Valdez Memorial Cemetery



Map Key

-  Brush Hog in Spring
-  Contract
-  Spring Clean Up Only



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Park 12 - North Harbor Drive Corner



Map Key

- Brush Hog in Spring
- Contract
- Spring Clean Up Only

0 80 160
Feet
Area = 6,596.1 Sq.Ft.




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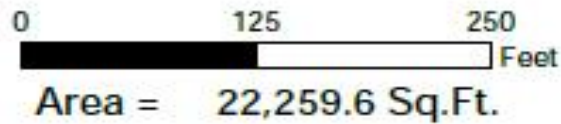


Park 13 - Kelsey Dock



Map Key

-  Brush Hog in Spring
-  Contract
-  Spring Clean Up Only






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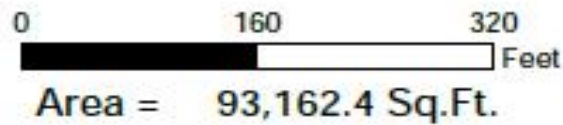


Park 14 - Senior League Field



Map Key

-  Brush Hog in Spring
-  Contract
-  Spring Clean Up Only



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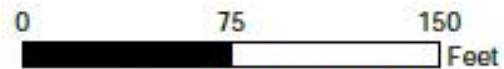


Park 15 - Robe River Park



Map Key

- Brush Hog in Spring
- Contract
- Spring Clean Up Only



Area = 9,047.2 Sq.Ft.




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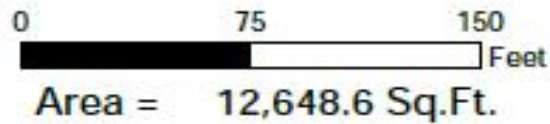


Park 16 - North Meyring - T-Ball Field



Map Key

-  Brush Hog in Spring
-  Contract
-  Spring Clean Up Only






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Park 18 - Dog Park



Map Key

-  Brush Hog in Spring
-  Contract
-  Spring Clean Up Only



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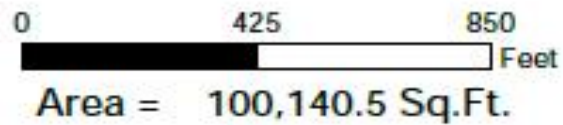


Park 19 - Pioneer Cemetery



Map Key

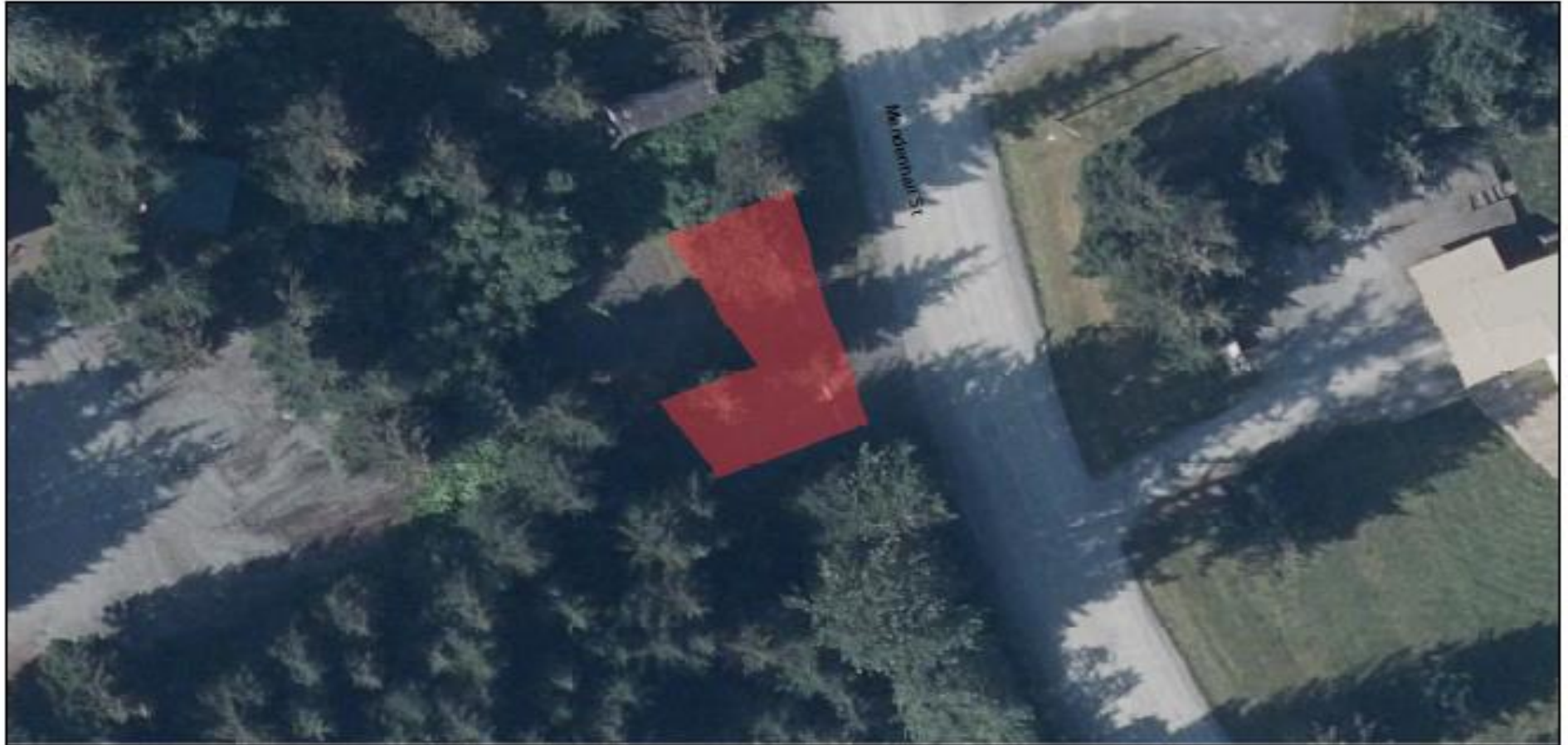
- Brush Hog in Spring
- Contract
- Spring Clean Up Only






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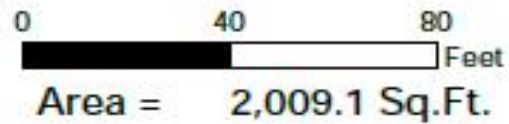


Park 20 - Corbin Creek Playground



Map Key

-  Brush Hog in Spring
-  Contract
-  Spring Clean Up Only






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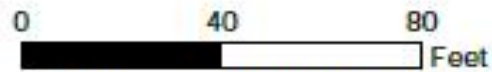


Park 22 - Veterans Memorial



Map Key

-  Brush Hog in Spring
-  Contract
-  Spring Clean Up Only



Area = 12,082.6 Sq.Ft.




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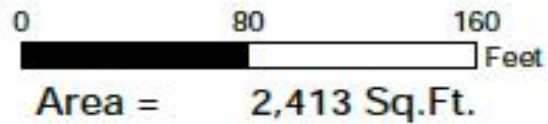


Park 24 - Shoup Trailhead Park



Map Key

-  Brush Hog in Spring
-  Contract
-  Spring Clean Up Only






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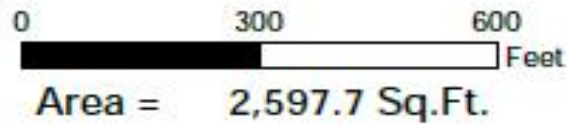


Park 25 - Historic Post Office - Old Town Entrance



Map Key

-  Brush Hog in Spring
-  Contract
-  Spring Clean Up Only






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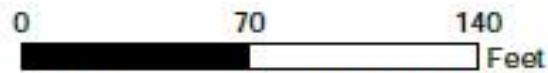


Park 26 - Archery Range



Map Key

-  Brush Hog in Spring
-  Contract
-  Spring Clean Up Only



Area = 41,122.3 Sq.Ft.




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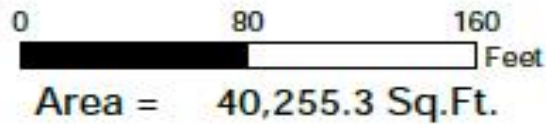


Park 27 - Dock Point



Map Key

-  Brush Hog in Spring
-  Contract
-  Spring Clean Up Only






THE DATA CONTAINED HEREIN IS COMPILED FROM SEVERAL SOURCES,
SOME UNRELATED TO THE CITY OF VALDEZ,
WITH DIFFERENT LEVELS OF PRECISION.
PLEASE NOTE, WHILE THE INFORMATION
IN OUR GIS IS BELIEVED TO BE RELIABLE,
IT IS NOT GUARANTEED TO BE ACCURATE.

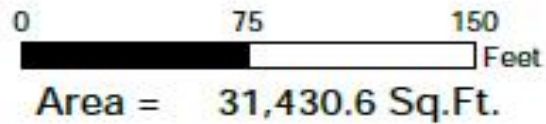


Park 29 - Fire Station



Map Key

-  Brush Hog in Spring
-  Contract
-  Spring Clean Up Only






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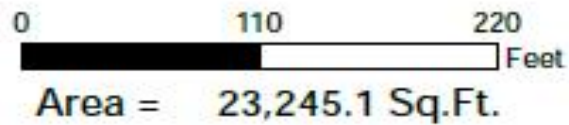


Park 30 - Track and Field



Map Key

-  Brush Hog in Spring
-  Contract
-  Spring Clean Up Only



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SPRING CLEAN UP

	Area Description	Estimated Acreage	Total Price Per Season
	Civic Center	0.67	\$1,200.00
	Ruth Pond	0.98	\$1,850.00
	City Hall	0.64	\$650.00
	Library	0.19	\$400.00
	Museum	0.36	\$600.00
	Barney Meyring Park Strip	14.57	\$15,000.00
	Black Gold Park Strip	5.86	\$7,500.00
	Recreation Center	0.59	\$850.00
	GoldFields Softball Complex	2.34	\$4,500.00
	Senior Center	0.4	\$1,000.00
	Valdez Memorial Cemetery	5.12	\$4,000.00
	North Harbor Drive Corner	0.15	\$250.00
	Kelsey Dock	0.51	\$500.00
	Senior League Field	2.14	\$2,900.00
	Robe River Park	0.2	\$800.00
	North Meyring T-Ball Field	0.29	\$400.00
	Dog Park	0.15	\$1,000.00
	Pioneer Cemetery	2.3	\$2,000.00
	Corbin Creek Playground	0.04	\$-
	Veterans Memorial Park	0.28	\$400.00
	DOT Right of Way	6.35	\$-
	Shoup Trailhead Park	0.05	\$2,000.00
	Historic Post Office - Old Town Entrance	0.06	\$-
	Archery Range	0.95	\$-
	Dock Point	0.92	\$-
	Fire Station #1	0.72	\$600.00
	Track and Field	0.53	\$-
	Total Estimated Acreage	47.36	\$48,400.00



MOW/TRIM SCHEDULE

Area Description	Estimated Acreage	Estimated Frequency per Season	x	Unit Price	Total=	Total Item Price Per Season
Civic Center	0.67	22	x	\$180.00	Total=	\$3,960.00
Ruth Pond	0.98	22	x	\$240.00	Total=	\$5,280.00
City Hall	0.64	22	x	\$220.00	Total=	\$4,840.00
Library	0.19	22	x	\$150.00	Total=	\$3,300.00
Museum	0.36	22	x	\$220.00	Total=	\$4,840.00
Barney Meyring Park Strip	14.57	13	x	\$2,000.00	Total=	\$26,000.00
Black Gold Park Strip	5.86	13	x	\$1,200.00	Total=	\$15,600.00
Recreation Center	0.59	20	x	\$240.00	Total=	\$4,800.00
GoldFields Softball Complex	2.34	22	x	\$480.00	Total=	\$10,560.00
Senior Center	0.4	22	x	\$240.00	Total=	\$5,280.00
Valdez Memorial Cemetery	5.12	14	x	\$500.00	Total=	\$7,000.00
North Harbor Drive Corner	0.15	22	x	\$180.00	Total=	\$3,960.00
Kelsey Dock Uplands	0.51	22	x	\$240.00	Total=	\$5,280.00
Veterans Memorial Park	0.28	22	x	\$240.00	Total=	\$5,280.00
DOT Right of Way	6.35	10	x	\$750.00	Total=	\$7,500.00
Archery Range	0.95	0	x	\$250.00	Total=	\$-
Dock Point	0.92	8	x	\$180.00	Total=	\$1,440.00
Fire Station #1	0.72	22	x	\$240.00	Total=	\$5,280.00
Track and Field	0.53	0	x	\$180.00	Total=	\$-
Total Estimated Acreage	42.13			Total		\$120,200.00



FERTILIZING SCHEDULE

Area Description	Estimated Acreage	Estimated Frequency per season		Unit Price	Total price per season
Civic Center	0.67	2	x	\$ 100.00	Total = \$200.00
Ruth Pond	0.98	2	x	\$150.00	Total = \$300.00
City Hall	0.64	2	x	\$100.00	Total = \$200.00
Library	0.19	2	x	\$80.00	Total = \$160.00
Museum	0.36	2	x	\$80.00	Total = \$160.00
Barney Meyring Park Strip	14.57	1	x	\$1,200.00	Total = \$1,200.00
Black Gold Park Strip	5.86	1	x	\$500.00	Total = \$500.00
Recreation Center	0.59	2	x	\$100.00	Total = \$200.00
GoldFields Softball Complex	2.34	2	x	\$350.00	Total = \$700.00
Senior Center	0.4	2	x	\$100.00	Total = \$200.00
Valdez Memorial Cemetery	5.12	2	x	\$500.00	Total = \$1,000.00
North Harbor Drive Corner	0.15	2	x	\$80.00	Total = \$160.00
Kelsey Dock	0.51	2	x	\$100.00	Total = \$200.00
Veterans Memorial	0.28	2	x	\$100.00	Total = \$200.00
DOT Right of Way	6.35	0	x	\$450.00	Total = \$-
Archery Range	0.95	0	x	\$ 120.00	Total = \$-
Dock Point	0.92	0	x	\$120.00	Total = \$-
Fire Station #1	0.72	2	x	\$100.00	Total = \$200.00
Track and Field	0.53	0	x	\$ 100.00	Total = \$ -
Total Estimated Acreage	42.13			Total	\$5,580.00



Legislation Text

File #: 26-0145, **Version:** 1

ITEM TITLE:

Discussion: Agreement with Valdez Convention and Visitors Bureau for the Purchase of Digital Assets

SUBMITTED BY: Nathan Duval, City Manager

FISCAL NOTES:

Expenditure Required: N/A

Unencumbered Balance: N/A

Funding Source: N/A

RECOMMENDATION:

N/A

SUMMARY STATEMENT:

The Valdez Convention and Visitors Bureau reconstituted their board and passed a resolution approving voluntary dissolution.

The City Council Tourism Task Force is recommending a new entity using the corporation model, similar to the Museum governance structure, to continue efforts locally related to tourism and destination marketing.

Staff wants to discuss with Council the framework for an agreement with the current VCVB for the purchase of assets such as the website, social media profiles, photo library, the visitors guide, and other intellectual property. Proceeds of the sale would help the VCVB pay off past due balances and clear out debt so that they can dissolve.

If agreeable to Council, the City Manager will negotiate an agreement for approval at a future Council meeting. A draft agreement is attached for reference.

PURCHASE AND SALE AGREEMENT

This Purchase and Sale Agreement, effective the ___ day of _____, 2026 (“Agreement”) is entered into between the City of Valdez (“City” or “Buyer”) and the Valdez Convention and Visitors Bureau (“VCVB” or “Seller”).

1. Purchase and Sale of Assets. On and subject to the terms and conditions of this Agreement, Seller shall sell, assign, transfer, convey and deliver to Buyer, and Buyer shall purchase and acquire from Seller, free and clear of all encumbrances, all of Seller’s right, title and interest in and to the following assets (collectively, the “Purchased Assets”):

- Intellectual property related to the domain www.valdezalaska.org;
- Intellectual property for “Discover Valdez” including all social media accounts, email accounts, any photo or video collections, the Discover Valdez Guide, and marketing materials;
- Physical property in the form of printed marketing materials.
- All trademarks held related to “Discover Valdez;” and
- All of the goodwill related to the Purchased Assets

2. Excluded Liabilities. Buyer will not assume any liability or obligation of Seller in connection with Buyer’s purchase of the Purchased Assets pursuant to this Agreement.

3. Purchase Price. In consideration for the sale by Seller of the Purchased Assets to Buyer, Buyer shall pay to Seller cash in an amount sufficient to cover VCVB’s past actually incurred expenses in an amount not to exceed \$160,000. Funds paid by the City to VCVB shall be used solely to pay for outstanding expenses and the winding up of VCVB’s affairs.

4. Required Instruments. Seller shall promptly execute any instruments required to complete the transfer of Seller’s right, title, and interest in the Purchased Assets to Buyer.

5. Representations and Warranties of Seller. Seller has all necessary corporate power and authority to enter into this Agreement and to carry out its obligations hereunder. To Seller’s knowledge, there is no private or governmental action that, if adversely determined, would prohibit, prevent, or impair the satisfaction of Sellers’ obligations or Buyers’ right and title to the Purchased Assets. Seller confirms that there are no liens or encumbrances on the Purchased Assets.

6. Entire Agreement. This Agreement constitutes the entire Agreement between Seller and Buyer and may not be changed orally, but only by a written instrument executed by Seller and Buyer.

7. Successors and Assigns. This Agreement shall inure to the benefit of and be binding upon the Parties hereto and their respective heirs, legal representatives, successors, and assigns.

8. Governing Law. This Agreement shall be governed by and construed and enforced in accordance with the laws of the State of Alaska.

IN WITNESS WHEREOF, the parties to this presence have executed this MOU in two (2) counterparts, each of which shall be deemed an original, in the year and day first mentioned above.

SELLER

**VALDEZ CONVENTION
AND VISITORS BUREAU**

BY: _____

NAME: _____

DATE: _____

TITLE: _____

Mailing Address

City, State, Zip Code

Signature of Company Secretary or Attest

Date: _____

BUYER

CITY OF VALDEZ, ALASKA

APPROVED:

Nathan Duval, City Manager

Date: _____

ATTEST:

Sheri L. Pierce, MMC, City Clerk

Date: _____

APPROVED AS TO FORM:

Brena, Bell & Walker, P.C.

Jake W. Staser

Date: _____



Legislation Text

File #: ORD 26-0002, **Version:** 1

ITEM TITLE:

#26-02 - Amending Title 2 by Creating Chapter 2.96 Titled Firefighter Collective Bargaining. First Reading. Public Hearing.

SUBMITTED BY: Nathan Duval, City Manager

FISCAL NOTES:

Expenditure Required: N/A
Unencumbered Balance: N/A
Funding Source: N/A

RECOMMENDATION:

Adopt Ordinance #26-02

SUMMARY STATEMENT:

The attached ordinance recognizes International Association of Fire Fighters (IAFF) Local 5618 for the purposes of collective bargaining. The members of the Valdez Fire Department have unanimously voted to join the IAFF and approving this ordinance begins the process to establish a collectively bargained agreement with those members.

The Council has spoken with representatives of the IAFF and members of VFD on the subject on multiple occasions. Membership entitles VFD personnel access to additional training opportunities and health insurance gap coverage.

This ordinance does not opt the City into the Alaska Public Employees Relations Act (PERA), current status remains unchanged.

CITY OF VALDEZ, ALASKA

ORDINANCE #26-02

AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF VALDEZ, ALASKA, AMENDING TITLE 2 OF THE VALDEZ MUNICIPAL CODE BY CREATING CHAPTER 2.96 TITLED FIREFIGHTER COLLECTIVE BARGAINING

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF VALDEZ, ALASKA, that:

Section 1. Title 2 of the Valdez Municipal Code is hereby amended by creating Chapter 2.96 to read as follows:

FIREFIGHTER COLLECTIVE BARGAINING

Sections:

- 2.96.010 Purpose and Policy
- 2.96.020 Definitions
- 2.96.030 Right to organize and bargain
- 2.96.040 Bargaining unit
- 2.96.050 Scope of bargaining
- 2.96.060 No strike or lockout
- 2.96.070 Collective bargaining agreements
- 2.96.080 Financial emergency reopener
- 2.96.090 Relationship to personnel regulations
- 2.96.100 Limitation of application
- 2.96.110 Severability

2.96.010 Purpose and policy.

A. The purpose of this chapter is to establish a framework for collective bargaining between the City of Valdez and career firefighters employed by the Valdez Fire Department.

B. It is the policy of the City of Valdez to allow career firefighters to organize and bargain collectively regarding wages, hours, and other terms and conditions of employment while maintaining the City's authority to manage municipal operations and services.

C. The City further declares its intent to maintain local control over municipal labor relations. Nothing in this chapter shall be construed as subjecting the City of Valdez to the provisions of the Public Employment Relations Act or providing a right to collective bargaining to any employees of the City of Valdez other than career firefighters.

2.96.020 Definitions.

A. Career firefighter means a full time employee of the City of Valdez Fire Department whose primary duties involve fire suppression, emergency medical services, rescue operations, hazardous materials response, or other emergency response services.

B. Exclusive bargaining representative means International Association of Fire Fighters, Local 5618, which has been selected by a majority of employees within the bargaining unit to represent those employees in collective bargaining.

C. Collective bargaining agreement means a written agreement between the City of Valdez and the exclusive bargaining representative covering wages, hours, and other terms and conditions of employment.

2.96.030 Right to organize and bargain.

A. Career firefighters employed by the City of Valdez may organize and designate an exclusive bargaining representative for purposes of collective bargaining. The City Council retains sole authority to approve and recognize the exclusive bargaining representative by ordinance.

B. The City recognizes International Association of Fire Fighters, Local 5618 as the exclusive bargaining representative for purposes of collective bargaining with career firefighters employed with the City of Valdez. No other bargaining representative shall be recognized by the City of Valdez absent express action from the Valdez City Council.

2.96.040 Bargaining unit.

The bargaining unit shall consist of career firefighters employed by the Valdez Fire Department.

The following positions are excluded from the bargaining unit:

A. Fire Chief.

B. Deputy Fire Chief or Assistant Fire Chief.

C. Volunteer firefighters.

D. Paid on call firefighters or other part time emergency response personnel who do not serve as career firefighters.

2.96.050 Scope of bargaining.

A. The City and the exclusive bargaining representative shall bargain in good faith regarding wages, hours, and other terms and conditions of employment.

B. Nothing in this chapter requires bargaining over matters reserved to management authority.

2.96.060 No strike or lockout.

Firefighters shall not strike, slow down, or otherwise stop work. The City shall not engage in a lockout. The availability of arbitration serves as the final dispute resolution mechanism.

2.96.070 Collective bargaining agreements.

The City Manager shall have exclusive authority to negotiate collective bargaining agreements on behalf of the City. Any collective bargaining agreement which would result in a change in the amounts budgeted for career firefighters must be concluded in time for the changes to be considered in the annual budget prior to the end of the fiscal year. Any collective bargaining agreement negotiated under this chapter must be approved by the Valdez City Council before becoming effective. Absent a collective bargaining agreement, firefighters shall be subject to the same terms of employment as other City employees.

2.96.080 Financial emergency reopener.

A collective bargaining agreement may be reopened if the City Council determines that a financial emergency exists due to significant revenue loss or extraordinary expenditures.

2.96.090 Relationship to personnel regulations.

If a collective bargaining agreement conflicts with personnel regulations, the agreement controls for employees in the bargaining unit.

2.96.100 Limitation of application.

This chapter applies only to career firefighters and does not create bargaining rights for other City employees.

2.96.110 Severability.

If any section of this chapter is held invalid, the remaining provisions remain in effect.

Section 2. This ordinance shall take effect immediately following adoption by the Valdez City Council.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF VALDEZ, ALASKA, this _____ day of _____, 2026.

CITY OF VALDEZ, ALASKA

Austin Love, Mayor Pro Tem

ATTEST:

Sheri L. Pierce, MMC, City Clerk

APPROVED AS TO FORM:

Jake Staser, City Attorney
Brena, Bell, & Walker, P.C.

Adoption:
Yeas:
Noes:
Absent:
Abstaining:



Legislation Text

File #: RES 26-0019, **Version:** 1

ITEM TITLE:

#26-19 - Amending the 2026 City Budget by Appropriating an Additional \$250,000 to the Economic Development Department for Tourism Expenditures to be Transferred from Council Contingency Reserve

SUBMITTED BY: Nathan Duval, City Manager

FISCAL NOTES:

Expenditure Required: \$250,000

Unencumbered Balance: \$990,113

Funding Source: Council Contingency Reserve, 350-0202-55000

RECOMMENDATION:

Approve

SUMMARY STATEMENT:

In accordance with the recommendations from the Tourism Task Force, Staff proposes moving monies appropriated during the 2026 budget adoption from Council Contingency to the Economic Development Department budget. The funds are from the estimated \$505K in anticipated bed tax revenues and will be used for summer 2026 tourism related marketing, website maintenance, visitor center expenses, as well as funds for an agreement with the VCVB for the purchase of assets and intellectual property in an effort to assist that organization with their voluntary dissolution process.

CITY OF VALDEZ, ALASKA

RESOLUTION #26-19

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF VALDEZ, ALASKA, AMENDING THE 2026 CITY BUDGET BY APPROPRIATING AN ADDITIONAL \$250,000 TO THE ECONOMIC DEVELOPMENT DEPARTMENT FOR TOURISM EXPENDITURES TO BE TRANSFERRED FROM COUNCIL CONTINGENCY RESERVE

WHEREAS, tourism is a vital component of the Valdez economy and contributes significantly to local employment, small business vitality, and community sustainability; and

WHEREAS, The Valdez Tourism Task Force has identified costs incurred by the former Valdez Convention and Visitors Bureau in the amount of \$160,000 as well as costs associated with operating a temporary tourism visitor's center in the amount of \$90,000; and

WHEREAS, the Valdez City Council is committed to supporting tourism and strengthening local businesses while ensuring a positive and welcoming experience for visitors.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF VALDEZ, ALASKA, that:

Section 1: Economic Development Contributions – VCVB 2022+, 001-5400-48600 is increased by \$250,000

Section 2: Council Contingency Reserve, 350-0202-55000, is reduced by \$250,000

Section 3: Transfer from Reserve Fund, 001-0050-39140 is increased by \$250,000.

Section 4: Transfer to General Fund, 350-0050-49100, is increased by \$250,000.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF VALDEZ, ALASKA, this 7th day of April 2026.

City of Valdez, Alaska

ATTEST:

Austin Love, Mayor Pro Tem

Sheri L. Pierce, MMC, City Clerk

Vendor Balance Detail Report as of March 19, 2026

Valdez Convention & Visitors Bureau

Vendor	Date	Type	Num	Due date	Amount	Open balance	Balance	Memo/Description
VCVB Outstanding Invoices								
					<u>Administrative</u>	<u>\$82,026.83</u>		
					<u>Visitor Guide</u>	<u>\$57,267.40</u>		
						\$139,294.23		Subtotal
					Contingency	<u>\$20,705.77</u>		Roughly 15% Contingency
					Total	\$160,000.00		Grand Total



Legislation Text

File #: RES 26-0020, **Version:** 1

ITEM TITLE:

#26-20 - Extending the Sunset of the Valdez Tourism Task Force and Assigning Additional Scope of Work

SUBMITTED BY: Elise Sorum-Birk, Deputy City Clerk

FISCAL NOTES:

Expenditure Required: n/a
Unencumbered Balance: n/a
Funding Source: n/a

RECOMMENDATION:

Approve Resolution 26-20

SUMMARY STATEMENT:

The Valdez Tourism Task Force envisions a future tourism organization as a quasi-public non-profit that balances city oversight and accountability for public funds with member and community driven support to guide tourism-related initiatives, investments, and policies.

In their April 7, 2026 report to City Council they ask to play a role in the formation and structural design of this future organization, specifically related to drafting bylaws and other policy documents that have built-in safe guards for organizational success.

This resolution extends the Valdez Tourism Task Force through October 1, 2026 and asks that this group assist with creating the structure for a future tourism organization.

CITY OF VALDEZ, ALASKA

RESOLUTION #26-20

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF VALDEZ, ALASKA, EXTENDING THE SUNSET OF THE VALDEZ TOURISM TASK FORCE AND ASSIGNING ADDITIONAL SCOPE OF WORK

WHEREAS, Resolution 26-10 established the Valdez Tourism Task Force on a temporary, short-term basis in alignment with adopted City Council policies for citizen's advisory groups and this group is scheduled to dissolve on April 7, 2026; and

WHEREAS, the Valdez Tourism Task Force has completed the tasks assigned in Resolution 26-10 by providing a report to City Council outlining short-term actions to avoid disruptions to tourism services in 2026, identifying long-term needs for tourism sector businesses, and completing an analysis of existing models for destination marketing organizations, including a recommendation on the best option for Valdez; and

WHEREAS, the Valdez Tourism Task Force envisions a future tourism organization as a quasi-public non-profit that balances city oversight and accountability for public funds with member and community driven support to guide tourism-related initiatives, investments, and policies; and

WHEREAS, the Valdez Tourism Task Force final report recommends that the work of the group be expanded to assist with the initial structural design for a new organization, including drafting of bylaws and core policy documents; and

WHEREAS, the City of Valdez recognizes the importance of collaboration among stakeholders, subject matter experts, and community members to identify opportunities and practical solutions.

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF VALDEZ, ALASKA, that:

Section 1. The Valdez Tourism Task Force is hereby extended and shall continue to meet at least twice monthly.

Section 2. The scope of the Valdez Tourism Task Force's work outlined in Resolution 26-10 has been completed and tasks related to formation of a new quasi-public non-profit organization are assigned as follows:

1. Identify core purpose and purview of the future organization.
2. Identify specific city oversight that can be structurally incorporated into governing documents and processes to ensure accountability for public funds.
3. Identify the role members will play in organizational governance and management of regular operations.
4. Submit draft Articles of Incorporation, Bylaws, and initial Fiscal Policies to City Council for consideration.

Section 3. The Valdez Tourism Task Force is directed to complete the work outlined in Section 2 of this resolution and present recommendations to City Council on or before October 1, 2026. Terms of the members will expire, and the task force will be dissolved once the tasks outlined in Section 2 have been completed and a report has been made to the City Council.

Section 4. Sections of Resolution 26-10 related to membership, resignation and appointments, staff support, and adherence to City Council Policies and Procedures remain in effect.

BE IT FURTHER RESOLVED that the City Council affirms its commitment to supporting tourism and local businesses and looks forward to receiving additional support from the Valdez Tourism Task Force in creating an organization that strengthens Valdez as a welcoming destination for visitors while supporting the community year-round.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF VALDEZ, ALASKA, this 7th day of April 2026.

CITY OF VALDEZ, ALASKA

Austin Love, Mayor Pro Tem

ATTEST:

Sheri Pierce, City Clerk



Legislation Text

File #: RES 26-0021, **Version:** 1

ITEM TITLE:

#26-21 - Authorizing a Lease with Colville, Inc. for an Approximately 1.9-acre Portion of Parcel A ATS 564 (1940 Mineral Creek Loop Road)

SUBMITTED BY: Nicole Chase, Senior Planner

FISCAL NOTES:

Expenditure Required: N/A
Unencumbered Balance: N/A
Funding Source: N/A

RECOMMENDATION:

Approve resolution #26-21 authorizing a lease with Colville, Inc. for an approximately 1.9-acre portion of Parcel A ATS 564 (1940 Mineral Creek Loop Road) owned by the City of Valdez

SUMMARY STATEMENT:

Community Development Department staff received a lease application from Colville, Inc. for use of an approximately 1.9-acre portion of Parcel A ATS 564 (1940 Mineral Creek Loop Road) owned by the City of Valdez.

Colville, Inc. has requested use of the property for maneuvering and turning around of long combination vehicles. Colville, Inc. leases the adjacent private property from Big State Logistics and states the “property is intended to provide easier turning radius and access for vehicles utilizing adjacent property” (see attached lease application and narrative). The lease term requested is seven years.

Fair rental value for leases is defined as ten percent of appraised value annually pursuant to VMC 4.08.010. If this lease is approved, an appraisal will be ordered at the cost of the lessee. Additionally, the City of Valdez 2005 Property Management Policies and Procedures document requires a phase I environmental assessment be completed for all new leases of light industrial zoned land at the cost of the lessee. The property is zoned light industrial which allows for the proposed use.

The Planning and Zoning Commission voted to approve a recommendation to City Council to approve this lease on March 25, 2026.

Pending Council approval of this lease, staff will work with the City Attorney and Colville Inc. to execute a lease agreement.

CITY OF VALDEZ, ALASKA

RESOLUTION #26-21

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF VALDEZ, ALASKA, AUTHORIZING A LEASE WITH COLVILLE, INC. FOR AN APPROXIMATELY 1.9 ACRE PORTION OF PARCEL A ATS 564 (1940 MINERAL CREEK LOOP ROAD) OWNED BY THE CITY OF VALDEZ

WHEREAS, Colville, Inc. applied for a lease to utilize this portion of City of Valdez-owned property for the turning around of empty long combination vehicles. Colville, Inc. leases the adjacent private properties from Big State Logistics for their long combination trucking operation; and.

WHEREAS, the property is zoned light industrial which allows for trucking operations; and

WHEREAS, the Planning and Zoning Commission voted to approve a recommendation to approve this lease on March 25, 2026;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF VALDEZ, ALASKA, that:

- Section 1. The City Manager or their designee is authorized to execute a new lease for an approximately 1.9 acre portion of Parcel A ATS 564 (1940 Mineral Creek Loop Road) with Colville, Inc.
- Section 2. The term of this lease will be for seven years.
- Section 3. The rental fee shall be 10% of appraised value annually. Pursuant to the City of Valdez 2005 Property Management Policies and Procedures, a phase I environmental assessment will be completed for the property at the cost of the lessee.
- Section 4. The use of the property is for maneuvering and turning around long combination vehicles.
- Section 5. In conformance with Valdez Municipal Code Section 4.08.160 this lease shall not become effective until public notice has been given for at least thirty days. This resolution shall be posted twice in a newspaper in the city and shall be posted on the official city bulletin board and two other public places in the city for thirty days prior to the effective date of the lease.

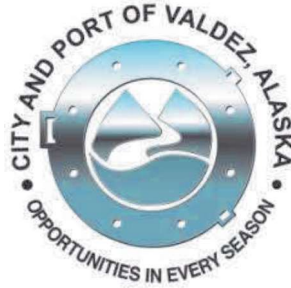
PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF VALDEZ,
ALASKA, this day April 7, 2026.

CITY OF VALDEZ, ALASKA

Austin Love, Mayor Pro Tem

ATTEST:

Sheri L. Pierce, MMC, City Clerk



**CITY OF VALDEZ
APPLICATION FOR LEASE OF CITY OWNED LAND**

Application Fee: \$50.00 (Non-refundable)

FEE WAIVED FOR 2017 PER RES# 12-72

This form is to be completed by an individual or an organization proposing to lease City-owned land. Complete in full and to the best of your knowledge. Please explain any omissions and use additional pages where appropriate. If requested, proprietary and financial information of applicants that is so marked will be kept confidential.

The completed application shall be returned to the Valdez Community & Economic Development Department located in City Hall along with the Application fee.

A deposit of \$3,000 will be required prior to the City initiating any required appraisal or land survey. The deposit will be used to offset the cost of the appraisal and land survey. If additional funds are necessary, the applicant will be billed as part of the lease. If there is a balance, it will be applied to the first year's lease payment. This deposit will be the cumulative amount of any required appraisal, land survey or Phase I environmental analysis according to the following schedule:

- * If a survey and/or appraisal are required: \$3,000
- * If a Phase I Environmental Analysis only is required: \$3,000
- * If a survey or appraisal and Environmental Analysis are required: \$5,000
(Required on all industrial land)

1. Name of Individual Completing Application Form:

Name: Curt Christenson Phone: [REDACTED]
Daytime/ Message

Mailing Address: [REDACTED]

2. If other individual(s) or an organization(s) will be a party to this application, indicate below. Attach additional pages as needed:

a) Name _____ Phone: _____

Mailing Address _____

6. WHAT IS THE TERM OF THE LEASE DESIRED?

7 years

7. IF THE REQUEST FOR A LEASE AT LESS THAN FAIR MARKET VALUE, PROVIDE JUSTIFICATION.

N/A

8. PLEASE STATE WHY YOU BELIEVE IT WOULD BE IN THE "BEST INTEREST OF THE CITY" TO APPROVE YOUR PROPOSAL AND PROCESS YOUR APPLICATION.

Lot 1940 will be used solely for maneuvering and turnaround of long combination vehicles

Colville has a long-standing presence in Alaska and is committed to responsible operations, local economic

participation, and good stewardship of the property it utilizes. This proposal allows the City to generate lease

revenue while ensuring the land is maintained responsibly.

9. CURRENT STATUS OF LAND. DESCRIBE ANY EXISTING IMPROVEMENTS, PROVIDE PHOTOGRAPHS IF POSSIBLE.

Land is vacant, no improvements or modifications have been made.

10. HAS APPLICANT PREVIOUSLY PURCHASED OR LEASED CITY LAND OR RESOURCES? _____ YES _____ NO. IF YES, PROVIDE LEGAL DESCRIPTION, TYPE OR PURCHASE OR LEASE, AND STATUS.

11. IF APPLICANT IS A BUSINESS OPERATION, LIST PRESENT BUSINESS ACTIVITIES.

Property is intended to provide easier turning radius and access for vehicles utilizing adjacent property.

12. IF REQUIRED, ARE YOU PREPARED TO SPEND FUNDS FOR THE FOLLOWING:

- | YES | NO | |
|--------------|---------------|---|
| <u> x </u> | <u> </u> | a) Performance bond |
| <u> x </u> | <u> </u> | b) Damage deposit |
| <u> x </u> | <u> </u> | c) General liability insurance |
| <u> x </u> | <u> </u> | d) Worker's compensation insurance |
| <u> x </u> | <u> </u> | e) Survey and platting |
| <u> x </u> | <u> </u> | f) Appraisal fee |
| <u> x </u> | <u> </u> | g) Closing fees, which may include title insurance, document preparation, escrow closing, and recording |
| <u> x </u> | <u> </u> | h) Any federal, state and local permits required |
| <u> x </u> | <u> </u> | I) Maintenance costs (present or future) |

13. LIST THREE (3) CREDIT OR BUSINESS REFERENCES:

Name	Address	Phone #
Petro Star Inc	████████████████████	████████
Wilson Bros. Inc	████████████████████	████████
Everts Air Fuel	████████████████████	████████

14. HAS APPLICANT, OR AFFILIATED ENTITY, EVER FILED A PETITION FOR BANKRUPTCY, BEEN ADJUDGED BANKRUPT OR MADE AN ASSIGNMENT FOR THE BENEFIT OF CREDITORS?

 NO

15. IS APPLICANT, OR AFFILIATED ENTITY, NOW IN DEFAULT ON ANY OBLIGATION TO, OR SUBJECT TO ANY UNSATISFIED JUDGEMENT OF LIEN? YES x NO IF YES, EXPLAIN:

COMPLETE THE FOLLOWING APPLICANT QUALIFICATION STATEMENT FOR EACH INDIVIDUAL APPLICANT OR ORGANIZATION. ATTACH ADDITIONAL STATEMENTS IF NEEDED.

APPLICANT QUALIFICATION STATEMENT

I, _____
(Individual Name)

I, _____
(Individual Name)

I, **Curt Christenson** On Behalf of **Colville Inc**
(Representative's Name) (Organization's Name)

(Address)

(City, State) (Zip)

do hereby swear and affirm for myself as applicant or as representative for the organization noted above that:

- The Applicant is a citizen of the United States, over the age of nineteen;
- and
- If a group, association or corporation, is authorized to conduct business Under the laws of the State of Alaska; and
- Has not failed to pay a deposit or payment due the City in relation to City-owned real property in the previous five (5) years; and
- Is not currently in breach or default on any contract or lease for real Property transactions in which the City has an interest; and
- Has not failed to perform under or is not in default of a contract with the City; and
- Is not delinquent in any tax payment to the City.

I HEREBY CERTIFY THAT THE INFORMATION CONTAINED HEREIN IS TRUE TO MY KNOWLEDGE.

Curt Christenson 3/4/2026
Applicant Signature Date

Applicant Signature Date

Curt Christenson
Print Name

Print Name

Comdev/data/forms/LandLease&SalesForms/AppforLeaseofCityLand

Colville intends to utilize Lot 1940 primarily for the maneuvering and turnaround of long combination vehicles, as well as to maintain a safe and efficient traffic flow pattern for access to Lots 1900 and 1930.

No permanent structures, equipment staging, or material storage are proposed for Lot 1940 under the current scope of use. The lot will function solely as a vehicle maneuvering and circulation area supporting operations on the adjacent parcels.

Colville acknowledges that any future change in the use of Lot 1940, including the placement of structures, equipment, or alternative operational activities, would require a separate application and prior approval from the City of Valdez in accordance with applicable municipal requirements.

Traffic Map



Square footage requested (calculated using the City of Valdez site)





Legislation Text

File #: RES 26-0022, **Version:** 1

ITEM TITLE:

#26-22 - Amending the 2026 Budget by Appropriating \$2.8M of Excess Funds Carried Forward from 2025 to the Projects Planning Reserve in the Amount of \$2.8M and Re-Allocating \$7,504.25 from Previously Appropriated and Approved Capital and Major Maintenance Projects

SUBMITTED BY: Jordan Nelson, Finance Director

FISCAL NOTES:

Expenditure Required: \$2,831,043.27

Unencumbered Balance: \$2,831,043.27

Funding Source: 2025 Excess Funds Carried-forward \$2,823,539.02, Previously Appropriated Projects \$7,504.25

RECOMMENDATION:

Approve

SUMMARY STATEMENT:

Excess funds carried forward from the prior fiscal year include the sum of Expense Appropriations under-budget and Revenue Appropriations received over-budget. A full analysis of carryforward is attached.

This resolution reflects the established convention related to the Capital Projects Planning Reserve. Excess funds carried-forward from the prior fiscal year are placed in reserve annually until the Operating and Capital Budget process which is typically adopted by the first week of December.

Operational and Administrative Reserves are routinely scrutinized, and needs are assessed prior to the annual Projects Repurposing and Carryforward Resolution

Projects team has identified various maintenance projects to officially allocate the \$550,000 placed in the Major Maintenance Reserve for "maintenance to be identified by staff" in the 2026 Adopted Budget. These are identified in Attachment A as "new pursuant to 2026 Budget".

Further, two operational reserves were identified as below target balance and include appropriations to ensure timely repair of unforeseen issues with concrete and asphalt across the City.

CITY OF VALDEZ, ALASKA

RESOLUTION #26-22

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF VALDEZ, ALASKA, AMENDING THE 2026 BUDGET BY APPROPRIATING \$2.8M OF EXCESS FUNDS CARRIED FORWARD FROM 2025 TO THE PROJECTS PLANNING RESERVE IN THE AMOUNT OF \$2.8M AND RE-ALLOCATING \$7,504.25 FROM PREVIOUSLY APPROPRIATED AND APPROVED CAPITAL AND MAJOR MAINTENANCE PROJECTS

WHEREAS, Council has adopted a method of utilizing funds carried forward from the previous fiscal year to the Capital Projects Planning Reserve; and

WHEREAS, balances of the Capital Projects Planning Reserve account shall be available for projects prioritization and budgeting for the following fiscal year; and

WHEREAS, Council has provided direction to management regarding approved capital and major maintenance projects; and

WHEREAS, budget amendments must be formally appropriated via Budget Amendment Resolution.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF VALDEZ, ALASKA, that the 2026 City Budget is amended according to Attachment A of this resolution.

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF VALDEZ, ALASKA, this 7th day of April, 2026.

City of Valdez, Alaska

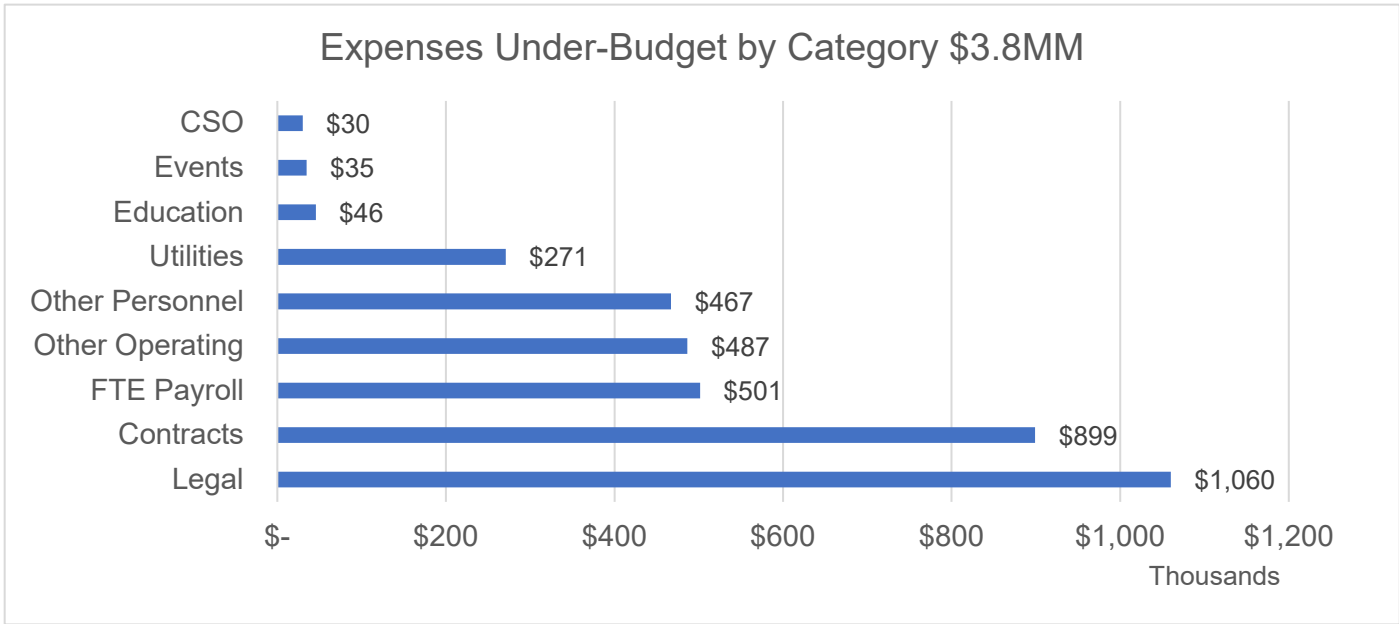
ATTEST:

Austin Love, Mayor Pro Tem

Sheri L. Pierce, MMC, City Clerk

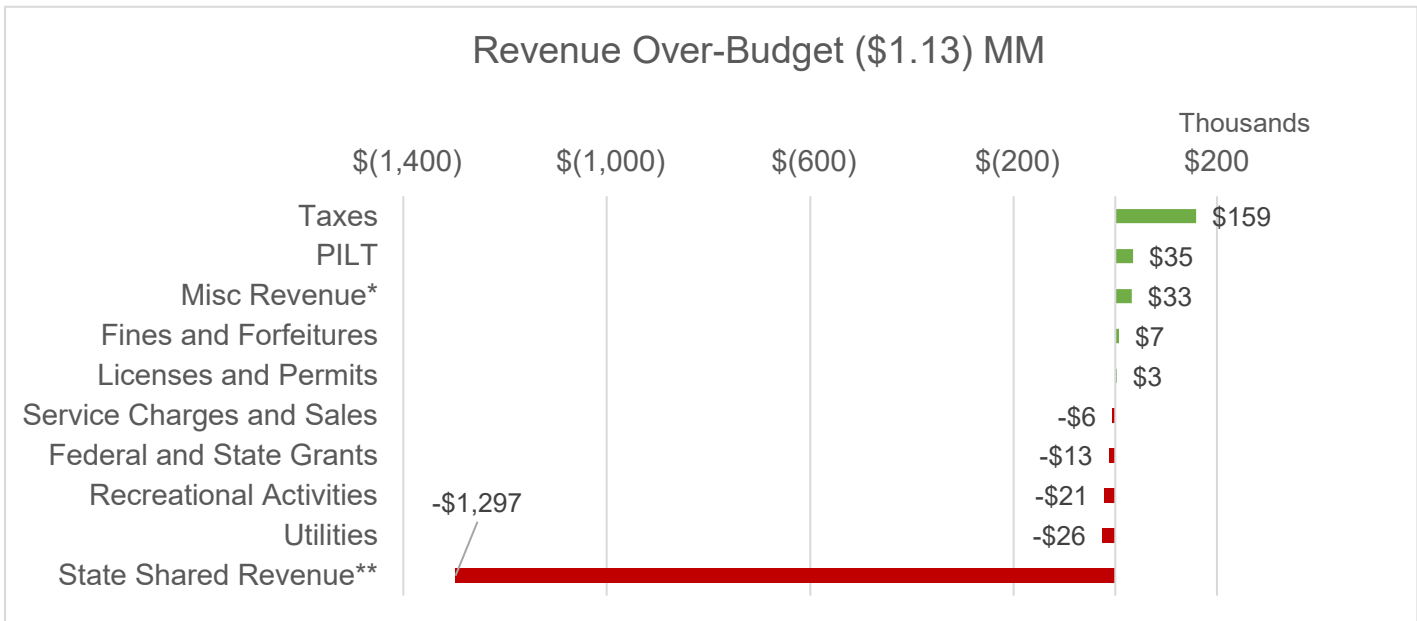
GENERAL LEDGER	ACTIVITY CODE	GENERAL LEDGER CODE NAME	Balance	Target Balance	Add/ (Subtract)	Comments
PROJECTS REPURPOSING (ADD,REDUCE, CLOSE)						
310-3340-58000		Child Care Faci Design & Reno	83,218	109,218	26,000.00	ADD
310-6441-58020		ADOT Harbor Facility Grant Exp	888	-	(887.52)	CLOSE
310-6441-58030		ADOT Harbor Facility Match	888	-	(888.11)	CLOSE
310-8160-49500		PARK Meals Hill Greatland	16,720	16,720	(16,720.12)	CLOSE
310-1115-58000		STRE Pavement Mgt PH III	50,069	-	(50,068.58)	CLOSE
310-1118-58000		STRE Pavement Mgt Ph IV-V	6,429,786	6,479,854	50,068.58	ADD
350-0310-55000	2001	AIRP Light Repl	10,160	-	(10,160.34)	CLOSE
350-0310-55000	2015	BUIL Clin Interior Paint	40,450	30,000	(10,450.00)	REDUCE
350-0310-55000	2106	BUIL LIBR Windows	150,997	25,000	(125,997.30)	REDUCE
350-0310-55000	2108	BUIL SENSI Siding	237,857	50,000	(187,857.00)	REDUCE
350-0310-55000	2008	BUIL Shelter Eval	100,000	-	(100,000.00)	CLOSE
350-0310-55000	1616	City-wide Exit Signs	30,000	-	(30,000.05)	CLOSE
350-0310-55000	2006	POFI Radio Repeater Repa Upgr	1,102,472	1,186,198	83,726.29	ADD
350-0310-55000	1500	Contingency Reserve	689,043	156,043	(533,000.00)	REDUCE
350-0310-55000	1601	HHES Underground Fuel tank Replacement	4,629	-	(4,629.00)	REDUCE
350-0310-55000	1807	SCHO HERM Generator Repl	11,082	-	(11,081.83)	CLOSE
350-0310-55000	1808	SCHO HIGH Generator Repl	3,055	-	(3,055.02)	CLOSE
350-0310-55000	2304	SOLI Baler Replacement	53,131	53,131	300,000.00	ADD
350-0310-55000	2604	PARK MAIN and Equip Repl		180,000	180,000.00	ADD - new pursuant to 2026 Budget
350-0310-55000	2601	POFI ANIM Shelter Fuel Line		95,000	95,000.00	ADD - new pursuant to 2026 Budget
350-0310-55000	2603	MUSE Annex Lighting		130,000	130,000.00	ADD - new pursuant to 2026 Budget
350-0310-55000	2605	BUIL City Hall Fuel Line		36,000	36,000.00	ADD - new pursuant to 2026 Budget
350-0310-55000	2602	BUIL City Hall Heating Upgr		52,000	52,000.00	ADD - new pursuant to 2026 Budget
350-0310-55000	2606	PARK MAIN Egan Benches		40,000	40,000.00	ADD - new pursuant to 2026 Budget
OPERATIONAL AND ADMINISTRATIVE RESERVES						
350-1200-55000		COV Properies Conc/Asph Repair	8,186	50,186	42,000.00	ADD
350-1100-55000		Road and Sidewalk repairs	-	50,000	50,000.00	ADD
PROJECTS PLANNING RESERVE						
350-03119-58000		Projects Planning Reserve			2,823,539.02	Carryforward for 2027 Projects Budgeting
TRANSFERS						
350-0050-39100		Reserve Fund Transfer from General Fund			(2,823,539.02)	Carryforward from General Fund
001-0050-49140		General Fund Transfer to Reserve Fund			2,823,539.02	Carryforward to Reserve Fund
350-0050-49125		Reserve Fund Transfer to Capital Fund			7,504.25	Repurposed Funds to Capital Fund
310-0050-39140		Capital Fund Transfer from Reserve Fund			(7,504.25)	Repurposed Funds from Reserve Fund

Carryforward Analysis



Percent of Budget Unspent in 2025 by Department

Law	24%	Solid Waste	10%	CSO	5%
Emergency Management	22%	City Council	9%	Economic Development	5%
Parks & Recreation	14%	Insurance	8%	Public Safety	4%
Streets/Shop	14%	Law Enforcement	8%	Civic Center	4%
Building Maintenance	11%	Human Resources	6%	Information Services	3%
Engineering	11%	Park Maintenance	6%	Fire/EMS	2%
Community Development	10%	Library	6%	City Clerk	1%
Administration	10%	Animal Control	5%	Finance	0%



Total Carry Forward: \$2.82MM

* Misc Revenue does not include PERS or Lease Interest

** COV did not receive National Forestry Receipts in 2025, Supplemental of \$950K paid in 2026



Legislation Text

File #: RES 26-0023, **Version:** 1

ITEM TITLE:

#26-23 - Amending the 2026 City Budget by Accepting an Additional \$155,197.19 in New Ambulance Service Revenue

SUBMITTED BY: Jordan Nelson, Finance Director

FISCAL NOTES:

Expenditure Required: Unanticipated New Revenue of \$155,197.19

Unencumbered Balance: n/a

Funding Source: Supplementary Emergency Medical Transportation (SEMT) Funds passed through State of Alaska from Federal sources

RECOMMENDATION:

Approve

SUMMARY STATEMENT:

Supplementary Emergency Medical Transportation (SEMT) is a cost-based reimbursement program. City of Valdez has submitted a cost schedule to the State of Alaska, the State receives Federal dollars and distributes to subrecipients (such as City of Valdez) based on estimated cost schedules. The State of Alaska is required to reconcile the payments at a later date and typically distributes funding conservatively, meaning the City can expect future payments in future Fiscal Years not only related to CY24, but future Calendar Year (CY) payments as well.

Staff is evaluating the optimal budgeting practice which will likely result in slight changes to future General Fund Revenue budgeting convention.

CITY OF VALDEZ, ALASKA

RESOLUTION #26-23

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF VALDEZ, ALASKA, AMENDING THE 2026 CITY BUDGET BY ACCEPTING AN ADDITIONAL \$155,197.19 IN NEW AMBULANCE SERVICE REVENUE

WHEREAS, the State of Alaska Department of Health has completed calculations of Calendar Year (CY) 2024 Supplementary Emergency Medical Transportation (SEMT) costs according to costs per transport filed by the City; and

WHEREAS, the City of Valdez 2026 Adopted Budget did not include the Interim Payment as calculated; and

WHEREAS, budget amendments must be formally appropriated via Budget Amendment Resolution.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF VALDEZ, ALASKA, that the 2026 City Budget is amended as follows:

Section 1: General Fund Revenue Ambulance Service, 001-0000-34515, is increased by \$155,197.19

PASSED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF VALDEZ, ALASKA, this 7th day of April, 2026.

City of Valdez, Alaska

Austin Love, Mayor Pro Tem

ATTEST:

Sheri L. Pierce, MMC, City Clerk



THE STATE
of ALASKA
GOVERNOR MIKE DUNLEAVY

Department of Health

OFFICE OF RATE REVIEW

3601 C Street, Suite 978
Anchorage, Alaska 99503-5932
Main: 907-334-2464

March 3, 2026

Via E-mail

City of Valdez Fire Department

RE: Supplemental Emergency Medical Transportation (SEMT) Annual Report CY24 Complete

Dear Provider:

The Office of Rate Review (ORR) received the CY24 SEMT Annual Report for City of Valdez on September 23, 2025. As of this date, all outstanding items have been received, and your Annual Report is considered complete.

ORR will continue to phase two of the SEMT reporting process, which is the calculation of the Interim Payment under 7 AAC 145.770. This calculation utilizes the provider's as-filed cost per transport and SEMT eligible transports, Medicaid Revenue, and Medicaid third-party liability as determined by the Medicaid Management Information System (MMIS). You will be notified in a separate correspondence on the value of the Interim Payment.

After the interim payment, ORR will move to phase three of the SEMT reporting process, which is the desk review. Additional information and documentation may be required as part of the desk review.

If you have any questions or need assistance, please feel free to email me at Kristine.Hilbish@Alaska.gov.

Sincerely,

Kristine Hilbish

Kristine Hilbish
Audit and Review Analyst II
Office of Rate Review



THE STATE
of **ALASKA**
GOVERNOR MIKE DUNLEAVY

Department of Health

OFFICE OF RATE REVIEW

3601 C Street, Suite 978
Anchorage, Alaska 99503-5932
Main: 907-334-2464

March 10, 2026

Via E-mail

City of Valdez Fire Department

RE: Supplemental Emergency Medical Transportation (SEMT) City of Valdez CY24 Interim Payment

Dear Provider:

The Office of Rate Review (ORR) calculated the interim payment for your organization's CY24 SEMT Annual Report per 7 AAC 145.770. The interim payment utilizes your organization's as filed cost per transport and Medicaid data from the Medicaid Management Information System (MMIS) for SEMT eligible Medicaid fee-for-service revenue, Medicaid transports, and applicable third-party liability. Additionally, Alaska specific Title XIX federal medical assistance percentages (FMAPs) for the applicable period(s) are utilized. This data is entered into Schedule 9 of the SEMT cost report. Attached are the Schedule 9(s) that calculated your organization's interim payment. There is a different Schedule 9 for each calendar quarter.

Your interim payment for the reporting period is: \$155,197.19

An Electronic Fund Transfer (EFT) for the reporting period should have posted to your account. The amount was processed on March 4, 2026.

This interim payment is just a step in the SEMT settlement process. Next, the Office of Rate Review (ORR) will conduct a desk review of your cost report and financial documents to determine the final cost per transport. Additional information and documentation may be required as part of the desk review. ORR has until September 18, 2028, to complete the desk review and administer the final settlements. Your organization will be mailed a copy of the audited cost report, any adjustments made during the desk review process (if applicable), and the calculation of the final settlement when completed. Your organization will have the right to request a reconsideration of the results of the desk review within 40 days of the submission of the adjusted desk review. Please note, the final settlement may result in an additional supplemental payment or a recoupment if your organization has been overpaid. If an overpayment has occurred, providers will have 30 calendar days after any notice of overpayment to pay back any overpayment made for the SEMT period.

If you have any questions or need assistance, please feel free to email me at Kristine.Hilbish@Alaska.gov.

Sincerely,

Kristine Hilbish

Kristine Hilbish
Audit and Review Analyst II
Office of Rate Review

SCHEDULE 9 - INTERNAL Interim Settlement

Provider Name: Valdez Fire Department Fiscal Year Ended: December 31, 2024

THIS SCHEDULE IS COMPLETED BY THE DEPARTMENT OF HEALTH AND SOCIAL SERVICES.

This schedule will be used to calculate the interim settlement. The Department will utilize the average cost per transport from the provider, and the fields below that are populated with data from the Medicaid Management Information System (MMIS) to calculate the interim payment.

Dates of Service of Medicaid Claims Used to Align FMAPs	1/1/2024	to	3/31/2024
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Step 1:

Report the average cost per MTS Transports from Schedule 7 of the AK SEMT Cost Report for ground, air, and water.

Line	Service	Ground	Air	Water
1	Average cost per MTS transport	\$ 6,861.47	\$ -	\$ -

Step 2

Run a claims pull from the Medicaid Management Information System (MMIS) for the time period that matches the provider's cost report to be settled, excluding dual eligibles and dry runs. Categorize the number of transports by each Medicaid category that has a different Federal Medical Assistance Percentage (FMAP) such as Title XIX, Title XXI, BCC, Medicaid Expansion, and Medicaid Indian Health Services including services that have been tribally refinanced for non Indian Health Service providers in accordance with the State Health Official letter #16-002.

Line	MEDICAID FFS TRANSPORTS	Ground	Air	Water
2	AK Medicaid Title XIX FFS Transports	4		
3	AK Medicaid Title XXI FFS Transports			
4	AK Medicaid BCC FFS Transports			
5	AK Medicaid Medicaid Expansion FFS Transports	6		
6	AK Medicaid Indian Health Services (I.H.S.) Medicaid FFS Transports, including tribal refinancing			
7	I.H.S. Medicaid Expansion transports, including tribal refinancing			
8	Total Medicaid FFS Transports	10	0	0

Step 3:

Calculate the aggregate cost for transfers using the average cost per transfer in Step 1 multiplied by the transports from Step 2.

Line	MEDICAID AGGREGATE COST FOR TRANSPORT	Ground	Air	Water
9	AK Medicaid Title XIX	\$ 27,445.87	\$ -	\$ -
10	AK Medicaid Title XXI	\$ -	\$ -	\$ -
11	AK Medicaid BCC	\$ -	\$ -	\$ -
12	AK Medicaid Medicaid Expansion	\$ 41,168.81	\$ -	\$ -
13	AK Medicaid Indian Health Services (I.H.S.) Medicaid , including tribal refinancing	\$ -	\$ -	\$ -
14	I.H.S. Medicaid Expansion, including tribal refinancing	\$ -	\$ -	\$ -
15	Total Medicaid FFS Aggregate Cost for Transports	\$ 68,614.69	\$ -	\$ -

Step 4:

Use the claims pull from Step 2. Categorize the revenue by each Medicaid category that has a different Federal Medical Assistance Percentage (FMAP) such as Title XIX, Title XXI, BCC, Medicaid Expansion, and Medicaid Indian Health Services including services that have been tribally refinanced for non Indian Health Service providers in accordance with the State Health

Line	MEDICAID FFS REVENUE FROM TRANSPORTS	Ground	Air	Water
16	AK Medicaid Title XIX Fee for Service (FFS) Revenue	\$ 1,539.75		
17	AK Medicaid Title XXI FFS Revenue			
18	AK Medicaid BCC FFS Revenue			
19	AK Medicaid Medicaid Expansion FFS Revenue	\$ 1,472.25		
20	AK Medicaid Indian Health Services (I.H.S.) Medicaid FFS Revenue, including tribal refinancing			
21	I.H.S. Medicaid Expansion FFS Revenue, including tribal refinancing			
22	Total Medicaid FFS Revenue	\$ 3,012.00	\$ -	\$ -

Step 5:

Use the claims pull from Step 2. Categorize the Medicaid service Third Party Liability payments by each Medicaid category that has a different Federal Medical Assistance Percentage (FMAP) such as Title XIX, Title XXI, BCC, Medicaid Expansion, and Medicaid Indian Health Services including services that have been tribally refinanced for non Indian Health Service providers in accordance with the State Health Official letter #16-002.

Line	MEDICAID FFS THIRD PARTY LIABILITY (TPL) FROM TRANSPORTS	Ground	Air	Water
23	AK Medicaid Title XIX FFS Third Party Liability (TPL) Revenue			
24	AK Medicaid Title XXI FFS TPL Revenue			
25	AK Medicaid BCC FFS TPL Revenue			
26	AK Medicaid Medicaid Expansion FFS TPL Revenue	\$ 152.00		
27	AK Medicaid Indian Health Services Medicaid (I.H.S.) FFS TPL Revenue, including tribal refinancing			
28	I.H.S. Medicaid Expansion FFS TPL Revenue, including tribal refinancing			
29	Total Medicaid FFS Third Party Liability Revenue	\$ 152.00	\$ -	\$ -

Step 6:

Calculate the total Medicaid costs that have not been paid via any other method by taking the cost for transports from Step 3 and subtracting the FFS Revenue from Step 4 and subtracting the Third Party Liability Payments from Step 5.

Line	MEDICAID FFS TOTAL MEDICAID COSTS TO BE SETTLED	Ground	Air	Water
30	AK Medicaid Title XIX Total Medicaid costs to be settled	\$ 25,906.12	\$ -	\$ -
31	AK Medicaid Title XXI Total Medicaid costs to be settled	\$ -	\$ -	\$ -
32	AK Medicaid BCC Total Medicaid costs to be settled	\$ -	\$ -	\$ -
33	AK Medicaid Medicaid Expansion Total Medicaid costs to be settled	\$ 39,544.56	\$ -	\$ -
34	AK Medicaid Indian Health Services (I.H.S.) Medicaid costs to be settled, including tribal refinancing	\$ -	\$ -	\$ -
35	I.H.S. Medicaid Expansion Total Medicaid costs to be settled, including tribal refinancing	\$ -	\$ -	\$ -
36	Total Medicaid Costs to be Settled All Funds	\$ 65,450.69	\$ -	\$ -

Step 7:

All interim payments will utilize the Title XIX FMAP.

Line	FMAP Description	FMAP
37	AK Medicaid Title XIX	50.01%

Step 8:

Calculate the Federal Medicaid costs for interim payment for emergency transportation services by multiplying the Total Medicaid costs to be settled for emergency transportation services from Step 6 by the FMAP from Step 7.

Line	FEDERAL MEDICAID COSTS INTERIM SETTLEMENT	Ground	Air	Water
38	AK Medicaid Title XIX	\$ 12,955.65	\$ -	\$ -
39	AK Medicaid Title XXI	\$ -	\$ -	\$ -
40	AK Medicaid BCC	\$ -	\$ -	\$ -
41	AK Medicaid Medicaid Expansion	\$ 19,776.24	\$ -	\$ -
42	AK Medicaid Indian Health Services (I.H.S.) including tribal refinancing	\$ -	\$ -	\$ -
43	I.H.S. Medicaid Expansion, including tribal refinancing	\$ -	\$ -	\$ -
44	Federal Funds Interim Settlement	\$ 32,731.89	\$ -	\$ -

SCHEDULE 9 - INTERNAL Interim Settlement

Provider Name: Valdez Fire Department Fiscal Year Ended December 31, 2024

THIS SCHEDULE IS COMPLETED BY THE DEPARTMENT OF HEALTH AND SOCIAL SERVICES.

This schedule will be used to calculate the interim settlement. The Department will utilize the average cost per transport from the provider, and the fields below that are populated with data from the Medicaid Management Information System (MMIS) to calculate the interim payment.

Dates of Service of Medicaid Claims Used to Align FMAPs	4/1/2024	to	6/30/2024
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Step 1:

Report the average cost per MTS Transports from Schedule 7 of the AK SEMT Cost Report for ground, air, and water.

Line	Service	Ground	Air	Water
1	Average cost per MTS transport	\$ 6,861.47	\$ -	\$ -

Step 2

Run a claims pull from the Medicaid Management Information System (MMIS) for the time period that matches the provider's cost report to be settled, excluding dual eligibles and dry runs. Categorize the number of transports by each Medicaid category that has a different Federal Medical Assistance Percentage (FMAP) such as Title XIX, Title XXI, BCC, Medicaid Expansion, and Medicaid Indian Health Services including services that have been tribally refinanced for non Indian Health Service providers in accordance with the State Health Official letter #16-002.

Line	MEDICAID FFS TRANSPORTS	Ground	Air	Water
2	AK Medicaid Title XIX FFS Transports	7		
3	AK Medicaid Title XXI FFS Transports			
4	AK Medicaid BCC FFS Transports			
5	AK Medicaid Medicaid Expansion FFS Transports	6		
6	AK Medicaid Indian Health Services (I.H.S.) Medicaid FFS Transports, including tribal refinancing			
7	I.H.S. Medicaid Expansion transports, including tribal refinancing			
8	Total Medicaid FFS Transports	13	0	0

Step 3:

Calculate the aggregate cost for transfers using the average cost per transfer in Step 1 multiplied by the transports from Step 2.

Line	MEDICAID AGGREGATE COST FOR TRANSPORT	Ground	Air	Water
9	AK Medicaid Title XIX	\$ 48,030.28	\$ -	\$ -
10	AK Medicaid Title XXI	\$ -	\$ -	\$ -
11	AK Medicaid BCC	\$ -	\$ -	\$ -
12	AK Medicaid Medicaid Expansion	\$ 41,168.81	\$ -	\$ -
13	AK Medicaid Indian Health Services (I.H.S.) Medicaid , including tribal refinancing	\$ -	\$ -	\$ -
14	I.H.S. Medicaid Expansion, including tribal refinancing	\$ -	\$ -	\$ -
15	Total Medicaid FFS Aggregate Cost for Transports	\$ 89,199.09	\$ -	\$ -

Step 4:

Use the claims pull from Step 2. Categorize the revenue by each Medicaid category that has a different Federal Medical Assistance Percentage (FMAP) such as Title XIX, Title XXI, BCC, Medicaid Expansion, and Medicaid Indian Health Services including services that have been tribally refinanced for non Indian Health Service providers in accordance with the State Health Official letter #16-002.

Line	MEDICAID FFS REVENUE FROM TRANSPORTS	Ground	Air	Water
16	AK Medicaid Title XIX Fee for Service (FFS) Revenue	\$ 2,083.13		
17	AK Medicaid Title XXI FFS Revenue			
18	AK Medicaid BCC FFS Revenue			
19	AK Medicaid Medicaid Expansion FFS Revenue	\$ 1,634.25		
20	AK Medicaid Indian Health Services (I.H.S.) Medicaid FFS Revenue, including tribal refinancing			
21	I.H.S. Medicaid Expansion FFS Revenue, including tribal refinancing			
22	Total Medicaid FFS Revenue	\$ 3,717.38	\$ -	\$ -

Step 5:

Use the claims pull from Step 2. Categorize the Medicaid service Third Party Liability payments by each Medicaid category that has a different Federal Medical Assistance Percentage (FMAP) such as Title XIX, Title XXI, BCC, Medicaid Expansion, and Medicaid Indian Health Services including services that have been tribally refinanced for non Indian Health Service providers in accordance with the State Health Official letter #16-002.

Line	MEDICAID FFS THIRD PARTY LIABILITY (TPL) FROM TRANSPORTS	Ground	Air	Water
23	AK Medicaid Title XIX FFS Third Party Liability (TPL) Revenue			
24	AK Medicaid Title XXI FFS TPL Revenue			
25	AK Medicaid BCC FFS TPL Revenue			
26	AK Medicaid Medicaid Expansion FFS TPL Revenue			
27	AK Medicaid Indian Health Services Medicaid (I.H.S.) FFS TPL Revenue, including tribal refinancing			
28	I.H.S. Medicaid Expansion FFS TPL Revenue, including tribal refinancing			
29	Total Medicaid FFS Third Party Liability Revenue	\$ -	\$ -	\$ -

Step 6:

Calculate the total Medicaid costs that have not been paid via any other method by taking the cost for transports from Step 3 and subtracting the FFS Revenue from Step 4 and subtracting the Third Party Liability Payments from Step 5.

Line	MEDICAID FFS TOTAL MEDICAID COSTS TO BE SETTLED	Ground	Air	Water
30	AK Medicaid Title XIX Total Medicaid costs to be settled	\$ 45,947.15	\$ -	\$ -
31	AK Medicaid Title XXI Total Medicaid costs to be settled	\$ -	\$ -	\$ -
32	AK Medicaid BCC Total Medicaid costs to be settled	\$ -	\$ -	\$ -
33	AK Medicaid Medicaid Expansion Total Medicaid costs to be settled	\$ 39,534.56	\$ -	\$ -
34	AK Medicaid Indian Health Services (I.H.S.) Medicaid costs to be settled, including tribal refinancing	\$ -	\$ -	\$ -
35	I.H.S. Medicaid Expansion Total Medicaid costs to be settled, including tribal refinancing	\$ -	\$ -	\$ -
36	Total Medicaid Costs to be Settled All Funds	\$ 85,481.71	\$ -	\$ -

Step 7:

All interim payments will utilize the Title XIX FMAP.

Line	FMAP Description	FMAP
37	AK Medicaid Title XIX	50.01%

Step 8:

Calculate the Federal Medicaid costs for interim payment for emergency transportation services by multiplying the Total Medicaid costs to be settled for emergency transportation services from Step 6 by the FMAP from Step 7.

Line	FEDERAL MEDICAID COSTS INTERIM SETTLEMENT	Ground	Air	Water
38	AK Medicaid Title XIX	\$ 22,978.17	\$ -	\$ -
39	AK Medicaid Title XXI	\$ -	\$ -	\$ -
40	AK Medicaid BCC	\$ -	\$ -	\$ -
41	AK Medicaid Medicaid Expansion	\$ 19,771.23	\$ -	\$ -
42	AK Medicaid Indian Health Services (I.H.S.) including tribal refinancing	\$ -	\$ -	\$ -
43	I.H.S. Medicaid Expansion, including tribal refinancing	\$ -	\$ -	\$ -
44	Federal Funds Interim Settlement	\$ 42,749.40	\$ -	\$ -

SCHEDULE 9 - INTERNAL Interim Settlement

Provider Name: Valdez Fire Department Fiscal Year Ended December 31, 2024

THIS SCHEDULE IS COMPLETED BY THE DEPARTMENT OF HEALTH AND SOCIAL SERVICES.

This schedule will be used to calculate the interim settlement. The Department will utilize the average cost per transport from the provider, and the fields below that are populated with data from the Medicaid Management Information System (MMIS) to calculate the interim payment.

Dates of Service of Medicaid Claims Used to Align FMAPs	7/1/2024	to	9/30/2024
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Step 1:

Report the average cost per MTS Transports from Schedule 7 of the AK SEMT Cost Report for ground, air, and water.

Line	Service	Ground	Air	Water
1	Average cost per MTS transport	\$ 6,861.47	\$ -	\$ -

Step 2

Run a claims pull from the Medicaid Management Information System (MMIS) for the time period that matches the provider's cost report to be settled, excluding dual eligibles and dry runs. Categorize the number of transports by each Medicaid category that has a different Federal Medical Assistance Percentage (FMAP) such as Title XIX, Title XXI, BCC, Medicaid Expansion, and Medicaid Indian Health Services including services that have been tribally refinanced for non Indian Health Service providers in accordance with the State Health Official letter #16-002.

Line	MEDICAID FFS TRANSPORTS	Ground	Air	Water
2	AK Medicaid Title XIX FFS Transports	7		
3	AK Medicaid Title XXI FFS Transports			
4	AK Medicaid BCC FFS Transports			
5	AK Medicaid Medicaid Expansion FFS Transports	6		
6	AK Medicaid Indian Health Services (I.H.S.) Medicaid FFS Transports, including tribal refinancing	1		
7	I.H.S. Medicaid Expansion transports, including tribal refinancing			
8	Total Medicaid FFS Transports	14	0	0

Step 3:

Calculate the aggregate cost for transfers using the average cost per transfer in Step 1 multiplied by the transports from Step 2.

Line	MEDICAID AGGREGATE COST FOR TRANSPORT	Ground	Air	Water
9	AK Medicaid Title XIX	\$ 48,030.28	\$ -	\$ -
10	AK Medicaid Title XXI	\$ -	\$ -	\$ -
11	AK Medicaid BCC	\$ -	\$ -	\$ -
12	AK Medicaid Medicaid Expansion	\$ 41,168.81	\$ -	\$ -
13	AK Medicaid Indian Health Services (I.H.S.) Medicaid , including tribal refinancing	\$ 6,861.47	\$ -	\$ -
14	I.H.S. Medicaid Expansion, including tribal refinancing	\$ -	\$ -	\$ -
15	Total Medicaid FFS Aggregate Cost for Transports	\$ 96,060.56	\$ -	\$ -

Step 4:

Use the claims pull from Step 2. Categorize the revenue by each Medicaid category that has a different Federal Medical Assistance Percentage (FMAP) such as Title XIX, Title XXI, BCC, Medicaid Expansion, and Medicaid Indian Health Services including services that have been tribally refinanced for non Indian Health Service providers in accordance with the State Health Official letter #16-002.

Line	MEDICAID FFS REVENUE FROM TRANSPORTS	Ground	Air	Water
16	AK Medicaid Title XIX Fee for Service (FFS) Revenue	\$ 1,996.92		
17	AK Medicaid Title XXI FFS Revenue			
18	AK Medicaid BCC FFS Revenue			
19	AK Medicaid Medicaid Expansion FFS Revenue	\$ 1,320.82		
20	AK Medicaid Indian Health Services (I.H.S.) Medicaid FFS Revenue, including tribal refinancing	\$ 200.00		
21	I.H.S. Medicaid Expansion FFS Revenue, including tribal refinancing			
22	Total Medicaid FFS Revenue	\$ 3,517.74	\$ -	\$ -

Step 5:

Use the claims pull from Step 2. Categorize the Medicaid service Third Party Liability payments by each Medicaid category that has a different Federal Medical Assistance Percentage (FMAP) such as Title XIX, Title XXI, BCC, Medicaid Expansion, and Medicaid Indian Health Services including services that have been tribally refinanced for non Indian Health Service providers in accordance with the State Health Official letter #16-002.

Line	MEDICAID FFS THIRD PARTY LIABILITY (TPL) FROM TRANSPORTS	Ground	Air	Water
23	AK Medicaid Title XIX FFS Third Party Liability (TPL) Revenue	\$ 669.52		
24	AK Medicaid Title XXI FFS TPL Revenue			
25	AK Medicaid BCC FFS TPL Revenue			
26	AK Medicaid Medicaid Expansion FFS TPL Revenue			
27	AK Medicaid Indian Health Services Medicaid (I.H.S.) FFS TPL Revenue, including tribal refinancing			
28	I.H.S. Medicaid Expansion FFS TPL Revenue, including tribal refinancing			
29	Total Medicaid FFS Third Party Liability Revenue	\$ 669.52	\$ -	\$ -

Step 6:

Calculate the total Medicaid costs that have not been paid via any other method by taking the cost for transports from Step 3 and subtracting the FFS Revenue from Step 4 and subtracting the Third Party Liability Payments from Step 5.

Line	MEDICAID FFS TOTAL MEDICAID COSTS TO BE SETTLED	Ground	Air	Water
30	AK Medicaid Title XIX Total Medicaid costs to be settled	\$ 45,363.84	\$ -	\$ -
31	AK Medicaid Title XXI Total Medicaid costs to be settled	\$ -	\$ -	\$ -
32	AK Medicaid BCC Total Medicaid costs to be settled	\$ -	\$ -	\$ -
33	AK Medicaid Medicaid Expansion Total Medicaid costs to be settled	\$ 39,847.99	\$ -	\$ -
34	AK Medicaid Indian Health Services (I.H.S.) Medicaid costs to be settled, including tribal refinancing	\$ 6,661.47	\$ -	\$ -
35	I.H.S. Medicaid Expansion Total Medicaid costs to be settled, including tribal refinancing	\$ -	\$ -	\$ -
36	Total Medicaid Costs to be Settled All Funds	\$ 91,873.30	\$ -	\$ -

Step 7:

All interim payments will utilize the Title XIX FMAP.

Line	FMAP Description	FMAP
37	AK Medicaid Title XIX	50.01%

Step 8:

Calculate the Federal Medicaid costs for interim payment for emergency transportation services by multiplying the Total Medicaid costs to be settled for emergency transportation services from Step 6 by the FMAP from Step 7.

Line	FEDERAL MEDICAID COSTS INTERIM SETTLEMENT	Ground	Air	Water
38	AK Medicaid Title XIX	\$ 22,686.46	\$ -	\$ -
39	AK Medicaid Title XXI	\$ -	\$ -	\$ -
40	AK Medicaid BCC	\$ -	\$ -	\$ -
41	AK Medicaid Medicaid Expansion	\$ 19,927.98	\$ -	\$ -
42	AK Medicaid Indian Health Services (I.H.S.) including tribal refinancing	\$ 3,331.40	\$ -	\$ -
43	I.H.S. Medicaid Expansion, including tribal refinancing	\$ -	\$ -	\$ -
44	Federal Funds Interim Settlement	\$ 45,945.84	\$ -	\$ -

SCHEDULE 9 - INTERNAL Interim Settlement

Provider Name: Valdez Fire Department Fiscal Year Ended December 31, 2024

THIS SCHEDULE IS COMPLETED BY THE DEPARTMENT OF HEALTH AND SOCIAL SERVICES.

This schedule will be used to calculate the interim settlement. The Department will utilize the average cost per transport from the provider, and the fields below that are populated with data from the Medicaid Management Information System (MMIS) to calculate the interim payment.

Dates of Service of Medicaid Claims Used to Align FMAPs	10/1/2024	to	12/31/2024
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Step 1:

Report the average cost per MTS Transports from Schedule 7 of the AK SEMT Cost Report for ground, air, and water.

Line	Service	Ground	Air	Water
1	Average cost per MTS transport	\$ 6,861.47	\$ -	\$ -

Step 2

Run a claims pull from the Medicaid Management Information System (MMIS) for the time period that matches the provider's cost report to be settled, excluding dual eligibles and dry runs. Categorize the number of transports by each Medicaid category that has a different Federal Medical Assistance Percentage (FMAP) such as Title XIX, Title XXI, BCC, Medicaid Expansion, and Medicaid Indian Health Services including services that have been tribally refinanced for non Indian Health Service providers in accordance with the State Health Official letter #16-002.

Line	MEDICAID FFS TRANSPORTS	Ground	Air	Water
2	AK Medicaid Title XIX FFS Transports	4		
3	AK Medicaid Title XXI FFS Transports			
4	AK Medicaid BCC FFS Transports			
5	AK Medicaid Medicaid Expansion FFS Transports	6		
6	AK Medicaid Indian Health Services (I.H.S.) Medicaid FFS Transports, including tribal refinancing			
7	I.H.S. Medicaid Expansion transports, including tribal refinancing			
8	Total Medicaid FFS Transports	10	0	0

Step 3:

Calculate the aggregate cost for transfers using the average cost per transfer in Step 1 multiplied by the transports from Step 2.

Line	MEDICAID AGGREGATE COST FOR TRANSPORT	Ground	Air	Water
9	AK Medicaid Title XIX	\$ 27,445.87	\$ -	\$ -
10	AK Medicaid Title XXI	\$ -	\$ -	\$ -
11	AK Medicaid BCC	\$ -	\$ -	\$ -
12	AK Medicaid Medicaid Expansion	\$ 41,168.81	\$ -	\$ -
13	AK Medicaid Indian Health Services (I.H.S.) Medicaid , including tribal refinancing	\$ -	\$ -	\$ -
14	I.H.S. Medicaid Expansion, including tribal refinancing	\$ -	\$ -	\$ -
15	Total Medicaid FFS Aggregate Cost for Transports	\$ 68,614.69	\$ -	\$ -

Step 4:

Use the claims pull from Step 2. Categorize the revenue by each Medicaid category that has a different Federal Medical Assistance Percentage (FMAP) such as Title XIX, Title XXI, BCC, Medicaid Expansion, and Medicaid Indian Health Services including services that have been tribally refinanced for non Indian Health Service providers in accordance with the State Health Official letter #16-002.

Line	MEDICAID FFS REVENUE FROM TRANSPORTS	Ground	Air	Water
16	AK Medicaid Title XIX Fee for Service (FFS) Revenue	\$ 1,352.24		
17	AK Medicaid Title XXI FFS Revenue			
18	AK Medicaid BCC FFS Revenue			
19	AK Medicaid Medicaid Expansion FFS Revenue	\$ 1,740.40		
20	AK Medicaid Indian Health Services (I.H.S.) Medicaid FFS Revenue, including tribal refinancing			
21	I.H.S. Medicaid Expansion FFS Revenue, including tribal refinancing			
22	Total Medicaid FFS Revenue	\$ 3,092.64	\$ -	\$ -

Step 5:

Use the claims pull from Step 2. Categorize the Medicaid service Third Party Liability payments by each Medicaid category that has a different Federal Medical Assistance Percentage (FMAP) such as Title XIX, Title XXI, BCC, Medicaid Expansion, and Medicaid Indian Health Services including services that have been tribally refinanced for non Indian Health Service providers in accordance with the State Health Official letter #16-002.

Line	MEDICAID FFS THIRD PARTY LIABILITY (TPL) FROM TRANSPORTS	Ground	Air	Water
23	AK Medicaid Title XIX FFS Third Party Liability (TPL) Revenue			
24	AK Medicaid Title XXI FFS TPL Revenue			
25	AK Medicaid BCC FFS TPL Revenue			
26	AK Medicaid Medicaid Expansion FFS TPL Revenue			
27	AK Medicaid Indian Health Services Medicaid (I.H.S.) FFS TPL Revenue, including tribal refinancing			
28	I.H.S. Medicaid Expansion FFS TPL Revenue, including tribal refinancing			
29	Total Medicaid FFS Third Party Liability Revenue	\$ -	\$ -	\$ -

Step 6:

Calculate the total Medicaid costs that have not been paid via any other method by taking the cost for transports from Step 3 and subtracting the FFS Revenue from Step 4 and subtracting the Third Party Liability Payments from Step 5.

Line	MEDICAID FFS TOTAL MEDICAID COSTS TO BE SETTLED	Ground	Air	Water
30	AK Medicaid Title XIX Total Medicaid costs to be settled	\$ 26,093.63	\$ -	\$ -
31	AK Medicaid Title XXI Total Medicaid costs to be settled	\$ -	\$ -	\$ -
32	AK Medicaid BCC Total Medicaid costs to be settled	\$ -	\$ -	\$ -
33	AK Medicaid Medicaid Expansion Total Medicaid costs to be settled	\$ 39,428.41	\$ -	\$ -
34	AK Medicaid Indian Health Services (I.H.S.) Medicaid costs to be settled, including tribal refinancing	\$ -	\$ -	\$ -
35	I.H.S. Medicaid Expansion Total Medicaid costs to be settled, including tribal refinancing	\$ -	\$ -	\$ -
36	Total Medicaid Costs to be Settled All Funds	\$ 65,522.05	\$ -	\$ -

Step 7:

All interim payments will utilize the Title XIX FMAP.

Line	FMAP Description	FMAP
37	AK Medicaid Title XIX	51.54%

Step 8:

Calculate the Federal Medicaid costs for interim payment for emergency transportation services by multiplying the Total Medicaid costs to be settled for emergency transportation services from Step 6 by the FMAP from Step 7.

Line	FEDERAL MEDICAID COSTS INTERIM SETTLEMENT	Ground	Air	Water
38	AK Medicaid Title XIX	\$ 13,448.66	\$ -	\$ -
39	AK Medicaid Title XXI	\$ -	\$ -	\$ -
40	AK Medicaid BCC	\$ -	\$ -	\$ -
41	AK Medicaid Medicaid Expansion	\$ 20,321.40	\$ -	\$ -
42	AK Medicaid Indian Health Services (I.H.S.) including tribal refinancing	\$ -	\$ -	\$ -
43	I.H.S. Medicaid Expansion, including tribal refinancing	\$ -	\$ -	\$ -
44	Federal Funds Interim Settlement	\$ 33,770.06	\$ -	\$ -



Legislation Text

File #: 26-0146, **Version:** 1

ITEM TITLE:

Quarterly Financial Summary Reports, December 31, 2025

SUBMITTED BY: Barb Rusher, Comptroller

FISCAL NOTES:

Expenditure Required: n/a

Unencumbered Balance: n/a

Funding Source: n/a

RECOMMENDATION:

Receive and file.

SUMMARY STATEMENT:

Quarterly un-audited internal financial summary reports.

These show budget-to-actual performance through December 31, 2025.

Please note that the Providence Medical Center December financial reports are also included in this packet.



FINANCIAL SUMMARY AS OF 12/31/25 Operating only

Prepared Barb Rusher, Comptroller

Contact: brusher@valdezak.gov

(907) 834-3475

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	ADOPTED BUDGET	REVISED BUDGET	BUDGET CHANGE	YTD ACTUAL	YTD TO BUDGET	NOTES
GENERAL FUND SUMMARY						
BEGINNING FUND BALANCE	19,061,958	19,061,958	-	19,061,958		
REVENUE	56,614,444	56,631,919	17,475	56,301,789	99.4%	
EXPENSE	<u>51,094,205</u>	<u>51,413,549</u>	<u>319,344</u>	<u>47,729,814</u>	92.8%	
NET REVENUE (EXPENSE)	5,520,239	5,218,370	(301,869)	8,571,974		
TRANSFERS IN	5,359,265	5,668,709	309,444	5,668,709	100.0%	
TRANSFERS OUT	<u>11,453,597</u>	<u>15,743,424</u>	<u>4,289,827</u>	<u>15,743,424</u>	100.0%	
NET TRANSFERS IN (OUT)	(6,094,333)	(10,074,716)	(3,980,383)	(10,074,716)		
ENDING BALANCE	<u>18,487,865</u>	<u>14,205,613</u>	<u>(4,282,252)</u>	<u>17,559,217</u>		

GENERAL FUND DETAIL

REVENUE

TAXES	51,844,488	51,844,488	-	52,003,261	100.3%	
STATE SHARED	1,595,860	1,595,860	-	940,488	58.9%	1
PILT	815,600	815,600	-	850,409	104.3%	
INTEREST	863,203	863,203	-	809,604	93.8%	
SERV CHARGES & SALES	543,108	543,108	-	534,654	98.4%	
FED & STATE GRANTS	658,000	661,400	3,400	648,713	98.1%	
SOLID WASTE	134,925	134,925	-	109,481	81.1%	2
LICENSES & PERMITS	11,300	11,300	-	14,255	126.2%	3
MISC	68,478	82,553	14,075	323,338	391.7%	4
RECREATION	77,982	77,982	-	58,771	75.4%	5
FINES & FORFEITURES	<u>1,500</u>	<u>1,500</u>	<u>-</u>	<u>8,813</u>	<u>587.5%</u>	6
TOTAL REVENUE	56,614,444	56,631,919	17,475	56,301,789	99.4%	
TRANSFERS IN	<u>5,359,265</u>	<u>5,668,709</u>	<u>309,444</u>	<u>5,668,709</u>	100.0%	
TOTAL REVENUES & TRANSFERS IN	<u>61,973,709</u>	<u>62,300,628</u>	<u>326,919</u>	<u>61,970,497</u>	99.5%	

GENERAL FUND DETAIL, CONT'D

DEPT EXPENSE

ADMINISTRATION	809,848	959,848	150,000	886,125	92.3%	
ANIMAL CONTROL	609,021	609,021	-	589,827	96.8%	
BUILDING MAINT	3,687,339	3,687,339	-	3,288,459	89.2%	7
CITY CLERK	889,044	889,044	-	905,520	101.9%	
CITY COUNCIL	487,491	487,491	-	404,610	83.0%	8
CIVIC CENTER	909,259	911,259	2,000	891,178	97.8%	
COMMUNITY DEVELOPMENT	1,852,832	1,987,276	134,444	1,742,671	87.7%	9
ECON DEVEL	1,390,812	1,390,812	-	1,253,884	90.2%	
EMERGENCY MGMT SERVICES	630,284	630,284	-	469,652	74.5%	10

	ADOPTED BUDGET	REVISED BUDGET	BUDGET CHANGE	YTD ACTUAL	YTD TO BUDGET	NOTES
ENGINEERING	1,115,108	1,115,108	-	1,018,232	91.3%	
FINANCE	1,227,886	1,387,886	160,000	1,304,202	94.0%	
FIRE	2,929,568	2,954,468	24,900	2,955,338	100.0%	
HUMAN RESOURCES	525,370	529,470	4,100	508,179	96.0%	
INFORMATION TECH	1,502,793	1,502,793	-	1,456,363	96.9%	
INSURANCE	658,967	658,967	-	604,866	91.8%	
LAW	4,500,000	4,500,000	-	3,439,871	76.4%	11
LAW ENFORCEMENT	3,449,016	3,292,916	(156,100)	3,117,732	94.7%	
LIBRARY	825,395	825,395	-	797,408	96.6%	
MUSEUM	535,000	535,000	-	535,000	100.0%	
PARKS & REC	1,277,194	1,277,194	-	1,115,911	87.4%	12
PARKS MAINT	1,157,379	1,157,379	-	1,102,627	95.3%	
PUB SAFETY SUPPORT	1,896,434	1,896,434	-	1,874,555	98.8%	
SOLID WASTE	2,075,714	2,075,714	-	1,786,090	86.0%	13
STREET/SHOP	3,323,111	3,323,111	-	2,927,747	88.1%	14
TOTAL DEPT EXPENSES	38,264,866	38,584,210	319,344	34,976,049	90.6%	
SUPPORT EXPENSES						
EDUCATION	12,199,589	12,199,589	-	12,154,016	99.6%	
COMMUNITY SVC ORGS	629,750	629,750	-	599,750	95.2%	15
TOTAL SUPPORT EXPENSES	12,829,339	12,829,339	-	12,753,766	99.4%	
TRANSFERS OUT	11,453,597	15,743,424	4,289,827	15,743,424	100.0%	
TOTAL DEPT EXPENSE, SUPPORT & TRANSFER	62,547,802	67,156,973	4,609,171	63,473,238	94.5%	
SPECIAL REVENUE FUNDS						
AIRPORT FUND						
BEGINNING FUND BALANCE	1,617,138	1,617,138	-	1,617,138		
REVENUE	213,298	213,298	-	261,753	122.7%	16
EXPENSE	409,598	409,598	0	361,159	88.2%	17
NET REVENUE (EXPENSE)	(196,300)	(196,300)	(0)	(99,406)		
NET TRANSFER IN (OUT)	196,300	196,300	-	196,300	100.0%	
ENDING BALANCE	1,617,138	1,617,138	(0)	1,714,032		
HARBOR FUND						
BEGINNING FUND BALANCE	2,582,219	2,582,219	-	2,582,219		
REVENUE	2,496,317	2,523,425	27,108	2,484,998	98.5%	
EXPENSE	2,504,817	2,504,817	-	2,195,619	87.7%	18
NET REVENUE (EXPENSE)	(8,500)	18,608	27,108	289,379		
NET TRANSFER IN (OUT)	-	32,478	32,478	32,478		
ENDING BALANCE	2,573,719	2,633,305	59,586	2,904,076		

	ADOPTED <u>BUDGET</u>	REVISED <u>BUDGET</u>	BUDGET <u>CHANGE</u>	YTD <u>ACTUAL</u>	YTD TO <u>BUDGET</u>	NOTES
PORT FUND						
BEGINNING FUND BALANCE	5,346,484	5,346,484	-	5,346,484		
REVENUE	1,734,014	1,734,014	-	1,835,170	105.8%	
EXPENSE	<u>1,540,024</u>	<u>1,540,024</u>	<u>(0)</u>	<u>1,267,513</u>	82.3%	19
NET REVENUE (EXPENSE)	193,991	193,991	0	567,656		
NET TRANSFER IN (OUT)	<u>(193,991)</u>	<u>(193,991)</u>	<u>-</u>	<u>(193,991)</u>	100.0%	
ENDING BALANCE	<u>5,346,484</u>	<u>5,346,484</u>	<u>0</u>	<u>5,720,150</u>		
SPECIAL REVENUE FUNDS, CONT'D						
UTILITY FUND						
BEGINNING FUND BALANCE	3,016,178	3,016,178	-	3,016,178		
REVENUE	639,111	639,111	-	707,474	110.7%	
EXPENSE	<u>1,881,341</u>	<u>1,881,341</u>	<u>0</u>	<u>1,643,493</u>	87.4%	20
NET REVENUE (EXPENSE)	(1,242,230)	(1,242,230)	(0)	(936,018)		
NET TRANSFER IN (OUT)	<u>1,241,530</u>	<u>1,241,530</u>	<u>-</u>	<u>1,241,530</u>	100.0%	
ENDING BALANCE	<u>3,015,478</u>	<u>3,015,478</u>	<u>(0)</u>	<u>3,321,690</u>		
OTHER GOVERNMENTAL FUNDS						
DEBT SERVICE FUND						
BEGINNING FUND BALANCE	5,083,353	5,083,353	-	5,083,353		
REVENUE	1,519,745	1,519,745	-	2,058,690	135.5%	21
EXPENSE	<u>6,666,779</u>	<u>6,666,779</u>	<u>-</u>	<u>6,564,028</u>	98.5%	
NET REVENUE (EXPENSE)	(5,147,034)	(5,147,034)	-	(4,505,338)		
NET TRANSFER IN (OUT)	<u>5,044,284</u>	<u>(39,069)</u>	<u>(5,083,353)</u>	<u>(39,069)</u>		
ENDING BALANCE	<u>4,980,603</u>	<u>(102,750)</u>	<u>(5,083,353)</u>	<u>538,946</u>		

Notes to Financial Summary

- 1 Reflects shortfall from National Forest Receipts budgeted in FY2025, received supplemental payment in FY2026.
- 2 Reflects fewer receipts than budgeted for baler & construction pit services, partly due to continued slowdown of construction projects.
- 3 Reflects receipts of liquor & marijuana license revenues higher than budgeted.
- 4 Reflects unbudgeted transactions: \$70K in insurance settlements & restitutions, 15K in reimbursements of prior year expenditures and \$153K in lease interest related to GASB87.
- 5 Reflects reduction in recreation revenues.
- 6 Reflects revenues above budget related to ordinance violations.
- 7 Reflects under-utilization of temp wages (snow shovelers) as well as training and travel.
- 8 Reflects reduced utilization of Professional Fees & Services and Council Contingencies.
- 9 Reflects reduction of utilization of Contractual Services as well as Professional Fees & Services.
- 10 Reflects actual expenditures in FY2025 below budgeted amount.
- 11 Reflects expenditures for all of FY2025.
- 12 Reflects operational efficiencies.
- 13 Reflects operational efficiencies as well as under-utilization of contractual services.
- 14 Reflects operational efficiencies related to overtime as well as reduced costs for rural snow removal.
Reflects funds for Valdez Preschool not expended through the CSO program, as they received specific child-care grant
- 15 funding.
Reflects unbudgeted lease interest related to GASB 87 & requirements for accounting for future values of long-term
- 16 leases in financial statements.
- 17 Reflects operational efficiencies.
- 18 Reflects operational efficiencies, especially as relates to temp wages.

- 19 Reflects operational efficiencies as well as reduced electric costs - related to reduced electricity at VCT for containers.
- 20 Reflects operational efficiencies.
- 21 Reflects receipt of prior year harbor bonded debt reimbursement.

CAPITAL PROJECTS

		AdoptedBudget	AMENDMENT	YTDEncumbranc	YTDExpense	ProjectBalance
BUIL	BUIL Citywide Wayfinding	79,912	-	-	22,800	57,112
	BUIL Coast Guard city Sign	1,465	-	1,465	-	-
	BUIL SENI Expa	4,556	-	4,556	-	-
	Child Care Faci Design & Reno	2,874,030	110,340	699,114	2,203,465	81,791
	HUD Child Care Ctr Bldg Rev Ex	3,000,000	-	-	-	3,000,000
BUIL Total		5,959,963	110,340	705,135	2,226,265	3,138,903
ECON	Robe Lake Hab Restor Feas	328,587	-	-	(38,978)	367,565
ECON Total		328,587	-	-	(38,978)	367,565
HARB	ADOT Harbor Facility Grant Exp	10,887	-	2,500	7,500	888
	ADOT Harbor Facility Match	10,887	-	2,499	7,500	888
	HARB SBH H-K Repl	3,856,432	-	92,731	1,820,981	1,942,720
	New Harbor GO 2015	9,321	-	-	-	9,321
HARB Total		3,887,527	-	97,729	1,835,981	1,953,817
MUSE	MUSE New Museum	-	-	-	-	-
MUSE Total		-	-	-	-	-
PARK	Meals Hill EDA Grant Match	210,185	-	-	210,185	-
	Meals Hill Devt EDA Grant Exp	840,732	-	-	840,732	-
	PARK Meals Hill Development	84,667	-	2,276	70,569	11,821
	PARK Meals Hill Greatland	16,720	-	-	-	16,720
PARK Total		1,152,304	-	2,276	1,121,486	28,542
PORT	PORT KELS Dolphin Replacement	1,000,000	-	-	-	1,000,000
PORT Total		1,000,000	-	-	-	1,000,000
RESE	Project Contingency	106,750	-	-	-	106,750
RESE Total		106,750	-	-	-	106,750
SCHO	New Middle School	1,299,164	-	19,508	-	1,279,657
	SCHO HERM Exterior Upgr Ph II	384,133	(166,642)	104,919	12,572	100,000
	SCHO HIGH Major Reno	1,243,307	-	-	-	1,243,307
SCHO Total		2,926,604	(166,642)	124,427	12,572	2,622,964
STRE	Citywide Pavement & Utilities	21,723	-	21,723	-	-
	STRE Pavement Mgt Ph II	144,811	(144,811)	-	-	-
	STRE Pavement Mgt PH III	58,810	29,935	-	38,677	50,069
	STRE Pavement Mgt Ph IV-V	2,474,231	714,876	143,545	3,015,459	30,103
STRE Total		2,699,576	600,000	165,268	3,054,136	80,171
WASE	Alpine Woods Sewer Project	182,222	-	182,222	-	-

CAPITAL PROJECTS

		AdoptedBudget	AMENDMENT	YTDEncumbranc	YTDExpense	ProjectBalance
WASE	Sewer Force Main Assesment	2,934,662	-	-	-	2,934,662
	Sewer Force MainReplacement	14,875,234	(4,500,000)	1,548,179	7,385,002	1,442,053
	WASE Blueberry Road Subd	200,000	-	-	-	200,000
	WASE WATE GO22 Well #5	428,200	4,500,000	199,400	188,800	4,540,000
WASE Total		18,620,318	-	1,929,801	7,573,802	9,116,715
Grand Total		36,681,629	543,698	3,024,637	15,785,264	18,415,428

MAJOR MAINTENANCE

		AdoptedBudget	AMENDMENT	YTDEncumbrance	YTDExpense	ProjectBalance
AIRP	AIRP Generator Exhaust	80,000	(70,000)	-	-	10,000
	AIRP Light Repl	10,160	-	-	-	10,160
AIRP Total		90,160	(70,000)	-	-	20,160
BUIL	BUIL City Hall Front Doors	75,000	-	-	49,326	25,674
	BUIL City Panic and ADA Upgr	25,000	(25,000)	-	-	-
	BUIL City Revitalization	2,970	-	2,970	-	-
	BUIL CIVI Flood Damange Repair	803,868	-	64,868	673,840	65,160
	BUIL CIVI Weatherization	90,660	(90,660)	-	-	-
	BUIL Clin Interior Paint	40,450	-	-	-	40,450
	BUIL Council Chmbrs Upgr	-	-	-	-	-
	BUIL DDC Systems and HVAC upgr	355,365	-	26,561	54,584	274,220
	BUIL Fire Sys Upgr	153,278	-	15,575	113,608	24,095
	BUIL Fuel tank Repl	96,568	-	-	6,022	90,547
	BUIL LIBR Restroom Remodel	36,278	(706)	35,572	-	-
	BUIL LIBR Windows	619,467	-	17,783	468,470	133,214
	BUIL Phone System Replacement	10,734	-	10,734	-	-
	BUIL Roof Repairs	17,641	-	17,641	-	-
	BUIL Roof Replacements VCT, LS, WH	100,000	(50,000)	-	-	50,000
	BUIL SENSI Siding	370,198	-	10,198	122,143	237,857
	BUIL Server Room AC Replacements	75,000	-	14,906	24,066	36,028
	BUIL Shelter Eval	100,000	-	-	-	100,000
	City-wide Exit Signs	50,000	(20,000)	-	-	30,000
	Hazmat Testing-various buildings	60,000	20,000	11,823	53,144	15,033
BUIL Total		3,082,478	(166,366)	228,631	1,565,202	1,122,278
HARB	HARB Fisherman's Dock Repairs	13,303	(1,920)	6,883	4,500	-
	HRB SBH Elect Vaults	7,050	-	7,050	-	-
HARB Total		20,353	(1,920)	13,933	4,500	-
PARK	PARK Ruth Pond Dredge	50,000	(50,000)	-	-	-
	PARK Shooting Range Improvements	189,179	-	-	-	189,179
PARK Total		239,179	(50,000)	-	-	189,179
POFI	POFI JAIL Ligths & Camera Upgrades	22,640	-	-	-	22,640
	POFI Jail Shower Remodel & Dryer Repl	5,350	-	-	-	5,350
	POFI Kennel Improvements ASPCA Grant Expense	-	16,000	-	13,210	2,790
	POFI Outdoor Warning System	50,000	-	-	-	50,000
	POFI Radio Repeater Repa Upgr	595,074	210,000	3,900	698,701	102,472
	Police Technology Upgrade	11,213	-	-	-	11,213
POFI Total		684,277	226,000	3,900	711,912	194,465

MAJOR MAINTENANCE

		AdoptedBudget	AMENDMENT	YTDEncumbrance	YTDExpense	ProjectBalance
PORT	PORT CONT Waterline Improvements	20,476	-	2,508	-	17,968
	PORT Kels Decking Repl	7,780	-	7,780	-	-
	PORT Underwater Inspection	350,000	-	-	-	350,000
PORT Total		378,256	-	10,288	-	367,968
RESE	Contingency Reserve	143,538	5,505	-	-	149,043
RESE Total		143,538	5,505	-	-	149,043
SCHO	HSES Underground Fuel tank Replacement	114,070	7,155	52,876	63,719	4,629
	SCH VHS Walk-in Cooler & Freezer Replacement	8,700	(8,700)	-	-	-
	SCHO HERM Generator Repl	18,237	(7,155)	-	-	11,082
	SCHO HERM Water Repl	17,864	-	-	-	17,864
	SCHO HIGH Generator Repl	3,055	-	-	-	3,055
	SCHO HIGH Water Repl	10,000	-	-	-	10,000
SCHO Total		171,926	(8,700)	52,876	63,719	46,630
SENI	Senior Center Upgrades	110,000	96,678	-	6,678	200,000
SENI Total		110,000	96,678	-	6,678	200,000
SOLI	SOLI Baler Replacement	100,000	-	12,028	34,841	53,131
SOLI Total		100,000	-	12,028	34,841	53,131
STRE	STRE N Harbor Drive Restripe	89,861	-	8,337	-	81,524
	STRE Rural Roads Program	1,829,793	(600,000)	147,630	50,184	1,031,979
STRE Total		1,919,654	(600,000)	155,966	50,184	1,113,503
WASE	WASE Robe River Booster Pump Replacement	10,000	(10,000)	-	-	-
	WASE Waterline Relocation Meals to Rich	20,555	(20,555)	-	-	-
WASE Total		30,555	(30,555)	-	-	-
Grand Total		6,970,374	(599,358)	477,622	2,437,036	3,456,357

PROVIDENCE PROJECTS

	AdoptedBudget	AMENDMENT	YTD Encumbrance	YTDExpense	ProjectBalance
PROV	-	-	-	-	-
Hospital - Roof Maintenance	100,000	-	-	-	100,000
Hospital Copper Pipe Replacement	23,345	-	-	-	23,345
Hospital- Infection Control Enhancements	121,208	-	-	-	121,208
Hospital New Power Supply	1,375,160	-	1,005,941	297,339	71,881
Hospital Oxygen Generator Relocation	1,693	-	-	-	1,693
PROV Air Treatment	350,000	-	-	-	350,000
PROV Dietary Oven Replacement	45,000	-	-	-	45,000
PROV ER and Admission Door Upgr	60,000	-	-	-	60,000
PROV Loading Dock Drainage	11,000	-	-	-	11,000
PROV Maint Contingency	127,030	-	-	-	127,030
PROV Total	2,214,435	-	1,005,941	297,339	911,156
Grand Total	2,214,435	-	1,005,941	297,339	911,156

RESERVE FUNDS

		Adopted Budget	Amendment	YTD Encumbrance	YTD Expenditures	Account Balance
Administrative	ADF&G Clean Vessel Act Grant	9,563	-	-	-	9,563
	ADF&G Clean Vessel Act MATCH	3,188	-	-	-	3,188
	Beautification Committee	197,562	-	-	14,727	182,835
	Budget Variance Reserve	425,123	(209,444)	-	-	215,679
	Council Contingency	535,453	(10,340)	-	40,000	485,113
	Energy Assistance Program	798,780	-	-	721,118	77,662
	Leave Liability Reserve	624,914	-	-	387,299	237,615
	Library Book Auction & Donat.	17,899	11,870	-	21,078	8,691
	Nuisance Abatement Program	218,784	750,000	272,327	610,862	85,596
	Police Scholarship Reserve	24,161	-	-	1,500	22,661
	Prov Physician Assist Reimbur	(60,000)	-	-	(15,000)	(45,000)
	PWSC Education Cohort	30,000	(16,689)	-	13,311	-
	Repayment Reserve	17,286,252	(100,000)	-	15,765	17,170,487
	SHARP III	235,551	-	-	15,000	220,551
	Special Events Reserve	8,670	-	-	927	7,742
	Thread Child Care Grant Exp	579,025	(503,225)	-	75,800	-
	Child Care Operating Grant	-	97,150	-	97,150	-
	Child Care Start-Up Grant	200,000	14,056	-	214,056	-
	Child Care-Bldg Reno&Design	-	378,708	-	378,708	-
Administrative Total		21,134,925	412,086	272,327	2,592,301	18,682,384
Emergency Prep	COVID19 EconRecovery Task Forc	5,330	-	-	-	5,330
	DHS SCLCGP Grant Expense	45,000	-	-	-	45,000
	Emergency Preparedness	729,832	-	-	11,538	718,295
	Snow Removal Plan Implementati	2,330	-	2,330	-	-
	Temporary Wages - Incident	360	-	-	-	360
Emergency Prep Total		782,852	-	2,330	11,538	768,985
Emergency Services	Animal Medical Reserve	4,224	3,705	-	-	7,929
	DSH SHSP Police Radio Grant Ex	128,000	-	-	121,898	6,102
Emergency Services Total		132,224	3,705	-	121,898	14,031
Equipment	IT Rebuild 2018	5,195	-	-	-	5,195
	Major Equipment Reserve	10,550,269	45,000	1,937,540	1,613,472	7,044,257
	Technology Reserve	2,352,071	-	76,440	1,175,617	1,100,014
Equipment Total		12,907,535	45,000	2,013,979	2,789,090	8,149,466

RESERVE FUNDS

		Adopted Budget	Amendment	YTD Encumbrance	YTD Expenditures	Account Balance
Flood Mitigation	FLOO Lowe Dike Maint and Impr	41,059	-	41,059	-	-
	FLOO LOWE Ten Mile Exca	150,000	-	-	-	150,000
	FLOOD GLAC Landfill Protection	77,736	(65,252)	468	12,016	-
Flood Mitigation Total		268,795	(65,252)	41,527	12,016	150,000
Land Development	Land - Development Incentive	1,947,101	-	200,000	-	1,747,101
	Land - Housing Incentive	640,000	-	230,000	60,000	350,000
	Land - misc	166,447	-	-	-	166,447
	Surveying Municipal Land	10,367	-	-	-	10,367
Land Development Total		2,763,915	-	430,000	60,000	2,273,915
Landfill Closure	Landfill Closure Reserve	4,784,538	-	-	-	4,784,538
Landfill Closure Total		4,784,538	-	-	-	4,784,538
Maintenance	AHFC Sr Apts Grant Expense	100,000	-	-	100,000	-
	COV Properties Conc/Asph Repair	50,000	-	-	41,815	8,186
	Harbor Major Maint & Replace	222,507	-	-	-	222,507
	Major Maintenance Reserve	6,970,374	(599,358)	477,622	2,437,036	3,456,357.08
	pavement Mgmt Regulations	76,847	-	-	-	76,847
	Port Major Maintenance Reserve	191,824	-	-	-	191,824
	Projects Planning Reserve	-	8,990,463	-	-	8,990,463
	Road and Sidewalk repairs	17,748	32,252	-	50,000	-
	Safe Streets 4 All Grant Expen	-	280,000	-	-	280,000
	Safe Stretts 4 All Match	-	70,000	-	-	70,000
	Sewer & Lift Station Repairs	225,097	-	9,881	6,691	208,526
Maintenance Total		7,854,398	8,773,357	487,503	2,635,541	13,504,710
Planning	CEDS	36,628	-	-	-	36,628
	City Onsite Sewer Regulations	25,000	-	-	-	25,000
	COE Levee System Match	100,000	-	-	-	100,000
	Dry Stack Feasability Study	50,000	-	-	-	50,000
	Flood Planning	106,887	-	6,622	3,379	96,887
	Housing Needs Study	50,000	-	-	-	50,000
	marine Industrial Feasability Study	16,902	-	-	-	16,902

RESERVE FUNDS

		AdoptedBudget	Amendment	YTD Encumbrance	YTD Expenditures	Account Balance
Planning	Master Planing Water/Sewer	50,000	-	-	-	50,000
	Master Planning - Solid Waste	75,000	-	-	-	75,000
	Plan - Building Fire Code Revision	32,717	-	-	-	32,717
	Plan - Comprehensive	20,000	-	-	-	20,000
	Port Tariff Study	20,000	-	-	-	20,000
	Water/Sewer Rate Study	125,000	-	-	-	125,000
Planning Total		708,133	-	6,622	3,379	698,133
Grand Total		51,337,315	9,168,896	3,254,287	8,225,762	49,026,161



Health Insurance Fund Report
12/31/2025

Prepared by: Barb Rusher, Comptroller
Contact: 907.834.3475x5, brusher@valdezak.gov

MONTH	CITY				SCHOOL				COMBINED			
	DEPOSITS*	CLAIMS**	ADMIN FEE	VARIANCE	DEPOSITS*	CLAIMS**	ADMIN FEE	VARIANCE	DEPOSITS	CLAIMS	ADMIN FEE	VARIANCE
JAN	380,244	320,611	46,428	13,205	501,552	370,587	30,560	100,404	881,796	691,199	76,988	113,610
FEB	391,410	250,018	46,728	94,665	259,424	226,068	30,560	2,795	650,834	476,085	77,288	97,460
MAR	921,384	1,136,248	47,028	(261,892)	345,078	404,743	29,687	(89,352)	1,266,462	1,540,991	76,715	(351,244)
APR	731,088	269,485	-	461,603	1,160	68,634		(67,474)	732,248	338,119	-	394,129
MAY	456,821	455,658	107,980	(106,816)	574,461	272,348	73,191	228,922	1,031,282	728,006	181,171	122,105
JUN	443,215	273,692	52,575	116,947	270,972	272,120	34,406	(35,554)	714,187	545,812	86,981	81,393
JUL	443,215	431,640	52,973	(41,398)	254,714	178,279	32,342	44,093	697,928	609,919	85,315	2,694
AUG	443,215	295,060	47,134	101,021	254,709	110,325	32,342	112,043	697,924	405,384	79,475	213,064
SEP	443,194	714,928	58,324	(330,058)	254,714	264,329	32,342	(41,957)	697,907	979,257	90,665	(372,015)
OCT	644,960	844,325	53,621	(252,986)	257,428	559,716	33,030	(335,319)	902,388	1,404,042	86,651	(588,305)
NOV	451,915	497,885	53,268	(99,238)	273,682	184,333	34,750	54,599	725,597	682,218	88,018	(44,639)
DEC	441,343	227,634	53,621	160,088	-	393,228	35,094	(428,322)	441,343	620,862	88,715	(268,234)
TOTALS	\$ 6,192,003	\$ 5,717,183	\$ 619,679	\$ (144,859)	\$ 3,247,892	\$ 3,304,711	\$ 398,303	\$ (455,122)	\$ 9,439,896	\$ 9,021,895	\$ 1,017,982	\$ (599,982)

Prelim Health Insurance Fund Balance 1/1/25 4,143,391

Schools Jan contribution includes premium from Dec2024

Health Insurance Cash Accounts Balance (Including Reserve) 1/1/24 **5,730,598**

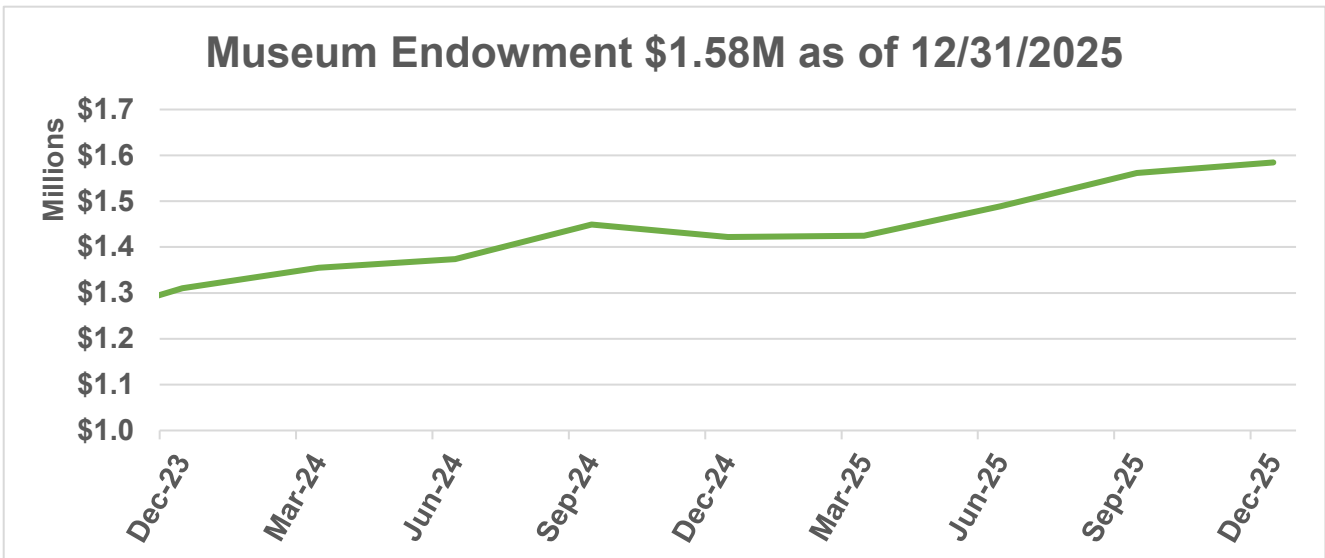
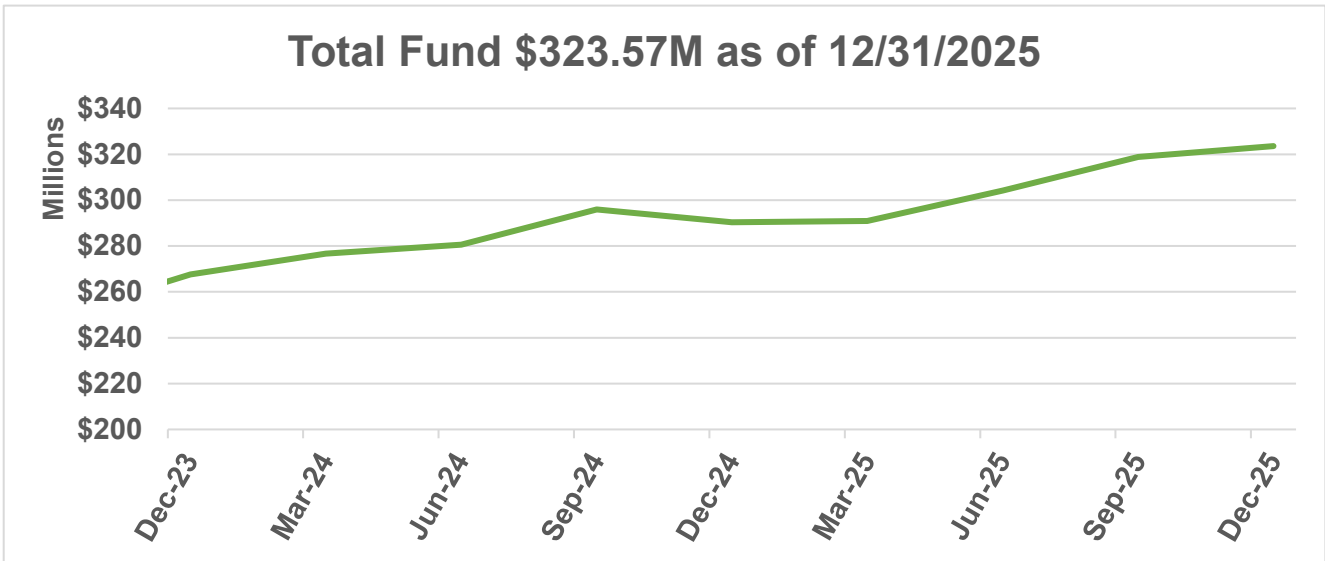
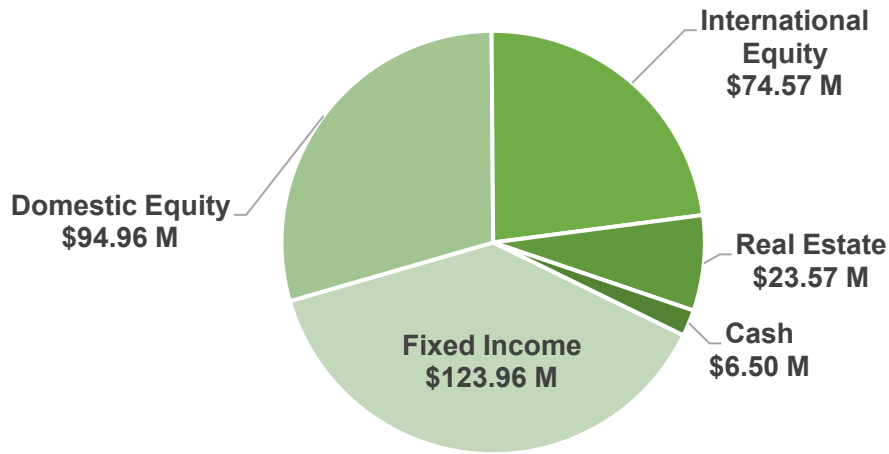
** includes \$1,112,749.22 YTD stop-loss reimb ** reduced by \$216,716.21 YTD RX rebates*

Health Insurance Cash Accounts Balance (Including Reserve) 6/30/2023 **5,282,291**



City of Valdez Permanent Fund

Total Fund \$323.57M as of 12/31/2025



**Providence Health
PROVIDENCE VALDEZ MEDICAL CENTER
Statement of Operations (Whole Dollars)
Reported as of December FY25**

INC_OP_STMT_WD_ERS
Entity - 1001
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Month-To-Date				Year-To-Date			
Actual	Budget	Variance	PY Actual	Actual	Budget	Variance	PY Actual
2,266,531	2,697,725	(431,194)	2,117,875	31,737,351	32,947,555	(1,210,204)	29,628,576
84,231	727,647	643,416	(159,032)	7,211,366	9,238,512	2,027,146	6,655,552
2,182,300	1,970,078	212,222	2,276,907	24,525,985	23,709,043	816,942	22,973,024
50,830	26,930	23,900	53,382	210,356	317,080	(106,724)	413,021
50,830	26,930	23,900	53,382	210,356	317,080	(106,724)	413,021
2,233,130	1,997,008	236,122	2,330,289	24,736,341	24,026,123	710,218	23,386,045
				<i>Expenses from Operations:</i>			
967,296	1,039,383	72,087	873,221	11,625,300	12,077,546	452,246	11,093,093
245,701	283,320	37,619	238,027	2,990,907	3,300,628	309,721	2,971,114
1,629	11,012	9,383	8,124	129,965	129,660	(305)	62,590
118,339	152,359	34,020	69,001	1,425,015	1,806,526	381,511	1,456,339
228,751	249,162	20,411	251,849	2,648,550	2,804,097	155,547	2,535,385
60,031	74,796	14,765	55,921	721,434	876,041	154,607	648,303
67,598	78,575	10,977	63,705	733,829	925,155	191,326	970,803
1,689,345	1,888,607	199,262	1,559,848	20,275,000	21,919,653	1,644,653	19,737,627
543,785	108,401	435,384	770,442	4,461,340	2,106,470	2,354,870	3,648,418
543,785	108,401	435,384	770,442	4,461,340	2,106,470	2,354,870	3,648,418
-	-	-	-	(683)	-	(683)	(323)
543,785	108,401	435,384	770,442	4,460,657	2,106,470	2,354,187	3,648,095
603,816	183,196	420,620	826,363	5,182,775	2,982,511	2,200,264	4,296,721
603,816	183,196	420,620	826,363	5,182,775	2,982,511	2,200,264	4,296,721

Fully burdened includes allocated costs

Providence Health
PROVIDENCE VALDEZ MEDICAL CENTER
Balance Sheet (Whole Dollars)
Reported as of December FY25

BAL Balance Sheet WD ERS
 Entity - 1001
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 Page - 1 of 1

	December FY25	December FY24		December FY25	December FY24
	Actual	Pr. Year		Actual	Pr. Year
ASSETS			LIABILITIES & NET ASSETS		
<u>Current Assets:</u>			<u>Current Liabilities:</u>		
Cash and Cash Equivalents	14,523,944	14,929,441	Accounts Payable	3,204,401	1,003,579
System Pooled Cash	(2,346,066)	(2,986,077)	Accrued Compensation	557,078	497,506
Patient Accounts Receivable	8,064,628	6,272,225	Deferred Revenue Unearned Premiums	297,951	282,988
Contractual Allowance	(2,437,103)	(1,741,857)	Payable to Contractual Agencies	10,434	104,488
Other Receivables	153,220	209,171	Other Current Liabilities	309,483	187,075
Supplies Inventory	300,724	317,291	Current Portion of Debt	1,205	24,650
Other Current Assets	-	1	Total Current Liabilities	4,380,552	2,100,286
Total Current Assets	18,259,347	17,000,195			
 <u>Assets Whose Use is Limited:</u>			 <u>Long-Term Debt:</u>		
 <u>Property, Plant & Equipment:</u>			Other Long Term Debt	-	990
Property Plant Equipment Gross	18,889,362	13,264,607	Long Term Debt	-	990
Accumulated Depreciation	(8,023,203)	(7,305,942)	Total Other Long Term Liabilities	(12,145)	8,804
Property Plant Equipment Net	10,866,159	5,958,665	Total Liabilities	4,368,407	2,110,080
 <u>Other Long Term Assets:</u>					
Other Long Term Assets	232,000	126,000	<u>Net Assets:</u>		
Total Other LT Assets	232,000	126,000	Unrestricted Net Assets	24,870,303	20,857,585
Total Assets	29,357,213	23,084,828	Temporarily Restricted Net Assets	118,503	117,163
			Total Net Assets	24,988,806	20,974,748
			Total Liabilities and Net Assets	29,357,213	23,084,828

Providence Health
PROVIDENCE VALDEZ COUNSELING CENTER
Statement of Operations (Whole Dollars)
Reported as of December FY25

INC_OP_STMT_WD_ERS
Entity - 1002
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Page - 1 of 1

Month-To-Date				Year-To-Date				
Actual	Budget	Variance	PY Actual	Actual	Budget	Variance	PY Actual	
37,620	70,982	(33,362)	26,163	Gross Service Revenues	324,474	816,294	(491,820)	450,595
13,377	32,142	18,765	1,843	Deductions From Revenue	122,544	369,638	247,094	188,126
24,243	38,840	(14,597)	24,320	Net Service Revenue	201,930	446,656	(244,726)	262,469
36,363	21,423	14,940	32,705	Other Operating Rev	287,826	252,236	35,590	290,801
36,363	21,423	14,940	32,705	Total Other Operating Revenue	287,826	252,236	35,590	290,801
60,606	60,263	343	57,025	Net Operating Revenue	489,756	698,892	(209,136)	553,270
				<i>Expenses from Operations:</i>				
31,486	54,868	23,382	23,291	Salaries and Wages	431,931	640,667	208,736	452,676
10,824	21,403	10,579	8,532	Employee Benefits	153,185	249,605	96,420	202,739
-	-	-	-	Professional Fees Expense	4	-	(4)	-
-	819	819	-	Supplies Expense	279	9,644	9,365	4,977
4,970	4,922	(48)	5,646	Purchased Services Expense	45,495	57,949	12,454	65,903
-	-	-	105	Depr, Amort, and Interest	524	524	-	1,258
-	-	-	3,065	Bad Debt	-	-	-	3,065
2,100	5,471	3,371	17,308	Other Expenses	144,587	64,421	(80,166)	46,647
49,380	87,483	38,103	57,947	Total Operating Expenses	776,005	1,022,810	246,805	777,265
11,227	(27,221)	38,448	(921)	Net Operating Income	(286,249)	(323,919)	37,670	(223,995)
11,227	(27,221)	38,448	(921)	Net Operating Income fully burdened	(286,249)	(323,919)	37,670	(223,995)
11,227	(27,221)	38,448	(921)	Net Income fully burdened	(286,249)	(323,919)	37,670	(223,995)
11,227	(27,221)	38,448	(816)	EBIDA Fully Burdened	(285,725)	(323,395)	37,670	(222,737)
11,227	(27,221)	38,448	(816)	EBIDA	(285,725)	(323,395)	37,670	(222,737)

Fully burdened includes allocated costs

Providence Health
PROVIDENCE VALDEZ COUNSELING CENTER
Balance Sheet (Whole Dollars)
Reported as of December FY25

BAL Balance Sheet WD ERS
Entity - 1002
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Page - 1 of 1

	December FY25	December FY24		December FY25	December FY24
	Actual	Pr. Year		Actual	Pr. Year
ASSETS			LIABILITIES & NET ASSETS		
<u>Current Assets:</u>			<u>Current Liabilities:</u>		
Cash and Cash Equivalents	117,417	39,148	Accounts Payable	20,395	35,471
System Pooled Cash	(47,858)	(73,544)	Accrued Compensation	35,184	24,309
Patient Accounts Receivable	96,490	100,930	Deferred Revenue Unearned Premiums	3,240	16,032
Contractual Allowance	(40,734)	(49,118)	Total Current Liabilities	58,819	75,812
Other Receivables	41,093	1,709			
Total Current Assets	166,408	19,125	<u>Long-Term Debt:</u>		
 <u>Assets Whose Use is Limited:</u>					
 <u>Property, Plant & Equipment:</u>			Total Liabilities	58,819	75,812
Property Plant Equipment Gross	30,338	30,338			
Accumulated Depreciation	(30,338)	(29,814)	<u>Net Assets:</u>		
Property Plant Equipment Net	-	524	Unrestricted Net Assets	107,588	(56,163)
 <u>Other Long Term Assets:</u>			Permanently Restricted Net Assets	1	1
			Total Net Assets	107,589	(56,162)
 Total Assets	166,408	19,650	Total Liabilities and Net Assets	166,408	19,650



Legislation Text

File #: 26-0147, **Version:** 1

ITEM TITLE:

Monthly Treasury Report, January 2026

SUBMITTED BY: Casey Dschaak, Budget and Policy Analyst

FISCAL NOTES:

Expenditure Required: n/a

Unencumbered Balance: n/a

Funding Source: n/a

RECOMMENDATION:

Receive and file

SUMMARY STATEMENT:

Monthly treasury report as required by municipal code.

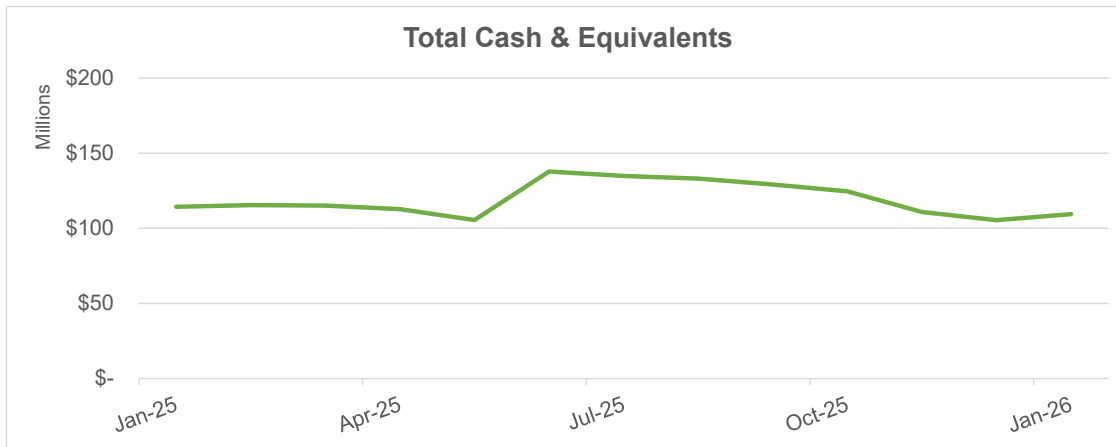
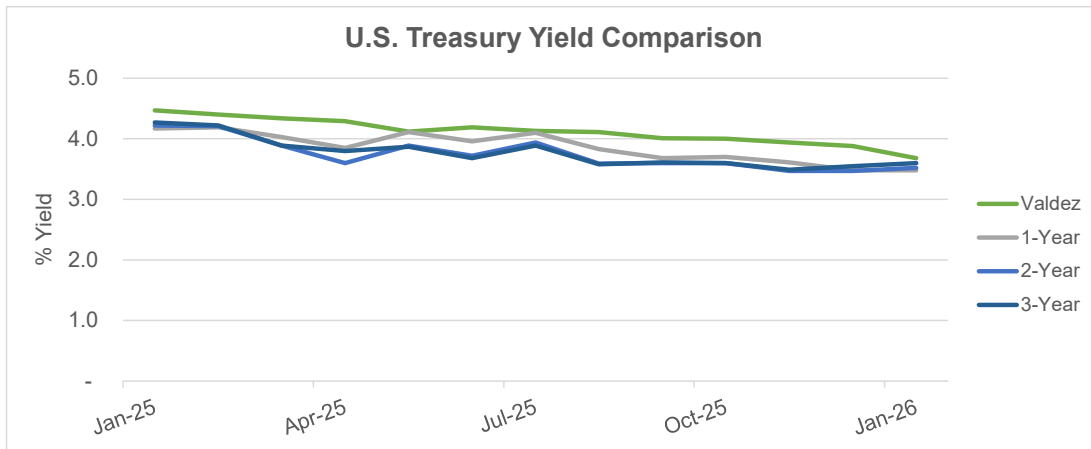


Monthly Treasury Report

Period Ending: **January 31, 2026**

Prepared By: *Casey Dschaak, Budget and Policy Analyst*

		<u>Begin Balance</u>	<u>Debits</u>	<u>Credits</u>	<u>End Balance</u>	<u>Yield</u> <small>Notes</small>
Central Treasury		114,207,272	16,727,820	(21,482,013)	109,453,046	3.68%
Central Treasury	Principal	81,181,407	48,897	-	81,230,304	3.74%
Money Market	Wells Fargo	23,055,685	82,497	(4,770,000)	18,368,182	3.63%
SLG Account	USB	-	-	-	-	0.00%
AMLIP	AMLIP	8,792,815	27,336	-	8,820,152	3.60%
Checking	Wells Fargo	823,106	10,324,860	(10,382,755)	765,211	0.00%
Payroll	Wells Fargo	(9,089)	2,085,115	(2,085,856)	(9,830)	0.00%
Ambulance Service	Wells Fargo	33	3,612	(3,612)	-	0.00%
Sweep	Wells Fargo	363,315	4,155,502	(4,239,790)	279,028	4.00%
Restricted		4,829	2	-	4,831	0.62%
Police	Wells Fargo	4,829	2	-	4,831	0.62%
Total		114,212,101	16,727,822	(21,482,013)	109,457,877	3.68%





Legislation Text

File #: 26-0148, **Version:** 1

ITEM TITLE:

Monthly Treasury Report, February 2026

SUBMITTED BY: Casey Dschaak, Budget and Policy Analyst

FISCAL NOTES:

Expenditure Required: n/a

Unencumbered Balance: n/a

Funding Source: n/a

RECOMMENDATION:

Receive and file

SUMMARY STATEMENT:

Monthly treasury report as required by municipal code.

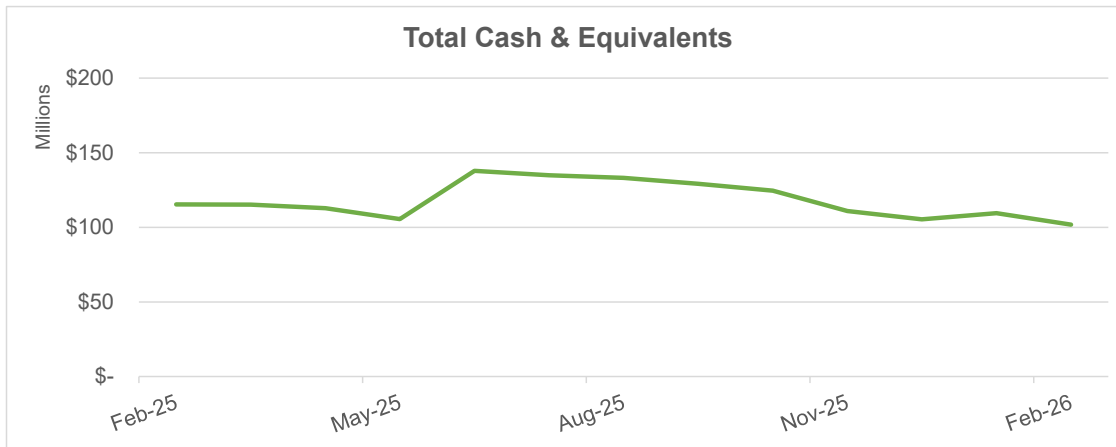
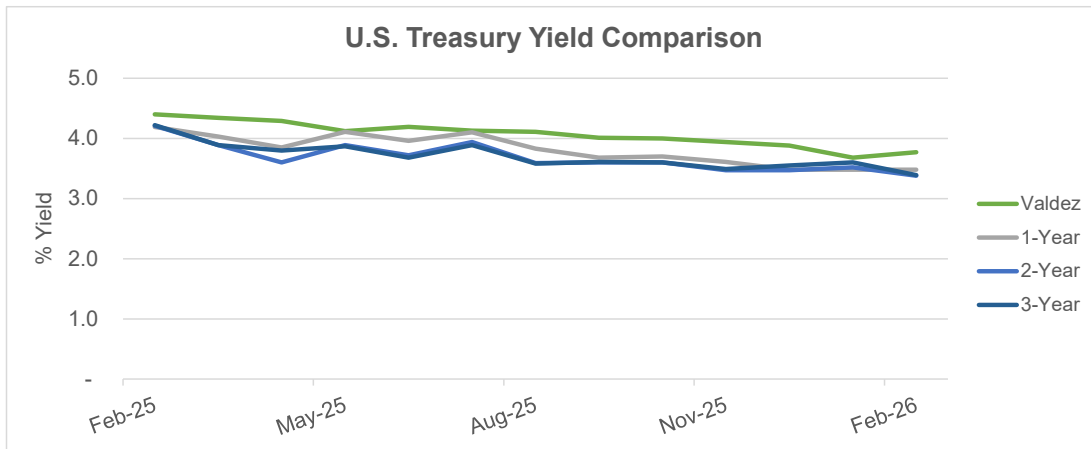


Monthly Treasury Report

Period Ending: February 28, 2026

Prepared By: Casey Dschaak, Budget and Policy Analyst

		<u>Begin Balance</u>	<u>Debits</u>	<u>Credits</u>	<u>End Balance</u>	<u>Yield</u> <small>Notes</small>
Central Treasury		109,453,079	23,714,719	(31,388,201)	101,779,564	3.79%
Central Treasury	Principal	81,230,304	470,936	-	81,701,241	3.90%
Money Market	Wells Fargo	18,368,182	64,914	(8,144,000)	10,289,096	3.62%
SLG Account	USB	-	-	-	-	0.00%
AMLIP	AMLIP	8,820,152	26,439	-	8,846,590	3.23%
Checking	Wells Fargo	765,211	14,739,035	(14,954,866)	549,380	0.00%
Payroll	Wells Fargo	(9,830)	2,120,557	(2,120,757)	(10,030)	0.00%
Ambulance Service	Wells Fargo	33	7,714	(7,714)	-	0.00%
Sweep	Wells Fargo	279,028	6,285,122	(6,160,863)	403,287	4.00%
Restricted		4,831	2	-	4,833	0.62%
Police	Wells Fargo	4,831	2	-	4,833	0.62%
Total		109,457,910	23,714,720	(31,388,201)	101,784,397	3.79%





Legislation Text

File #: 26-0131, **Version:** 1

ITEM TITLE:

City Manager Written Report

SUBMITTED BY: Nathan Duval, City Manager

FISCAL NOTES:

Expenditure Required: N/A

Unencumbered Balance: N/A

Funding Source: N/A

RECOMMENDATION:

Receive and file.

SUMMARY STATEMENT:

Attached report outlines events that have occurred since the last Council meeting. A verbal update will be provided in conjunction with report.

Council Priorities

- **Child Care** [Complete an operating, active, licensed childcare facility by Fall 2026]
 - Head Start anticipates operating soon. Has some staff working / training currently.
 - Consultant still working on environmental review for old district office (HUD funding requirement)
 - Playground equipment ordered with THREAD grant is onsite to be installed with the project.
- **Housing** [Increase housing stock by Fall 2027, utilizing the housing needs survey]
 - Monitoring bills in the state legislature related to property taxes
 - Communicating with prospective developers regularly
- **Maintenance** [Annually appropriate funds toward deferred maintenance on critical infrastructure]
 - Carryforward appropriation to planning reserve
 - Major Maintenance projects formally assigned with budget resolution for \$550k
- **Modernize Aging Infrastructure** [Annually modernize aging infrastructure, while leveraging natural and transportation assets, to expand: Outdoor Recreation, Tourism, Maritime, Community]
 - Conversation ongoing with DOT for use of ferry terminal

Legislative Interactions

- Continuing participation in AML property tax working group
- Submitted letter of support for community jails program
- Submitted projects for DEED funding

Operations & Initiatives

- Tourism Task Force meetings ongoing, preliminary recommendation submitted, request to continue task force to establish new organization.
- Closed on 802 Egan for new snow lot and potential future home of “Hanagita warehouse”
- Met with CVEA to discuss upcoming needs and opportunities.
- Staff attending SeaTrade this month, multiple conversations about increased cruise traffic to Valdez
- Small Business Conference planning wrapping up, conference dates May 12-13

Personnel

- Evaluating options for next insurance renewal
- Evaluating opportunities to reduce fees and increase returns on employee retirement plans
- Monitoring HB 78 related to defined benefits program

Projects

- Initial pre-con meetings held for Meals & Well #5
- Project communications plan in development.
- Monthly project reports begin in June to correspond with the summer season.



Legislation Text

File #: 26-0120, **Version:** 1

ITEM TITLE:

April 2026 City Council Calendar

SUBMITTED BY: Elise Sorum-Birk, Deputy City Clerk

FISCAL NOTES:

Expenditure Required: n/a

Unencumbered Balance: n/a

Funding Source: n/a

RECOMMENDATION:

n/a

SUMMARY STATEMENT:

Attached is the city council calendar for April 2026.

April 2026

Valdez City Council Calendar



			1 5 PM – Tourism Task Force	2	3	4
5	6 7 PM – Ports and Harbors Commission	7 6 PM – Joint Work Session with Council and Valdez Museum Board 7 PM – City Council Regular Meeting	8 5 PM – Library Board (at Library) 7 PM – Planning & Zoning Commission	9	10	11
12	13 6 PM – School Board Work Session 7 PM – School Board Meeting	14	15 5 PM – Tourism Task Force (dependent on extension of sunset date)	16 6 PM – VMHA Board (at Museum)	17 All America City Scholarship Applications Due	18
19	20 In Person Absentee Voting Begins 5 PM – Beautification Commission	21 6 PM – Work session TBD 7 PM – City Council Regular Meeting	22 7 PM – Planning & Zoning Commission	23	24	25
26	27 6 PM – School Board Work Session 7 PM- School Board Meeting	28	29 5 PM – Tourism Task Force (dependent on extension of sunset date)	30		

Note 1: This calendar is subject to change. Contact the Clerk’s Office for the most up-to-date information.

Note 2: Unless otherwise indicated, all meetings occur in Valdez Council Chambers.

Updated 3.27.25



Legislation Text

File #: 26-0121, **Version:** 1

ITEM TITLE:

Legal Billing Summary - January and February 2026

SUBMITTED BY: Elise Sorum-Birk, Deputy City Clerk

FISCAL NOTES:

Expenditure Required: N/A

Unencumbered Balance: N/A

Funding Source: N/A

RECOMMENDATION:

Receive and file.

SUMMARY STATEMENT:

Attorney billing summary for January and February 2026 are attached for City Council review.

BRENA, BELL & WALKER, P.C.

ROBIN O. BRENA, MANAGING ATTORNEY
 JESSE C. BELL
 WILLIAM M. WALKER
 DAVID W. WENSEL
 ANTHONY S. GUERRIERO
 JON S. WAKELAND
 KELLY M. MOGHADAM
 JAKE W. STASER

ATTORNEYS AT LAW

810 N STREET, SUITE 100
 ANCHORAGE, ALASKA 99501
 TELEPHONE: (907) 258-2000
 FACSIMILE: (907) 258-2001
 WEB SITE: BRENALAW.COM

trupe@brenalaw.com

February 13, 2026

City of Valdez
 Attn: Nathan Duval, City Manager
 P.O. Box 307
 Valdez, AK 99686

January 2026 Billing Summary Sheet

File No.	Description	
1374-007	City Council	\$1,890.00
1374-008	Capital Facilities	\$840.00
1374-009	Ports & Harbors	\$665.00
1374-010	Finance	\$70.00
1374-011	Administration	\$9,897.49
1374-012	Community Development	\$4,515.00
1374-014C	Escaped Property 2017-2022 Superior Court Appeal	\$157,334.54
1374-014C-A	Superior Court Appeal	
1374-014D	Escaped Property Original Assessments	\$23,284.48
1374-014D-A	Superior Court Appeal	\$58,349.90
1374-014F	Super Ct. 2024 Appeal	
1374-016	Parks & Recreation	
1374-017	Police Department	\$1,141.56
1374-018	Human Resources	\$290.00
1374-019	Public Works	\$210.00
1374-020	Small Boat Harbor	
1374-029S	Ad Valorem Settlement	\$5,743.65
1374-030	C-Plan	\$35,982.46
1374-031	IT	
1374-036	Code Enforcement	
1374-042	Redistricting	
1374-042B	Redistricting (Attorney's Fees Appeal)	\$70,491.67
1374-043A	RCA Order 6 Appeal	\$63,705.99
1374-043B	RCA/Consolidated Appeals of Orders 6 and 17	
1374-043E	Remand Order Appeal (Sup Ct)	
1374-046	Foreclosures	\$138.23
1374-047	J. Ables On-Call Claim	\$140.00
1374-050	Escaped Property – Ordinance	
1374-051	3.30 AKV Superior Court Appeal	
1374-052	AK Ventures-Valdez Prelim	
1374-053	Ables	
1374-054	Spill Ordinance	\$20,249.24
	TOTAL	\$454,939.21

Contributed-Hour Summary

DO NOT PAY - Fees will be paid from any attorneys' fees award.

File No.	Description	Fees Over Cap
1374-043B	City of Valdez/RCA/Consolidated Appeals of Orders 6 & 17 Superior Ct. Nos. 3AN-20-05915 CI/3AN-21-04104 CI (Consolidated) Work began December 2020 Initial Fee Cap of \$25,000 has been met.	\$276,587.50
1374-043C	City of Valdez/BP-Hilcorp/Dismissal Appeal Supreme Ct. No. S-18178 Work began August 2021	\$315,712.67
1374-043D	City of Valdez/BP-Hilcorp/Constitutional Claimant Fees Appeal, Supreme Ct. No. S-18347 Work began February 2022	\$109,014.39
TOTAL		\$701,314.56

BRENA, BELL & WALKER, P.C.

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March 15, 2026

City of Valdez
 Attn: Nathan Duval, City Manager
 P.O. Box 307
 Valdez, AK 99686

February 2026 Billing Summary Sheet

File No.	Description	
1374-007	City Council	\$5,360.00
1374-008	Capital Facilities	\$280.00
1374-009	Ports & Harbors	\$70.00
1374-010	Finance	\$360.00
1374-011	Administration	\$7,852.12
1374-012	Community Development	\$560.00
1374-014	SARB Matters	\$302.50
1374-014C	Escaped Property 2017-2022 Superior Court Appeal	\$35,694.37
1374-014C-A	Superior Court Appeal	\$39,950.81
1374-014D	Escaped Property Original Assessments	\$5,045.45
1374-014D-A	Superior Court Appeal	\$156,445.50
1374-017	Police Department	\$530.60
1374-018	Human Resources	
1374-019	Public Works	\$140.00
1374-020	Small Boat Harbor	
1374-029S	Ad Valorem Settlement	\$1,371.89
1374-030	C-Plan	\$15,287.39
1374-031	IT	
1374-033	Fire Department	\$70.00
1374-036	Code Enforcement	\$525.00
1374-042	Redistricting	
1374-042B	Redistricting (Attorney's Fees Appeal)	\$12,437.61
1374-043A	RCA Order 6 Appeal	\$27,076.93
1374-043B	RCA/Consolidated Appeals of Orders 6 and 17	
1374-043E	Remand Order Appeal (Sup Ct)	
1374-046	Foreclosures	\$45.00
1374-053	Ables	\$105.00
1374-055	TAPS 2026	\$22,363.15
	TOTAL	\$331,873.32

Contributed-Hour Summary

DO NOT PAY - Fees will be paid from any attorneys' fees award.

File No.	Description	Fees Over Cap
1374-043B	City of Valdez/RCA/Consolidated Appeals of Orders 6 & 17 Superior Ct. Nos. 3AN-20-05915 CI/3AN-21-04104 CI (Consolidated) Work began December 2020 Initial Fee Cap of \$25,000 has been met.	\$276,587.50
1374-043C	City of Valdez/BP-Hilcorp/Dismissal Appeal Supreme Ct. No. S-18178 Work began August 2021	\$315,712.67
1374-043D	City of Valdez/BP-Hilcorp/Constitutional Claimant Fees Appeal, Supreme Ct. No. S-18347 Work began February 2022	\$109,014.39
TOTAL		\$701,314.56