



# City of Valdez

212 Chenega Ave.  
Valdez, AK 99686

## Meeting Agenda

### City Council

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Monday, October 27, 2025

6:00 PM

Civic Center Conference Room

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**Council Budget Work Session at Civic Center – Museum; VCVB; VFDA; Sponsored  
Events; Administration Division**

**WORK SESSION AGENDA - 6:00 pm Valdez Civic Center**

*Transcribed minutes are not taken for Work Sessions. Audio is available upon request.*

1. [2026 Budget Work Session: Museum, VCVB, VFDA, Sponsored Events, Administration  
Division](#)



## Legislation Text

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**File #:** 25-0466, **Version:** 1

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**ITEM TITLE:**

2026 Budget Work Session: Museum, VCVB, VFDA, Sponsored Events, Administration Division

**SUBMITTED BY:** Jordan Nelson Finance Director

**FISCAL NOTES:**

Expenditure Required: [Click here to enter text.](#)

Unencumbered Balance: [Click here to enter text.](#)

Funding Source: [Click here to enter text.](#)

**RECOMMENDATION:**

[Click here to enter text.](#)

**SUMMARY STATEMENT:**

This is an appropriations-setting workshop for the 2026 Budget

City Council will review exhibits related to appropriations on the following subjects:

- Valdez Museum and Historical Archive (VMHA)
- Economic Development - support
  - Valdez Convention and Visitors Bureau (VCVB)
  - Valdez Fisheries Development Association (VFDA)
- Economic Development - events
  - City Sponsored Events
- Administration Division
  - Administration Department (City Manager)
  - City Clerk
  - City Council
  - Community Development
  - Economic Development - department

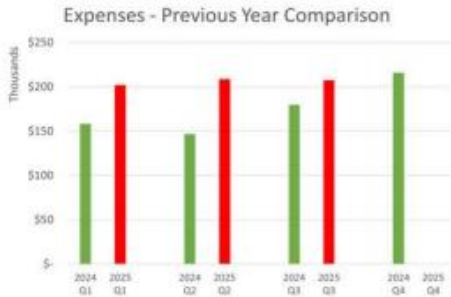
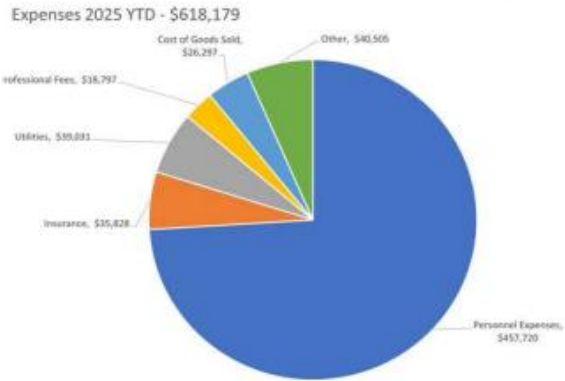
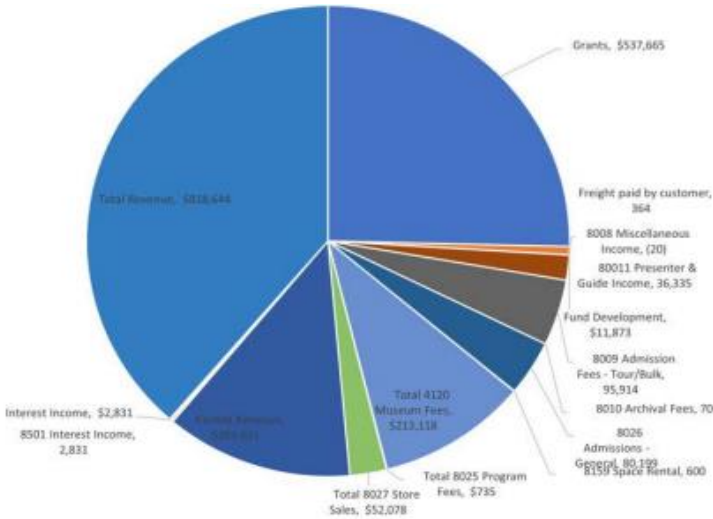
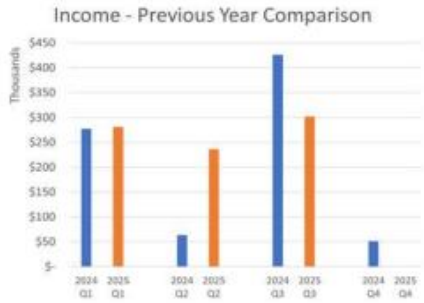
- Finance
  - Debt Service
  - Permanent Fund
  - Insurance
- Human Resources
- Information Services
  - Technology Reserve

# **Museum, VCVB, VFDA, Administration Division**

October 27, 2025

City of Valdez 2026 Budget Work Session

# FINANCIALS



The VMHA requests \$535,000 from the City of Valdez, as reflected in the Board approved 2026 budget to sustain full operations and work more closely with the corporate board on steering the direction of the museum’s growth.

## EST 2026 BUDGET TOTALS

TOTAL REVENUE \$883,100.00  
 TOTAL EXPENDITURES \$881,992.95  
 NET REVENUE \$1,107.05

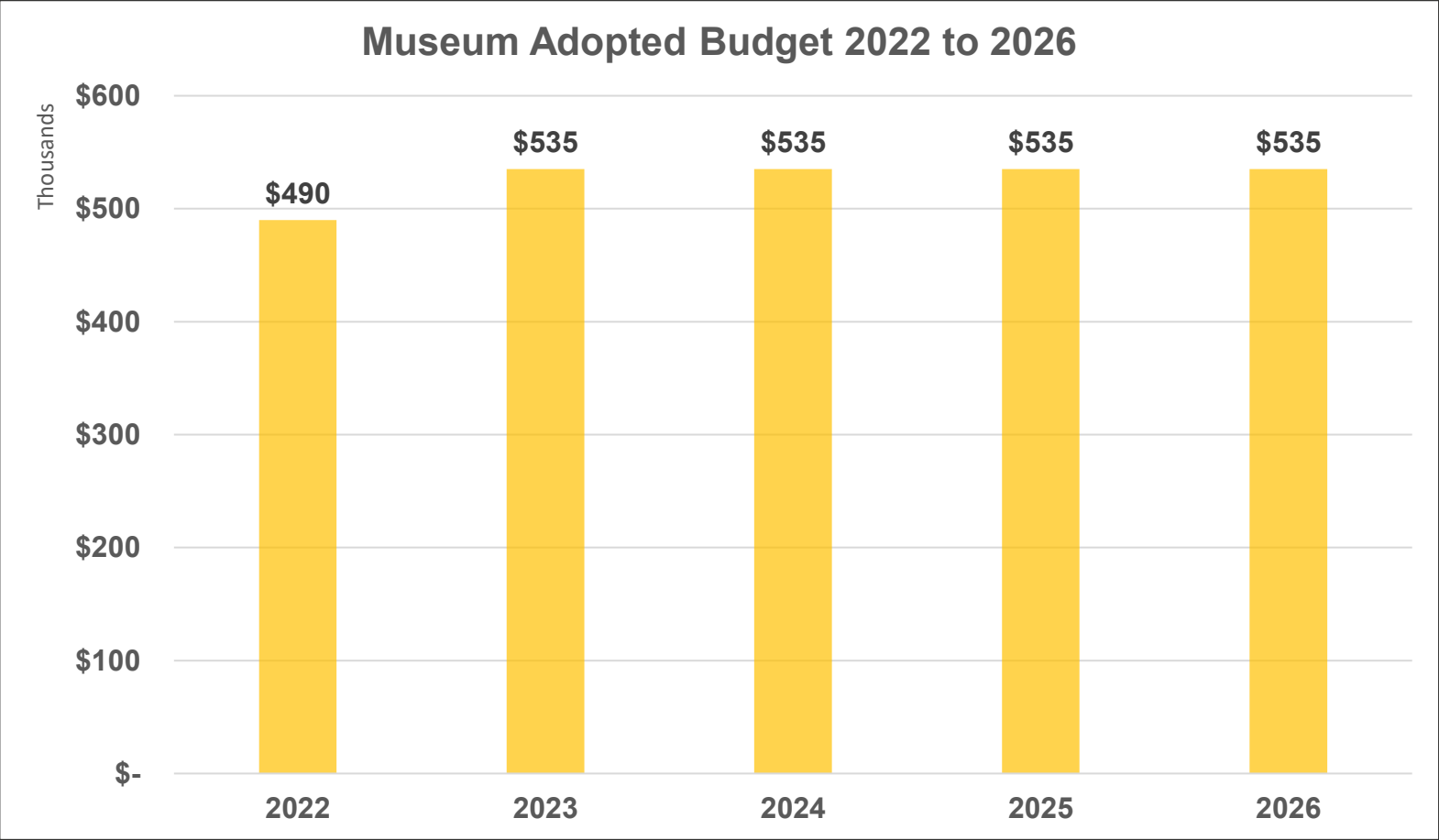
# Museum

See VMHA Corporation Annual Meeting page 18

# Museum

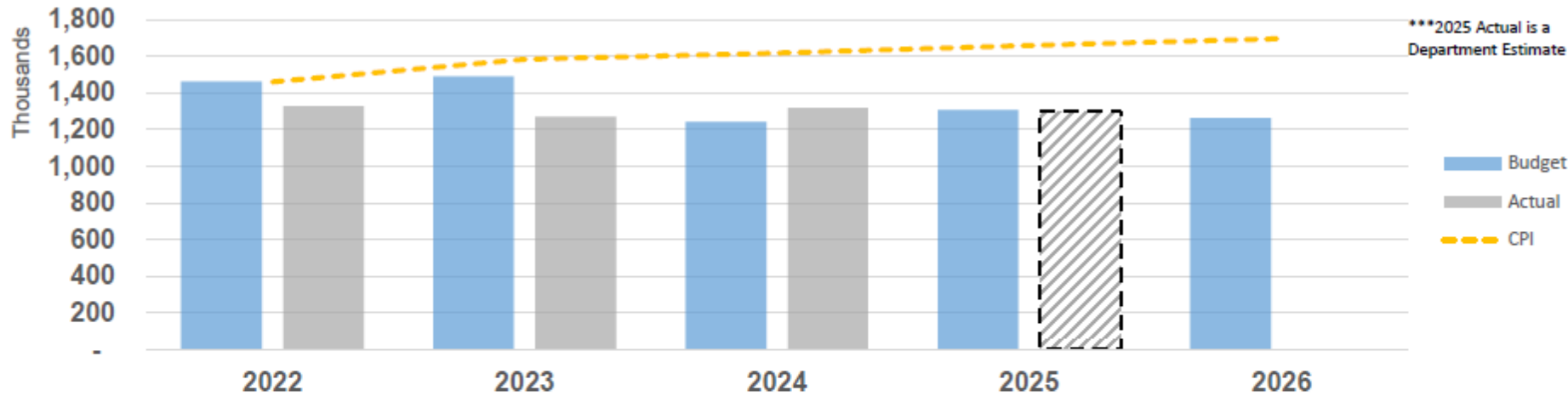
2026 Requested Budget

\$535,000



## ECONOMIC DEVELOPMENT

### Adopted Budget Vs. Actual



#### FTE Payroll Expense Category

Over 7.6% |

2.3-7.6% |

Below 2.3% |

#### All Other Expense Categories

Over 2.3% |

0-2.3% |

Below 0% |

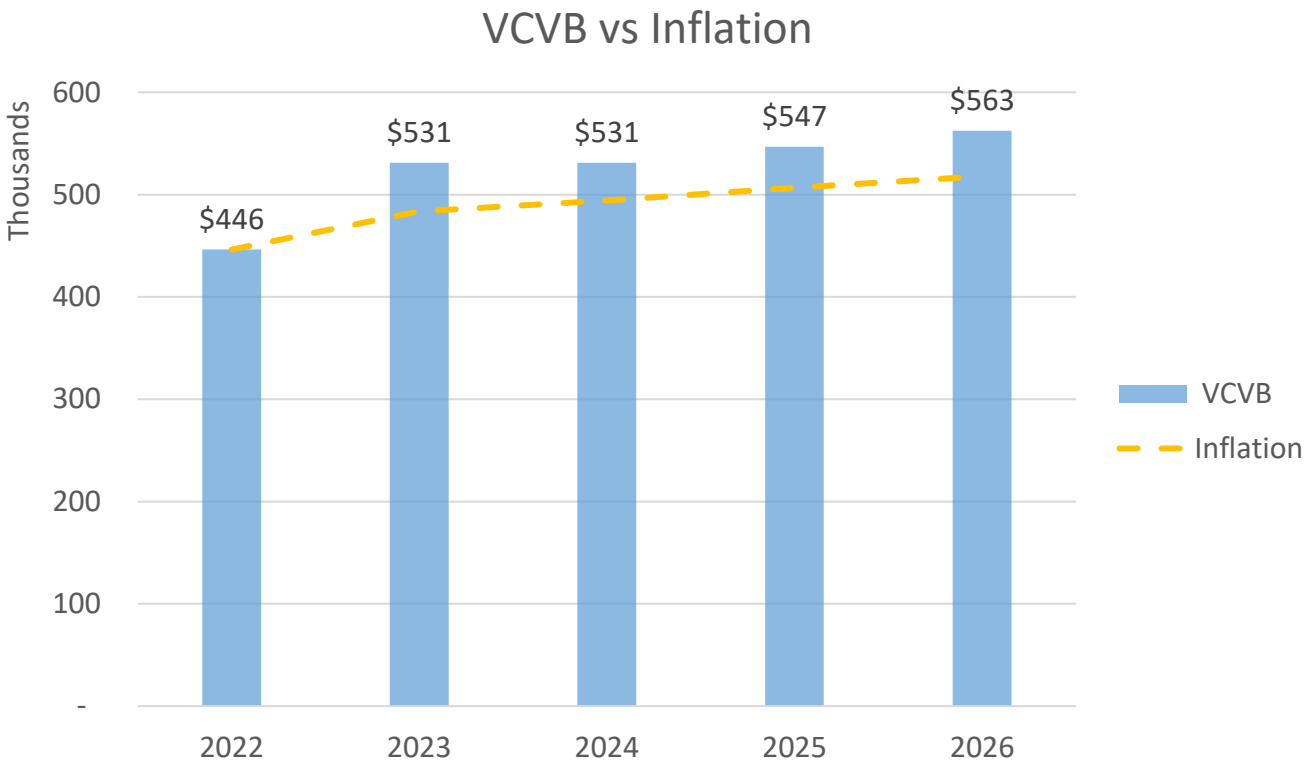
| Expenses        | Actual Expenditure |           |           |           | Adopted Budget |           | 2025 to 2026 Budget Changes |                |
|-----------------|--------------------|-----------|-----------|-----------|----------------|-----------|-----------------------------|----------------|
|                 | 2022               | 2023      | 2024      | 2025      | 2025           | 2026      | Dollar Change               | Percent Change |
| FTE Payroll     | 214,309            | 236,506   | 230,892   | 268,033   | 262,305        | 273,866   | 11,561                      | 4.4%           |
| Other Personnel | 14,692             | 19,635    | 25,630    | 28,150    | 35,150         | 43,100    | 7,950                       | 22.6%          |
| Other Operating | 24,868             | 43,822    | 22,180    | 25,250    | 30,250         | 63,700    | 33,450                      | 110.6%         |
| Contracts       | 30,350             | 89,778    | 264,861   | 162,000   | 162,000        | 118,000   | (44,000)                    | -27.2%         |
| Support         | 844,529            | 689,626   | 652,151   | 686,065   | 686,065        | 635,742   | (50,323)                    | -7.3%          |
| Events          | 198,463            | 190,169   | 123,400   | 130,796   | 130,796        | 128,998   | (1,798)                     | -1.4%          |
| Grand Total     | 1,327,210          | 1,269,535 | 1,319,115 | 1,300,294 | 1,306,566      | 1,263,406 | (43,160)                    | -3.3%          |



# Valdez Convention and Visitors Bureau (VCVB)

2026 Requested Budget

\$562,500



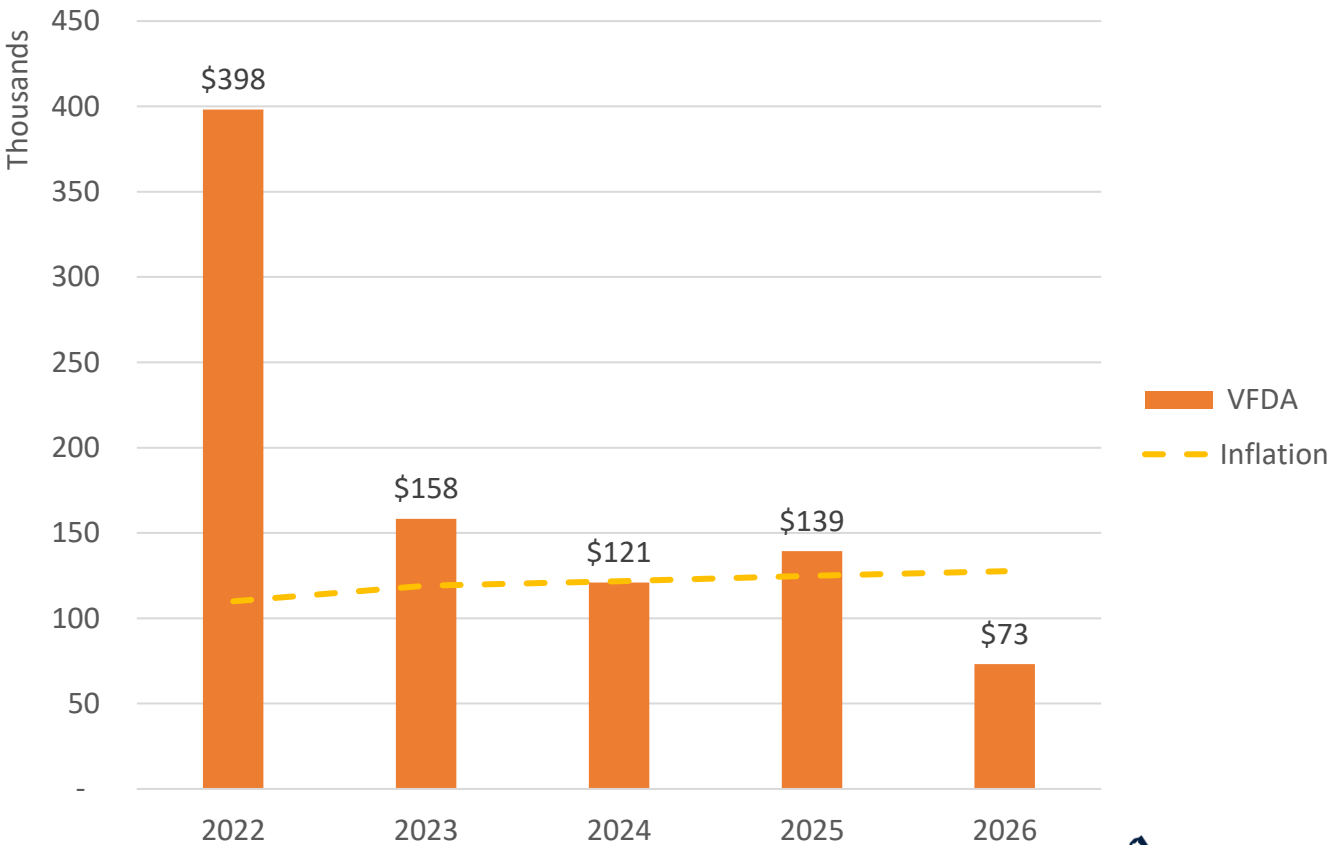
# Valdez Fisheries Development Association (VFDA)

2026 Requested Budget

\$73,242

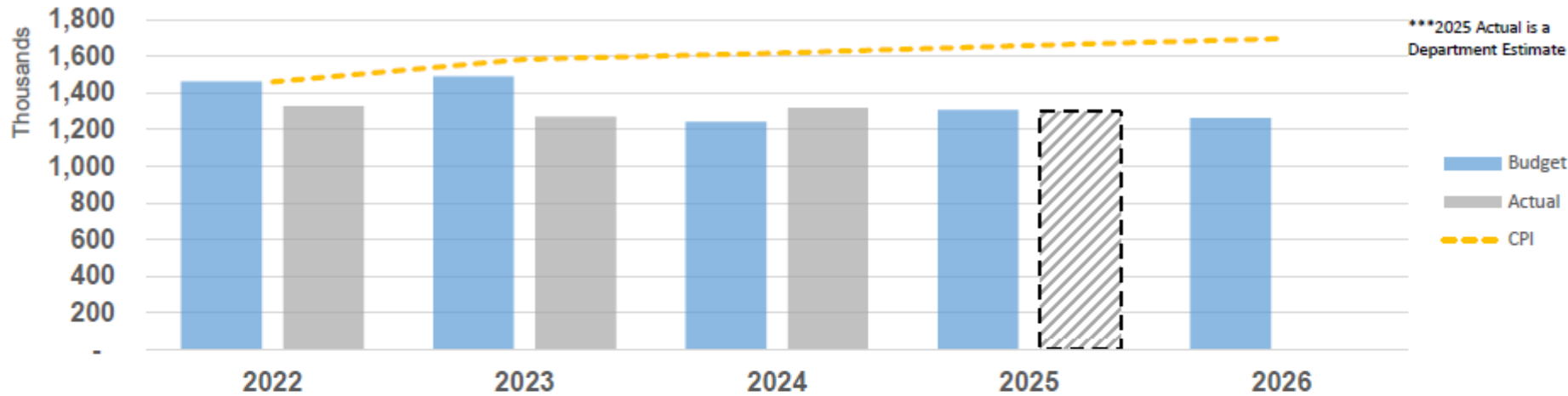
*\*inflation benchmark reflects operations.  
2022 included additional \$290K for one-time Capital Equipment purchase*

VFDA vs Inflation



## ECONOMIC DEVELOPMENT

### Adopted Budget Vs. Actual



#### FTE Payroll Expense Category

Over 7.6% |  
2.3-7.6% |  
Below 2.3% ✓

#### All Other Expense Categories

Over 2.3% |  
0-2.3% |  
Below 0% ✓

| Expenses        | Actual Expenditure |           |           |           | Adopted Budget |           | 2025 to 2026 Budget Changes |                |
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# Agenda

See Packet for 2026 Event Sponsorship Applications

Sponsored Event Appropriations: \$128,998

Reduced 1.4% from 2025 amount: \$130,796

|                                                | 2025<br>Adopted<br>Budget | 2026<br>Requested<br>Budget | Percent<br>Change | Page<br>Number |
|------------------------------------------------|---------------------------|-----------------------------|-------------------|----------------|
| <b>Sponsored Event</b>                         |                           |                             |                   |                |
| <b>Advocates for Victims of Violence, Inc.</b> |                           |                             |                   | <b>2</b>       |
| AVV Women of Distinction                       | 5,000                     | 5,000                       | 0%                |                |
| <b>Valdez Adventure Alliance</b>               |                           |                             |                   |                |
| Odyssey Off-Trail race                         | 6,996                     | 7,498                       | 7%                |                |
| Valdez Fat Bike                                | 5,800                     | 5,000                       | -14%              |                |
| <b>Valdez Fly-in Corporation</b>               |                           |                             |                   |                |
| Valdez Fly-in & Air Show                       | 40,000                    | 40,000                      | 0%                |                |
| <b>Valdez Gold Rush Days, Inc.</b>             |                           |                             |                   |                |
| Gold Rush Days                                 | 10,000                    | 10,000                      | 0%                |                |
| <b>Valdez Motor Sports Lions Club</b>          |                           |                             |                   |                |
| Mayors Cup                                     | 26,500                    | 25,000                      | -6%               |                |
| Mountain Man Hillclimb                         | 13,500                    | 13,500                      | 0%                |                |
| Youth Snow-X                                   | 3,000                     | 3,000                       | 0%                |                |
| <b>End Of The Road Ren Fair</b>                |                           |                             |                   |                |
| End of Road Renaissance Fair                   | 20,000                    | 20,000                      | 0%                |                |
| <b>Prince William Sound College</b>            |                           |                             |                   |                |
| Theater Conference                             | -                         | -                           | In-Kind Only      |                |
| <b>Valdez Convention and Visitor's Bureau</b>  |                           |                             |                   |                |
| Oktoberfest                                    | -                         | -                           | In-Kind Only      |                |
| <b>Grand Total</b>                             | <b>130,796</b>            | <b>128,998</b>              | <b>-1.4%</b>      |                |

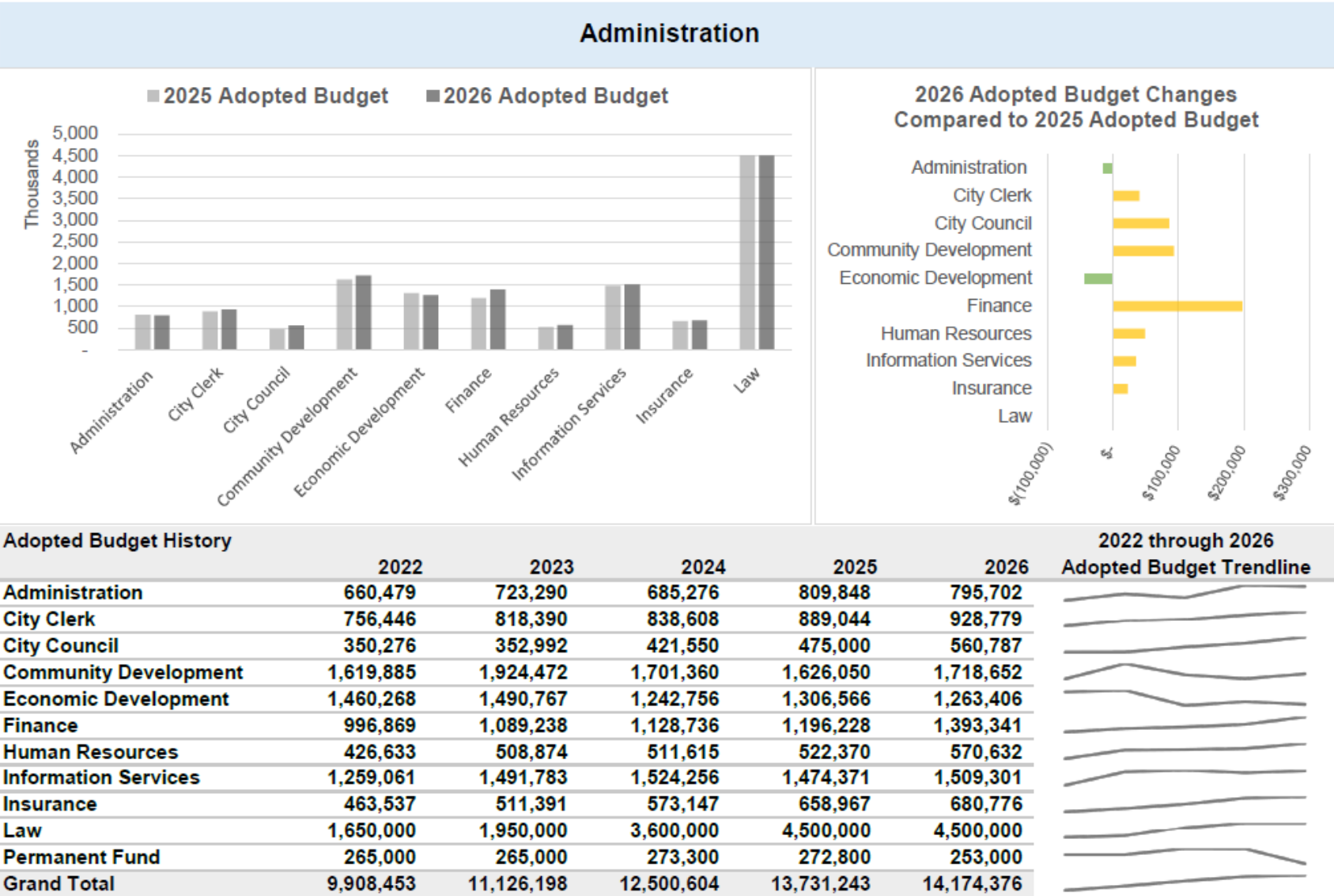


# **Administration Division**



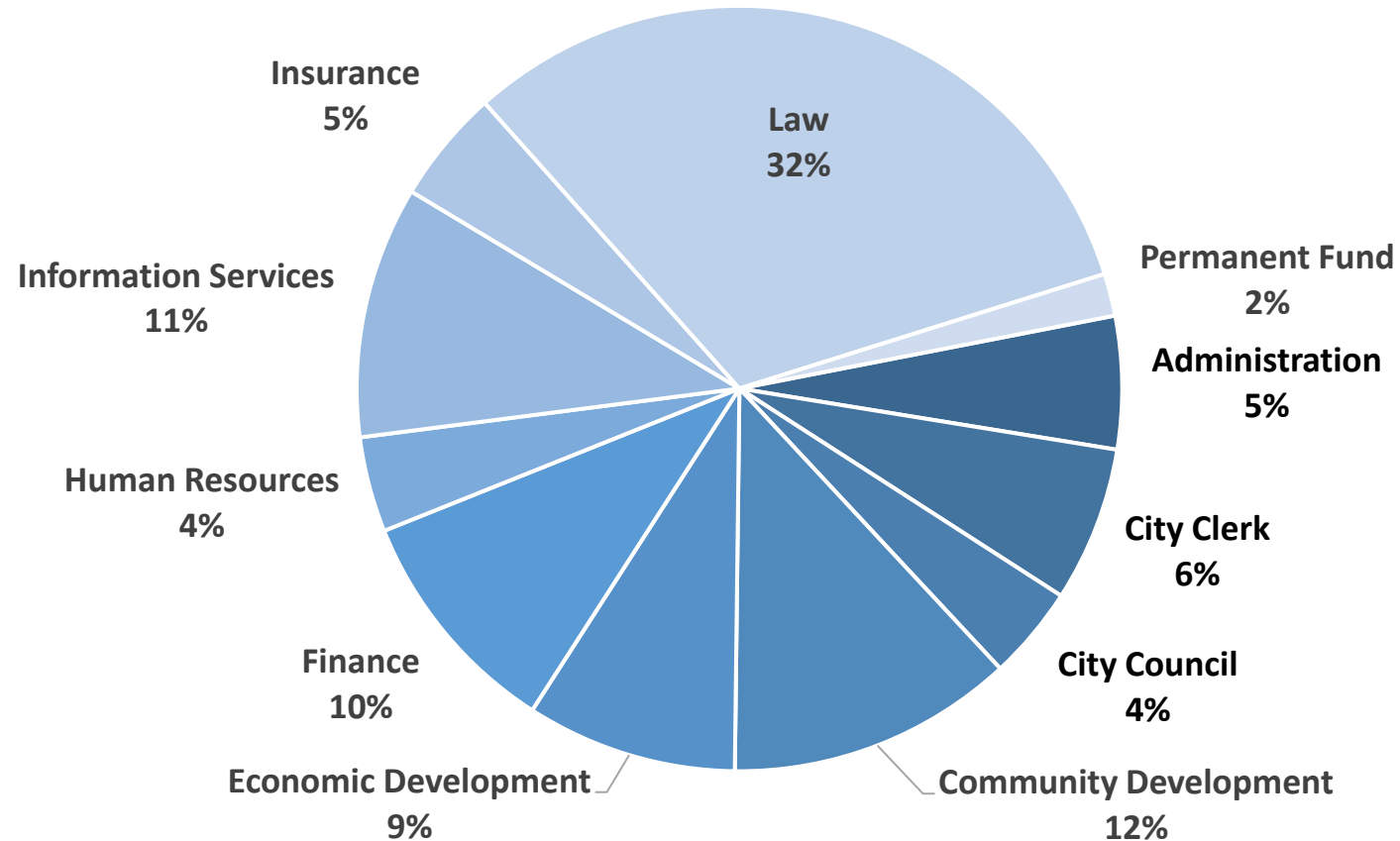
# Administration Division

- Budget Parameters Resolution
- Additional Travel for State and Federal coordination
- Expanded Employee Wellness benefits
- Pursuing Professional Grant Management Program
- Separating Legal expenses
  - City Operations \$450K
  - Litigation Issues \$4.05M



# Administration Total Appropriations

Administration Division  
Total Appropriations: \$14,174,376



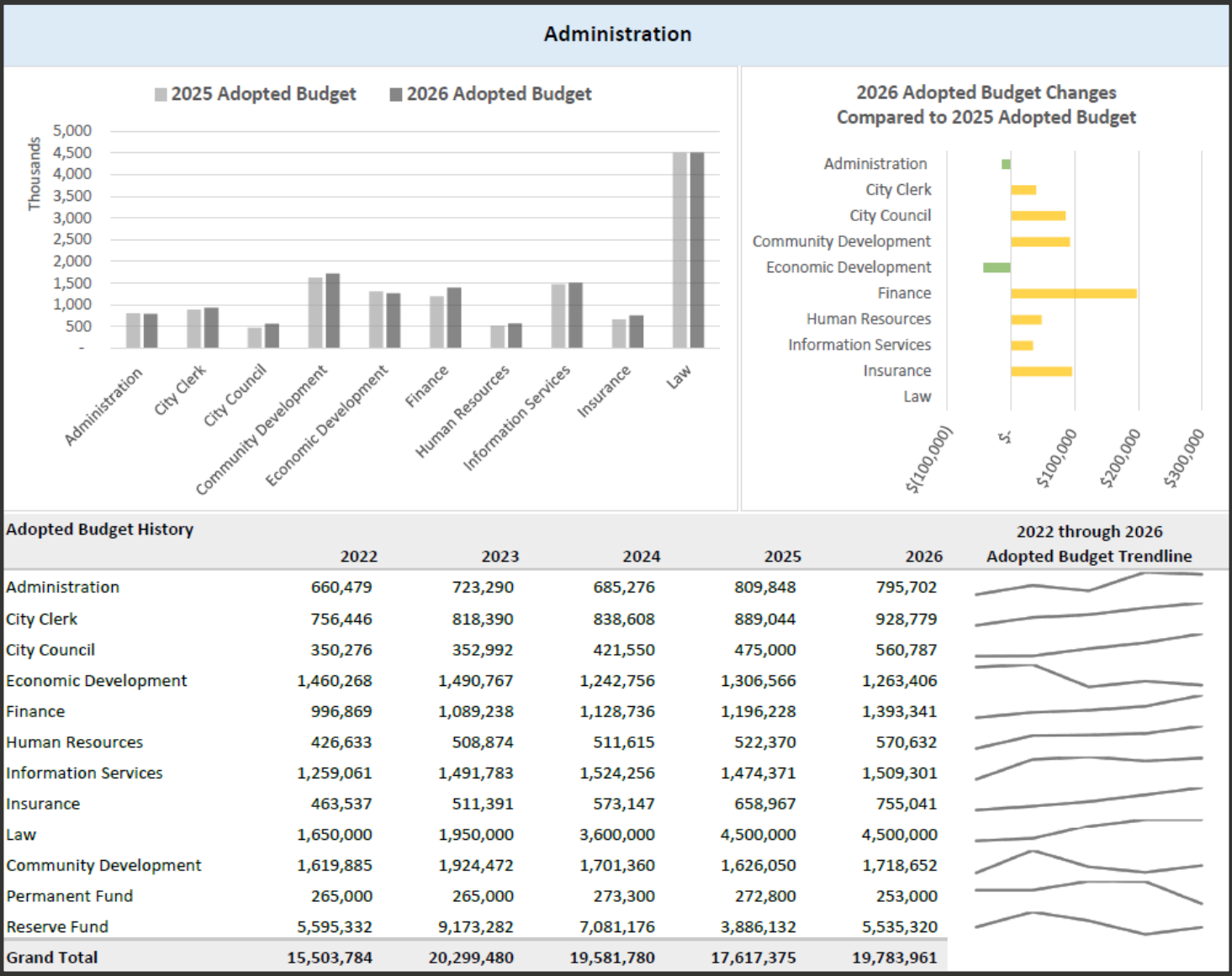


# Administration Division – What’s in each expense category?

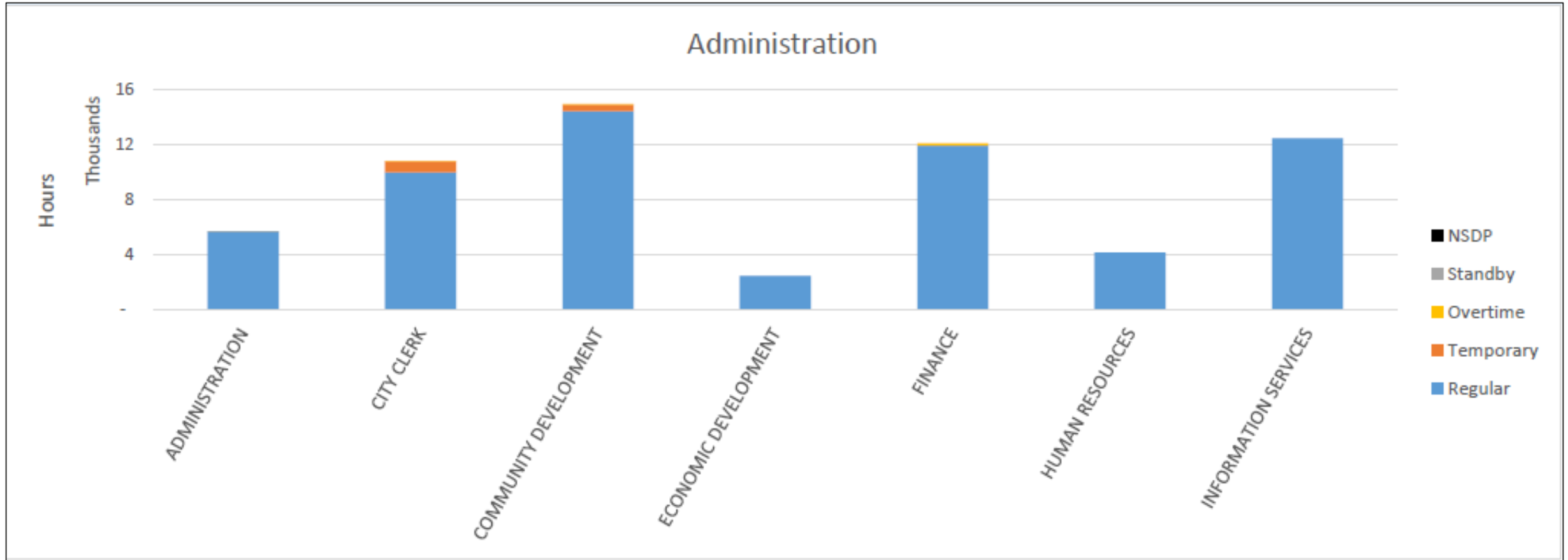
|                                  |              |                                  |             |
|----------------------------------|--------------|----------------------------------|-------------|
| • <b>FTE Payroll</b>             | <b>39.7%</b> |                                  |             |
| • Salaries                       | 59.8%        |                                  |             |
| • Benefits                       | 40.2%        |                                  |             |
| • <b>Legal</b>                   | <b>31.7%</b> |                                  |             |
| • <b>Other Operating</b>         | <b>9.9%</b>  |                                  |             |
| • Insurance                      | 47.6%        |                                  |             |
| • Com/postage                    | 21.9%        |                                  |             |
| • Advertising                    | 12.7%        |                                  |             |
| • Contingencies                  | 5.0%         |                                  |             |
| • Supplies                       | 2.7%         |                                  |             |
| • Insurance Contingencies        | 2.3%         |                                  |             |
| • Office Supplies                | 1.4%         |                                  |             |
| • Stipends                       | 1.2%         |                                  |             |
| • Recruitment                    | 1.0%         |                                  |             |
| • Parts & Supplies for Equipment | 1.0%         |                                  |             |
| • Elections                      | 0.9%         |                                  |             |
| • Records Management             | 0.8%         |                                  |             |
| • Reproduction and Copying       | 0.7%         |                                  |             |
| • Safety Recognition             | 0.4%         |                                  |             |
|                                  |              | • Employee Recognition           | 0.2%        |
|                                  |              | • Vehicle & Equipment Fuels      | 0.1%        |
|                                  |              | • Data Processing                | 0.1%        |
|                                  |              | • <b>Contracts</b>               | <b>9.9%</b> |
|                                  |              | • Professional Fees and Services | 55.2%       |
|                                  |              | • Contractual Services           | 44.8%       |
|                                  |              | • <b>Support</b>                 | <b>4.4%</b> |
|                                  |              | • VCVB                           | 88.5%       |
|                                  |              | • VFDA                           | 11.5%       |
|                                  |              | • <b>Other Personnel</b>         | <b>3.3%</b> |
|                                  |              | • Travel and Transportation      | 54.0%       |
|                                  |              | • Training                       | 18.4%       |
|                                  |              | • Wellness Program               | 7.9%        |
|                                  |              | • Overtime                       | 7.1%        |
|                                  |              | • Temporary Wages                | 5.6%        |
|                                  |              | • Dues and Subscriptions         | 5.0%        |
|                                  |              | • Clothing                       | 2.1%        |
|                                  |              | • <b>Events</b>                  | <b>0.9%</b> |

# Administration Division

- With Reserve Funding



# Administration Division Total Hours



# Administration



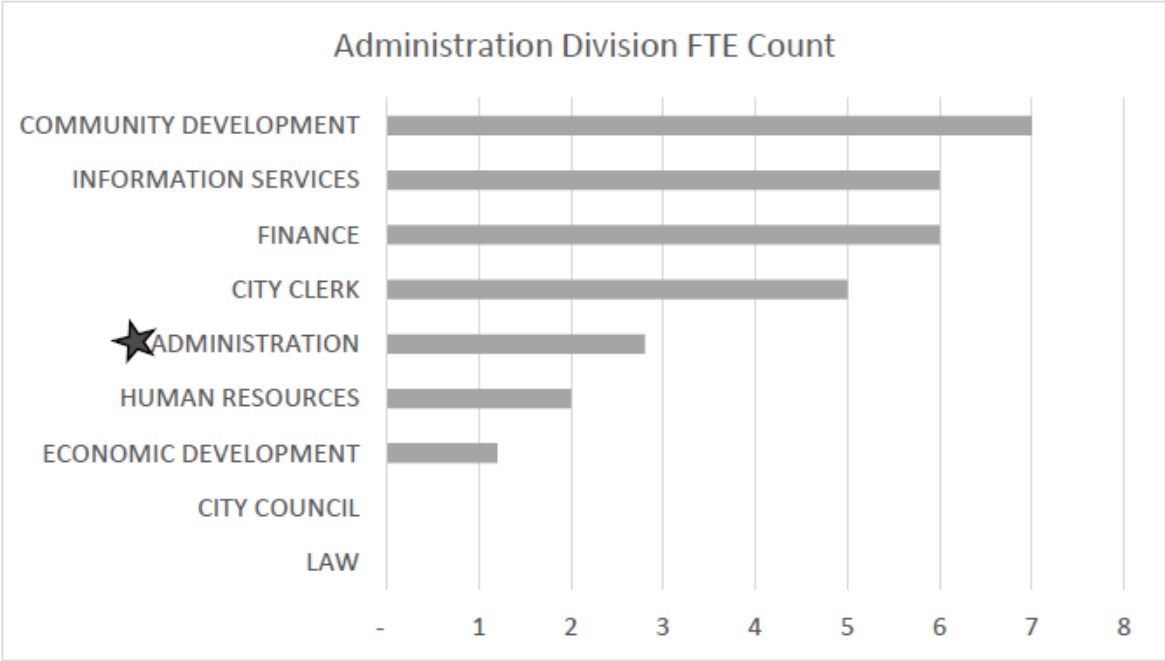
# Administration

## ADMINISTRATION

**Mission:**

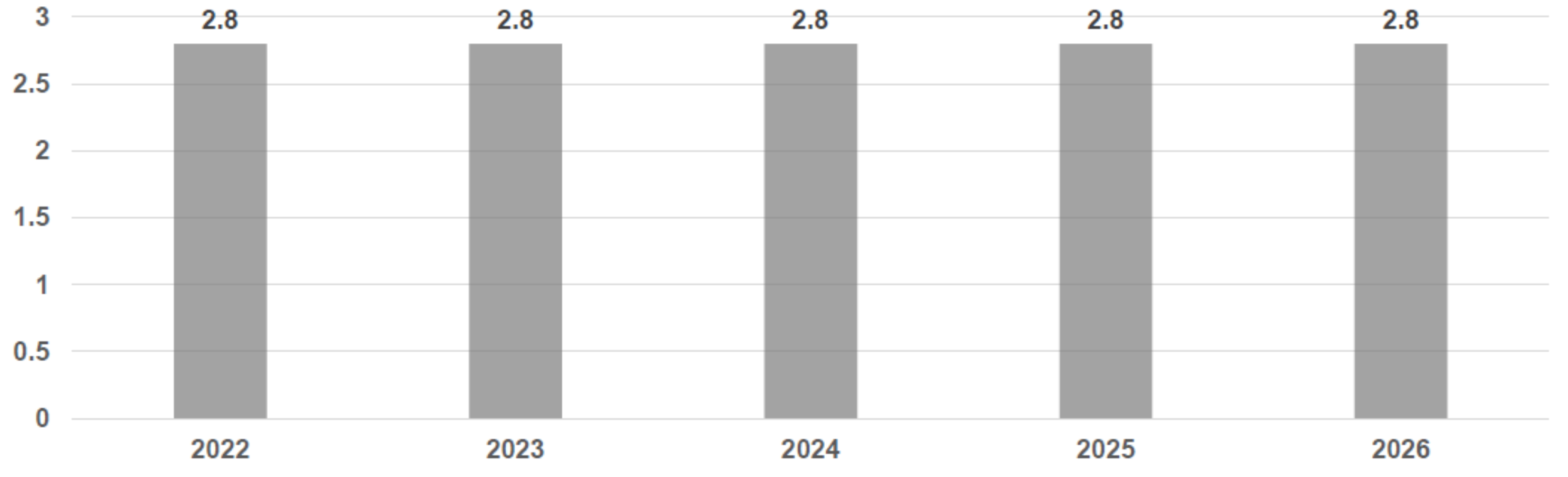
*To cultivate an environment of opportunity, sustained prosperity, and well-being for all people of Valdez.*

|                          | FTE  |
|--------------------------|------|
| CITY MANAGER             | 1.00 |
| COMMUNICATIONS MANAGER   | 1.00 |
| EXECUTIVE OFFICE MANAGER | 0.80 |
| Grand Total              | 2.80 |

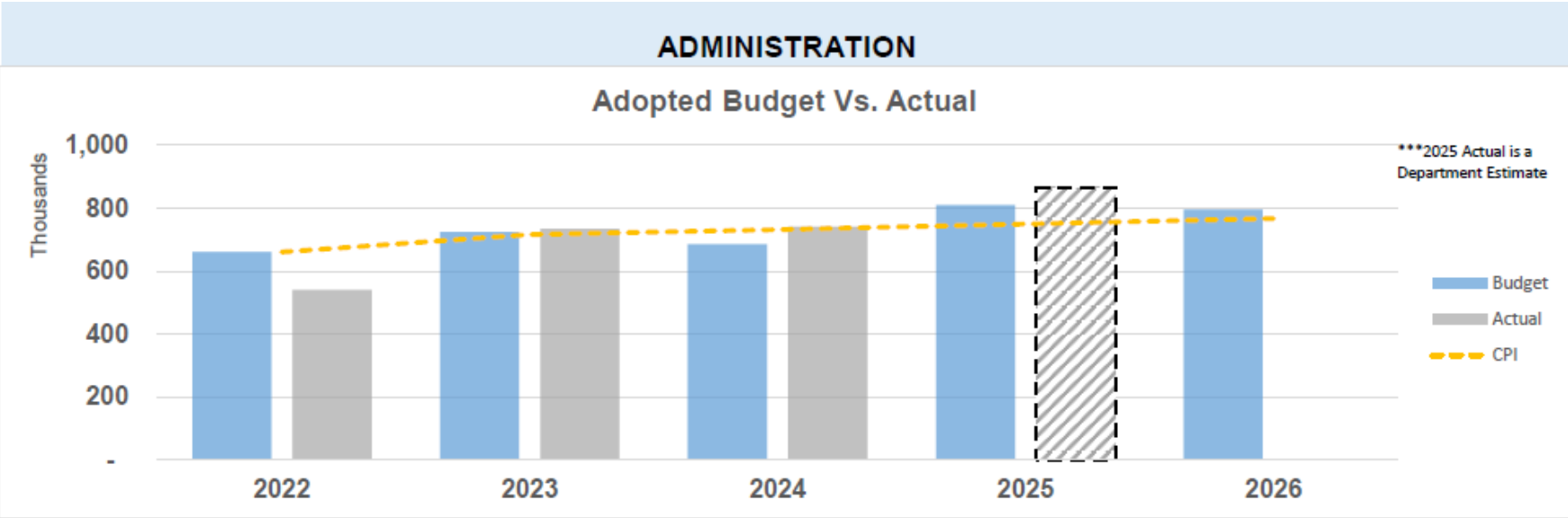


## ADMINISTRATION

### 5 -Year FTE Count



- Eliminate branding contract \$50K
- Reduce Dues and Subscriptions \$7K
- Communications Manager (2025)
- Increased Travel Budget \$23.5K
  - 2x DC
  - 1x Juneau
  - Communication Manager \$9K
- Reduced City Manager Contingency \$10K



| Expenses        | Actual Expenditure |         |         |         | Adopted Budget |         | 2025 to 2026 Budget Changes |                |
|-----------------|--------------------|---------|---------|---------|----------------|---------|-----------------------------|----------------|
|                 | 2022               | 2023    | 2024    | 2025    | 2025           | 2026    | Dollar Change               | Percent Change |
| FTE Payroll     | 406,935            | 574,218 | 579,977 | 662,209 | 574,179        | 598,932 | 24,753                      | 4.3%           |
| Other Personnel | 18,945             | 21,686  | 48,973  | 21,000  | 49,180         | 61,031  | 11,851                      | 24.1%          |
| Other Operating | 68,379             | 58,012  | 55,225  | 69,800  | 102,889        | 99,639  | (3,250)                     | -3.2%          |
| Contracts       | 46,262             | 80,278  | 57,077  | 113,600 | 83,600         | 36,100  | (47,500)                    | -56.8%         |
| Grand Total     | 540,521            | 734,194 | 741,251 | 866,609 | 809,848        | 795,702 | (14,146)                    | -1.7%          |

**FTE Payroll Expense Category**

- Over 7.6% ▶
- 2.3-7.6% ▬
- Below 2.3% ✓

**All Other Expense Categories**

- Over 2.3% ▶
- 0-2.3% ▬
- Below 0% ✓

## ADMINISTRATION

### Programs and related measures

**Program:** 2026 Department Goals

**Focus:** Modernize aging infrastructure

Update City Personnel regulations and Pay Structure

**Program:** Expand Outdoor recreation, Tourism, Maritime & Community

**Focus:** Implement dedicated deferred maintenance program

Maximize current facility usage

Pursue options with Sea Otter waterfront development

**Program:** Increase Housing Stock

**Focus:** Oversee and follow up on a housing needs assessment. Implement changes to permitting and zoning and allocate funding to housing upgrades. Work with State and Federal delegations to increase housing opportunities

**Program:** Maintenance

**Focus:** Annually appropriate funds towards Deferred Maintenance

Work with Department staffs to refine building cost factors

## **City Clerk**



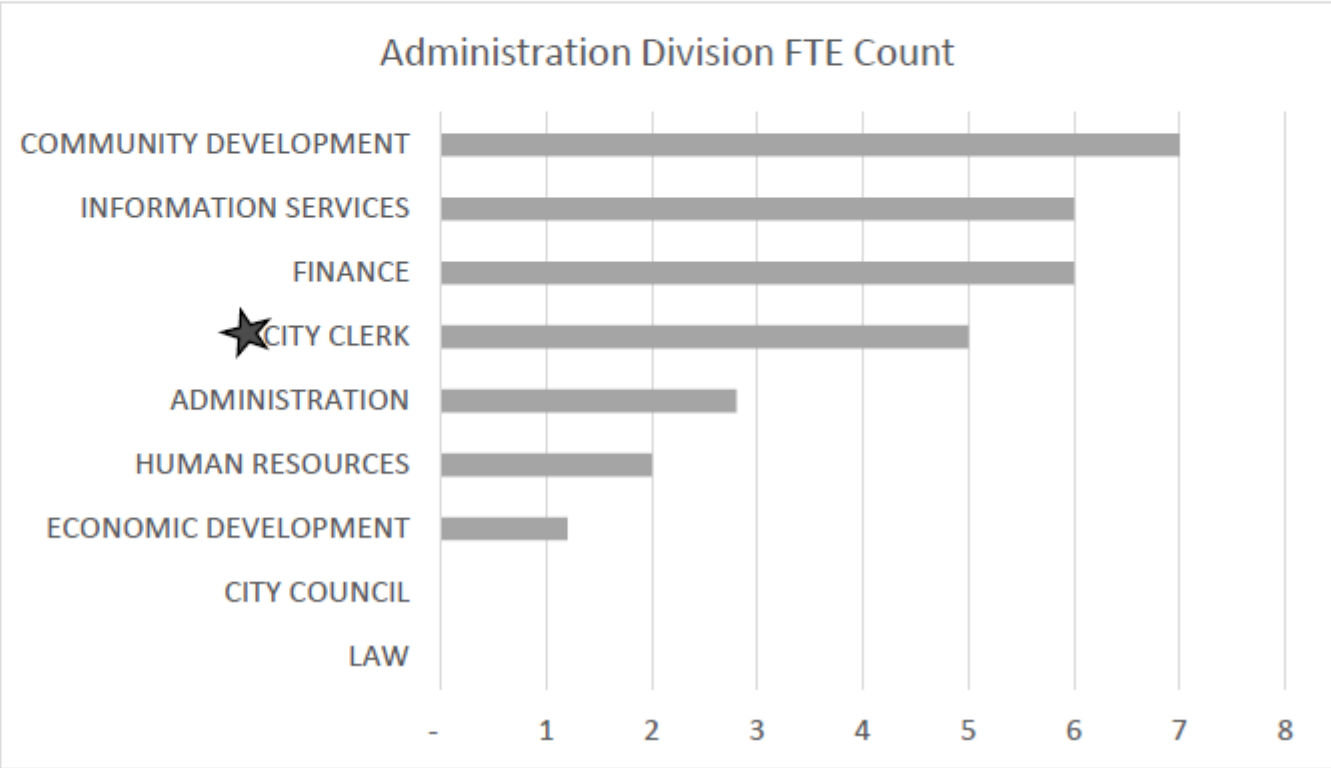
# City Clerk

## CITY CLERK

**Mission:**

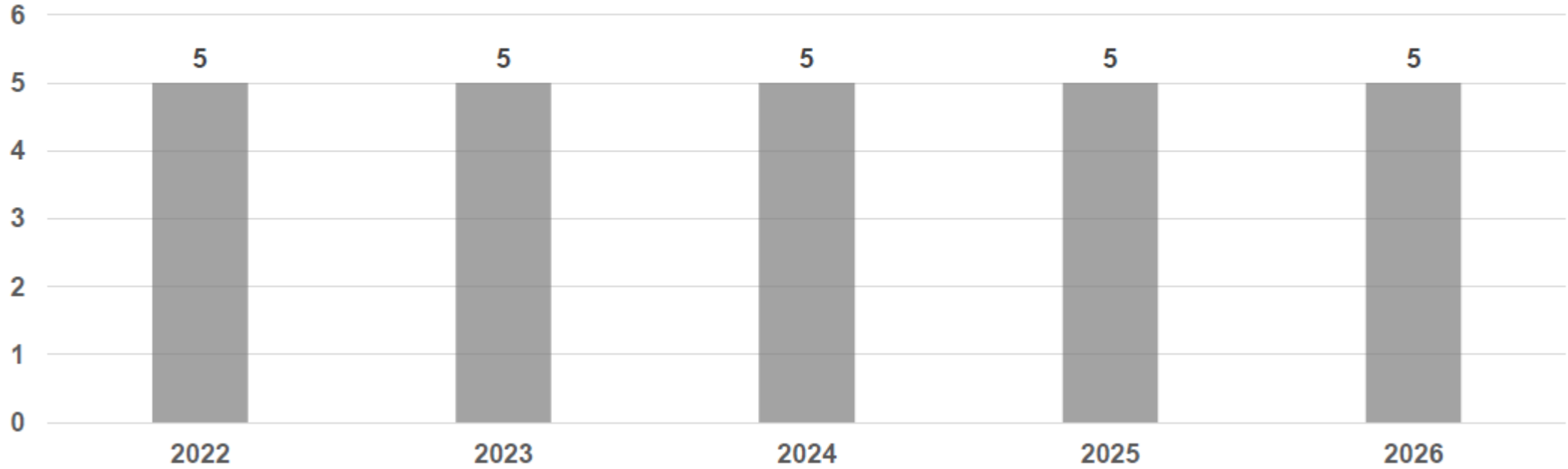
*Provide municipal election services, maintain official records of City Council proceedings, and perform State and Municipal statutory duties for elected officials, voters, city departments and the public.*

|                      | FTE  |
|----------------------|------|
| CITY CLERK           | 1.00 |
| DEPUTY CLERK         | 1.00 |
| RECORDS MANAGER      | 1.00 |
| CUSTOMER SERVICE REP | 2.00 |
| Grand Total          | 5.00 |

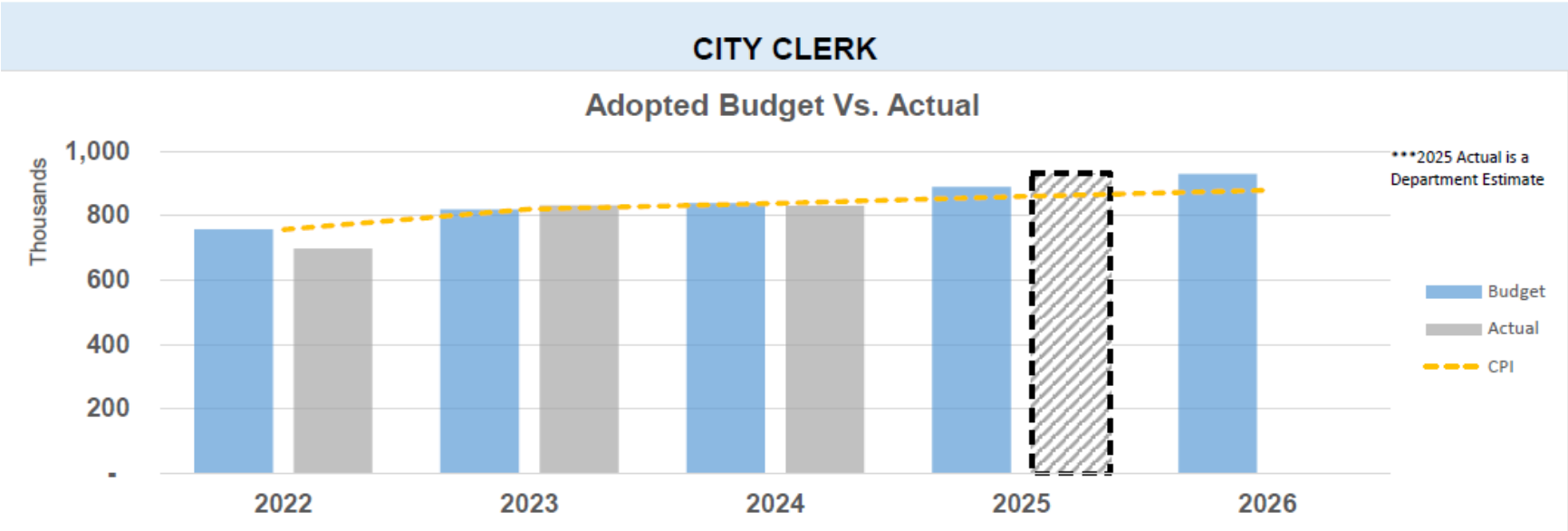


## CITY CLERK

### 5 -Year FTE Count



- Increased Temporary Wages for Records Digitization \$14.5K
- Reduce Code Publishing Fees & Services \$4K
- Reduction in Elections Expenses \$5K
- Increase in training budget \$5K



| Expenses        | Actual Expenditure |         |         |         | Estimate |         | Adopted Budget |                | 2025 to 2026 Budget Changes |  |
|-----------------|--------------------|---------|---------|---------|----------|---------|----------------|----------------|-----------------------------|--|
|                 | 2022               | 2023    | 2024    | 2025    | 2025     | 2026    | Dollar Change  | Percent Change |                             |  |
| FTE Payroll     | 652,105            | 756,668 | 762,524 | 831,716 | 784,465  | 814,486 | 30,021         | 3.8%           |                             |  |
| Other Personnel | 19,610             | 36,497  | 36,151  | 39,700  | 43,657   | 66,206  | 22,549         | 51.6%          |                             |  |
| Other Operating | 17,147             | 30,222  | 18,732  | 40,797  | 41,535   | 32,700  | (8,835)        | -21.3%         |                             |  |
| Contracts       | 7,835              | 7,550   | 12,477  | 19,387  | 19,387   | 15,387  | (4,000)        | -20.6%         |                             |  |
| Grand Total     | 696,697            | 830,937 | 829,884 | 931,600 | 889,044  | 928,779 | 39,735         | 4.5%           |                             |  |

**FTE Payroll Expense Category**

Over 7.6%

2.3-7.6%

Below 2.3%

**All Other Expense Categories**

Over 2.3%

0-2.3%

Below 0%

## CITY CLERK

### Programs and related measures

#### Program: 2026 Department Goals

**Focus:** Conduct a full organization wide records inventory and purge.  
Create regular training scheudle for administrative staff who assist with boards and commissions.

Develop and implement a public outreach and education program (citizen's academy) to encourage more public engagement.  
Prioirize training of city staff on records management principles and software.  
Review all forms for clarity, accessiblity and ease of use.

#### Program: City Meeting Facilitation

**Focus:** Train City Council and Commissions in use of Roberts Rules of Order and guide meeting processes as needed.

#### Program: City Council Advising and Assistance

**Focus:** Train City Council and Commissions in use of Roberts Rules of Order and guide meeting processes as needed.  
Provide staff support and logistics for all City Council meetings.  
Swear in Council Members and Commissioner. Ensure that employees, elected officials and appointed officials acknowledge and understand the COV Code of Ethics.

#### Program: Public Records Program Management

**Focus:** Oversee all official records of the city and ensure that Alaska Public Records Act Requests are processed in a timely manner.  
Ensuring that records are retained correctly/ digitizing records.

#### Program: Municipal Election Oversight

**Focus:** Assist with State of Alaska elections and absentee voting.

It is anticipated that there will be 1 regular municipal election in 2026- no special elections are anticipated at this time.

## CITY CLERK

### Programs and related measures

**Program:** Legislative Research and Assistance

**Focus:** Assist with drafting of state and federal legislative priorities, travel with Council Member to Juneau, Coordinate Council travel and manage contracts with state and federal lobbyist.

**Program:** Licensing of for hire vehicles and massage establishments

**Focus:** Review all forms for clarity, accessibility and ease of use.  
Review applications for and issue For Hire Vehicle and Massage Establishment permits in accordance with code.

**Program:** Public Notice and Legal Processes Oversight

**Focus:** Review applications for and issue For Hire Vehicle and Massage Establishment permits in accordance with code.

**Program:** Custody of Seal

**Focus:** Maintain online notice webpage and physical bulleting board. Ensure Open Meetings Act is followed and that all state or federally required public notices are given.

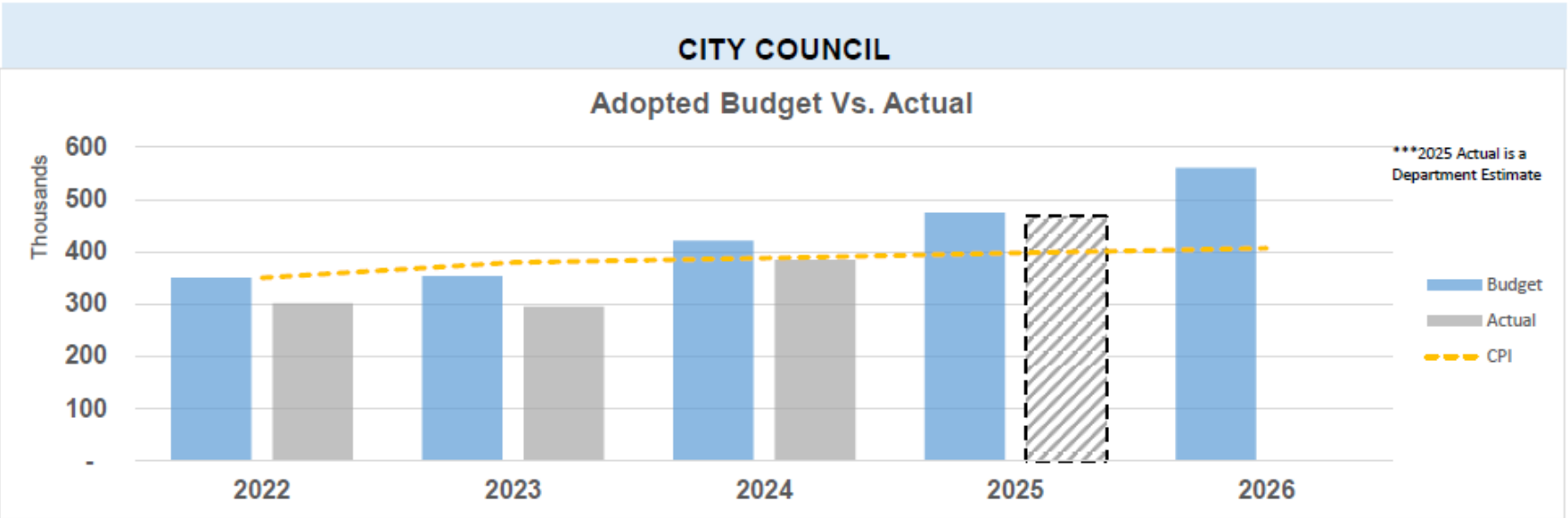
**Program:** Property tax exemptions and appeals

**Focus:** Review and process applications for annual tax exemptions and tax appeals process. Keep records of actions for the Board of Equalization.

# City Council



- Increased Federal lobbying contract \$50K/ \$10K increase to State Lobbyist Contract
- \$10K for 125 Year Celebration
- \$10K for Boards and Commission Dinner
- \$5.5K for Coast Guard Foundation Dinner
- \$50K Council Contingencies



|                 |                    |         |         |          | FTE Payroll Expense Category |         | All Other Expense Categories |                |
|-----------------|--------------------|---------|---------|----------|------------------------------|---------|------------------------------|----------------|
|                 |                    |         |         |          | Over 7.6%                    |         | Over 2.3%                    |                |
|                 |                    |         |         |          | 2.3-7.6%                     |         | 0-2.3%                       |                |
|                 |                    |         |         |          | Below 2.3%                   |         | Below 0%                     |                |
| Expenses        | Actual Expenditure |         |         | Estimate | Adopted Budget               |         | 0 to 0                       |                |
|                 | 2022               | 2023    | 2024    |          | 2025                         | 2026    | Dollar Change                | Percent Change |
| Other Personnel | 25,085             | 39,398  | 60,383  | 59,050   | 59,600                       | 59,887  | 287                          | 0.5%           |
| Other Operating | 96,958             | 78,172  | 93,666  | 141,800  | 161,600                      | 182,200 | 20,600                       | 12.7%          |
| Contracts       | 179,698            | 177,528 | 230,359 | 267,291  | 253,800                      | 318,700 | 64,900                       | 25.6%          |
| Grand Total     | 301,741            | 295,099 | 384,408 | 468,141  | 475,000                      | 560,787 | 85,787                       | 18.1%          |

## CITY COUNCIL

### Programs and related measures

#### Program: 2026 Department Goals

##### Focus:

- Annually appropriate funds to deferred maintenance and critical infrastructure (Baler and Dock identified in strategic planning)
- Annually modernize aging infrastructure
- Complete an operating, active and licensed child care facility by Fall 2026
- Increase housing stock by Fall 2027, utilizing the housing needs survey - focus on availability and affordability

#### Program: Expand Outdoor recreation, Tourism, Matitime & Community

##### Focus: Focus on Sea Otter development

- Follow developments of mariculture and assess if our assets can be leveraged
- Identify key projects in parks and recreation and waterfront master plans
- Look at town center infrastructure for cruise ships
- Maximize current facility usage
- Modernize aging schools

#### Program: Govern the City

##### Focus: Ensure annual budget is adopted and proper oversight of appropriations

#### Program: Personnel

- ##### Focus:
- Oversee work of 3 appointed officers and evaluate annually
  - Uphold legal responsibilities of local governing body.

# **Community Development**



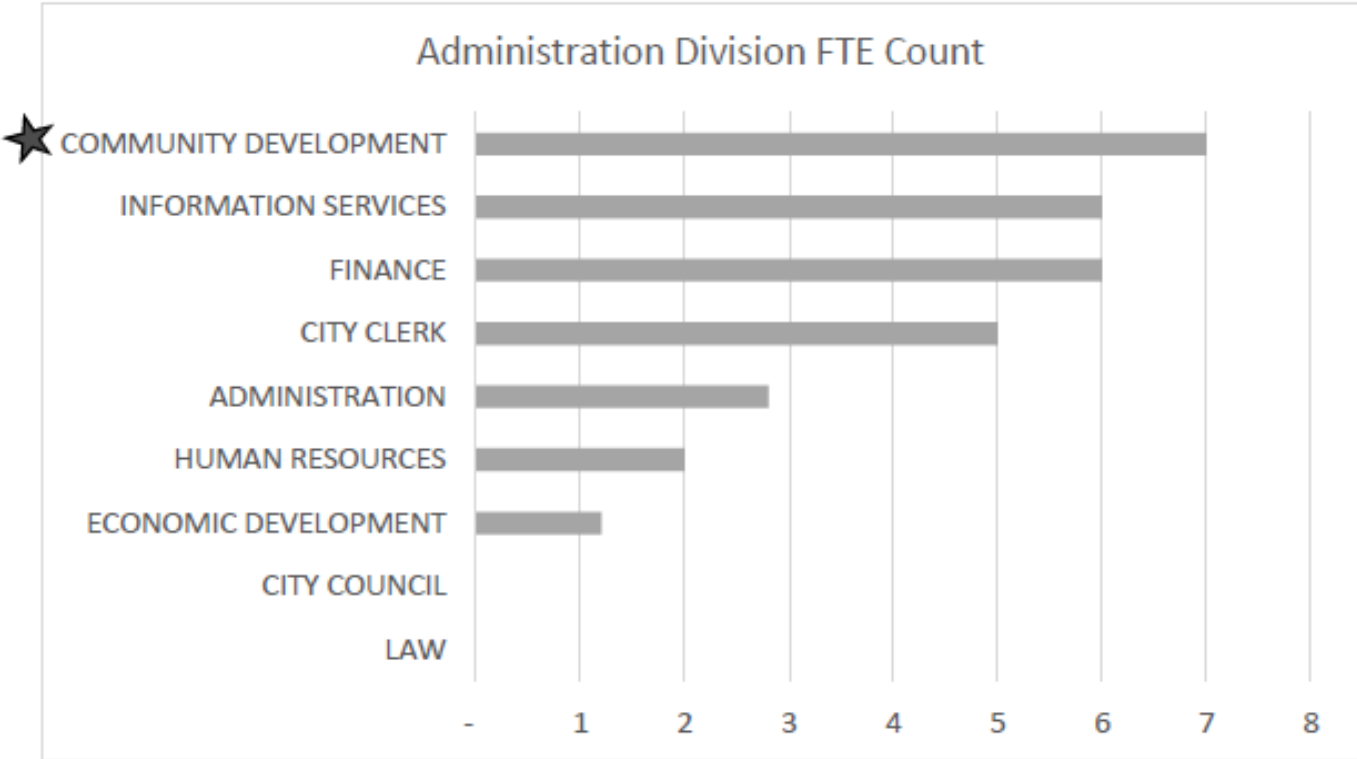
# Community Development

## COMMUNITY DEVELOPMENT

**Mission:**

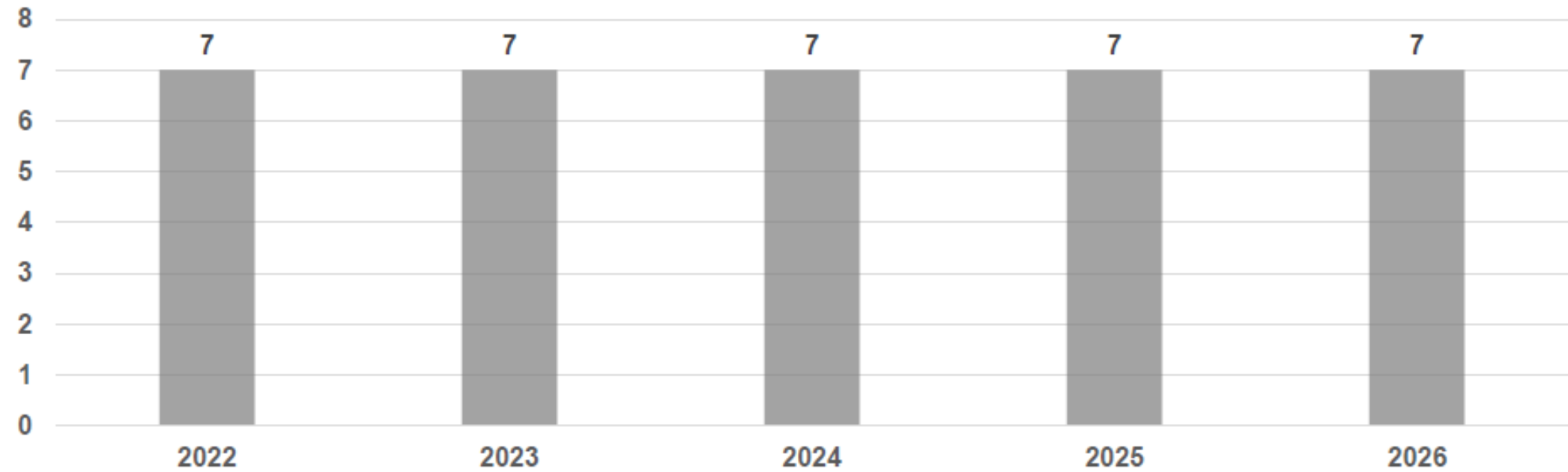
*The mission of the Community Development Department is to protect public health, safety, and welfare by guiding development, providing outstanding public service, and managing land for the benefit of all Valdez residents*

|                          | FTE  |
|--------------------------|------|
| DIRECTOR                 | 1.00 |
| BUILDING INSPECTOR       | 1.00 |
| SENIOR PLANNER           | 2.00 |
| SENIOR PLANNER/GIS TECH  | 1.00 |
| GIS MANAGER              | 1.00 |
| ADMINISTRATIVE ASSISTANT | 1.00 |
| Grand Total              | 7.00 |

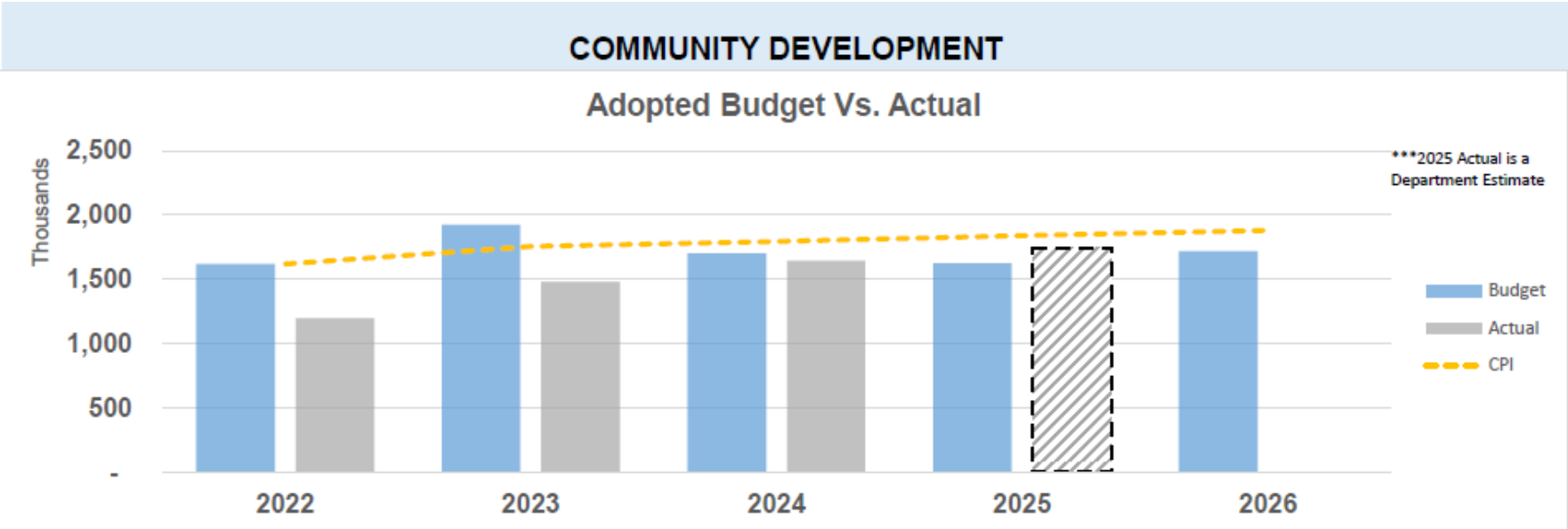


## COMMUNITY DEVELOPMENT

### 5 -Year FTE Count



- Increased Overtime Hours (backup Building Inspector) \$17K
- Mobile Home Replacement Program \$50K
- Reduction Travel and Transportation \$7K



| Expenses        | Actual Expenditure |           |           |           | Adopted Budget |           | 2025 to 2026 Budget Changes |                |
|-----------------|--------------------|-----------|-----------|-----------|----------------|-----------|-----------------------------|----------------|
|                 | Estimate           |           |           |           |                |           |                             |                |
|                 | 2022               | 2023      | 2024      | 2025      | 2025           | 2026      | Dollar Change               | Percent Change |
| FTE Payroll     | 950,622            | 1,089,892 | 1,221,334 | 1,309,737 | 1,293,005      | 1,383,594 | 90,589                      | 7.0%           |
| Other Personnel | 61,352             | 29,497    | 43,318    | 50,760    | 71,083         | 83,096    | 12,013                      | 16.9%          |
| Other Operating | 18,254             | 19,451    | 38,988    | 29,712    | 30,962         | 30,962    | -                           | 0.0%           |
| Contracts       | 165,453            | 340,896   | 342,138   | 356,318   | 231,000        | 221,000   | (10,000)                    | -4.3%          |
| Grand Total     | 1,195,681          | 1,479,736 | 1,645,778 | 1,746,527 | 1,626,050      | 1,718,652 | 92,602                      | 5.7%           |

FTE Payroll Expense Category

Over 7.6% ▶

2.3-7.6% ▬

Below 2.3% ✓

All Other Expense Categories

Over 2.3% ▶

0-2.3% ▬

Below 0% ✓



## COMMUNITY DEVELOPMENT

### Programs and related measures

#### Program: 2026 Department Goals

**Focus:** Begin Revision of 2021 Comprehensive Plan (late 2026)

Update Property Management Policy and Establish New Procedures for Sale of Public Lands

#### Program: Building Department/Permitting

**Focus:** Provide public with assistance in navigating the development process

Provide Public with Educational Materials Related to Building Code Updates

Provide Public with Educational Materials Related to Subdivision Code Updates

#### Program: Current Planning (Zoning/Land Use)

**Focus:** Continue to Monitor Implementation of Existing Adopted Plans

#### Program: Hazard Mitigation Planning

**Focus:** Secure State and FEMA Approval of Hazard Mitigation Plan

# **Economic Development**



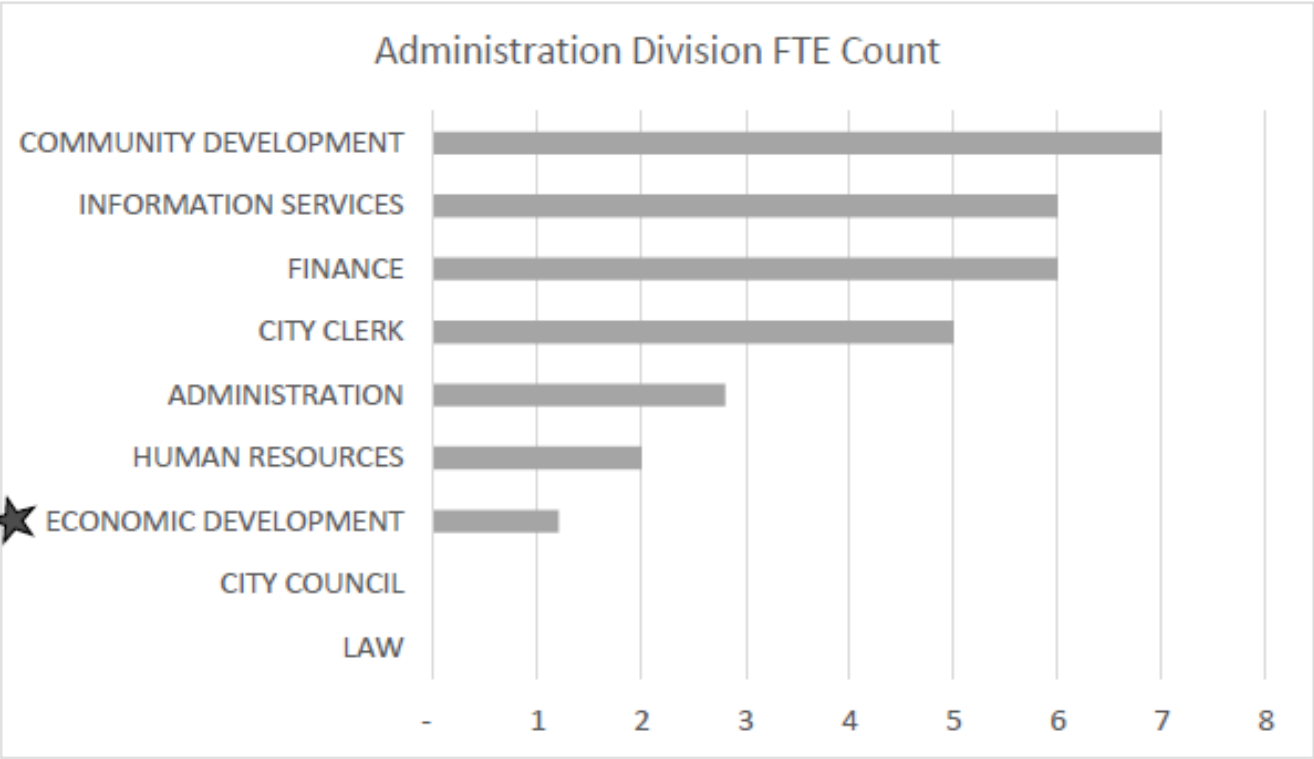
# Economic Development

## ECONOMIC DEVELOPMENT

**Mission:**

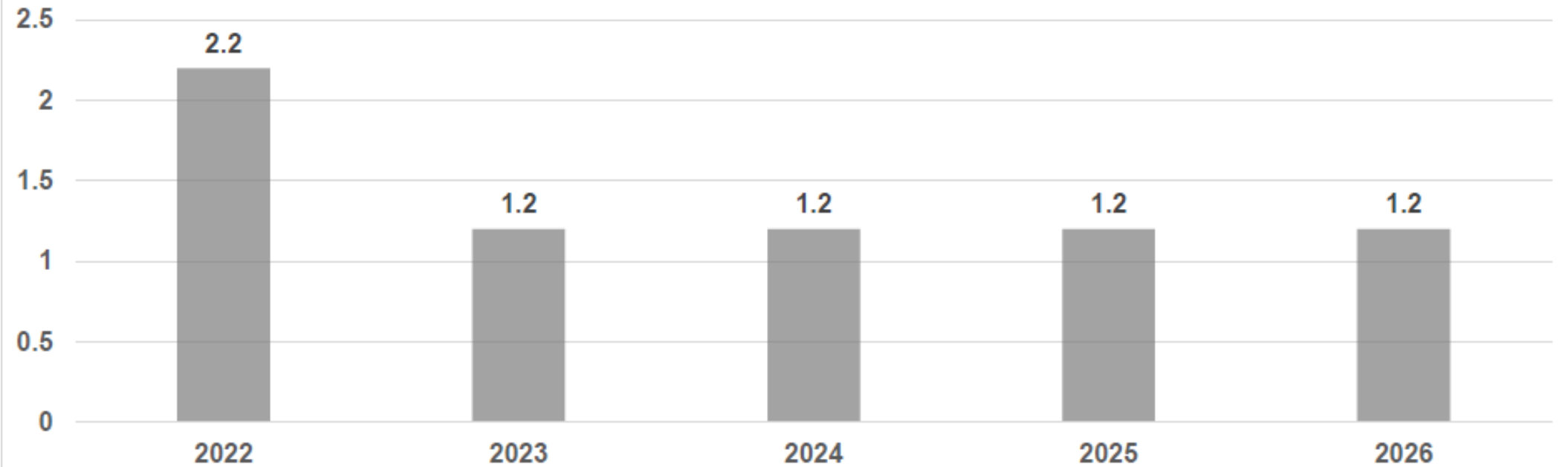
*To promote an environment of opportunity through the attraction of new businesses and retention of existing businesses, by providing the resources that enable and advance the wellbeing for all citizens of Valdez.*

|                          | FTE  |
|--------------------------|------|
| DIRECTOR                 | 1.00 |
| ADMINISTRATIVE ASSISTANT | 0.20 |
| Grand Total              | 1.20 |

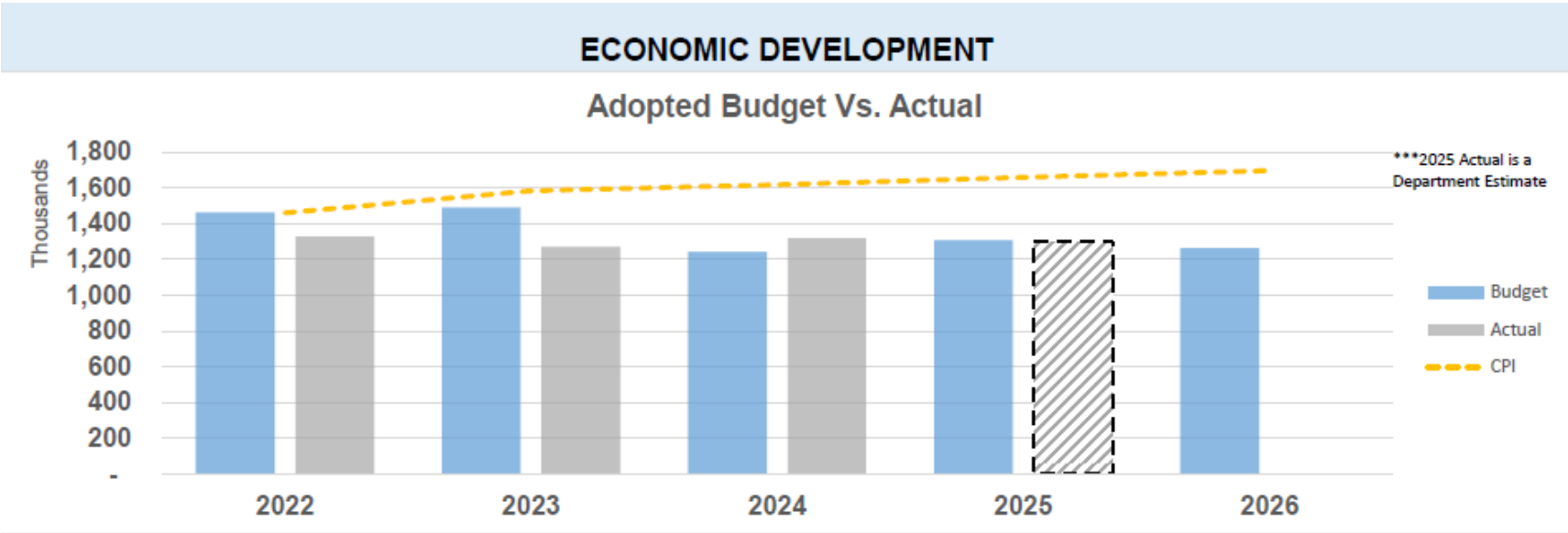


## ECONOMIC DEVELOPMENT

### 5 -Year FTE Count



- Reduction in Budgeted Revenue from Public Accommodations Tax
- Eliminate Mariculture Garden Contract \$40K
- Increase in Women's Development Center \$15K
- Increase in Advertising & Promotion \$39K and Travel \$8K



| Expenses        | Actual Expenditure |           |           |           | Adopted Budget |           | 2025 to 2026 Budget Changes |                |
|-----------------|--------------------|-----------|-----------|-----------|----------------|-----------|-----------------------------|----------------|
|                 | 2022               | 2023      | 2024      | 2025      | 2025           | 2026      | Dollar Change               | Percent Change |
| FTE Payroll     | 214,309            | 236,506   | 230,892   | 268,033   | 262,305        | 273,866   | 11,561                      | 4.4%           |
| Other Personnel | 14,692             | 19,635    | 25,630    | 28,150    | 35,150         | 43,100    | 7,950                       | 22.6%          |
| Other Operating | 24,868             | 43,822    | 22,180    | 25,250    | 30,250         | 63,700    | 33,450                      | 110.6%         |
| Contracts       | 30,350             | 89,778    | 264,861   | 162,000   | 162,000        | 118,000   | (44,000)                    | -27.2%         |
| Support         | 844,529            | 689,626   | 652,151   | 686,065   | 686,065        | 635,742   | (50,323)                    | -7.3%          |
| Events          | 198,463            | 190,169   | 123,400   | 130,796   | 130,796        | 128,998   | (1,798)                     | -1.4%          |
| Grand Total     | 1,327,210          | 1,269,535 | 1,319,115 | 1,300,294 | 1,306,566      | 1,263,406 | (43,160)                    | -3.3%          |

FTE Payroll Expense Category

Over 7.6%  
2.3-7.6%  
Below 2.3%

All Other Expense Categories

Over 2.3%  
0-2.3%  
Below 0%



## ECONOMIC DEVELOPMENT

### Programs and related measures

#### Program: 2026 Department Goals

##### Focus: 2 licensed Childcare facilities

Collaborate with PRCS & Ports and Harbor to attract 1 new cruiseline  
encourage new businesses, recruit new industry  
Support Existing Businesses

#### Program: Business Retention & Expansion

##### Focus: 30 attendees for fall workshops

60 attendees 2nd annual Small business conference  
help 10 business with funding/grants coaching  
Offer 7 workshops, seminars, and one-on-one consulting to help small businesses with marketing, financial planning, digital transformation, and other critical areas.

#### Program: City Sponsored Events

##### Focus: 9 successful CSO events

#### Program: Industry Marketing

##### Focus: Attend 3 industry conferences to promote Valdez

Collaborate with Parks & Recreation to attract small conferences  
Continue to work with businesses and the VCVB on tourism issues as well as offering support

#### Program: Workforce Development

##### Focus: 2 T3 Alliance workforce development workshops for high schoolers

Offer CDL licensing class in Valdez with scholarship

# Finance



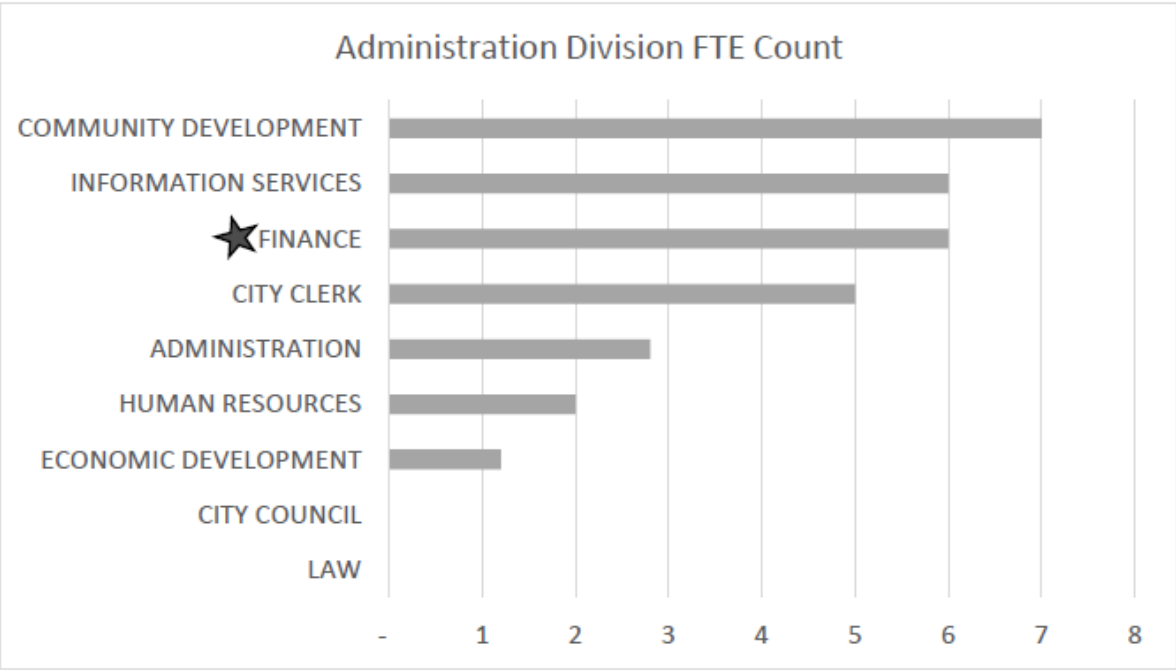
# Finance

FINANCE

Mission:

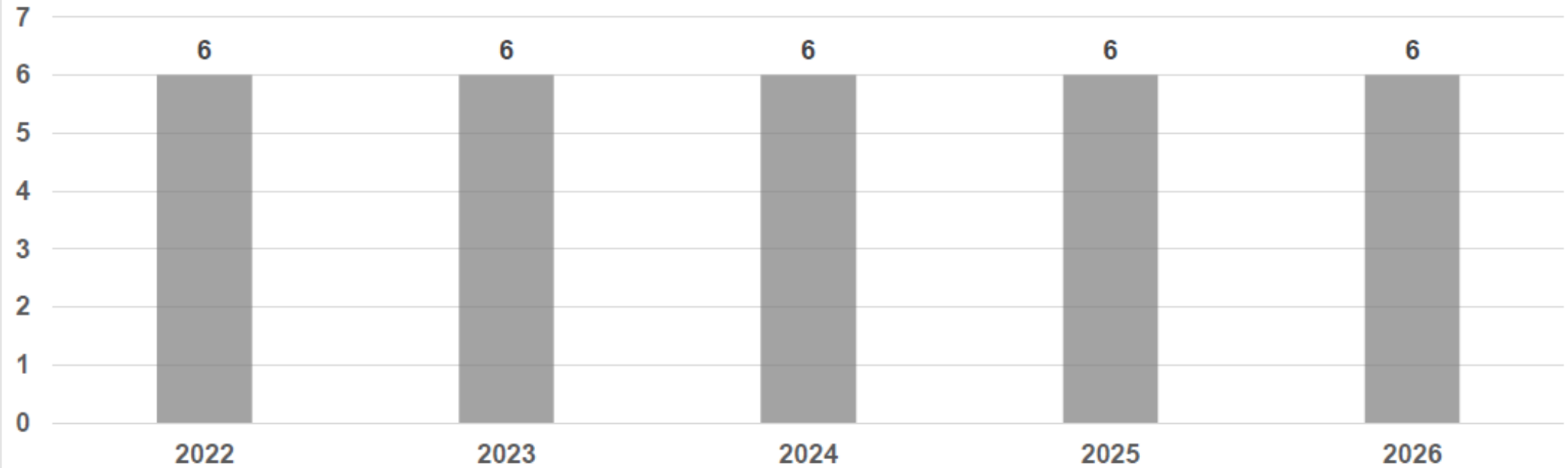
Optimize and preserve the City's financial resources.

|                           | FTE  |
|---------------------------|------|
| DIRECTOR                  | 1.00 |
| COMPTROLLER               | 1.00 |
| ACCOUNTANT II             | 2.00 |
| ACCOUNTANT                | 1.00 |
| BUDGET AND POLICY ANALYST | 1.00 |
| Grand Total               | 6.00 |

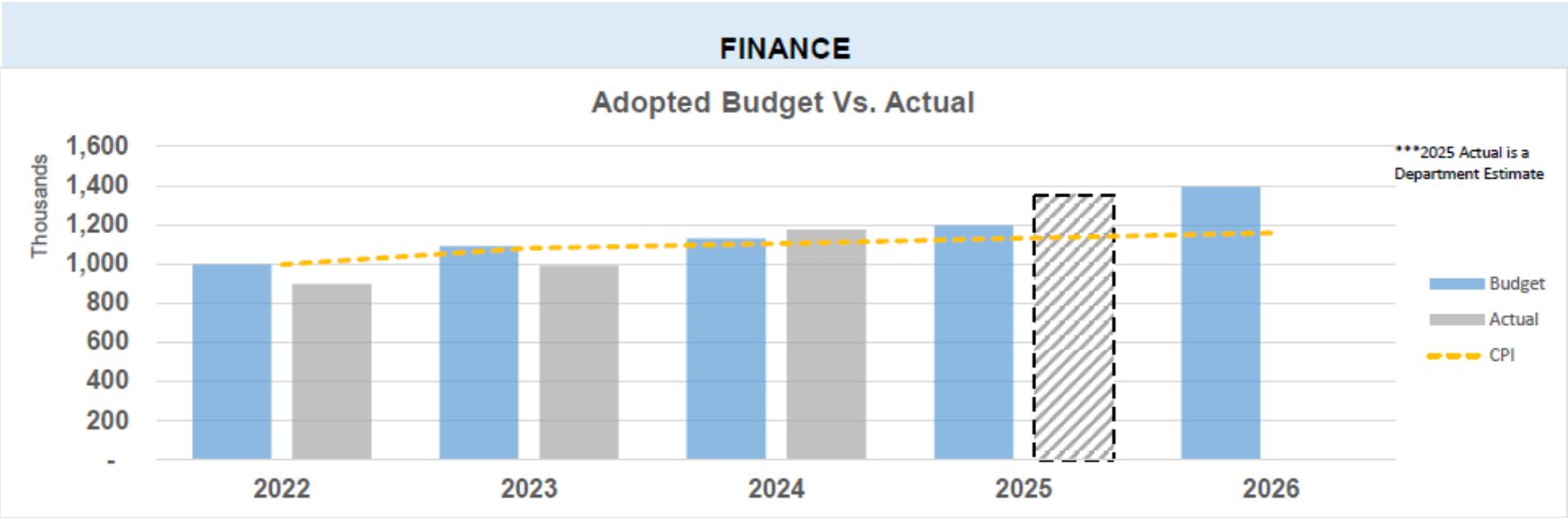


## FINANCE

### 5 -Year FTE Count



- Increased Property Tax Roll \$4.2MM revenue
- Assessment Assistance Contract \$100K
- Professional Grant Management Program \$45K



|                 |                    |         |           |           | FTE Payroll Expense Category                                                                   |           | All Other Expense Categories                                                                  |                |
|-----------------|--------------------|---------|-----------|-----------|------------------------------------------------------------------------------------------------|-----------|-----------------------------------------------------------------------------------------------|----------------|
|                 |                    |         |           |           | Over 7.6%   |           | Over 2.3%  |                |
|                 |                    |         |           |           | 2.3-7.6%    |           | 0-2.3%     |                |
|                 |                    |         |           |           | Below 2.3%  |           | Below 0%   |                |
| Expenses        | Actual Expenditure |         |           | Estimate  | Adopted Budget                                                                                 |           | 2025 to 2026 Budget Changes                                                                   |                |
|                 | 2022               | 2023    | 2024      |           | 2025                                                                                           | 2026      | Dollar Change                                                                                 | Percent Change |
| FTE Payroll     | 654,211            | 819,647 | 916,900   | 966,974   | 960,409                                                                                        | 1,027,293 | 66,884     | 7.0%           |
| Other Personnel | 20,738             | 18,689  | 19,740    | 26,047    | 32,869                                                                                         | 30,748    | (2,121)  | -6.5%          |
| Other Operating | 8,185              | 19,336  | 12,274    | 15,700    | 13,300                                                                                         | 13,500    | 200      | 1.5%           |
| Contracts       | 213,053            | 132,985 | 226,885   | 343,800   | 189,650                                                                                        | 321,800   | 132,150  | 69.7%          |
| Grand Total     | 896,187            | 990,656 | 1,175,799 | 1,352,521 | 1,196,228                                                                                      | 1,393,341 | 197,113  | 16.5%          |

## FINANCE

### Programs and related measures

**Program:** 2026 Department Goals

**Focus:** Adopt way forward on professional grant management program  
Modernize Finance Functions, Contracts processing, Electronic Leave requests

**Program:** Treasury Managment

**Focus:** \$90MM in Central Treasury  
3.5% Yield on citywide funds

**Program:** Audit

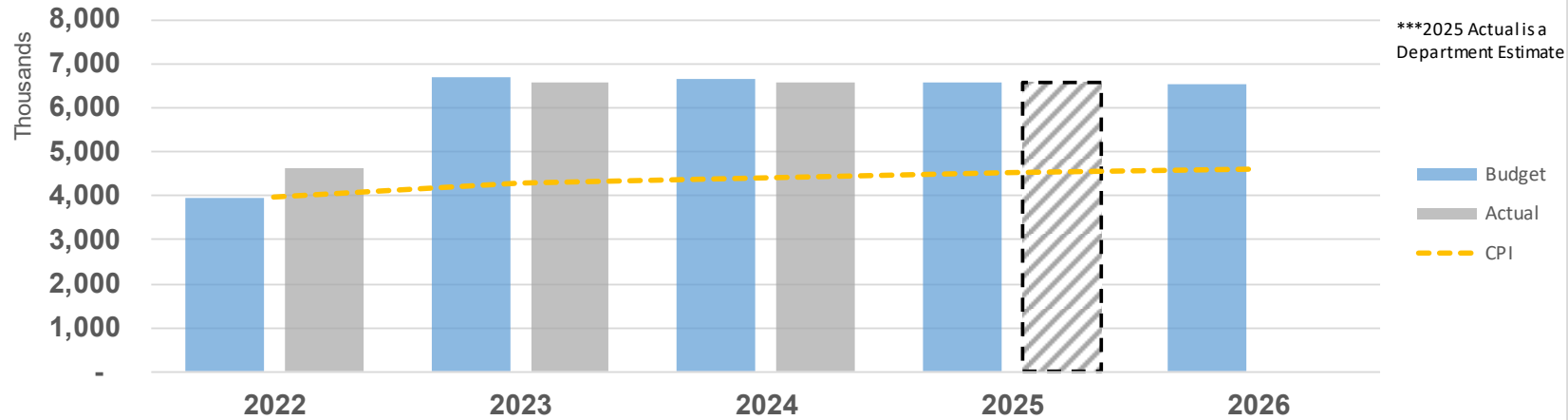
**Focus:** 0 Audit Findings

**Program:** Accounting Functions

**Focus:** 11,000 P-Card Transactions  
4000 payroll Checks Processed

## Debt Service

### Adopted Budget Vs. Actual



| Revenues | Actual Revenue |             |             | Estimate    | Adopted Budget |             | 2025 to 2026 Budget Changes |                |
|----------|----------------|-------------|-------------|-------------|----------------|-------------|-----------------------------|----------------|
|          | 2022           | 2023        | 2024        |             | 2025           | 2026        | Dollar Change               | Percent Change |
| Finance  | (4,801,495)    | (2,152,427) | (1,947,991) | (1,588,541) | (1,519,745)    | (1,049,272) | (68,796)                    | -31.0%         |

### All Other Expense Categories

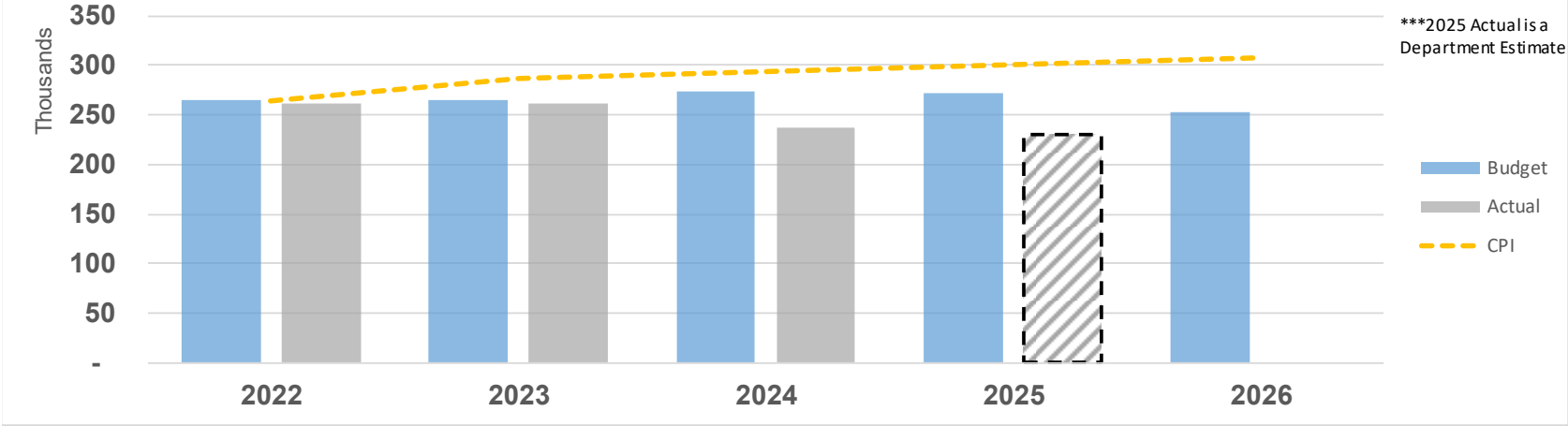
- Over 2.3% ▶
- 0-2.3% ▬
- Below 0% ✔

| Expenses           | Actual Expenditure |                  |                  | Estimate         | Adopted Budget   |                  | 2025 to 2026 Budget Changes                          |                |
|--------------------|--------------------|------------------|------------------|------------------|------------------|------------------|------------------------------------------------------|----------------|
|                    | 2022               | 2023             | 2024             |                  | 2025             | 2026             | Dollar Change                                        | Percent Change |
| Debt Service       | 4,582,138          | 6,572,522        | 6,570,682        | 6,564,029        | 6,564,029        | 6,527,067        | (36,962) <span style="color: green;">✔</span>        | -0.6%          |
| Contracts          | 47,250             | -                | -                | -                | -                | -                | - <span style="color: green;">✔</span>               | 0.0%           |
| <b>Grand Total</b> | <b>4,629,388</b>   | <b>6,572,522</b> | <b>6,570,682</b> | <b>6,564,029</b> | <b>6,564,029</b> | <b>6,527,067</b> | <b>(36,962) <span style="color: green;">✔</span></b> | <b>-0.6%</b>   |



Permanent Fund

Adopted Budget Vs. Actual



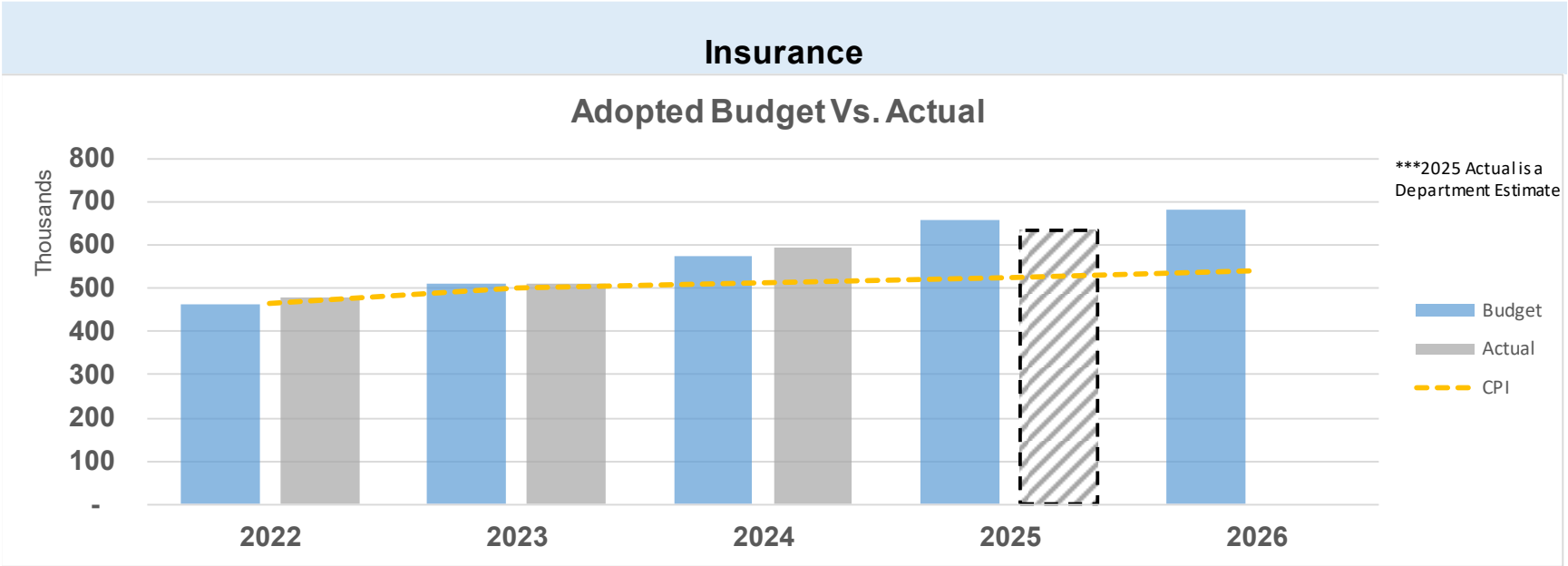
| Revenues           | Actual Revenue |             |             | Estimate    | Adopted Budget |             | 2025 to 2026 Budget Changes |                |
|--------------------|----------------|-------------|-------------|-------------|----------------|-------------|-----------------------------|----------------|
|                    | 2022           | 2023        | 2024        |             | 2025           | 2026        | Dollar Change               | Percent Change |
| 1.5% Appropriation | (3,781,779)    | (4,193,836) | (3,674,781) | (4,043,459) | (4,043,459)    | (4,351,750) | 308,291                     | 7.6%           |

All Other Expense Categories

- Over 2.3%
- 0-2.3%
- Below 0%

| Expenses        | Actual Expenditure |         |         | Estimate | Adopted Budget        |         | 2025 to 2026 Budget Changes                                                                    |               |
|-----------------|--------------------|---------|---------|----------|-----------------------|---------|------------------------------------------------------------------------------------------------|---------------|
|                 | Sum of ACTUAL      |         |         |          | Sum of Adopted Budget |         |                                                                                                |               |
|                 | 2022               | 2023    | 2024    | 2025     |                       | 2025    | 2026                                                                                           | Dollar Change |
| Other Operating | 1,057              | 3,392   | 585     | 3,100    | 5,000                 | 3,000   | (2,000)   | -40.0%        |
| Contracts       | 260,769            | 258,313 | 237,106 | 227,797  | 267,800               | 250,000 | (17,800)  | -6.6%         |
| Grand Total     | 261,826            | 261,705 | 237,691 | 230,897  | 272,800               | 253,000 | (19,800)  | -7.3%         |





*All Other Expense Categories*

Over 2.3% | ▶

0-2.3% | ▬

Below 0% | ✔

| Expenses           | Actual Expenditure |                |                | Estimate       | Adopted Budget |                | 2025 to 2026 Budget Changes |                                      |             |
|--------------------|--------------------|----------------|----------------|----------------|----------------|----------------|-----------------------------|--------------------------------------|-------------|
|                    | 2022               | 2023           | 2024           |                | 2025           | 2026           | Dollar Change               | Percent Change                       |             |
| Other Operating    | 441,809            | 475,362        | 557,304        | 596,467        | 621,467        | 643,276        | 21,809                      | <span style="color: red;">▶</span>   | 3.5%        |
| Contracts          | 36,000             | 36,000         | 36,000         | 37,500         | 37,500         | 37,500         | -                           | <span style="color: green;">✔</span> | 0.0%        |
| <b>Grand Total</b> | <b>477,809</b>     | <b>511,362</b> | <b>593,304</b> | <b>633,967</b> | <b>658,967</b> | <b>680,776</b> | <b>21,809</b>               | <span style="color: red;">▶</span>   | <b>3.3%</b> |

# Human Resources



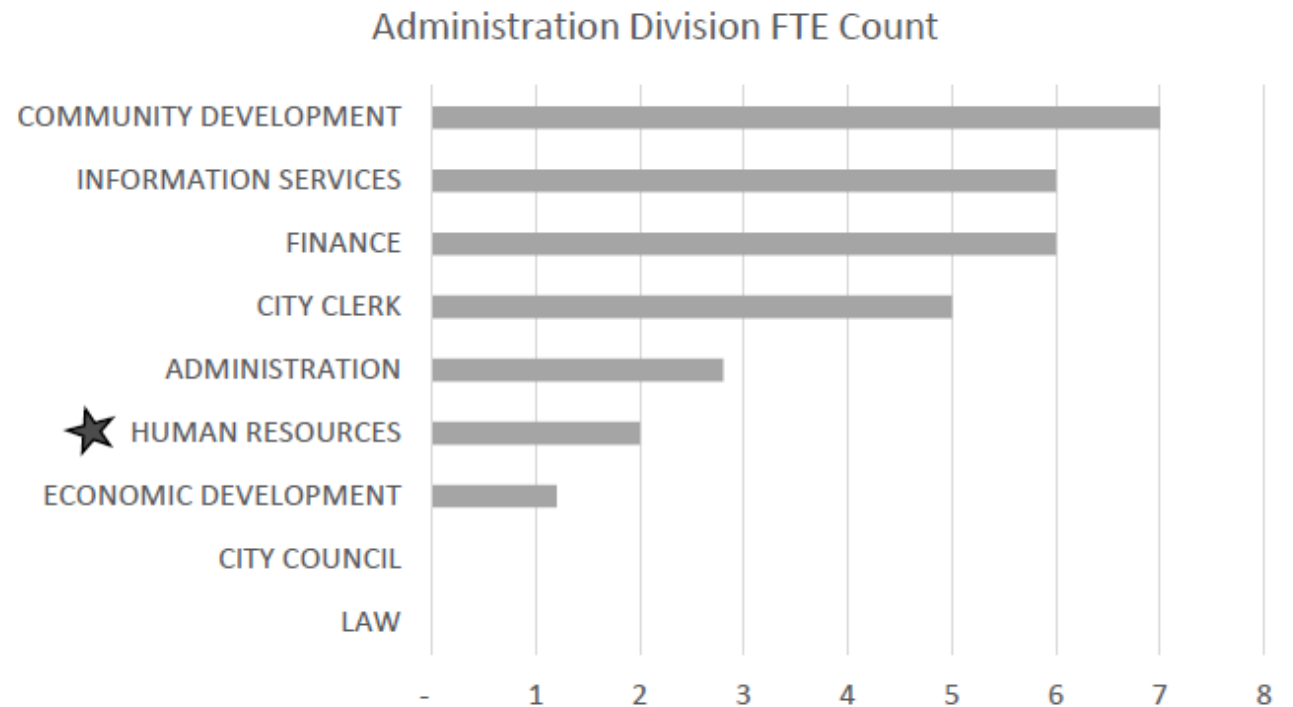
# Human Resources

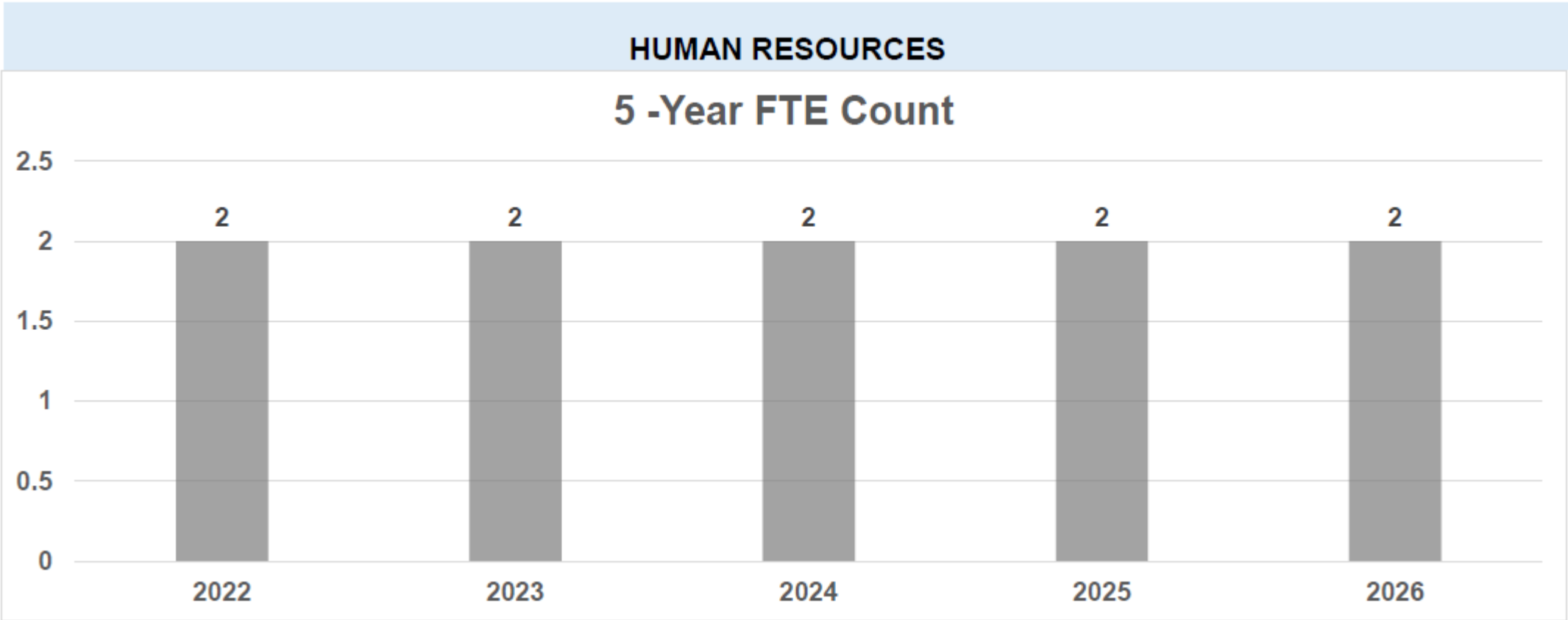
## HUMAN RESOURCES

**Mission:**

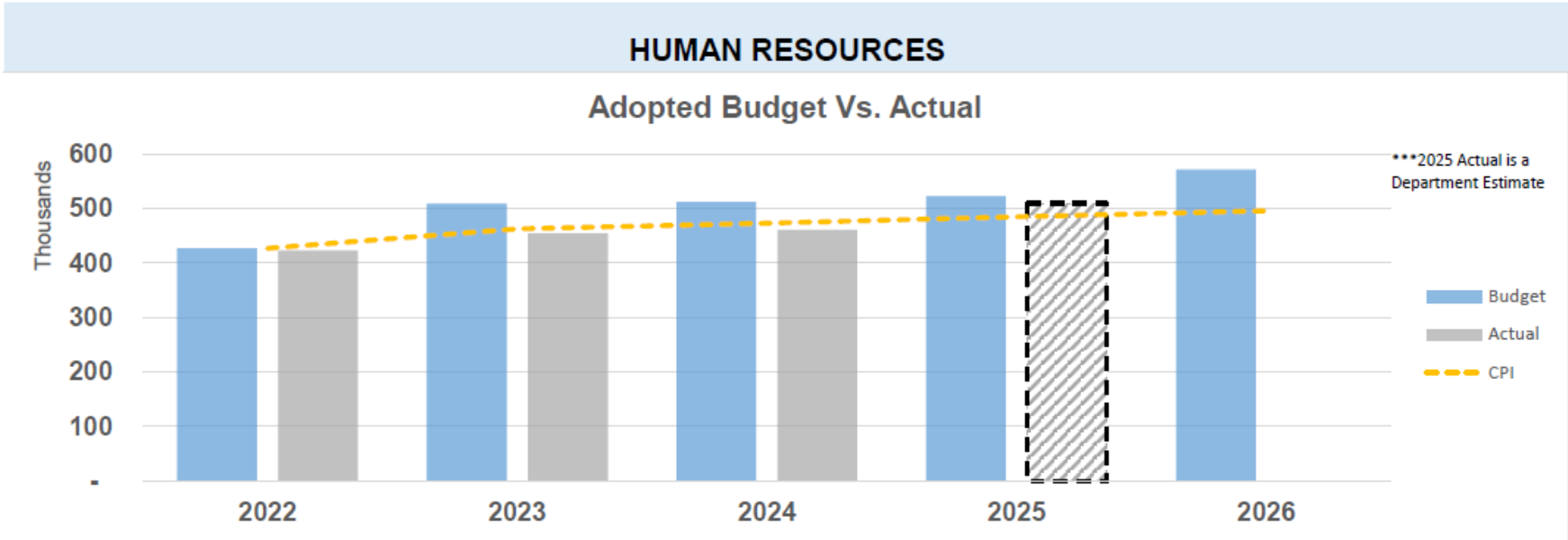
*To support our employees with compassion and integrity while protecting the organization through ethical and informed business practices.*

|             | FTE  |
|-------------|------|
| DIRECTOR    | 1.00 |
| HR MANAGER  | 1.00 |
| Grand Total | 2.00 |





- Focused Leadership Development Program \$30K
- Employee Gym Membership, Wellness Program \$16.5K
- Reduction in Travel and Transportation -\$13K
- Reduction in Recruitment -\$5K
- Employee Engagement \$7,500



FTE Payroll Expense Category

Over 7.6%

2.3-7.6%

Below 2.3%

All Other Expense Categories

Over 2.3%

0-2.3%

Below 0%

| Expenses        | Actual Expenditure |         |         | Estimate | Adopted Budget |         | 2025 to 2026 Budget Changes |                |  |
|-----------------|--------------------|---------|---------|----------|----------------|---------|-----------------------------|----------------|--|
|                 | 2022               | 2023    | 2024    |          | 2025           | 2026    | Dollar Change               | Percent Change |  |
| FTE Payroll     | 322,481            | 366,428 | 387,550 | 423,699  | 407,635        | 426,198 | 18,564                      | 4.6%           |  |
| Other Personnel | 31,801             | 39,842  | 41,583  | 43,900   | 62,435         | 65,134  | 2,699                       | 4.3%           |  |
| Other Operating | 40,869             | 29,480  | 7,212   | 26,200   | 32,300         | 27,800  | (4,500)                     | -13.9%         |  |
| Contracts       | 27,250             | 18,289  | 24,170  | 15,500   | 20,000         | 51,500  | 31,500                      | 157.5%         |  |
| Grand Total     | 422,401            | 454,039 | 460,514 | 509,299  | 522,370        | 570,632 | 48,263                      | 9.2%           |  |



## HUMAN RESOURCES

### Programs and related measures

#### Program: 2026 Department Goals

- Focus:** Develop/identify Leadership & Development Training Programs: for New Director training and development, and employee career development
- Implement an electronic HR processing format for efficiency, data accuracy, and sustainability
- Modify Pay Grid for better retention, recruitment, and equity to incentivize both longevity and performance.

#### Program: Health and Wellness

- Focus:** Implement employee gym membership program

#### Program: Risk Management and Safety

- Focus:** Meet the new APRA Loss Incentive Control Program requirements for a full discount on dues.
- Reducing our Worker Compensation claims and improving our experience mod – maintain below 1.0 rating.

#### Program: Compliance

- Focus:** Completion and timely filing of all Federal and State reporting: EOC, OSHA300, ACA, etc.

# **Information Services / Tech Reserve**



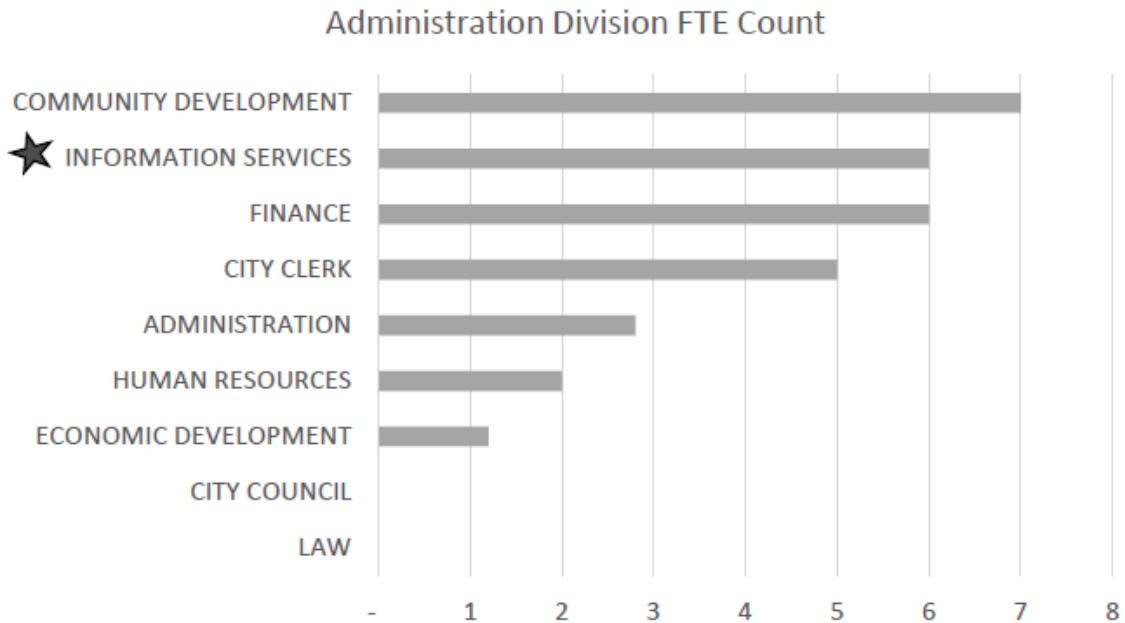
# Information Services

## INFORMATION SERVICES

**Mission:**

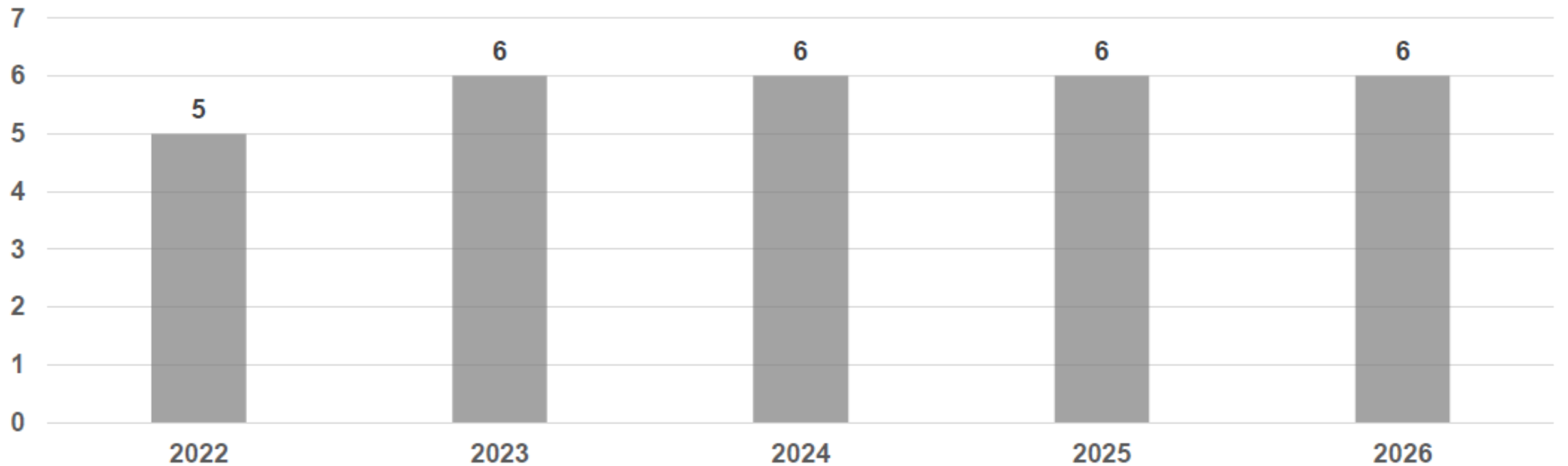
*Innovative IT for a connected community.*

|                             | FTE  |
|-----------------------------|------|
| DIRECTOR                    | 1.00 |
| SYSTEMS ADMIN               | 1.00 |
| EM. SERVICES SYSTEMS ADMIN. | 1.00 |
| IT TECH III                 | 2.00 |
| IT TECH I                   | 1.00 |
| Grand Total                 | 6.00 |

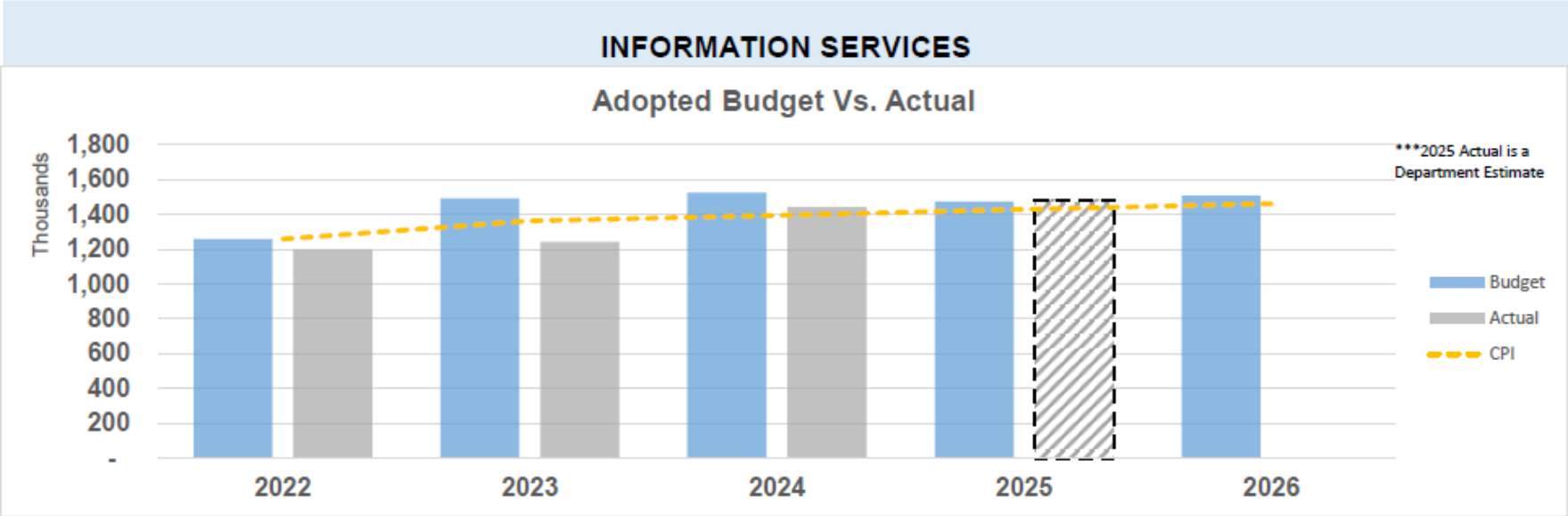


## INFORMATION SERVICES

### 5 -Year FTE Count



- Removed Project Support from Contractual Services -\$10K
- Reduced Travel & Transportation -\$5K
- Reduced Training -\$5K



| Expenses        | Actual Expenditure |           |           | Estimate  | Adopted Budget |           | 2025 to 2026 Budget Changes |                |
|-----------------|--------------------|-----------|-----------|-----------|----------------|-----------|-----------------------------|----------------|
|                 | 2022               | 2023      | 2024      |           | 2025           | 2026      | Dollar Change               | Percent Change |
| FTE Payroll     | 819,748            | 850,108   | 928,085   | 1,105,117 | 1,056,271      | 1,107,001 | 50,731                      | 4.8%           |
| Other Personnel | 46,664             | 48,996    | 41,170    | 23,100    | 63,100         | 54,000    | (9,100)                     | -14.4%         |
| Other Operating | 300,084            | 292,376   | 296,864   | 297,150   | 305,000        | 308,300   | 3,300                       | 1.1%           |
| Contracts       | 32,413             | 51,374    | 177,655   | 60,000    | 50,000         | 40,000    | (10,000)                    | -20.0%         |
| Grand Total     | 1,198,909          | 1,242,853 | 1,443,775 | 1,485,367 | 1,474,371      | 1,509,301 | 34,931                      | 2.4%           |

**FTE Payroll Expense Category**

- Over 7.6%
- 2.3-7.6%
- Below 2.3%

**All Other Expense Categories**

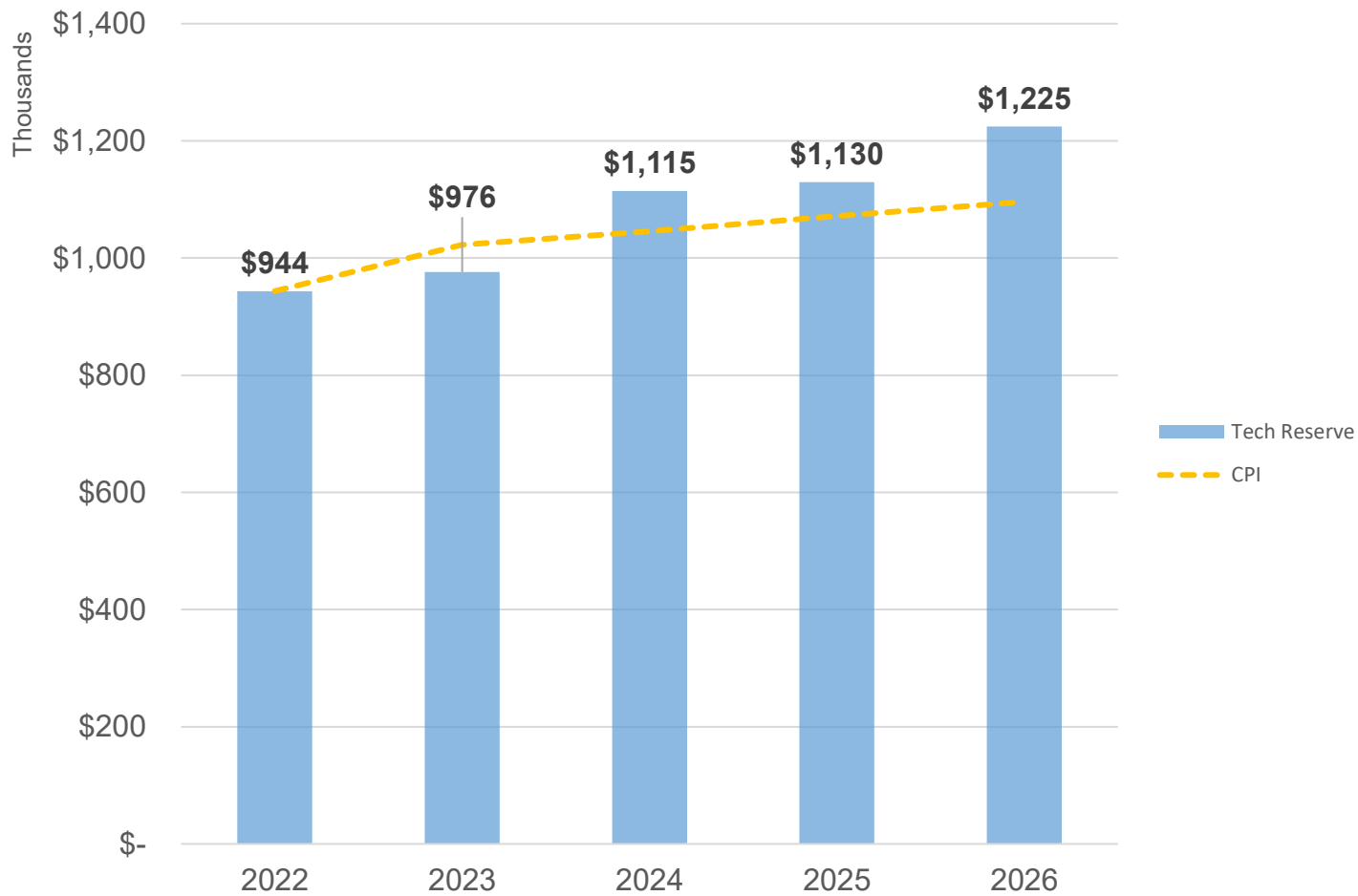
- Over 2.3%
- 0-2.3%
- Below 0%

# 2026 Tech Reserve Funding

- 3-year Average
- 2% Inflation
- Increasing hardware in the Tech Reserve
- Elimination of duplicate / Underutilized software

| <u>Tech Schedule</u> | <u>2026</u> |
|----------------------|-------------|
| Hardware             | \$178K      |
| Servers              | \$50K       |
| Network              | \$95K       |
| Software             | \$807K      |

Tech Reserve, Budget 2022-2026





# City of Valdez

212 Chenega Ave.  
Valdez, AK 99686

## Meeting Agenda

### City Council

---

Tuesday, October 7, 2025

6:00 PM

Council Chambers

---

#### Museum Corporation Annual Meeting

#### MUSEUM CORPORATION ANNUAL MEETING AGENDA - 6:00 pm

#### CORPORATIONS

1. [Valdez Museum and Historical Archive Association Annual Corporation Meeting](#)



## Legislation Text

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**File #:** 25-0435, **Version:** 1

---

**ITEM TITLE:**

Valdez Museum and Historical Archive Association Annual Corporation Meeting

**SUBMITTED BY:** Sheri Pierce, MMC, City Clerk

**FISCAL NOTES:**

Expenditure Required: [Click here to enter text.](#)

Unencumbered Balance: [Click here to enter text.](#)

Funding Source: [Click here to enter text.](#)

**RECOMMENDATION:**

[Click here to enter text.](#)

**SUMMARY STATEMENT:**

The City Council are the designated corporate officers for the Valdez Museum and Historical Archive. The VMHA Corporation holds their annual meeting in October of each year to receive a report from the VMHA Board of Directors.



Annual Meeting of the Members

October 7, 2025, 6:00 pm

Valdez City Council Chamber

- 1) Call To Order
- 2) Roll Call VMHA Corporation
- 3) Consent Agenda:
  - Approval of Meeting Minutes from October 1, 2024
- 4) Annual Reports
  - a. Board Reports
    - President's Report
  - b. Staff Reports
    - Executive Director
  - c. Financial Report & 2026 Operating Budget
    - Financial Statements Review
    - 2026 Museum Operating Budget
- 5) Old Business a. New Museum Planning Update
- 6) New Business
- 7) Public Business from the Floor
- 8) Member Business from the Floor
- 9) Adjourn

**VMHA CORPORATION  
Annual Meeting of the Members  
October 1, 2024**

**I. Call to Order**

Chair Pro Tem Austin Love called the meeting to order at 7:09 p.m.

**II. Roll Call**

**Present:** 6 - Chair Pro Tem Austin Love  
Member Alan Sorum  
Member Sharon Scheidt  
Member Jimmy Devens  
Member Olivia Foster  
Member Joseph Lally

**Excused:** 1 - Chair Dennis Fleming  
**Also Present:** VMHA Interim Executive Director Faith Revell  
City Clerk Sheri Pierce  
City Manager John Douglas

**III. Consent Agenda- Approval of Minutes from October 3, 2023**

MOTION: Member Foster moved, seconded by Member Scheidt, to approve the minutes from the October 3, 2023 Annual Meeting.

VOTE ON MOTION

**Yays:** 6 - Love, Sorum, Scheidt, Devens, Foster and Lally

**Absent:** 1 - Fleming

MOTION CARRIED.

**IV. Annual Reports**

Faith Revell, Interim Executive Director and Curator of Education and Public Programs, shared a land acknowledgement honoring the Sugpiaq people and all other indigenous groups with ties to Valdez and Prince William Sound.

**1. VMHA President's Report**

VMHA President Gary Minish provided a report on the state of the museum, highlighting positive outcomes over the year despite challenges caused by the prior Executive Director's departure and a several month closure to overhaul the Museum building's HVAC system.

He thanked Interim Executive Director Faith Revell, the board and the staff for their hard work over the year and noted that the organization had stayed within budget and that programing levels were maintained despite the closure.

Minish gave an update on the executive director search process and thanked the members for their support.

## **2. Committee Reports**

VMHA Secretary Michelle Cullen echoed the comments on the efforts of the board and provided updates on the following committees:

- Executive Director Search Committee – Secretary Cullen noted that the committee had been meeting weekly to recruit candidates for the executive director position and working with museum and non-profit professionals to find the right candidate.
- Native Gallery Committee – Secretary Cullen shared that the committee was active for the first time in many years and building positive relationships with the Valdez Native Tribe. She shared that elders would be invited to do work at the museum on the Native Gallery and encouraged any Valdez Native Tribe members to get involved with the board.
- Collections Committee – Secretary Cullen described the ongoing work of the committee, led by Chair Rich Dunkin, to identify items for accessioning and deaccessioning. She highlighted the efforts to update collections policies and noted that limitations on space were a challenge.
- Fundraising Committee – Secretary Cullen shared that annual fundraising efforts had included appeal letters, raffle ticket sales and the fall Road House Dinner. She gave details about the upcoming Road House Dinner and invited the members to attend.

## **3. Staff Report – Executive Director**

Interim Executive Director Faith Revell thanked the board and staff for their hard work and shared highlights of the past year.

She described the challenges of the closure during the HVAC replacement and learning a new role. She put emphasis on ongoing space limitations and the specific need for replacement of concrete on the outdoor pavilion.

She expounded on opportunities in the form of new grants and funding streams, refreshing of the galleries and continued community support. She shared about the overall positivity of the year reiterating the impact of the staff, board, members, city, volunteers, local donors and visitors.

## **4. Staff Report – Curator of Collections and Exhibitions**

Curator of Collections and Exhibitions Caren Oberg provided a report highlighting the collections and exhibitions over the past year and looking forward to 2025.

Oberg reported that the number of objects acquisitioned in 2024 was sustainable for the collection and allowed adequate time for staff research of items. She shared that the Collections Committee had been asked to focus on new ways in which objects in the collection could tell the story of Valdez.

Oberg highlighted that additional attention was now being paid to items already in the collection and shared specifics about the upcoming work to be done on the Alaska Native Collection due to changes in the federal Native American graves Protection and Repatriation Act. She spoke about funding available from a state museum grant to be used to collaborate with local elders to interpret and identify objects in the collection and noted that the museum would prioritize continuation of the work after the expiration of grant funding.

The cultural context created by the three rotating exhibitions in 2024 was described in detail, as was the overall impact of the HVAC project on enhancing the galleries and refreshing the museum space overall. Oberg praised an overall sense of respect for the collection by museum staff, board members and city staff managing the project throughout the construction.

## **5. Staff Report – Curator of Education and Public Programs**

Faith Revell, in her role as Curator of Education and Public Programs, shared highlights from museum programming in 2024, noting that, despite creating limitations, the construction project had been an unexpected opportunity to connect with new people and build relationships in the community.

Revell explained that the goal of museum programming was to foster an understanding of the place we call home and to create multifaceted experiences for all ages. She shared highlights from the year including:

- The seventh-grade kayaking field trip to Old Town.
- Collaboration with the Valdez Native Tribe on a class exploring medicinal uses of local plants.
- Numerous art classes, including an exploration of indigenous canoe building technology with a visiting Tlingit artist.
- Elementary school students exploring the galleries and completing scavenger hunts on field trips.
- A visit from Prince William Sound College's Introduction to Physical Geography students.
- Expansion of guided tours in partnership with Alaska Premier Tours, which created opportunities for visitors to explore history in context of local geography.

Revell shared that educational experiences were typically designed to parallel museum exhibits. She added that the closure and her current dual role adversely impacted the amount of programming in 2024.

## 6. Financial Report and 2025 Operating Budget Request

Executive Director Faith Revell presented on the museum's financial position noting a general positive trajectory in assets. She summarized the budget versus actuals through September 2024, noting that most revenue came in during the summer months and many expenses were not paid until the fourth quarter.

Revell highlighted that most revenue was in the form of grants, with earned revenue being a distant second, and gave an overview of fund development activities. The increase in cruise ship activity in 2024 was the main driver of increases in earned revenue and it was reported that admissions were up by roughly 3,000 individuals.

Revell spoke to expenses and highlighted that personnel were the main expense, followed by liability insurance and utilities. She noted that personnel costs were lower in 2024 due to her having dual roles, but they would increase again once a new executive director was hired. She noted that expenses consistently exceeded revenue earned in the first and fourth quarters of each year.

Chair Pro Tem Love asked that financial information from the prior two years be provided during the upcoming budget work session to allow a side-by-side comparison.

Revell provided estimates for the upcoming 2025 budget highlighting the projections driving anticipated future revenues and expenditures. She predicted the following:

For revenues in 2025:

- Non-city grants, State of Alaska grants and community foundation grants were expected to be stable.
- Fund development income was expected to be stable.
- Bulk admission fees were expected to grow due to additional cruise ships.
- Presenter and guide income was expected to grow, also due to increased tourism.
- Store sales were expected to be stable.

For expenses in 2025:

- Personnel costs were expected to increase with hiring of a new executive director and additional seasonal staff.
- Health insurance costs were expected to increase significantly.
- Utility costs were difficult to predict with the installation of the new HVAC system.

Chair Pro Tem Love asked about plans for covering the cost of additional seasonal staff since no increase to the City of Valdez grant was being requested. Executive Director Revell noted that the additional cost would be absorbed due to increases in bulk admissions. Love asked about the possibility of increasing bulk admission fees, Revell noted that the fees had been stable for several years with the goal of making group museum visits affordable.

Revell concluded by sharing additional slides to highlight the museum's year in pictures and by thanking the members for their support.

**V. Old Business- New Museum Planning Update**

Executive Director Revell highlighted the continued goal of having an adequate space for the collection and shared support for eventual construction of a new museum facility.

**VI. New Business****VII. Public Business from the Floor****VIII. Member Business from the Floor**

Corporation members thanked the board of directors and staff at the museum for their hard work and thoughtful reports. They complimented the quality of programming and overall positive impact the museum had on the community.

**IX. Adjourn**

Chair Pro Tem Love adjourned the meeting at 8:10 p.m.

VALDEZ MUSEUM PRESENTS



# VALDEZ AT THE MOVIES

NOW - DECEMBER 31<sup>ST</sup> 2025

Learn about media in early Valdez and  
movies made in the area including:  
**Pipe Dreams, On Deadly Ground,** and  
our own Telly Award Winning, **Between  
the Glacier and the Sea.**

FREE WITH ADMISSION



# MISSION

THE VALDEZ MUSEUM PRESERVES, PRESENTS, AND INTERPRETS  
THE HERITAGE AND CULTURE OF VALDEZ, COPPER RIVER BASIN,  
AND PRINCE WILLIAM SOUND, ALASKA.

## BOARD OF DIRECTORS

**Gary Minish** *President*  
**Martha Barberio** *Vice President*  
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**Richard Dunkin** *Secretary*  
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Jennifer Kelly  
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Bob Felland  
Sharry Miller  
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Marilyn Talmage  
Colleen Stephens  
Richard Lynn  
Faith Revell  
Douglas Fulton  
Ruth Knight  
Amber Jest  
Gary Minish  
Shannon Irish  
Chris Sasse  
Timothy Lopez  
Christie Scott

Jade Jenkins  
Ella Lanier  
Allie Steed  
Illysette Doran  
Michael Hamm  
Phyllis Johnson  
Mary Mehlberg  
Robin Felter  
Michelle Casey  
Names Gifford  
Diana Kinnan  
Carrie Rehder  
Gretchen Dunkin  
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Carl Oberg  
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Robin Turner  
Joshua Allen  
Danny Tapp  
Suzie Koklich  
Linda Gronewold  
Gloria McAlister  
James Devens  
Nikki Newcome  
Brooke Pare  
Kalen McIntosh  
Adam Matson  
Kristin Kinstrey  
Michelle Cullen  
Lewis Pagel  
Del Jean Dedeker  
Jeffery Johnson  
Agnes Hansen  
Kerra Witte  
Richard Lorenc  
Vicki Wright  
Becky Smilie  
Larry Miles  
Dalon Gage  
Dan Gilson  
Michelle Cullen  
Stephen & Sara Irwin-Goudreau  
Glen and Vernell Sodergren  
Walt & Dorothy Wamsley  
Theresa Corbin-Greene  
Karen Johnson  
Nathan Davis  
Audrey Cunningham  
Jane Haltness

## STAFF

**April Vasher-Dean,**  
*Executive Director*

**Caren Oberg**  
*Curator of Collections & Exhibitions*

**Amber Dennis**  
*Marketing & Communications Manager*

**Andrea Searles**  
*Museum Services Manager*

**Emma Brainerd**  
*Curatorial Assistant*

*Guest Services*

**Rudy Benda**

**Max Brainard**

**Travis Ray**

**Jesse Chapin**

**Gianna Giusti**

**Elijah Haase**

**Cammie Hsu**

**Charlie Mehlberg**

**Jackson Vincent**

**Jessica Vincent**

**Molly Walker**

**Kyle Walker**

Amber Mehlberg  
Janel Beaudion  
Sheila Marsh  
David Bradley  
Michaela Bigham  
Lydia Rountree  
Maggie Nylund  
KCHU Radio  
Petro Star  
Alyeska Pipeline  
Lynden Wilson Brothers  
Robert Smith  
Spencer Heston  
Jane Cotter  
Billie Mitchell  
Donna Lane  
AJ Moyer  
Janet Blood  
Nate Taylor  
Santina Addy  
Kyle Walker  
Jodi Fowler  
Molly Walker  
Sarah Jorgenson-Owen  
Katie Arnberg  
Chris Walker  
Tino Tucker  
Melissa Wilczynski  
Rhonda Sambo  
Rachelle Barrus  
Crystal Marso  
Jessica Vincent  
Gianna Giusti  
Michael Freerksen  
Crista Andersen  
Chris Olson  
Bernadette Irish  
Doyle Dean  
Will Stark  
Susan Merica-Jones  
James Perry  
Annella Dickinson  
John Clark  
Skyler Britton  
Sandra Retalia  
Selina Burkitt  
Jenny Sheldon  
Whitney Root  
Melissa Meux  
Katie Harrison  
Bryan Bailey  
Margaret Nordstrom  
John & Michelle Cullen  
Kathleen Todd  
Mike & Laura Meadors  
Vince Kelly  
Peter Carter  
Leo & Marie Paddock  
Natalie Staschke  
Jennifer Hanson  
Paul Contois  
Dan Stowe  
Jeannie Cobb  
Frank Dickinson  
Lester Greene  
Charles Gard  
Marie Paddock  
William Brasic  
Charles Gard  
Thelma Barnum  
Amy Gool  
Janet Blood  
Pam Shirrell  
Wendy Langseth  
Kent Runion  
Dorothy M. Moore  
Haden Bricker  
Erik Haltness  
Sue Moeller  
Angela Obren  
Carol & Bill Harris  
Jonathan Gool  
Barbara Bryson  
Pat Day

The Valdez Museum & Historical Archive extends its appreciation to all on this page for supporting exhibitions, education programs and museum operations. Please accept our apologies in advance for any omissions as we transition to a new database.

# ACCOUNTABILITY

Each October the Valdez Museum Staff present an annual report to the Museum's corporate board at City of Valdez, outlining Museum Board and Staff and a summary of the years' activities. It documents revenue vs. expenses for the reporting year up to late September. It reveals comparative data linked to visitation and budget performance for both 2024 and 2025.

Lastly, it summarizes the proposed 2026 budget with projections for how the new year will play out. Upon reading this document you will see the Museum's challenges and successes and better understand how the VMHA will move forward in 2026 and beyond to remain an economic driver in the community and key venue for locals and tourists alike to learn about the region.

The more resources we can invest at this stage of development, the more we stand to gain from our efforts and the more valuable we can be in strengthening community ties, giving visitors a reason to stay overnight and spend in local establishments and preserving and interpreting the meaningful and relevant culture and heritage of Valdez, Copper River Basin, and Prince William Sound.

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**08      FINANCIALS**

**09      THANK YOU**

This is your museum. Valdez! I look forward to working with you, the Museum Board, and our staff as we move into 2026 with visions for the future.

**April Vasher-Dean**

**EXECUTIVE  
DIRECTOR**

**HAVE A QUESTION  
WE SHOULD ANSWER ?**

**WISH TO COMMENT?**

Write me:  
[directore@valdezmuseum.org](mailto:directore@valdezmuseum.org) and  
we may publish your comment or  
question and answer.



# 2025 IN REVIEW

In 2025 there have been significant personnel changes at the Museum. After 1.5 years with an interim executive director, the Museum hired a new Executive Director, April Vasher-Dean, who began her tenure in January. Shortly afterwards, Amber Dennis became the full-time Manager of Marketing & Communications, and Emma Brainerd the permanent part-time Curatorial Assistant. In July, the Museum's longtime Curator of Education and Programs, Faith Revell, returned to the East Coast to continue art and work pursuits.

Early in the year, the Museum began working to bring the operations into the 21<sup>st</sup> century with updates to our tech stack, retail operations, and membership & donor databases, reducing both staff time and printing expenses.

The tourist year started with an abundance of Heli skiers and ice climbers visiting the Museum in February and March. During the late spring and summer, Museum staff welcomed people from around the world to learn more about the region's history through our exhibitions and programs.

We continually serve the community of Valdez year-round with educational programs and events. Throughout 2025 the VMHA collaborated with Valdez community members and organizations to enhance the lives of all its citizens.

## **New Memberships For Residents, Businesses, and Organizations**

We are providing free memberships to Valdez residents, Prince William Sound College students, and Valdez Native Tribe members. Donors expanded the Museum collections and volunteers made the imagined possible. We are truly grateful for the support and long-standing partnerships. Teamwork prevailed with both Museum staff and Board members working together towards a common goal, that of preserving, presenting, and interpreting the history and culture of the region for all!

## **Partnering, Teaching and Learning**

Museum staff brought the beauty, history, and unique nature of the region to life for cruise ship passengers and visitors from afar in 2025 and in so doing, became wonderful ambassadors for Valdez and Alaska. Museum tour guides shared what they know and love about the area with the hometown crowd and newcomers alike. Peak season tours stopped at Old Town, Solomon Gulch Hatchery, Keystone Canyon and Crooked Creek Information Site. Shoulder season tours took visitors to Worthington Glacier and Thompson Pass where they were spellbound by the beauty of this place. All the while the Museum sites were open for extended hours to provide our visitors with a place to begin or end their exploration of Valdez.

*"Excellent experience. Helps to better understand Alaska and its people."  
- Franklin, Indiana*

# ACQUISITIONS

## NEW ACQUISITIONS: 24 OBJECTS FROM EIGHT DONORS

New acquisitions are reviewed by the Collections Committee and considered in terms of how they tell the stories of Valdez, Copper River Valley, and Prince William Sound in new ways.

Pictured:

- 3rd Infantry Company E Fort Liscum 1904-1906 and Company F Fort Liscum, 21st and 59th Infantry, 1919-22 lapel pins
- *Revolt in Full Bloom*, oil on canvas by Faith Revell
- *The Pied Piper* 2025, metal print by Shrimp Whisperer, Al Laudert
- Kal Doughman's 1950s Timebook, paycheck stub, loose paper at the back covered in calculations, and a handwritten Forman's Meeting Committee Report



*"The Witness Stone was so cool to see!  
My father was the BLM surveyor who found it."  
- Wasilla, AK*

## COLLECTIONS

In 2025, the Museum prioritized active engagement with the collection and improving accessibility. A primary focus was the Native Collection, aligning with the 2024 NAGPRA updates. Local elders and knowledge keepers provided essential context for previously unidentified or undescribed objects:

- John Boone and Pat Olson contributed insights on sewing implements
- Sonya Selanoff identified trade beads and explained historical distinctions from contemporary beadwork
- Diane Selanoff and Bill Smith demonstrated the use of a stone scraper, offering first-hand knowledge of traditional techniques

A particularly notable discovery occurred when a bone half-circle, once thought to be a headband, was correctly identified by Bill Smith as the broken handle of a hunting kit. This, “reunion” of separated items underscored the value of community expertise.

### RESEARCH REQUESTS: 56



*“Beautiful museum. Learned so much, want to know more about the area.  
Staff very helpful.”  
- Los Altos, California*

### Oral History Grant Award

In September 2025, the Museum was awarded a \$15,000 grant from the Trust Management Services/Braemar Charitable Trust (Oregon) to launch Maritime Valdez: Collecting Our Stories Today to Educate Tomorrow.

This oral history initiative will record the experiences of 10 Valdezans, with a focus on maritime engagement since 2000. This project represents one of the Museum’s first deliberate steps in documenting 21st-century local history, while also re-centering maritime traditions within the Museum.

### Digitization and Collections Access

In 2025, the Museum digitized approximately 300 photographs to support educational programming, research, and marketing initiatives. Building on this work, a framework is under development to guide ongoing digitization efforts. This framework addresses critical considerations, including copyright, intellectual property, and the fragility of original materials. The framework emphasizes that digitization creates digital surrogates to enhance accessibility and minimize the handling of artifacts but does not replace the physical objects themselves. With more than 13,000 photographic materials in the collection, this work represents a long-term, ongoing commitment to preservation and access.

# EXHIBITIONS

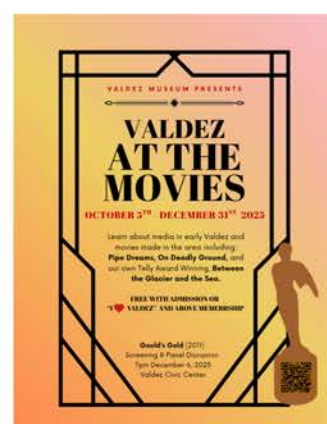
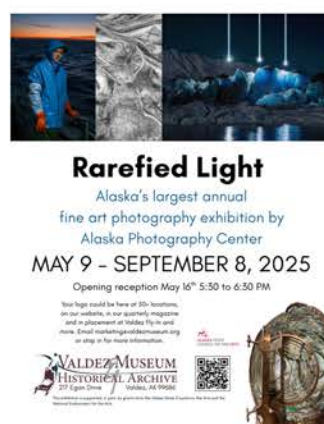
In 2025, the Egan Commons gallery provided an important platform to highlight the intersections of art, science, and human experiences. *Stacked Extensions*, by Homer-based sculptor Cynthia Morelli, presented a visual study of tenderness as a form of vitality. *In a Time of Change: Boreal Forest Stories*, a collaborative initiative originating in Fairbanks, examined the effects of change in Alaska's Boreal Forest. This traveling exhibition featured the work of 44 collaborators who interpreted this environment through literature and the visual arts.



During the summer, *Rarefied Light* returned to Valdez. As Alaska's premier annual juried photography exhibition, *Rarefied Light* celebrates the work of Alaskan photographers while also providing visitors with a broad view of the state's contemporary photography.

The final exhibition of the year, *Valdez at the Movies*, will open in October 2025. Movies brought the world to Valdez and Valdez to the world.

This exhibition examines the role of film in shaping community identity, featuring artifacts from the Museum's collection, including a 1904 movie projector and a poster from the 1994 film *On Deadly Ground*.



*"Fascinating exhibits. Love the video presentations."*  
- Rick May 31<sup>st</sup>, 2025

# EDUCATION

The Valdez Museum inspires a love of learning with place-based educational experiences, working with students and visitors of all ages.

Seventh graders kayaked to Old Town to learn local history with Museum staff. At the VMHA, 6th graders learned about the nature of oil and water and the impact of the Exxon Valdez Oil Spill in a make-shift laboratory; 4th graders went to Old Town Valdez Museum to learn about the 1964 Earthquake; 2nd graders visited both Museum sites and learned through exploration; and Pre-K children visited our Egan St location and had a scavenger hunt. The Museum partnered with the Valdez Senior Center to offer self-guided visits to our seniors.



## WORKSHOPS & TUESDAY NIGHT TALKS

**Our Home**  
A Tuesday History Talk with Emma Brainerd  
Presented by Emma Brainerd  
438 S. HAZELET  
12 AUGUST 2025 \$7  
PRESENTED BY CAREN OBERG  
FREE TO "I ♥ VALDEZ" AND ABOVE MEMBERS OR WITH ADMISSION  
PRESENTATION 7:00

**THE PRINSENDAM RESCUE AND LIFEBOAT #4**  
OLD TOWN VALDEZ MUSEUM  
438 S. HAZELET  
12 AUGUST 2025 \$7  
PRESENTED BY CAREN OBERG  
FREE TO "I ♥ VALDEZ" AND ABOVE MEMBERS OR WITH ADMISSION  
PRESENTATION 7:00

**FIRES, FLOODS, AND FIENDISH FOES: A DESTINY OF DESTRUCTION**  
VALDEZ MUSEUM 22 JULY 2025 \$7  
PRESENTED BY DAVE & TOM OLSON AT THE OLD TOWN VALDEZ MUSEUM AT 438 S. HAZELET  
FREE TO "I ♥ VALDEZ" MEMBERS OR WITH ADMISSION  
ORDERS 7:00  
PRESENTATION 7:00

**SOLESTICE CYANOTYPE**  
Explore the art of making cyanotypes, camera-less photographic prints, that illustrate accordion books (leprello).  
JUNE 21 | \$25 PER PERSON  
10 AM | UPPER ELEMENTARY STUDENTS  
2 PM | ADULTS  
EMAIL EDUCATION@VALDEZMUSEUM.ORG TO SIGN UP

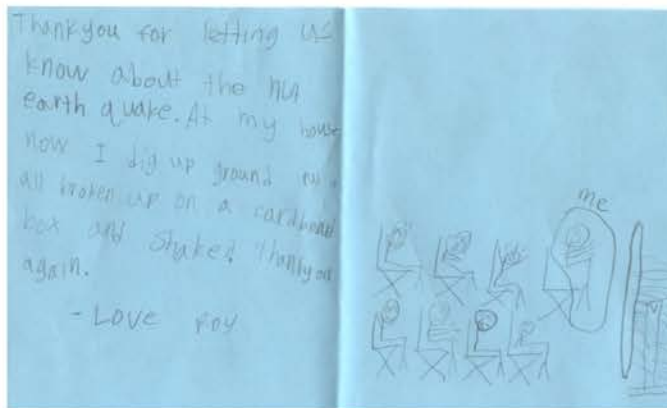
**GORDON & CAPS OF EARLY VALDEZ**  
A TUESDAY NIGHT HISTORY TALK | VALDEZ MUSEUM  
CAREN OBERG  
5:30 PM 22 APRIL 217 EGAN DR

**WILDLIFE OF INDIA'S TIGER RESERVES**  
WITH SHERRY MILLER  
APRIL 25  
5:30 PM  
FREE MUSEUM ADMISSION 9 AM TO 5 PM FOR VALDEZ RESIDENTS  
EVENT FREE TO ALL  
VALDEZ MUSEUM HISTORIC ARCHIVE

**NATURE JOURNALING FOR ALL**  
CELEBRATE EARTH DAY WITH JENNIE KELLY  
APRIL 22, 12-2 PM | ALL AGES | FREE  
Take time to explore, observe and wonder about our beautiful surroundings. Nature journaling is for everyone and opens us up to our natural world of sensory experiences.  
Email education@valdezmuseum.org or walk in to pre-register.

**FISH FAMILY HISTORY**  
A TUESDAY NIGHT HISTORY TALK | VALDEZ MUSEUM  
PAT OLSON  
5:30 PM 25 MAY 217 EGAN DR

**HYPOTHERMIA IN VALDEZ**  
25 FEB 2025 5:30 PM 217 EGAN DR  
FREE MUSEUM ADMISSION 9 AM TO 5 PM FOR VALDEZ RESIDENTS  
EVENT FREE TO ALL  
VALDEZ MUSEUM HISTORIC ARCHIVE



## Skills Building

Including guides, the museum employed ten part-time seasonal staff. Some of our seasonal staff are as young as 15 and receive customer service and museum services training. Staff are given opportunities to learn about customer service, operations and merchandising, developing skills in Excel and other office platforms.

*"The videos on the earthquake and oil spill were the best."*  
-Ross, July 2025

# MARKETING & COMMUNICATIONS

In 2025, we formed a marketing committee that would combine and streamline the efforts of fundraising and membership committees while engaging the board in creative and marketing strategy.

Working with the Marketing Committee , permanent and seasonal staff, Museum Marketing has executed a larger and more consistent presence while creating efficiencies in our tech stack and internal communications processes.

This includes on brand marketing tools for Museum programs and exhibitions across physical and digital spaces and a presence at community events such as Valdez Fly-In and Gold Rush Days, print advertising, social media and email.

In six months, Museum Marketing conducted a successful Annual Appeal with a new, no cost digital platform (saving \$3200 per year), created a new membership structure to increase community engagement, visibility to community organizations and businesses, and provide Valdez residents a basic free Membership year-round while increasing support from corporate sponsors and the level of Museum services we can provide to both the community and visitors.

After a soft launch of memberships at Gold Rush Days, we have gained 50 new member sign-ups. We expect this number to rise in October with promotion.

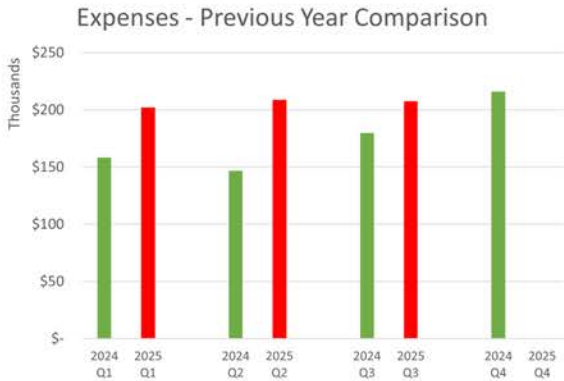
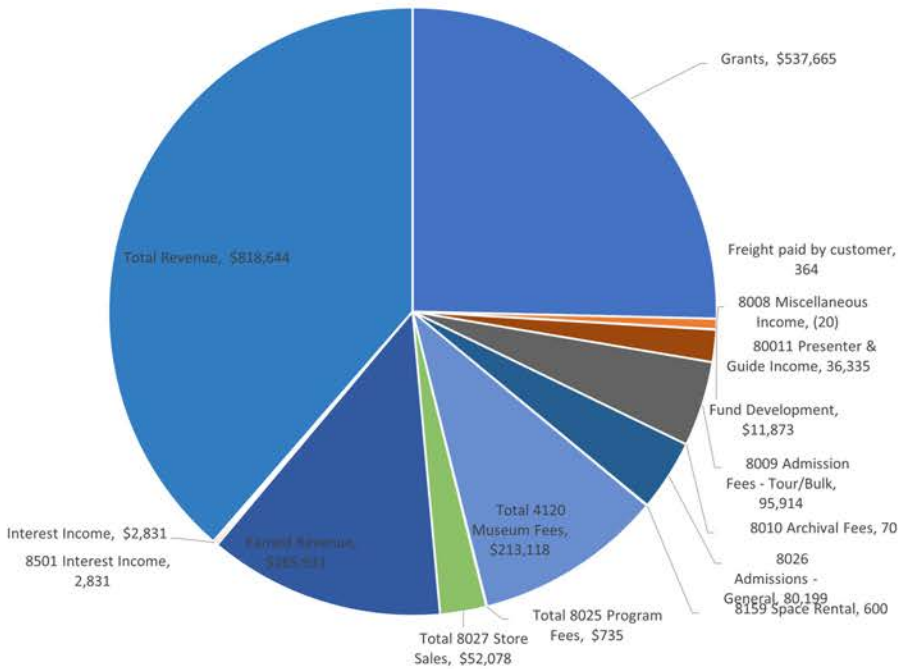
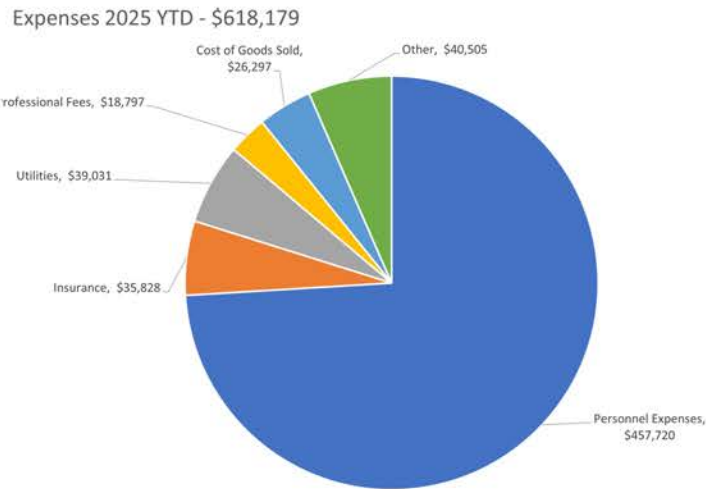
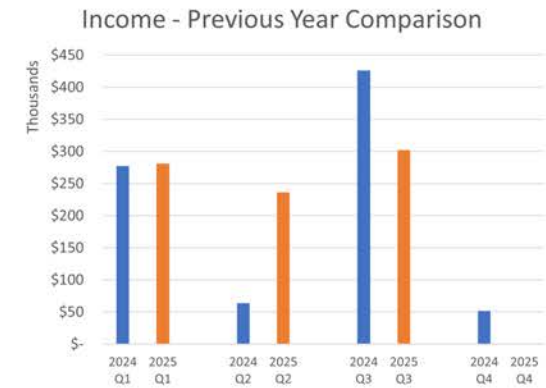
Even with the demand of cruise ships, we have been able to maintain routine marketing & communications while developing our local and Alaska Native consignments and overall shop inventory to see a growth in sales of around 20% compared to last season. In 2025, our shop grossed \$10k more from these consignments.

As visitor season comes to a close, Museum Marketing will be focused on cleaning up and updating website, local community engagement, promotion of educational programs and events, and further development and promotion of group sales and collections-based products.

We are gearing up for a streamlined Roadhouse fundraiser and in-house exhibition both titled, *Valdez at the Movies*.



# FINANCIALS



The VMHA requests \$535,000 from the City of Valdez, as reflected in the Board approved 2026 budget to sustain full operations and work more closely with the corporate board on steering the direction of the museum’s growth.

## EST 2026 BUDGET TOTALS

**TOTAL REVENUE \$883,100.00**  
**TOTAL EXPENDITURES \$881,992.95**  
**NET REVENUE \$1,107.05**

# THANK YOU

## SUPPORTING MEMBERS AND GRANTORS



**KAREN ALLRED**

**KCHU RADIO**

**MAGPIES**



**THE VALDEZ MUSEUM PRESERVES, PRESENTS, AND INTERPRETS  
THE HERITAGE AND CULTURE OF VALDEZ, COPPER RIVER BASIN,  
AND PRINCE WILLIAM SOUND, ALASKA.**

# VALDEZ MUSEUM & HISTORICAL ARCHIVE

## Budget vs. Actuals: FY25

January - December 2025

|                                    | Actual thru Sep   | Full Year Budget  | Total<br>Remaining | % of Budget    | % Remaining   |
|------------------------------------|-------------------|-------------------|--------------------|----------------|---------------|
| <b>Revenue</b>                     |                   |                   |                    |                |               |
| <b>4200 Grants</b>                 |                   |                   | 0                  |                |               |
| 8006 State of Alaska               | 1,665             | 9,000             | 7,335              | 18.50%         | 81.50%        |
| 8032 4110 City of Valdez           | 535,000           | 535,000           | 0                  | 100.00%        | 0.00%         |
| 8033 Foundation                    | 1,000             | 5,600             | 4,600              | 17.86%         | 82.14%        |
| <b>Total 4200 Grants</b>           | <b>\$ 537,665</b> | <b>\$ 549,600</b> | <b>\$ 11,935</b>   | <b>97.83%</b>  | <b>2.17%</b>  |
| <b>8003 Fund Development</b>       |                   |                   | 0                  |                |               |
| <b>Total 8003 Fund Development</b> | <b>\$ 11,873</b>  | <b>\$ 69,775</b>  | <b>\$ 57,902</b>   | <b>17.02%</b>  | <b>82.98%</b> |
| 8008 Miscellaneous Income          | (20)              |                   | 20                 |                |               |
| 8011 Freight paid by customer      | 364               | 0                 | (364)              |                |               |
| <b>8024 Earned Revenue</b>         |                   |                   | 0                  |                |               |
| 4110 Shipping and Delivery Income  |                   | 75                | 75                 | 0.00%          | 100.00%       |
| <b>4120 Museum Fees</b>            |                   |                   | 0                  |                |               |
| 80011 Presenter & Guide Income     | 36,335            | 41,500            | 5,165              | 87.55%         | 12.45%        |
| 8009 Admission Fees - Tour/Bulk    | 95,914            | 86,000            | (9,914)            | 111.53%        | -11.53%       |
| 8010 Archival Fees                 | 70                | 1,500             | 1,430              | 4.67%          | 95.33%        |
| 8026 Admissions - General          | 80,199            | 85,000            | 4,801              | 94.35%         | 5.65%         |
| 8159 Space Rental                  | 600               | 1,500             | 900                | 40.00%         | 60.00%        |
| <b>Total 4120 Museum Fees</b>      | <b>\$ 213,118</b> | <b>\$ 215,500</b> | <b>\$ 2,382</b>    | <b>98.89%</b>  | <b>1.11%</b>  |
| <b>48600 Service Sales</b>         |                   |                   | 0                  |                |               |
| <b>Total 48600 Service Sales</b>   | <b>\$ 33,309</b>  | <b>\$ -</b>       | <b>\$ (33,309)</b> |                |               |
| <b>Total 8025 Program Fees</b>     | <b>\$ 735</b>     | <b>\$ 700</b>     | <b>\$ (35)</b>     | <b>105.00%</b> | <b>-5.00%</b> |
| <b>8027 Store Sales</b>            |                   |                   | 0                  |                |               |
| <b>Total 8027 Store Sales</b>      | <b>\$ 18,769</b>  | <b>\$ 35,956</b>  | <b>\$ 17,187</b>   | <b>52.20%</b>  | <b>47.80%</b> |
| <b>Total 8024 Earned Revenue</b>   | <b>\$ 265,931</b> | <b>\$ 252,231</b> | <b>\$ (13,700)</b> | <b>105.43%</b> | <b>-5.43%</b> |
| <b>8501 7015 Interest Income</b>   | 2,831             |                   | (2,831)            |                |               |
| Phyllis Irish Memorial Fund CD     |                   | 70,970            | 70,970             | 0.00%          | 100.00%       |

|                                 |           |                |           |                |           |                |                |               |
|---------------------------------|-----------|----------------|-----------|----------------|-----------|----------------|----------------|---------------|
| Total 8501 7015 Interest Income | \$        | 2,831          | \$        | 70,970         | \$        | 68,139         | 3.99%          | 96.01%        |
| <b>Total Revenue</b>            | <b>\$</b> | <b>818,644</b> | <b>\$</b> | <b>942,576</b> | <b>\$</b> | <b>123,932</b> | <b>86.85%</b>  | <b>13.15%</b> |
| <b>Cost of Goods Sold</b>       |           |                |           |                |           |                |                |               |
| 8101 Cost of Goods Sold         |           | 16,110         |           | 20,000         |           | 3,890          | 80.55%         | 19.45%        |
| 8102 Gallery Commission         |           | 10,188         |           |                |           | (10,188)       |                |               |
| Inventory Shrinkage             |           |                |           | 6,500          |           | 6,500          | 0.00%          | 100.00%       |
| <b>Total Cost of Goods Sold</b> | <b>\$</b> | <b>26,297</b>  | <b>\$</b> | <b>26,500</b>  | <b>\$</b> | <b>203</b>     | <b>99.24%</b>  | <b>0.76%</b>  |
| <b>Gross Profit</b>             | <b>\$</b> | <b>792,347</b> | <b>\$</b> | <b>916,076</b> | <b>\$</b> | <b>123,729</b> | <b>86.49%</b>  | <b>13.51%</b> |
| <b>Expenditures</b>             |           |                |           |                |           |                |                |               |
| 6185 Insurance                  |           |                |           |                |           | 0              |                |               |
| 8137 Liability Insurance        |           | 35,828         |           | 35,000         |           | (828)          | 102.37%        | -2.37%        |
| <b>Total 6185 Insurance</b>     | <b>\$</b> | <b>35,828</b>  | <b>\$</b> | <b>35,000</b>  | <b>\$</b> | <b>(828)</b>   | <b>102.37%</b> | <b>-2.37%</b> |
| 6205 Interest Expense           |           | 0              |           |                |           | 0              |                |               |
| 8036 Fundraising Expenses       |           | 258            |           | 13,000         |           | 12,742         | 1.98%          | 98.02%        |
| 8036.1 Membership               |           | 1,176          |           | 2,500          |           | 1,324          | 47.05%         | 52.95%        |
| 8037 IT Services                |           | 6,046          |           | 15,250         |           | 9,204          | 39.64%         | 60.36%        |
| 8039 Education                  |           | 294            |           | 1,500          |           | 1,206          | 19.57%         | 80.43%        |
| 8040 Collections                |           | 694            |           |                |           | (694)          |                |               |
| 8042 Collections Supplies       |           | 324            |           | 1,500          |           | 1,176          | 21.60%         | 78.40%        |
| 8043 Acquisitions               |           | 60             |           | 150            |           | 90             | 40.00%         | 60.00%        |
| <b>Total 8040 Collections</b>   | <b>\$</b> | <b>1,078</b>   | <b>\$</b> | <b>1,650</b>   | <b>\$</b> | <b>572</b>     | <b>65.34%</b>  | <b>34.66%</b> |
| 8044 Contract Labor             |           | 1,200          |           | 1,000          |           | (200)          | 120.00%        | -20.00%       |
| 8047 Janitorial Services        |           | 15,667         |           | 16,775         |           | 1,108          | 93.39%         | 6.61%         |
| 8048 Utilities                  |           |                |           |                |           | 0              |                |               |
| <b>Total 8048 Utilities</b>     | <b>\$</b> | <b>39,031</b>  | <b>\$</b> | <b>51,872</b>  | <b>\$</b> | <b>12,841</b>  | <b>75.24%</b>  | <b>24.76%</b> |
| 8049 Supplies                   |           |                |           |                |           | 0              |                |               |
| <b>Total 8049 Supplies</b>      | <b>\$</b> | <b>4,355</b>   | <b>\$</b> | <b>20,000</b>  | <b>\$</b> | <b>15,646</b>  | <b>21.77%</b>  | <b>78.23%</b> |
| 8053 Advertising/Marketing      |           | 1,411          |           | 8,000          |           | 6,589          | 17.64%         | 82.36%        |
| 8056 Travel                     |           | 775            |           |                |           | (775)          |                |               |
| <b>Total 8143 Travel</b>        | <b>\$</b> | <b>285</b>     | <b>\$</b> | <b>10,000</b>  | <b>\$</b> | <b>9,715</b>   | <b>2.85%</b>   | <b>97.15%</b> |
| <b>Total 8056 Travel</b>        | <b>\$</b> | <b>1,059</b>   | <b>\$</b> | <b>12,000</b>  | <b>\$</b> | <b>10,941</b>  | <b>8.83%</b>   | <b>91.17%</b> |
| 8058 Public Programs            |           | 1,036          |           | 3,000          |           | 1,964          | 34.54%         | 65.46%        |
| 8103 Personnel Expenses         |           |                |           |                |           | 0              |                |               |
| 8104 Salaries & Wages           |           | 294,102        |           | 359,953        |           | 65,851         | 81.71%         | 18.29%        |

|                                      |                   |                   |                   |               |                |
|--------------------------------------|-------------------|-------------------|-------------------|---------------|----------------|
| 8105 ESC Payroll Tax                 |                   | 3,902             | 3,902             | 0.00%         | 100.00%        |
| 8106 FICA Payroll Tax                | 25,751            | 33,546            | 7,795             | 76.76%        | 23.24%         |
| 8107 403(b) - Employer               | 5,895             | 13,573            | 7,678             | 43.43%        | 56.57%         |
| 8108 Health Insurance                | 131,972           | 190,221           | 58,249            | 69.38%        | 30.62%         |
| <b>Total 8103 Personnel Expenses</b> | <b>\$ 457,720</b> | <b>\$ 601,195</b> | <b>\$ 143,476</b> | <b>76.13%</b> | <b>23.87%</b>  |
| 8110 Professional Fees               |                   |                   | 0                 |               |                |
| 8045 Accounting                      | 16,550            | 18,000            | 1,450             | 91.94%        | 8.06%          |
| 8046 Consulting                      | 2,247             | 5,000             | 2,753             | 44.94%        | 55.06%         |
| <b>Total 8110 Professional Fees</b>  | <b>\$ 18,797</b>  | <b>\$ 23,000</b>  | <b>\$ 4,203</b>   | <b>81.73%</b> | <b>18.27%</b>  |
| 8113 Vehicle Expense                 | 570               | 2,000             | 1,430             | 28.48%        | 71.52%         |
| 8118 Telephone                       |                   |                   | 0                 |               |                |
| <b>Total 8118 Telephone</b>          | <b>\$ 3,796</b>   | <b>\$ 7,725</b>   | <b>\$ 3,929</b>   | <b>49.14%</b> | <b>50.86%</b>  |
| 8123 Postage and Delivery            | 268               | 700               | 432               | 38.22%        | 61.78%         |
| 8130 Dues and Subscriptions          | 9,497             | 12,500            | 3,003             | 75.98%        | 24.02%         |
| 8131 Printing and Reproduction       | 1,457             | 4,500             | 3,043             | 32.37%        | 67.63%         |
| 8133 Board Expense                   | 7,310             |                   | (7,310)           |               |                |
| 8134 Rent                            |                   |                   | 0                 |               |                |
| <b>Total 8134 Rent</b>               | <b>\$ 1,200</b>   | <b>\$ 1,210</b>   | <b>\$ 10</b>      | <b>99.17%</b> | <b>0.83%</b>   |
| 8135 ED Recruitment                  | 0                 |                   | 0                 |               |                |
| 8138 Credit Card Fees                | (2,612)           | 5,000             | 7,612             | -52.23%       | 152.23%        |
| <b>Total 8138 Credit Card Fees</b>   | <b>\$ 504</b>     | <b>\$ 7,500</b>   | <b>\$ 6,996</b>   | <b>6.72%</b>  | <b>93.28%</b>  |
| 8139 Bank Service Charges            | 24                | 263               | 239               | 9.13%         | 90.87%         |
| 8140 Equipment                       |                   |                   | 0                 |               |                |
| 8170 Office Equipment                | 614               |                   | (614)             |               |                |
| <b>Total 8140 Equipment</b>          | <b>\$ 614</b>     | <b>\$ -</b>       | <b>\$ (614)</b>   |               |                |
| 8144 Training & Education            |                   | 5,000             | 5,000             | 0.00%         | 100.00%        |
| 8145 Licenses and Permits            | 55                | 750               | 695               | 7.33%         | 92.67%         |
| 8148 Contributions                   |                   |                   | 0                 |               |                |
| 8057 In-Kind Expenses                |                   | 10,000            | 10,000            | 0.00%         | 100.00%        |
| <b>Total 8148 Contributions</b>      | <b>\$ -</b>       | <b>\$ 10,000</b>  | <b>\$ 10,000</b>  | <b>0.00%</b>  | <b>100.00%</b> |
| 9002 Freight and Shipping Costs      | 1,148             | 1,500             | 352               | 76.51%        | 23.49%         |
| Exhibits                             | 420               |                   | (420)             |               |                |
| 8051 Permanent Exhibits              | 2,501             | 12,000            | 9,499             | 20.84%        | 79.16%         |
| 8052 Temporary Exhibits              | 3,860             | 6,100             | 2,240             | 63.28%        | 36.72%         |

|                       |    |         |    |         |    |           |         |          |
|-----------------------|----|---------|----|---------|----|-----------|---------|----------|
| Total Exhibits        | \$ | 6,781   | \$ | 18,100  | \$ | 11,319    | 37.47%  | 62.53%   |
| Total Expenditures    | \$ | 618,179 | \$ | 877,490 | \$ | 259,311   | 70.45%  | 29.55%   |
| Net Operating Revenue | \$ | 174,168 | \$ | 38,586  | \$ | (135,582) | 451.38% | -351.38% |
| Net Revenue           | \$ | 174,168 | \$ | 38,586  | \$ | (135,582) | 451.38% | -351.38% |

Above shows actuals through September.

|                                         |                |
|-----------------------------------------|----------------|
| <b>Estimate of Full Year Financials</b> | <b>FY 2025</b> |
| Total Revenue                           | 885,246        |
| Cost of Goods Sold                      | 30,500         |
| Gross Profit                            | 854,746        |
| Total Expenditures                      | 808,246        |
| Net Revenue                             | 46,500         |

**Statement of Financial Position**  
**VALDEZ MUSEUM & HISTORICAL ARCHIVE**  
As of September 26, 2025

| Distribution account                       | Total                    |                               |
|--------------------------------------------|--------------------------|-------------------------------|
|                                            | As of September 26, 2025 | As of September 26, 2024 (PY) |
| <b>Assets</b>                              |                          |                               |
| Current Assets                             |                          |                               |
| Bank Accounts                              |                          |                               |
| <b>Total for Bank Accounts</b>             | <b>\$659,508.00</b>      | <b>\$525,059.00</b>           |
| Accounts Receivable                        |                          |                               |
| <b>Total for Accounts Receivable</b>       | <b>\$11,168.00</b>       | <b>\$8,628.00</b>             |
| Other Current Assets                       |                          |                               |
| 1017 Undeposited Funds                     | 14,968.00                | 6,448.00                      |
| 1502 Museum Endowment Fund                 | 1,322,350.00             | 1,322,350.00                  |
| 2002 1120 Inventory Asset                  | 19,637.00                | 19,637.00                     |
| 8132 Cash Reserves                         | 600.00                   | 600.00                        |
| Cash on Hand                               | 0.00                     | 0.00                          |
| 1016 Petty Cash                            | 9.00                     | 9.00                          |
| <b>Total for Cash on Hand</b>              | <b>\$9.00</b>            | <b>\$9.00</b>                 |
| Credit Card Receivables                    | -1,848.00                |                               |
| <b>Total for Other Current Assets</b>      | <b>\$1,355,716.00</b>    | <b>\$1,349,045.00</b>         |
| <b>Total for Current Assets</b>            | <b>\$2,026,392.00</b>    | <b>\$1,882,732.00</b>         |
| Fixed Assets                               |                          |                               |
| <b>Total for Fixed Assets</b>              | <b>\$98,438.00</b>       | <b>\$98,438.00</b>            |
| Other Assets                               |                          |                               |
| <b>Total for Other Assets</b>              | <b>\$1,283.00</b>        | <b>\$1,283.00</b>             |
| <b>Total for Assets</b>                    | <b>\$2,126,113.00</b>    | <b>\$1,982,453.00</b>         |
| <b>Liabilities and Equity</b>              |                          |                               |
| Liabilities                                |                          |                               |
| Current Liabilities                        |                          |                               |
| Accounts Payable                           |                          |                               |
| <b>Total for Accounts Payable</b>          | <b>\$7,024.00</b>        | <b>\$809.00</b>               |
| Credit Cards                               |                          |                               |
| <b>Total for Credit Cards</b>              | <b>\$3,964.00</b>        | <b>\$6,535.00</b>             |
| Other Current Liabilities                  |                          |                               |
| <b>Total for Other Current Liabilities</b> | <b>\$53,211.00</b>       | <b>\$59,020.00</b>            |
| <b>Total for Current Liabilities</b>       | <b>\$64,199.00</b>       | <b>\$66,364.00</b>            |
| Long-term Liabilities                      |                          |                               |
| <b>Total for Liabilities</b>               | <b>\$64,199.00</b>       | <b>\$66,364.00</b>            |
| Equity                                     |                          |                               |
| 3000 Opening Bal Equity                    | 11,430.00                | 11,430.00                     |
| 7503 Museum Endowment Fund Equity          | 1,322,350.00             | 1,322,350.00                  |

|                                         |                       |                       |
|-----------------------------------------|-----------------------|-----------------------|
| 8079 Contributed Capital                | 91,636.00             | 91,636.00             |
| 7502 3900 Retained Earnings             | 462,175.00            | 364,743.00            |
| Net Income                              | 174,324.00            | 125,930.00            |
| <b>Total for Equity</b>                 | <b>\$2,061,915.00</b> | <b>\$1,916,089.00</b> |
| <b>Total for Liabilities and Equity</b> | <b>\$2,126,114.00</b> | <b>\$1,982,453.00</b> |

|                                                | 2025<br>Adopted<br>Budget | 2026<br>Requested<br>Budget | Percent<br>Change | Page<br>Number |
|------------------------------------------------|---------------------------|-----------------------------|-------------------|----------------|
| <b>Sponsored Event</b>                         |                           |                             |                   |                |
| <b>Advocates for Victims of Violence, Inc.</b> |                           |                             |                   | <b>2</b>       |
| AVV Women of Distinction                       | 5,000                     | 5,000                       | 0%                |                |
| <b>Valdez Adventure Alliance</b>               |                           |                             |                   | <b>10</b>      |
| Odyssey Off-Trail race                         | 6,996                     | 7,498                       | 7%                |                |
| Valdez Fat Bike                                | 5,800                     | 5,000                       | -14%              |                |
| <b>Valdez Fly-in Corporation</b>               |                           |                             |                   | <b>28</b>      |
| Valdez Fly-in & Air Show                       | 40,000                    | 40,000                      | 0%                |                |
| <b>Valdez Gold Rush Days, Inc.</b>             |                           |                             |                   | <b>38</b>      |
| Gold Rush Days                                 | 10,000                    | 10,000                      | 0%                |                |
| <b>Valdez Motor Sports Lions Club</b>          |                           |                             |                   | <b>49</b>      |
| Mayors Cup                                     | 26,500                    | 25,000                      | -6%               |                |
| Mountain Man Hillclimb                         | 13,500                    | 13,500                      | 0%                |                |
| Youth Snow-X                                   | 3,000                     | 3,000                       | 0%                |                |
| <b>End Of The Road Ren Fair</b>                |                           |                             |                   | <b>78</b>      |
| End of Road Renaissance Fair                   | 20,000                    | 20,000                      | 0%                |                |
| <b>Prince William Sound College</b>            |                           |                             |                   | <b>89</b>      |
| Theater Conference                             | -                         | -                           | In-Kind Only      |                |
| <b>Valdez Convention and Visitor's Bureau</b>  |                           |                             |                   | <b>96</b>      |
| Oktoberfest                                    | -                         | -                           | In-Kind Only      |                |
| <b>Grand Total</b>                             | <b>130,796</b>            | <b>128,998</b>              | <b>-1.4%</b>      |                |



## Advocates for Victims of Violence

212 Chenega Avenue | Valdez, AK 99686 | 907-835-4313 | [valdezak.gov](http://valdezak.gov)

**From:** [noreply@civicplus.com](mailto:noreply@civicplus.com)  
**To:** [Events](#); [Martha Barberio](#); [Brienne Skilbred](#)  
**Subject:** Online Form Submittal: Community Service Organization Event Sponsorship/Support Request Application  
**Date:** Friday, June 20, 2025 12:48:20 PM

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## Community Service Organization Event Sponsorship/Support Request Application

City of Valdez - Event Year 2026

Community Service Organization Event Sponsorship/Support Request Application

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### Community Service Organization (CSO) Event

A Community Service Organization (CSO) Event is an event hosted by a nonprofit organization to whom the City of Valdez has provided monetary sponsorship and/or in-kind services. The monetary sponsorships requested are included in the Economic Development Department budget and the in-kind services requested are directed by the Economic Development Department. Before receiving sponsorships or services, CSO applications must be reviewed and approved by the City Council in the Fall of the year prior to the event year (i.e. 2024 events are reviewed and approved in the Fall of 2023).

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### Application Instructions:

Applications are due by **5:00pm on AUGUST 15th of the current year**. Due to the City Council Budget schedule, failure to comply with the deadline will result in your application being rejected. Incomplete applications will not be considered.

If you need assistance completing this application or have questions, contact Martha Barberio, Economic Development Director, at [mbarberio@valdezak.gov](mailto:mbarberio@valdezak.gov).

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### Restrictions:

- 1) The Organization must submit their IRS 501 non-profit designation documentation, a State of Alaska Non-Profit Corporation Entity License, and the City of Valdez Business License.
- 2) There is no guarantee of annual funding or in-kind support.
- 3) Any funding or support provided is subject to the availability of funds lawfully appropriated for disbursement.
- 4) Any funding or support provided is intended to supplement your event, not be your sole source of support for the event.
- 5) If applicable timeline/deadline is not adhered to, the City reserves the right to remove

any indication of Support and/or Sponsorship.

6) An after-event review meeting with the event organizers may be requested by the City's Economic Development Director.

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#### EVENT ORGANIZATION INFORMATION

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|                    |                                                 |
|--------------------|-------------------------------------------------|
| Organization Name: | Advocates for Victims of Violence, Incorporated |
|--------------------|-------------------------------------------------|

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|                   |                 |
|-------------------|-----------------|
| Physical Address: | 551 Woodside Dr |
|-------------------|-----------------|

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|                  |                             |
|------------------|-----------------------------|
| Mailing Address: | PO Box 524 Valdez, AK 99686 |
|------------------|-----------------------------|

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|                              |                |
|------------------------------|----------------|
| Organization Main/Day Phone: | (907) 835-2980 |
|------------------------------|----------------|

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|                             |                         |
|-----------------------------|-------------------------|
| Organization Email Address: | executive@avvalaska.org |
|-----------------------------|-------------------------|

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|                      |            |
|----------------------|------------|
| Organization Status: | Non-Profit |
|----------------------|------------|

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|                                          |                                                    |
|------------------------------------------|----------------------------------------------------|
| Current State of Alaska Business License | <a href="#">State of Alaska Business Lic. .pdf</a> |
|------------------------------------------|----------------------------------------------------|

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|                                                       |                                               |
|-------------------------------------------------------|-----------------------------------------------|
| Current I.R.S 501 Non-Profit Non-Designation Document | <a href="#">IRS Non Profit Tax Exempt.pdf</a> |
|-------------------------------------------------------|-----------------------------------------------|

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|                                         |                                                          |
|-----------------------------------------|----------------------------------------------------------|
| Current City of Valdez Business License | <a href="#">City of Valdez Business Registration.pdf</a> |
|-----------------------------------------|----------------------------------------------------------|

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#### EVENT INFORMATION

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|             |                                        |
|-------------|----------------------------------------|
| Event Name: | Women of Distinction Awards Night 2026 |
|-------------|----------------------------------------|

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|                       |                |
|-----------------------|----------------|
| Event Contact Person: | Rowena Palomar |
|-----------------------|----------------|

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|                |                         |
|----------------|-------------------------|
| Email Address: | executive@avvalaska.org |
|----------------|-------------------------|

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|                      |                |
|----------------------|----------------|
| Event Contact Phone: | (907) 835-2980 |
|----------------------|----------------|

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|                                |                   |
|--------------------------------|-------------------|
| Event Website (if applicable): | www.avvalaska.org |
|--------------------------------|-------------------|

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|                                                                |                                         |
|----------------------------------------------------------------|-----------------------------------------|
| Please provide the event logo you will be using for your event | <a href="#">WOD Logo flyer 2026.pdf</a> |
|----------------------------------------------------------------|-----------------------------------------|

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Other

Type of Event (check all that apply):

Is this Event Reoccurring?

Yes

If a reoccurring event, are there any changes to this years event from previous years? If so, please explain:

No changes.

Event Location(s):

Valdez Civic Center

Event Start TO End Dates:

10/10/2025 6:00 PM - 10/10/2025 10:00 PM

Event Set-up Date:

10/7/2025 10:00 AM

Event Tear-down Date:

10/10/2025 10:00 PM

Is this event free to the public to participate in?

No

Is this event free to spectators?

No

Expected # Attendance:

200

What is the targeted geographic of your participants & spectators? List:

Community members from Valdez and Copper River Basin area.

What is the targeted percentage of participants & spectators who are ages 0-17

2

What is the targeted percentage of participants & spectators who are ages 18-35

30

What is the targeted percentage of participants &

35

spectators who are ages  
36-55

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|                                                                               |    |
|-------------------------------------------------------------------------------|----|
| What is the targeted percentage of participants & spectators who are ages 56+ | 33 |
|-------------------------------------------------------------------------------|----|

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|                             |     |
|-----------------------------|-----|
| Is this event a fundraiser? | Yes |
|-----------------------------|-----|

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|                                |                                                               |
|--------------------------------|---------------------------------------------------------------|
| If a fundraiser, who benefits? | Victims and survivors of domestic violence and sexual assault |
|--------------------------------|---------------------------------------------------------------|

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|                                                                         |     |
|-------------------------------------------------------------------------|-----|
| Will your event involve the sale or consumption of alcoholic beverages? | Yes |
|-------------------------------------------------------------------------|-----|

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|                          |     |
|--------------------------|-----|
| If YES, will it be sold? | Yes |
|--------------------------|-----|

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|                                                              |     |
|--------------------------------------------------------------|-----|
| If YES, will it be catered by a State Liquor License Holder? | Yes |
|--------------------------------------------------------------|-----|

---

|                                                |                                                                                             |
|------------------------------------------------|---------------------------------------------------------------------------------------------|
| Are you requesting Sponsorship and/or Support? | SPONSORSHIP - An event that is requesting cash donations, as requested in this application. |
|------------------------------------------------|---------------------------------------------------------------------------------------------|

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#### EVENT SPONSORSHIP

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|                                                |             |
|------------------------------------------------|-------------|
| What is the amount of the sponsorship request? | \$ 5,000.00 |
|------------------------------------------------|-------------|

---

|                                                                                                                                                         |     |
|---------------------------------------------------------------------------------------------------------------------------------------------------------|-----|
| Have you read and understand the City's Sponsorship Criteria and Restrictions above, including required supplemental materials and timelines/deadlines? | Yes |
|---------------------------------------------------------------------------------------------------------------------------------------------------------|-----|

---

|                                                                 |     |
|-----------------------------------------------------------------|-----|
| Have you requested City sponsorship for your event in the past? | Yes |
|-----------------------------------------------------------------|-----|

---

|                          |                                                                                                                         |
|--------------------------|-------------------------------------------------------------------------------------------------------------------------|
| If YES, please highlight | 2026 Women of Distinction Awards Night Ceremony will be our 19th year of bringing the event in Valdez. Every year a new |
|--------------------------|-------------------------------------------------------------------------------------------------------------------------|

---

|                                                                                                                                                                                                     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| any differences to this years sponsorship request from previous years request:                                                                                                                      | group of women from Valdez and the Copper River Basin community are being honored and recognized for their contribution to their communities and to the advancement of the women in our society.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| Will there be other organizations/individuals who will be sponsoring the event? If yes, please list the organization/individual and the amount.                                                     | Yes. Alyeska Pipeline, Edison Chouest, Polar Tankers, Emblem Club 514, Providence Valdez Medical Center                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |
| Please provide a detailed description of the need for this funding:                                                                                                                                 | Advocates for Victims of Violence, Incorporated (AVV) is requesting the sponsorship of the City of Valdez for the Women of Distinction Awards Night to help ensure the success of the event. Due to inflation, the cost of catered meals have gone up tremendously and catered dinner is a huge part of the event. Women of Distinction event is AVV's way of giving back to the community by honoring women and young women for their contribution to the community. AVV would like to share this event with their family, friends and community members by offering an affordable ticket price that includes catered dinner, silent auction and cozy atmosphere at the Civic Center |
| A detailed, line-item, breakdown of exactly what this funding will be used for is required with the request of a cash sponsorship. Please attach this document here:                                | <a href="#">Detailed Budget for Women of Distinction 2026.pdf</a>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| Performance Deliverables - Breakdown of how the sponsorship will be used; i.e. - how much will be spent at local businesses (this allows the City of Valdez to measure the event's economic impact) | 100% of the \$5,000.00 requested from the City of Valdez will be used to cover the food cost. It will be a catered meal from a caterer from Valdez.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| Attach any additional supporting documentation to include with the                                                                                                                                  | <a href="#">Supporting document.pdf</a>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |

### Sponsorship request:

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\*Please ensure you have insurance documentation ready at least 30 days prior to your event naming the City of Valdez as the Certificate Title Holder with \$1,000,000 liability insurance coverage.

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### EVENT SUPPORT

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\*Please ensure you have insurance documentation ready at least 30 days prior to your event naming the City of Valdez as the Certificate Title Holder with \$1,000,000 liability insurance coverage.

---

Email not displaying correctly? [View it in your browser.](#)



## Advocates for Victims of Violence, Inc.

---

24 Hour Crisis Line: (907) 835-2999 (800) 835-4044 (Statewide)  
Office: (907) 835-2980 Fax (907) 835-2981  
P.O. Box 524 Valdez, AK 99686

### Detailed Budget for Women of Distinction 2026

#### Expenses:

##### Caterer

|                                        |                 |
|----------------------------------------|-----------------|
| Food: (\$50.00 per plate x 200 people) | \$10,000.00     |
| Gratuities (\$10,000 x 20%)            | <u>2,000.00</u> |
| Total Food Cost                        | \$12,000.00     |

|                             |                 |
|-----------------------------|-----------------|
| Rental of the Civic Center: | 700.00          |
| Advertisements/Promotion    | 2,000.00        |
| Decorations/ other supplies | <u>1,000.00</u> |
| Total Expenses              | \$15,700.00     |
|                             | =====           |

#### Budget Narrative:

1. Food cost will be \$12,000.00 with gratuities included based on \$50.00 per plate. AVV have not decided on who will cater for the 2025 Women of Distinction Gala Night. The rate of \$50.00 per plate plus 20% gratuities is based on the previous years' quote.  
**The \$5,000.00 requested from the City of Valdez will be used to cover partial cost of food to retain an affordable ticket cost.**
2. Rental of the 3 ballrooms, 2 small conference rooms and use of equipment's is \$700.00 at the Civic Center.
3. Advertisement: \$2,000.00 will cover the radio advertisement at KVAK and Seed Media for:
  - a. "Call in for Nominations" – initial advertisement
  - b. "To Present the Honorees"
  - c. "Women of Distinction Gala Dinner" event advertisement
  - d. "Thank you" - after the event.
  - e. Email blast

**KVAK will match the number of airtime for the advertisements. AVV will be requesting donations from Local organizations to cover the advertising expense of \$2,000.**

4. Decorations: \$1,000 will cover the cost for decoration. It includes supplies for poster boards for the honorees, and all the decorations needed at the Civic Center.



## Valdez Adventure Alliance

212 Chenega Avenue | Valdez, AK 99686 | 907-835-4313 | [valdezak.gov](http://valdezak.gov)

**From:** [noreply@civicplus.com](mailto:noreply@civicplus.com)  
**To:** [Events](#); [Martha Barberio](#); [Brienne Skilbred](#)  
**Subject:** Online Form Submittal: Community Service Organization Event Sponsorship/Support Request Application  
**Date:** Friday, August 1, 2025 2:36:26 PM

---

## Community Service Organization Event Sponsorship/Support Request Application

City of Valdez - Event Year 2026  
Community Service Organization Event Sponsorship/Support Request Application

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### Community Service Organization (CSO) Event

A Community Service Organization (CSO) Event is an event hosted by a nonprofit organization to whom the City of Valdez has provided monetary sponsorship and/or in-kind services. The monetary sponsorships requested are included in the Economic Development Department budget and the in-kind services requested are directed by the Economic Development Department. Before receiving sponsorships or services, CSO applications must be reviewed and approved by the City Council in the Fall of the year prior to the event year (i.e. 2024 events are reviewed and approved in the Fall of 2023).

---

### Application Instructions:

Applications are due by **5:00pm on AUGUST 15th of the current year**. Due to the City Council Budget schedule, failure to comply with the deadline will result in your application being rejected. Incomplete applications will not be considered.

If you need assistance completing this application or have questions, contact Martha Barberio, Economic Development Director, at [mbarberio@valdezak.gov](mailto:mbarberio@valdezak.gov).

---

### Restrictions:

- 1) The Organization must submit their IRS 501 non-profit designation documentation, a State of Alaska Non-Profit Corporation Entity License, and the City of Valdez Business License.
- 2) There is no guarantee of annual funding or in-kind support.
- 3) Any funding or support provided is subject to the availability of funds

lawfully appropriated for disbursement.

4) Any funding or support provided is intended to supplement your event, not be your sole source of support for the event.

5) If applicable timeline/deadline is not adhered to, the City reserves the right to remove any indication of Support and/or Sponsorship.

6) An after-event review meeting with the event organizers may be requested by the City's Economic Development Director.

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#### EVENT ORGANIZATION INFORMATION

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|                    |                           |
|--------------------|---------------------------|
| Organization Name: | Valdez Adventure Alliance |
|--------------------|---------------------------|

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|                   |                                        |
|-------------------|----------------------------------------|
| Physical Address: | 300 Airport Rd. #401, Valdez, AK 99686 |
|-------------------|----------------------------------------|

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|                  |                               |
|------------------|-------------------------------|
| Mailing Address: | P.O. Box 33, Valdez, AK 99686 |
|------------------|-------------------------------|

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|                              |              |
|------------------------------|--------------|
| Organization Main/Day Phone: | 972-835-6039 |
|------------------------------|--------------|

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|                             |                             |
|-----------------------------|-----------------------------|
| Organization Email Address: | Lanette@valdezadventure.com |
|-----------------------------|-----------------------------|

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|                      |            |
|----------------------|------------|
| Organization Status: | Non-Profit |
|----------------------|------------|

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|                                          |                                           |
|------------------------------------------|-------------------------------------------|
| Current State of Alaska Business License | <a href="#">State Bus Lic to 2026.pdf</a> |
|------------------------------------------|-------------------------------------------|

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|                                                       |                                          |
|-------------------------------------------------------|------------------------------------------|
| Current I.R.S 501 Non-Profit Non-Designation Document | <a href="#">determination letter.pdf</a> |
|-------------------------------------------------------|------------------------------------------|

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|                                         |                                                                                                  |
|-----------------------------------------|--------------------------------------------------------------------------------------------------|
| Current City of Valdez Business License | <a href="#">2025-Business-Registration_-Valdez-Adventure-Alliance-Tourism-Recreation (1).pdf</a> |
|-----------------------------------------|--------------------------------------------------------------------------------------------------|

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|            |                               |
|------------|-------------------------------|
| Current W9 | <a href="#">signed W9.pdf</a> |
|------------|-------------------------------|

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#### EVENT INFORMATION

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|             |                        |
|-------------|------------------------|
| Event Name: | Odyssey Off-Trail Race |
|-------------|------------------------|

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|                       |                |
|-----------------------|----------------|
| Event Contact Person: | Lanette Oliver |
|-----------------------|----------------|

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|                |                             |
|----------------|-----------------------------|
| Email Address: | Lanette@valdezadventure.com |
|----------------|-----------------------------|

---

|                      |              |
|----------------------|--------------|
| Event Contact Phone: | 972-835-6039 |
|----------------------|--------------|

---

|                                                                                                               |                                                 |
|---------------------------------------------------------------------------------------------------------------|-------------------------------------------------|
| Event Website (if applicable):                                                                                | valdezadventurealliance.com                     |
| Please provide the event logo you will be using for your event                                                | <a href="#">rightOdyssey Off-Trail Logo.png</a> |
| Type of Event (check all that apply):                                                                         | Run/Walk                                        |
| Is this Event Reoccurring?                                                                                    | Yes                                             |
| If a reoccurring event, are there any changes to this years event from previous years? If so, please explain: | <i>Field not completed.</i>                     |
| Event Location(s):                                                                                            | Odyssey Mountain, Thompson Pass                 |
| Event Start TO End Dates:                                                                                     | 9/4/2026 4:00 PM - 9/6/2026 5:00 PM             |
| Event Set-up Date:                                                                                            | 9/4/2026 4:00 PM                                |
| Event Tear-down Date:                                                                                         | 9/8/2026 8:00 AM                                |
| Is this event free to the public to participate in?                                                           | No                                              |
| Is this event free to spectators?                                                                             | Yes                                             |
| Expected # Attendance:                                                                                        | 49                                              |
| What is the targeted geographic of your participants & spectators? List:                                      | local and state                                 |
| What is the targeted percentage of participants & spectators who are ages 0-17                                | 1%                                              |
| What is the targeted                                                                                          | 19%                                             |

percentage of  
participants &  
spectators who are ages  
18-35

What is the targeted  
percentage of  
participants &  
spectators who are ages  
36-55

25%

What is the targeted  
percentage of  
participants &  
spectators who are ages  
56+

55%

Is this event a  
fundraiser?

No

Will your event involve  
the sale or consumption  
of alcoholic beverages?

Yes

If YES, will it be sold?

Yes

If YES, will it be catered  
by a State Liquor  
License Holder?

No

Are you requesting  
Sponsorship and/or  
Support?

SPONSORSHIP - An event that is requesting cash donations,  
as requested in this application.

#### EVENT SPONSORSHIP

What is the amount of  
the sponsorship  
request?

\$7,498

Have you read and  
understand the City's  
Sponsorship Criteria  
and Restrictions above,  
including required  
supplemental materials  
and  
timelines/deadlines?

Yes

|                                                                                                                                                 |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
|-------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Have you requested City sponsorship for your event in the past?                                                                                 | Yes                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| If YES, please highlight any differences to this years sponsorship request from previous years request:                                         | For 2025 we asked for \$6,996 For 2026 we are asking for \$7,498                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| Will there be other organizations/individuals who will be sponsoring the event? If yes, please list the organization/individual and the amount. | VAA, will, of course, be covering approximately \$9,750 in expenses that are not covered in the CSO event grant application budget. 2025 will be (because we have not run it yet) the second year of this event. It is the first year we are partnering with SWAN and the Sr. Center on it. We expect to expand this partnership in 2026. We expect donations of drinks from Wilson Brothers Distributing, Coca-Cola, and Athletic Brewing. We will apply for, and expect to get, a \$500 grant from 4-Imprint for swag. In-kind space from Fat Mermaid, Valdez Brewing, Growler Bay as needed. In-kind marketing match of \$710 (in addition to the \$710 we pay) KVAK, Bulletinboards and Coffee Break KCHU, as well as marketing with Explore Valdez. In-kind volunteer gift packs from Rogue's Garden. A booth from Domskey to assist at the event. We plan to apply for a Gold Rush Days grant. (What this is for, and the exact amount, are still being considered, but between \$400ish-\$900ish). We will be seeking "Buy Now" items from REI, Beaver Sports, and Hoarding Marmot. We will continue to search for grants focused on running, or anything else that would fit. |
| Please provide a detailed description of the need for this funding:                                                                             | We think it is important to continue to add events that will bring visitors to Valdez, especially in the "shoulder seasons". Some visitation drops off once school starts in August, and the beginning of September is essentially the beginning of the "shoulder season." The local economy could capitalize on having an event on the three-day weekend. 2026 will be only the third year of the event, and only the second year of receiving any funding from the City. As with Bike Bash, we need some early investment from the City while we build ticket sales, other sponsors, and brainstorm/expand/refine revenue options, and the event. But, as with Bike Bash, we expect to be able to gradually reduce the \$ ask. (The VAA \$ ask from the City for Bike Bash went from \$25,000 in 2019 to \$5,000 for 2026.)                                                                                                                                                                                                                                                                                                                                                         |
| A detailed, line-item, breakdown of exactly what this funding will be used for is required with the request of a cash sponsorship. Please       | <a href="#">2026 Odyssey Off Trail COV event grant app budget.docx</a>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |

attach this document  
here:

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Performance  
Deliverables -  
Breakdown of how the  
sponsorship will be  
used; i.e. - how much  
will be spent at local  
businesses (this allows  
the City of Valdez to  
measure the event's  
economic impact)

INSIDE Valdez:

COV funds that will be spent in Valdez

Toilets \$495

Graphic design \$500

Social media marketing \$500

Awards \$900

Print/ship \$50

Space rent \$175

Meals \$400

Fuel \$500

Supplies \$300

Radio Marketing \$1,210

Wifi, etc \$166

Video \$700

labor \$1,360

Total COV funds spent inside Valdez \$7,256

TOTAL INSIDE VALDEZ \$7,256

COV funds that will be spent outside of Valdez

Permits \$240

Total COV funds spent outside Valdez \$240

TOTAL REQUEST \$7,498

VAA will spend approximately another \$9,750 and we expect  
visitors to spend approximately \$10,000

---

Attach any additional  
supporting  
documentation to  
include with the  
Sponsorship request:

[ins.cert.pdf](#)

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\*Please ensure you have insurance documentation ready at least 30 days prior to  
your event naming the City of Valdez as the Certificate Title Holder with  
\$1,000,000 liability insurance coverage.

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EVENT SUPPORT

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\*Please ensure you have insurance documentation ready at least 30 days prior to  
your event naming the City of Valdez as the Certificate Title Holder with

\$1,000,000 liability insurance coverage.

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Valdez Odyssey Off-Trail Race 2026,  
Anticipated Line Item For COV Event Grant Funding Use

INSIDE Valdez:

COV funds that will be spent in Valdez

|                        |         |
|------------------------|---------|
| Toilets                | \$495   |
| Graphic design         | \$500   |
| Social media marketing | \$500   |
| Awards                 | \$900   |
| Print/ship             | \$50    |
| Space rent             | \$175   |
| Meals                  | \$400   |
| Fuel                   | \$500   |
| Supplies               | \$300   |
| Radio Marketing        | \$1,210 |
| Wifi, etc              | \$166   |
| Video                  | \$700   |
| labor                  | \$1,360 |

Total COV funds spent inside Valdez \$7,256

**TOTAL INSIDE VALDEZ \$7,256**

COV funds that will be spent outside of Valdez

Permits \$240

Total COV funds spent outside Valdez \$240

**TOTAL REQUEST \$7,498**

**From:** [noreply@civicplus.com](mailto:noreply@civicplus.com)  
**To:** [Events](#); [Martha Barberio](#); [Brienne Skilbred](#)  
**Subject:** Online Form Submittal: Community Service Organization Event Sponsorship/Support Request Application  
**Date:** Tuesday, July 29, 2025 2:18:46 PM

---

## Community Service Organization Event Sponsorship/Support Request Application

City of Valdez - Event Year 2026  
Community Service Organization Event Sponsorship/Support Request Application

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### Community Service Organization (CSO) Event

A Community Service Organization (CSO) Event is an event hosted by a nonprofit organization to whom the City of Valdez has provided monetary sponsorship and/or in-kind services. The monetary sponsorships requested are included in the Economic Development Department budget and the in-kind services requested are directed by the Economic Development Department. Before receiving sponsorships or services, CSO applications must be reviewed and approved by the City Council in the Fall of the year prior to the event year (i.e. 2024 events are reviewed and approved in the Fall of 2023).

---

### Application Instructions:

Applications are due by **5:00pm on AUGUST 15th of the current year**. Due to the City Council Budget schedule, failure to comply with the deadline will result in your application being rejected. Incomplete applications will not be considered.

If you need assistance completing this application or have questions, contact Martha Barberio, Economic Development Director, at [mbarberio@valdezak.gov](mailto:mbarberio@valdezak.gov).

---

### Restrictions:

- 1) The Organization must submit their IRS 501 non-profit designation documentation, a State of Alaska Non-Profit Corporation Entity License, and the City of Valdez Business License.
- 2) There is no guarantee of annual funding or in-kind support.
- 3) Any funding or support provided is subject to the availability of funds

lawfully appropriated for disbursement.

4) Any funding or support provided is intended to supplement your event, not be your sole source of support for the event.

5) If applicable timeline/deadline is not adhered to, the City reserves the right to remove any indication of Support and/or Sponsorship.

6) An after-event review meeting with the event organizers may be requested by the City's Economic Development Director.

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#### EVENT ORGANIZATION INFORMATION

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|                    |                           |
|--------------------|---------------------------|
| Organization Name: | Valdez Adventure Alliance |
|--------------------|---------------------------|

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|                   |                                        |
|-------------------|----------------------------------------|
| Physical Address: | 300 Airport Rd. #401, Valdez, AK 99686 |
|-------------------|----------------------------------------|

---

|                  |                               |
|------------------|-------------------------------|
| Mailing Address: | P.O. Box 33, Valdez, AK 99686 |
|------------------|-------------------------------|

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|                              |              |
|------------------------------|--------------|
| Organization Main/Day Phone: | 972-835-6039 |
|------------------------------|--------------|

---

|                             |                             |
|-----------------------------|-----------------------------|
| Organization Email Address: | Lanette@valdezadventure.com |
|-----------------------------|-----------------------------|

---

|                      |            |
|----------------------|------------|
| Organization Status: | Non-Profit |
|----------------------|------------|

---

|                                          |                                           |
|------------------------------------------|-------------------------------------------|
| Current State of Alaska Business License | <a href="#">State Bus Lic to 2026.pdf</a> |
|------------------------------------------|-------------------------------------------|

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|                                                       |                                          |
|-------------------------------------------------------|------------------------------------------|
| Current I.R.S 501 Non-Profit Non-Designation Document | <a href="#">determination letter.pdf</a> |
|-------------------------------------------------------|------------------------------------------|

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|                                         |                                                                                                  |
|-----------------------------------------|--------------------------------------------------------------------------------------------------|
| Current City of Valdez Business License | <a href="#">2025-Business-Registration_-Valdez-Adventure-Alliance-Tourism-Recreation (1).pdf</a> |
|-----------------------------------------|--------------------------------------------------------------------------------------------------|

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|            |                               |
|------------|-------------------------------|
| Current W9 | <a href="#">signed W9.pdf</a> |
|------------|-------------------------------|

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#### EVENT INFORMATION

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|             |                      |
|-------------|----------------------|
| Event Name: | Valdez Fat Bike Bash |
|-------------|----------------------|

---

|                       |                |
|-----------------------|----------------|
| Event Contact Person: | Lanette Oliver |
|-----------------------|----------------|

---

|                |                             |
|----------------|-----------------------------|
| Email Address: | Lanette@valdezadventure.com |
|----------------|-----------------------------|

---

|                      |            |
|----------------------|------------|
| Event Contact Phone: | 9728356039 |
|----------------------|------------|

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|                                                                                                               |                                                                                                                                                  |
|---------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------|
| Event Website (if applicable):                                                                                | <a href="https://valdezadventurealliance.com/fat">https://valdezadventurealliance.com/fat</a>                                                    |
| Please provide the event logo you will be using for your event                                                | <a href="#">Swanson logo.jpg</a>                                                                                                                 |
| Type of Event (check all that apply):                                                                         | Concert/Band, Sporting Event                                                                                                                     |
| Is this Event Reoccurring?                                                                                    | Yes                                                                                                                                              |
| If a reoccurring event, are there any changes to this years event from previous years? If so, please explain: | no major changes                                                                                                                                 |
| Event Location(s):                                                                                            | Fat Mermaid, a few City streets and trail (but not blocked)<br>Valdez Glacier Lake parking lot, Hogsback Mountain, back room of Weathered Anchor |
| Event Start TO End Dates:                                                                                     | 3/6/2026 4:00 PM - 3/8/2026 4:00 PM                                                                                                              |
| Event Set-up Date:                                                                                            | 3/6/2026 7:00 AM                                                                                                                                 |
| Event Tear-down Date:                                                                                         | 3/8/2026 4:00 PM                                                                                                                                 |
| Is this event free to the public to participate in?                                                           | No                                                                                                                                               |
| Is this event free to spectators?                                                                             | Yes                                                                                                                                              |
| Expected # Attendance:                                                                                        | 100                                                                                                                                              |
| What is the targeted geographic of your participants & spectators? List:                                      | Local and state                                                                                                                                  |
| What is the targeted percentage of participants & spectators who are ages 0-17                                | 1                                                                                                                                                |

|                                                                                                                                    |                                                                                                                                                                                                                                                 |
|------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| What is the targeted percentage of participants & spectators who are ages 18-35                                                    | 30                                                                                                                                                                                                                                              |
| What is the targeted percentage of participants & spectators who are ages 36-55                                                    | 39                                                                                                                                                                                                                                              |
| What is the targeted percentage of participants & spectators who are ages 56+                                                      | 30                                                                                                                                                                                                                                              |
| Is this event a fundraiser?                                                                                                        | No                                                                                                                                                                                                                                              |
| Will your event involve the sale or consumption of alcoholic beverages?                                                            | Yes                                                                                                                                                                                                                                             |
| If YES, will it be sold?                                                                                                           | Yes                                                                                                                                                                                                                                             |
| If YES, will it be catered by a State Liquor License Holder?                                                                       | No                                                                                                                                                                                                                                              |
| Are you requesting Sponsorship and/or Support?                                                                                     | SPONSORSHIP - An event that is requesting cash donations, as requested in this application., SUPPORT - An event that is requesting the use of City Land, City Facilities, City Equipment and/or City Services as requested in this application. |
| EVENT SPONSORSHIP                                                                                                                  |                                                                                                                                                                                                                                                 |
| What is the amount of the sponsorship request?                                                                                     | \$5,000                                                                                                                                                                                                                                         |
| Have you read and understand the City's Sponsorship Criteria and Restrictions above, including required supplemental materials and | Yes                                                                                                                                                                                                                                             |

## timelines/deadlines?

|                                                                                                                                                                      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Have you requested City sponsorship for your event in the past?                                                                                                      | Yes                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| If YES, please highlight any differences to this years sponsorship request from previous years request:                                                              | Yes, we are asking for \$800 LESS than we did last year.<br>History of City funding for Bike Bash 2019 \$25,000; 2020 \$23,530; 2021 \$6,130; 2022 \$ 5,750; 2023 \$5,900; 2024 \$5,900; 2025 \$5,800; 2026 \$5,000                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| Will there be other organizations/individuals who will be sponsoring the event? If yes, please list the organization/individual and the amount.                      | We are hoping for cash from: CVEACF \$2,700; Alyeska \$2,500; Fat Mermaid \$1,500; Wilson Brothers \$1,000. In 2026 we hope to add Pangaea \$1,000, Alaska Tanker Co. \$1,000, and Edison Chouest \$1,000. We will pursue in-kind from the same local and state businesses we did for 2025. Some of the in-kind is services or donation of items or discounts. Some of the in-kind is items for auction.                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| Please provide a detailed description of the need for this funding:                                                                                                  | This event has been a slow rebuild since COVID. We have gradually increased participants, spectators, volunteers and sponsors and gradually decreased the ask from the City. While Bike Bash 2025 did well with these numbers, the monetary return on the Saturday evening social with the band, beer garden, and auction was much lower than expected, and lost, rather than made, money. This was a big disappointment. We had some discussions and notes in post-event debrief regarding this, and will continue to seek advice from Martha Barberio, Council members, and our network, and brainstorm with VAA Board members and team, to address this issue. We are asking for Martha's and Council's continued support while we continue efforts to turn the VAA revenue/expense for this event from deficit to positive. We are asking for \$800 LESS this year.<br>History of City funding for Bike Bash 2019 \$25,000; 2020 \$23,530; 2021 \$6,130; 2022 \$ 5,750; 2023 \$5,900; 2024 \$5,900; 2025 \$5,800; 2026 \$5,000 |
| A detailed, line-item, breakdown of exactly what this funding will be used for is required with the request of a cash sponsorship. Please attach this document here: | <a href="#">2026 Bike Bash COV event grant app budget.docx</a>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| Performance Deliverables - Breakdown of how the                                                                                                                      | INSIDE Valdez: \$5,000<br><br>COV funds that will be spent in Valdez                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                               |

sponsorship will be used; i.e. - how much will be spent at local businesses (this allows the City of Valdez to measure the event's economic impact)

Toilets \$495  
Print/ship \$50  
Storage \$525  
Meals \$800  
Fuel \$400  
Supplies \$350  
Marketing \$710  
Utilities \$498  
Video \$700  
Labor \$472

TOTAL \$5,000

We anticipate VAA spending an additional \$14,000 in Valdez.

We anticipate participants spending an estimated \$25,000 in Valdez.

Attach any additional supporting documentation to include with the Sponsorship request:

[ins.cert.pdf](#)

\*Please ensure you have insurance documentation ready at least 30 days prior to your event naming the City of Valdez as the Certificate Title Holder with \$1,000,000 liability insurance coverage.

#### EVENT SUPPORT

Have you read and understand the City's Support Criteria and Restrictions above, including required supplemental materials and time-lines/deadlines?

Yes

Have you requested City support for your event in the past?

Yes

If YES, please highlight any differences to this year's request from previous year's request.

No changes from last year. We are submitting a Support application and the TLUP for limited land use and to ask for grooming on Hogsback, although only on the same route they are already grooming for Mayor's Cup.

Please check off below the City support you are requesting

City Land , City Services

|                                                                                                                                                                                                                                                                                                                               |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| If selected City Land, please indicate where:                                                                                                                                                                                                                                                                                 | Valdez Glacier Lake parking lot. A few City streets (but not blocked) and trail for Friday ride. Hogsback.                                                                                                                                                                                                                                                                                                                                                                                      |
| If selected City Land, you may be required to complete a Temporary Land Use Permit Application. Please contact the Community Development Department at (907)834-3401 to confirm if your request falls into that requirement. Does the location of your event require you to complete a Temporary Land Use Permit Application? | Yes                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| If yes, please complete the Temporary Land Use Permit Application                                                                                                                                                                                                                                                             | <a href="#">Temporary Land Use Permit Application</a>                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| Will you be using Kelsey Dock Plaza for your event?                                                                                                                                                                                                                                                                           | No                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| If selected City Services, please provide in detail your request:                                                                                                                                                                                                                                                             | We would love to have the trail groomed that the City is grooming for Mayor's Cup. We don't need any special day or any special trail, just what they are already doing for Mayor's Cup.                                                                                                                                                                                                                                                                                                        |
| Submit map/drawing of event location                                                                                                                                                                                                                                                                                          | <a href="#">Aerial Map (1).pdf</a>                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| Performance Deliverables - Breakdown of how the Support Requested will be used; i.e. - how this will benefit local businesses (this allows the City of Valdez to measure the event's economic impact)                                                                                                                         | <p>We are not asking for exclusive use of any of the land nor blocking any roads. All other users, and there usually are several, will be welcome to use the streets, trail, parking lot, lake, Hogsback, unhindered. The land is used for the event activities. We expect the event to bring approximately \$39,000 to local businesses.</p> <p>I have a lot more maps it will not let me attach, but I sent them to Nicole for the TLUP and I can email them to Martha if she wants them.</p> |
| Attach any additional supporting                                                                                                                                                                                                                                                                                              | <a href="#">map from Jim.pdf</a>                                                                                                                                                                                                                                                                                                                                                                                                                                                                |

documentation to  
include with the Support  
request:

---

\*Please ensure you have insurance documentation ready at least 30 days prior to your event naming the City of Valdez as the Certificate Title Holder with \$1,000,000 liability insurance coverage.

---

|                                                                                                                                                                                                                                                                                                                                              |              |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|
| I understand that City Staff has limited capabilities due to short staffing and will not be available to deliver the requested City items (with exceptions for the stages). I understand that I will be to picking up the requested items and will be prepared with the appropriate equipment, trailers, vehicles, and/or manpower to do so. | I understand |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|

---

|                                                                                                                                                                         |              |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|
| I understand that I am responsible for the requested equipment and will make arrangements with City staff to return the requested equipment after my event is complete. | I understand |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|

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Email not displaying correctly? [View it in your browser.](#)

Valdez Fatbike Bash 2026,

Anticipated Line Item For COV Event Grant Funding Use

INSIDE Valdez: \$5,000

COV funds that will be spent in Valdez

|            |         |
|------------|---------|
| Toilets    | \$495   |
| Print/ship | \$50    |
| Storage    | \$525   |
| Meals      | \$800   |
| Fuel       | \$400   |
| Supplies   | \$350   |
| Marketing  | \$710   |
| Utilities  | \$498   |
| Video      | \$700   |
| Labor      | \$472   |
| TOTAL      | \$5,000 |

**TOTAL INSIDE VALDEZ \$ 5,000**

**TOTAL REQUEST \$5,000**



## Valdez Fly-in Corporation

212 Chenega Avenue | Valdez, AK 99686 | 907-835-4313 | [valdezak.gov](http://valdezak.gov)

**From:** [noreply@civicplus.com](mailto:noreply@civicplus.com)  
**To:** [Events](#); [Martha Barberio](#); [Brienne Skilbred](#)  
**Subject:** Online Form Submittal: Community Service Organization Event Sponsorship/Support Request Application  
**Date:** Tuesday, August 12, 2025 7:08:37 PM

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## Community Service Organization Event Sponsorship/Support Request Application

City of Valdez - Event Year 2026  
Community Service Organization Event Sponsorship/Support Request Application

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### Community Service Organization (CSO) Event

A Community Service Organization (CSO) Event is an event hosted by a nonprofit organization to whom the City of Valdez has provided monetary sponsorship and/or in-kind services. The monetary sponsorships requested are included in the Economic Development Department budget and the in-kind services requested are directed by the Economic Development Department. Before receiving sponsorships or services, CSO applications must be reviewed and approved by the City Council in the Fall of the year prior to the event year (i.e. 2024 events are reviewed and approved in the Fall of 2023).

---

### Application Instructions:

Applications are due by **5:00pm on AUGUST 15th of the current year**. Due to the City Council Budget schedule, failure to comply with the deadline will result in your application being rejected. Incomplete applications will not be considered.

If you need assistance completing this application or have questions, contact Martha Barberio, Economic Development Director, at [mbarberio@valdezak.gov](mailto:mbarberio@valdezak.gov).

---

### Restrictions:

- 1) The Organization must submit their IRS 501 non-profit designation documentation, a State of Alaska Non-Profit Corporation Entity License, and the City of Valdez Business License.
- 2) There is no guarantee of annual funding or in-kind support.
- 3) Any funding or support provided is subject to the availability of funds

lawfully appropriated for disbursement.

4) Any funding or support provided is intended to supplement your event, not be your sole source of support for the event.

5) If applicable timeline/deadline is not adhered to, the City reserves the right to remove any indication of Support and/or Sponsorship.

6) An after-event review meeting with the event organizers may be requested by the City's Economic Development Director.

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#### EVENT ORGANIZATION INFORMATION

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|                    |                           |
|--------------------|---------------------------|
| Organization Name: | Valdez Fly-In Corporation |
|--------------------|---------------------------|

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|                   |                                  |
|-------------------|----------------------------------|
| Physical Address: | 101 Hangar Way, Valdez, AK 99686 |
|-------------------|----------------------------------|

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|                  |                               |
|------------------|-------------------------------|
| Mailing Address: | PO Box 2825, Valdez, AK 99686 |
|------------------|-------------------------------|

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|                              |              |
|------------------------------|--------------|
| Organization Main/Day Phone: | 907-414-9604 |
|------------------------------|--------------|

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|                             |                      |
|-----------------------------|----------------------|
| Organization Email Address: | valdezstol@gmail.com |
|-----------------------------|----------------------|

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|                      |            |
|----------------------|------------|
| Organization Status: | Non-Profit |
|----------------------|------------|

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|                                          |                                                          |
|------------------------------------------|----------------------------------------------------------|
| Current State of Alaska Business License | <a href="#">Valdez Fly-In Business License 24-25.pdf</a> |
|------------------------------------------|----------------------------------------------------------|

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|                                                       |                                                          |
|-------------------------------------------------------|----------------------------------------------------------|
| Current I.R.S 501 Non-Profit Non-Designation Document | <a href="#">2025-04-08 LT to Valdez City Council.pdf</a> |
|-------------------------------------------------------|----------------------------------------------------------|

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|                                         |                                                                                                  |
|-----------------------------------------|--------------------------------------------------------------------------------------------------|
| Current City of Valdez Business License | <a href="#">2025-Business-Registration_-Valdez-Fly-In-Corporation-Tourism-Recreation (1).pdf</a> |
|-----------------------------------------|--------------------------------------------------------------------------------------------------|

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|            |                                      |
|------------|--------------------------------------|
| Current W9 | <a href="#">Valdez Fly-In W9.pdf</a> |
|------------|--------------------------------------|

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#### EVENT INFORMATION

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|             |               |
|-------------|---------------|
| Event Name: | Valdez Fly-In |
|-------------|---------------|

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|                       |             |
|-----------------------|-------------|
| Event Contact Person: | Abby Austin |
|-----------------------|-------------|

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|                |                      |
|----------------|----------------------|
| Email Address: | valdezstol@gmail.com |
|----------------|----------------------|

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|                      |            |
|----------------------|------------|
| Event Contact Phone: | 9074149604 |
|----------------------|------------|

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|                                                                                                               |                                         |
|---------------------------------------------------------------------------------------------------------------|-----------------------------------------|
| Event Website (if applicable):                                                                                | www.valdezflyin.com                     |
| Please provide the event logo you will be using for your event                                                | <a href="#">Valdez STOL 2024-02.png</a> |
| Type of Event (check all that apply):                                                                         | Other                                   |
| Is this Event Reoccurring?                                                                                    | Yes                                     |
| If a reoccurring event, are there any changes to this years event from previous years? If so, please explain: | No plans to change                      |
| Event Location(s):                                                                                            | Valdez Airport                          |
| Event Start TO End Dates:                                                                                     | 5/8/2026 12:00 PM - 5/10/2026 4:00 PM   |
| Event Set-up Date:                                                                                            | 5/7/2026 9:00 AM                        |
| Event Tear-down Date:                                                                                         | 5/11/2026 4:00 PM                       |
| Is this event free to the public to participate in?                                                           | No                                      |
| Is this event free to spectators?                                                                             | No                                      |
| Expected # Attendance:                                                                                        | 2000                                    |
| What is the targeted geographic of your participants & spectators? List:                                      | Local, State, and National              |
| What is the targeted percentage of participants & spectators who are ages 0-17                                | 25                                      |
| What is the targeted                                                                                          | 25                                      |

percentage of  
participants &  
spectators who are ages  
18-35

What is the targeted  
percentage of  
participants &  
spectators who are ages  
36-55

25

What is the targeted  
percentage of  
participants &  
spectators who are ages  
56+

25

Is this event a  
fundraiser?

No

Will your event involve  
the sale or consumption  
of alcoholic beverages?

No

Are you requesting  
Sponsorship and/or  
Support?

SPONSORSHIP - An event that is requesting cash donations,  
as requested in this application., SUPPORT - An event that is  
requesting the use of City Land, City Facilities, City Equipment  
and/or City Services as requested in this application.

#### EVENT SPONSORSHIP

What is the amount of  
the sponsorship  
request?

40000

Have you read and  
understand the City's  
Sponsorship Criteria  
and Restrictions above,  
including required  
supplemental materials  
and  
timelines/deadlines?

Yes

Have you requested  
City sponsorship for  
your event in the past?

Yes

If YES, please highlight

No changes in request

any differences to this years sponsorship request from previous years request:

Will there be other organizations/individuals who will be sponsoring the event? If yes, please list the organization/individual and the amount.

Cubcrafters \$5000, Wilson Bros \$5000, Harris Sand and Gravel \$2500, Petrostar \$1000, Coleville \$1000 and we will seek others

Please provide a detailed description of the need for this funding:

We are requesting \$40,000 from the City of Valdez to help cover essential expenses including aerobatic performer fees, event insurance, air traffic control services, and media/marketing. In recent years, costs for talent, insurance, and event logistics have risen sharply, yet we have worked hard to remain frugal—securing sponsorships, streamlining operations, and developing creative revenue streams to keep the event financially healthy. Without the City's support, the Fly-In would not be possible. This event is a major economic driver for our community, bringing in tourism revenue, supporting local businesses, and showcasing Valdez as a premier destination for aviation enthusiasts.

A detailed, line-item, breakdown of exactly what this funding will be used for is required with the request of a cash sponsorship. Please attach this document here:

[Sponsorship Budget.pdf](#)

Performance Deliverables - Breakdown of how the sponsorship will be used; i.e. - how much will be spent at local businesses (this allows the City of Valdez to measure the event's economic impact)

City funding for the Valdez Fly-In will be used primarily for expenses that, by necessity, must be sourced outside of Valdez due to the specialized nature of the services—such as professional aerobatic performers, air traffic control personnel, and event insurance providers. While these costs represent the majority of City-supported expenses, the Fly-In's broader budget is intentionally designed to benefit local businesses whenever possible. Other event funds will be spent locally on food and beverages, entertainment, equipment rentals, printing, and logistical support.

The economic impact of the Fly-In extends well beyond the City's investment. Each year, the event draws thousands of visitors who spend money on lodging, dining, fuel, and shopping, creating a surge of revenue for hotels, restaurants,

shops, and service providers. In this way, the City's contribution generates a multiplier effect, supporting a healthy local economy and showcasing Valdez as a welcoming and vibrant destination.

Attach any additional supporting documentation to include with the Sponsorship request:

*Field not completed.*

\*Please ensure you have insurance documentation ready at least 30 days prior to your event naming the City of Valdez as the Certificate Title Holder with \$1,000,000 liability insurance coverage.

#### EVENT SUPPORT

Have you read and understand the City's Support Criteria and Restrictions above, including required supplemental materials and time-lines/deadlines?

Yes

Have you requested City support for your event in the past?

Yes

If YES, please highlight any differences to this year's request from previous year's request.

No planned changes

Please check off below the City support you are requesting

City Equipment

If selected City Equipment, please indicate the requested items:

Trash Cans, Dumpsters, Tables, Picnic Tables, Barricades, Tents (10x10), Spiderboxes

How many trash cans are needed?

8

How many dumpsters are needed?

2

|                                                                                                                                                                                                       |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| How many tables are needed                                                                                                                                                                            | 20                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| How many picnic tables are needed?                                                                                                                                                                    | 15                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| How many barricades are needed?                                                                                                                                                                       | 25                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| How many tents (10x10) are needed?                                                                                                                                                                    | 10                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
| How many spiderboxes are needed?                                                                                                                                                                      | 3                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                      |
| Submit map/drawing of event location                                                                                                                                                                  | <a href="#">Valdez Flyin Map 2025.png</a>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| Performance Deliverables - Breakdown of how the Support Requested will be used; i.e. - how this will benefit local businesses (this allows the City of Valdez to measure the event's economic impact) | In addition to financial support, the City's in-kind contributions—such as providing spider boxes, tents, trash cans, and other essential equipment—are invaluable to the success of the Valdez Fly-In. These resources ensure we can safely and efficiently host thousands of attendees while keeping costs manageable. They also directly support local small businesses by enabling us to host a vendor market, giving local entrepreneurs revenue opportunities and access to new customers. Without these contributions, the additional expense of renting or purchasing this equipment would make the event financially unsustainable. The City's partnership in supplying these logistical needs is critical to the Fly-In's continued success. |
| Attach any additional supporting documentation to include with the Support request:                                                                                                                   | <i>Field not completed.</i>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| *Please ensure you have insurance documentation ready at least 30 days prior to your event naming the City of Valdez as the Certificate Title Holder with \$1,000,000 liability insurance coverage.   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| I understand that City Staff has limited capabilities due to short staffing and will not be available to deliver the requested City items (with exceptions for the stages). I understand              | I understand                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |

that I will be to picking up the requested items and will be prepared with the appropriate equipment, trailers, vehicles, and/or manpower to do so.

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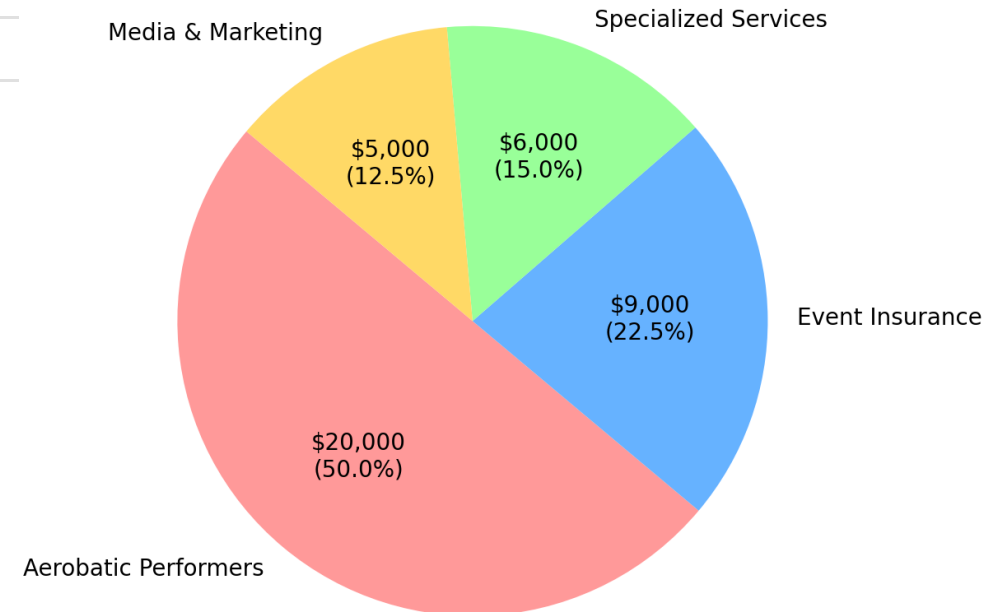
I understand that I am responsible for the requested equipment and will make arrangements with City staff to return the requested equipment after my event is complete.

---

I understand

Email not displaying correctly? [View it in your browser.](#)

| <u>Expense Category</u> | <u>Amount</u>   | <u>Description</u>                                                                               |  |
|-------------------------|-----------------|--------------------------------------------------------------------------------------------------|--|
| Aerobatic Performers    | \$20,000        | Fees and travel costs for professional aerobatic pilots and show teams                           |  |
| Event Insurance         | \$9,000         | Liability and event coverage required for aviation and public safety                             |  |
| Specialized Services    | \$6,000         | Fees and travel for Air Traffic Control, Air Boss, and other essential aviation safety personnel |  |
| Media and Marketing     | \$5,000         | Advertising, promotional materials, and media outreach to attract visitors                       |  |
|                         |                 |                                                                                                  |  |
| <b>TOTAL:</b>           | <b>\$40,000</b> |                                                                                                  |  |





**Valdez Gold Rush Days, Inc.**

212 Chenega Avenue | Valdez, AK 99686 | 907-835-4313 | [valdezak.gov](http://valdezak.gov)

**From:** [noreply@civicplus.com](mailto:noreply@civicplus.com)  
**To:** [Events](#); [Martha Barberio](#); [Brienne Skilbred](#)  
**Subject:** Online Form Submittal: Community Service Organization Event Sponsorship/Support Request Application  
**Date:** Friday, August 15, 2025 6:28:21 PM

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## Community Service Organization Event Sponsorship/Support Request Application

City of Valdez - Event Year 2026  
Community Service Organization Event Sponsorship/Support Request Application

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### Community Service Organization (CSO) Event

A Community Service Organization (CSO) Event is an event hosted by a nonprofit organization to whom the City of Valdez has provided monetary sponsorship and/or in-kind services. The monetary sponsorships requested are included in the Economic Development Department budget and the in-kind services requested are directed by the Economic Development Department. Before receiving sponsorships or services, CSO applications must be reviewed and approved by the City Council in the Fall of the year prior to the event year (i.e. 2024 events are reviewed and approved in the Fall of 2023).

---

### Application Instructions:

Applications are due by **5:00pm on AUGUST 15th of the current year**. Due to the City Council Budget schedule, failure to comply with the deadline will result in your application being rejected. Incomplete applications will not be considered.

If you need assistance completing this application or have questions, contact Martha Barberio, Economic Development Director, at [mbarberio@valdezak.gov](mailto:mbarberio@valdezak.gov).

---

### Restrictions:

- 1) The Organization must submit their IRS 501 non-profit designation documentation, a State of Alaska Non-Profit Corporation Entity License, and the City of Valdez Business License.
- 2) There is no guarantee of annual funding or in-kind support.
- 3) Any funding or support provided is subject to the availability of funds

lawfully appropriated for disbursement.

4) Any funding or support provided is intended to supplement your event, not be your sole source of support for the event.

5) If applicable timeline/deadline is not adhered to, the City reserves the right to remove any indication of Support and/or Sponsorship.

6) An after-event review meeting with the event organizers may be requested by the City's Economic Development Director.

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#### EVENT ORGANIZATION INFORMATION

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|                    |                            |
|--------------------|----------------------------|
| Organization Name: | Valdez Gold Rush Days, Inc |
|--------------------|----------------------------|

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|                   |                       |
|-------------------|-----------------------|
| Physical Address: | 453 Resurrection Loop |
|-------------------|-----------------------|

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|                  |             |
|------------------|-------------|
| Mailing Address: | PO Box 1393 |
|------------------|-------------|

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|                              |              |
|------------------------------|--------------|
| Organization Main/Day Phone: | 907-255-2264 |
|------------------------------|--------------|

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|                             |                                |
|-----------------------------|--------------------------------|
| Organization Email Address: | valdezgolddrushedays@gmail.com |
|-----------------------------|--------------------------------|

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|                      |            |
|----------------------|------------|
| Organization Status: | Non-Profit |
|----------------------|------------|

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|                                          |                                                 |
|------------------------------------------|-------------------------------------------------|
| Current State of Alaska Business License | <a href="#">AK Business License 2025-26.pdf</a> |
|------------------------------------------|-------------------------------------------------|

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|                                                       |                                               |
|-------------------------------------------------------|-----------------------------------------------|
| Current I.R.S 501 Non-Profit Non-Designation Document | <a href="#">2025 Biennial Report-ASFA.pdf</a> |
|-------------------------------------------------------|-----------------------------------------------|

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|                                         |                                                                                               |
|-----------------------------------------|-----------------------------------------------------------------------------------------------|
| Current City of Valdez Business License | <a href="#">2025-Business-Registration_-Valdez-Gold-Rush-Days-Inc-Community-Resources.pdf</a> |
|-----------------------------------------|-----------------------------------------------------------------------------------------------|

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|            |                                             |
|------------|---------------------------------------------|
| Current W9 | <a href="#">W9 - Gold Rush Days2026.pdf</a> |
|------------|---------------------------------------------|

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#### EVENT INFORMATION

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|             |                            |
|-------------|----------------------------|
| Event Name: | Valdez Gold Rush Days, Inc |
|-------------|----------------------------|

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|                       |                      |
|-----------------------|----------------------|
| Event Contact Person: | Sarah Jorgenson-Owen |
|-----------------------|----------------------|

---

|                |                                |
|----------------|--------------------------------|
| Email Address: | valdezgolddrushedays@gmail.com |
|----------------|--------------------------------|

---

|                      |              |
|----------------------|--------------|
| Event Contact Phone: | 907-255-2264 |
|----------------------|--------------|

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|                                                                                                               |                                                                                    |
|---------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------|
| Event Website (if applicable):                                                                                | valdezgoldrushdays.org                                                             |
| Please provide the event logo you will be using for your event                                                | <a href="#">Untitled design.png</a>                                                |
| Type of Event (check all that apply):                                                                         | Run/Walk, Concert/Band, Parade, Street Fair/Park Festival, Other                   |
| Is this Event Reoccurring?                                                                                    | Yes                                                                                |
| If a reoccurring event, are there any changes to this years event from previous years? If so, please explain: | No changes known at this time. (Planning for this event begins in February)        |
| Event Location(s):                                                                                            | Rec Center, Valdez Museum, Kelsey Dock Uplands, Ruth Pond, Senior Center, and more |
| Event Start TO End Dates:                                                                                     | 7/29/2026 12:00 PM - 8/2/2026 8:00 PM                                              |
| Event Set-up Date:                                                                                            | 7/26/2026 12:00 AM                                                                 |
| Event Tear-down Date:                                                                                         | 8/2/2026 8:00 PM                                                                   |
| Is this event free to the public to participate in?                                                           | Yes                                                                                |
| Is this event free to spectators?                                                                             | Yes                                                                                |
| Expected # Attendance:                                                                                        | 3000                                                                               |
| What is the targeted geographic of your participants & spectators? List:                                      | Local, State, National, International                                              |
| What is the targeted percentage of participants & spectators who are ages 0-17                                | 25                                                                                 |
| What is the targeted                                                                                          | 25                                                                                 |

percentage of  
participants &  
spectators who are ages  
18-35

What is the targeted  
percentage of  
participants &  
spectators who are ages  
36-55

25

What is the targeted  
percentage of  
participants &  
spectators who are ages  
56+

25

Is this event a  
fundraiser?

Yes

If a fundraiser, who  
benefits?

Local Non-profit groups, local high school and continuing  
education scholarships

Will your event involve  
the sale or consumption  
of alcoholic beverages?

Yes

If YES, will it be sold?

Yes

If YES, will it be catered  
by a State Liquor  
License Holder?

Yes

Are you requesting  
Sponsorship and/or  
Support?

SPONSORSHIP - An event that is requesting cash donations,  
as requested in this application., SUPPORT - An event that is  
requesting the use of City Land, City Facilities, City Equipment  
and/or City Services as requested in this application.

#### EVENT SPONSORSHIP

What is the amount of  
the sponsorship  
request?

10,000

Have you read and  
understand the City's  
Sponsorship Criteria  
and Restrictions above,  
including required  
supplemental materials

Yes

and  
timelines/deadlines?

Have you requested  
City sponsorship for  
your event in the past?

Yes

If YES, please highlight  
any differences to this  
years sponsorship  
request from previous  
years request:

No changes to this year's sponsorship request.

Will there be other  
organizations/individuals  
who will be sponsoring  
the event? If yes, please  
list the  
organization/individual  
and the amount.

Other organizations (Alyeska, PWSC, CVT, CVEA, etc) support with services, but not direct funding. We also hold a raffle (or in 2025, Split the Pot) that helps raise money for scholarships, many Gold Rush events also contribute to the funding we use to donate to other non-profits and to supplement our scholarship fund.

Please provide a  
detailed description of  
the need for this  
funding:

For over 60 years, the City of Valdez has been a huge supporter of Valdez Gold Rush Days, allowing us to use their garbage cans, picnic tables, etc and allowing storage / transportation of supplies to and from different events (Open Air Market & Community Picnic at Kelsey Dock), closing off streets for Parade, etc. The monetary support by the City allows us to maintain the needed working budget for our 5-day event; funds which are used for advertising our event (which brings in 100's of tourists, visitors, and out of town vendors), as well as used to pay local vendors for items such as glasses, pins, and items retailed in our Store.

Without the support of the City , we would have to either cancel or limit many of our planned events, as well as the ones sponsored specifically by the City (such as P&R events), and wouldn't be able to host many of our more well attended events, such as the Parade, Community Picnic & Open Air Market, which are free, public events that bring visitors into Valdez.

A detailed, line-item,  
breakdown of exactly  
what this funding will be  
used for is required with  
the request of a cash  
sponsorship. Please  
attach this document  
here:

[2026 Gold Rush Days Budget for CoV - Sheet1 \(1\).pdf](#)

Performance  
Deliverables -

City Sponsored Funds will be used to purchase advertising (local and regional), rent port a potties, create the Gold Rush

Breakdown of how the sponsorship will be used; i.e. - how much will be spent at local businesses (this allows the City of Valdez to measure the event's economic impact)

booklet (which is provided to all local hotels, RV Parks, and community members) and to order merchandise from local businesses. Funds will also be used to support events that bring visitors to town that boost the local economy. We ensure the majority of City funds will be spent with local businesses.

Attach any additional supporting documentation to include with the Sponsorship request:

*Field not completed.*

\*Please ensure you have insurance documentation ready at least 30 days prior to your event naming the City of Valdez as the Certificate Title Holder with \$1,000,000 liability insurance coverage.

#### EVENT SUPPORT

Have you read and understand the City's Support Criteria and Restrictions above, including required supplemental materials and time-lines/deadlines?

Yes

Have you requested City support for your event in the past?

Yes

If YES, please highlight any differences to this year's request from previous year's request.

We need to have the Store moved on or before July 26, 2026.

Please check off below the City support you are requesting

City Land , City Facilities , City Equipment, City Services

If selected City Land, please indicate where:

Ruth Pond, Kelsey Dock Parking Lot

If selected City Land, you may be required to complete a Temporary

No

Land Use Permit Application. Please contact the Community Development Department at (907)834-3401 to confirm if your request falls into that requirement. Does the location of your event require you to complete a Temporary Land Use Permit Application?

---

|                                                     |                                                       |
|-----------------------------------------------------|-------------------------------------------------------|
| If selected City Facilities, please indicate where: | Civic Center, Museum, Rec Center, Senior Center, Pool |
|-----------------------------------------------------|-------------------------------------------------------|

---

|                                                     |     |
|-----------------------------------------------------|-----|
| Will you be using Kelsey Dock Plaza for your event? | Yes |
|-----------------------------------------------------|-----|

---

|                                                               |                                                                      |
|---------------------------------------------------------------|----------------------------------------------------------------------|
| If yes, please complete a Waterfront Event Rental Application | <a href="#">Ports and Harbor Waterfront Event Rental Application</a> |
|---------------------------------------------------------------|----------------------------------------------------------------------|

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|                                                |                                                     |
|------------------------------------------------|-----------------------------------------------------|
| Submit the Waterfront Event Rental Application | <a href="#">Kelsey-Dock-Uplands-Rental-2026.pdf</a> |
|------------------------------------------------|-----------------------------------------------------|

---

|                                                                  |                                                                                               |
|------------------------------------------------------------------|-----------------------------------------------------------------------------------------------|
| If selected City Equipment, please indicate the requested items: | Trash Cans, Dumpsters, Tables, Picnic Tables, Barricades, Tents (10x10), Tents (10x20), Stage |
|------------------------------------------------------------------|-----------------------------------------------------------------------------------------------|

---

|                                 |    |
|---------------------------------|----|
| How many trash cans are needed? | 20 |
|---------------------------------|----|

---

|                                |   |
|--------------------------------|---|
| How many dumpsters are needed? | 1 |
|--------------------------------|---|

---

|                            |    |
|----------------------------|----|
| How many tables are needed | 15 |
|----------------------------|----|

---

|                                    |    |
|------------------------------------|----|
| How many picnic tables are needed? | 10 |
|------------------------------------|----|

---

|                                 |     |
|---------------------------------|-----|
| How many barricades are needed? | all |
|---------------------------------|-----|

---

|                                                                                                                                                                                                            |                                                                                                                                                                                                                                                                                                                                                      |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| How many tents (10x10) are needed?                                                                                                                                                                         | 5                                                                                                                                                                                                                                                                                                                                                    |
| How many tents (10x20) are needed?                                                                                                                                                                         | 5                                                                                                                                                                                                                                                                                                                                                    |
| Large or Small Stage?                                                                                                                                                                                      | Large                                                                                                                                                                                                                                                                                                                                                |
| Location for City Staff to Set Up Stage                                                                                                                                                                    | Kelsey Dock Parking Lot                                                                                                                                                                                                                                                                                                                              |
| If selected City Services, please provide in detail your request:                                                                                                                                          | <p>Stage set up. Gold Rush store moved to Open Air Market location by Streets Department. Barricades for Open Air Market. Barricades for parade from Streets Dept. Assistance from the Valdez Police Department with the parade. Assistance moving large tent crates and picnic table cart.</p> <p>Store needs to be moved before July 26, 2026.</p> |
| Submit map/drawing of event location                                                                                                                                                                       | <a href="#">Gold Rush Days Map.png</a>                                                                                                                                                                                                                                                                                                               |
| Performance Deliverables - Breakdown of how the Support Requested will be used; i.e. - how this will benefit local businesses (this allows the City of Valdez to measure the event's economic impact)      | Money raised at fundraising events is used for local scholarships and to support local non-profits. Events draw visitors to town and encourages them to visit local businesses. Open Air Market provides opportunities for local and statewide vendors.                                                                                              |
| Attach any additional supporting documentation to include with the Support request:                                                                                                                        | <a href="#">23 Parade Map.jpg</a>                                                                                                                                                                                                                                                                                                                    |
| <p>*Please ensure you have insurance documentation ready at least 30 days prior to your event naming the City of Valdez as the Certificate Title Holder with \$1,000,000 liability insurance coverage.</p> |                                                                                                                                                                                                                                                                                                                                                      |
| I understand that City Staff has limited capabilities due to short staffing and will not be available to deliver the requested City items                                                                  | I understand                                                                                                                                                                                                                                                                                                                                         |

(with exceptions for the stages). I understand that I will be to picking up the requested items and will be prepared with the appropriate equipment, trailers, vehicles, and/or manpower to do so.

---

I understand that I am responsible for the requested equipment and will make arrangements with City staff to return the requested equipment after my event is complete.

---

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I understand

Email not displaying correctly? [View it in your browser.](#)

| 2026 Valdez Gold Rush Days Budget |          |                   |                       |
|-----------------------------------|----------|-------------------|-----------------------|
| Event                             | 2025     | Local Expenditure | Non-local Expenditure |
| GR Store                          | 10500    | 7025              |                       |
| KVAK Radio Spots/ Eblasts         | 1560     | 1560              |                       |
| PO Box Renewal                    | 150      | 150               |                       |
| Event Insurance                   | 1,082.75 |                   | 1,082.75              |
| Storage Unit 2025                 | 2100     | 2100              |                       |
|                                   |          |                   |                       |
|                                   |          |                   |                       |
| TOTALS                            | 15392.75 | 10835             | 1,082.75              |
| CoV Donation                      | 10000    | 10000             | ----                  |
|                                   |          |                   |                       |



## Valdez Motor Sports Lions Club

**From:** [noreply@civicplus.com](mailto:noreply@civicplus.com)  
**To:** [Events](#); [Martha Barberio](#); [Brienne Skilbred](#)  
**Subject:** Online Form Submittal: Community Service Organization Event Sponsorship/Support Request Application  
**Date:** Wednesday, August 13, 2025 10:11:26 PM

---

## Community Service Organization Event Sponsorship/Support Request Application

City of Valdez - Event Year 2026  
Community Service Organization Event Sponsorship/Support Request Application

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### Community Service Organization (CSO) Event

A Community Service Organization (CSO) Event is an event hosted by a nonprofit organization to whom the City of Valdez has provided monetary sponsorship and/or in-kind services. The monetary sponsorships requested are included in the Economic Development Department budget and the in-kind services requested are directed by the Economic Development Department. Before receiving sponsorships or services, CSO applications must be reviewed and approved by the City Council in the Fall of the year prior to the event year (i.e. 2024 events are reviewed and approved in the Fall of 2023).

---

### Application Instructions:

Applications are due by **5:00pm on AUGUST 15th of the current year**. Due to the City Council Budget schedule, failure to comply with the deadline will result in your application being rejected. Incomplete applications will not be considered.

If you need assistance completing this application or have questions, contact Martha Barberio, Economic Development Director, at [mbarberio@valdezak.gov](mailto:mbarberio@valdezak.gov).

---

### Restrictions:

- 1) The Organization must submit their IRS 501 non-profit designation documentation, a State of Alaska Non-Profit Corporation Entity License, and the City of Valdez Business License.
- 2) There is no guarantee of annual funding or in-kind support.
- 3) Any funding or support provided is subject to the availability of funds

lawfully appropriated for disbursement.

4) Any funding or support provided is intended to supplement your event, not be your sole source of support for the event.

5) If applicable timeline/deadline is not adhered to, the City reserves the right to remove any indication of Support and/or Sponsorship.

6) An after-event review meeting with the event organizers may be requested by the City's Economic Development Director.

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#### EVENT ORGANIZATION INFORMATION

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|                    |                                |
|--------------------|--------------------------------|
| Organization Name: | Valdez Motor Sports Lions Club |
|--------------------|--------------------------------|

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|                   |                         |
|-------------------|-------------------------|
| Physical Address: | 2250 Richardson Highway |
|-------------------|-------------------------|

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|                  |                                   |
|------------------|-----------------------------------|
| Mailing Address: | P.O. Box 1704 Valdez Alaska 99686 |
|------------------|-----------------------------------|

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|                              |            |
|------------------------------|------------|
| Organization Main/Day Phone: | 9072552164 |
|------------------------------|------------|

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|                             |                          |
|-----------------------------|--------------------------|
| Organization Email Address: | valdezsnowclub@gmail.com |
|-----------------------------|--------------------------|

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|                      |            |
|----------------------|------------|
| Organization Status: | Non-Profit |
|----------------------|------------|

---

|                                          |                                                 |
|------------------------------------------|-------------------------------------------------|
| Current State of Alaska Business License | <a href="#">2025 state business license.pdf</a> |
|------------------------------------------|-------------------------------------------------|

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|                                                       |                                               |
|-------------------------------------------------------|-----------------------------------------------|
| Current I.R.S 501 Non-Profit Non-Designation Document | <a href="#">tax determination letters.pdf</a> |
|-------------------------------------------------------|-----------------------------------------------|

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|                                         |                                                             |
|-----------------------------------------|-------------------------------------------------------------|
| Current City of Valdez Business License | <a href="#">City of Valdez business license renewal.png</a> |
|-----------------------------------------|-------------------------------------------------------------|

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|            |                        |
|------------|------------------------|
| Current W9 | <a href="#">W9.pdf</a> |
|------------|------------------------|

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#### EVENT INFORMATION

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|             |                    |
|-------------|--------------------|
| Event Name: | Valdez Mayor's Cup |
|-------------|--------------------|

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|                       |           |
|-----------------------|-----------|
| Event Contact Person: | Ken Lares |
|-----------------------|-----------|

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|                |                          |
|----------------|--------------------------|
| Email Address: | valdezsnowclub@gmail.com |
|----------------|--------------------------|

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|                      |            |
|----------------------|------------|
| Event Contact Phone: | 9072552164 |
|----------------------|------------|

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|                                                                                                               |                                                                                                                                                                                                                                       |
|---------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Event Website (if applicable):                                                                                | valdezsnowmachineclub.org                                                                                                                                                                                                             |
| Please provide the event logo you will be using for your event                                                | <a href="#">Logo.png</a>                                                                                                                                                                                                              |
| Type of Event (check all that apply):                                                                         | Sporting Event                                                                                                                                                                                                                        |
| Is this Event Reoccurring?                                                                                    | Yes                                                                                                                                                                                                                                   |
| If a reoccurring event, are there any changes to this years event from previous years? If so, please explain: | We may expand the event to more than one day. There are several factors, such as snow conditions and anticipated attendance that will influence this decision. We will work with city event coordinator should we pursue this change. |
| Event Location(s):                                                                                            | Valdez Pipeyard                                                                                                                                                                                                                       |
| Event Start TO End Dates:                                                                                     | 3/21/2026 8:00 AM - 3/21/2026 5:00 PM                                                                                                                                                                                                 |
| Event Set-up Date:                                                                                            | 3/18/2026 12:00 PM                                                                                                                                                                                                                    |
| Event Tear-down Date:                                                                                         | 8/18/2025 12:00 PM                                                                                                                                                                                                                    |
| Is this event free to the public to participate in?                                                           | No                                                                                                                                                                                                                                    |
| Is this event free to spectators?                                                                             | Yes                                                                                                                                                                                                                                   |
| Expected # Attendance:                                                                                        | 100 racers, 500 spectators                                                                                                                                                                                                            |
| What is the targeted geographic of your participants & spectators? List:                                      | Mostly from around Alaska with a few professional team riders from the lower 48                                                                                                                                                       |
| What is the targeted percentage of participants & spectators who are ages 0-17                                | 50                                                                                                                                                                                                                                    |
| What is the targeted                                                                                          | 30                                                                                                                                                                                                                                    |

percentage of  
participants &  
spectators who are ages  
18-35

What is the targeted  
percentage of  
participants &  
spectators who are ages  
36-55

15

What is the targeted  
percentage of  
participants &  
spectators who are ages  
56+

5

Is this event a  
fundraiser?

No

Will your event involve  
the sale or consumption  
of alcoholic beverages?

No

Are you requesting  
Sponsorship and/or  
Support?

SPONSORSHIP - An event that is requesting cash donations,  
as requested in this application., SUPPORT - An event that is  
requesting the use of City Land, City Facilities, City Equipment  
and/or City Services as requested in this application.

#### EVENT SPONSORSHIP

What is the amount of  
the sponsorship  
request?

25,000

Have you read and  
understand the City's  
Sponsorship Criteria  
and Restrictions above,  
including required  
supplemental materials  
and  
timelines/deadlines?

Yes

Have you requested  
City sponsorship for  
your event in the past?

Yes

If YES, please highlight

Decrease of 1500.00

any differences to this  
years sponsorship  
request from previous  
years request:

Will there be other  
organizations/individuals  
who will be sponsoring  
the event? If yes, please  
list the  
organization/individual  
and the amount.

Yes, we anticipate about a dozen Alaskan businesses to  
sponsor. The amounts haven't been determined yet.

Please provide a  
detailed description of  
the need for this  
funding:

These funds are used to promote, prepare and execute one of  
the premiere motorsport's events in Alaska. The Valdez  
Mayor's Cup is one of our flagship events and is renowned  
around the state, Valdez is a must attend racing event that  
brings  
the state's top competitors, racers from the lower 48 and  
supports the growth of the sport with youth classes. This  
generates one of the largest influxes of out-of-town visitors  
during the winter months for local businesses. In short, 6.5K is  
for event expenses and 20K is for the purse. There is strong  
local participation in the competition itself as well as many  
spectators.

A detailed, line-item,  
breakdown of exactly  
what this funding will be  
used for is required with  
the request of a cash  
sponsorship. Please  
attach this document  
here:

[Valdez Motor Sports Club Budget 2026.xlsx](#)

Performance  
Deliverables -  
Breakdown of how the  
sponsorship will be  
used; i.e. - how much  
will be spent at local  
businesses (this allows  
the City of Valdez to  
measure the event's  
economic impact)

See attached

Attach any additional  
supporting  
documentation to

*Field not completed.*

include with the  
Sponsorship request:

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\*Please ensure you have insurance documentation ready at least 30 days prior to your event naming the City of Valdez as the Certificate Title Holder with \$1,000,000 liability insurance coverage.

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#### EVENT SUPPORT

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|                                                                                                                                                      |     |
|------------------------------------------------------------------------------------------------------------------------------------------------------|-----|
| Have you read and understand the City's Support Criteria and Restrictions above, including required supplemental materials and time-lines/deadlines? | Yes |
|------------------------------------------------------------------------------------------------------------------------------------------------------|-----|

---

|                                                             |     |
|-------------------------------------------------------------|-----|
| Have you requested City support for your event in the past? | Yes |
|-------------------------------------------------------------|-----|

---

|                                                                                               |                         |
|-----------------------------------------------------------------------------------------------|-------------------------|
| If YES, please highlight any differences to this year's request from previous year's request. | No anticipated changes. |
|-----------------------------------------------------------------------------------------------|-------------------------|

---

|                                                            |                                                                                          |
|------------------------------------------------------------|------------------------------------------------------------------------------------------|
| Please check off below the City support you are requesting | City Land , City Facilities , City Equipment, City Services, EMT/Ambulance/Fire Services |
|------------------------------------------------------------|------------------------------------------------------------------------------------------|

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|                                               |                                                                                             |
|-----------------------------------------------|---------------------------------------------------------------------------------------------|
| If selected City Land, please indicate where: | Valdez pipeyard and trails to robe lake, hogsback, valdez glacier and valdez glacier stream |
|-----------------------------------------------|---------------------------------------------------------------------------------------------|

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|                                                                                                                                                                                                                                                                                                           |    |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----|
| If selected City Land, you may be required to complete a Temporary Land Use Permit Application. Please contact the Community Development Department at (907)834-3401 to confirm if your request falls into that requirement. Does the location of your event require you to complete a Temporary Land Use | No |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----|

## Permit Application?

|                                                                                                                                                                                                                                            |                                                                                                                                                                                                                                                                                                                                                                                                                                      |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| If selected City Facilities, please indicate where:                                                                                                                                                                                        | Valdez Civic Center for registration and awards                                                                                                                                                                                                                                                                                                                                                                                      |
| Will you be using Kelsey Dock Plaza for your event?                                                                                                                                                                                        | No                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| If selected City Equipment, please indicate the requested items:                                                                                                                                                                           | Trash Cans, Dumpsters, Barricades                                                                                                                                                                                                                                                                                                                                                                                                    |
| How many trash cans are needed?                                                                                                                                                                                                            | 4                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| How many dumpsters are needed?                                                                                                                                                                                                             | 6                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| How many barricades are needed?                                                                                                                                                                                                            | 12                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| If selected City Services, please provide in detail your request:                                                                                                                                                                          | Plowing of the parking lot and grooming of the course in addition to the normal trail setting for hogsback and the trails behind robe river and or pit area where necessary the week prior and if needed morning of event. If possible additional brush clearing by public works from glacier stream to dump road to reduce access restrictions during the event. Use of ports and harbor office trailer Friday-Monday if available. |
| If EMT/Ambulance/Fire Services are requested, please state the date and time they are needing to arrive before the event and the time they are able to leave the event. Note each day and time if the they are requested for multiple days | Minimum 1 Ambulance and 2 EMT's at the pipeyard from 8AM to 5PM, any additional available EMT volunteers to be coordinated from pipeyard or staged at ball fields.                                                                                                                                                                                                                                                                   |
| Submit the provided Safety Plan                                                                                                                                                                                                            | <a href="#">CSO-Safety-Plan.pdf</a>                                                                                                                                                                                                                                                                                                                                                                                                  |
| Download and complete the                                                                                                                                                                                                                  | <a href="#">Safety Plan</a>                                                                                                                                                                                                                                                                                                                                                                                                          |

Submit map/drawing of event location

[MAYORS CUP MAP 11065.pdf](#)

Performance Deliverables - Breakdown of how the Support Requested will be used; i.e. - how this will benefit local businesses (this allows the City of Valdez to measure the event's economic impact)

See attached, in addition to the funds spent with local businesses, several will have the opportunity to setup and sell food, drinks, and event swag. The hotels will be full as will the restaurants, bars, and gas stations.

Attach any additional supporting documentation to include with the Support request:

*Field not completed.*

\*Please ensure you have insurance documentation ready at least 30 days prior to your event naming the City of Valdez as the Certificate Title Holder with \$1,000,000 liability insurance coverage.

I understand that City Staff has limited capabilities due to short staffing and will not be available to deliver the requested City items (with exceptions for the stages). I understand that I will be to picking up the requested items and will be prepared with the appropriate equipment, trailers, vehicles, and/or manpower to do so.

I understand

I understand that I am responsible for the requested equipment and will make arrangements with City staff to return the requested equipment after my event is complete.

I understand

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| Valdez Motor Sports Club Events Draft Budget 2025 |            |                                                                                          |  |  |
|---------------------------------------------------|------------|------------------------------------------------------------------------------------------|--|--|
| Valdez Mayors Cup Race                            |            |                                                                                          |  |  |
| Trophy's and Plaques                              | \$3,000.00 | Purchased at local business if available                                                 |  |  |
| Event Insurance                                   | 50         | Not available locally                                                                    |  |  |
| National Anthem Singer                            | 150        | Local talent, usally student                                                             |  |  |
| Blue room rental                                  | 1000       | Purchased at local business                                                              |  |  |
| Integrated Timing system W/GPS                    | 2500       | Tracking improvements for increased safety                                               |  |  |
| Guaranteed purse                                  | 20,000     | Dispersed throughtout classes, we will also be raising more purse money via sponsorships |  |  |
| Advertising/Marketing                             | 5,000      | Flyers, Radio, Clothes, Signs, Banners, Onsite Media coverage                            |  |  |
| Incidentals                                       | 1,000      | Fuel and equipment, flagging, repairs, prints, lathe, paint etc. Local purchases.        |  |  |
| Total                                             | 32,700     |                                                                                          |  |  |
| Requested                                         | 25,000     |                                                                                          |  |  |
|                                                   |            |                                                                                          |  |  |
| Valdez Mountain Man Hillclimb                     |            |                                                                                          |  |  |
| Trophy's and Plaques                              | \$4,500.00 | Purchased at local business if available                                                 |  |  |
| Event Insurance                                   | 50         | Not available locally                                                                    |  |  |
| Extra Medical Support                             | 3,500      | Combination local and out of town                                                        |  |  |
| Blue room rental                                  | 3500       | Purchased at local business                                                              |  |  |
| Guaranteed purse                                  | 5,000      | Dispersed throughtout classes, we will also be raising more purse money via sponsorships |  |  |
| Snocat and operator                               | 7,000      | Local company                                                                            |  |  |
| Trucking for snocat                               | 500        | Local trucking company                                                                   |  |  |
| Local Advertising                                 | 3,500      | Radio, flyers, Shirts, hats, banners, media coverage                                     |  |  |
| Online or Non local ads                           | 500        |                                                                                          |  |  |
| Incidentals                                       | \$1,000.00 | Fuel and equipment repairs, lathe purchased locally                                      |  |  |
| Total                                             | 29,050     |                                                                                          |  |  |
| Requested                                         | 13,500     |                                                                                          |  |  |
|                                                   |            |                                                                                          |  |  |
| Valdez Youth Sno-X Championship                   |            | 6 Races total including state race                                                       |  |  |
| Insurance                                         | 50 ea      |                                                                                          |  |  |
| Blue Room                                         | 200ea      | Local business                                                                           |  |  |
| Trophy's                                          | 200 ea     | Purchased at local business if available                                                 |  |  |
| Incidentals                                       | 70 ea      | Local business                                                                           |  |  |
| Championship plaques/BBQ                          | 500        | Purchased at local business if available                                                 |  |  |
| Total youth races budget                          | 3,620      |                                                                                          |  |  |
| Requested                                         | 3,000      |                                                                                          |  |  |
|                                                   |            |                                                                                          |  |  |
| Community events                                  |            |                                                                                          |  |  |
| United Way Poker run                              | 150        | Hot dogs / burgers, Kelsy dock pavilion                                                  |  |  |
| Halloween Poker Run                               | 300        | Hot dogs / burgers/ candy, Kelsy dock pavilion                                           |  |  |
| Womens ride/safety training X3                    | 1,000      | Permits, comp instructors for expenses, prizes                                           |  |  |
| Copper Basin 300 Trail breaking                   | 700        | Comp volunteers fuel                                                                     |  |  |
| Basic snowmachine maintenance                     | 0          | Use of city shop or PR shop                                                              |  |  |
| Avalanche training motorized                      | 1,000      | Provide insurance, comp instructor expenses                                              |  |  |
| Highway clean up day                              | 500        | August 16th Thompson Pass highway cleanup/BBQ                                            |  |  |
| Community events                                  | 3,650      |                                                                                          |  |  |
| Total events budget                               | 69,020     |                                                                                          |  |  |
| Total Funding requests                            | 41,500     |                                                                                          |  |  |
|                                                   |            |                                                                                          |  |  |

**From:** [noreply@civicplus.com](mailto:noreply@civicplus.com)  
**To:** [Events](#); [Martha Barberio](#); [Brienne Skilbred](#)  
**Subject:** Online Form Submittal: Community Service Organization Event Sponsorship/Support Request Application  
**Date:** Thursday, August 14, 2025 10:04:48 PM

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## Community Service Organization Event Sponsorship/Support Request Application

City of Valdez - Event Year 2026  
Community Service Organization Event Sponsorship/Support Request Application

---

### Community Service Organization (CSO) Event

A Community Service Organization (CSO) Event is an event hosted by a nonprofit organization to whom the City of Valdez has provided monetary sponsorship and/or in-kind services. The monetary sponsorships requested are included in the Economic Development Department budget and the in-kind services requested are directed by the Economic Development Department. Before receiving sponsorships or services, CSO applications must be reviewed and approved by the City Council in the Fall of the year prior to the event year (i.e. 2024 events are reviewed and approved in the Fall of 2023).

---

### Application Instructions:

Applications are due by **5:00pm on AUGUST 15th of the current year**. Due to the City Council Budget schedule, failure to comply with the deadline will result in your application being rejected. Incomplete applications will not be considered.

If you need assistance completing this application or have questions, contact Martha Barberio, Economic Development Director, at [mbarberio@valdezak.gov](mailto:mbarberio@valdezak.gov).

---

### Restrictions:

- 1) The Organization must submit their IRS 501 non-profit designation documentation, a State of Alaska Non-Profit Corporation Entity License, and the City of Valdez Business License.
- 2) There is no guarantee of annual funding or in-kind support.
- 3) Any funding or support provided is subject to the availability of funds

lawfully appropriated for disbursement.

4) Any funding or support provided is intended to supplement your event, not be your sole source of support for the event.

5) If applicable timeline/deadline is not adhered to, the City reserves the right to remove any indication of Support and/or Sponsorship.

6) An after-event review meeting with the event organizers may be requested by the City's Economic Development Director.

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#### EVENT ORGANIZATION INFORMATION

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|                    |                                |
|--------------------|--------------------------------|
| Organization Name: | Valdez Motor Sports Lions Club |
|--------------------|--------------------------------|

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|                   |                         |
|-------------------|-------------------------|
| Physical Address: | 2250 Richardson Highway |
|-------------------|-------------------------|

---

|                  |                                   |
|------------------|-----------------------------------|
| Mailing Address: | P.O. Box 1704 Valdez Alaska 99686 |
|------------------|-----------------------------------|

---

|                              |            |
|------------------------------|------------|
| Organization Main/Day Phone: | 9072552164 |
|------------------------------|------------|

---

|                             |                          |
|-----------------------------|--------------------------|
| Organization Email Address: | valdezsnowclub@gmail.com |
|-----------------------------|--------------------------|

---

|                      |            |
|----------------------|------------|
| Organization Status: | Non-Profit |
|----------------------|------------|

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|                                          |                                                 |
|------------------------------------------|-------------------------------------------------|
| Current State of Alaska Business License | <a href="#">2025 state business license.pdf</a> |
|------------------------------------------|-------------------------------------------------|

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|                                                       |                                               |
|-------------------------------------------------------|-----------------------------------------------|
| Current I.R.S 501 Non-Profit Non-Designation Document | <a href="#">tax determination letters.pdf</a> |
|-------------------------------------------------------|-----------------------------------------------|

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|                                         |                                                                                                   |
|-----------------------------------------|---------------------------------------------------------------------------------------------------|
| Current City of Valdez Business License | <a href="#">2025-Business-Registration_-Valdez-Motor-Sports-Lions-Club-Tourism-Recreation.pdf</a> |
|-----------------------------------------|---------------------------------------------------------------------------------------------------|

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|            |                        |
|------------|------------------------|
| Current W9 | <a href="#">W9.pdf</a> |
|------------|------------------------|

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#### EVENT INFORMATION

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|             |                                 |
|-------------|---------------------------------|
| Event Name: | Valdez Mountain Man Hillclimb's |
|-------------|---------------------------------|

---

|                       |           |
|-----------------------|-----------|
| Event Contact Person: | Ken Lares |
|-----------------------|-----------|

---

|                |                      |
|----------------|----------------------|
| Email Address: | kenlares@hotmail.com |
|----------------|----------------------|

---

|                      |            |
|----------------------|------------|
| Event Contact Phone: | 9072552164 |
|----------------------|------------|

---

|                                                                                                               |                                                                                           |
|---------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------|
| Event Website (if applicable):                                                                                | Field not completed.                                                                      |
| Please provide the event logo you will be using for your event                                                | <a href="#">Logo.png</a>                                                                  |
| Type of Event (check all that apply):                                                                         | Sporting Event                                                                            |
| Is this Event Reoccurring?                                                                                    | Yes                                                                                       |
| If a reoccurring event, are there any changes to this years event from previous years? If so, please explain: | We are considering using the civic center for our registration and possibly awards events |
| Event Location(s):                                                                                            | Mile 27.5 Richardson Highway, Thompson Pass                                               |
| Event Start TO End Dates:                                                                                     | 4/16/2026 9:00 AM - 4/19/2026 5:00 PM                                                     |
| Event Set-up Date:                                                                                            | 4/14/2026 12:00 PM                                                                        |
| Event Tear-down Date:                                                                                         | 4/21/2026 12:00 PM                                                                        |
| Is this event free to the public to participate in?                                                           | No                                                                                        |
| Is this event free to spectators?                                                                             | Yes                                                                                       |
| Expected # Attendance:                                                                                        | 2500+                                                                                     |
| What is the targeted geographic of your participants & spectators? List:                                      | Local, State, National, International                                                     |
| What is the targeted percentage of participants & spectators who are ages 0-17                                | 40                                                                                        |
| What is the targeted                                                                                          | 30                                                                                        |

percentage of  
participants &  
spectators who are ages  
18-35

What is the targeted  
percentage of  
participants &  
spectators who are ages  
36-55

20

What is the targeted  
percentage of  
participants &  
spectators who are ages  
56+

10

Is this event a  
fundraiser?

No

Will your event involve  
the sale or consumption  
of alcoholic beverages?

No

Are you requesting  
Sponsorship and/or  
Support?

SPONSORSHIP - An event that is requesting cash donations,  
as requested in this application., SUPPORT - An event that is  
requesting the use of City Land, City Facilities, City Equipment  
and/or City Services as requested in this application.

#### EVENT SPONSORSHIP

What is the amount of  
the sponsorship  
request?

13500

Have you read and  
understand the City's  
Sponsorship Criteria  
and Restrictions above,  
including required  
supplemental materials  
and  
timelines/deadlines?

Yes

Have you requested  
City sponsorship for  
your event in the past?

Yes

If YES, please highlight

No Change

any differences to this years sponsorship request from previous years request:

Will there be other organizations/individuals who will be sponsoring the event? If yes, please list the organization/individual and the amount.

We will be pursuing sponsorship and in-kind services from businesses. The contributors and amounts are unknown this far in advance. Last year we secured sponsorship and or services from around a dozen businesses at a total value of approximately 10000

Please provide a detailed description of the need for this funding:

Mountain Man Hillclimb  
Hillclimb is a 4-day event held in Thompson Pass, at 27.5 mile of the Richardson Highway. This is the premiere snowmachine event in the state and a contender for the premier winter event in the state. In addition to Hillclimb the VSC hosts mountain drag races, hill cross, youth racing, and beacon training at this event. This event has grown in recent years and has an attendance of approximately 250 competitors and over 2000 spectators. The funding and services provided support a safe and professional event that continues to grow as iconic Alaskan activity every spring.

A detailed, line-item, breakdown of exactly what this funding will be used for is required with the request of a cash sponsorship. Please attach this document here:

[Valdez Motor Sports Club Budget 2026.xlsx](#)

Performance Deliverables - Breakdown of how the sponsorship will be used; i.e. - how much will be spent at local businesses (this allows the City of Valdez to measure the event's economic impact)

In addition to the local spend identified in the attached budget, we typically have at least 3 to 4 local businesses that come to the event to sell food, shirts, swag or other goods. For some of them hill climbs are their biggest sales events. We also have several powersports businesses that attend and offer special deals or discounts that our attendees have an opportunity to take advantage of. Lastly, all of the open hotels will be full as will the restaurants and bars. This shoulder season juggernaut of an event does a lot for Valdez, for Alaska and for our sport.

Attach any additional supporting documentation to include with the

*Field not completed.*

Sponsorship request:

\*Please ensure you have insurance documentation ready at least 30 days prior to your event naming the City of Valdez as the Certificate Title Holder with \$1,000,000 liability insurance coverage.

EVENT SUPPORT

Have you read and understand the City's Support Criteria and Restrictions above, including required supplemental materials and time-lines/deadlines?

Yes

Have you requested City support for your event in the past?

Yes

If YES, please highlight any differences to this year's request from previous year's request.

Change from 6 dumpsters to 8

Please check off below the City support you are requesting

City Equipment, City Services, EMT/Ambulance/Fire Services

If selected City Equipment, please indicate the requested items:

Dumpsters, Barricades

How many dumpsters are needed?

10

How many barricades are needed?

6

If selected City Services, please provide in detail your request:

1 ambulance with 2 staff, 3 additional EMT and or backcountry search and rescue personnel capable of field recovery. Any additional available EMT resources that are available are greatly appreciated. This is an excellent opportunity to build experience and promote our emergency response folks with the community. 4 days 830am too completion. Food provided.

As a contingency, if private groomer is unavailable for prep work we would like the option to request COV groomer support.

|                                                                                                                                                                                                                                                   |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
|                                                                                                                                                                                                                                                   | <p>The event occurs after the grooming season in town. This is a key component to making the area safe and also a peak season time for private groomers in the ski business, making it difficult to ensure private or commercial support. We would reach out to the PR director at least one week ahead of the event if we anticipated needing this support.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |
| <p>If EMT/Ambulance/Fire Services are requested, please state the date and time they are needing to arrive before the event and the time they are able to leave the event. Note each day and time if the they are requested for multiple days</p> | <p>4/16-4/19 each day from 0830 to completion as noted in service request above.</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| <p>Submit the provided Safety Plan</p>                                                                                                                                                                                                            | <p><a href="#">CSO-Safety-Plan 26 hillclimbs.pdf</a></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| <p>Download and complete the</p>                                                                                                                                                                                                                  | <p><a href="#">Safety Plan</a></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| <p>Submit map/drawing of event location</p>                                                                                                                                                                                                       | <p><a href="#">hill climb map.pdf</a></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| <p>Performance Deliverables - Breakdown of how the Support Requested will be used; i.e. - how this will benefit local businesses (this allows the City of Valdez to measure the event's economic impact)</p>                                      | <p>In addition to the local spend identified in the attached budget, we typically have at least 3 to 4 local businesses that come to the event to sell food, shirts, swag or other goods. For some of them hill climbs are their biggest sales events. We also have several powersports businesses that attend and offer special deals or discounts that our attendees have an opportunity to take advantage of. Lastly, all of the open hotels will be full as will the restaurants and bars. This shoulder season juggernaut of an event does a lot for Valdez, for Alaska and for our sport.</p> <p>Specifically, the support element for this event has an enormous impact on both safety and the professionalism of the event. Over 50% of the time EMS is activated it is to help a recreator from a nearby area, they know to come to our event for help. Having these resources on hand reduces the response time immensely. Having things like dumpsters and barricades help us keep the event safe and clean.</p> |
| <p>Attach any additional supporting documentation to include with the Support</p>                                                                                                                                                                 | <p><i>Field not completed.</i></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |

request:

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\*Please ensure you have insurance documentation ready at least 30 days prior to your event naming the City of Valdez as the Certificate Title Holder with \$1,000,000 liability insurance coverage.

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|                                                                                                                                                                                                                                                                                                                                              |              |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|
| I understand that City Staff has limited capabilities due to short staffing and will not be available to deliver the requested City items (with exceptions for the stages). I understand that I will be to picking up the requested items and will be prepared with the appropriate equipment, trailers, vehicles, and/or manpower to do so. | I understand |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|

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|                                                                                                                                                                         |              |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|
| I understand that I am responsible for the requested equipment and will make arrangements with City staff to return the requested equipment after my event is complete. | I understand |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|

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Email not displaying correctly? [View it in your browser.](#)

| Valdez Motor Sports Club Events Draft Budget 2025 |            |                                                                                          |  |  |
|---------------------------------------------------|------------|------------------------------------------------------------------------------------------|--|--|
| <b>Valdez Mayors Cup Race</b>                     |            |                                                                                          |  |  |
| Trophy's and Plaques                              | \$3,000.00 | Purchased at local business if available                                                 |  |  |
| Event Insurance                                   | 50         | Not available locally                                                                    |  |  |
| National Anthem Singer                            | 150        | Local talent, usally student                                                             |  |  |
| Blue room rental                                  | 1000       | Purchased at local business                                                              |  |  |
| Integrated Timing system W/GPS                    | 2500       | Tracking improvements for increased safety                                               |  |  |
| Guaranteed purse                                  | 20,000     | Dispersed throughtout classes, we will also be raising more purse money via sponsorships |  |  |
| Advertising/Marketing                             | 5,000      | Flyers, Radio, Clothes, Signs, Banners, Onsite Media coverage                            |  |  |
| Incidentals                                       | 1,000      | Fuel and equipment, flagging, repairs, prints, lathe, paint etc. Local purchases.        |  |  |
| Total                                             | 32,700     |                                                                                          |  |  |
| Requested                                         | 25,000     |                                                                                          |  |  |
| <b>Valdez Mountain Man Hillclimb</b>              |            |                                                                                          |  |  |
| Trophy's and Plaques                              | \$4,500.00 | Purchased at local business if available                                                 |  |  |
| Event Insurance                                   | 50         | Not available locally                                                                    |  |  |
| Extra Medical Support                             | 3,500      | Combination local and out of town                                                        |  |  |
| Blue room rental                                  | 3500       | Purchased at local business                                                              |  |  |
| Guaranteed purse                                  | 5,000      | Dispersed throughtout classes, we will also be raising more purse money via sponsorships |  |  |
| Snocat and operator                               | 7,000      | Local company                                                                            |  |  |
| Trucking for snocat                               | 500        | Local trucking company                                                                   |  |  |
| Local Advertising                                 | 3,500      | Radio, flyers, Shirts, hats, banners, media coverage                                     |  |  |
| Online or Non local ads                           | 500        |                                                                                          |  |  |
| Incidentals                                       | \$1,000.00 | Fuel and equipment repairs, lathe purchased locally                                      |  |  |
| Total                                             | 29,050     |                                                                                          |  |  |
| Requested                                         | 13,500     |                                                                                          |  |  |
| <b>Valdez Youth Sno-X Championship</b>            |            | 6 Races total including state race                                                       |  |  |
| Insurance                                         | 50 ea      |                                                                                          |  |  |
| Blue Room                                         | 200ea      | Local business                                                                           |  |  |
| Trophy's                                          | 200 ea     | Purchased at local business if available                                                 |  |  |
| Incidentals                                       | 70 ea      | Local business                                                                           |  |  |
| Championship plaques/BBQ                          | 500        | Purchased at local business if available                                                 |  |  |
| Total youth races budget                          | 3,620      |                                                                                          |  |  |
| Requested                                         | 3,000      |                                                                                          |  |  |
| <b>Community events</b>                           |            |                                                                                          |  |  |
| United Way Poker run                              | 150        | Hot dogs / burgers, Kelsy dock pavilion                                                  |  |  |
| Halloween Poker Run                               | 300        | Hot dogs / burgers/ candy, Kelsy dock pavilion                                           |  |  |
| Womens ride/safety training X3                    | 1,000      | Permits, comp instructors for expenses, prizes                                           |  |  |
| Copper Basin 300 Trail breaking                   | 700        | Comp volunteers fuel                                                                     |  |  |
| Basic snowmachine maintenance                     | 0          | Use of city shop or PR shop                                                              |  |  |
| Avalanche training motorized                      | 1,000      | Provide insurance, comp instructor expenses                                              |  |  |
| Highway clean up day                              | 500        | August 16th Thompson Pass highway cleanup/BBQ                                            |  |  |
| Community events                                  | 3,650      |                                                                                          |  |  |
| Total events budget                               | 69,020     |                                                                                          |  |  |
| Total Funding requests                            | 41,500     |                                                                                          |  |  |

**From:** [noreply@civicplus.com](mailto:noreply@civicplus.com)  
**To:** [Events](#); [Martha Barberio](#); [Brienne Skilbred](#)  
**Subject:** Online Form Submittal: Community Service Organization Event Sponsorship/Support Request Application  
**Date:** Thursday, August 14, 2025 10:30:16 PM

---

## Community Service Organization Event Sponsorship/Support Request Application

City of Valdez - Event Year 2026  
Community Service Organization Event Sponsorship/Support Request Application

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### Community Service Organization (CSO) Event

A Community Service Organization (CSO) Event is an event hosted by a nonprofit organization to whom the City of Valdez has provided monetary sponsorship and/or in-kind services. The monetary sponsorships requested are included in the Economic Development Department budget and the in-kind services requested are directed by the Economic Development Department. Before receiving sponsorships or services, CSO applications must be reviewed and approved by the City Council in the Fall of the year prior to the event year (i.e. 2024 events are reviewed and approved in the Fall of 2023).

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### Application Instructions:

Applications are due by **5:00pm on AUGUST 15th of the current year**. Due to the City Council Budget schedule, failure to comply with the deadline will result in your application being rejected. Incomplete applications will not be considered.

If you need assistance completing this application or have questions, contact Martha Barberio, Economic Development Director, at [mbarberio@valdezak.gov](mailto:mbarberio@valdezak.gov).

---

### Restrictions:

- 1) The Organization must submit their IRS 501 non-profit designation documentation, a State of Alaska Non-Profit Corporation Entity License, and the City of Valdez Business License.
- 2) There is no guarantee of annual funding or in-kind support.
- 3) Any funding or support provided is subject to the availability of funds

lawfully appropriated for disbursement.

4) Any funding or support provided is intended to supplement your event, not be your sole source of support for the event.

5) If applicable timeline/deadline is not adhered to, the City reserves the right to remove any indication of Support and/or Sponsorship.

6) An after-event review meeting with the event organizers may be requested by the City's Economic Development Director.

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#### EVENT ORGANIZATION INFORMATION

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|                    |                                |
|--------------------|--------------------------------|
| Organization Name: | Valdez Motor Sports Lions Club |
|--------------------|--------------------------------|

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|                   |                         |
|-------------------|-------------------------|
| Physical Address: | 2250 Richardson Highway |
|-------------------|-------------------------|

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|                  |                                   |
|------------------|-----------------------------------|
| Mailing Address: | P.O. Box 1704 Valdez Alaska 99686 |
|------------------|-----------------------------------|

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|                              |            |
|------------------------------|------------|
| Organization Main/Day Phone: | 9072552164 |
|------------------------------|------------|

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|                             |                          |
|-----------------------------|--------------------------|
| Organization Email Address: | valdezsnowclub@gmail.com |
|-----------------------------|--------------------------|

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|                      |            |
|----------------------|------------|
| Organization Status: | Non-Profit |
|----------------------|------------|

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|                                          |                                                 |
|------------------------------------------|-------------------------------------------------|
| Current State of Alaska Business License | <a href="#">2025 state business license.pdf</a> |
|------------------------------------------|-------------------------------------------------|

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|                                                       |                                               |
|-------------------------------------------------------|-----------------------------------------------|
| Current I.R.S 501 Non-Profit Non-Designation Document | <a href="#">tax determination letters.pdf</a> |
|-------------------------------------------------------|-----------------------------------------------|

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|                                         |                                                                                                   |
|-----------------------------------------|---------------------------------------------------------------------------------------------------|
| Current City of Valdez Business License | <a href="#">2025-Business-Registration_-Valdez-Motor-Sports-Lions-Club-Tourism-Recreation.pdf</a> |
|-----------------------------------------|---------------------------------------------------------------------------------------------------|

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|            |                        |
|------------|------------------------|
| Current W9 | <a href="#">W9.pdf</a> |
|------------|------------------------|

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#### EVENT INFORMATION

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|             |                                        |
|-------------|----------------------------------------|
| Event Name: | Valdez Youth Sno-X Championship Series |
|-------------|----------------------------------------|

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|                       |           |
|-----------------------|-----------|
| Event Contact Person: | Ken Lares |
|-----------------------|-----------|

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|                |                      |
|----------------|----------------------|
| Email Address: | kenlares@hotmail.com |
|----------------|----------------------|

---

|                      |            |
|----------------------|------------|
| Event Contact Phone: | 9072552164 |
|----------------------|------------|

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|                                                                                                               |                                        |
|---------------------------------------------------------------------------------------------------------------|----------------------------------------|
| Event Website (if applicable):                                                                                | valdezsnowmachineclub.org              |
| Please provide the event logo you will be using for your event                                                | <a href="#">Logo.png</a>               |
| Type of Event (check all that apply):                                                                         | Sporting Event                         |
| Is this Event Reoccurring?                                                                                    | Yes                                    |
| If a reoccurring event, are there any changes to this years event from previous years? If so, please explain: | No                                     |
| Event Location(s):                                                                                            | Valdez Pipeyard                        |
| Event Start TO End Dates:                                                                                     | 1/1/2026 12:00 AM - 3/30/2026 12:00 AM |
| Event Set-up Date:                                                                                            | 1/1/2026 12:00 AM                      |
| Event Tear-down Date:                                                                                         | 3/30/2026 12:00 AM                     |
| Is this event free to the public to participate in?                                                           | Yes                                    |
| Is this event free to spectators?                                                                             | Yes                                    |
| Expected # Attendance:                                                                                        | 25-75 each                             |
| What is the targeted geographic of your participants & spectators? List:                                      | Local, State                           |
| What is the targeted percentage of participants & spectators who are ages 0-17                                | 75                                     |
| What is the targeted                                                                                          | 10                                     |

percentage of  
participants &  
spectators who are ages  
18-35

What is the targeted  
percentage of  
participants &  
spectators who are ages  
36-55

10

What is the targeted  
percentage of  
participants &  
spectators who are ages  
56+

5

Is this event a  
fundraiser?

No

Will your event involve  
the sale or consumption  
of alcoholic beverages?

No

Are you requesting  
Sponsorship and/or  
Support?

SPONSORSHIP - An event that is requesting cash donations,  
as requested in this application., SUPPORT - An event that is  
requesting the use of City Land, City Facilities, City Equipment  
and/or City Services as requested in this application.

#### EVENT SPONSORSHIP

What is the amount of  
the sponsorship  
request?

3000

Have you read and  
understand the City's  
Sponsorship Criteria  
and Restrictions above,  
including required  
supplemental materials  
and  
timelines/deadlines?

No

Have you requested  
City sponsorship for  
your event in the past?

Yes

If YES, please highlight

None

any differences to this  
years sponsorship  
request from previous  
years request:

Will there be other  
organizations/individuals  
who will be sponsoring  
the event? If yes, please  
list the  
organization/individual  
and the amount.

Yes, we will solicit sponsors from local businesses as we do  
each year. Who will participate and how much they will  
contribute to support is not yet known.

Please provide a  
detailed description of  
the need for this  
funding:

This is our gateway to snowmobile racing, competitive  
motorsports, safe riding, professionalism, sportsmanship and a  
long-standing local winter outdoor activity.

A detailed, line-item,  
breakdown of exactly  
what this funding will be  
used for is required with  
the request of a cash  
sponsorship. Please  
attach this document  
here:

[Valdez Motor Sports Club Budget 2026.xlsx](#)

Performance  
Deliverables -  
Breakdown of how the  
sponsorship will be  
used; i.e. - how much  
will be spent at local  
businesses (this allows  
the City of Valdez to  
measure the event's  
economic impact)

See attached, in addition to the local spend for putting the  
events on we normally have one or two businesses that sell  
food and or shirts etc. at the races.

Attach any additional  
supporting  
documentation to  
include with the  
Sponsorship request:

*Field not completed.*

\*Please ensure you have insurance documentation ready at least 30 days prior to  
your event naming the City of Valdez as the Certificate Title Holder with  
\$1,000,000 liability insurance coverage.

EVENT SUPPORT

|                                                                                                                                                                                                                                                                                                                               |                                                                                           |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------|
| Have you read and understand the City's Support Criteria and Restrictions above, including required supplemental materials and time-lines/deadlines?                                                                                                                                                                          | Yes                                                                                       |
| Have you requested City support for your event in the past?                                                                                                                                                                                                                                                                   | Yes                                                                                       |
| If YES, please highlight any differences to this year's request from previous year's request.                                                                                                                                                                                                                                 | No changes                                                                                |
| Please check off below the City support you are requesting                                                                                                                                                                                                                                                                    | City Land , City Services, EMT/Ambulance/Fire Services                                    |
| If selected City Land, please indicate where:                                                                                                                                                                                                                                                                                 | Valdez Pipeyard, Club leased area                                                         |
| If selected City Land, you may be required to complete a Temporary Land Use Permit Application. Please contact the Community Development Department at (907)834-3401 to confirm if your request falls into that requirement. Does the location of your event require you to complete a Temporary Land Use Permit Application? | No                                                                                        |
| Will you be using Kelsey Dock Plaza for your event?                                                                                                                                                                                                                                                                           | No                                                                                        |
| If selected City Services, please provide                                                                                                                                                                                                                                                                                     | Plowing of parking lot, building of course, course maintenance grooming before each race. |

in detail your request:

If EMT/Ambulance/Fire Services are requested, please state the date and time they are needing to arrive before the event and the time they are able to leave the event. Note each day and time if the they are requested for multiple days

For our state invitational race we would like Ambulance and EMT on site. Schedule TBD

Submit the provided Safety Plan

[CSO-Safety-Plan Youth SX 26.pdf](#)

Download and complete the

[Safety Plan](#)

Submit map/drawing of event location

[Pipeyard Map.pdf](#)

Performance Deliverables - Breakdown of how the Support Requested will be used; i.e. - how this will benefit local businesses (this allows the City of Valdez to measure the event's economic impact)

Almost all of the sponsorship is local spend and several businesses use the events as promotional opportunities.

Attach any additional supporting documentation to include with the Support request:

*Field not completed.*

\*Please ensure you have insurance documentation ready at least 30 days prior to your event naming the City of Valdez as the Certificate Title Holder with \$1,000,000 liability insurance coverage.

I understand that City Staff has limited capabilities due to short staffing and will not be available to deliver the

I understand, I do not understand and request further information

requested City items  
(with exceptions for the  
stages). I understand  
that I will be to picking  
up the requested items  
and will be prepared  
with the appropriate  
equipment, trailers,  
vehicles, and/or  
manpower to do so.

---

I understand that I am  
responsible for the  
requested equipment  
and will make  
arrangements with City  
staff to return the  
requested equipment  
after my event is  
complete.

---

I understand, I do not understand and request further  
information

---

Email not displaying correctly? [View it in your browser.](#)

| Valdez Motor Sports Club Events Draft Budget 2025 |            |                                                                                         |  |  |
|---------------------------------------------------|------------|-----------------------------------------------------------------------------------------|--|--|
| Valdez Mayors Cup Race                            |            |                                                                                         |  |  |
| Trophy's and Plaques                              | \$3,000.00 | Purchased at local business if available                                                |  |  |
| Event Insurance                                   | 50         | Not available locally                                                                   |  |  |
| National Anthem Singer                            | 150        | Local talent, usally student                                                            |  |  |
| Blue room rental                                  | 1000       | Purchased at local business                                                             |  |  |
| Integrated Timing system W/GPS                    | 2500       | Tracking improvements for increased safety                                              |  |  |
| Guaranteed purse                                  | 20,000     | Dispersed throughout classes, we will also be raising more purse money via sponsorships |  |  |
| Advertising/Marketing                             | 5,000      | Flyers, Radio, Clothes, Signs, Banners, Onsite Media coverage                           |  |  |
| Incidentals                                       | 1,000      | Fuel and equipment, flagging, repairs, prints, lathe, paint etc. Local purchases.       |  |  |
| Total                                             | 32,700     |                                                                                         |  |  |
| Requested                                         | 25,000     |                                                                                         |  |  |
|                                                   |            |                                                                                         |  |  |
| Valdez Mountain Man Hillclimb                     |            |                                                                                         |  |  |
| Trophy's and Plaques                              | \$4,500.00 | Purchased at local business if available                                                |  |  |
| Event Insurance                                   | 50         | Not available locally                                                                   |  |  |
| Extra Medical Support                             | 3,500      | Combination local and out of town                                                       |  |  |
| Blue room rental                                  | 3500       | Purchased at local business                                                             |  |  |
| Guaranteed purse                                  | 5,000      | Dispersed throughout classes, we will also be raising more purse money via sponsorships |  |  |
| Snocat and operator                               | 7,000      | Local company                                                                           |  |  |
| Trucking for snocat                               | 500        | Local trucking company                                                                  |  |  |
| Local Advertising                                 | 3,500      | Radio, flyers, Shirts, hats, banners, media coverage                                    |  |  |
| Online or Non local ads                           | 500        |                                                                                         |  |  |
| Incidentals                                       | \$1,000.00 | Fuel and equipment repairs, lathe purchased locally                                     |  |  |
| Total                                             | 29,050     |                                                                                         |  |  |
| Requested                                         | 13,500     |                                                                                         |  |  |
|                                                   |            |                                                                                         |  |  |
| Valdez Youth Sno-X Championship                   |            | 6 Races total including state race                                                      |  |  |
| Insurance                                         | 50 ea      |                                                                                         |  |  |
| Blue Room                                         | 200ea      | Local business                                                                          |  |  |
| Trophy's                                          | 200 ea     | Purchased at local business if available                                                |  |  |
| Incidentals                                       | 70 ea      | Local business                                                                          |  |  |
| Championship plaques/BBQ                          | 500        | Purchased at local business if available                                                |  |  |
| Total youth races budget                          | 3,620      |                                                                                         |  |  |
| Requested                                         | 3,000      |                                                                                         |  |  |
|                                                   |            |                                                                                         |  |  |
| Community events                                  |            |                                                                                         |  |  |
| United Way Poker run                              | 150        | Hot dogs / burgers, Kelsy dock pavilion                                                 |  |  |
| Halloween Poker Run                               | 300        | Hot dogs / burgers/ candy, Kelsy dock pavilion                                          |  |  |
| Womens ride/safety training X3                    | 1,000      | Permits, comp instructors for expenses, prizes                                          |  |  |
| Copper Basin 300 Trail breaking                   | 700        | Comp volunteers fuel                                                                    |  |  |
| Basic snowmachine maintenance                     | 0          | Use of city shop or PR shop                                                             |  |  |
| Avalanche training motorized                      | 1,000      | Provide insurance, comp instructor expenses                                             |  |  |
| Highway clean up day                              | 500        | August 16th Thompson Pass highway cleanup/BBQ                                           |  |  |
| Community events                                  | 3,650      |                                                                                         |  |  |
| Total events budget                               | 69,020     |                                                                                         |  |  |
| Total Funding requests                            | 41,500     |                                                                                         |  |  |
|                                                   |            |                                                                                         |  |  |



## End Of The Road Ren Fair

212 Chenega Avenue | Valdez, AK 99686 | 907-835-4313 | [Valdezak.gov](http://Valdezak.gov)

**From:** [noreply@civicplus.com](mailto:noreply@civicplus.com)  
**To:** [Events](#); [Martha Barberio](#); [Brienne Skilbred](#)  
**Subject:** Online Form Submittal: Community Service Organization Event Sponsorship/Support Request Application  
**Date:** Wednesday, July 16, 2025 11:12:44 AM

---

## Community Service Organization Event Sponsorship/Support Request Application

City of Valdez - Event Year 2026

Community Service Organization Event Sponsorship/Support Request Application

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### Community Service Organization (CSO) Event

A Community Service Organization (CSO) Event is an event hosted by a nonprofit organization to whom the City of Valdez has provided monetary sponsorship and/or in-kind services. The monetary sponsorships requested are included in the Economic Development Department budget and the in-kind services requested are directed by the Economic Development Department. Before receiving sponsorships or services, CSO applications must be reviewed and approved by the City Council in the Fall of the year prior to the event year (i.e. 2024 events are reviewed and approved in the Fall of 2023).

---

### Application Instructions:

Applications are due by **5:00pm on AUGUST 15th of the current year**. Due to the City Council Budget schedule, failure to comply with the deadline will result in your application being rejected. Incomplete applications will not be considered.

If you need assistance completing this application or have questions, contact Martha Barberio, Economic Development Director, at [mbarberio@valdezak.gov](mailto:mbarberio@valdezak.gov).

---

### Restrictions:

- 1) The Organization must submit their IRS 501 non-profit designation documentation, a State of Alaska Non-Profit Corporation Entity License, and the City of Valdez Business License.
- 2) There is no guarantee of annual funding or in-kind support.
- 3) Any funding or support provided is subject to the availability of funds lawfully appropriated for disbursement.
- 4) Any funding or support provided is intended to supplement your event, not be your sole source of support for the event.
- 5) If applicable timeline/deadline is not adhered to, the City reserves the right to remove

any indication of Support and/or Sponsorship.

6) An after-event review meeting with the event organizers may be requested by the City's Economic Development Director.

---

#### EVENT ORGANIZATION INFORMATION

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|                                                       |                                                                                             |
|-------------------------------------------------------|---------------------------------------------------------------------------------------------|
| Organization Name:                                    | End Of The Road Ren Fair                                                                    |
| Physical Address:                                     | 315 Atigun Dr #141                                                                          |
| Mailing Address:                                      | PO Box 1132, Valdez AK, 99686                                                               |
| Organization Main/Day Phone:                          | 907-255-0401                                                                                |
| Organization Email Address:                           | valdezrenaissancefestival@outlook.com                                                       |
| Organization Status:                                  | Non-Profit                                                                                  |
| Current State of Alaska Business License              | <a href="#">2024-2025 Business license.pdf</a>                                              |
| Current I.R.S 501 Non-Profit Non-Designation Document | <a href="#">EIN number.pdf</a>                                                              |
| Current City of Valdez Business License               | <a href="#">2025-Business-Registration_-End-Of-The-Road-Ren-Fair-Tourism-Recreation.pdf</a> |
| Current W9                                            | <a href="#">_fw9 2025-2026.pdf</a>                                                          |

---

#### EVENT INFORMATION

---

|                                           |                                       |
|-------------------------------------------|---------------------------------------|
| Event Name:                               | End Of The Road Ren Fair              |
| Event Contact Person:                     | Zadie Carman                          |
| Email Address:                            | Valdezrenaissancefestival@outlook.com |
| Event Contact Phone:                      | 9072550401                            |
| Event Website (if applicable):            | www.endoftheroadrenfair.org           |
| Please provide the event logo you will be | <a href="#">Large Logo (7).png</a>    |

using for your event

|                                                                                                               |                                                                                                                                                            |
|---------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Type of Event (check all that apply):                                                                         | Street Fair/Park Festival                                                                                                                                  |
| Is this Event Reoccurring?                                                                                    | Yes                                                                                                                                                        |
| If a reoccurring event, are there any changes to this years event from previous years? If so, please explain: | We would like to include an area for vendors to camp overnight on the park strip to help monitor their wares and provide increased security for the event. |
| Event Location(s):                                                                                            | North Side of Barney Meyring Park                                                                                                                          |
| Event Start TO End Dates:                                                                                     | 6/19/2026 12:00 PM - 6/20/2026 8:00 PM                                                                                                                     |
| Event Set-up Date:                                                                                            | 6/18/2026 10:00 AM                                                                                                                                         |
| Event Tear-down Date:                                                                                         | 6/21/2026 6:00 PM                                                                                                                                          |
| Is this event free to the public to participate in?                                                           | Yes                                                                                                                                                        |
| Is this event free to spectators?                                                                             | Yes                                                                                                                                                        |
| Expected # Attendance:                                                                                        | 1,200                                                                                                                                                      |
| What is the targeted geographic of your participants & spectators? List:                                      | Local, State, National                                                                                                                                     |
| What is the targeted percentage of participants & spectators who are ages 0-17                                | 14                                                                                                                                                         |
| What is the targeted percentage of participants & spectators who are ages 18-35                               | 46                                                                                                                                                         |
| What is the targeted                                                                                          | 25                                                                                                                                                         |

percentage of  
participants &  
spectators who are ages  
36-55

What is the targeted  
percentage of  
participants &  
spectators who are ages  
56+

15

Is this event a  
fundraiser?

No

Will your event involve  
the sale or consumption  
of alcoholic beverages?

Yes

If YES, will it be sold?

Yes

If YES, will it be catered  
by a State Liquor  
License Holder?

Yes

Are you requesting  
Sponsorship and/or  
Support?

SPONSORSHIP - An event that is requesting cash donations,  
as requested in this application., SUPPORT - An event that is  
requesting the use of City Land, City Facilities, City Equipment  
and/or City Services as requested in this application.

#### EVENT SPONSORSHIP

What is the amount of  
the sponsorship  
request?

\$20,000

Have you read and  
understand the City's  
Sponsorship Criteria  
and Restrictions above,  
including required  
supplemental materials  
and  
timelines/deadlines?

Yes

Have you requested  
City sponsorship for  
your event in the past?

Yes

If YES, please highlight  
any differences to this

We would like to include an area for vendors to camp overnight  
on the park strip to help monitor their wares and provide

years sponsorship request from previous years request:

increased security for the event.

Will there be other organizations/individuals who will be sponsoring the event? If yes, please list the organization/individual and the amount.

SWAN helps our organization by running games during this in-kind service amounts to \$400.  
Safeway donates bottled water and sodas for us to sell and give away to volunteers in the amount of \$350.  
The Keystone Hotel offers our vendors and performers discounted rooms during their stay for the fair they also offer a few of our performers free rooms in the amount of \$3,000.  
Copper Vally Telecom offers us finical support of \$250 to help us purchase event merchandise.  
South Central Hardware and Northwind Gift shop donates wood, materials, and prizes in the amount of \$500.  
Angie Christensen made our event shirt this year and gave us a \$500 sponsorship discount.  
Hive Mine Meadery gave us a 5% discount on our kegs they also delivered them and provided a jockey box to distribute the mead.  
The Fraternal Order Of The Eagles let us their chairs and tables to help us run the mead garden and games.  
The Gift Shop gave us 3 \$15 gift certificates.

Please provide a detailed description of the need for this funding:

We are asking for \$20,000 to pay for out of state performances, performance travel expense, insurance, and general fair needs. General fair needs include, bathrooms, security staff, and advertising the event.

A detailed, line-item, breakdown of exactly what this funding will be used for is required with the request of a cash sponsorship. Please attach this document here:

[2026-Ren-Fair-Budget \(1\).pdf](#)

Performance Deliverables - Breakdown of how the sponsorship will be used; i.e. - how much will be spent at local businesses (this allows the City of Valdez to measure the event's economic impact)

We will be spending \$500 at the local hardware stores South Central Hardware and Harris Sand and Gravel for screws, paint, and other decoration needs.  
We use Soaring Eagle Transportation to drive performers in and out of Valdez which costs, \$1,300.  
We use a local shirt vendors Angie for our event shirts that cost \$1,200 with a sponsorship included.  
The restrooms are rented from Petrol Managment and cost \$1,200.  
We purchase Gas for our generators from Captain Joes which cost \$200 throughout the weekend.  
We use facilities like the Fraternal Order of the Eagles to help

us run fundraisers throughout the year which cost \$400.  
We also contact local radio station to help with advertising. We  
give KCHU \$300 to help us spread the word about the fair.

Attach any additional  
supporting  
documentation to  
include with the  
Sponsorship request:

*Field not completed.*

\*Please ensure you have insurance documentation ready at least 30 days prior to  
your event naming the City of Valdez as the Certificate Title Holder with  
\$1,000,000 liability insurance coverage.

#### EVENT SUPPORT

Have you read and  
understand the City's  
Support Criteria and  
Restrictions above,  
including required  
supplemental materials  
and time-  
lines/deadlines?

Yes

Have you requested  
City support for your  
event in the past?

Yes

If YES, please highlight  
any differences to this  
year's request from  
previous year's request.

We would like to include an area for vendors to camp overnight  
on the park strip to help monitor their wares and provide  
increased security for the event.

Please check off below  
the City support you are  
requesting

City Land , City Facilities , City Equipment, City Services

If selected City Land,  
please indicate where:

Barney Meyring Park North Side

If selected City Land,  
you may be required to  
complete a Temporary  
Land Use Permit  
Application. Please  
contact the Community  
Development  
Department at  
(907)834-3401 to

Yes

confirm if your request falls into that requirement. Does the location of your event require you to complete a Temporary Land Use Permit Application?

If yes, please complete the Temporary Land Use Permit Application

[Temporary Land Use Permit Application](#)

If selected City Facilities, please indicate where:

Barney Meyring Park North Side Pavilion, Bathrooms, and fenced off courts.

Will you be using Kelsey Dock Plaza for your event?

No

If selected City Equipment, please indicate the requested items:

Trash Cans, Dumpsters, Picnic Tables, Barricades, Stage

How many trash cans are needed?

8

How many dumpsters are needed?

1

How many picnic tables are needed?

10

How many barricades are needed?

20

Large or Small Stage?

small

Location for City Staff to Set Up Stage

in the middle square at Barney Meyring Park, the location is marked on the map provided.

If selected City Services, please provide in detail your request:

We are requesting an officer do night checks at the Northside of Barney Meyring Park Strip starting on June 18th through June 20th. We ask that they do at least 1 check at the Foraker parking lot and the Hanagita Parking lot anytime from 12 am to 3 am to monitor the area.

Submit map/drawing of event location

[Ren Fair Map 2025 \(2\).png](#)

|                                                                                                                                                                                                                                                                                                                                                     |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <p>Performance Deliverables - Breakdown of how the Support Requested will be used; i.e. - how this will benefit local businesses (this allows the City of Valdez to measure the event's economic impact)</p>                                                                                                                                        | <p>We go to the local hardware stores South Central Hardware and Harris Sand and Gravel for screws, paint, and other decoration needs.</p> <p>We purchase gift certificates and other prizes from Safeway.</p> <p>We use Soaring Eagle Transportation to drive performers in and out of Valdez.</p> <p>The restrooms are rented from Petrol Managment giving them business throughout the weekend.</p> <p>We purchase Gas for our generators from Captain Joe's throughout the weekend.</p> <p>We work with the Keystone hotel and have a large group of vendors and performers staying at the hotel during the weekend.</p> <p>We contact the local radio stations and do event at other nonprofit locations like the Fraternal Order Of The Eagles and Consortium Library to advertise the event.</p> <p>Our advertising brings in attendees from all over Alaska that have confirmed they have never been to Valdez before.</p> |
| <p>Attach any additional supporting documentation to include with the Support request:</p>                                                                                                                                                                                                                                                          | <p><i>Field not completed.</i></p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| <p>*Please ensure you have insurance documentation ready at least 30 days prior to your event naming the City of Valdez as the Certificate Title Holder with \$1,000,000 liability insurance coverage.</p>                                                                                                                                          |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| <p>I understand that City Staff has limited capabilities due to short staffing and will not be available to deliver the requested City items (with exceptions for the stages). I understand that I will be to picking up the requested items and will be prepared with the appropriate equipment, trailers, vehicles, and/or manpower to do so.</p> | <p>I understand</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
| <p>I understand that I am responsible for the requested equipment and will make</p>                                                                                                                                                                                                                                                                 | <p>I understand</p>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |

arrangements with City  
staff to return the  
requested equipment  
after my event is  
complete.

---

Email not displaying correctly? [View it in your browser.](#)



# End Of The Road Ren Fair

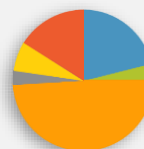
|                          |                                                                                               |                   |                               |
|--------------------------|-----------------------------------------------------------------------------------------------|-------------------|-------------------------------|
| PARTY NAME / EVENT TITLE | End Of The Road Ren Fair                                                                      |                   |                               |
| VENUE / LOCATION         | Barney Meyring Park                                                                           | EVENT DATE & TIME | June, 19th - June, 20th ,2026 |
| ADDITIONAL INFO          | Volunteers along with local performers and vendors will be able to set up on June 19th at 3pm |                   |                               |

## Event Planning Checklist

| 2 month Prior                                                       | 1 month Prior                                                            | 2 days before Event                                                   |
|---------------------------------------------------------------------|--------------------------------------------------------------------------|-----------------------------------------------------------------------|
| <input type="checkbox"/> Start advertisement and marketing          | <input type="checkbox"/> Get event volunteers roles and responsibilities | <input type="checkbox"/> Put signs out for vendors and performers     |
| <input type="checkbox"/> Buying event accessories (banners, ect)    | <input type="checkbox"/> Buy last minute event supplies                  | <input type="checkbox"/> Set up arena and stage                       |
| <input type="checkbox"/> Get in contact with vendors and performers | <input type="checkbox"/> Make DIY items                                  | <input type="checkbox"/> Put event signs around city                  |
| <input type="checkbox"/> Purchase gifts and small items for prizes  | <input type="checkbox"/> But thank you items for volunteer               | <input type="checkbox"/> Contact Vendors and Performers one last time |
| <input type="checkbox"/> Sharing evnet map                          | <input type="checkbox"/> Getting pallets ready for the arena             | <input type="checkbox"/>                                              |
| <input type="checkbox"/> try to advertise in other cities           | <input type="checkbox"/>                                                 | <input type="checkbox"/>                                              |

## Event Budget

| CATEGORY                | % OF BUDGET | SUBTOTALS   | BUDGET TOTAL  |
|-------------------------|-------------|-------------|---------------|
| Venue                   | 21%         | \$8,500.00  | \$40,000.00   |
| Food / Beverage permits | 4%          | \$1,500.00  | EXPENSE TOTAL |
| Entertainment           | 49%         | \$19,600.00 | \$39,950.00   |
| Event Advertizing       | 3%          | \$1,250.00  |               |
| Attendee / Guest        | 7%          | \$2,700.00  |               |
| Other                   | 16%         | \$6,400.00  |               |



- Venue
- Food / Beverage permits
- Entertainment
- Event Advertizing
- Attendee / Guest
- Other

| CATEGORY                                                             | AMOUNT      | COMMENTS |
|----------------------------------------------------------------------|-------------|----------|
| Venue                                                                | \$8,500.00  |          |
| Location decorations                                                 | \$3,500.00  |          |
| Event Insurance                                                      | \$2,000.00  |          |
| Additional Tables / Chairs                                           | \$500.00    |          |
| Setting Up Staff                                                     | \$1,250.00  |          |
| Cleaning Up Staff                                                    | \$1,250.00  |          |
| Food / Beverage permits                                              | \$1,500.00  |          |
| Food                                                                 | \$750.00    |          |
| Beverage                                                             | \$750.00    |          |
| Entertainment                                                        | \$19,600.00 |          |
| Out of Town Performers Rooms                                         | \$6,000.00  |          |
| Performers                                                           | \$13,600.00 |          |
| Event Advertizing                                                    | \$1,250.00  |          |
| Radio advertisement                                                  | \$600.00    |          |
| Social Media advertisement                                           | \$150.00    |          |
| Logo and Branding                                                    | \$500.00    |          |
| Attendee / Guest                                                     | \$2,700.00  |          |
| Contest Prizes                                                       | \$1,500.00  |          |
| Accommodation/ Restrooms                                             | \$1,200.00  |          |
| Other                                                                | \$6,400.00  |          |
| event merchandise                                                    | \$2,000.00  |          |
| event miscellaneous (screws, rope, paint, wood, rentals, signs, etc) | \$4,400.00  |          |

@



## Prince William Sound College

212 Chenega Avenue | Valdez, AK 99686 | 907-835-4313 | [valdezak.gov](http://valdezak.gov)

**From:** [noreply@civicplus.com](mailto:noreply@civicplus.com)  
**To:** [Events](#); [Martha Barberio](#)  
**Subject:** Online Form Submittal: Community Service Organization Event Sponsorship/Support Request Application  
**Date:** Tuesday, April 1, 2025 2:22:33 PM

---

## Community Service Organization Event Sponsorship/Support Request Application

City of Valdez - Event Year 2026

Community Service Organization Event Sponsorship/Support Request Application

---

### Community Service Organization (CSO) Event

A Community Service Organization (CSO) Event is an event hosted by a nonprofit organization to whom the City of Valdez has provided monetary sponsorship and/or in-kind services. The monetary sponsorships requested are included in the Economic Development Department budget and the in-kind services requested are directed by the Economic Development Department. Before receiving sponsorships or services, CSO applications must be reviewed and approved by the City Council in the Fall of the year prior to the event year (i.e. 2024 events are reviewed and approved in the Fall of 2023).

---

### Application Instructions:

Applications are due by **5:00pm on AUGUST 15th of the current year**. Due to the City Council Budget schedule, failure to comply with the deadline will result in your application being rejected. Incomplete applications will not be considered.

If you need assistance completing this application or have questions, contact Martha Barberio, Economic Development Director, at [mbarberio@valdezak.gov](mailto:mbarberio@valdezak.gov).

---

### Restrictions:

- 1) The Organization must submit their IRS 501 non-profit designation documentation, a State of Alaska Non-Profit Corporation Entity License, and the City of Valdez Business License.
- 2) There is no guarantee of annual funding or in-kind support.
- 3) Any funding or support provided is subject to the availability of funds lawfully appropriated for disbursement.
- 4) Any funding or support provided is intended to supplement your event, not be your sole source of support for the event.
- 5) If applicable timeline/deadline is not adhered to, the City reserves the right to remove

any indication of Support and/or Sponsorship.

6) An after-event review meeting with the event organizers may be requested by the City's Economic Development Director.

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#### EVENT ORGANIZATION INFORMATION

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Organization Name: Prince William Sound College

---

Physical Address: 97 Lowe Street; Valdez AK 99686

---

Mailing Address: PO Box 97; Valdez AK 99686

---

Organization Main/Day Phone: 9072555325

---

Organization Email Address: dlmoore@alaska.edu

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Organization Status: Non-Profit

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Current State of Alaska Business License [PWSC Business License.pdf](#)

---

Current I.R.S 501 Non-Profit Non-Designation Document [PWSC IRS Letter.pdf](#)

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Current City of Valdez Business License [Valdez Business License.pdf](#)

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#### EVENT INFORMATION

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Event Name: 2026 Valdez Theatre Conference

---

Event Contact Person: Dawson Moore

---

Email Address: dlmoore@alaska.edu

---

Event Contact Phone: 907.255.5325

---

Event Website (if applicable): [www.theatreconference.org](http://www.theatreconference.org)

---

Please provide the event logo you will be using for your event [VTC logo- circle.tif](#)

---

Other

Type of Event (check all that apply):

Is this Event Reoccurring? Yes

If a reoccurring event, are there any changes to this years event from previous years? If so, please explain: Programming layout is the same.

Event Location(s): Valdez Civic Center

Event Start TO End Dates: 6/6/2026 8:00 AM - 6/13/2026 6:00 PM

Event Set-up Date: 6/3/2026 12:00 PM

Event Tear-down Date: 6/15/2026 1:00 PM

Is this event free to the public to participate in? No

Is this event free to spectators? Yes

Expected # Attendance: 150

What is the targeted geographic of your participants & spectators? List: State theatre practioners

What is the targeted percentage of participants & spectators who are ages 0-17 0

What is the targeted percentage of participants & spectators who are ages 18-35 20

What is the targeted percentage of 40

participants &  
spectators who are  
ages 36-55

What is the targeted  
percentage of  
participants &  
spectators who are  
ages 56+

40

Is this event a  
fundraiser?

No

Will your event involve  
the sale or  
consumption of  
alcoholic beverages?

Yes

If YES, will it be sold?

Yes

If YES, will it be  
catered by a State  
Liquor License Holder?

Yes

Are you requesting  
Sponsorship and/or  
Support?

SUPPORT - An event that is requesting the use of City Land,  
City Facilities, City Equipment and/or City Services as requested  
in this application.

#### EVENT SPONSORSHIP

\*Please ensure you have insurance documentation ready at least 30 days prior to  
your event naming the City of Valdez as the Certificate Title Holder with  
\$1,000,000 liability insurance coverage.

#### EVENT SUPPORT

Have you read and  
understand the City's  
Support Criteria and  
Restrictions above,  
including required  
supplemental materials  
and time-  
lines/deadlines?

Yes

Have you requested  
City support for your  
event in the past?

Yes

If YES, please highlight

No difference.

any differences to this year's request from previous year's request.

Please check off below the City support you are requesting

City Facilities , City Equipment

If selected City Facilities, please indicate where:

Valdez Civic Center

Will you be using Kelsey Dock Plaza for your event?

No

If selected City Equipment, please indicate the requested items:

Tables, Picnic Tables, Tents (10x20)

How many tables are needed

8

How many picnic tables are needed?

4

How many tents (10x20) are needed?

6

Submit map/drawing of event location

[VTC No Map Explanation.pdf](#)

Performance Deliverables - Breakdown of how the Support Requested will be used; i.e. - how this will benefit local businesses (this allows the City of Valdez to measure the event's economic impact)

The Civic Center is essential to the breadth of programming presented by the Theatre Conference. Over the weeklong event, it utilizes all the Conference rooms, the stage, and the outdoor spaces. The requested tables and tents allow the college to stage a more comfortable and professional event.

One of the three central benefits of the Conference is economic stimulus for Valdez. In 2022, participants reported locally spending from \$80 to \$4,000, with an average of just over \$1,100 and a reported total of \$66,030. As 1/3 of attendees responded, this would come out to around \$200,000 in direct expenditures in Valdez. PWSC annually spends over \$100,000 with local businesses as well on the event.

Attach any additional supporting

*Field not completed.*

documentation to  
include with the  
Support request:

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\*Please ensure you have insurance documentation ready at least 30 days prior to your event naming the City of Valdez as the Certificate Title Holder with \$1,000,000 liability insurance coverage.

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|                                                                                                                                                                                                                                                                                                                                              |              |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|
| I understand that City Staff has limited capabilities due to short staffing and will not be available to deliver the requested City items (with exceptions for the stages). I understand that I will be to picking up the requested items and will be prepared with the appropriate equipment, trailers, vehicles, and/or manpower to do so. | I understand |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|

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|                                                                                                                                                                         |              |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|
| I understand that I am responsible for the requested equipment and will make arrangements with City staff to return the requested equipment after my event is complete. | I understand |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------|

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## Valdez Convention and Visitors Bureau

212 Chenega Avenue | Valdez, AK 99686 | 907-835-4313 | [Valdezak.gov](http://Valdezak.gov)

**From:** [noreply@civicplus.com](mailto:noreply@civicplus.com)  
**To:** [Events](#); [Martha Barberio](#); [Brienne Skilbred](#)  
**Subject:** Online Form Submittal: Community Service Organization Event Sponsorship/Support Request Application  
**Date:** Thursday, August 14, 2025 11:14:49 PM

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## Community Service Organization Event Sponsorship/Support Request Application

City of Valdez - Event Year 2026  
Community Service Organization Event Sponsorship/Support Request Application

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### Community Service Organization (CSO) Event

A Community Service Organization (CSO) Event is an event hosted by a nonprofit organization to whom the City of Valdez has provided monetary sponsorship and/or in-kind services. The monetary sponsorships requested are included in the Economic Development Department budget and the in-kind services requested are directed by the Economic Development Department. Before receiving sponsorships or services, CSO applications must be reviewed and approved by the City Council in the Fall of the year prior to the event year (i.e. 2024 events are reviewed and approved in the Fall of 2023).

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### Application Instructions:

Applications are due by **5:00pm on AUGUST 15th of the current year**. Due to the City Council Budget schedule, failure to comply with the deadline will result in your application being rejected. Incomplete applications will not be considered.

If you need assistance completing this application or have questions, contact Martha Barberio, Economic Development Director, at [mbarberio@valdezak.gov](mailto:mbarberio@valdezak.gov).

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### Restrictions:

- 1) The Organization must submit their IRS 501 non-profit designation documentation, a State of Alaska Non-Profit Corporation Entity License, and the City of Valdez Business License.
- 2) There is no guarantee of annual funding or in-kind support.
- 3) Any funding or support provided is subject to the availability of funds

lawfully appropriated for disbursement.

4) Any funding or support provided is intended to supplement your event, not be your sole source of support for the event.

5) If applicable timeline/deadline is not adhered to, the City reserves the right to remove any indication of Support and/or Sponsorship.

6) An after-event review meeting with the event organizers may be requested by the City's Economic Development Director.

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#### EVENT ORGANIZATION INFORMATION

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|                    |                                             |
|--------------------|---------------------------------------------|
| Organization Name: | VALDEZ CONVENTION AND VISITORS BUREAU, INC. |
|--------------------|---------------------------------------------|

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|                   |                     |
|-------------------|---------------------|
| Physical Address: | 309 Fairbanks Drive |
|-------------------|---------------------|

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|                  |             |
|------------------|-------------|
| Mailing Address: | PO Box 1603 |
|------------------|-------------|

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|                              |            |
|------------------------------|------------|
| Organization Main/Day Phone: | 9078352984 |
|------------------------------|------------|

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|                             |                                    |
|-----------------------------|------------------------------------|
| Organization Email Address: | executivedirector@valdezalaska.org |
|-----------------------------|------------------------------------|

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|                      |            |
|----------------------|------------|
| Organization Status: | Non-Profit |
|----------------------|------------|

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|                                          |                                           |
|------------------------------------------|-------------------------------------------|
| Current State of Alaska Business License | <a href="#">State AK license 2025.pdf</a> |
|------------------------------------------|-------------------------------------------|

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|                                                       |                                                           |
|-------------------------------------------------------|-----------------------------------------------------------|
| Current I.R.S 501 Non-Profit Non-Designation Document | <a href="#">IRS Tax Exempt Letter VCVB - 03-07-13.pdf</a> |
|-------------------------------------------------------|-----------------------------------------------------------|

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|                                         |                                                                                                                |
|-----------------------------------------|----------------------------------------------------------------------------------------------------------------|
| Current City of Valdez Business License | <a href="#">2025-Business-Registration_-Valdez-Convention-and-Visitors-Bureau-Inc.-Community-Resources.pdf</a> |
|-----------------------------------------|----------------------------------------------------------------------------------------------------------------|

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|            |                              |
|------------|------------------------------|
| Current W9 | <a href="#">Form W-9.pdf</a> |
|------------|------------------------------|

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#### EVENT INFORMATION

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|             |                                                      |
|-------------|------------------------------------------------------|
| Event Name: | Discover Valdez Oktoberfest and Homebrew Competition |
|-------------|------------------------------------------------------|

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|                       |              |
|-----------------------|--------------|
| Event Contact Person: | Libby Connor |
|-----------------------|--------------|

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|                |                             |
|----------------|-----------------------------|
| Email Address: | operations@valdezalaska.org |
|----------------|-----------------------------|

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|                      |            |
|----------------------|------------|
| Event Contact Phone: | 9078352984 |
|----------------------|------------|

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|                                                                                                               |                                                                                                                                                           |
|---------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------|
| Event Website (if applicable):                                                                                | <a href="https://www.valdezalaska.org/events/oktoberfest-homebrew-competition/">https://www.valdezalaska.org/events/oktoberfest-homebrew-competition/</a> |
| Please provide the event logo you will be using for your event                                                | <a href="#">Oktober circle 01 Artboard 1.png</a>                                                                                                          |
| Type of Event (check all that apply):                                                                         | Concert/Band, Street Fair/Park Festival, Other                                                                                                            |
| Is this Event Reoccurring?                                                                                    | Yes                                                                                                                                                       |
| If a reoccurring event, are there any changes to this years event from previous years? If so, please explain: | Expansion for the time frame to Sunday as well. Larger festival and added in state breweries.                                                             |
| Event Location(s):                                                                                            | Brewery Row                                                                                                                                               |
| Event Start TO End Dates:                                                                                     | 9/11/2026 9:00 AM - 9/13/2026 8:00 PM                                                                                                                     |
| Event Set-up Date:                                                                                            | 9/10/2026 7:00 AM                                                                                                                                         |
| Event Tear-down Date:                                                                                         | 9/13/2026 8:00 PM                                                                                                                                         |
| Is this event free to the public to participate in?                                                           | Yes                                                                                                                                                       |
| Is this event free to spectators?                                                                             | Yes                                                                                                                                                       |
| Expected # Attendance:                                                                                        | 500                                                                                                                                                       |
| What is the targeted geographic of your participants & spectators? List:                                      | Local, State, National, cruise passengers, International travelers                                                                                        |
| What is the targeted percentage of participants & spectators who are ages 0-17                                | 10                                                                                                                                                        |

What is the targeted percentage of participants & spectators who are ages 18-35

What is the targeted percentage of participants & spectators who are ages 36-55

30

What is the targeted percentage of participants & spectators who are ages 56+

30

Is this event a fundraiser?

Yes

If a fundraiser, who benefits?

Discover Valdez

Will your event involve the sale or consumption of alcoholic beverages?

Yes

If YES, will it be sold?

Yes

If YES, will it be catered by a State Liquor License Holder?

No

Are you requesting Sponsorship and/or Support?

SUPPORT - An event that is requesting the use of City Land, City Facilities, City Equipment and/or City Services as requested in this application.

#### EVENT SPONSORSHIP

If YES, please highlight any differences to this years sponsorship request from previous years request:

Expansion for the time frame to Sunday as well. Larger festival and added in state breweries. No changes to support other than expansion.

\*Please ensure you have insurance documentation ready at least 30 days prior to your event naming the City of Valdez as the Certificate Title Holder with

\$1,000,000 liability insurance coverage.

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## EVENT SUPPORT

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Have you read and understand the City's Support Criteria and Restrictions above, including required supplemental materials and time-lines/deadlines?

Yes

Have you requested City support for your event in the past?

Yes

If YES, please highlight any differences to this year's request from previous year's request.

Expansion for the time frame to Sunday as well. Larger festival and added in state breweries.

Please check off below the City support you are requesting

City Land , City Equipment, EMT/Ambulance/Fire Services

If selected City Land, please indicate where:

Same as 2025 Request

If selected City Land, you may be required to complete a Temporary Land Use Permit Application. Please contact the Community Development Department at (907)834-3401 to confirm if your request falls into that requirement. Does the location of your event require you to complete a Temporary Land Use Permit Application?

Yes

If yes, please complete the Temporary Land

[Temporary Land Use Permit Application](#)

## Use Permit Application

|                                                                                                         |                                                                                                                   |
|---------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------|
| Will you be using Kelsey Dock Plaza for your event?                                                     | No                                                                                                                |
| If selected City Equipment, please indicate the requested items:                                        | Trash Cans, Dumpsters, Tables, Picnic Tables, Barricades, Tents (10x10), Tents (10x20), Spiderboxes, Stage, Other |
| How many trash cans are needed?                                                                         | 10                                                                                                                |
| How many dumpsters are needed?                                                                          | 3-4                                                                                                               |
| How many tables are needed                                                                              | 10                                                                                                                |
| How many picnic tables are needed?                                                                      | 10                                                                                                                |
| How many barricades are needed?                                                                         | 4                                                                                                                 |
| How many tents (10x10) are needed?                                                                      | 5                                                                                                                 |
| How many tents (10x20) are needed?                                                                      | 3                                                                                                                 |
| How many spiderboxes are needed?                                                                        | 2                                                                                                                 |
| Large or Small Stage?                                                                                   | large if its under 40ft sq.; small if not                                                                         |
| Location for City Staff to Set Up Stage                                                                 | Lot 32                                                                                                            |
| If "Other", please state the requested items and quantities                                             | Signage stands if possible                                                                                        |
| If EMT/Ambulance/Fire Services are requested, please state the date and time they are needing to arrive | Fri. Sat and Sunday from 8 am to 10 pm as available to support crowd safety and fire prevention                   |

before the event and the time they are able to leave the event. Note each day and time if they are requested for multiple days

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Submit the provided Safety Plan

[CSO Safety Plan 2025-26.pdf](#)

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Download and complete the

[Safety Plan](#)

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Submit map/drawing of event location

[2 - AFTER street closure.png](#)

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Performance Deliverables - Breakdown of how the Support Requested will be used; i.e. - how this will benefit local businesses (this allows the City of Valdez to measure the event's economic impact)

Through the City's support, a reduction in cost to put this event on will ensure we can have a safe and successful event. In-kind support items ensure the event is of good quality, safe, clean and enjoyable for all participants. We would like to see the event have access to barricades to ensure pedestrian and vehicle safety. The garbages and dumpsters ensure the areas will be clean and safe during and after the event. The other items will support the operations of the event and offer a resource that would be out of the event's budget if it were not for support.

Oktoberfest's popularity has led to the establishment of festivals worldwide, expanding its local economic impact potential. Local businesses can expect an increase in revenue. The festival attracts visitors, leading to higher hotel occupancy rates, increased spending on food, transportation, and souvenirs, and boosting the local tourism industry.

Oktoberfest supports extra jobs, including up to and the duration of the weekend. The brewing industry experiences a surge in demand during the event, adding extra value for our local breweries and promoting their businesses.

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Attach any additional supporting documentation to include with the Support request:

[Site Plan Oktoberfest .pdf](#)

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\*Please ensure you have insurance documentation ready at least 30 days prior to your event naming the City of Valdez as the Certificate Title Holder with \$1,000,000 liability insurance coverage.

---

I understand that City Staff has limited

I understand

capabilities due to short staffing and will not be available to deliver the requested City items (with exceptions for the stages). I understand that I will be to picking up the requested items and will be prepared with the appropriate equipment, trailers, vehicles, and/or manpower to do so.

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---

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I understand

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|                                   |          | SUMMARY   |                       |         |         |                |                |                |
|-----------------------------------|----------|-----------|-----------------------|---------|---------|----------------|----------------|----------------|
| Description                       | Quantity | Cost Each | Technology Life Cycle | 2024    | 2025    | Projected 2026 | Projected 2027 | Projected 2028 |
| Hardware                          |          |           |                       |         |         |                |                |                |
| Desktop Computers                 | 130      | 1,800     | 3                     | 78,000  | 78,000  | 78,000         | 78,000         | 78,000         |
| High-end Computers                | 10       | 2,500     | 3                     | 8,333   | 8,333   | 8,333          | 8,333          | 8,333          |
| Laptops                           | 24       | 2,200     | 3                     | 17,600  | 17,600  | 17,600         | 17,600         | 17,600         |
| Rugged                            | 21       | 4,000     | 4                     | 21,000  | 21,000  | 21,000         | 21,000         | 21,000         |
| High-end Laptops                  | 4        | 2,500     | 3                     | 3,333   | 3,333   | 3,333          | 3,333          | 3,333          |
| Relay+ Celluar Radios             | 63       | 200       | 3                     | 4,200   | 4,200   | 4,200          | 4,200          | 4,200          |
| Cradlepoints                      | 30       | 500       | 3                     | 5,000   | 5,000   | 5,000          | 5,000          | 5,000          |
| iPhones                           | 50       | 400       | 2                     | 10,000  | 10,000  | 10,000         | 10,000         | 10,000         |
| iPads                             | 60       | 400       | 3                     | 8,000   | 8,000   | 8,000          | 8,000          | 8,000          |
| iPads - cellular                  | 25       | 560       | 4                     | 3,500   | 3,500   | 3,500          | 3,500          | 3,500          |
| iPad pro - cellular (Fire Trucks) | 2        | 1,100     | 4                     | 0       | 0       | 2,200          |                | 550            |
| iPad mini - Dispatch              | 2        | 500       | 4                     | 0       | 1,000   | 0              | 0              | 1,000          |
| MFA Keys                          | 1        | 10,000    |                       | 4,750   | 5,000   | 0              | 2,000          | 2,000          |
| UPS                               | 175      | 190       | 5                     | 6,650   | 6,650   | 6,650          | 6,650          | 6,650          |
| Plotter                           | 1        | 15,000    | 5                     |         |         |                | 15,000         |                |
| Outdoor TV's                      | 2        | 5,000     | 5                     | 10,000  |         | 5,000          |                | 2,000          |
| TV's                              | 20       | 700       | 5                     | 2,800   | 2,800   | 100            | 2,800          | 2,800          |
| AV - Conference rooms             | 1        | 3,000     | 5                     | 600     | 600     | 600            | 600            | 600            |
| Large UPS                         | 10       | 2,300     | 5                     | 4,600   | 4,600   | 4,600          | 4,600          | 4,600          |
| Radios - Portables                | 75       | 8,000     | 7                     |         |         |                |                | 80,000         |
| Radios - Mobiles                  | 40       | 10,000    | 7                     |         |         |                |                | 50,000         |
| Cradlepoints                      | 40       | 3,000     | 5                     |         |         |                |                | 21,000         |
| Computers Subtotal                |          |           |                       | 188,367 | 179,617 | 178,117        | 190,617        | 330,167        |

| Servers                 |   |         |   |        |        |        |        |        |
|-------------------------|---|---------|---|--------|--------|--------|--------|--------|
| VM HOSTS                | 3 | 9,000   | 3 | 27,000 |        | 0      | 32,000 | 32,000 |
| Backup Host             | 1 | 10,000  | 4 | 0      | 10,000 | 0      | 0      | 0      |
| VM Storage              | 1 | 100,000 | 4 | 0      | 60,000 | 40,000 | 40,000 | 40,000 |
| Disaster Recovery Host  | 1 | -       | 4 | 0      | 0      | 0      | 0      | 0      |
| Granicus Encoder        | 1 | 4,500   | 3 | 0      | 0      | 4,500  | 0      | 0      |
| Airport Host            |   |         |   | 4,000  | 0      | 0      | 0      | 0      |
| Camera DVR Hots         | 3 | 9,000   | 3 | 0      | 9,000  | 0      | 9,000  | 9,000  |
| Public Safety Recording | 1 | 15,000  | 5 | 0      | 0      | 0      | 0      | 0      |
| Public WiFi VM Hosts    | 3 | 2,000   | 5 | 0      | 0      | 6,000  | 0      | 0      |
|                         |   |         |   |        |        |        |        |        |
| Server subtotal         |   |         |   | 31,000 | 79,000 | 50,500 | 81,000 | 81,000 |

| Network                           |     |       |   |               |                |               |                |                |
|-----------------------------------|-----|-------|---|---------------|----------------|---------------|----------------|----------------|
| City Hall                         |     |       |   | 40,000        | 54,000         | 10,000        | 32,000         | 64,000         |
| Colo                              |     |       |   | 0             | 0              | 0             | 0              | 0              |
| Airport                           |     |       |   | 0             | 8,000          | 32,000        | 0              | 0              |
| Civic Center                      |     |       |   | 27,000        | 20,000         | 0             | 7,000          | 7,000          |
| Building Maintanance/Shop         |     |       |   | 0             | 0              | 0             | 0              | 0              |
| WTP/Baler                         |     |       |   | 0             | 0              | 0             | 0              | 0              |
| Fire                              |     |       |   | 0             | 0              | 6,000         | 0              | 30,000         |
| Library                           |     |       |   | 0             | 16,000         | 4,000         | 0              | 0              |
| North Harbor                      |     |       |   | 0             | 2,000          | 13,000        | 0              | 0              |
| South Harbor                      |     |       |   | 0             | 0              | 0             | 0              | 0              |
| GMS                               |     |       |   | 0             | 0              | 0             | 0              | 0              |
| Kelsey Dock                       |     |       |   | 0             | 0              | 0             | 8,000          | 8,000          |
| Rec Center                        |     |       |   | 0             | 0              | 0             | 0              | 0              |
| Animal Control                    |     |       |   | 0             | 0              | 2,000         | 0              | 0              |
| VCT                               |     |       |   | 0             | 0              | 0             | 0              | 0              |
| Camera                            | 140 | 1,000 | 5 | 28,000        | 28,000         | 28,000        | 28,000         | 28,000         |
| Mist - 5 year replaement schedule | 60  | 1,000 |   |               |                |               | 50,000         |                |
| <b>Network subtotal</b>           |     |       |   | <b>95,000</b> | <b>128,000</b> | <b>95,000</b> | <b>125,000</b> | <b>137,000</b> |

| Annual Software Maintenance          | Dept  |  |  |                |                |                |                |                |
|--------------------------------------|-------|--|--|----------------|----------------|----------------|----------------|----------------|
| Network Software                     | IT    |  |  | 101,100        | 76,822         | 108,500        | 134,791        | 134,791        |
| IT Support Software                  | IT    |  |  | 163,950        | 160,380        | 181,238        | 173,300        | 173,300        |
| PRCS Support Software                | PRCS  |  |  | 2,800          | 23,857         | 11,057         | 2,800          | 2,800          |
| CF Support Software                  | CF    |  |  | 60,342         | 31,350         | 31,350         | 60,342         | 60,342         |
| Fire Support Software                | Fire  |  |  | 9,060          | 64,070         | 14,070         | 9,060          | 9,060          |
| Planning Support Software            | CD    |  |  | 25,800         | 108,100        | 49,100         | 40,800         | 40,800         |
| HR Support Software                  | HR    |  |  | 54,700         | 69,874         | 69,874         | 54,700         | 54,700         |
| PD Support Software                  | PD    |  |  | 52,975         | 73,704         | 73,704         | 56,125         | 56,125         |
| Clerk Support Software               | Clerk |  |  | 37,428         | 40,787         | 40,787         | 37,428         | 37,428         |
| PW Support Software                  | PW    |  |  | 1,700          | 26,750         | 27,000         | 1,700          | 1,700          |
| P&H Support Software                 | PH    |  |  | 7,000          | 1,935          | 1,935          | 7,000          | 7,000          |
| Finance Support Software             | Fin   |  |  | 87,523         | 90,500         | 72,500         | 87,523         | 87,523         |
| Communications Support Software      | Admin |  |  | 5,900          | 30,400         | 19,000         | 5,900          | 5,900          |
|                                      |       |  |  |                |                |                |                |                |
| <b>Software Maintenance Subtotal</b> |       |  |  | <b>610,278</b> | <b>777,000</b> | <b>807,062</b> | <b>825,000</b> | <b>850,000</b> |

|                             |         |           |  |                |                  |                  |                  |                  |
|-----------------------------|---------|-----------|--|----------------|------------------|------------------|------------------|------------------|
| <b>Grand Total</b>          |         |           |  | <b>924,644</b> | <b>1,163,617</b> | <b>1,130,679</b> | <b>1,221,617</b> | <b>1,398,167</b> |
|                             |         |           |  |                |                  |                  | 0.0200           | 0.0400           |
|                             | Average | 1,183,816 |  | 924,644        | 1,163,617        | 1,130,679        | 1,246,049        | 1,454,093        |
|                             |         | 41,250    |  |                |                  |                  |                  |                  |
|                             |         |           |  |                |                  |                  |                  |                  |
| Impact on 2023-2028 Budgets |         |           |  | <b>924,644</b> | <b>1,163,617</b> | <b>1,130,679</b> | <b>1,246,049</b> | <b>1,454,093</b> |