

## PROFESSIONAL SERVICES AGREEMENT

**AGREEMENT**, made this 16<sup>th</sup> day of January, 2024, at Valdez, Alaska, by and between the City of Valdez, hereinafter called the "City", and Kim Hutchinson, dba Trust Consultants, hereinafter referred to as "Kim Hutchinson."

The City hereby retains Kim Hutchinson to represent the City of Valdez during the regular and all special sessions of the Alaska Legislature in 2024, and throughout the calendar year 2024.

Kim Hutchinson is authorized to represent the City in dealings with the Alaska Legislature, the Administration, and agencies of the State of Alaska and, shall solely represent the interests of the City in all such matters.

Kim Hutchinson shall immediately advise the City of any activity deemed to be critical to the City's interests and shall provide adequate notice of all such matters as may require a timely response by the City.

Principal contact with the City will be the City Manager to whom Kim Hutchinson will report on progress of legislative initiatives and issues and, from whom Kim Hutchinson will receive direction.

Kim Hutchinson shall communicate with the City Council on a semi-annual basis, either in person or via teleconference unless it is deemed necessary to do so more often by the City.

For the term of this agreement, the City shall compensate Kim Hutchinson dba Trust Consultants for professional services in the amount of \$50,000. The amount of \$48,000 shall be paid as a monthly retainer in the amount of \$4,000, with the first payment due and payable no later than January 22, 2024, followed by eleven equal installments by the 15th of each month.

Any travel or other direct expense incurred by Kim Hutchinson through the conduct and performance of his work under this contract shall be reimbursable up to \$2,000. Total payments for professional services and other expenses may not exceed said contract amount.

The City, upon written notice to Kim Hutchinson and/or Trust Consultants, may at any time, terminate this agreement.

Accepted this 16<sup>th</sup> day of January, 2024.

TRUST CONSULTANTS

CITY OF VALDEZ, ALASKA

\_\_\_\_\_  
Kim Hutchinson

\_\_\_\_\_  
Sharon Scheidt, Mayor

APPROVED AS TO FORM:  
Brena, Bell & Clarkson, P.C.

ATTEST:

\_\_\_\_\_  
Jake Staser, City Attorney

\_\_\_\_\_  
Sheri Pierce, MMC, City Clerk