

# City of Valdez

212 Chenega Ave.  
Valdez, AK 99686



## Meeting Minutes - Draft

Monday, November 15, 2021

5:00 PM

Regular Meeting

Civic Center Conference Room

**Ports and Harbor Commission**

**REGULAR AGENDA - 5:00 PM****I. CALL TO ORDER**

Chair Hirsch called the meeting to order at 5:00 p.m. in the Civic Center Conference Room.

**II. ROLL CALL**

**Present** 5 - Chair Stu Hirsch  
Commission Member Mark Swanson  
Commission Member Alan Steed  
Commission Member Ryan Sontag  
Commission Member Monty Morgan

**Excused** 2 - Chair Pro Tempore Colleen Stephens  
Commission Member Tim Bouchard

**Also Present** 3 - Director Ports and Harbor Jeremy Talbott  
Office Manager Karisa Friend  
Harbormaster Sarah Von Barga

**III. APPROVAL OF MINUTES****1. Ports and Harbor Commission Regular Meeting Minutes of July 19th, 2021**

MOTION: Commission Member Swanson moved, seconded by Commission Member Morgan to approve Ports and Harbor Commission Regular Meeting Minutes of July 19th, 2021. The motion carried by the following vote, after the following discussion occurred.

There being no discussion, Chair Hirsch invited a vote on the motion:

**VOTE ON MOTION:**

Yays: 5 - Chair Hirsch, Commission Member Swanson, Commission Member Steed,  
Commission Member Sontag, and Commission Member Morgan

Excused: 2 - Chair Pro Tempore Stephens, and Commission Member Bouchard

**2. Ports and Harbor Commission Regular Meeting Minutes of September 20th, 2021**

MOTION: Commission Member Swanson moved, seconded by Commission Member Morgan to approve Ports and Harbor Commission Regular Meeting Minutes of September 20th, 2021. The motion carried by the following vote, after the following discussion occurred.

There being no discussion, Chair Hirsch invited a vote on the motion:

**VOTE ON MOTION:**

Yays: 5 - Chair Hirsch, Commission Member Swanson, Commission Member Steed,  
Commission Member Sontag, and Commission Member Morgan

Excused: 2 - Chair Pro Tempore Stephens, and Commission Member Bouchard

#### IV. PUBLIC BUSINESS FROM THE FLOOR

There was no public business from the floor.

#### V. UNFINISHED BUSINESS

##### 1. Approval of Recommendation to Valdez City Council to Approve Resolution Naming Rates and Fees for Use of Facilities in the Valdez Harbors and Repealing Resolution No. 20-06 Naming Such Rates and Fees (Postponed from Regular Meeting on September 20, 2021)

Item postponed from regular meeting on September 20, 2021. Main motion already on the floor.

MOTION TO AMEND #1: Commission Member Swanson moved, seconded by Commission Member Steed to amend the proposed schedule of harbor rates and fees by striking Section 1.A., paragraph three in its entirety, which currently reads: "A senior citizen discount of fifteen percent (15%) will be applied to annual moorage fees paid by residents of Valdez who are age sixty-five (65) or older for personal pleasure craft".

Ms. Von Barga confirmed she did review the discount and found it would be a significant amount against the revenue. Commission Member Swanson stated he thought the discount should be opened to not just Valdez Residents but to all Alaska Residents. Ms. Von Barga stated it was not in the Harbors best interest to apply a discount.

There being no further discussion, Chair Hirsch invited a vote on the motion:

##### VOTE ON MOTION TO AMEND #1:

Yays: 5 - Chair Hirsch, Commission Member Swanson, Commission Member Steed, Commission Member Sontag, and Commission Member Morgan

Excused: 2 - Chair Pro Tempore Stephens, and Commission Member Bouchard

MOTION TO AMEND #2: Commission Member Morgan moved, seconded by Commission Member Sontag to amend the proposed schedule of harbor rates and fees by inserting the following sentence at the end of Section I.A, paragraph 5: "After the three-year period, twenty-four (24') slips and larger moorage will increase by one percent (1%) annually. Tour Dock moorage will be exempt from this one percent (1%) increase."

Commission Member Swanson asked why the tour dock moorage is exempt from the rate increase after 3 years. Ms. Von Barga stated there was no specific reason. She stated it can be amended since there was no specific reason for not including that dock in the increase. Mr. Talbott said that there is inflation protection for the future. Chair Hirsch asked if it was even worth the trouble for the increase because 1% seemed light. Mr. Talbott stated that these are a recommendation from Commissioners to City Council. Commissioners agreed to remove the last sentence concerning Tour Dock moorage.

There being no further discussion, Chair Hirsch invited a vote on the motion:

##### VOTE ON MOTION TO AMEND #2:

Yays: 5 - Chair Hirsch, Commission Member Swanson, Commission Member Steed, Commission Member Sontag, and Commission Member Morgan

Excused: 2 - Chair Pro Tempore Stephens, and Commission Member Bouchard

MOTION TO AMEND #3: Commission Member Morgan moved, seconded by Commission Member Steed to amend the proposed schedule of harbor rates and fees by inserting the following sentence at the end of Section I.C., paragraph six: "Vessels that have paid annual moorage may be exempt from additional Drive down Float fees upon approval and/or scheduling with the Harbormaster."

Chair Hirsch agrees this gives the Harbormaster freedom as to when to charge for additional dockage. Commission Member Swanson agrees this gives some discretion to the Harbormaster and if follows along what is being done in other areas.

There being no further discussion, Chair Hirsch invited a vote on the motion:

VOTE ON MOTION TO AMEND #3:

Yays: 5 - Chair Hirsch, Commission Member Swanson, Commission Member Steed, Commission Member Sontag, and Commission Member Morgan

Excused: 2 - Chair Pro Tempore Stephens, and Commission Member Bouchard

MOTION TO AMEND #4: Commission Member Steed moved, seconded by Commission Member Swanson to amend the proposed schedule of harbor rates and fees by inserting the following at the end of Section II.B: "...in the North Basin Uplands and shall be three dollars and twenty-five cents (\$3.25) in the South Basin Uplands."

Commissioners agreed this is a good adjustment.

There being no further discussion, Chair Hirsch invited a vote on the motion:

VOTE ON MOTION TO AMEND #4:

Yays: 5 - Chair Hirsch, Commission Member Swanson, Commission Member Steed, Commission Member Sontag, and Commission Member Morgan

Excused: 2 - Chair Pro Tempore Stephens, and Commission Member Bouchard

MOTION TO AMEND #5: Commission Member Morgan moved, seconded by Commission Member Steed to amend the proposed schedule of harbor rates and fees by inserting the phrase "in both basins" after the word "time" in Section II.D.

There being no discussion, Chair Hirsch invited a vote on the motion:

VOTE ON MOTION TO AMEND #5:

Yays: 5 - Chair Hirsch, Commission Member Swanson, Commission Member Steed, Commission Member Sontag, and Commission Member Morgan

Excused: 2 - Chair Pro Tempore Stephens, and Commission Member Bouchard

MOTION TO AMEND #6: Commission Member Sontag moved, seconded by Commission Member Swanson to amend the proposed schedule of harbor rates and fees by striking the phrase "including those vessels parked alongside the side of the road on City/Harbor property" from Section II.E. and replacing it with the phrase "based on what basin uplands they are in".

Commission Member Swanson said it is not ideal to post a rate for an area that the Harbor does not want parking anyway.

There being no further discussion, Chair Hirsch invited a vote on the motion:

**VOTE ON MOTION TO AMEND #6:**

Yays: 5 - Chair Hirsch, Commission Member Swanson, Commission Member Steed,  
Commission Member Sontag, and Commission Member Morgan

Excused: 2 - Chair Pro Tempore Stephens, and Commission Member Bouchard

**MOTION TO AMEND #7:** Commission Member Morgan moved, seconded by Commission Member Steed to amend the proposed schedule of harbor rates and fees by striking Section II.G in its entirety.

Commissioners again, stated that a rate, fee or fine should not be set for an area that there is no intention to allow parking along the road.

There being no further discussion, Chair Hirsch invited a vote on the motion:

**VOTE ON MOTION TO AMEND #7:**

Yays: 5 - Chair Hirsch, Commission Member Swanson, Commission Member Steed,  
Commission Member Sontag, and Commission Member Morgan

Excused: 2 - Chair Pro Tempore Stephens, and Commission Member Bouchard

**MOTION TO AMEND #8:** Commission Member Sontag moved, seconded by Commission Member Swanson to amend the proposed schedule of harbor rates and fees by striking the sentence "Blocking of the cranes with gear, vehicles, netting, trailers, etc. shall be charged at a rate of twenty dollars (\$20.00) per day" from Section II.H.

Commission Member Steed wanted to confirm that there is still a charge for blocking the specified area. Commission Member Swanson confirmed this should be a fine not a fee.

There being no further discussion, Chair Hirsch invited a vote on the motion:

**VOTE ON MOTION TO AMEND #8:**

Yays: 5 - Chair Hirsch, Commission Member Swanson, Commission Member Steed,  
Commission Member Sontag, and Commission Member Morgan

Excused: 2 - Chair Pro Tempore Stephens, and Commission Member Bouchard

**MOTION TO AMEND #9:** Commission Member Steed moved, seconded by Commission Member Swanson to amend the proposed schedule of harbor rates and fees by striking Section II.I in its entirety and renumbering the remaining paragraphs of Section II. Section II.I currently reads "Storage on the Drive Down Float (which is discouraged) of gear, vehicles, netting, trailers, etc. shall be charged a rate of twenty dollars (\$20.00) per day".

Ms. Von Barga confirmed this charge has been moved to the fines section.

There being no further discussion, Chair Hirsch invited a vote on the motion:

**VOTE ON MOTION TO AMEND #9:**

Yays: 5 - Chair Hirsch, Commission Member Swanson, Commission Member Steed,  
Commission Member Sontag, and Commission Member Morgan

Excused: 2 - Chair Pro Tempore Stephens, and Commission Member Bouchard

MOTION TO AMEND #10: Commission Member Sontag moved, seconded by Commission Member Steed to amend the proposed schedule of harbor rates and fees by inserting the phrase "(emergency only)" after the phrase "trailer haul-out" in the first sentence of Section III.A.1.

Commission Member Swanson confirmed this was added for an emergency only just because it is not a service the Harbor normally provides unless they are sinking otherwise it is something that is scheduled.

There being no further discussion, Chair Hirsch invited a vote on the motion:

VOTE ON MOTION TO AMEND #10:

Yays: 5 - Chair Hirsch, Commission Member Swanson, Commission Member Steed, Commission Member Sontag, and Commission Member Morgan

Excused: 2 - Chair Pro Tempore Stephens, and Commission Member Bouchard

MOTION TO AMEND #11: Commission Member Swanson moved, seconded by Commission Member Steed to amend the proposed schedule of harbor rates and fees by striking the third, fourth, and fifth sentences of Section III.A.1 which currently reads: "Vessels thirty-six feet (36') to forty-five feet (45') shall be charged the minimum lift fee plus an additional two dollars and fifty cents (\$2.50 per foot). Vessels forty-six feet (46') to fifty-five feet (55') shall be charged the minimum lift fee plus an additional five dollars (\$5.00) per foot. Vessels fifty-six feet (56') or longer shall be charged the minimum lift fee plus an additional seven dollars and fifty cents (\$7.50) per foot." and replacing those three sentences with the sentence: "Vessels thirty-six feet (36') and longer shall be charged the minimum lift fee plus an additional one dollar (\$1.00) per foot."

Chair Hirsch confirmed that it was best to adjust the amount to be easier for the Harbor to administer. Commissioners agreed this option was a good alternative.

Mr. Talbott mentioned that the Travelift is one of the most expensive services offered at the Harbor. He said that it depends on the intent of the rates and fees, to subsidies or pay for items.

There being no further discussion, Chair Hirsch invited a vote on the motion:

VOTE ON MOTION TO AMEND #11:

Yays: 5 - Chair Hirsch, Commission Member Swanson, Commission Member Steed, Commission Member Sontag, and Commission Member Morgan

Excused: 2 - Chair Pro Tempore Stephens, and Commission Member Bouchard

MOTION TO AMEND #12: Commission Member Steed moved, seconded by Commission Member Swanson to amend the proposed schedule of harbor rates and fees by inserting the phrase "one dollar (\$1.00)" after both the phrase "six hundred dollars (\$600.00) plus additional" and the phrase "three hundred dollars (\$300.00) plus additional" in Section III.A.4.

Commission Member Swanson said that this is significant increases for an afterhours service.

There being no further discussion, Chair Hirsch invited a vote on the motion:

VOTE ON MOTION TO AMEND #12:

Yays: 5 - Chair Hirsch, Commission Member Swanson, Commission Member Steed, Commission Member Sontag, and Commission Member Morgan

Excused: 2 - Chair Pro Tempore Stephens, and Commission Member Bouchard

MOTION TO AMEND #13: Commission Member Morgan moved, seconded by Commission Member Swanson to amend the proposed schedule of harbor rates and fees by inserting the following paragraph adding an additional fee to Section IX. Miscellaneous Harbor Fees/Fines: "24. \$200.00 – Blocking of the cranes with unattended gear, vehicles, netting, trailers, etc. shall be charged a fine of two hundred dollars (\$200.00 per day."

There being no discussion, Chair Hirsch invited a vote on the motion:

VOTE ON MOTION TO AMEND #13:

Yays: 5 - Chair Hirsch, Commission Member Swanson, Commission Member Steed,  
Commission Member Sontag, and Commission Member Morgan

Excused: 2 - Chair Pro Tempore Stephens, and Commission Member Bouchard

MOTION TO AMEND #14: Commission Member Sontag moved, seconded by Commission Member Steed to amend the proposed schedule of harbor rates and fees by inserting the following paragraph adding an additional fee to Section IX. Miscellaneous Harbor Fees/Fines: "25. \$200.00 – Storage on the Drive Down Float (which is prohibited) of unattended gear, vehicles, netting, trailers, etc. shall be charged a fine of two hundred dollars (\$200.00) per day."

There being no discussion, Chair Hirsch invited a vote on the motion:

VOTE ON MOTION TO AMEND #14:

Yays: 5 - Chair Hirsch, Commission Member Swanson, Commission Member Steed,  
Commission Member Sontag, and Commission Member Morgan

Excused: 2 - Chair Pro Tempore Stephens, and Commission Member Bouchard

MOTION TO AMEND #15: Commission Member Morgan moved, seconded by Commission Member Swanson to amend the proposed schedule of harbor rates and fees by inserting the following paragraph adding an additional fee to Section IX. Miscellaneous Harbor Fees/Fines: "26. \$200.00 – Any commercial business or non-commercial entity performing unauthorized work, i.e. no approved permit or registration within the public lands controlled by the Valdez Harbors shall receive a penalty fine of two hundred dollars (\$200.00) for the first incident, four hundred dollars (\$400.00) for the second incident, and eight hundred dollars (\$800.00) for the third incident. After the third incident, the business or entity will be trespassed from the Harbors.

Chair Hirsch questioned on 2 fines then trespass versus 3 fines then trespass. Ms. Von Bargen said it could be either but in the end either way a violator would be trespassed.

There being no further discussion, Chair Hirsch invited a vote on the motion:

VOTE ON MOTION TO AMEND #15:

Yays: 5 - Chair Hirsch, Commission Member Swanson, Commission Member Steed,  
Commission Member Sontag, and Commission Member Morgan

Excused: 2 - Chair Pro Tempore Stephens, and Commission Member Bouchard

MOTION TO AMEND #16: Commission Member Steed moved, seconded by Commission Member Swanson to amend the proposed schedule of harbor rates and fees by striking the word "shall" from the first sentence of the first paragraph of Section XI and replacing it with the word "may".

Commission Member Swanson said this gives the Harbormaster discretion to adjust rate if the user is in a tough spot.

There being no further discussion, Chair Hirsch invited a vote on the motion:

**VOTE ON MOTION TO AMEND #16:**

Yays: 5 - Chair Hirsch, Commission Member Swanson, Commission Member Steed, Commission Member Sontag, and Commission Member Morgan

Excused: 2 - Chair Pro Tempore Stephens, and Commission Member Bouchard

**MOTION TO AMEND #17:** Commission Member Morgan moved, seconded by Commission Member Sontag to amend the proposed schedule of harbor rates and fees by inserting the following at the end of the first paragraph of Section XI: "In the event of unexpected or extenuating circumstances, the rate may be lowered or capped at the discretion of the Harbormaster. Use of maintenance pads is by reservation with Harbor office staff. If use of a maintenance pad is to exceed thirty (30) days, a work plan must be filed with the Harbormaster."

Chair Hirsch confirmed this is what was just discussed above. He asked if a plan must be currently filed with the Harbormaster office and Ms. Von Barga responded with no.

There being no further discussion, Chair Hirsch invited a vote on the motion:

**VOTE ON MOTION TO AMEND #17:**

Yays: 5 - Chair Hirsch, Commission Member Swanson, Commission Member Steed, Commission Member Sontag, and Commission Member Morgan

Excused: 2 - Chair Pro Tempore Stephens, and Commission Member Bouchard

**MOTION TO AMEND #18:** Commission Member Sontag moved, seconded by Commission Member Steed to amend the proposed schedule of harbor rates and fees by inserting the following sentence at the end of Section XII, paragraph 2: "Snow shovellers are also required to register with the Harbormaster by filling out a Waterfront Activity Registration at no cost."

Commission Member Steed confirmed this came about because of younger workers performing the snow shoveling work.

There being no further discussion, Chair Hirsch invited a vote on the motion:

**VOTE ON MOTION TO AMEND #18:**

Yays: 5 - Chair Hirsch, Commission Member Swanson, Commission Member Steed, Commission Member Sontag, and Commission Member Morgan

Excused: 2 - Chair Pro Tempore Stephens, and Commission Member Bouchard

**MOTION TO AMEND #19:** Commission Member Morgan moved, seconded by Commission Member Sontag to amend the proposed schedule of harbor rates and fees by striking the third paragraph of Section XII in its entirety as it is already captured in the fee/fine schedule, which currently reads: "Any commercial business or non-commercial entity performing unauthorized work, i.e. no approved permit or registration within the public lands controlled by the Valdez Harbors shall receive a penalty fine of two hundred dollars (\$200.00) per the 1st incident, four hundred dollars (\$400.00) per the 2nd incident, and eight hundred dollars (\$800.00) for the 3rd incident. After the 3rd incident, business or entity will be trespassed from the Harbors."

There being no discussion, Chair Hirsch invited a vote on the motion:

**VOTE ON MOTION TO AMEND #19:**

Yays: 5 - Chair Hirsch, Commission Member Swanson, Commission Member Steed,  
Commission Member Sontag, and Commission Member Morgan

Excused: 2 - Chair Pro Tempore Stephens, and Commission Member Bouchard

Chair Hirsch asked Commissioners if there were any other motions or amendments wanting to be made. There being none, Chair Hirsch invited a vote on the motion as amended.

**VOTE ON THE MAIN MOTION AS AMENDED:**

Yays: 5 - Chair Hirsch, Commission Member Swanson, Commission Member Steed,  
Commission Member Sontag, and Commission Member Morgan

Excused: 2 - Chair Pro Tempore Stephens, and Commission Member Bouchard

**VI. NEW BUSINESS**

**1. Approval of a Recommendation to City Council to Authorize a Lease Amendment with Valdez Motor Sports Club, Inc. for a 52.3-Acre Portion of USS 439 (pipeyard)**

MOTION: Commission Member Sontag moved, seconded by Commission Member Morgan to Approve Recommendation to City Council to Authorize a Lease Amendment with Valdez Motor Sports Club, Inc. for a 52.3-Acre Portion of USS 439 (pipeyard). The motion carried by the following vote, after the following discussion occurred.

Commission Member Swanson asked if this was a 5 year extension of an existing lease. Mr. Talbott stated he believed this was a new lease because they only have a short term lease currently. Mr. Nathan Duval, Capital Facilities Director advised they have a 1 year lease and are extending for 5 years. Commission Member Sontag stated the scope of what they are doing out there has increased and asked if the city has any use for it. Mr. Talbott stated nothing is planned.

There being no further discussion, Chair Hirsch invited a vote on the motion:

**VOTE ON MOTION:**

Yays: 5 - Chair Hirsch, Commission Member Swanson, Commission Member Steed,  
Commission Member Sontag, and Commission Member Morgan

Excused: 2 - Chair Pro Tempore Stephens, and Commission Member Bouchard

**2. Approval of a Recommendation to City Council to Adopt Resolution 21-XX - Adopting Terminal Tariff No.100-22 and Repealing Resolution No. 20-76 Formerly Adopting Tariff No. 100-21 & Repealing Resolution 12-22**

MOTION: Commission Member Swanson moved, seconded by Commission Member Sontag to approve Recommendation to City Council to Adopt Resolution 21-XX - Adopting Terminal Tariff No.100-22 and Repealing Resolution No. 20-76 Formerly Adopting Tariff No. 100-21 & Repealing Resolution 12-22. The motion carried by the following vote, after the following discussion occurred.

Commission Member Sontag questioned a specific charge pertaining to storage and Mr. Talbott confirmed and stated the rate would increase if Commissioners agreed. Chair Hirsch asked if everyone had reviewed the comparison. Commissioners agreed that Port of Valdez is still less cost than other locations.

## VOTE ON MOTION:

Yays: 5 - Chair Hirsch, Commission Member Swanson, Commission Member Steed, Commission Member Sontag, and Commission Member Morgan

Excused: 2 - Chair Pro Tempore Stephens, and Commission Member Bouchard

**3. Approval of a Recommendation to City Council to Approve Establishing Sublease Rates at the Valdez Pioneer Field Airport Terminal Building and Repealing Resolution No. 10-60 Formerly Naming Sublease Rates and Fees**

MOTION: Commission Member Swanson moved, seconded by Commission Member Morgan to Approve Recommendation to City Council to Approve Establishing Sublease Rates at the Valdez Pioneer Field Airport Terminal Building and Repealing Resolution No. 10-60 Formerly Naming Sublease Rates and Fees. The motion carried by the following vote, after the following discussion occurred.

Commission Member Swanson stated that the Commission has brought up rate increases multiple times but never passed at City Council. All Commissioners agreed that it is time for an increase. Mr. Talbott stated that a comparison was done with other local business around town. The Airport includes electric and snow removal, to name a few, in the lease so the overall cost for renting at the Airport is a better deal. Mr. Talbott provided a rundown of areas that are currently leases and informed the Commission of upcoming changes and new tenants signing and existing tenants resigning.

## VOTE ON MOTION:

Yays: 5 - Chair Hirsch, Commission Member Swanson, Commission Member Steed, Commission Member Sontag, and Commission Member Morgan

Excused: 2 - Chair Pro Tempore Stephens, and Commission Member Bouchard

**4. Discussion Item: H-K Small Boat Harbor Reconstruction Project Update**

Mr. Nathan Duval, Capital Facilities Director, stated that the objective of the discussion was to receive direction on how to move forward with the reconstruction project. The Harbor was approved for a state harbor grant but whether it will be funded is still to be determined. Mr. Duval also proposed to the group to have a smaller subcommittee that would be available on shorter notice to pass ideas through. He also introduced the members from PND Engineers that joined for the discussion.

Commission Member Morgan asked if any other Commissioners replied providing preference of layout sent via email. Mr. Duval stated due to lack of response is why the discussion is needed now to get the general consensus.

Mr. Chip Courtright, PND Engineers Project Manager for reconstruction, explained the alternatives and provided background of what has occurred over the last few months. Advised that the Harbor was selected for the State Grant and other program grants. A site survey was performed as well that helped create several concepts that are being presented for consideration. Mr. Courtright discussed each layout and how each one can increase operations in the Harbor.

Mr. Duval stated after the discuss that alternative layout number five would be used as a base map, he said it may change from what is seen, but the overall objective now is to add a finger and reduce the waitlist and do as little harm as possible to existing harbor customers.

Mr. Ron Rozak, construction manager, advised that the additions will result in an increase in cost that is over the current funding available. He advises that Commissioners need to be aware of ways to

increase funds or have a plan B. Chair Hirsch asked for an estimation on how short the funds are now. Mr. Duval stated there is \$7 million in the harbor maintenance reserve and \$5 million from the State. He stated that it is roughly \$1 to \$3 million dollars short.

Mr. Talbott stated that accommodation will be made for displaced boats during this construction period.

Chair Hirsch asked if there were any other comments or questions pertaining to H through K construction. There was no further questions or comments from Commissioners.

Mr. Courtright presented the options for the Tour Dock. He explained the alternatives and showed the concepts that were created. Mr. Duval stated there are minimal users of the tour dock so he would be sure to work more closely to ensure ideas are collected.

## **VII. REPORTS**

### **1. Ports and Harbor Commission Attendance Report**

Ms. Allie Ferko, Deputy City Clerk, discussed City Council strategic planning session where Boards and Commissions recruiting and attendance was discussed. There are high level things that the Boards and Commissions need to handle. It has been noticed attendance is an issue. Ms. Ferko stated Council discussed being stricter on attendance. She explained the rules regarding quorum and remote attendance. Ms. Ferko explained that staff would track attendance and provide a report so that all Commissioners are aware and able to make decisions about continuing service. She also clarified that this update is across all Boards and Commissions throughout the City.

## **VIII. COMMISSION BUSINESS FROM THE FLOOR**

Chair Hirsch opened the floor for business from Commissioners.

Commission Members Swanson, Steed, Morgan, and Sontag stated no business.

Chair Hirsch asked that everyone drive around the North Harbor and look at the uplands to see how much stuff is around. He is simply mentioning the need for storage. He said it would be a good idea for the lift to be able to cross the street over to the extra lot. If Copper Valley would bury the power lines it would allow this option.

## **IX. ADJOURNMENT**

There being no further business, Chair Hirsch adjourned the meeting at 9:09 p.m.