



Received
Valdez Animal Control
SEP 13 2019 (907) 835-2286



City of Valdez Kennel Application

The City of Valdez Municipal Code requires that anyone keeping six or more dogs over the age of three months must have a special multiple canine license. Further, a kennel license is required for any facility operated by a person engaged in the commercial buying, selling, training, keeping, boarding, or grooming of dogs for profit. This includes mobile units as well.

Please complete the information below so an inspection can be arranged of the premises where your dogs are kept. If approved by Animal Control, your application will be forwarded to the Planning and Zoning Commission, then the Chief of Police for final approval. If you have any questions, please contact us at the number listed above.

Please print all information:

Name: Leslie McKay Gross Work Phone: 907-255-0990

Mailing Address: PO Box 2261 Home Phone: 907-255-0990

Street Address: 3424 Eagle

Location of Kennel/Facility: Robe River, Eagle 3424

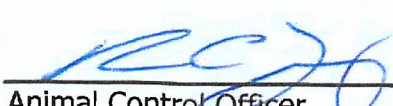
Legal Description of Property (where dogs are kept): Inside residence
trailer with limited access.

Type of License: ☐ Fancier Facility ☐ Commercial Kennel ☒ Other Facility

Number of dogs over three months (if applicable): N/A

The best date and time for inspection would be: 4pm - 5pm

If you cannot meet the Animal Control Officer as arranged, please notify us as soon as possible.

 Animal Control Officer		
Check one: ☒ Approved ☐ Disapprove	Planning & Zoning Director Check one: ☐ Approved ☐ Disapprove	Chief of Police Check one: ☐ Approved ☐ Disapprove



Valdez Animal Control

(907) 835-2286



Kennel Application Instruction Sheet

Applicant:

This application packet contains all of the forms required to apply for a Kennel License within the City of Valdez. The packet contains a Kennel License Application form, Canine Identification form (if applicable), and a copy of the regulations. A Conditional Use Permit application must be completed as well (this is available through the City of Valdez Planning and Zoning Department). The instructions for obtaining a kennel license are as follows:

1. Meet with an Animal Control Officer (ACO) regarding the type of kennel to be licensed.
2. Fill out the Kennel License Application form.
3. Complete the Canine Identification form plus attach proof of Rabies and Parvo/Distemper vaccinations; attach these to the Kennel License Application form (If applicable).
4. A kennel inspection must be scheduled with the ACO at the time of the application and another inspection will be made once the kennel is set up.
5. The ACO will issue a report based on the inspection and will forward the report and application to the Chief of Police.

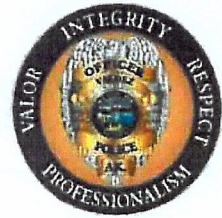
Conditional Use Permit (CUP)

1. A kennel is a conditional use permit (CUP) within the Rural Residential, Commercial Residential and Light Industrial zoning districts.
2. A CUP application must be completed and submitted to the Planning and Zoning department.
3. A location map of the surrounding area and a layout map of the lot where the proposed kennel will be located must be submitted with the CUP application.
4. The lot map must indicate where the kennel will be located on the lot and the location of the well and septic plus any wells on adjacent property if applicable. There must be a 100' distance from any well or stream.
5. Once the CUP application has been received, it will be processed and any necessary public notices will be sent out.
6. A public hearing will be held before the Planning and Zoning Commission.
7. At the next meeting after the public hearing, the P&Z Commission will receive public comments and the request will be discussed. Conditions may be added to the CUP by the P&Z Commission. The Commission will vote to approve or disapprove the CUP request.
8. If the request is disapproved, the applicant has 10 days to appeal the decision to the City Clerk. The appeal will go before the City Council acting as the Board of Appeals.

If there are any questions please contact Animal Control at (907)835-2286.



Valdez Animal Control
(907) 835-2286



Canine Identification

Name: Leslie Gross Phone No.: 907-255-0990

Mailing Address: PO Box 2261

Kennel Facility Name: Shih-Tzu Knot Grooming Phone No.: _____

Kennel Facility Location: 3424 Eagle

Canine Information:

1. Name: Brutus
Breed: Lab / Newfoundland
Sex: Male
Rabies: Due July 2022
2. Name: Tressel
Breed: German Shepherd / malamute
Sex: Female
Rabies: Due July 2022
3. Name: _____
Breed: _____
Sex: _____
4. Name: _____
Breed: _____
Sex: _____
5. Name: _____
Breed: _____
Sex: _____
6. Name: _____
Breed: _____
Sex: _____

7. Name: _____
Breed: _____
Sex: _____
8. Name: _____
Breed: _____
Sex: _____
9. Name: _____
Breed: _____
Sex: _____
10. Name: _____
Breed: _____
Sex: _____
11. Name: _____
Breed: _____
Sex: _____
12. Name: _____
Breed: _____
Sex: _____
13. Name: _____
Breed: _____
Sex: _____
14. Name: _____
Breed: _____
Sex: _____
15. Name: _____
Breed: _____
Sex: _____

Please attach all required vaccination information for each animal.
If more room is required, please attach another sheet with the Name, Breed and Sex
of the additional animals.



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(907) 835-4560



Kennel Inspection

Please Refer to City Ordinance 6.12.040 for Kennel requirements and City Ordinance 6.12.050 should a Revocation of Kennel License be initiated.

Date: 09/24/2019

Completed By: ACO LONG

In Attendance: SHIH-Tzu Knot Grooming - LESLIE GROSS

1. Could a health hazard be created or does one exist due to the kennel facility?

YES / NO

NOTES: NONE NOTED - PREMISES FOUND TO
BE CLEAN, SANITARY.

2. Could a nuisance be created or does one exist due to the kennel facilities operations?

YES / NO

NOTES: NONE NOTED -

3. Are all dogs properly vaccinated AND licensed?

YES / NO

NOTES: ON-SITE - 2 DOGS - VACCINATION RECORDS
CURRENT FOR BOTH. (OWNERS DOGS THAT
LIVE ON PREMISES)

4. Have adequate provisions been made to shelter the animals from the elements?

YES / NO

NOTES: YES INDOORS AT PREMISES

5. Have adequate provisions been made to keep the animals confined on the kennel premises?

YES / NO

NOTES: YES - ONE WIRE KENNELS

6. Have adequate provisions been made to keep the premises in a sanitary condition?

YES / NO

NOTES: YES. DISINFECTANTS AND CLEANING SUPPLIES ON HAND.

7. Has each animal been allotted a minimum of one hundred twenty-five square feet of living space, and total living space is less than ten percent of the maximum lot coverage?

YES / NO

NOTES: N/A NO BOARDING PERMITTED.

8. Is the kennel fenced and screened from public view by buildings, natural cover or artificial barriers (e.g., curtains, fences, walls, etc.)

YES / NO

NOTES: N/A NO BOARDING

FINAL CONCLUSION: (Should the License be revoked, conditions to be met)

APPROPRIATE PREMISES AND CONDITIONS FOR GROOMING OPERATIONS - RECOMMEND APPROVAL OR PERMIT FOR LICENSE.

Neo LONE

PJO

Shih-Tzu Knot Grooming Services, LLC

3424 Eagle Ave

P.O. Box 2261

Valdez, AK 99686

Update to our Customer Policy

September 27, 2019

Shih-Tzu Knot Grooming Services, LLC shall require a copy of vaccination records for rabies, distemper/parvo before all grooming services per City Code Title 6, 6.12030. Bordetella vaccine shall be recommended, but not required. This is non-negotiable.

