


















Table of Contents

Organization	501(c)3 Status	Notes	Amount Requested	Page
Advocates for Victims of Violence	Y	No change in funding request. Funds requested for youth services programs.	\$45,000	4
Connections to Care	Y	Slight increase in funding request. Funds requested to connect those living with illness to pathways that enhance quality of life: specifically to maintain wheelchair van, provide equipment for lending, etc.	\$5,200	30
Copper River Basin Child Advocacy Center (CRBCAC)	Y	Increase in request amount. Funds requested to support Valdez satellite office that includes intervention, education, support and other services to children under the age of 18 when there allegations of abuse. In an effort to identify & segregatge Valdez-specific program costs, we have revived an old budget & funding source worksheet.	\$25,000	41
Emergency Assistance & Food Bank of Valdez	Y	Slight reduction in requested amount. Funds requested to purchase food for families in need and to offer emergency financial assistance.	\$60,000	59
Sound Wellness Alliance Network (SWAN)	Y	No change in funding request. Funds requested to promote health & wellness within our community.	\$37,800	81
Valdez Adventure Alliance	Y	Slight reduction in requested amount. Funds requested primarily for Shoup Bay trail, with small amount to Worthington. Willing to place funds where Council directs.	\$65,750	96
Valdez Arts Council	Y	No change in funding request. Funds requested to bring performing arts to the citizens of Valdez.	\$20,000	117
Valdez Avalance Center	Y	Funds requested to provide & support the education, outreach and sharing of avalance safety info for the mountains surrounding Valdez to Milepost 65 of the Richardson Hwy. Prior to 2024, costs not separated by cost-center, but 2024 & forward, VAC only costs will be reportable.	\$50,000	129
Valdez Senior Center Inc.	Y	No change in funding request. Funds requested will be used to support the Nutrition, Transportation & Support Services, which provides congregate meals, Meals on Wheels, transportation services, outreach assistance to individuals and the public, information and assistance services, classes, and activities.	\$266,000	151
Valdez Preschool	Y	Substantial increase in request from 2023. Funds requested will be used to provide scholarship opportunities, classroom snacks, teacher wages, continued education for the headand assistant teacher and other operating expenses(rent,utilities).	\$30,000	197
Valdez Torpedoes Swim Club	Y	Substantial increase from prior funding requests, although they do not request every year. Non-profit swim club. Funds requested to be used to help offset monthly pool rental fees. Overall goal is to lower our tuition to ensure all kids interested in our swimming program will have the opportunity to compete without the stress of finances.	\$25,000	210
Total			\$629,750	

See Page 3 for Program Parameters and Information

Community Service Organization Funding 3-Year History

Over 5% 
 0-5% 
 Below 0% 

Adopted Budget						
	2023	2024	2025	Dollar Change	Percent Change	
CSO	613,484	568,584	629,750	61,166	11%	
Advocates for Victims of Violence	45,000	45,000	45,000	-	0%	
Avalanche Center	50,000	50,000	50,000	-	0%	
Connections to Care	7,500	5,000	5,200			
Copper River Basin Child Adv Ctr	11,400	12,000	25,000	13,000	108%	
Food Bank	60,000	65,000	60,000	(5,000)	-8%	
KCHU	50,000					
SWAN	37,800	37,800	37,800	-	0%	
Valdez Adventure Alliance	67,784	67,784	65,750	(2,034)	-3%	
Valdez Arts Council	15,000	20,000	20,000	-	0%	
Valdez Preschool	4,000		30,000	30,000	100%	
Valdez Senior Center	265,000	266,000	266,000	-	0%	
Valdez Torpedoes Swim Club			25,000	25,000	100%	
Grand Total	613,484	568,584	629,750	61,166	11%	

Print

CSO Funding Application - Submission #1865

Date Submitted: 8/14/2024

CSO Funding Application

Program and Process Information

Applications are due by Thursday, August 15, 2024, 5pm, via the City website. Please note, all attachments must be in PDF format. For additional information contact Barb Rusher, Comptroller, at brusher@valdezak.gov.

- * City Council will consider requests to provide resources to non-profit organizations that provide support services and/or programming that enriches local culture, where such services and programming are not already provided by City departments.
- * Council will annually affirm or revise their objectives and support parameters in advance of the budgeting process, and will direct management to publish and disseminate this information to potential applicants.
- * Council will consider resource requests submitted through a standardized application, which is to be designed by staff to reflect Council's support objectives. Staff will compile applications as **submitted** for council review not less than three weeks prior to a scheduled appropriations-setting workshop dedicated to CSO requests.

***NEW FOR 2025: Upon award of the CSO Grant, you will be required to submit biannual Progress Reports to the City. The Report form will be provided by the City and will be due in April & October.**

Funding limits and goals:

- * Council may establish multi-year funding and programming targets for applicants, to monitor use of previously-provided funds, to ensure that programming reflects Council objectives, and where appropriate as a condition of future funding.
- * **CHANGE FOR 2025:** Council has specified a target funding goal not to exceed 75% of an applicant's Valdez Program Budget. Funding requests exceeding this target goal may be submitted, and will be considered on a case-by-case basis. Additionally, there is an opportunity within the application itself to provide feedback on this revised funding goal.
- * Council explicitly prohibits funding as a mechanism to add to the applicant's savings. Granted funds are expected to be expended during the operating-year, and applicants are expected to forego invoicing for awarded funds in the event that funds are not to be expended toward their stated purpose.

Event-only request vs CSO request

If your organization is requesting money or sponsorship for an event, please make that request separately using the City of Valdez [Event Sponsorship application](#). Event-related requests will not be considered on this CSO application

Audit and Insurance Requirements:

Applicants requesting over \$100K must provide a complete set of their most-recent audited financial statements.

The City requires a certificate of insurance naming the City as additional insured to be in effect during the applicant's operating-year. Insurance coverage must include Worker's Compensation per Alaska Statutes, Employer's Liability \$100K, Comprehensive General liability coverage of \$1M, and Comprehensive Auto Liability of \$500K per accident for programs requiring the use of vehicles.

Organization Information



Advocates for Victims of Violence (AVV)

212 Chenega Ave.
P.O. Box 307
Valdez, AK 99686

Phone: (907) 835-4313

www.valdezak.gov

Applicant / Organization Name*

Advocates for Victims of Violence, Incorporated

Tax-ID Number*

92-0083034

CSO Funding Application - Submission #1865
Date Submitted: 8/14/2024

IRS non-profit?*

- yes
- no

Non-profit IRS Status Letter

IRS.pdf

Address*

PO Box 524 Valdez, AK 99686

Contact Phone*

(907) 835-2980

Contact Name*

Rowena Palomar

Contact Email*

executive@avvalaska.org

Advocates for Victims of Violence Incorporated (AVV) is committed to ending domestic violence, sexual assault and child abuse by providing confidential services to victims and their families, offering educational program, primary prevention, and committed to effecting social, political, and legal change.

AVV's goal is to prevent future occurrence of violence in Valdez through education, prevention and awareness campaigns for children, youth and teenagers, we teach them healthy relationship and positive skills.

Goals: Youth Services Program

Goal 1. Enhance Crisis Intervention to domestic violence, sexual assault, child abuse and other violent crime to victims and survivors in our service area.

Objective 1.1 Provide information, advocacy, and other intervention and support services to victims and survivors in Valdez and coverage area.

Key Activities:

- A. Youth Services Coordinator will provide daily one-on-one advocacy, working to identify client's needs.
- B. Youth Services Coordinator will work with clients to develop empowerment/action plans that are victim centered, holistic and trauma informed approach.
- C. Youth Services Coordinator will act as a liaison between clients and other service providers when necessary such as Office of Children Services.
- D. Youth Services Coordinator will provide referrals to others service providers as necessary.
- E. Sexual Assault trained responders (staff) will accompany, provide support, coordinate with Sexual Assault Response Team (SART) to transport victim(s) to the hospital, Child Advocacy Center (CAC) and/or Alaska Cares for forensic interview and examination if the victims are children.

Goal 2:1 Provide 75 Personal Support to 30 youth.

Key activities:

- A. Executive Director will ensure that a trained staff is available to provide on-call services to youth including accompaniment to medical and law enforcement facilities.
- B. Youth Services Coordinator will provide one-on-one contact with children and youth for advocacy.
- C. Youth Services Coordinator will ascertain history extent of abuse the children and youth has experienced and complete a needs assessment.
- D. Youth Services Coordinator will develop a safety plan with each child and youth.
- E. Executive Director will ensure that all staff is trained in reporting Child Abuse laws.

Goal 2:1 Provide 36 Structured support groups to 30 children ages 6 through 12.

Key Activities:

1. Youth Services Coordinator will facilitate children's groups both for children staying at the shelter and non-residents children.
2. Youth Services Coordinator will ensure adequate advertising is provided throughout the year.
3. Youth Services Coordinator will incorporate safety checks and planning into the group.

Goal 2.2. Provide Structured support groups to children ages 8 through 13.

Key Activities:

1. Youth Services Coordinator will facilitate children's groups both for children staying at the shelter and non-residents children.
2. Youth Services Coordinator will ensure adequate advertising is provided throughout the year.
3. Youth Services Coordinator will incorporate safety checks and planning into the group.

Goal 2.3 Provides Structured support groups to youth ages 14 to 18.

Key Activities:

1. Youth Services Coordinator and an Advocate will facilitate group discussion and activities that covers Teen Dating Violence, Healthy Relationship, domestic violence and sexual assault.
2. Youth Services Coordinator and an Advocate will provided resources to the youth.
3. Youth Services Coordinator and an Advocate will include safety planning during the discussion.

Goal 3.1 Provides Summer Camps to the children and youth of Valdez.

Key Activities:

1. Youth Services Coordinator and Summer Camp Coordinator will provide 4 days free summer camps to children going into 1st-2nd grades.
2. Youth Services Coordinator and Summer Camp Coordinator will provide 5 full days free summer camp to children going into 3rd-5th grades.
3. Youth Services Coordinator and Summer Camp Coordinator will provide 5 full days free summer camp to children going into 6th-8th grades.
4. Youth Services Coordinator and Summer Camp Coordinator will provide 5 full days free summer camp to youth going into 9-12th grades.

Goal 4.1 Education and Prevention

Key Activities:

1. Youth Services Coordinator and Prevention Coordinator will provide classroom presentations to the the students at Valdez High School in the month of February for Teen Dating Violence Awareness Month that will include Bree's Law and Erin's Law.
2. Youth Services Coordinator and Prevention Coordinator will provide classroom presentations to the students at Gilson Middle

School.

Brief history of CSO*

3. Youth Services Coordinator and Prevention Coordinator will provide classroom presentation at Hermon Hutchen Elementary

Advocates for Victims of Violence Incorporated (AVV) traces its history to the late 1970's when community concern for battered women fostered a small, local discussion group sponsored by Valdez Women's Resource Group. In September 1979, it was decided to start organizing an emergency shelter for battered women. Later that year, the Valdez Women's Resource Center group went to the City of Valdez requesting grants for training, advertising and supplies. The grant was awarded to the group and was channeled through the Valdez Counseling Center.

AVV's first meeting was held on January 4, 1981. It was on this meeting that they decided an appropriate name for the agency. It was also on the agenda to initiate a Letter of Intent to Betsy McGuire from the State of Alaska to apply for state funds. The Board was committed to continue in educating the community, to continue on working with other service providers and to explore for more funding source. Towards the later part of January 1981, AVV was awarded a Non-Profit Corporate Status.

By the end of 1981 AVV began to receive funds for advocate staff from the State of Alaska. In addition, the City of Valdez granted \$27,000 to AVV for the renovation of the Old Episcopal Rectory located at 325 Nebesna St. in Valdez, Alaska to serve as an office and shelter space.

In 1995, AVV Board and staff recognized that the facility no longer met the needs of the community and began strategic planning to relocate. In November 1999, AVV relocated to a new facility to better suit the needs of the population served. The new facility is where the current location is at that has ADA accessibility and conference room, as well as a larger shelter and offices spaces. The purchase and renovation of the facility was achieved through the help of the City of Valdez and the Safe Haven 2000 campaign and the generosity and support of the Valdez Community.

For the last 43 years, Advocates for Victims of Violence has reached out, provided services to individuals and their families affected by the crime of domestic violence, sexual assault, child abuse and other violent crimes.

Services offered:*

Services Offered:

1. Emergency Shelter
2. Emergency transportation,
3. 24-hour crisis line
4. Crisis Intervention services
5. Legal advocacy
6. General advocacy and counseling services
7. Support Groups
8. Comprehensive children's services
9. Community outreach
10. Primary Prevention Programs
11. Information and referrals
12. Volunteer opportunities

Membership data, if applicable:

75 members

Amount Requested \$*

\$45,000.

Total Valdez Program Costs \$*

\$127,577.00

75% Total Valdez Program Costs Narrative*

Not applicable.

If the amount requested exceeds 75% of the total Valdez Program Costs, applicants are required to provide an explanation, otherwise, enter 'Not Applicable'.

Program use of requested funds - what, why, where, goals:*

1. Shelter Kids Program and advocacy for children staying at the shelter. Providing individual advocacy and safety planning with children at the shelter.
2. Individual support for children and teenagers experiencing child abuse, domestic violence, sexual assault, and/or teen dating violence.
3. Accompanying children and youth for forensic examination victimized by domestic violence and/or sexual assault - CAC/ Alaska Cares
4. Supplies for education/classroom presentations for Teen Dating Violence Awareness Month at Valdez High School and Gilson Middle School.
5. Supplies for education/classroom presentations for Child Abuse Prevention and Awareness Month at Hermon Hutchens Elementary School.
6. Girls Time - After school program at Hermon Hutchens Elementary School and Gilson Middle School
7. Express Yourself - After School Program at Hermon Hutchens Elementary School and Gilson Middle School
8. Lunch bunch - Hermon Hutchens Elementary School
9. Fab Friday - Recreational Center
10. Outdoor Adventure Camps - 4 summer camps for children going into 1st-2nd grade, 3rd-5th grades, 6th-8th grade and 9th-12th grades.
11. Domestic Violence Awareness Month - October

Metrics - timelines, how many, for whom, success criteria, etc.:*

Outcomes Measures for 2025

Goal 2.2: Reduce the impact of domestic violence and sexual assault on children who have been exposed to these forms of violence.

Objective: In FY25: AVV will provide 150 individual advocacy services to 50 children.

Activities:

1. Youth Services Coordinator or designated staff will provide daily one-on-one contacts with children.
2. Youth Services Coordinator will ascertain history and extent of abuse the child has experienced and complete a needs assessment for the child.
3. Youth Services Coordinator or Advocate will complete the orientation process with each child.
4. Youth Services Coordinator will develop a safety plan with each child.
5. Youth Services Coordinator will ensure all staff is trained in mandated reporting.

Objective: In FY25: AVV will provide 140 age-appropriate support/education group contacts for 100 children.

Activities:

1. Youth Services Coordinator will facilitate weekly children's group Express Yourself to elementary-aged boys and girls in grades 3-5, resident and non-resident children will be encouraged to attend.
2. Youth Services Coordinator will facilitate a weekly girl's empowerment group, Girls Time, to girls in grades 3 – 5.
3. Youth Services Coordinator will facilitate Taco Tuesday Talks to 6th - 8th grade on weekly basis from September to end of March.
4. Youth Services Coordinator will do presentations at the high school for Teen Violence Awareness Month.
5. Youth Services Coordinator will incorporate safety checks and planning into all groups.

Objective: In FY25: AVV will provide 4 youth summer camps to 50 children and teens.

Activities:

1. Youth Services Coordinator will coordinate and facilitate 4 days Summer camp to 15 youth, aged 13 - 17.
2. Youth Services Coordinator will coordinate and facilitate 4 days (each camp) Outdoor Adventure day camps to children in age groups, 1st & 2nd, 3rd-5th.
3. Youth Services Coordinator will recruit volunteers and ensure staff/volunteers are trained in mandated reporting and have received proper background checks

Other program revenue sources and amounts:*

Parent Organization - other grants \$82,577.00

Specific proposed uses of COV funds:*

Alaska ranks 2nd highest rate per capita for Child Abuse. Valdez is not not an exemption from this crime! There are many case of Child Abuse that happened behind closed doors in our small town, some were reported and there are so many that are not. As we know that the results of child abuse are traumatic psychological, emotional, medical and behavioral issues which may lead to criminal behavior, substance abuse, depression, increase in health problems and suicide.

AVV would like to request assistance from the City of Valdez in preventing Child Abuse in our community and is requesting \$45,000. The funds will be used to assists children and youth staying at the shelter for individual advocacy, safety planning and to accompany during medical and forensic examination. Supplies are also needed to provide programs for the children staying at the shelter.

Funds will also be used for youth programs such as education and primary prevention services to the children, youth and teenagers experiencing the crime of domestic violence , sexual assault, teen dating violence and child abuse. The Youth Programs are provided through after school programs, lunch programs, school presentations, summer camps and special events through out the year. It is AVV's goal to prevent future occurrence of violence in Valdez. We teach healthy relationship and positive skills. We have determined that our community needs programs based on our Needs Assessment survey, statewide statistics, questionnaires, referrals from community organizations and community partners, and referrals from other community care providers.

Most-recent audit if funding request exceeds \$100,000

No file chosen

Proof of Insurance*

Proof of Insurance.pdf

Financial Information - all attachments must be PDF format

Please provide 2 year comparison profit and loss statements along with 2 year comparison balance sheets, showing the prior year and the current year side by side, if possible.

Prior & current fiscal year income/expense statement*

Prior and current fiscal year Profit and Loss.pdf

Prior & Current fiscal year-to-date income/expense statement*

Prior and Current Fiscal year to date Profit and Loss.pdf

Current fiscal year & next fiscal budget year estimate*

Budget as of this fiscal year and next fiscal year.pdf

Please provide Valdez Program Budget for the current fiscal year as well as for the coming fiscal year.

Balance sheet - last day of prior fiscal year*

Balance Sheet as of June 30, 2024.pdf

Balance sheet - first month of current fiscal year*

Balance Sheet as of July 31, 2024.pdf

Balance sheet - most recent completed month*

Balance Sheet as of July 31, 2024.pdf

Bank account balances - final month of prior fiscal year proof of account balances*

Bank Statement as of June 2024.pdf

Bank account balances - first month of current fiscal year proof of account balances*

Bank Statement as of July 2024.pdf

Bank account balances - most recent completed month proof of account balances*

Bank Statement as of July 2024.pdf

Please upload a three-year history in grid format (rows & columns)*

Three Year History.docx

Grid should include

1. Organization total expense
2. Fund or grant awards received from COV
3. City awards as % of total expense
4. Applicant's use of COV funds each year

Example:

	Total CSO	City	City % of
Sample grid:	Budget	Funding	Total Funding
2022			
2021			
2020			
2019			

I understand that if all requested documents are not included in my application, this application may not be submitted to city council for inclusion in the 2025 budget review process. I also understand that the COV Finance Department or City Council may contact me with questions or for additional information*

Date/Time*

8/14/2024

04:30 PM

Rowena Palomar

Type full name

SUPPLEMENTAL PROGRAM BUDGET (WORKSHEET)

ORGANIZATION NAME: Advocates for Victims of Violence, Incorporated

OPERATING EXPENSES OF PROPOSED PROGRAM

Program Budget Form for Year 2024

<u>Program Expenses:</u>	<u>Budget</u>	<u>Breakdown</u>
PERSONAL SERVICES:	<u>\$ 73,101.00</u>	
Salaries/wages		<u>\$ 58,481.00</u>
Employee benefits		<u>\$ 14,620.00</u>
Other: _____		<u>\$ _____</u>
CONTRACTUAL SERVICES:	<u>\$ 9,656.00</u>	
Reproduction/copying		<u>\$ 1,800.00</u>
Equipment rental		<u>\$ 1,200.00</u>
Data processing		<u>\$ 500.00</u>
Dues/subscriptions		<u>\$ 2,156.00</u>
Contractual services		<u>\$ _____</u>
Professional fees & services		<u>\$ 4,000.00</u>
Other: _____		<u>\$ _____</u>
OTHER SERVICES:	<u>\$ 18,920.00</u>	
Volunteer services		<u>\$ _____</u>
Communications/postage		<u>\$ 1,920.00</u>
Printing		<u>\$ 2,000.00</u>
Advertising/promotion		<u>\$ 8,500</u>
Electricity		<u>\$ 2,500.00</u>
Heating		<u>\$ 2,500.00</u>
Travel/transportation		<u>\$ 1,500.00</u>
Other: _____		<u>\$ _____</u>
COMMODITIES:	<u>\$ 18,900.00</u>	
Clothing		<u>\$ 500.00</u>
Office supplies		<u>\$ 1,200.00</u>
Building maintenance		<u>\$ _____</u>
Operating supplies		<u>\$ 17,000.00</u>
Parts & supplies - equipment		<u>\$ 200.00</u>
OTHER CHARGES/EXPENSES:	<u>\$ 7,000.00</u>	
Insurance		<u>\$ 5,000.00</u>
Contingencies		<u>\$ _____</u>
Training		<u>\$ 2,000.00</u>
Rent		<u>\$ _____</u>
Capital equipment		<u>\$ _____</u>
Office equipment		<u>\$ _____</u>
Other expenses: _____		<u>\$ _____</u>
TOTAL COST FOR OPERATION OF THIS PROGRAM:	<u>\$ 127,577.00</u>	

ORGANIZATION NAME: Advocates for Victims of Violence, Incorporated

FUNDING SOURCES FOR PROPOSED PROGRAM

This program budget covers the period of January 1, 2025 to December 31, 2025

<u>SOURCES OF PROGRAM FUNDING</u>	<u>GOAL AMOUNT</u>	<u>%</u>	<u>COMMITTED (Y/N)</u>
Parent Organization	\$ <u>81,577.00</u>	<u>64%</u>	<u>Y</u>
Gifts and Contributions	\$ _____	_____	_____
Membership Dues	\$ _____	_____	_____
Fees & charges to participants	\$ _____	_____	_____
Private sector grants (specify source and date of award)	\$ _____	_____	_____
_____	\$ _____	_____	_____
_____	\$ _____	_____	_____
Fundraisers (specify major fundraising events/programs)			
<u>Women of Distinction</u>	\$ <u>1,000.00</u>	<u>1%</u>	<u>Y</u>
_____	\$ _____	_____	_____
_____	\$ _____	_____	_____
Subtotal of Financial Support for this program:	\$ <u>82,577.00</u>	<u>65%</u>	
Supplemental Funding Requested from City of Valdez:	\$ <u>45,000.00</u>	<u>35%</u>	
<u>TOTAL FUNDING FOR OPERATION OF THIS PROGRAM:</u>	\$ <u>127,577.00</u>	100%	

NOTE: For 2025, the recommendation is that the Requested Funding from the City of Valdez not exceed 75% of your Valdez Program(s) Costs. There is an opportunity to provide a narrative on the on-line application itself should this create a hardship for your organization.

SUPPLEMENTAL PROGRAM BUDGET WORKSHEET

ORGANIZATION NAME: Advocates for Victims of Violence, Incorporated

OPERATING EXPENSES OF PROPOSED PROGRAM

Program Budget Form for Year 2025

<u>Program Expenses:</u>	<u>Budget</u>	<u>Breakdown</u>
PERSONAL SERVICES:	<u>\$ 73,101.00</u>	
Salaries/wages		<u>\$ 58,481.00</u>
Employee benefits		<u>\$ 14,620.00</u>
Other: _____		<u>\$ _____</u>
CONTRACTUAL SERVICES:	<u>\$ 9,656.00</u>	
Reproduction/copying		<u>\$ 1,800.00</u>
Equipment rental		<u>\$ 1,200.00</u>
Data processing		<u>\$ 500.00</u>
Dues/subscriptions		<u>\$ 2,156.00</u>
Contractual services		<u>\$ _____</u>
Professional fees & services		<u>\$ 4,000.00</u>
Other: _____		<u>\$ _____</u>
OTHER SERVICES:	<u>\$ 18,920.00</u>	
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Electricity		<u>\$ 2,500.00</u>
Heating		<u>\$ 2,500.00</u>
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Other: _____		<u>\$ _____</u>
COMMODITIES:	<u>\$ 18,900.00</u>	
Clothing		<u>\$ 500.00</u>
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OTHER CHARGES/EXPENSES:	<u>\$ 7,000.00</u>	
Insurance		<u>\$ 5,000.00</u>
Contingencies		<u>\$ _____</u>
Training		<u>\$ 2,000.00</u>
Rent		<u>\$ _____</u>
Capital equipment		<u>\$ _____</u>
Office equipment		<u>\$ _____</u>
Other expenses: _____		<u>\$ _____</u>
TOTAL COST FOR OPERATION OF THIS PROGRAM:	<u>\$ 127,577.00</u>	

ORGANIZATION NAME: Advocates for Victims of Violence, Incorporated

FUNDING SOURCES FOR PROPOSED PROGRAM

This program budget covers the period of January 1, 2025 to December 31, 2025

<u>SOURCES OF PROGRAM FUNDING</u>	<u>GOAL AMOUNT</u>	<u>%</u>	<u>COMMITTED (Y/N)</u>
Parent Organization	<u>\$ 81,577.00</u>	<u>64%</u>	<u>Y</u>
Gifts and Contributions	<u>\$ _____</u>	<u>_____</u>	<u>_____</u>
Membership Dues	<u>\$ _____</u>	<u>_____</u>	<u>_____</u>
Fees & charges to participants	<u>\$ _____</u>	<u>_____</u>	<u>_____</u>
Private sector grants (specify source and date of award)	<u>\$ _____</u>	<u>_____</u>	<u>_____</u>
<u>_____</u>	<u>\$ _____</u>	<u>_____</u>	<u>_____</u>
<u>_____</u>	<u>\$ _____</u>	<u>_____</u>	<u>_____</u>
Fundraisers (specify major fundraising events/programs)			
<u>Women of Distinction</u>	<u>\$ 1,000.00</u>	<u>1%</u>	<u>Y</u>
<u>_____</u>	<u>\$ _____</u>	<u>_____</u>	<u>_____</u>
<u>_____</u>	<u>\$ _____</u>	<u>_____</u>	<u>_____</u>
Subtotal of Financial Support for this program:	<u>\$ 82,577.00</u>	<u>65%</u>	
Supplemental Funding Requested from City of Valdez:	<u>\$ 45,000.00</u>	<u>35%</u>	
<u>TOTAL FUNDING FOR OPERATION OF THIS PROGRAM:</u>	<u>\$ 127,577.00</u>	<u>100%</u>	

NOTE: For 2025, the recommendation is that the Requested Funding from the City of Valdez not exceed 75% of your Valdez Program(s) Costs. There is an opportunity to provide a narrative on the on-line application itself should this create a hardship for your organization.

Advocates for Victims of Violence
Profit & Loss Prev Year Comparison
July 2023 through June 2024

	Jul '23 - Jun 24	Jul '22 - Jun 23
Ordinary Income/Expense		
Income		
Contribution (monetary)	37,423.55	73,852.85
Grant Revenue	610,148.81	573,196.28
In-Kind Donations	1,000.00	0.00
Interest Income	1,597.11	705.41
Jenney Nedles Fresh Start	600.00	0.00
Membership Dues	20.00	0.00
Snow Town Ice classic	8,164.35	6,885.08
Women of Distinction		
Monetary Contribution	15,894.85	12,650.00
Raffle	1,881.00	2,196.00
Silent Auction	12,796.58	10,247.00
Ticket Sales & Tables	7,610.94	6,450.00
Total Women of Distinction	<u>38,183.37</u>	<u>31,543.00</u>
Total Income	<u>697,137.19</u>	<u>686,182.62</u>
Expense		
Commodities		
Food Supply Expense	132.75	0.00
Household/Mass Shelter Expense	2,315.75	0.00
Office Expense		
Public Relations Expense	791.91	26.78
Office Expense - Other	4,581.19	2,914.65
Total Office Expense	<u>5,373.10</u>	<u>2,941.43</u>
Other Commodities Expense		
Other Shelter Expense	184.84	3,477.28
Rental Assistance Expense	3,822.00	5,338.00
Utility Assistance Expense	1,686.74	1,313.20
Other Commodities Expense - Other	449.24	153.65
Total Other Commodities Expense	<u>6,142.82</u>	<u>10,282.13</u>
Program Supply Expense		
Children's Program	6,052.99	8,907.81
Direct Services Expense	5,204.39	4,708.38
Outreach	1,699.54	189.49
Teen Group	4,918.01	0.00
Program Supply Expense - Other	0.00	607.51
Total Program Supply Expense	<u>17,874.93</u>	<u>14,413.19</u>
8503 · Client Emergency Shelter	628.44	867.08
8515 · Food Supplies	6,897.75	0.00
8580 · Contingency provisions	0.00	57.48
Commodities - Other	-57.53	5,755.86
Total Commodities	<u>39,308.01</u>	<u>34,317.17</u>

Advocates for Victims of Violence
Profit & Loss Prev Year Comparison
July 2023 through June 2024

	Jul '23 - Jun 24	Jul '22 - Jun 23
Communications Expense		
Postage Expense	418.24	295.16
Communications Expense - Other	9,626.59	11,172.29
Total Communications Expense	10,044.83	11,467.45
Contractual		
Advertising Expense	10,059.00	5,644.00
Bank Finance Charge	249.37	23.57
Dues and Subscriptions	10,391.06	7,812.86
Insurance Expense	8,296.90	8,743.00
Professional Services Expense		
Audit and Accounting Expense	22,278.40	0.00
Legal Expense	104.40	110.00
Medical Expense	56.25	0.00
Outreach Services	0.00	25.00
Professional Services Expense - Other	24,784.99	36,782.74
Total Professional Services Expense	47,224.04	36,917.74
Training and Registration Expen	400.00	1,430.00
Contractual - Other	0.00	1,610.20
Total Contractual	76,620.37	62,181.37
Depreciation Expense	32,734.38	29,966.00
Equipment Expense		
Maintenance and Repair Expense	11,131.32	0.00
Purchase	1,169.95	0.00
Rental	2,097.32	0.00
Total Equipment Expense	14,398.59	0.00
Facility Expense		
Communication Outreach	0.00	50.00
Repairs and Maintenance Expense	16,061.73	20,440.69
Utility Expense	13,654.30	15,266.02
Facility Expense - Other	1,627.99	5,436.20
Total Facility Expense	31,344.02	41,192.91
Fundraising Exp. (WoD)	15,889.85	13,665.66
Fundraising Expense		
Gaming Permit	20.00	20.00
Snow Town Ice Classic	4,157.50	3,699.00
Total Fundraising Expense	4,177.50	3,719.00
Loss on Disposal	25,918.65	0.00
Misc. Expense	0.00	-133.98
Travel		
Client Emergency Transportation	170.00	151.00
Lodging Expense	364.82	2,804.04
Outreach		

Advocates for Victims of Violence
Profit & Loss Prev Year Comparison
July 2023 through June 2024

	Jul '23 - Jun 24	Jul '22 - Jun 23
Lodging	432.61	-616.00
Per Diem	0.00	210.00
Transportation	275.00	124.17
Total Outreach	707.61	-281.83
Per Diem	2,445.56	4,330.00
Transportation Expense		
Gas	3,968.47	3,010.19
Transportation Expense - Other	662.91	2,542.18
Total Transportation Expense	4,631.38	5,552.37
Travel	538.62	673.29
Travel - Other	50.00	1,720.98
Total Travel	8,907.99	14,949.85
69000 · Payroll Expenses		
69100 · Payroll Wage Expense	359,090.81	0.00
69200 · Payroll Tax Expense	30,562.15	0.00
69300 · Workers Compensation Insurance	6,161.86	0.00
69400 · Annual Leave	562.53	1,083.19
69500 · Health/Life Insurance Expense	2,983.80	0.00
69600 · Pension Plan Contributions	4,371.47	0.00
69700 · Employee Moving Expense	0.00	212.50
69800 · Benefits Expense		
AK Unemployment Expense	0.00	6,909.00
69800 · Benefits Expense - Other	40,774.20	46,916.76
Total 69800 · Benefits Expense	40,774.20	53,825.76
69000 · Payroll Expenses - Other	-1,649.89	339,140.07
Total 69000 · Payroll Expenses	442,856.93	394,261.52
Total Expense	702,201.12	605,586.95
Net Ordinary Income	-5,063.93	80,595.67
Net Income	-5,063.93	80,595.67

Advocates for Victims of Violence
Profit & Loss
July 2024

	<u>Jul 24</u>
Ordinary Income/Expense	
Income	
Grant Revenue	6,207.76
Total Income	<u>6,207.76</u>
Expense	
Commodities	
Household/Mass Shelter Expense	61.14
Office Expense	412.55
Other Commodities Expense	
Other Shelter Expense	334.03
Other Commodities Expense - Other	378.29
Total Other Commodities Expense	<u>712.32</u>
Program Supply Expense	
Children's Program	29.17
Direct Services Expense	15.99
Outreach	21.97
Total Program Supply Expense	<u>67.13</u>
8515 - Food Supplies	1,183.35
Total Commodities	<u>2,436.49</u>
Communications Expense	761.95
Contractual	
Advertising Expense	376.00
Bank Finance Charge	1.00
Dues and Subscriptions	189.91
Professional Services Expense	225.00
Total Contractual	<u>791.91</u>
Facility Expense	
Utility Expense	496.20
Total Facility Expense	<u>496.20</u>
Fundraising Exp. (WoD)	416.07
Travel	
Client Emergency Transportation	497.91
Total Travel	<u>497.91</u>
69000 - Payroll Expenses	
69100 - Payroll Wage Expense	29,607.39
69200 - Payroll Tax Expense	2,497.20
69500 - Health/Life Insurance Expense	152.60
69800 - Benefits Expense	2,368.61
Total 69000 - Payroll Expenses	<u>34,625.80</u>
Total Expense	<u>40,026.33</u>
Net Ordinary Income	<u>-33,818.57</u>
Net Income	<u><u>-33,818.57</u></u>

Advocates for Victims of Violence
Profit & Loss
July 2023 through June 2024

Jul '23 - Jun 24

Ordinary Income/Expense	
Income	
Contribution (monetary)	37,423.55
Grant Revenue	628,238.32
In-Kind Donations	1,000.00
Interest Income	1,597.11
Jenney Nedles Fresh Start	600.00
Membership Dues	20.00
Snow Town Ice classic	8,164.35
Women of Distinction	
Monetary Contribution	15,894.85
Raffle	1,881.00
Silent Auction	12,796.58
Ticket Sales & Tables	7,610.94
Total Women of Distinction	<u>38,183.37</u>
Total Income	715,226.70
Expense	
Commodities	
Food Supply Expense	132.75
Household/Mass Shelter Expense	2,315.75
Office Expense	
Public Relations Expense	791.91
Office Expense - Other	4,581.19
Total Office Expense	<u>5,373.10</u>
Other Commodities Expense	
Other Shelter Expense	184.84
Rental Assistance Expense	3,822.00
Utility Assistance Expense	1,686.74
Other Commodities Expense - Other	449.24
Total Other Commodities Expense	<u>6,142.82</u>
Program Supply Expense	
Children's Program	6,052.99
Direct Services Expense	5,204.39
Outreach	1,699.54
Teen Group	4,918.01
Total Program Supply Expense	<u>17,874.93</u>
8503 - Client Emergency Shelter	628.44
8515 - Food Supplies	6,897.75
Commodities - Other	-57.53
Total Commodities	<u>39,308.01</u>
Communications Expense	
Postage Expense	418.24
Communications Expense - Other	<u>9,626.59</u>

**Advocates for Victims of Violence
Profit & Loss**

July 2023 through June 2024

	<u>Jul '23 - Jun 24</u>
Total Communications Expense	10,044.83
Contractual	
Advertising Expense	10,059.00
Bank Finance Charge	249.37
Dues and Subscriptions	10,391.06
Insurance Expense	10,573.00
Professional Services Expense	
Audit and Accounting Expense	22,278.40
Legal Expense	104.40
Medical Expense	56.25
Professional Services Expense - Other	25,612.75
Total Professional Services Expense	<u>48,051.80</u>
Training and Registration Expn	400.00
Total Contractual	<u>79,724.23</u>
Equipment Expense	
Maintenance and Repair Expense	11,131.32
Purchase	3,953.95
Rental	2,097.32
Total Equipment Expense	<u>17,182.59</u>
Facility Expense	
Repairs and Maintenance Expense	96,056.73
Utility Expense	13,727.29
Facility Expense - Other	1,627.99
Total Facility Expense	<u>111,412.01</u>
Fundraising Exp. (WoD)	15,889.85
Fundraising Expense	
Gaming Permit	20.00
Snow Town Ice Classic	4,157.50
Total Fundraising Expense	<u>4,177.50</u>
Travel	
Client Emergency Transportation	170.00
Lodging Expense	364.82
Outreach	
Lodging	432.61
Transportation	275.00
Total Outreach	<u>707.61</u>
Per Diem	2,445.56
Transportation Expense	
Gas	3,968.47
Transportation Expense - Other	662.91
Total Transportation Expense	<u>4,631.38</u>
Travel	623.62
Travel - Other	<u>50.00</u>

Advocates for Victims of Violence
Profit & Loss
July 2023 through June 2024

	<u>Jul '23 - Jun 24</u>
Total Travel	8,992.99
69000 · Payroll Expenses	
69100 · Payroll Wage Expense	359,090.81
69200 · Payroll Tax Expense	30,562.15
69300 · Workers Compensation Expense	6,498.00
69400 · Annual Leave	562.53
69500 · Health/Life Insurance Expense	2,983.80
69600 · Pension Plan Contributions	2,980.18
69800 · Benefits Expense	42,165.49
69000 · Payroll Expenses - Other	0.00
Total 69000 · Payroll Expenses	<u>444,842.96</u>
Total Expense	<u>731,574.97</u>
Net Ordinary Income	<u>-16,348.27</u>
Net Income	<u><u>-16,348.27</u></u>

Advocates for Victims of Violence
Profit & Loss

July 1 through August 14, 2024

Jul 1 - Aug 14, 24

Ordinary Income/Expense

Income

Grant Revenue 6,855.43

In-Kind Donations 250.00

Total Income 7,105.43

Expense

Commodities

Household/Mass Shelter Expense 213.77

Office Expense 412.55

Other Commodities Expense

Other Shelter Expense 378.48

Other Commodities Expense - Other 378.29

Total Other Commodities Expense 756.77

Program Supply Expense

Children's Program 29.17

Direct Services Expense 15.99

Outreach 46.97

Total Program Supply Expense 92.13

8515 - Food Supplies 1,183.35

Total Commodities 2,658.57

Communications Expense

Postage Expense 219.00

Communications Expense - Other 1,524.00

Total Communications Expense 1,743.00

Contractual

Advertising Expense 376.00

Bank Finance Charge 1.00

Dues and Subscriptions 209.90

Professional Services Expense 225.00

Total Contractual 811.90

Equipment Expense

Rental 668.50

Total Equipment Expense 668.50

Facility Expense

Utility Expense 496.20

Total Facility Expense 496.20

Fundraising Exp. (WoD) 440.07

Travel

Client Emergency Transportation 497.91

Transportation Expense

Gas 120.96

Transportation Expense - Other -252.47

Total Transportation Expense -131.51

Advocates for Victims of Violence

Profit & Loss

July 1 through August 14, 2024

	<u>Jul 1 - Aug 14, 24</u>
Total Travel	366.40
69000 · Payroll Expenses	
69100 · Payroll Wage Expense	44,584.40
69200 · Payroll Tax Expense	3,755.48
69500 · Health/Life Insurance Expense	788.26
69600 · Pension Plan Contributions	12.00
69800 · Benefits Expense	3,210.93
Total 69000 · Payroll Expenses	<u>52,351.07</u>
Total Expense	<u>59,535.71</u>
Net Ordinary Income	<u>-52,430.28</u>
Net Income	<u><u>-52,430.28</u></u>

Advocates for Victims of Violence
Balance Sheet Prev Year Comparison
As of June 30, 2024

	Jun 30, 23	Jun 30, 24
ASSETS		
Current Assets		
Checking/Savings		
11110 · FNBA Checking 7479	100,000.00	123,508.34
11120 · FNBA Savings 5990	80,805.64	81,964.74
11130 · FNBA Time Account 9162	25,155.00	25,011.81
11140 · FNBA Capital Improvement	0.00	200,000.00
11210 · WFB Operating Ckng 1075	37,333.35	5,530.24
11220 · WFB Gaming Checking 9183	5,195.15	5,890.72
11230 · WFB Operating CMC 4602	383,025.39	179,146.12
11240 · WFB Time Account 1 May and Nov	10,607.47	10,607.47
11250 · WFB Time Account 2 May and Nov	10,502.57	10,632.72
Total Checking/Savings	<u>652,624.57</u>	<u>642,292.16</u>
Accounts Receivable		
13000 · Grants Receivable	0.00	1,855.43
Total Accounts Receivable	<u>0.00</u>	<u>1,855.43</u>
Other Current Assets		
14000 · Petty Cash	200.00	200.00
15000 · Prepaid Expenses	3,730.33	7,170.33
Total Other Current Assets	<u>3,930.33</u>	<u>7,370.33</u>
Total Current Assets	<u>656,554.90</u>	<u>651,517.92</u>
Fixed Assets		
16000 · Assets		
16100 · Woodside Building	627,086.66	638,346.77
16200 · Furniture Fixtures and Equip	64,096.35	67,801.83
16300 · Vehicle	24,000.00	24,000.00
16999 · Accumulated Depreciation	-486,311.36	-477,150.98
Total 16000 · Assets	<u>228,871.65</u>	<u>252,997.62</u>
Total Fixed Assets	<u>228,871.65</u>	<u>252,997.62</u>
TOTAL ASSETS	<u><u>885,426.55</u></u>	<u><u>904,515.54</u></u>
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Other Current Liabilities		
23000 · Deferred Contract Revenue	22,853.56	42,798.50
24000 · Payroll Liabilities		
24110 · Payroll 941 Liabilities	-1,958.11	0.00
24120 · Payroll AK SUTA Liabilities	0.00	1,687.34
24800 · Accrued Leave	10,190.94	10,753.47
Total 24000 · Payroll Liabilities	<u>8,232.83</u>	<u>12,440.81</u>
Total Other Current Liabilities	<u>31,086.39</u>	<u>55,239.31</u>
Total Current Liabilities	<u>31,086.39</u>	<u>55,239.31</u>
Total Liabilities	<u>31,086.39</u>	<u>55,239.31</u>

Advocates for Victims of Violence
Balance Sheet Prev Year Comparison
As of June 30, 2024

	Jun 30, 23	Jun 30, 24
Equity		
30001 · Opening Bal Equity	653,486.17	653,486.17
31000 · Unrestrict (retained earnings)	120,258.32	200,853.99
Net Income	80,595.67	-5,063.93
Total Equity	854,340.16	849,276.23
TOTAL LIABILITIES & EQUITY	885,426.55	904,515.54

Advocates for Victims of Violence
Balance Sheet
As of July 31, 2024

Jul 31, 24

ASSETS

Current Assets

Checking/Savings

11110 · FNBA Checking 7479	86,915.23
11120 · FNBA Savings 5990	81,964.74
11130 · FNBA Time Account 9162	25,011.81
11140 · FNBA Capital Improvement	200,000.00
11210 · WFB Operating Ckng 1075	5,530.24
11220 · WFB Gaming Checking	5,890.72
11230 · WFB Operating CMC	179,146.12
11240 · WFB Time Account 1	10,607.47
11250 · WFB Time Account 2	10,632.72
19999 · Suspense - Ask Accountant	-1,649.89

Total Checking/Savings 604,049.16

Other Current Assets

14000 · Petty Cash	200.00
15000 · Prepaid Expenses	3,730.33

Total Other Current Assets 3,930.33

Total Current Assets 607,979.49

Fixed Assets

16000 · Assets

16100 · Woodside Building	627,086.66
16200 · Furniture Fixtures and Equip	64,096.35
16300 · Vehicle	24,000.00
16999 · Accumulated Depreciation	-486,311.36

Total 16000 · Assets 228,871.65

Total Fixed Assets 228,871.65

TOTAL ASSETS 836,851.14

LIABILITIES & EQUITY

Liabilities

Current Liabilities

Other Current Liabilities

23000 · Deferred Contract Revenue	22,853.56
24000 · Payroll Liabilities	
24120 · Payroll AK SUTA Liabilities	348.42
24800 · Accrued Leave	10,753.47

Total 24000 · Payroll Liabilities 11,101.89

Total Other Current Liabilities 33,955.45

Total Current Liabilities 33,955.45

Total Liabilities 33,955.45

Equity

30001 · Opening Bal Equity	653,486.17
31000 · Unrestrict (retained earnings)	184,505.72

Advocates for Victims of Violence
Balance Sheet
As of July 31, 2024

	Jul 31, 24
Net Income	<u>-35,096.20</u>
Total Equity	<u>802,895.69</u>
TOTAL LIABILITIES & EQUITY	<u><u>836,851.14</u></u>

Three-year History

Year	Organization Budget	COV Grant Award	% of Total Expenses	Applicant's use of COV Funds
2023	594,536	45,000	8%	100%
2022	583,717	45,000	8%	100%
2021	573,271	45,000	8%	100%



Connections to Care

212 Chenega Ave.
P.O. Box 307
Valdez, AK 99686

Phone: (907) 835-4313

www.valdezak.gov

Applicant / Organization Name*

Tax-ID Number*

Connections to Care Inc

81-4948474

CSO Funding Application - Submission #1869
Date Submitted: 8/15/2024

IRS non-profit?*

yes

no

Non-profit IRS Status Letter

C2C nonprofit (1).pdf

Address*

Contact Phone*

P.O. Box 3523

9072554325

Contact Name*

Contact Email*

Joan E Heikens

joancc@valdezak.net

CSO mission and goals.*

To connect those living with illness to pathways that enhance quality of life. Community support is our ultimate edge in providing compassionate care. It enables us to constructively collaborate support of volunteers and other community entities, creating the capacity to meet individual, family and community needs.

Brief history of CSO*

Connections to Care Inc began in 2017, we recognized that there was no hospices care in Valdez. We recognized that equipment needed was limited for people who discharge from hospital/clinic or needed equipment to be safe in their home. We wanted to provided services for folks that fall through the cracks in obtaining services . We saw a need for community wheelchair transportation. We believe that by drawing our community together we can provide assistance to folks of any age that might be suffering form a condition that leaves them unable to care for them self, it may be temporary condition or long term.

Services offered:*

C2C volunteers provided socialization and companionship to shut ins, house keeping, snow removal. C2C with assistance of Valdez Senior Center Inc provides wheelchair transportation to medical, shopping. C2C provides education and equipment for hospice services. Leading closest provides equipment to discharge from hospital or equipment needed to be safe in their home. C2C will assist folks to connect into resources and benefits they or eligible for. This program will enhance the life of those in need of services that do not qualifies for assistance from Medicaid, Medicare and insurance.

Membership data, if applicable:

Amount Requested \$*

5,200.00

Total Valdez Program Costs \$*

32,000.00

75% Total Valdez Program Costs Narrative*

na

If the amount requested exceeds 75% of the total Valdez Program Costs, applicants are required to provide an explanation, otherwise, enter 'Not Applicable'.

Program use of requested funds - what, why, where, goals:*

We will use funds to maintain wheelchair van i.e. insurance, fuel, buy equipment for lending closest, pay office assistance and validating and training volunteers.
41. Metrics - timelines, how many, for whom, success criteria, etc.:*

Metrics - timelines, how many, for whom, success criteria, etc.:*

We will judge how successful we were by keeping track of equipment loaned, rides given and amount of home visits made. We will talk with people about there satisfaction of our services.

Other program revenue sources and amounts:*

Not committed funding: Not committed funding: Providence Hospital- \$7,000.00
Not committed funding: Donations - \$500.00
Not committed funding: City of Valdez- \$5,000.00

Specific proposed uses of COV funds:*

We will maintain our wheelchair van (i.e. insurance, fuel), buy equipment for lending closest, pay an office assistance and continue with validating and training volunteers.

Most-recent audit if funding request exceeds \$100,000

No file chosen

Proof of Insurance*

02 - Certificate of Liability - COV.pdf

Financial Information - all attachments must be PDF format

Please provide 2 year comparison profit and loss statements along with 2 year comparison balance sheets, showing the prior year and the current year side by side, if possible.

Prior & current fiscal year income/expense statement*

c2c profit and loss comparison.pdf

Prior & Current fiscal year-to-date income/expense statement*

c2c year to date balance sheet.pdf

Current fiscal year & next fiscal budget year estimate*

C2C Budget.pdf

Please provide Valdez Program Budget for the current fiscal year as well as for the coming fiscal year.

Balance sheet - last day of prior fiscal year*

Balance Sheet Dec 2023.pdf

Balance sheet - first month of current fiscal year*

Statement of Financial Position Report (1).pdf

Balance sheet - most recent completed month*

Statement of Financial Position Report (2).pdf

Bank account balances - final month of prior fiscal year proof of account balances*

CCF.pdf

Bank account balances - first month of current fiscal year proof of account balances*

CCF.pdf

Bank account balances - most recent completed month proof of account balances*

CCF.pdf

Please upload a three-year history in grid format (rows & columns)*

C2C Grid.pdf

Grid should include

1. Organization total expense
2. Fund or grant awards received from COV
3. City awards as % of total expense
4. Applicant's use of COV funds each year

Example:

	Total CSO	City	City % of
Sample grid:	Budget	Funding	Total Funding
2022			
2021			
2020			
2019			

I understand that if all requested documents are not included in my application, this application may not be submitted to city council for inclusion in the 2025 budget review process. I also understand that the COV Finance Department or City Council may contact me with questions or for additional information*

Date/Time*

8/15/2024

11:05 AM

Joan Hiekens

Type full name

BUDGET

		2022	2023			2024	2025
Personal							
Salaries/Wages			(\$ 15,399.00)	<i>New employee</i>		(\$ 20,532.00)	\$20,750.00
Workman's Comp			(\$ 554.00)			(\$ 755.00)	\$755.00
Other:			(\$ 165.00)	<i>Background Checks</i>		(\$ 250.00)	\$250.00
Contractual							
Dues/Subscriptions		(\$ 330.00)	(\$ 850.00)	<i>QBO Subscription</i>		(\$ 850.00)	\$914.00
Contractual Services		(\$ 340.00)	(\$ 340.00)	<i>Bookkeeper and Contracted Help</i>		(\$ 340.00)	\$720.00
Professional Fees/Services		(\$ 365.00)	(\$ 730.00)	<i>Accountant</i>		(\$ 365.00)	\$350.00
Other:				<i>Registration Fee, Bank Fee</i>		(\$ 100.00)	\$100.00
Other Services							
Communications/Postage			(\$ 179.00)			(\$ 220.00)	\$200.00
Printing							
Advertising/Promotion		(\$ 144.00)	(\$ 144.00)	<i>Advertising and Web Site Fees</i>		(\$ 144.00)	\$44.00
Travel/Transportation		(\$ 4,681.00)	(\$ 5,458.00)	<i>Van repairs, registration</i>		(\$ 5,500.00)	\$3,000.00
Other:		(\$ 195.00)	(\$ 375.00)	<i>Fuel for van</i>		(\$ 450.00)	\$450.00
Commodities							
Office Supplies			(\$ 700.00)	<i>Microsoft Office, Etc</i>		(\$ 570.00)	\$2,298.00
Building Maintenance		(\$ 1,037.00)		<i>Heating Fuel for supply shed</i>			\$1,584.00
Operating Supplies							
Parts/Supplies - Equipment							
Other Charges							
Insurance		(\$ 1,655.00)	(\$ 1,655.00)	<i>Board and Liability</i>		(\$ 1,655.00)	\$1,655.00
Training			(\$ 37.00)			(\$ 300.00)	\$48.00
Capital Equipment		(\$ 11,472.00)		<i>Storage Shed</i>			
Office Equipment							
TOTAL		(\$ 20,219.00)	(\$ 26,586.00)			(\$ 32,031.00)	(\$ 33,118.00)

Connections to Care, Inc.
Profit and Loss Comparison 2023/2022
 January - December 2023

	TOTAL	
	JAN - DEC 2023	JAN - DEC 2022 (PY)
Revenue		
Direct Public Support		
City of Valdez	5,000.00	4,000.00
Corporate Contributions		
Providence Hospital	7,228.00	8,521.00
Total Corporate Contributions	7,228.00	8,521.00
Individ, Business Contributions		2,500.00
Total Direct Public Support	12,228.00	15,021.00
Indirect Public Support		
Hospital Auxiliary		19,807.31
United Way		3,000.00
Total Indirect Public Support		22,807.31
Total Revenue	\$12,228.00	\$37,828.31
GROSS PROFIT	\$12,228.00	\$37,828.31
Expenditures		
Auto Expenses		
Auto Fuel	310.82	195.20
Auto Insurance	3,194.00	3,677.00
Auto Parts and Repairs	2,244.30	995.92
Auto Registration	20.00	7.95
Total Auto Expenses	5,769.12	4,876.07
Business Expenses		
Bank Fees		0.07
Business Registration Fees	25.00	
Insurance		
Liability, D and O	1,655.00	1,655.00
Workman's Compensation Insurance	3,772.66	
Total Insurance	5,427.66	1,655.00
Office Supplies	922.60	
Microsoft Subscription	69.99	
Postage, Mailing Service	226.00	
Quickbooks Subscription	682.55	330.00
Total Office Supplies	1,901.14	330.00
Training	37.00	
Background Checks	316.50	
Total Training	353.50	
Web Site Fees	143.88	143.88
Total Business Expenses	7,851.18	2,128.95
Contractual Services		
Accounting Fees	650.00	695.00
Contract Services	240.00	

	TOTAL	
	JAN - DEC 2023	JAN - DEC 2022 (PY)
Total Contractual Services	890.00	695.00
Facilities and Equipment		
Home Care Supplies		
Shipping and Handling	71.04	
Total Home Care Supplies	71.04	
Total Facilities and Equipment	71.04	
Other Expenses		
Miscellaneous Expenses	19.67	
Total Other Expenses	19.67	
Payroll Expenses		
Taxes	1,101.20	
Wages	11,376.00	
Total Payroll Expenses	12,477.20	
Utilities		
Heating Fuel	668.38	1,037.40
Total Utilities	668.38	1,037.40
Total Expenditures	\$27,746.59	\$8,737.42
NET OPERATING REVENUE	\$ -15,518.59	\$29,090.89
Other Expenditures		
Depreciation Expense	11,424.00	10,909.00
Total Other Expenditures	\$11,424.00	\$10,909.00
NET OTHER REVENUE	\$ -11,424.00	\$ -10,909.00
NET REVENUE	\$ -26,942.59	\$18,181.89

Connections to Care, Inc.

Balance Sheet Comparison 2023-2022

As of December 31, 2023

	TOTAL	
	AS OF DEC 31, 2023	AS OF DEC 31, 2022 (PY)
ASSETS		
Current Assets		
Bank Accounts		
Checking Account	46,316.54	61,440.26
Van Account	0.00	0.00
Total Checking Account	46,316.54	61,440.26
Total Bank Accounts	\$46,316.54	\$61,440.26
Total Current Assets	\$46,316.54	\$61,440.26
Fixed Assets		
Assets bought in 2018		
Storage Building and Hospital Bed	13,701.19	14,793.19
Accumulated Depreciation	-4,915.00	-4,915.00
Total Storage Building and Hospital Bed	8,786.19	9,878.19
Total Assets bought in 2018	8,786.19	9,878.19
Assets bought in 2019		
Van with Wheel Chair Lift	42,525.00	42,525.00
Accumulated Depreciation	-38,273.00	-29,768.00
Total Van with Wheel Chair Lift	4,252.00	12,757.00
Total Assets bought in 2019	4,252.00	12,757.00
Assets bought in 2021		
Hospital Bed	1,985.00	1,985.00
Accumulated Depreciation	-1,042.00	-645.00
Total Hospital Bed	943.00	1,340.00
Oxygen Concentrators	2,000.00	2,000.00
Accumulated Depreciation	-850.00	-450.00
Total Oxygen Concentrators	1,150.00	1,550.00
Total Assets bought in 2021	2,093.00	2,890.00
Assets bought in 2022		
Shed Upgrades		
Accumulated Depreciation	-1,545.00	-515.00
Electric Work	1,576.00	1,576.00
Insulation, Paneling and Labor	7,912.61	7,912.61
Toyo Stove and Tank for Shed	1,983.60	1,983.60
Total Shed Upgrades	9,927.21	10,957.21
Total Assets bought in 2022	9,927.21	10,957.21
Total Fixed Assets	\$25,058.40	\$36,482.40
TOTAL ASSETS	\$71,374.94	\$97,922.66
LIABILITIES AND EQUITY		
Liabilities		
Current Liabilities		
Other Current Liabilities		

	TOTAL	
	AS OF DEC 31, 2023	AS OF DEC 31, 2022 (PY)
Direct Deposit Payable	0.00	
Payroll Liabilities		
AK Unemployment Tax	86.41	
Federal Taxes (941/943/944)	308.46	
Total Payroll Liabilities	394.87	
Total Other Current Liabilities	\$394.87	\$0.00
Total Current Liabilities	\$394.87	\$0.00
Total Liabilities	\$394.87	\$0.00
Equity		
Opening Balance Equity	0.00	0.00
Unrestricted Net Assets	97,922.66	79,740.77
Net Revenue	-26,942.59	18,181.89
Total Equity	\$70,980.07	\$97,922.66
TOTAL LIABILITIES AND EQUITY	\$71,374.94	\$97,922.66

	Total Budget	City Funding	City % of Total Funding
2023	\$ 26,506.00	\$ -	0%
2024	\$ 32,031.00	\$ 5,000.00	16%
2025	\$ 33,118.00	\$ 5,200.00	16%

We use funds to maintain wheelchair van i.e. insurance, fuel, buy equipment for lending closest, paying the one staff member and validating and training volunteers.



Copper River Basin Child Advocacy Center (CRB-CAC)

212 Chenega Ave.
P.O. Box 307
Valdez, AK 99686

Phone: (907) 835-4313

www.valdezak.gov

Applicant / Organization Name*

Tax-ID Number*

Copper River Basin Child Advocacy Center

26-1108855

CSO Funding Application - Submission #1873
Date Submitted: 8/15/2024

IRS non-profit?*

yes

no

Non-profit IRS Status Letter

501(c)(3) IRS Determination Letter.pdf

Address*

Contact Phone*

P.O. Box 103, Gakona, AK 99586

907-822-3733

Contact Name*

Contact Email*

Gina Hoke

director@crbcac.org

CSO mission and goals.*

Our mission is to unify a community approach to child abuse prevention and response. We envision a community where children are safe, families are strong, and our child victims become children again.

Brief history of CSO*

The Copper River Basin Child Advocacy Center (CRBCAC) is a 501(c)3, not-for-profit organization that is dedicated to working with children and families that may have experienced allegations of child maltreatment. Our center opened its doors in 2009 and has worked on 296 cases of child abuse allegations. In 2015, we achieved Accreditation through the National Children's Alliance, which is the national accredited body for CACs in the nation. In 2016, the CRBCAC proposed a satellite location in Valdez in order to better serve children and their families referred by local Valdez Multidisciplinary Team (MDT) investigative agencies, such as the Office of Children's Services and the Valdez Police Department. Prior to the Valdez CAC satellite site opening in 2018, children and their supportive families traveled 2.5 hours to our main site in Gakona, or flew into Anchorage. This process was not very conducive or trauma informed for children and their families. Our center's mission is to unify a community approach to child abuse prevention and response. Child sexual abuse is a community problem. Alaska continues to have one of the highest rates of substantiated child abuse in the nation. Children who are abused are significantly at higher risk for juvenile delinquency, school/academic failure, teen pregnancy, drug/alcohol abuse, adverse childhood experiences that affect physical, mental, emotional health in adult life, etc. The children and families in our community deserve the best response and support possible when faced with this crisis. Over the years we've received your support to achieve our mission.

Services offered:*

The program proposed serves children under the age of 18 and provides training for professionals working with children, as well as the community at large. The primary purpose of the Copper River Basin Child Advocacy Center (CRBCAC) is to serve child victims under the age of 18 and their supportive families, as well as adults with developmental disabilities, affected by allegations of child abuse. The CRBCAC main site is located in Gakona and in 2018 opened its satellite site to children and families in Valdez. The CRBCAC provides a child oriented approach in conducting child forensic interviews, specialized/forensic medical evaluations, child/family advocacy, case support and referrals for on-going treatment, such as counseling/mental health services. The CRBCAC and Multidisciplinary Team (MDT) partners, including medical and mental health providers and advocates have obtained training appropriate with requirements and best practices according to the national accreditation standards, when conducting child abuse investigations. The CRBCAC also serves the public at large by providing outreach/educational services to bring awareness and help prevent child abuse. This includes prevention programs for school age children K-5 in Valdez, as well as educational/prevention programs for adolescents and teachers, according to the state's mandate, the Alaska Safe Children's Act.

Membership data, if applicable:

Aside from the primary purpose of the CAC in evaluating child abuse cases with the MDT, the CAC provides a variety of educational/prevention programs for children and adults. In FY2024, average amount of children in grades K-5 was approximately 275; average amount of the Jr.High/High School students, is approximately 350. Average amount of district wide staff was approximately 85. Average amount of children evaluated at the CAC from the Valdez region was 25% or 13 cases. This number may fluctuate from year to year, depending on CAC/MDT resources, specifically turnover in staff and retraining MDT partner agencies.

Amount Requested \$*

\$25,000

Total Valdez Program Costs \$*

\$120,116

75% Total Valdez Program Costs Narrative*

Not Applicable

If the amount requested exceeds 75% of the total Valdez Program Costs, applicants are required to provide an explanation, otherwise, enter 'Not Applicable'.

Program use of requested funds - what, why, where, goals:*

The CRBCAC is an existing service that has served the Valdez community for over thirteen (13) years. The program includes the intervention, evaluation and treatment for children under the age of 18, as well as providing advocacy and support for children and their supportive caregivers, when there are allegations of child abuse, specifically child sexual abuse, serious physical abuse, neglect, drug endangerment, sexual exploitation, trafficking and witness to domestic and other violent crimes. It is mandated by the State of Alaska that a child advocacy center be utilized when there are allegations of child sexual abuse. Prior to the existing Valdez satellite center opening in 2018, children referred to the CRBCAC for services traveled up to five hours round trip to the main site in Gakona, or were flown into Anchorage's center. The CRBCAC continues to seek funding that would help support the existing location of providing services locally in the Valdez area, such as child forensic interviews, forensic medical evaluations, mental health counseling referrals, advocacy throughout the life of the case, and other resources/supports to families. This includes continued training for the MDT partners that work with children at the CRBCAC, such as law enforcement, child protection, prosecution, medical, mental health and advocacy services.

The CRBCAC also provides annual prevention programs such as the "Safe Touch" presentation for grades K-5. According to the Alaska Safe Children's Act, effective FY2018 the CRBCAC expanded the prevention program to include Mandatory Reporter training for Valdez School District (VSD) staff and Valdez Jr/High School students. This was as a result of the MDT partners' feedback and meeting the needs of the school district. Over the years, the CRBCAC has established an effective and collaborative working relationship with the VSD. The prevention outreach programs are necessary on a local level in order to raise public awareness and education on child abuse issues, which benefits the community as a whole.

Metrics - timelines, how many, for whom, success criteria, etc.:*

In order for the CRBCAC to continue the established use of the local CAC site in Valdez, located at the Providence Valdez Counseling Center, there are a few outcomes projected for 2025. These outcomes are outlined to at the very least implement the minimal requirements for Accreditation through the National Children's Alliance. The CRBCAC is an Accredited center and is due for re-accreditation in May 2025. This is a five-year cycle.

1. Medical Component - In order for medical providers at the Valdez Clinic to be able to continue to conduct child abuse cases, continuing education and training is required at least every two years. Also, on-going peer review (on-line) and consultation is required for medical providers to continue conducting child abuse evaluations.
2. Mental Health Component - In order for the CAC family advocate to make referrals for kids and their caregivers for therapy/counseling at the Providence Valdez Counseling Center, staff working with trauma and kids have to maintain their evidence-based training certification, and continued education/training hours must be completed every two years.
3. Forensic Interviewing Component - In order for trained forensic interviewers to continue to conduct interviews at the CAC, interviewers must show that they participate in a structured peer-review process at least twice a year for quality assurance. Forensic interviewers are also to complete training for continuing education at least every two years.
4. Family Advocacy Component - In order for the family advocate in Valdez to provide adequate supports for the family/kids throughout the life of the case, there are certain training requirements at least minimally every two years. Also, the advocate attends the monthly Alaska Peer Support group specifically for advocates in AK.
5. Prevention/education for kids/families - The CRBCAC and MDT partners to collaborate and provide education on child abuse to the Valdez School District families and staff pertinent to the Alaska Safe Children's Act. Materials/supplies for training are necessary to disperse the information.

These outcomes would result in better access to and the local comprehensive MDT services for children and their supportive families affected by child abuse.

Other program revenue sources and amounts:*

Other program revenue sources include:

State of Alaska DHSS CAC grant: \$156,661.80 - 15% decrease in funds in current FY25 from last year's grant fund (\$184,308)

State of Alaska DPS VOCA grant: \$70,000 - supports the Valdez CAC site (direct staffing expenses only)

Valdez United Way: \$2,000 if awarded

CVE Community Foundation: \$2,500 if awarded

NCA/OJJDP grant: \$70,430 *note this grant funding is specific to the development of the satellite CAC site in Tok, AK

Community Donations: \$4,000 estimated

Specific proposed uses of COV funds:*

The specific proposed uses of the Community Service Organization funds would allow for Multidisciplinary Team (MDT) members, including CAC staff, to attend training and for the provision of services, including travel costs, purchase of program supplies, maintenance, contractual fees and professional services (accounting/audit, medical provider), insurance premiums and dues.

Most-recent audit if funding request exceeds \$100,000

No file chosen

Proof of Insurance*

Certificate of Ins Valdez 2023-24.pdf

Financial Information - all attachments must be PDF format

Please provide 2 year comparison profit and loss statements along with 2 year comparison balance sheets, showing the prior year and the current year side by side, if possible.

Prior & current fiscal year income/expense statement*

2025 CSO Appl. Income Expense 6.2024.pdf

Prior & Current fiscal year-to-date income/expense statement*

2025 CSO Appl. Income Expense YTD 8.2024.pdf

Current fiscal year & next fiscal budget year estimate*

2025 CRBCAC CSO Proposed Budget.xlsx

Please provide Valdez Program Budget for the current fiscal year as well as for the coming fiscal year.

Balance sheet - last day of prior fiscal year*

2025 CSO Appl. Balance Sheet 6.30.24.pdf

Balance sheet - first month of current fiscal year*

2025 CSO Appl. Balance Sheet 7.31.24.pdf

Balance sheet - most recent completed month*

2025 CSO Appl. Balance Sheet 7.31.24.pdf

Bank account balances - final month of prior fiscal year proof of account balances*

2025 CSO Appl. Bank Statement 6.2024.pdf

Bank account balances - first month of current fiscal year proof of account balances*

2025 CSO Appl. Bank Statement 7.2024.pdf

Bank account balances - most recent completed month proof of account balances*

2025 CSO Appl. Bank Statement 7.2024.pdf

Please upload a three-year history in grid format (rows & columns)*

2025 CSO Appl. Budget Grid.docx

Grid should include

1. Organization total expense
2. Fund or grant awards received from COV
3. City awards as % of total expense
4. Applicant's use of COV funds each year

Example:

	Total CSO	City	City % of
Sample grid:	Budget	Funding	Total Funding
2022			
2021			
2020			
2019			

I understand that if all requested documents are not included in my application, this application may not be submitted to city council for inclusion in the 2025 budget review process. I also understand that the COV Finance Department or City Council may contact me with questions or for additional information*

Date/Time*

8/15/2024

03:00 PM

Gina Hoke

Type full name

SUPPLEMENTAL PROGRAM BUDGET WORKSHEET

ORGANIZATION NAME: Copper River Basin Child Advocacy Center - Valdez Program Only

OPERATING EXPENSES OF PROPOSED PROGRAM

Program Budget Form for Year 2024

<u>Program Expenses:</u>	<u>Budget</u>	<u>Breakdown</u>
PERSONAL SERVICES:	<u>\$ 70,000</u>	
Salaries/wages		<u>\$ 60,000</u>
Employee benefits		<u>\$ 10,000</u>
Other: _____		<u>\$ 70,000</u>
CONTRACTUAL SERVICES:	<u>\$ 4,900</u>	
Reproduction/copying		<u>\$ _____</u>
Equipment rental		<u>\$ _____</u>
Data processing		<u>\$ _____</u>
Dues/subscriptions		<u>\$ 1,400</u>
Contractual services		<u>\$ 500</u>
Professional fees & services		<u>\$ 3,000</u>
Other: _____		<u>\$ _____</u>
OTHER SERVICES:	<u>\$ _____</u>	
Volunteer services		<u>\$ _____</u>
Communications/postage		<u>\$ _____</u>
Printing		<u>\$ _____</u>
Advertising/promotion		<u>\$ _____</u>
Electricity		<u>\$ _____</u>
Heating		<u>\$ _____</u>
Travel/transportation		<u>\$ _____</u>
Other: _____		<u>\$ _____</u>
COMMODITIES:	<u>\$ 3,500</u>	
Clothing		<u>\$ _____</u>
Office supplies		<u>\$ 1500</u>
Building maintenance		<u>\$ _____</u>
Operating supplies		<u>\$ 1000</u>
Parts & supplies - equipment		<u>\$ 1000</u>
OTHER CHARGES/EXPENSES:	<u>\$ 3,600</u>	
Insurance		<u>\$ _____</u>
Contingencies		<u>\$ _____</u>
Training		<u>\$ 3,600</u>
Rent		<u>\$ _____</u>
Capital equipment		<u>\$ _____</u>
Office equipment		<u>\$ _____</u>
Other expenses: _____		<u>\$ _____</u>
TOTAL COST FOR OPERATION OF THIS PROGRAM:	<u>\$ 82,000</u>	

ORGANIZATION NAME: Copper River Basin Child Advocacy Center

FUNDING SOURCES FOR PROPOSED PROGRAM

This program budget covers the period of 07/01/2023 to 06/30/2024

<u>SOURCES OF PROGRAM FUNDING</u>	<u>GOAL AMOUNT</u>	<u>%</u>	<u>COMMITTED (Y/N)</u>
Parent Organization	\$ <u>70,000</u>	<u> </u>	<u>YES</u>
Gifts and Contributions	\$ <u> </u>	<u> </u>	<u> </u>
Membership Dues	\$ <u> </u>	<u> </u>	<u> </u>
Fees & charges to participants	\$ <u> </u>	<u> </u>	<u> </u>
Private sector grants (specify source and date of award)	\$ <u> </u>	<u> </u>	<u> </u>
<u> </u>	\$ <u> </u>	<u> </u>	<u> </u>
<u> </u>	\$ <u> </u>	<u> </u>	<u> </u>
Fundraisers (specify major fundraising events/programs)	\$ <u> </u>	<u> </u>	<u> </u>
<u> </u>	\$ <u> </u>	<u> </u>	<u> </u>
<u> </u>	\$ <u> </u>	<u> </u>	<u> </u>
Subtotal of Financial Support for this program:	\$ <u>70,000</u>	<u>85.3%</u>	
Supplemental Funding Requested from City of Valdez:	\$ <u>12,000</u>	<u>14.7%</u>	
<u>TOTAL FUNDING FOR OPERATION OF THIS PROGRAM:</u>	\$ <u>82,000</u>	100%	

NOTE: For 2025, the recommendation is that the Requested Funding from the City of Valdez not exceed 75% of your Valdez Program(s) Costs. There is an opportunity to provide a narrative on the on-line application itself should this create a hardship for your organization.

SUPPLEMENTAL PROGRAM BUDGET WORKSHEET

ORGANIZATION NAME: Copper River Basin Child Advocacy Center - Valdez Program Only FY25

OPERATING EXPENSES OF PROPOSED PROGRAM

Program Budget Form for Year 2025

<u>Program Expenses:</u>	<u>Budget</u>	<u>Breakdown</u>
PERSONAL SERVICES:	<u>\$ 95,116</u>	
Salaries/wages		<u>\$ 81,840</u>
Employee benefits		<u>\$ 13,276</u>
Other: _____		<u>\$ 95,116</u>
CONTRACTUAL SERVICES:	<u>\$ 12,300</u>	
Reproduction/copying		<u>\$ _____</u>
Equipment rental		<u>\$ _____</u>
Data processing		<u>\$ _____</u>
Dues/subscriptions		<u>\$ 500</u>
Contractual services		<u>\$ 2,000</u>
Professional fees & services		<u>\$ 8,800</u>
Other: <u>Accreditation application fees</u>		<u>\$ 1,000</u>
OTHER SERVICES:	<u>\$ _____</u>	
Volunteer services		<u>\$ _____</u>
Communications/postage		<u>\$ _____</u>
Printing		<u>\$ _____</u>
Advertising/promotion		<u>\$ _____</u>
Electricity		<u>\$ _____</u>
Heating		<u>\$ _____</u>
Travel/transportation		<u>\$ _____</u>
Other: _____		<u>\$ _____</u>
COMMODITIES:	<u>\$ 4,000</u>	
Clothing		<u>\$ _____</u>
Office supplies		<u>\$ 500</u>
Building maintenance		<u>\$ _____</u>
Operating supplies		<u>\$ 1,500</u>
Parts & supplies - equipment		<u>\$ 2,000</u>
OTHER CHARGES/EXPENSES:	<u>\$ 8,700</u>	
Insurance		<u>\$ 5,700</u>
Contingencies		<u>\$ _____</u>
Training		<u>\$ 3,000</u>
Rent		<u>\$ _____</u>
Capital equipment		<u>\$ _____</u>
Office equipment		<u>\$ _____</u>
Other expenses: _____		<u>\$ _____</u>
TOTAL COST FOR OPERATION OF THIS PROGRAM:	<u>\$ 120,116</u>	

Copper River Basin Child Advocacy Center
FY2025 Proposed CSO Program Budget

TOTAL PROJECT COSTS	\$156,661	\$70,000	\$70,430	\$25,000	\$4,500	\$21,600	\$154,540	\$502,731
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Copper River Basin Child Advocacy Center
Profit & Loss Prev Year Comparison
July 2024 through June 2025

	Jul '24 - Jun 25	Jul '23 - Jun 24	\$ Change	% Change
Ordinary Income/Expense				
Income	277,333.73	419,873.97	-142,540.24	-34.0%
Gross Profit	277,333.73	419,873.97	-142,540.24	-34.0%
Expense				
100 Personal Services	25,031.19	306,478.52	-281,447.33	-91.8%
200 Travel	0.00	12,350.42	-12,350.42	-100.0%
300 Facility Expense	263.69	42,558.26	-42,294.57	-99.4%
400 Supplies	0.00	12,970.90	-12,970.90	-100.0%
500 Equipment	0.00	4,488.45	-4,488.45	-100.0%
600 Other Expenses	0.00	63,461.47	-63,461.47	-100.0%
Depreciation Expense	0.00	13,297.06	-13,297.06	-100.0%
In-Kind Expenses	0.00	139,047.51	-139,047.51	-100.0%
Total Expense	25,294.88	594,652.59	-569,357.71	-95.8%
Net Ordinary Income	252,038.85	-174,778.62	426,817.47	244.2%
Net Income	<u>252,038.85</u>	<u>-174,778.62</u>	<u>426,817.47</u>	<u>244.2%</u>

Copper River Basin Child Advocacy Center
Profit & Loss Prev Year Comparison
July 1 through August 15, 2024

08/15/24

Accrual Basis

	Jul 1 - Aug 15, 24	Jul 1 - Aug 15, 23	\$ Change	% Change
Ordinary Income/Expense				
Income	277,133.73	355,031.06	-77,897.33	-21.9%
Gross Profit	277,133.73	355,031.06	-77,897.33	-21.9%
Expense				
100 Personal Services	16,236.98	28,008.14	-11,771.16	-42.0%
200 Travel	0.00	1,485.54	-1,485.54	-100.0%
300 Facility Expense	263.69	1,860.88	-1,597.19	-85.8%
400 Supplies	0.00	2,161.58	-2,161.58	-100.0%
500 Equipment	0.00	146.88	-146.88	-100.0%
600 Other Expenses	0.00	1,863.18	-1,863.18	-100.0%
Total Expense	16,500.67	35,526.20	-19,025.53	-53.6%
Net Ordinary Income	260,633.06	319,504.86	-58,871.80	-18.4%
Net Income	260,633.06	319,504.86	-58,871.80	-18.4%

**Copper River Basin Child Advocacy Center
Balance Sheet Prev Year Comparison
As of June 30, 2024**

08/15/24

Accrual Basis

	Jun 30, 24	Jun 30, 23	\$ Change	% Change
ASSETS				
Current Assets				
Checking/Savings				
First National Bank Alaska	83,879.35	84,068.75	-189.40	-0.2%
Savings	14,112.86	14,095.98	16.88	0.1%
Total Checking/Savings	97,992.21	98,164.73	-172.52	-0.2%
Accounts Receivable				
Grants Accounts Receivable	52,022.77	88,599.74	-36,576.97	-41.3%
Total Accounts Receivable	52,022.77	88,599.74	-36,576.97	-41.3%
Other Current Assets				
Prepaid Expenses	0.00	2,569.05	-2,569.05	-100.0%
Total Other Current Assets	0.00	2,569.05	-2,569.05	-100.0%
Total Current Assets	150,014.98	189,333.52	-39,318.54	-20.8%
Fixed Assets				
Capital Assets	254,522.29	236,060.29	18,462.00	7.8%
Furniture, fixtures, & equip				
Accum deprec- furn,fix,equip	-151,262.11	-140,774.85	-10,487.26	-7.5%
Total Furniture, fixtures, & equip	-151,262.11	-140,774.85	-10,487.26	-7.5%
Vehicles				
Accum deprec - vehicles	-23,180.85	-20,371.05	-2,809.80	-13.8%
Total Vehicles	-23,180.85	-20,371.05	-2,809.80	-13.8%
Total Fixed Assets	80,079.33	74,914.39	5,164.94	6.9%
Other Assets				
Contributions Receivable	191,598.75	344,877.75	-153,279.00	-44.4%
Disc on Contribution Receivable	-25,576.13	-41,101.22	15,525.09	37.8%
Total Other Assets	166,022.62	303,776.53	-137,753.91	-45.4%
TOTAL ASSETS	396,116.93	568,024.44	-171,907.51	-30.3%
LIABILITIES & EQUITY				
Liabilities				
Current Liabilities				
Accounts Payable				
Accounts payable	5,290.67	7,687.42	-2,396.75	-31.2%
Total Accounts Payable	5,290.67	7,687.42	-2,396.75	-31.2%
Other Current Liabilities				
Accrued Leave Liability	12,525.86	8,278.43	4,247.43	51.3%
Employee Wages Payable	6,307.19	6,422.68	-115.49	-1.8%
Payroll Liabilities	6,826.12	5,690.20	1,135.92	20.0%
Total Other Current Liabilities	25,659.17	20,391.31	5,267.86	25.8%
Total Current Liabilities	30,949.84	28,078.73	2,871.11	10.2%
Total Liabilities	30,949.84	28,078.73	2,871.11	10.2%
Equity				
Retained Earnings	539,945.71	670,123.05	-130,177.34	-19.4%
Net Income	-174,778.62	-130,177.34	-44,601.28	-34.3%
Total Equity	365,167.09	539,945.71	-174,778.62	-32.4%
TOTAL LIABILITIES & EQUITY	396,116.93	568,024.44	-171,907.51	-30.3%

Copper River Basin Child Advocacy Center
Balance Sheet Prev Year Comparison
As of July 31, 2024

	Jul 31, 24	Jul 31, 23	\$ Change	% Change
ASSETS				
Current Assets				
Checking/Savings				
First National Bank Alaska	68,309.10	80,997.81	-12,688.71	-15.7%
Savings	14,112.86	14,095.98	16.88	0.1%
Total Checking/Savings	82,421.96	95,093.79	-12,671.83	-13.3%
Accounts Receivable				
Grants Accounts Receivable	327,356.50	424,530.06	-97,173.56	-22.9%
Total Accounts Receivable	327,356.50	424,530.06	-97,173.56	-22.9%
Total Current Assets	409,778.46	519,623.85	-109,845.39	-21.1%
Fixed Assets				
Capital Assets	254,522.29	236,060.29	18,462.00	7.8%
Furniture, fixtures, & equip				
Accum deprec- furn, flx, equip	-151,262.11	-140,774.85	-10,487.26	-7.5%
Total Furniture, fixtures, & equip	-151,262.11	-140,774.85	-10,487.26	-7.5%
Vehicles				
Accum deprec - vehicles	-23,180.85	-20,371.05	-2,809.80	-13.8%
Total Vehicles	-23,180.85	-20,371.05	-2,809.80	-13.8%
Total Fixed Assets	80,079.33	74,914.39	5,164.94	6.9%
Other Assets				
Contributions Receivable	191,598.75	344,877.75	-153,279.00	-44.4%
Disc on Contribution Receivable	-25,576.13	-41,101.22	15,525.09	37.8%
Total Other Assets	166,022.62	303,776.53	-137,753.91	-45.4%
TOTAL ASSETS	655,880.41	898,314.77	-242,434.36	-27.0%
LIABILITIES & EQUITY				
Liabilities				
Current Liabilities				
Accounts Payable				
Accounts payable	5,554.36	7,834.30	-2,279.94	-29.1%
Total Accounts Payable	5,554.36	7,834.30	-2,279.94	-29.1%
Other Current Liabilities				
Accrued Leave Liability	12,525.86	8,278.43	4,247.43	51.3%
Payroll Liabilities	3,342.28	3,812.58	-470.30	-12.3%
Total Other Current Liabilities	15,868.14	12,091.01	3,777.13	31.2%
Total Current Liabilities	21,422.50	19,925.31	1,497.19	7.5%
Total Liabilities	21,422.50	19,925.31	1,497.19	7.5%
Equity				
Retained Earnings	365,167.09	539,945.71	-174,778.62	-32.4%
Net Income	269,290.82	338,443.75	-69,152.93	-20.4%
Total Equity	634,457.91	878,389.46	-243,931.55	-27.8%
TOTAL LIABILITIES & EQUITY	655,880.41	898,314.77	-242,434.36	-27.0%

	Total CSO Budget	City Funding	City % of Total	% Use of COV funds
2024	\$521,928	\$12,000	2.3%	100%
2023	\$498,888	\$11,400	2.29%	100%
2022	\$521,774	\$11,400	2.19%	100%



Emergency Assistance and Food Bank of Valdez

212 Chenega Ave.
P.O. Box 307
Valdez, AK 99686

Phone: (907) 835-4313

www.valdezak.gov

Applicant / Organization Name*

Tax-ID Number*

Emergency Assistance and Food Bank of Valdez Inc

34-1986012

CSO Funding Application - Submission #1863
Date Submitted: 8/14/2024

IRS non-profit?*

- yes
- no

Non-profit IRS Status Letter

No file chosen

Address*

Contact Phone*

PO Box 848 Valdez, AK 99686

907-835-3663

Contact Name*

Contact Email*

Michelle Chase

emergencyfoodvaldez@gmail.com

CSO mission and goals.*

The mission of the Valdez Food Bank is to assist local low-income families by distributing nutritious food and offering emergency financial aid for essential needs.

Mission Statement

Section 1. Mission. The Valdez Food Bank will serve and assist the needy population by providing regularly scheduled distribution of basic food items. The Food Bank will strive to secure funding and resources, and to organize individuals, businesses, churches and organizations in the Valdez area to help meet community needs. The Food Bank will receive and administer assets exclusively for charitable purposes.

Section 2. Implementation by distribution of food. The Valdez Food Bank may provide emergency food to individuals and families in critical need. In case of disasters of magnitude, Food Bank will offer every assistance possible.

Section 3. Implementation of emergency assistance. Valdez Food Bank may also provide emergency financial assistance through a confidential application process requiring approval by three board members. Beneficiaries of emergency funds will not receive outright cash. Funds will be disbursed to the appropriate agency for which the beneficiary has or will incur expenses and or charges. The Board will be notified of all emergency funds disbursed at the next regular meeting. Members of the Board of Directors and their relatives are not eligible to receive emergency funds

Brief history of CSO*

The Emergency Assistance and Food Bank of Valdez was founded over two decades ago to help the low-income members of our community who are in need. We are neighbors helping neighbors. The Food Bank has continued to serve our patrons experiencing food insecurity while also providing limited financial assistance for those experiencing emergency situations.

Services offered:*

The Valdez Food Bank administers the following programs to serve the community:

Distribution: Food is acquired through the federal program TEFAP, financial donations and grant funds, and supplemented by community food donations. Deliveries to seniors are facilitated with the help of the Valdez Senior Center. The Food Bank is open to the public every other Sunday for food distribution.

TEFAP: The Emergency Food Assistance Program (TEFAP) is a federal initiative providing canned, dry, and frozen foods to families. This program requires weekly record keeping, monthly reporting, inventory management, annual renewal, and adherence to federal guidelines.

Emergency Assistance: Financial aid is available for essential needs such as heating, electricity, and housing. Each request undergoes verification and requires board approval. Assistance for families is tracked and limited to \$1000 and three times in 5 years.

Rental Deposit Assistance: The Food Bank pays rental security deposits on behalf of tenants moving into rental units if they are unable to afford them. An agreement is signed for the return of the deposit to the Food Bank at the end of the lease.

Prescription Assistance: This program supports individuals who are uninsured or underinsured by helping them afford necessary medications or insurance co-pays, ensuring access to essential pharmaceuticals.

Membership data, if applicable:

n/a

Amount Requested \$*

60,000

Total Valdez Program Costs \$*

178,021

75% Total Valdez Program Costs Narrative*

n/a

If the amount requested exceeds 75% of the total Valdez Program Costs, applicants are required to provide an explanation, otherwise, enter 'Not Applicable'.

Program use of requested funds - what, why, where, goals:*

Funds provided by the City of Valdez are allocated for purchasing food for families in need and offering emergency financial assistance through our programs. By aiding individuals and families in financial crisis or requiring supplementary food, the Food Bank supports their ability to secure and maintain housing. This, in turn, enables our patrons to contribute to the workforce, our schools, and local businesses. While our patron families span all age levels, our programs are particularly crucial for seniors and individuals with disabilities.

Metrics - timelines, how many, for whom, success criteria, etc.:*

In 2023, Valdez households accessed food distribution services 1872 times. Those households include 4509 individuals, with 1285 children and 925 seniors. This is a marked increase - up from 774 households in 2021 and 1145 in 2022.

We recorded 980 volunteer hours in 2023 - 447 by members of the board of directors and 533 by community members and patrons. As an organization run by volunteers, we rely heavily on their contributions of time and effort.

Food expenditures, including shipping, totaled \$68,066 in 2023. So far in 2024 only \$4,150 has been spent on food. This reduction in spending is the result of decisions made by the Food Bank board. Our funding from another grant was reduced significantly. There was an increase in the variety of items available from the federal food program TEFAP this year, which are free of charge, and we chose to take advantage of all the items we could even though they are not name brands or even familiar foods sometimes. By doing so we were able to reduce our spending while still providing quality, nutritious food.

This proved to be a good course of action, however, the TAFAP program is once again being reduced. We need to be prepared to once again purchase the food items we need with the funds we receive from grants as the federal program is unpredictable. We have written letters of support for the program to our state and federal representatives. We also received foods from the state Safe-D foods last year and we still have some in storage and for current distribution. Safeway gift cards through the Nourishing Neighbors program which were used to directly purchase food for the food bank.

In 2023, \$39,565 was spent for emergency financial assistance, including paying rent to prevent eviction, utilities, and such things as emergency travel to relocate for displaced or homeless patrons. To date in 2024, \$36,184 has been spent on financial assistance.

Other program revenue sources and amounts:*

United Way Grant \$20,000
Providence Grant \$48,532
Individual and Business Contributions \$16,716
Organization Contributions \$8,607

We also applied for and were awarded three designated grants.

The \$20,000 Accessibility Grant allowed us to contribute funds to our community partners the Valdez Senior Center and Connections to Care. We were also able to purchase Tesoro gas cards for our patrons. The cards were greatly appreciated.

The \$10,000 Gardening Grant was used to purchase raised garden beds along with soil and seeds for our patrons. This labor-intensive effort was a huge success and patrons are already asking about gardening supplies for next summer. We also planted a plot in the community garden which won the Golden Rock award for best vegetable garden. The harvest will be distributed at the Food Bank at the end of summer.

Our \$200,000 Infrastructure Grant will allow us to make some needed improvements and maintain our building. This is a reimbursable grant to be expended by 2025.

Specific proposed uses of COV funds:*

The funding we have requested will be directly used to benefit the low income community in Valdez by providing nutritious supplemental food to families who are struggling to put food on the table. The funds will also be used for financial assistance programs which are there to provide support for safe housing and essential utilities for families who often have no other resources and nowhere else to turn for help.

Most-recent audit if funding request exceeds \$100,000

No file chosen

Proof of Insurance*

certificate of insurance.pdf

Financial Information - all attachments must be PDF format

Please provide 2 year comparison profit and loss statements along with 2 year comparison balance sheets, showing the prior year and the current year side by side, if possible.

Prior & current fiscal year income/expense statement*

StatementofActivity 22 23.pdf

Prior & Current fiscal year-to-date income/expense statement*

StatementofActivity 23 24.pdf

Current fiscal year & next fiscal budget year estimate*

budget 2024 2025 proposed.pdf

Please provide Valdez Program Budget for the current fiscal year as well as for the coming fiscal year.

Balance sheet - last day of prior fiscal year*

StatementofFinancialPosition23.pdf

Balance sheet - first month of current fiscal year*

StatementofFinancialPosition Jan 24.pdf

Balance sheet - most recent completed month*

StatementofFinancialPosition Jul 24.pdf

Bank account balances - final month of prior fiscal year proof of account balances*

bank statements Dec 2023.pdf

Bank account balances - first month of current fiscal year proof of account balances*

bank statements jan 24.pdf

Bank account balances - most recent completed month proof of account balances*

bank statements jul 24.pdf

Please upload a three-year history in grid format (rows & columns)*

3 year grid percentage.pdf

Grid should include

1. Organization total expense
2. Fund or grant awards received from COV
3. City awards as % of total expense
4. Applicant's use of COV funds each year

Example:

	Total CSO	City	City % of
Sample grid:	Budget	Funding	Total Funding
2022			
2021			
2020			
2019			

I understand that if all requested documents are not included in my application, this application may not be submitted to city council for inclusion in the 2025 budget review process. I also understand that the COV Finance Department or City Council may contact me with questions or for additional information*

Date/Time*

8/14/2024

02:00 AM

Michelle Chase

Type full name

**EMERGENCY ASSISTANCE & FOOD BANK OF VALDEZ
BUDGET 2025 PROPOSED**

AQ6ZPBY5A5

BUDGET

2025

**Ordinary Income/Expense
Income**

43400 · Direct Public Support

43410 · Corporate Contributions 7,500.00

43420 · Contribution from Organizations 5,000.00

43430 · Gifts in Kind - Food 40,000.00

43450 · Individ, Business Contributions 5,000.00

Total 43400 · Direct Public Support 57,500.00

44500 · Government Grants

44530 · Local Government Grants 60,000.00

Total 44500 · Government Grants 60,000.00

44800 · Indirect Public Support

44800 · Indirect Public Support CVEA 750.00

44820 · United Way, Prov. Contributions 50,000.00

Total 44800 · Indirect Public Support 50,750.00

46400 · Other Types of Income

46420 · Fundraisers 2,000.00

46430 · Miscellaneous Revenue 2,000.00

46499 · Interest 4,500.00

46999 Carryforward Access. Grant 2,000.00

Total 46400 · Other Types of Income 10,500.00

**EMERGENCY ASSISTANCE & FOOD BANK OF VALDEZ
BUDGET 2025 PROPOSED**

AQZAFB/FAS

	BUDGET
	2025
	<hr/>
Total Income	178,750.00
	<hr/>
Expense	
60900 · Business Expenses	
60910 · Banking Fees	190.00
60920 · Business Registration Fees	-
60950 · Memberships & Dues	-
60960 · Computer / Software	-
60970 · Office Supplies	500.00
Total 60900 · Business Expenses	<hr/> 690.00
62100 · Contract Services	
62110 · Accounting Fees	5,100.00
62150 · Outside Contract Services	-
Total 62100 · Contract Services	<hr/> 5,100.00
62800 · Facilities and Equipment	
62820 · Equipment	500.00
62830 · Maintenance Materials	2,000.00
62850 · Custodial Supplies	100.00
Total 62800 · Facilities and Equipment	<hr/> 2,600.00
63000 · Emergency Assistance	
63010 · Electricity Assistance	7,500.00

**EMERGENCY ASSISTANCE & FOOD BANK OF VALDEZ
BUDGET 2025 PROPOSED**

AQ6ZPB6AS

	BUDGET
	2025
63020 · Heating Assistance	15,000.00
63030 · Emergency Travel	500.00
63040 · Medical & Pharmacy Assistance	3,000.00
63060 · Rent Assistance	15,000.00
63065 · Rent Deposit Assistance	5,000.00
63070 · Other Emergency Assistance	-
Total 63000 · Emergency Assistance	46,000.00
64000 · Food Assistance	
64010 · Food Purchases	50,000.00
64020 · Freight for Food	9,000.00
64030 · Food Prep Supplies	-
Total 64000 · Food Assistance	59,000.00
64500 · Fundraising Expenses	
64510 · Advertising	100.00
64500 · Fundraising Expenses - Other	-
Total 64500 · Fundraising Expenses	100.00
65000 · Operations	
65040 · Supplies	750.00
65050 · Telephone, Telecommunications	2,000.00
Total 65000 · Operations	3,250.00

**EMERGENCY ASSISTANCE & FOOD BANK OF VALDEZ
BUDGET 2025 PROPOSED**

AQ6ZPBY5A5

	BUDGET
	2025
65100 · Other Types of Expenses	
65120 · Insurance - Liability, D and O	1,000.00
65130 · Annual Lease	1.00
65160 Accessibility Program	-
Total 65100 · Other Types of Expenses	<u>1,001.00</u>
66000 · Utilities	
66020 · Electricity	17,500.00
66030 · Water & Sewer	280.00
66040 · Propane	2,500.00
Total 66000 · Utilities	<u>20,280.00</u>
68300 · Travel and Meetings	
68320 Travel	-
68330 Travel Other	-
Total 68300 Travel and Meetings	<u>-</u>
8110 · In Kind Donations	40,000.00
	<u>40,000.00</u>
Total Expense	<u><u>178,021.00</u></u>
Net Ordinary Income	<u>729.00</u>
Net Income	<u><u>729.00</u></u>

**EMERGENCY ASSISTANCE & FOOD BANK OF VALDEZ
BUDGET 2024**

	<u>BUDGET</u> <u>2024</u>
Ordinary Income/Expense	
Income	
43400 · Direct Public Support	
43410 · Corporate Contributions	7,500.00
43420 · Contribution from Organizations	2,500.00
43430 · Gifts in Kind - Food	40,000.00
43450 · Individ, Business Contributions	10,000.00
Total 43400 · Direct Public Support	<u>60,000.00</u>
44500 · Government Grants	
44530 · Local Government Grants	60,000.00
Total 44500 · Government Grants	<u>60,000.00</u>
44800 · Indirect Public Support	
44800 · Indirect Public Support CVEA	700.00
44820 · United Way, Prov. Contributions	75,000.00
Total 44800 · Indirect Public Support	<u>75,700.00</u>
46400 · Other Types of Income	
46420 · Fundraisers	2,000.00
46430 · Miscellaneous Revenue	2,000.00
46499 · Interest	200.00
46999 Carryforward Access. Grant	10,000.00
Total 46400 · Other Types of Income	<u>14,200.00</u>
Total Income	<u><u>209,900.00</u></u>

Expense

60900 · Business Expenses

60910 · Banking Fees	120.00
60920 · Business Registration Fees	100.00
60950 · Memberships & Dues	-
60960 · Computer / Software	775.00
60970 · Office Supplies	500.00
Total 60900 · Business Expenses	1,495.00

62100 · Contract Services

62110 · Accounting Fees	5,100.00
62150 · Outside Contract Services	4,600.00
Total 62100 · Contract Services	9,700.00

62800 · Facilities and Equipment

62820 · Equipment	500.00
62830 · Maintenance Materials	2,000.00
62850 · Custodial Supplies	100.00
Total 62800 · Facilities and Equipment	2,600.00

63000 · Emergency Assistance

63010 · Electricity Assistance	7,500.00
63020 · Heating Assistance	10,000.00
63030 · Emergency Travel	500.00
63040 · Medical & Pharmacy Assistance	4,000.00
63060 · Rent Assistance	20,000.00
63065 · Rent Deposit Assistance	12,000.00
Total 63000 · Emergency Assistance	54,000.00

64000 · Food Assistance

64010 · Food Purchases	65,000.00
Total 64000 · Food Assistance	65,000.00

65000 · Operations	
65040 · Supplies	100.00
65050 · Telephone, Telecommunications	600.00
Total 65000 · Operations	<u>700.00</u>

65100 · Other Types of Expenses	
65120 · Insurance - Liability, D and O	1,000.00
65130 · Annual Lease	1.00
65160 Accessibility Program	10,000.00
Total 65100 · Other Types of Expenses	<u>11,001.00</u>

66000 · Utilities	
66020 · Electricity	17,500.00
66030 · Water & Sewer	275.00
66040 · Propane	2,000.00
Total 66000 · Utilities	<u>19,775.00</u>

68300 · Travel and Meetings	
68320 Travel	-
68330 Travel Other	-
Total 68300 Travel and Meetings	<u>0.00</u>

8110 · In Kind Donations	40,000.00
	<u>40,000.00</u>

Total Expense	<u><u>204,271.00</u></u>
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Net Ordinary Income	<u>5,629.00</u>
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Net Income	<u><u>5,629.00</u></u>
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Emergency Assistance and Food Bank of Valdez

Statement of Activity

January - December 2023

	TOTAL	
	JAN - DEC 2023	JAN - DEC 2022 (PY)
Revenue		
43400 Direct Public Support		
43420 Organizations Contributions	24,500.00	700.00
43450 Individual, Business Contributions	21,890.94	12,314.00
Total 43400 Direct Public Support	46,390.94	13,014.00
43450 Individual, Business Contributionsdu	266.00	5,500.00
44500 Government Grants		
44530 Local Government Grants	60,000.00	205,118.00
Total 44500 Government Grants	60,000.00	205,118.00
44800 Indirect Public Support		
44820 United Way, CFC Contributions	15,000.00	25,000.40
Total 44800 Indirect Public Support	15,000.00	25,000.40
46400 Other Income		
46420 Fundraisers	19.60	77.29
46430 Miscellaneous Revenue		21.84
46499 Interest Income	199.05	89.93
Total 46400 Other Income	218.65	189.06
Total Revenue	\$121,875.59	\$248,821.46
GROSS PROFIT	\$121,875.59	\$248,821.46
Expenditures		
60900 General and Administrative		
60905 Telephone, Telecommunications	510.08	459.33
60906 Office and Operations Supplies	946.97	1,865.71
60907 Postage, Mailing Services	63.00	
60910 Bank Charges	144.00	129.00
60950 Memberships and Dues	60.00	114.00
60960 Computer, Software	601.52	
60970 Office Supplies	1,652.87	
60980 Insurance-Liability, D and O	3,918.33	2,253.68
Workers Comp Insurance	-284.00	462.00
Total 60980 Insurance-Liability, D and O	3,634.33	2,715.68
Total 60900 General and Administrative	7,612.77	5,283.72
62100 Contract Services		
62110 Accounting Fees	5,050.00	3,000.00
62140 Legal Fees	1,987.50	
Total 62100 Contract Services	7,037.50	3,000.00

Emergency Assistance and Food Bank of Valdez

Statement of Activity

January - December 2023

	TOTAL	
	JAN - DEC 2023	JAN - DEC 2022 (PY)
62800 Facilities and Equipment		
62830 Repairs and Maintenance	793.44	6,425.82
62890 Rent	1.00	1.00
Total 62800 Facilities and Equipment	794.44	6,426.82
62900 Utilites		
62901 Electricity	9,706.27	15,633.68
62902 Water and Sewer	277.44	277.44
62903 Propane	1,740.23	1,313.52
62904 Heating Oil		385.55
Total 62900 Utilites	11,723.94	17,610.19
63001 Emergency Assistance		
63010 Electricity Assistance	2,822.54	3,227.66
63020 Heating Assistance	4,982.54	9,145.30
63030 Emergency Travel	200.00	647.00
63040 Medical & Pharmacy Assistance	4,094.94	269.20
63060 Rent Assistance	19,378.12	27,911.53
63070 Other Emergency Ai	7,636.64	5,458.39
63080 Rx Assistance	949.98	861.52
Rent Deposit Assistance	-500.00	
Total 63001 Emergency Assistance	39,564.76	47,520.60
64000 Food Assistance		
64010 Food Purchases	66,406.67	59,417.34
Total 64000 Food Assistance	68,065.59	59,417.34
64545 Fundraising Fees		
64540 Misc Expences	641.05	
Total 64545 Fundraising Fees	641.05	
68300 Travel and Meetings		162.70
68230 Education and Training		260.00
68320 Travel	402.00	
Total 68300 Travel and Meetings	402.00	422.70
Payroll Expenses		
Taxes		668.05
Wages		6,880.00
Total Payroll Expenses		7,548.05
Rx Assistance	45.34	487.37
Total Expenditures	\$135,887.39	\$147,716.79
NET OPERATING REVENUE	\$ -14,011.80	\$101,104.67
NET REVENUE	\$ -14,011.80	\$101,104.67

Emergency Assistance and Food Bank of Valdez

Statement of Activity

January - December 2023

	TOTAL	
	JAN - DEC 2023	JAN - JUN, 2024 (PP)
Revenue		
43400 Direct Public Support		
43410 Corporate Contributions		48,532.00
43420 Organizations Contributions	24,500.00	8,000.00
43450 Individual, Business Contributions	21,890.94	382.00
Total 43400 Direct Public Support	46,390.94	56,914.00
43450 Individual, Business Contributionsdu	266.00	4,980.00
44500 Government Grants		
44530 Local Government Grants	60,000.00	15,337.36
Total 44500 Government Grants	60,000.00	15,337.36
44800 Indirect Public Support		
44820 United Way, CFC Contributions	15,000.00	20,000.50
Total 44800 Indirect Public Support	15,000.00	20,000.50
46400 Other Income		11,736.00
46420 Fundraisers	19.60	185.00
46499 Interest Income	199.05	4,462.53
Total 46400 Other Income	218.65	16,383.53
Total Revenue	\$121,875.59	\$113,615.39
GROSS PROFIT	\$121,875.59	\$113,615.39
Expenditures		
60900 General and Administrative		
60905 Telephone, Telecommunications	510.08	325.92
60906 Office and Operations Supplies	946.97	1,028.11
60907 Postage, Mailing Services	63.00	
60910 Bank Charges	144.00	84.00
60940 Taxes and Fees		100.00
60950 Memberships and Dues	60.00	
60960 Computer, Software	601.52	
60970 Office Supplies	1,652.87	
60980 Insurance-Liability, D and O	3,918.33	
Workers Comp Insurance	-284.00	
Total 60980 Insurance-Liability, D and O	3,634.33	
Total 60900 General and Administrative	7,612.77	1,538.03
62100 Contract Services		
62110 Accounting Fees	5,050.00	1,800.00
62140 Legal Fees	1,987.50	
Total 62100 Contract Services	7,037.50	1,800.00

Emergency Assistance and Food Bank of Valdez

Statement of Activity

January - December 2023

	TOTAL	
	JAN - DEC 2023	JAN - JUN, 2024 (PP)
62800 Facilities and Equipment		
62830 Repairs and Maintenance	793.44	2,000.00
62890 Rent	1.00	
Total 62800 Facilities and Equipment	794.44	2,000.00
62900 Utilites		
62901 Electricity	9,706.27	7,660.95
62902 Water and Sewer	277.44	139.72
62903 Propane	1,740.23	1,077.95
Total 62900 Utilites	11,723.94	8,878.62
63001 Emergency Assistance		
63010 Electricity Assistance	2,822.54	1,750.00
63020 Heating Assistance	4,982.54	4,840.05
63030 Emergency Travel	200.00	
63040 Medical & Pharmacy Assistance	4,094.94	
63060 Rent Assistance	19,378.12	5,534.80
63065 Rent Deposit Assistance		1,200.00
63070 Other Emergency Ai	7,636.64	20,660.26
63080 Rx Assistance	949.98	383.50
Rent Deposit Assistance	-500.00	-800.00
Total 63001 Emergency Assistance	39,564.76	33,568.61
64000 Food Assistance		
64010 Food Purchases	1,658.92	66.08
Total 64000 Food Assistance	68,065.59	4,150.13
64545 Fundraising Fees		
64540 Misc Expences	56.76	501.30
Total 64545 Fundraising Fees	641.05	558.06
68300 Travel and Meetings		
68320 Travel	402.00	
Total 68300 Travel and Meetings	402.00	
Rx Assistance	45.34	1,806.51
Total Expenditures	\$135,887.39	\$54,299.96
NET OPERATING REVENUE	\$ -14,011.80	\$59,315.43
Other Expenditures		
Other Miscellaneous Expenditure		749.23
Total Other Expenditures	\$0.00	\$749.23
NET OTHER REVENUE	\$0.00	\$ -749.23
NET REVENUE	\$ -14,011.80	\$58,566.20

Emergency Assistance and Food Bank of Valdez

Statement of Financial Position

As of December 31, 2023

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
1st National Bank of Alaska -Checking	2,917.41
Contingency	100,000.00
Total 1st National Bank of Alaska -Checking	102,917.41
Building Fund	75,313.79
COD 1735	100,000.00
COD 1753	100,000.00
RX Assistance Account	3,055.74
Total Bank Accounts	\$381,286.94
Accounts Receivable	
Accounts Receivable (A/R)	40,000.00
Total Accounts Receivable	\$40,000.00
Other Current Assets	
Prepaid Expenses	0.00
Total Other Current Assets	\$0.00
Total Current Assets	\$421,286.94
Fixed Assets	
Accumulated Depreciation	-68,059.00
Buildings	105,225.00
Equipment	10,740.00
Land	35,075.00
Total Fixed Assets	\$82,981.00
TOTAL ASSETS	\$504,267.94
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable (A/P)	0.00
Total Accounts Payable	\$0.00
Other Current Liabilities	
Payroll Liabilities	
AK Unemployment Tax	0.00
Federal Taxes (941/944)	217.50
Total Payroll Liabilities	217.50
Total Other Current Liabilities	\$217.50
Total Current Liabilities	\$217.50
Total Liabilities	\$217.50

Emergency Assistance and Food Bank of Valdez

Statement of Financial Position

As of December 31, 2023

	TOTAL
Equity	
Opening Balance Equity	186,994.26
Retained Earnings	331,067.98
Net Revenue	-14,011.80
Total Equity	\$504,050.44
TOTAL LIABILITIES AND EQUITY	\$504,267.94

Emergency Assistance and Food Bank of Valdez

Statement of Financial Position

As of July 31, 2024

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
1st National Bank of Alaska -Checking	46,023.35
Contingency	100,000.00
Total 1st National Bank of Alaska -Checking	146,023.35
Building Fund	75,362.62
COD 1735	102,206.85
COD 1753	102,206.85
RX Assistance Account	516.67
Total Bank Accounts	\$426,316.34
Accounts Receivable	
Accounts Receivable (A/R)	40,000.00
Total Accounts Receivable	\$40,000.00
Other Current Assets	
Prepaid Expenses	0.00
Total Other Current Assets	\$0.00
Total Current Assets	\$466,316.34
Fixed Assets	
Accumulated Depreciation	-68,059.00
Buildings	105,225.00
Equipment	10,740.00
Land	35,075.00
Total Fixed Assets	\$82,981.00
Other Assets	
Building Expansion Grant	10,550.00
Total Other Assets	\$10,550.00
TOTAL ASSETS	\$559,847.34
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable (A/P)	0.00
Total Accounts Payable	\$0.00
Other Current Liabilities	
Payroll Liabilities	
AK Unemployment Tax	0.00
Federal Taxes (941/944)	217.50
Total Payroll Liabilities	217.50
Total Other Current Liabilities	\$217.50

Emergency Assistance and Food Bank of Valdez

Statement of Financial Position

As of July 31, 2024

	TOTAL
Total Current Liabilities	\$217.50
Total Liabilities	\$217.50
Equity	
Opening Balance Equity	186,994.26
Retained Earnings	317,056.18
Net Revenue	55,579.40
Total Equity	\$559,629.84
TOTAL LIABILITIES AND EQUITY	\$559,847.34

Valdez Food Bank Year	Total Budget	City Funding	City % of Total Funding
2025	178,021	60,000	34
2024	204,271	60,000	29
2023	168,396	60,000	36
2022	139,551	40,000	29

Prior funding from the City of Valdez has been used to purchase food and provide emergency financial assistance for low-income residents of Valdez.



Sound Wellness Alliance Network (SWAN)

212 Chenega Ave.
P.O. Box 307
Valdez, AK 99686

Phone: (907) 835-4313

www.valdezak.gov

Applicant / Organization Name*

Tax-ID Number*

Sound Wellness Alliance Network

82-0942210

CSO Funding Application - Submission #1867

Date Submitted: 8/14/2024

IRS non-profit?*

yes

no

Non-profit IRS Status Letter

No file chosen

Address*

Contact Phone*

911 Meals Ave, Valdez AK 99686

4695152178

Contact Name*

Contact Email*

Allie Steed

Info@swanalaska.com

CSO mission and goals.*

The Sound Wellness Alliance Network (SWAN) utilizes community connections to create real and sustainable change for residents of Valdez. All SWAN initiatives focus on the following four identified pillars of wellbeing: Eating Well, Moving More, Living Socially Connected, and Standing Mentally Strong. SWAN partners with the community to raise awareness, educate residents, and deliver programming specifically designed to create positive changes in both individuals and community health within Valdez.

Brief history of CSO*

For over ten years, SWAN has been actively promoting health and wellness within our community. Tackling obstacles and embracing challenges to utilize and distribute state and local resources throughout Valdez has been at the center of all SWAN's initiatives. SWAN's roots in the community have allowed the organization to impact multiple sectors of the community annually, through community events and partnerships like our annual Wellness Symposium, the Ski for Free program at the college, Random Acts of Kindness, SWAN Talks, our annual Bicycle Rodeo, and more!

Services offered:*

Many factors influence health and well-being in a community, and many entities and individuals in the community have a role to play in responding to community health and wellness needs. SWAN collectively and intentionally works with a variety of community partners to make being healthy more attainable for residents of Valdez. SWAN has and will continue to focus on its four pillars of well-being.

1. Eat Well: Good nutrition is an important part of leading a healthy lifestyle. SWAN will continue to look for new ways to partner, support and promote our local community garden, nutrition kitchen, food bank, school lunch program and encourage restaurants to offer healthy choices.
2. Move More: Physical activity is wonderful medicine. It has been shown to decrease depression, anxiety, and all causes of death while increasing weight loss, energy and quality of life. SWAN will continue to offer, support and promote activities that encourage us to move more and have fun while doing it.
3. Live Socially Connected: Research shows that connecting with people around you makes you healthier and boosts your lifespan. Specifically, studies show that having a strong social network helps cut stress levels that can harm your immune system, coronary arteries and gut function, as well as elevating stress-busting hormones. SWAN will continue to offer, support and promote a variety of social activities that allows you to connect with others.
4. Stand Mentally Strong: Building mental strength will enable you to enjoy life to its fullest while allowing you to turn challenges into opportunities for growth. SWAN will continue to offer, support activities that promote mental strength. In addition, SWAN will address and promote self-care strategies. Self-care strategies are good for your mental and physical health and can help you take charge of your life. Some of these strategies include restful sleep, engaging in physical activity, eat a balanced diet, avoiding tobacco, alcohol and drugs, limiting screen time, focus on the positive, building connections with others, and engaging in acts of kindness towards others.

SWAN sponsors or co-sponsors a variety of events throughout the year including: Ski For Free, Bicycle Safety Rodeo, Nutrition Kitchen, Valdez Bike to work week, Community Bike Rides, the Annual Wellness Symposium and Health Fair, SWAN Talks, activities at the Senior Center, and general health education. SWAN also distributes information about wellness offerings around town on our Facebook page.

Membership data, if applicable:

SWAN services the whole community of Valdez.

Amount Requested \$*

37,800

Total Valdez Program Costs \$*

115,000

75% Total Valdez Program Costs Narrative*

Not Applicable

If the amount requested exceeds 75% of the total Valdez Program Costs, applicants are required to provide an explanation, otherwise, enter 'Not Applicable'.

Program use of requested funds - what, why, where, goals:*

SWAN's 2024 Community Health & Wellness Initiative Goals:

- Offer at least six diverse activities that align with SWAN's four pillars of wellbeing.
- Offer at least three workshops and or events designed to inform and promote healthy habits and social engagement.
- Host at least three variety of safe physical challenges to promote movement.
- Provide educational resources through SWAN's website and social media pages.

Metrics - timelines, how many, for whom, success criteria, etc.:*

In accordance with our goals, SWAN will offer at least six diverse activities between Jan 1, 2024 and Dec 31 2024. Each activity will be targeting at least two of the specific age groups outlined in the most recent Community Health Needs Assessment (CHNA). Success will be measure by the following requirements:

- Each activity must target at least two of the following age groups: 0-18, 19-64, 65+.
- Each activity must be open to the public and participation must be free or low cost.
- Each activity must providence knowledge/experience in at least one of the four pillars.
- Each activity must provide the opportunity for SWAN to partner with at least one other community organization.

Other program revenue sources and amounts:*

SWAN will also be applying for financial support through the Providence Community Partnership (\$52,200.00) Valdez United Way (\$10,000).

Specific proposed uses of COV funds:*

The CSO grant money is one of SWAN's largest source of revenue which allows us to provide and promote programming, services, events and activities that strongly enhance the health and wellness of our community. Funding will be used to cover all aspects of the 2024 Workplan.

Most-recent audit if funding request exceeds \$100,000

No file chosen

Proof of Insurance*

23-24 Master - City of Valdez.pdf

Financial Information - all attachments must be PDF format

Please provide 2 year comparison profit and loss statements along with 2 year comparison balance sheets, showing the prior year and the current year side by side, if possible.

Prior & current fiscal year income/expense statement*

ProfitandLossComparison.pdf

Prior & Current fiscal year-to-date income/expense statement*

ProfitandLossComparison-2.pdf

Current fiscal year & next fiscal budget year estimate*

Revised 2024 Budge, Proposed Budget 2025 SWAN.pdf

Please provide Valdez Program Budget for the current fiscal year as well as for the coming fiscal year.

Balance sheet - last day of prior fiscal year*

BalanceSheet.pdf

Balance sheet - first month of current fiscal year*

BalanceSheet-3.pdf

Balance sheet - most recent completed month*

BalanceSheet-2.pdf

Bank account balances - final month of prior fiscal year proof of account balances*

123123 WellsFargo-2.pdf

Bank account balances - first month of current fiscal year proof of account balances*

013124 WellsFargo.pdf

Bank account balances - most recent completed month proof of account balances*

073124 WellsFargo.pdf

Please upload a three-year history in grid format (rows & columns)*

SWAN CSO 3Yr. Grid FY2025.pdf

Grid should include

1. Organization total expense
2. Fund or grant awards received from COV
3. City awards as % of total expense
4. Applicant's use of COV funds each year

Example:

	Total CSO	City	City % of
Sample grid:	Budget	Funding	Total Funding
2022			
2021			
2020			
2019			

I understand that if all requested documents are not included in my application, this application may not be submitted to city council for inclusion in the 2025 budget review process. I also understand that the COV Finance Department or City Council may contact me with questions or for additional information*

Date/Time*

8/14/2024

08:30 PM

Allison Steed

Type full name

Revised 2024 SWAN Budget

Categories	Proposed Funds
Ski For Free	\$15,000
Annual Wellness Symposium/Wellness Week	\$15,000
Community Wellness Workshops and Events	\$10,750
Valdez Winter Wellness Challenge	\$15,000
Business Expenses	\$4,000
Salaries and Benefits	\$50,500
Insurance (Great American Insurance Group)	\$4,250
Accountant	\$500
Total	\$115,000

Ski For Free	Proposed Funds
Replacement and Repair	\$15,000
Total	\$15,000

Annual Wellness Symposium/Wellness Week	Proposed Funds
Luncheon	\$3,000
Fresh Produce for Attendees	\$3,000
Wellness Week/Symposium Supplies	\$4,000
Facility Use Fee	\$1,000
Participant Prizes	\$2,500
Advertisement	\$1,500
Total	\$15,000

Community Wellness Workshops and Events	Proposed Funds
Random Acts of Kindness	\$750

Frosty Fever (Headlamp Hustle)	\$750
Bike Rodeo (Helmet Handout and Fittings)	\$1,450
Community Bike Ride	\$200
Nutrition Kitchen	\$1,500
SWAN Talks	\$3,000
Community Gym Sponsorship	\$2,000
Other Community Event Opportunities	\$1,100
Total	\$10,750

Valdez Winter Wellness Challenge	Proposed Funds
Shirts	\$5,000
Participant Prizes	\$4,500
Advertisement	\$3,000
Operational Costs	\$2,500
Total	\$15,000

Business Expenses	Proposed Funds
Office Supplies	\$2,900
Software	\$500
Monthly Fees	\$500
State and Local Licensing	\$100
Total	\$4,000

Other Expenses	Proposed Funds
Salary and Benefits	\$50,500
Insurance	\$4,250
Accountant	\$500
Total	\$55,250

Proposed 2025 SWAN Budget

Categories	Proposed Funds
Ski For Free	\$15,000
Annual Wellness Symposium/Wellness Week	\$16,000
Community Wellness Workshops and Events	\$10,750
Valdez Winter Wellness Challenge	\$14,000
Business Expenses	\$4,000
Salaries and Benefits	\$50,500
Insurance (Great American Insurance Group)	\$4,250
Accountant	\$500
Total	\$115,000

Ski For Free	Proposed Funds
Replacement and Repair	\$15,000
Total	\$15,000

Annual Wellness Symposium/Wellness Week	Proposed Funds
Luncheon	\$3,000
Fresh Produce for Attendees	\$4,500
Wellness Week/Symposium Supplies	\$2,500
Facility Use Fee	\$1,000
Participant Prizes	\$2,500
Advertisement	\$2,500
Total	\$16,000

Community Wellness Workshops and Events	Proposed Funds
Random Acts of Kindness	\$750

Frosty Fever (Headlamp Hustle)	\$750
Bike Rodeo (Helmet Handout and Fittings)	\$1,450
Community Bike Ride	\$200
Nutrition Kitchen	\$1,500
SWAN Talks	\$3,000
Community Gym Sponsorship	\$2,000
Other Community Event Opportunities	\$1,100
Total	\$10,750

Valdez Winter Wellness Challenge	Proposed Funds
Shirts	\$5,000
Participant Prizes	\$3,500
Advertisement	\$3,000
Operational Costs	\$2,500
Total	\$14,000

Business Expenses	Proposed Funds
Office Supplies	\$2,900
Software	\$500
Monthly Fees	\$500
State and Local Licensing	\$100
Total	\$4,000

Other Expenses	Proposed Funds
Salary and Benefits	\$50,500
Insurance	\$4,250
Accountant	\$500
Total	\$55,250

Sound Wellness Alliance Network

Profit and Loss Comparison

January - July, 2024

	TOTAL	
	JAN - JUL, 2024	JUN 3 - DEC 31, 2023 (PP)
Income		
Contributions		
Contributions - Corporate	10,000.00	33,778.00
Contributions - Individuals	35.00	70.00
Contributions - Public Entities		10,000.00
Total Contributions	10,035.00	43,848.00
Grant Funding		37,800.00
Total Income	\$10,035.00	\$81,648.00
GROSS PROFIT	\$10,035.00	\$81,648.00
Expenses		
Advertising & Marketing	3,444.53	2,556.99
Ask My Accountant	827.60	
Contract Executive Fees	30,412.30	38,143.46
Contractors		308.45
Events Expense	332.00	8,583.11
Swan Talks	995.99	
Wellness Symposium		100.00
Total Events Expense	1,327.99	8,683.11
Insurance		1,234.00
Internet & web hosting	276.00	21.17
Legal & Professional Services	410.00	610.00
Meals & Entertainment	903.20	115.45
Office Supplies & Software	994.14	4,650.42
Program Support	447.33	20,912.95
Shipping, Freight & Delivery	27.20	29.40
Taxes & Licenses		130.00
Travel	841.20	
Total Expenses	\$39,911.49	\$77,395.40
NET OPERATING INCOME	\$ -29,876.49	\$4,252.60
NET INCOME	\$ -29,876.49	\$4,252.60

Sound Wellness Alliance Network

Profit and Loss Comparison

January 1 - August 14, 2024

	TOTAL	
	JAN 1 - AUG 14, 2024	JAN 1 - AUG 14, 2023 (PP)
Income		
Contributions		
Contributions - Corporate	10,000.00	
Contributions - Individuals	35.00	76.20
Contributions - Public Entities		10,000.00
Non-Profit Income		15.62
Total Contributions	10,035.00	10,091.82
Grant Funding		54,428.00
Total Income	\$10,035.00	\$64,519.82
GROSS PROFIT	\$10,035.00	\$64,519.82
Expenses		
Advertising & Marketing	3,444.53	
Ask My Accountant	827.60	
Board Meeting Expenses		149.90
Contract Executive Fees	30,412.30	
Events Expense	332.00	2,284.59
Childcare Symposium		1,005.12
Swan Talks	995.99	
Total Events Expense	1,327.99	3,289.71
Internet & web hosting	276.00	297.17
Legal & Professional Services	410.00	130.00
Meals & Entertainment	903.20	100.00
Office Supplies & Software	994.14	210.00
Program Support	447.33	15,000.00
Shipping, Freight & Delivery	27.20	
Travel	841.20	
Total Expenses	\$39,911.49	\$19,176.78
NET OPERATING INCOME	\$ -29,876.49	\$45,343.04
NET INCOME	\$ -29,876.49	\$45,343.04

Sound Wellness Alliance Network

Balance Sheet

As of December 31, 2023

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
WF Checking - x7953	116,948.83
Total Bank Accounts	\$116,948.83
Accounts Receivable	
Accounts Receivable (A/R)	37,800.00
Total Accounts Receivable	\$37,800.00
Total Current Assets	\$154,748.83
TOTAL ASSETS	\$154,748.83
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable (A/P)	0.00
Total Accounts Payable	\$0.00
Other Current Liabilities	
Board member reimbursements due	0.00
Contracted services payable	0.00
Total Other Current Liabilities	\$0.00
Total Current Liabilities	\$0.00
Total Liabilities	\$0.00
Equity	
Retained Earnings	114,574.57
Net Income	40,174.26
Total Equity	\$154,748.83
TOTAL LIABILITIES AND EQUITY	\$154,748.83

Sound Wellness Alliance Network

Balance Sheet

As of August 14, 2024

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
WF Checking - x7953	124,872.34
Total Bank Accounts	\$124,872.34
Accounts Receivable	
Accounts Receivable (A/R)	0.00
Total Accounts Receivable	\$0.00
Total Current Assets	\$124,872.34
TOTAL ASSETS	\$124,872.34
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Accounts Payable	
Accounts Payable (A/P)	0.00
Total Accounts Payable	\$0.00
Other Current Liabilities	
Board member reimbursements due	0.00
Contracted services payable	0.00
Total Other Current Liabilities	\$0.00
Total Current Liabilities	\$0.00
Total Liabilities	\$0.00
Equity	
Retained Earnings	154,748.83
Net Income	-29,876.49
Total Equity	\$124,872.34
TOTAL LIABILITIES AND EQUITY	\$124,872.34

SWAN CSO 3 Year History Grid

	Total CSO Budget	City Funding	% of Total Budget	
2024	\$115,000	\$37,000	32.87%	
2024	\$115,000	\$40,000	40%	
2023	\$110,000	\$37,800	42%	

In 2023 and 2024, funds were spent on the annual Bike Rodeo, Wellness Symposium, Nutrition Kitchen, Ski For Free, SWAN Talks, Community Gym Sponsorship and other community events. Our increase in funding request for 2025 is to cover all annual events as they continue to grow in participation. Our continued partnership with local agencies like AVV, VPD, PVMC, the City of Valdez, Parks and Recreation, The Valdez Senior Center, Valdez Public Health, PWSC, etc. to collaborate on events allows us to continue being a resource that connects Valdez residents to much needed services. Our vision is to make sure all community members can participate in our events to learn new tips and tricks to stay healthy while getting connected to other organizations that facilitate health and wellbeing.



Valdez Adventure Alliance (VAA)

212 Chenega Ave.
P.O. Box 307
Valdez, AK 99686

Phone: (907) 835-4313

www.valdezak.gov

Applicant / Organization Name*

Tax-ID Number*

Valdez Adventure Alliance

84-2445177

CSO Funding Application - Submission #1864
Date Submitted: 8/14/2024

IRS non-profit?*

- yes
- no

Non-profit IRS Status Letter

determination letter.pdf

Address*

Contact Phone*

300 Airport Rd. Suite 104, Valdez, AK 99686

9728356039

Contact Name*

Contact Email*

Lanette Oliver

Lanette@valdezadventure.com

CSO mission and goals.*

Mission
 Valdez Adventure Alliance (VAA) seeks to improve quality of life through equitable access to outdoor recreation resources, education, and events.

Vision
 We promote community development through outdoor experiences and events that improve physical and mental health.
 We develop, improve, maintain, and manage outdoor recreation infrastructure.
 We implement education and activities in environmental stewardship, skills, and safety.

Value Statement
 We advocate for increasing access and participation in outdoor recreation for everyone, including under-represented populations.

Brief history of CSO*

2019 Valdez Adventure Alliance was formed in 2019 to cut association with Levitation 49, while meeting contractual and financial obligations of that organization, and delivering smooth transfer of events and services. VAA became an independent 501c3 in July, 2019. 2019 focused on meeting obligations, establishing new entity, laying out five-year plan including 4-prong revenue stream, and pushing the organization toward implementation of more professional management of both the business aspects and the delivery of program services. Needs assessment was conducted. Office equipment and supplies were the priority. A few grants were applied for, awarded, and implemented.

2020 focused on continuing to refine professional business practices. Like most businesses, VAA was hit by COVID-19 issues. We knew we would run in the negative for 2020, but felt the most important thing we could do during that time (and with CSO funds) was to provide income opportunities for local citizens who lost work due to the pandemic. Additionally, we felt it was important to keep the inexpensive, nearby, recreation resources available for locals and in-state tourists, as they were outdoors and COVID-conscience. Several grants were awarded and implemented, including \$53,000 of work on Shoup Bay Trail. Having equipped the office we started tackling, with grant funding, getting appropriate gas-powered trail equipment all the same brand, Stihl, so parts are interchangeable, etc.

2021 Events and programs were run, but were still impacted by COVID. The major work on Shoup Bay Trail was delayed because neither the State nor the NHA had the staff they needed to process the environmental reviews for the RTP grant, so that work was slated for 2022. Other grants helped continue other objectives. We continued to obtain the gas-powered trail equipment and started purchasing the battery-powered gear, all DeWalt. We also purchased a small trailer for use on the trails. We opened the Visitor Center at Worthington.

2022 Like other businesses in 2022, we found it difficult to get staff, and costs had increased dramatically. With the CSO, we were able to deliver all services at high standards. We continued much work on Shoup Bay Trail and Berry Trail. We opened an Outreach Center and shop in the airport to broaden revenue and get a more visible face to the public. With the help of the Fat Mermaid, we purchased a much-needed business van.

2023 was the five-year mark for VAA. We took the opportunity to Re-fresh, Re-evaluate, and Re-commit. You may note a Refreshed logo. As part of Re-evaluation, we decided we could no longer host Valdez Ice Climbing Festival. We encouraged development of a local organization dedicated to climbing for this event, as is common at other places.. We Re-committed to work on trails and parks, and other efforts that serve local citizens and/or bring an economic impact for Valdez. The current 5-year plan focuses on creating and refining programs and events that can earn a net positive that are not so dependent on grants from the City.

2024 The original plan for CSO funds for 2024 was to put \$10,000 to Blueberry/cabins, \$50,000 to Worthington and \$22,784 to Shoup Bay Trail. As it was very difficult to get employees in 2023, we were not able to do as much cutting, clearing, repairs, etc., at Worthington nor Blueberry/Cabins as originally planned for 2023. So, in 2023, the Worthington fund opened at negative \$5,180.95, and closed at \$15,553. This starting amount for 2024, and our intentional reduction of cutting, clearing, etc., to reduce expenses at Worthington in 2024, meant we could maintain Worthington with only \$36,892- from the CSO and all the remaining \$30,892 toward work on Shoup Bay Trail, and \$0 to Blueberry/Cabins. Much work has been done at all the sites, and for the Program, and much more will continue through the end of the year.

Services offered:*

2019- 2024 CSO funds were used to deliver services at Worthington Glacier SRS, Blueberry Lake SRS, Shoup Bay Cabins, and rebuilding and maintenance on Shoup Bay Trail, with dollar amounts toward each divided each year, but with the majority going toward visitor experience and services at Worthington Glacier with nominal amounts to Blueberry Lake/Shoup Cabins, and Shoup Bay Trail. This meant that work on Shoup Bay Trail was slow, as it produces no revenue, and required raising the greatest amount of funds from other outside sources. CSO accounts for approximately 7% of the nearly \$200,000 invested by VAA over the last 6 years.

VAA wants to put the funds to work where council members want them. This year we are submitting for a little decrease in the amount asked, and proposing putting \$56,250 toward Shoup Bay Trail and \$9,500 toward Worthington. By turning the majority of the CSO funding toward Shoup Bay Trail, we will be able to greatly increase the amount of work we can accomplish on it in a season. As we have been rebuilding and cutting the parts of the trail each year, there has been some damage and much use, to parts that we worked on in previous years. Specific work planned for the trail for 2025 is repairs and rebuilding needed in the first 2,300 feet. Fresh layer of gravel and level on the first 2,300 feet. (2,300 feet is from trailhead to the new bridge we built). Completely rebuild and resurface the next 2,000 feet (from the new bridge to the plank bridge at the stream in the meadow). Maintenance cutting, widening, and clearing for the 3.5 miles from trailhead to Gold Creek. Also, winter grooming, as the trail is used a lot in the winter for ski, snowshoe, dog walk, fat bike, etc.

We anticipate that at some point, the state will take back all daily operations at Worthington, but, that is not likely to happen by summer 2025. In the meantime, we are willing to provide services to stock and clean the bathrooms and collect and haul trash. \$9,500 would be enough to purchase supplies for bathrooms and trash and cover some of the travel. Parking fees and sales at shop will buy envelopes, and put some bit toward travel, insurance, customer service, management, and accounting. Any painting, cutting, clearing, repairs, replacements, etc., and all the supplies, labor, insurance, etc. to do those for summer 2025, will be dependent on what the state works out with VAA, or some other way (if the state does not fund the \$23,000, COV still does not exceed 75%). Additionally, we are proposing that if the state takes back all daily operations at Worthington for summer 2025, the \$9,500 go toward work on Pack Trail.

Membership data, if applicable:

While we don't have a membership program, we do have strong community support of volunteers. The Shoup Bay Trail is truly a community trail. Volunteers and community members feel a true ownership for this trail.

Amount Requested \$*

\$65,750

Total Valdez Program Costs \$*

\$128,060

75% Total Valdez Program Costs Narrative*

Not Applicable

If the amount requested exceeds 75% of the total Valdez Program Costs, applicants are required to provide an explanation, otherwise, enter 'Not Applicable'.

Program use of requested funds - what, why, where, goals:***What, Why, Where**

These funds would allow us to continue bathroom and trash services at Worthington and help us make major progress on Shoup Bay Trail.

This program protects the tourism reputation of Valdez and provides a rest stop for locals by supporting supplies, travel, and staffing needed to maintain Worthington Glacier Recreation Site at a high standard that reflects well on Valdez. The location of the Worthington Glacier recreation site is key for several reasons. It is close enough to Valdez to be associated with Valdez in the minds of tourists, therefore affecting the reputation of the town. However, it is far enough away that it is not inside city limits, making it expensive to manage and difficult to staff. It is one of the glaciers featured in the VCVB travel guide and website. It is a common stop for tour buses from all over, not just those from the cruise ships. It is an important safety and restroom stop for Valdez residents when traveling out of town. It is used by residents who are showing their visiting family and friends the wonders of Valdez.

The majority of 2025 CSO funds would be used toward continuing rehabilitation of Shoup Bay Trail, which serves some visitors, and many residents. "The 2020 P&R Master Plan top findings from the Community Survey showed Shoup Bay trail . . . as having higher than average importance," but a lower than average for "meets needs." Since its founding in 2019, VAA has made major improvements on Shoup Bay Trail. This is an expensive and multi-year project. Obviously, all trails are "money losers", since there is no way to gather revenue, (except for state and city trails in and around Anchorage, where they charge \$5 for day use), but they have massive expenses. For the last 6 years, only nominal amounts of CSO were designated for Shoup Bay Trail work. This meant almost all funds for rehabilitation of Shoup Bay Trail had to come from VAA fundraising efforts, largely from grants outside Valdez.

Goals According to many visitors, Worthington Glacier currently has the reputation as the cleanest state park in the state. We intend to keep that reputation. Goals on Shoup Bay Trail include: all repairs and rebuilding needed in the first 2,300 feet. Fresh layer of gravel and level on the first 2,300 feet. (2,300 feet is from trailhead to the new bridge we built). Completely rebuild and resurface the next 2,000 feet from the new bridge to the plank bridge at the stream in the meadow. Maintenance cutting, clearing, and widening for the 3.5 miles from trailhead to Gold Creek.

Metrics - timelines, how many, for whom, success criteria, etc.:*

Timelines: The proposed work would be completed in the 2025 calendar year.

How many and for whom: Based on current numbers, we predict Worthington Glacier SRS to serve approximately 25,000 people in 2024, so probably about the same numbers in 2025. Each year, approximately 500 of these are from Valdez.

Estimating use of the trail is difficult. It is heavily used by both visitors and locals. Many locals use it several times a year, and some use it almost daily. Additionally, this Program provides good paying work for approximately 10 summer and 2 winter seasonal employees and uses local contractors, suppliers, etc.

Success criteria: According to many visitors, Worthington Glacier currently has the reputation as the cleanest state park in the state. We intend to keep that reputation. Success for work on Shoup Bay Trail will be measured by improvements made, and also by amount of other funding secured for 2025 work and submitted for 2026 work.

Other program revenue sources and amounts:***Contributions:**

Fat Mermaid \$1,000

Peter Carter \$3,000

Robbin Capers \$2,000

Other:

State of Alaska \$23,000

Grants:

Alyeska \$1,000

Trail Fund Grant \$10,000

Two-For-The-Trails grant \$5,000

Parent Organization-Merchandise sales \$1,248

Entrance Fees \$7,000

Specific proposed uses of COV funds:*

\$56,250 toward Shoup Bay Trail for all repairs and rebuilding needed in the first 2,300 feet. Fresh layer of gravel and level on the first 2,300 feet. (2,300 feet is from trailhead to the new bridge we built). Completely rebuild and resurface the next 2,000 feet from the new bridge to the plank bridge at the stream in the meadow. Maintenance cutting, clearing, and widening, for the 3.5 miles from trailhead to Gold Creek.

\$9,500 toward Worthington for bathroom and trash supplies and some toward travel.

Salaries & Wages 42,300
 Payroll Taxes 3,067
 Advertising & Promotions 0
 Contractor Services - Pumping/Excavator 4,800
 Permits and Licenses 0
 Job Supplies, Tools, Materials 9,580
 Travel (Travel, Lodging, Mileage, Vehicle Maint) Ferry 2,400
 Conferences, Conventions & Meetings (Meals & Membership/Subscriptions) vol food 500
 Insurance 1,600
 Occupancy (Rent/Utilities) 1,023
 Equipment Rental 480
 Interest Paid or contingencies 0
 TOTAL 65,750

Most-recent audit if funding request exceeds \$100,000

No file chosen

Proof of Insurance*

insurance certificate.PDF

Financial Information - all attachments must be PDF format

Please provide 2 year comparison profit and loss statements along with 2 year comparison balance sheets, showing the prior year and the current year side by side, if possible.

Prior & current fiscal year income/expense statement*

Program Prior year income expense statement.pdf

Prior & Current fiscal year-to-date income/expense statement*

Program Prior and current fiscal year to date income expense statements.pdf

Current fiscal year & next fiscal budget year estimate*

24 and 25 program budgets.pdf

Please provide Valdez Program Budget for the current fiscal year as well as for the coming fiscal year.

Balance sheet - last day of prior fiscal year*

Balance Sheet 12.31.23.pdf

Balance sheet - first month of current fiscal year*

Balance Sheet 01.31.24.pdf

Balance sheet - most recent completed month*

Balance Sheet 07.31.24.pdf

Bank account balances - final month of prior fiscal year proof of account balances*

Balance Sheet 12.31.23.pdf

Bank account balances - first month of current fiscal year proof of account balances*

Bank Balances 01.31.24.pdf

Bank account balances - most recent completed month proof of account balances*

Bank Balances 07.31.24.pdf

Please upload a three-year history in grid format (rows & columns)*

Three Year History Grid.pdf

Grid should include

1. Organization total expense
2. Fund or grant awards received from COV
3. City awards as % of total expense
4. Applicant's use of COV funds each year

Example:

	Total CSO	City	City % of
Sample grid:	Budget	Funding	Total Funding
2022			
2021			
2020			
2019			

I understand that if all requested documents are not included in my application, this application may not be submitted to city council for inclusion in the 2025 budget review process. I also understand that the COV Finance Department or City Council may contact me with questions or for additional information*

Date/Time*

8/14/2024

12:19 PM

Lanette Oliver

Type full name

SUPPLEMENTAL PROGRAM BUDGET WORKSHEET

ORGANIZATION NAME: VALDEZ ADVENTURE ALLIANCE

OPERATING EXPENSES OF PROPOSED PROGRAM

Program Budget Form for Year 2025

<u>Program Expenses:</u>	<u>Budget</u>	<u>Breakdown</u>
PERSONAL SERVICES:	<u>\$ 85,987</u>	
Salaries/wages		<u>\$ 8,0175</u>
Employee benefits		<u>\$ 0</u>
Other: <u>taxes, etc</u>		<u>\$ 5,812</u>
CONTRACTUAL SERVICES:	<u>\$ 8,730</u>	
Reproduction/copying		<u>\$ 0</u>
Equipment rental		<u>\$ 480</u>
Data processing		<u>\$ 0</u>
Dues/subscriptions		<u>\$ 250</u>
Contractual services		<u>\$ 8,000</u>
Professional fees & services		<u>\$ 0</u>
Other: _____		<u>\$ 0</u>
OTHER SERVICES:	<u>\$ 9,790</u>	
Volunteer services		<u>\$ 1,140</u>
Communications/postage		<u>\$ 550</u>
Printing		<u>\$ 0</u>
Advertising/promotion		<u>\$ 0</u>
Electricity		<u>\$ 0</u>
Heating		<u>\$ 0</u>
Travel/transportation		<u>\$ 8,100</u>
Other: _____		<u>\$ 0</u>
COMMODITIES:	<u>\$ 18,300</u>	
Clothing		<u>\$ 0</u>
Office supplies		<u>\$ 600</u>
Building maintenance		<u>\$ 0</u>
Operating supplies		<u>\$ 17,700</u>
Parts & supplies - equipment		<u>\$ _____</u>
OTHER CHARGES/EXPENSES:	<u>\$ 5,253</u>	
Insurance		<u>\$ 3,300</u>
Contingencies		<u>\$ _____</u>
Training		<u>\$ 0</u>
Rent		<u>\$ 1,953</u>
Capital equipment		<u>\$ 0</u>
Office equipment		<u>\$ 0</u>
Other expenses: _____		<u>\$ 0</u>
TOTAL COST FOR OPERATION OF THIS PROGRAM:	<u>\$ 128,060</u>	

ORGANIZATION NAME: VALDEZ ADVENTURE ALLIANCE

FUNDING SOURCES FOR PROPOSED PROGRAM

This program budget covers the period of 01/01/2025 to 12/31/2025

<u>SOURCES OF PROGRAM FUNDING</u>	<u>GOAL AMOUNT</u>	<u>%</u>	<u>COMMITTED (Y/N)</u>
Parent Organization	<u>\$ 1,248</u>	<u>1</u>	<u>Y</u>
Gifts and Contributions	<u>\$ 6,075</u>	<u>5</u>	<u>Y</u>
Membership Dues	<u>\$ 0</u>	<u>0</u>	<u>NA</u>
Fees & charges to participants	<u>\$ 7,000</u>	<u>6</u>	<u>Y</u>
Private sector grants (specify source and date of award)			
<u>Trail Fund Grant</u>	<u>\$ 10,000</u>	<u>8</u>	<u>N</u>
<u>Two-For-The-Trails Grant</u>	<u>\$ 5,000</u>	<u>4</u>	<u>N</u>
<u>Alyeska Pipeline Services</u>	<u>\$ 1,000</u>	<u>1</u>	<u>N</u>
Fundraisers (specify major fundraising events/programs)			
<u>state vendor contract</u>	<u>\$ 32,000</u>	<u>24</u>	<u>N</u>
<u>(I did not know where to put this)</u>	<u>\$</u>	<u></u>	<u></u>
<u></u>	<u>\$</u>	<u></u>	<u></u>
Subtotal of Financial Support for this program:	<u>\$ 63,323</u>	<u>49</u>	
Supplemental Funding Requested from City of Valdez:	<u>\$ 65,750</u>	<u>51</u>	
<u>TOTAL FUNDING FOR OPERATION OF THIS PROGRAM:</u>	<u>\$ 128,073</u>	100%	

NOTE: For 2025, the recommendation is that the Requested Funding from the City of Valdez not exceed 75% of your Valdez Program(s) Costs. There is an opportunity to provide a narrative on the on-line application itself should this create a hardship for your organization.

CSO Budget 2025

Account Number	Account Name	Worthington Glacier Recreation Site	Shoup Trail	Totals	CSO grant
Income					
Contributions					
4000	Contributions/Sponsorships	75.00	6,000.00	6,075.00	
4050	Other Income	32,000.00	0.00	32,000.00	
Total Contributions		32,075.00	6,000.00	38,075.00	
Program Fees					
4200	Sales - Merchandise	1,248.00	0.00	1,248.00	
4201	Cost of Goods Sold	0.00	0.00	0.00	
4210	Entrance Fees	7,000.00	0.00	7,000.00	
Total Program Fees		8,248.00	0.00	8,248.00	
Grants					
4300	Grants	0.00	16,000.00	16,000.00	
4310	CSO Grant	9,500.00	56,250.00	65,750.00	
Total Grants		9,500.00	72,250.00	81,750.00	
Total Income		49,823.00	78,250.00	128,073.00	
Expense					
Program Services					
5000	Salaries & Wages	29,700.00	50,475.00	80,175.00	42,300
5001	Payroll Taxes	2,153.00	3,659.00	5,812.00	3,067
5004	Advertising & Promotions	0.00	0.00	0.00	0
5022	Contractor Services - Pumping/Excavator	3,000.00	5,000.00	8,000.00	4,800
5030	Permits and Licenses	250.00	0.00	250.00	0
5040	Job Supplies, Tools, Materials	5,700.00	12,000.00	17,700.00	9,580
5060	Travel (Travel, Lodging, Mileage, Vehicle Maint) Ferry	5,500.00	2,600.00	8,100.00	2,400
5062	Conferences, Conventions & Meetings (Meals & Membership/Subscriptions) vol food	40.00	1,100.00	1,140.00	500
5070	Insurance	1,700.00	1,600.00	3,300.00	1,600
5090	Occupancy (Rent/Utilities)	930.00	1,023.00	1,953.00	1,023
5091	Equipment Rental	0.00	480.00	480.00	480
5112	Interest Paid or contingencies	0.00	0.00	0.00	0
Total Program Services		48,973.00	77,937.00	126,910.00	65,750
Operating - Management and General					
6010	Office Expenses	300.00	300.00	600.00	
6020	Information Technology	550.00	0.00	550.00	
Total Operating - Management and General		850.00	300.00	1,150.00	
Total Expense		49,823.00	78,237.00	128,060.00	
Net Income (Loss)		0.00	13.00	13.00	
Summary					
Beginning Fund Balance		0.00	0.00	0.00	
+ Other Fund Balance Movements				0.00	
+ Net Income / (Loss)				13.00	
= Ending Fund Balance		0.00	0.00	13.00	

ORIGINAL Program budget submitted August 2023

ACCT NUMBER	ACCT NAME	BLUEBERRY/ CABINS	WORTHINGTON	SHOUP TRAIL	TOTAL
Income					
4000	Contributions Income	\$0.00	\$0.00	\$0.00	\$0.00
4010	Sponsorship	\$0.00	\$0.00	\$0.00	\$0.00
4050	Other Income	\$0.00	\$0.00	\$0.00	\$0.00
4200	Sales - Merchandise	\$0.00	\$0.00	\$0.00	\$0.00
4201	Cost of Goods Sold	\$0.00	\$0.00	\$0.00	\$0.00
4210	Entrance Fees	\$21,000.00	\$6,000.00	\$0.00	\$27,000.00
4300	Grants	\$10,000.00	\$50,000.00	\$22,784.00	\$82,784.00
	Total Income	\$31,000.00	\$56,000.00	\$22,784.00	\$109,784.00
Expense					
	Salaries	\$15,450.00	\$20,600.00	\$10,300.00	\$46,350.00
5000	accountant	\$4,500.00	\$6,000.00	\$3,000.00	\$13,500.00
5001	Paryoll Taxes	\$2,389.00	\$2,871.00	\$2,777.00	\$8,037.00
5003	Services - General Staffing	\$13,000.00	\$13,000.00	\$25,000.00	\$51,000.00
5004	Services - Prof Services Marketing/Advertising	\$600.00	\$0.00	\$0.00	\$600.00
5005	Cont Svcs - Other Marketing: Graphic Design	\$0.00	\$0.00	\$0.00	\$0.00
5006	Cont Svcs - Other Marketing: Photography, Video and Editing	\$500.00	\$0.00	\$0.00	\$500.00
5022	Cont Svcs - toilets	\$900.00	\$1,350.00	\$0.00	\$2,250.00
5030	Permits and Licenses	\$0.00	\$500.00	\$0.00	\$500.00
5040	Job Supplies, Tools and Purchased Equip	\$1,000.00	\$3,000.00	\$4,000.00	\$8,000.00
5060	Travel and Lodging	\$5,100.00	\$3,500.00	\$0.00	\$8,600.00
5062	Meals	\$100.00	\$100.00	\$100.00	\$300.00
5070	Insurance	\$1,752.00	\$1,752.00	\$0.00	\$3,504.00
5081	Van Maintenance	\$0.00	\$2,000.00	\$0.00	\$2,000.00
5090	Rent/Lease	\$450.00	\$600.00	\$300.00	\$1,350.00
5091	Equipment Rental	\$0.00	\$0.00	\$4,000.00	\$4,000.00
5110	Utilities	\$750.00	\$750.00	\$500.00	\$2,000.00
5111	Other Expense	\$0.00	\$0.00	\$0.00	\$0.00
6010	Office Expenses (Supplies, Printing, Shipping and Stationary)	\$400.00	\$200.00	\$0.00	\$600.00
6020	Office Expenses - Software Services	\$450.00	\$600.00	\$300.00	\$1,350.00
6070	Insurance Director and Officer	\$0.00	\$0.00	\$0.00	\$0.00
7000	Memberships/Subscriptions	\$0.00	\$0.00	\$0.00	\$0.00
	Total Expenses	\$31,891.00	\$36,223.00	\$39,977.00	\$108,091.00
	Net Income (Loss)	-\$891.00	\$19,777.00	-\$17,193.00	\$1,693.00
Summary					
	Beфинning Fund Balance	\$0.00	\$0.00	\$0.00	\$0.00
	+ Other Fund Balance Movements	\$0.00	\$0.00	\$0.00	\$0.00
	+ Net Income/Loss	-\$891.00	\$19,777.00	-\$17,193.00	\$1,693.00
	= Ending Fund Balance	-\$891.00	\$19,777.00	-\$17,193.00	\$1,693.00

Income Statement by Fund for the period of 01/01/2023 to 12/31/2023

Account No. Account Name		Blueberry (Worthington Shoup Trail)		
Income				
Program Fees				
4210	Entrance Fees	35,185.79	9,220.00	0.00
Total Program Fees		35,185.79	9,220.00	0.00
Grants				
4300	Grants	0.00	0.00	16,000.00
4310	CSO Grant	12,892.00	47,892.00	7,000.00
Total Grants		12,892.00	47,892.00	23,000.00
Total Income		48,077.79	57,112.00	23,000.00
Expense				
Program Services				
5000	Salaries & Wages	22,905.00	10,687.50	21,285.00
5001	Payroll Taxes	2,028.74	905.37	1,981.63
5003	Services - General Staffing	0.00	0.00	599.00
5004	Advertising & Promotions	445.90	0.00	0.00
5005	Contract Services - Other Marketing: Graphic Design	0.00	0.00	172.55
5012	Contract Staff - 1099	75.00	0.00	75.00
5022	Contractor Services - Pumping	850.00	4,676.03	0.00
5040	Job Supplies, Tools and Purchased Equipment	615.26	2,980.21	2,351.31
5060	Travel (Travel, Lodging, Mileage, Vehicle Maint)	392.17	8,266.71	1,770.67
5062	Conferences, Conventions & Meetings (Meals & Membe	95.52	232.52	74.15
5070	Insurance	0.00	2,395.00	0.00
5081	Van Maintenance	0.00	1,355.39	0.00
5090	Occupancy (Rent/Utilities)	600.00	300.00	150.00
5091	Equipment Rental	0.00	0.00	718.00
5110	Utilities	675.50	392.78	191.39
Total Program Services		28,683.09	32,191.51	29,368.70
Operating - Management and General				
6001	Payroll Taxes	605.15	279.30	139.65
6004	Contract services - Prof Services (Accounting)	6,500.00	3,000.00	1,500.00
6010	Office Expenses	0.00	0.00	10.00
6020	Information Technology	1,447.00	623.00	526.94
Total Operating - Management and General		8,552.15	3,902.30	2,176.59
Operating - Fundraising				
7000	Memberships/Subscriptions	0.00	302.10	494.00
Total Operating - Fundraising		0.00	302.10	494.00
Total Expense		37,235.24	36,395.91	32,039.29
Net Income (Loss)		10,842.55	20,716.09	-9,039.29
Summary				
Beginning Fund Balance		8,161.02	-5,180.95	34,141.33
+ Other Fund Balance Movements		0.00	0.00	0.00
+ Net Income / (Loss)		10,842.55	20,716.09	-9,039.29
= Ending Fund Balance		19,003.57	15,535.14	25,102.04



Valdez Adventure Alliance
Income Statement by Fund
 for the period of 01/01/2023 to 07/31/2023

Account Number	Account Name	Blueberry Campgrounds/Cabins	Worthington Glacier Recreation Site	Shoup Trail
Income				
Program Fees				
4210	Entrance Fees	\$20,131.33	\$6,295.00	\$0.00
Total Program Fees		\$20,131.33	\$6,295.00	\$0.00
Grants				
4310	CSO Grant	\$12,892.00	\$47,892.00	\$7,000.00
Total Grants		\$12,892.00	\$47,892.00	\$7,000.00
Total Income		\$33,023.33	\$54,187.00	\$7,000.00
Expense				
Program Services				
5000	Salaries & Wages 2024	\$0.00	\$5,287.50	\$4,230.00
5001	Payroll Taxes 2024	\$0.00	\$492.27	\$393.81
5004	Advertising & Promotions 2024	\$445.90	\$0.00	\$0.00
5005	Contract Services - Other Marketing: Graphic Design	\$0.00	\$0.00	\$172.55
5012	Contract Staff - 1099	\$75.00	\$0.00	\$75.00
5040	Job Supplies, Tools and Purchased Equipment 2024	\$94.43	\$1,449.07	\$694.01
5060	Travel (Travel, Lodging, Mileage, Vehicle Maint) 2024	\$119.38	\$2,806.50	\$1,770.67
5062	Conferences, Conventions & Meetings (Meals & Membership/Subscriptions) 2024	\$95.52	\$65.33	\$74.15
5070	Insurance 2024	\$0.00	\$2,395.00	\$0.00
5081	Van Maintenance	\$0.00	\$1,215.39	\$0.00
5090	Occupancy (Rent/Utilities) 2024	\$150.00	\$150.00	\$150.00
5091	Equipment Rental 2024	\$0.00	\$0.00	\$718.00
5110	Utilities	\$191.39	\$191.39	\$191.39
Total Program Services		\$1,171.62	\$14,052.45	\$8,469.58
Operating - Management and General				
6001	Payroll Taxes	\$0.00	\$139.65	\$139.65
6004	Contract services - Prof Services (Accounting)	\$0.00	\$1,500.00	\$1,500.00
6010	Office Expenses 2024	\$0.00	\$0.00	\$10.00
6020	Information Technology 2024	\$386.00	\$299.00	\$299.00
Total Operating - Management and General		\$386.00	\$1,938.65	\$1,948.65

Pg 2 Income Statement 1-1-23 to 7-31-23

Account Number	Account Name	Blueberry Campgrounds/Cabins	Worthington Glacier Recreation Site	Shoup Trail
Operating - Fundraising				
7000	Memberships/Subscriptions	\$0.00	\$0.00	\$45.00
Total Operating - Fundraising		\$0.00	\$0.00	\$45.00
Total Expense		\$1,557.62	\$15,991.10	\$10,463.23
Net Income (Loss)		\$31,465.71	\$38,195.90	\$-3,463.23
Summary				
Beginning Fund Balance		\$8,161.02	\$-5,180.95	\$34,141.33
+ Other Fund Balance Movements		\$0.00	\$0.00	\$0.00
+ Net Income / (Loss)		\$31,465.71	\$38,195.90	\$-3,463.23
= Ending Fund Balance		\$39,626.73	\$33,014.95	\$30,678.10



Valdez Adventure Alliance
Income Statement by Fund
 for the period of 01/01/2024 to 07/31/2024

Account Number	Account Name	Blueberry Campgrounds/Cabins	Worthington Glacier Recreation Site	Shoup Trail
Income				
Contributions				
4000	Contributions/Sponsorships 2024	\$0.00	\$200.00	\$5,000.00
Total Contributions		\$0.00	\$200.00	\$5,000.00
Program Fees				
4210	Entrance Fees	\$19,671.40	\$4,975.00	\$0.00
Total Program Fees		\$19,671.40	\$4,975.00	\$0.00
Grants				
4310	CSO Grant	\$0.00	\$36,892.00	\$30,892.00
Total Grants		\$0.00	\$36,892.00	\$30,892.00
Total Income		\$19,671.40	\$42,067.00	\$35,892.00
Expense				
Program Services				
5000	Salaries & Wages 2024	\$14,702.84	\$17,643.75	\$15,430.95
5001	Payroll Taxes 2024	\$1,322.61	\$1,536.77	\$1,344.05
5004	Advertising & Promotions 2024	\$660.00	\$0.00	\$20.00
5022	Contractor Services - Pumping 2024	\$0.00	\$0.00	\$3,600.00
5040	Job Supplies, Tools and Purchased Equipment 2024	\$1,401.58	\$1,080.64	\$4,110.86
5060	Travel (Travel, Lodging, Mileage, Vehicle Maint) 2024	\$631.72	\$6,585.91	\$1,465.80
5062	Conferences, Conventions & Meetings (Meals & Membership/Subscriptions) 2024	\$112.98	\$289.76	\$130.30
5070	Insurance 2024	\$940.00	\$2,318.42	\$964.42
5090	Occupancy (Rent/Utilities) 2024	\$0.00	\$879.99	\$368.05
5091	Equipment Rental 2024	\$0.00	\$0.00	\$1,656.00
Total Program Services		\$19,771.73	\$30,335.24	\$29,090.43
Operating - Management and General				
6010	Office Expenses 2024	\$0.00	\$34.85	\$14.40
6020	Information Technology 2024	\$406.00	\$1,174.96	\$269.00
Total Operating - Management and General		\$406.00	\$1,209.81	\$283.40

pg 2 Income Statement 1-1-24 to 7-31-24

Account Number	Account Name	Blueberry Campgrounds/Cabins	Worthington Glacier Recreation Site	Shoup Trail
Total Expense		\$20,177.73	\$31,545.05	\$29,373.83
Net Income (Loss)		\$-506.33	\$10,521.95	\$6,518.17
<u>Summary</u>				
Beginning Fund Balance		\$19,003.57	\$15,535.14	\$25,102.04
+ Other Fund Balance Movements		\$0.00	\$0.00	\$0.00
+ Net Income / (Loss)		\$-506.33	\$10,521.95	\$6,518.17
= Ending Fund Balance		\$18,497.24	\$26,057.09	\$31,620.21



Valdez Adventure Alliance
Balance Sheet
as of 12/31/2023

Account Number	Account Name	Amount
Assets		
Current Assets		
1000	Checking	\$34,297.75
1010	Savings	\$2,000.00
1400	Inventory	\$12,980.12
Total Current Assets		\$49,277.87
Fixed Assets		
1500	Tools and Equipment	\$19,130.95
Total Fixed Assets		\$19,130.95
Total Assets		\$68,408.82
Liabilities		
Current Liabilities		
2100	Short term loan	\$15,000.00
Total Current Liabilities		\$15,000.00
Total Liabilities		\$15,000.00
Equity		
Unrestricted Net Assets		
3000	General Fund - Fund Balance	\$48,090.87
3010	Blueberry/Cabins - Fund Balance	\$19,003.57
3020	Worthington - Fund Balance	\$15,535.14
3040	Shoup Bay - Fund Balance	\$25,102.04
3050	Retail - Fund Balance	\$10,618.02
Total Unrestricted Net Assets		\$118,349.64
Restricted Net Assets		
3200	Ice Fest - Fund Balance	\$-53,575.40
3300	Bike Bash - Fund Balance	\$-12,450.23
3504	Fundraising - Fund Balance	\$1,084.81
Total Restricted Net Assets		\$-64,940.82
Total Equity		\$53,408.82
Total Liabilities + Total Equity		\$68,408.82



Valdez Adventure Alliance
Balance Sheet
as of 07/31/2024

Account Number	Account Name	Amount
Assets		
Current Assets		
1000	Checking	\$46,618.38
1010	Savings	\$1,928.32
1400	Inventory	\$12,980.12
Total Current Assets		\$61,526.82
Fixed Assets		
1500	Tools and Equipment	\$19,130.95
Total Fixed Assets		\$19,130.95
Total Assets		\$80,657.77
Liabilities		
Current Liabilities		
2100	Short term loan	\$15,000.00
Total Current Liabilities		\$15,000.00
Total Liabilities		\$15,000.00
Equity		
Unrestricted Net Assets		
3000	General Fund - Fund Balance	\$2,673.62
3010	Blueberry/Cabins - Fund Balance	\$18,497.24
3020	Worthington - Fund Balance	\$26,057.09
3040	Shoup Bay - Fund Balance	\$31,620.21
3050	Retail - Fund Balance	\$14,376.93
Total Unrestricted Net Assets		\$93,225.09
Restricted Net Assets		
3300	Bike Bash - Fund Balance	\$-28,122.64
3504	Fundraising - Fund Balance	\$784.81
3505	Half-Marathon Event - Fund Balance	\$-229.49
Total Restricted Net Assets		\$-27,567.32
Total Equity		\$65,657.77
Total Liabilities + Total Equity		\$80,657.77

Three Year History Grid

Year	Total CSO Budget	City Funding	City % of Total Funding	Use of City Funds
2025	Total Valdez Program Budget \$128,060 total Valdez Program Budget (Shoup Bay Trail work and Worthington)	\$65,750.00	CSO grant is 51 % of the Valdez Program Budget	<p>\$56,250 toward Shoup Bay Trail and \$9,500 toward Worthington</p> <p>Salaries & Wages 42,300</p> <p>Payroll Taxes 3,067</p> <p>Advertising & Promotions 0</p> <p>Contractor Services - Pumping/Excavator 4,800</p> <p>Permits and Licenses 0</p> <p>Job Supplies, Tools, Materials 9,580</p> <p>Travel (Travel, Lodging, Mileage, Vehicle Maint) Ferry 2,400</p> <p>Conferences, Conventions & Meetings (Meals & Membership/Subscriptions) vol food 500</p> <p>Insurance 1,600</p> <p>Occupancy (Rent/Utilities) 1,023</p> <p>Equipment Rental 480</p> <p>Interest Paid or contingencies 0</p> <p style="text-align: right;">TOTAL 65,750</p>
2024	\$146,609.00	\$67,784.00	CSO is 46% of total org. budget. However, % of total budget went up because total budget went down because we dropped Ice Fest because it continued to lose too much money, so we are not asking for that \$25,750 from the City and the total budget is not reflecting that big \$ program.	<p>We won't have final numbers in detail until October, 2024, but original submission was for</p> <p>\$47,157 labor</p> <p>\$1,100 marketing</p> <p>\$3,375 toward accounting services (1/4 the cost)</p> <p>\$2,250 pumping toilets</p> <p>\$500 permit</p> <p>\$4,000 toward job supplies (half the cost)</p> <p>\$4,300 travel for trash services (half the cost --it is hard to predict fuel prices)</p> <p>\$675 toward equipment storage (half the cost)</p> <p>\$1,000 van maintenance and insurance (half the cost)</p> <p>\$1,752 toward insurance (less than half the cost, does not include workers comp figures)</p> <p>\$1,000 toward utilities, phone, wifi (half the cost)</p> <p>\$675 software services (half the cost)</p>
2023	\$229,409 (slightly conservative, depending on other grants and	\$67,784	CSO is 29% of total organization budget.	<p>\$35,782 toward internships and locals for staffing for: winter grooming of Shoup Bay Trail; summer staffing for cleaning and stocking bathrooms, and continuing painting and clearing growth at Worthington Glacier rec site; site hosts for cleaning and stocking bathrooms, and continuing painting and clearing growth at Blueberry Lake Campgrounds; year-round coordination of program including recruiting, hiring, and training summer staff, planning, purchasing, recruiting and organizing volunteer work; grant writing for Shoup Bay Trail.</p> <p>\$8,050 marketing (this includes \$400 VCVB membership and a \$1,200 ad in the guide)</p>

	success of all programs)			<p>\$6,250 toward accounting services (half the cost) \$1,700 pumping toilets (2/3 the cost) \$500 permit \$600 toward fee envelopes printing and shipping (half the cost) \$3,500 toward job supplies (half the cost) \$4,300 travel for trash services (half the cost --it is hard to predict fuel prices) \$1,000 toward equipment rental (1/4 the cost) \$150 meals (half the cost) \$700 software services (half the cost) \$1,000 van maintenance and insurance (half the cost) \$2,752 toward insurance (just less than half the cost) \$450 toward equipment storage (half the cost) \$1,050 toward utilities, phone, wifi (half the cost)</p>
2022	\$280,402 (this was originally estimated at \$380,402 including \$100,000 for a cabin the state wanted, but the state could not get the specs in time.)	\$69,215	25%	<p>\$45,500 internships and locals for staffing for: winter grooming of Shoup Bay Trail; winter cleaning, stocking, and clearing snow at Worthington bathroom; summer staffing for cleaning and stocking bathrooms, improved visitor services and safety, and continuing improvements on painting and clearing growth at Worthington Glacier rec site; site hosts for cleaning and stocking bathrooms, improved visitor services and safety, and continuing improvements on painting and clearing growth at Blueberry Lake Campgrounds; year-round coordination of program including recruiting, hiring, and training summer staff, marketing, planning, purchasing, recruiting and organizing volunteer work; grant writing for Shoup Bay Trail. \$8,000 accounting services \$2,765 toward pumping toilets \$500 permit \$150 office expenses \$5,000 toward cleaning supplies, toilet paper, hand sanitizer, etc. \$200 marketing (rack cards) \$4,000 travel for trash services and minimal accommodations at Worthington \$2,000 toward van maintenance and insurance \$600 toward equipment storage \$500 utilities, phone, wifi</p>



Valdez Arts Council

212 Chenega Ave.
P.O. Box 307
Valdez, AK 99686

Phone: (907) 835-4313

www.valdezak.gov

Applicant / Organization Name*

Valdez Arts Council

Tax-ID Number*

23-7328616

CSO Funding Application - Submission #1868
Date Submitted: 8/14/2024

IRS non-profit?*

- yes
- no

Non-profit IRS Status Letter

VAC Tax Exempt.pdf

Address*

5848 Corbin Loop

Contact Phone*

9072552255

Contact Name*

Christie Scott

Contact Email*

akchick@gmail.com

CSO mission and goals.*

Our mission is to provide diverse educational and cultural opportunities to the residents of Valdez and the surrounding communities, to enrich the quality of life, and to foster appreciation for the arts.

Brief history of CSO*

We are in our fifty-second year of bringing the performing arts to the citizens of Valdez. Each winter, we bring between five and eight performances to Valdez with very reasonable ticket prices. Our aim is to allow everyone to enjoy the shows without being financially stressed. Our Board of Directors has always been run by volunteers. We operate nearly every season at a loss so grants are crucial to our existence.

Services offered:*

During the dark and snowy months, we provide a bright spot every month with world class entertainment. Thanks to the Alaska Arts Council Alliance, we can attract high quality performers who come to the state to tour several towns.

Membership data, if applicable:

We offer individual and business memberships ranging from \$30 to \$5000. For the 2023-24 season, we had individual memberships totaling \$2500 and business memberships totaling \$3750.

Amount Requested \$*

\$20000

Total Valdez Program Costs \$*

\$47931.25

75% Total Valdez Program Costs Narrative*

Not Applicable

If the amount requested exceeds 75% of the total Valdez Program Costs, applicants are required to provide an explanation, otherwise, enter 'Not Applicable'.

Program use of requested funds - what, why, where, goals:*

The funds will be used to pay for performance fees, travel expenses, housing and food for the performers.

Metrics - timelines, how many, for whom, success criteria, etc.:*

We have eight shows scheduled for the 2024-25 season.

Other program revenue sources and amounts:*

We have applied for a Westaf grant for \$5000, a United Way grant for \$10000 and an Alyeska Pipeline grant for \$3750.

Specific proposed uses of COV funds:*

The CSO grant will, if rewarded, pay to bring the performers to Valdez, give them a bed to sleep in, and give them nourishment.

Most-recent audit if funding request exceeds \$100,000

No file chosen

Proof of Insurance*

Cert of Liability Ins 2024.pdf

Financial Information - all attachments must be PDF format

Please provide 2 year comparison profit and loss statements along with 2 year comparison balance sheets, showing the prior year and the current year side by side, if possible.

Prior & current fiscal year income/expense statement*

2023-24 and 2024-25 Budget.pdf

Prior & Current fiscal year-to-date income/expense statement*

2023-24 and 2024-25 Budget.pdf

Current fiscal year & next fiscal budget year estimate*

2023-24 and 2024-25 Budget.pdf

Please provide Valdez Program Budget for the current fiscal year as well as for the coming fiscal year.

Balance sheet - last day of prior fiscal year*

Financial Reports YTD 6-24.pdf

Balance sheet - first month of current fiscal year*

Financial Reports YTD 7-24.pdf

Balance sheet - most recent completed month*

Financial Reports YTD 7-24.pdf

Bank account balances - final month of prior fiscal year proof of account balances*

Checking Account Statement - 6_28.pdf

Bank account balances - first month of current fiscal year proof of account balances*

Checking Account Statement - 6_28_2024 - XXXXX2790.pdf

Bank account balances - most recent completed month proof of account balances*

Checking Account Statement - 6_28_2024 - XXXXX2790.pdf

Please upload a three-year history in grid format (rows & columns)*

CSO Grid for 2024.pdf

Grid should include

1. Organization total expense
2. Fund or grant awards received from COV
3. City awards as % of total expense
4. Applicant's use of COV funds each year

Example:

	Total CSO	City	City % of
Sample grid:	Budget	Funding	Total Funding
2022			
2021			
2020			
2019			

I understand that if all requested documents are not included in my application, this application may not be submitted to city council for inclusion in the 2025 budget review process. I also understand that the COV Finance Department or City Council may contact me with questions or for additional information*

Date/Time*

8/14/2024	10:30 PM
-----------	----------

Christie Scott

Type full name

2023-2024 Budget

INCOME:	Lyric & Spirit	Diyet & the Love Soldiers	Annual Christmas Program	International Guitar Night	Leo Kottke	Breabach	The Rice Brothers	TOTALS	
Performance Income	\$1,750.00	\$1,750.00		\$1,750.00	\$1,750.00	\$1,750.00	\$1,750.00	\$10,500.00	
Business Sponsorships								\$3,750.00	
Membership Dues								\$2,500.00	
WESC/Harper Grant								\$6,750.00	
Alyeska Pipeline								\$3,250.00	
United Way								\$10,000.00	
Valdez CSO Grant								\$20,000.00	
TOTAL INCOME:	\$1,750.00	\$1,750.00	\$0.00	\$1,750.00		\$1,750.00	\$1,750.00	\$56,750.00	
PERFORMANCE EXPENSES:									
Bank Service Charge	\$52.83	\$52.83		\$52.83	\$52.83	\$52.83	\$52.83	\$316.98	
Catering/Food for Audience			\$750.00					\$750.00	
Civic Center Room Rental	\$243.00	\$243.00	\$243.00	\$243.00	\$243.00	\$243.00	\$243.00	\$1,701.00	
Housing/Food for Performers	\$993.00	\$825.00		\$993.00	\$993.00	\$825.00	\$790.00	\$5,419.00	Room, Meal and Hospitality includes air fare
Performer Fees	\$6,000.00	\$4,000.00		\$6,000.00	\$6,000.00	\$6,000.00	\$4,000.00	\$32,000.00	
Flyers/Banners/Table Toppers	\$507.43	\$507.43	\$507.43	\$507.43	\$507.43	\$507.43	\$507.43	\$3,552.01	
Newspaper Ads	\$240.00	\$240.00	\$240.00	\$240.00	\$240.00	\$240.00	\$240.00	\$1,680.00	
Radio	\$428.00	\$428.00	\$428.00	\$428.00	\$428.00	\$428.00	\$428.00	\$4,676.00	
TOTAL PERFORMANCE EXPENSES:	\$8,464.26	\$6,296.26	\$2,168.43	\$8,464.26		\$8,296.26	\$6,261.26	\$50,094.99	
OPERATING EXPENSES:									
Accountants								\$1,327.00	
Bookkeeper/QBO								\$720.00	
Web Page								\$114.00	
Storage Rental								\$600.00	
Attendance at Arts Councils								\$2,500.00	
Insurance								\$2,055.00	
Office Supplies								\$500.00	
Contingency								\$950.00	van to Anchorage
TOTAL OPERATING EXPENSES:								\$8,766.00	
TOTAL OVERALL EXPENSES:								\$58,860.99	
PROFIT/LOSS								-\$2,110.99	

2024-2025 Budget

INCOME:	Jon Shain	Nordic Fidler's Bloc	Parlor in the Round	Annual Christmas Program	International Guitar Night	Maine Ni Chathasaigh & Chris Newman	Sean Dagher	Sean Carscadden Trio	TOTALS	
Performance Income	\$1,750.00	\$1,750.00	\$1,750.00		\$1,750.00	\$1,750.00	\$1,750.00	\$1,750.00	\$12,250.00	
Business Sponsorships									\$3,750.00	
Membership Dues									\$2,500.00	
WESC/Harper Grant									\$6,750.00	
Alyeska Pipeline									\$3,250.00	
United Way									\$10,000.00	
Valdez CSO Grant									\$20,000.00	
TOTAL INCOME:	\$1,750.00	\$1,750.00	\$1,750.00	\$0.00	\$1,750.00	\$1,750.00	\$1,750.00	\$1,750.00	\$58,500.00	
PERFORMANCE EXPENSES:										
Bank Service Charge	\$52.83	\$52.83	\$52.83		\$52.83	\$52.83	\$52.83	\$52.83	\$369.81	
Catering/Food for Audience				\$750.00					\$750.00	
Civic Center Room Rental	\$243.00	\$243.00	\$243.00	\$243.00	\$243.00	\$243.00	\$243.00	\$243.00	\$1,944.00	
Housing/Food for Performers	\$993.00	\$825.00	\$825.00		\$993.00	\$993.00	\$825.00	\$790.00	\$6,244.00	Room, Meal and Hospitality
Performer Fees	\$1,300.00	\$5,500.00	\$5,000.00		\$6,000.00	\$4,000.00	\$1,500.00	\$4,000.00	\$27,300.00	includes air fare
Flyers/Banners/Table Toppers	\$507.43	\$507.43	\$507.43	\$507.43	\$507.43	\$507.43	\$507.43	\$507.43	\$4,059.44	
Newspaper Ads	\$240.00	\$240.00	\$240.00	\$240.00	\$240.00	\$240.00	\$240.00	\$240.00	\$1,920.00	
Radio	\$428.00	\$428.00	\$428.00	\$428.00	\$428.00	\$428.00	\$428.00	\$428.00	\$5,344.00	
TOTAL PERFORMANCE EXPENSES:	\$3,764.26	\$7,796.26	\$7,296.26	\$2,168.43	\$8,464.26	\$6,464.26	\$3,796.26	\$6,261.26	\$47,931.25	
OPERATING EXPENSES:										
Accountants									\$1,327.00	
Bookkeeper/QBO									\$720.00	
Web Page									\$114.00	
Storage Rental									\$600.00	
Attendance at Arts Councils									\$2,500.00	
Insurance									\$2,055.00	
Office Supplies									\$500.00	
Contingency									\$950.00	van to Anchorage
TOTAL OPERATING EXPENSES:									\$8,766.00	
TOTAL OVERALL EXPENSES:									\$56,697.25	
PROFIT/LOSS									\$1,802.75	

Profit and Loss Year to Date Comparison

July 2023 - June 2024

		Total
	Jul 2023 - Jun 2024	Jun 30, 2022 - Jun 30, 2023 (PP)
REVENUE		
Direct Public Contributions		
Corporate Contributions		3,000.00
Individ, Business Contributions	3,250.00	
Total Direct Public Contributions	3,250.00	3,000.00
Direct Public Grants		
Local Government Grants	20,000.00	15,000.00
Nonprofit Organization Grants	13,750.00	16,005.00
Total Direct Public Grants	33,750.00	31,005.00
Interest Income	396.42	66.96
Membership Income	3,460.00	2,595.00
Misc Income		550.00
Performance Income	12,320.00	11,823.71
Refund/Cancelled Show	81.03	
Sponsorship Income	2,349.00	3,799.00
Total Revenue	55,606.45	52,839.67
GROSS PROFIT	55,606.45	52,839.67
EXPENDITURES		
Contract Services		
Accounting Fees	740.00	720.00
Bookkeeping Fees	1,278.19	1,327.17
Total Contract Services	2,018.19	2,047.17
Depreciation Expense		152.00
General & Admin.		
Annual Meeting		233.99
Arts Conference Expenses		330.48
Bank Service Charges	263.72	317.02
Fundraising	604.28	
Insurance	1,532.00	2,055.00
Licenses	100.00	
Office Expenses		
Misc Office Expense		270.16
Postage	82.00	76.00
Rent	600.00	600.00
Telephone and Internet		-62.28
Total Office Expenses	682.00	883.88
Total General & Admin.	3,182.00	3,820.37

		Total
	Jul 2023 - Jun 2024	Jun 30, 2022 - Jun 30, 2023 (PP)
Program Expense		
Catering/food for audience	390.67	2,528.72
Civic Center		
Room Rental	4,835.69	3,193.22
Sound Package		75.00
Total Civic Center	4,835.69	3,268.22
Decorations	106.80	87.49
Housing/Food	4,797.46	6,143.64
Performer	23,100.00	29,850.00
Taxes - International Peformers	1,200.00	1,350.00
Total Performer	24,300.00	31,200.00
Program Advertising		
Flyers/Banner/Table Toppers	2,614.00	3,043.00
Newspaper Ads	1,425.60	1,036.80
Radio	5,604.00	3,444.00
Website	15.16	413.16
Total Program Advertising	9,658.76	7,936.96
Transportation		592.04
Total Program Expense	44,089.38	51,757.07
Total Expenditures	49,289.57	57,776.61
NET OPERATING REVENUE	6,316.88	-4,936.94
NET REVENUE	\$6,316.88	\$ -4,936.94

Profit and Loss Year to Date Comparison

July 2024

		Total
	Jul 2024	Jul 2023 (PP)
REVENUE		
Total Revenue		
GROSS PROFIT	0.00	0.00
EXPENDITURES		
Contract Services		
Accounting Fees		240.00
Bookkeeping Fees	255.00	190.00
Total Contract Services	255.00	430.00
General & Admin.		
Office Expenses		
Postage	84.00	
Rent	50.00	50.00
Total Office Expenses	134.00	50.00
Total General & Admin.	134.00	50.00
Program Expense		
Civic Center		
Room Rental		627.44
Total Civic Center		627.44
Program Advertising		
Newspaper Ads		230.40
Radio		492.00
Total Program Advertising		722.40
Total Program Expense		1,349.84
Total Expenditures	389.00	1,829.84
NET OPERATING REVENUE	-389.00	-1,829.84
NET REVENUE	\$ -389.00	\$ -1,829.84

Balance Sheet

As of June 30, 2024

	Total
ASSETS	
Current Assets	
Bank Accounts	
Cashbox Bank	200.00
Certificate of Deposit - 1261	18,701.32
Operating Expenses # 16102790	21,715.94
The Arts Council 2734	16,042.67
Total Bank Accounts	56,659.93
Total Current Assets	56,659.93
Fixed Assets	
PA System with Case	1,523.98
Depreciation	-152.00
Total PA System with Case	1,371.98
Total Fixed Assets	1,371.98
TOTAL ASSETS	\$58,031.91
LIABILITIES AND EQUITY	
Liabilities	
Total Liabilities	
Equity	
Retained Earnings	51,715.03
Net Revenue	6,316.88
Total Equity	58,031.91
TOTAL LIABILITIES AND EQUITY	\$58,031.91

Balance Sheet

As of July 31, 2024

	Total
ASSETS	
Current Assets	
Bank Accounts	
Cashbox Bank	200.00
Certificate of Deposit - 1261	18,701.32
Operating Expenses # 16102790	21,326.94
The Arts Council 2734	16,042.67
Total Bank Accounts	56,270.93
Total Current Assets	56,270.93
Fixed Assets	
PA System with Case	1,523.98
Depreciation	-152.00
Total PA System with Case	1,371.98
Total Fixed Assets	1,371.98
TOTAL ASSETS	\$57,642.91
LIABILITIES AND EQUITY	
Liabilities	
Total Liabilities	
Equity	
Retained Earnings	58,031.91
Net Revenue	-389.00
Total Equity	57,642.91
TOTAL LIABILITIES AND EQUITY	\$57,642.91

Year	2019/2020	2020/2021	2021/2022	2022/2023	2023/2024
Organization Expenses	\$39,679.47	\$9,145.16	\$37,657.96	\$57,777.00	\$49,596.00
City Award	\$15,000.00	\$7,500.00	\$0.00	\$15,000.00	\$20,000.00
<i>Use of funds</i>	<i>Performance Fees</i>	<i>Seed Media</i>	<i>Performance Fees</i>	<i>Performance Fees</i>	<i>Performance Fees</i>
City % of Organization Expenses	37.80%	82.00%	0.00%	26.96%	40.00%



Valdez Avalanche Center

212 Chenega Ave.
P.O. Box 307
Valdez, AK 99686

Phone: (907) 835-4313

www.valdezak.gov

Applicant / Organization Name*

Tax-ID Number*

Alaska Avalanche Information Center DBA Valdez Avalanche Center

80-0674646

CSO Funding Application - Submission #1871

Date Submitted: 8/15/2024

IRS non-profit?*

- yes
- no

Non-profit IRS Status Letter

501c3certification.pdf

Address*

Contact Phone*

PO Box 911

9072557669

Contact Name*

Contact Email*

Sarah Carter

scarter@alaskasnow.org

CSO mission and goals.*

Valdez Avalanche Center's (VAC) mission is to provide and support the education, outreach, and sharing of avalanche safety information for the mountains surrounding the Port of Valdez to Milepost 65 of the Richardson Highway. Our goal is to network programs and people in a culture of mountain safety; including preparation, planning, and effective communication in recognizing avalanche risk and making decisions that reduce injury and death.

Brief history of CSO*

The Valdez Avalanche Center has been providing safety information in the Chugach Mountains surrounding Valdez since 2006. It began as an on air radio interview discussing snow and avalanche conditions. Locals asked for information they could make plans with. In 2007-2009 a pilot forecast was published online. In late 2009 avalanche professionals from around the state began brainstorming ways to facilitate education and forecast information for their communities. There was a newly established, federally funded Forest Service forecast center in Girdwood for Turnagain Pass, but no other public avalanche information available. Out of this discussion, the Alaska Avalanche Information Center was born. Valdez Avalanche Center (VAC) along with Cordova Avalanche Center (CAC) were the first regional centers with professional avalanche specialists providing a public product. Since, the Haines Avalanche Center (HAC), Hatcher Pass Avalanche Center (HPAC), and Eastern Alaska Range Avalanche Center (EARAC) have grown as member-based community service organizations. Currently, AAIC supports VAC, CAC, HAC, and EARAC by sharing website maintenance, admin, permit, and training costs.

Services offered:*

Local avalanche forecasts are currently published on alaskasnow.org Friday through Sunday during the winter. Special alerts are issued for significant weather or avalanche events online and through the National Weather Service avalanche warning system. Information contained in the forecast is intended to be used as a tool for local residents living and traveling through avalanche terrain, backcountry recreationalists, and industry activities working in or traveling through avalanche terrain. The avalanche danger ratings give people the ability to calibrate the level of risk they might be taking by choosing to enter or avoid avalanche terrain on a given day. Education and outreach programs complement the forecast: public avalanche safety workshops, presentations, and structured classes guide people to gain experience in making decisions appropriate to their skill levels. It has been proven that personal backcountry hazard evaluation, using a forecast, along with group/organization observation and discussion, reduces the severity of avalanche involvements and accidents. We work with NWS, DOT, DNR, BLM, DPS, and City of Valdez providing snow, weather, and avalanche observations with professional avalanche danger assessment as requested. We answer inquiries and connect people with resources that help inform and education about avalanche risk, mitigation, and prevention. We partner with local events and organizations that promote backcountry use including Hill Climb, Kite Fest, and Ice Fest.

Membership data, if applicable:

Membership is encouraged, but not required, for participation in our outreach and education programs. Each winter a membership drive, this year we have 19 new members and 58 supporters who donated to VAC. We have a five person volunteer VAC Advisory Board who support the forecaster and plan outreach and fundraiser events. We have, on average, about 15 volunteers who share observations, help instruct, and co-host outreach presentations. Last year the VAC forecast website pages had more than 61,000 unique views throughout the winter with an average of 265 views per day.

Amount Requested \$*

50,000

Total Valdez Program Costs \$*

81,500

75% Total Valdez Program Costs Narrative*

The amount of CSO support we request is about 61% of our annual operating cost. VAC's estimated 2024-25 program expense is \$81,500. See FY24/25 attachment. The cost of operation has increased 20% due to the cost of payroll, tax, and administrative costs.

If the amount requested exceeds 75% of the total Valdez Program Costs, applicants are required to provide an explanation, otherwise, enter 'Not Applicable'.

Program use of requested funds - what, why, where, goals:*

What: Funds will cover expenses for the forecast and weather observation programs: liability insurance, board insurance, workman's comp insurance, national association dues, capital equipment, operating supplies, and employee wages.
Why: Needed because membership, donations, and fundraisers alone do not meet the program costs.
Where: Valdez Avalanche Center serving Valdez and Copper River Valley residents and visitors through online forecast, in-person trainings, and events.
Goals: Provide 80-100 public avalanche forecasts during the 2024-25 season. Supply daily weather observations from the Blueberry weather plot 365 days/year. Continue outreach in schools, community, and industry. Continue to grow partnerships with national, state, and local agencies/entities.

Metrics - timelines, how many, for whom, success criteria, etc.:*

Timeline: Valdez avalanche forecasts 3-4 days a week Dec.1 through April 30 with special advisories and warnings as necessary.
 Blueberry Weather Observations 365 days/year. Input to the National Weather Service and published on the VAC forecast page as well as in the local radio station, KVAK's newsletter.
 Success: Constructive feedback and comments on our observation and forecast pages, feedback from our public presentations, comments and information contributions from avalanche industry professionals. Received positive feedback as the Governor of Alaska's Safety Award of Excellence and ambassadors of the Community Snow Observations program.
 Expectations: Our forecasting and education programs meet users where they are. Each season presents a new opportunity to reach more people in different demographics and help them access and utilize our education and forecasting tools. Users interact via our observation page, Facebook page, Instagram and through other social media sources. Our education focuses on health lifestyle choices and tutorials on how to interpret and apply the forecast to avalanche terrain selection.
 Since the covid years, more people are choosing to recreate in the backcountry since ski areas are more expensive, some people have more time on their hands (working from home allows more flexibility to recreate), and stimulus checks spent on outdoor gear including new snowmachines, skis, and snowboards gives more people more access and opportunity to get into the backcountry. At Thompson Pass, we have seen waves of increased backcountry use during holidays (including Thanksgiving weekend, Christmas holidays, spring break and during spring events and festivals.
 It has been shown in the outdoor industry that more people out there equate to a parallel increase in exposure to the hazard and risk of unintentional injuries and deaths relating to backcountry travel and avalanches, making the need for the AAIC-VAC services even more valued and important than ever.

Other program revenue sources and amounts:*

Instructional contracts with: Chugach Corp ~\$2500, Copper Valley Electric ~\$1500, UAA ~\$1000 and State of Alaska DPS ~\$500. Over the last few years we have received In-kind donations from private sector contributors included: membership, educational course fees, Alyeska Pipeline, Copper Valley Telecom, BCA and local businesses.

Specific proposed uses of COV funds:*

2024-25 VAC Proposed Budget

Income:

Private Contracts (Chugach & Alyeska Training)	\$5,000
Early winter Fundraiser	\$1500
Spring Fundraiser	\$4500
City of Valdez	\$50,000
Membership/Private business donations	\$3,500

Total Projected VAC Income \$64,500

Expenses:

Forecasting/Observer/Educator wages	\$60,650
InReach	\$400
Website	\$1400
VCVB membership	\$100
Postage	\$50
Forecasting Program	\$1,500 includes pro fees, equipment, uniform, training
Fundraising inventory expenses	\$2500 includes hats, stickers, maps, etc.
Admin AAIC support	\$4500
Insurance and Accounting	\$10400

Total Projected VAC Expense \$81,500

Most-recent audit if funding request exceeds \$100,000

No file chosen

Proof of Insurance*

ACORD Form 20240815-114250.pdf

Financial Information - all attachments must be PDF format

Please provide 2 year comparison profit and loss statements along with 2 year comparison balance sheets, showing the prior year and the current year side by side, if possible.

Prior & current fiscal year income/expense statement*

PL.pdf

Prior & Current fiscal year-to-date income/expense statement*

PL.pdf

Current fiscal year & next fiscal budget year estimate*

VAC_FY24_FY25_Comparison_Valdez_Program.pdf

Please provide Valdez Program Budget for the current fiscal year as well as for the coming fiscal year.

Balance sheet - last day of prior fiscal year*

Balance Sheet end of FY24 (LAST DAY OF PRIOR FY).pdf

Balance sheet - first month of current fiscal year*

Balance Sheet end of FY24 (LAST DAY OF PRIOR FY).pdf

Balance sheet - most recent completed month*

Balance Sheet end of FY24 (LAST DAY OF PRIOR FY).pdf

Bank account balances - final month of prior fiscal year proof of account balances*

AAIC FNBA Checking Account Statements - 6_30.pdf

Bank account balances - first month of current fiscal year proof of account balances*

Bank statement final month of FY24.pdf

Bank account balances - most recent completed month proof of account balances*

Bank statement final month of FY24.pdf

Please upload a three-year history in grid format (rows & columns)*

VAC History of Use of Funds - Sheet1.pdf

Grid should include

1. Organization total expense
2. Fund or grant awards received from COV
3. City awards as % of total expense
4. Applicant's use of COV funds each year

Example:

	Total CSO	City	City % of
Sample grid:	Budget	Funding	Total Funding
2022			
2021			
2020			
2019			

I understand that if all requested documents are not included in my application, this application may not be submitted to city council for inclusion in the 2025 budget review process. I also understand that the COV Finance Department or City Council may contact me with questions or for additional information*

Date/Time*

8/14/2024

12:30 PM

Sarah Carter

Type full name

Valdez Avalance Center Budget

	Total	
	FY24	FY25
Revenue		
5100 Unrestricted Income		
5100-1 Sponsorships/Community Partnerships	2,801.26	5,000
5100-2 Individual Donations	1,072.50	2,500.00
5100-3 Memberships	633.10	1,000
5100-4 State/Local Funding	50,000.00	50,000
5100-5 Education Programs	0.00	0
5100-6 Event/Fundraisers	5,965.94	6,000
5100-7 Contracts	0.00	0
5100-8 Donor Advised Funds	0.00	0
5100-9 Foundation and Trusts	0.00	0
Total 5100 Unrestricted Income	60,472.80	64,500.00
Total Revenue	60,472.80	64,500.00
Expenditures		
6100 Regional Center Expenses		
6100-1 Operations/Permit Expenses	25	100
6100-2 Garmin (In-Reach)	377.98	392.64
6100-3 Program Expenses	58.21	1000
6100-4 Event Expenses	116.15	800
6100-5 Staff Development	1,464.57	800.00
6100-7 Supplies	4,652.29	2000
Total 6100 Regional Center Expenses	6,694.20	5,092.64
6200 AAIC Expenses		
6200-1 AAIC Insurance		
6200-1.1 General Liability	2,470.00	2,600.00
6200-1.2 Professional Liability	2,325.78	2,400.00
6200-1.3 Directors & Officers	338	340.00
6200-1.4 Workman's Comp Insurance	3,151.60	3,000.00
Total 6200-1 AAIC Insurance	8,285.38	8,340.00
6200-2 AAIC Admin		
6200-2.1 Advertising	58	200
6200-2.2 Accounting Fees	3,065.79	1,992.00
6200-2.3 Communications	0	0.00
6200-2.4 Bank & Assoc. Fees	88.69	399.98
6200-2.5 Office Expenses	224.18	240.00
6200-2.6 Website	2,292.30	1,392.00
6200-2.7 Postage & Shipping	115.97	48
6200-2.9 Permits & Licensing	206.00	100

Fundraising		0.00	200.00
Total 6200-2 AAIC Admin		6,050.93	4,571.98
6200-3 Education		479.68	0
6200-4 Professional Development		560.00	0
6200-5 Travel Expenses		1,459.01	0.00
6200-6 Assoc. Membership Dues		0	0.00
Total 6200 AAIC Expenses		16,835.00	12,911.98
6200-8 Contractor Services		943.36	
66000 Payroll Expenses		5,175.28	
66100 Taxes		5,365.36	6369.35
66200 Wages		47,056.79	57,173.91
Total 66000 Payroll Expenses		57,597.43	63,543.26
Reconciliation Discrepancies-1		0	0
Taxes & Licenses		263.17	0
Total Expenditures		82,333.16	81,547.88
Net Revenue		-21,860.36	-17,047.88

Projected AAIC Budget & Comparison 2022-2023FY

AAIC INCOME (This includes education and all state-wide income and expenses)

AAIC STATEWIDE	2022FY Budget	2023FY Budget	2022FY Actual
State of Alaska DPS	\$25,000.00	\$25,000.00	\$0.00
City of Valdez	\$50,000.00	\$50,000.00	\$50,000.00
Haines Borough	\$24,000.00	\$24,000.00	\$24,000.00
Alaska Community Foundation	\$3,500.00	\$4,000.00	\$4,500.00
AIARE & Education programs	\$10,000.00	\$10,000.00	\$11,110.00
Conoco Phillips	\$15,000.00	\$10,000.00	\$15,000.00
Individual donors and fundraisers	\$15,000.00	\$25,000.00	\$29,505.16
Private Contracts	\$8,000.00	\$9,000.00	\$9,450.00
TOTAL	\$150,500.00	\$157,000.00	\$143,565.16

AAIC EXPENSES (This includes education and all state-wide income and expenses)

AAIC STATEWIDE	2022FY Budget	2022FY Budget	2021FY Actual
Insurance-Workers' Comp	\$3,500.00	\$7,000.00	\$6,647.50
Insurance-General Liability	\$10,000.00	\$10,000.00	\$9,150.00
Insurance - Professional Liability	\$6,500.00	\$5,500.00	\$4,643.69
Insurance- Directors and Officers	\$800.00	\$2,000.00	\$1,502.00
Employee Payroll	\$95,000.00	\$95,000.00	\$86,517.94
Contract Services (instructors, obs)	\$8,000.00	\$7,000.00	\$6,922.00
Staff Development	\$2,500.00	\$2,500.00	\$1,211.53
Professional Membership Dues (AAA, CAA, AIARE)	\$850.00	\$1,500.00	\$1,456.35
Constant Contact Inc (Advertising)	\$750.00	\$750.00	\$96.00
Bank & PayPal Fees	\$850.00	\$850.00	\$735.19
Accounting Fees (Foraker)	\$4,500.00	\$5,000.00	\$4,060.29
Communications-InReach Devices	\$1,500.00	\$1,500.00	\$818.00
Communications - phones	\$1,500.00	\$1,500.00	\$899.36
Operations (printing, postage, utilities...)	\$1,000.00	\$1,000.00	\$665.31
Program Expenses (supplies, permit fees, course material, facilities, equipment)	\$4,500.00	\$7,500.00	\$6,115.69
Scholarship Awards	\$1,500.00	\$1,500.00	\$950.00
Travel and meeting expenses	\$2,500.00	\$2,000.00	\$823.40
Website Development & Maintenance (KeyLink IT)	\$4,000.00	\$3,500.00	\$2,854.75
TOTAL	\$149,750.00	\$155,600.00	\$136,069.00

Barb Rusher

From: Jeff Moskowitz <jeff@alaskasnow.org>
Sent: Sunday, September 29, 2024 7:52 AM
To: Barb Rusher
Cc: Sarah Carter
Subject: Re: CSO question(s)

Hi Barb,

The FY24 are actuals with 6200 AAIC Expenses based on estimates of shared expenses between our regional avalanche centers. Those would be costs associated with insurance, administration and website costs that bring the overall operational costs down.

Please let me know if you have any other questions.

-Jeff

On Wed, Sep 25, 2024 at 3:14 PM Barb Rusher <BRusher@valdezak.gov> wrote:

Hi Jeff,

Thank for the information & send the additional documents. I think I am down to one remaining question.

On the attached document, did I understand correctly that the FY24 number is an actual & not a budget number?

Thank you in advance for your patience and clarifications.

Sincerely,

Barb Rusher

City of Valdez

Finance Department

Comptroller

PO Box 307

Valdez, AK 99686

brusher@valdezak.gov

Phone: 907-834-3475 x 5

Fax: 907-835-5574

From: Jeff Moskowitz <jeff@alaskasnow.org>
Sent: Tuesday, September 24, 2024 8:29 AM
To: Barb Rusher <BRusher@ValdezAK.Gov>
Cc: Sarah Carter <scarter@alaskasnow.org>
Subject: Re: CSO question(s)

Hi Barb,

I've attached the comparison for FY24 & FY25. The FY24 numbers are the actuals since that year was July 2023-June 2024. The FY25 numbers are based on the approved budget for FY25 which just started in July.

Also attached is the FY24/FY25 YTD Comparison for VAC. This is just showing July & August actuals.

We don't have a comparison including FY23 for VAC only because our accounting system was very different prior to last year before switching to QuickBooks Online. Since the switch we re-organized our classification system and began to break out the Valdez regional avalanche center specifically, so that we can begin to provide these details accurately going forward. The budget line items used in FY23 do not compare to FY24 therefore a side-by-side isn't meaningful, so attached is the FY23 P&L for AAIC only.

Let me know if that makes sense and if there is any way to further clarify or produce needed reports!

Thank you!!

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Jeff Moskowitz

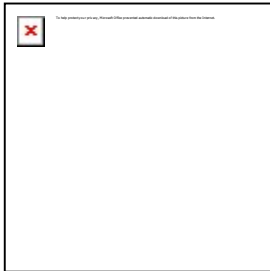
jeff@alaskasnow.org

Director and Administrator

Alaska Avalanche Information Center

www.AlaskaSnow.org

[907-314-0188](tel:907-314-0188)



----- Forwarded message -----

From: **Barb Rusher** <BRusher@valdezak.gov>

Date: Thu, Sep 12, 2024 at 4:43 PM

Subject: CSO question(s)

To: Valdez Avalanche Center <scarter@alaskasnow.org>

Hi Sarah,

I have started reviewing the information provided on the application. I like the budget document you provided – showing the 2 yr budgets side-by-side for just Valdez program.

Do you have such a document for a profit & loss statement that could show 2 years side by side – but just for Valdez actuals & not for the entire organization? If that is possible, it would be:

1 sheet showing Valdez P&L for FY24 vs FY23

1 sheet showing Valdez P&L for FY25 YTD vs FY24 thru that same month in Fy24.

I hope that makes sense & I apologize that the instructions for this new request were not very clear.

The rest of the documents and application look good.

We can chat on the phone about this, if you would prefer.

Thank you,

Barb Rusher

City of Valdez

Finance Department

Comptroller

PO Box 307

Valdez, AK 99686

brusher@valdezak.gov

Phone: 907-834-3475 x 5

Fax: 907-835-5574

Alaska Avalanche Information Center Profit & Loss

July 2022 through June 2023

Jul '22 - Jun 23

Ordinary Income/Expense

Income

43300 · Direct Public Grants

43310 · Corporate and Business Grants 15,000.00

43330 · Foundation and Trust Grants 4,500.00

Total 43300 · Direct Public Grants 19,500.00

43400 · Direct Public Support

43450 · Individ/Business Contributions 26,412.65

43490 · Private Contracts 9,450.00

Total 43400 · Direct Public Support 35,862.65

44500 · Government Grants

44530 · Local Government Grants 74,000.00

Total 44500 · Government Grants 74,000.00

44800 · Indirect Public Support 3,050.00

47200 · Program Income 11,110.00

49900 · Uncategorized Income 42.51

Total Income 143,565.16

Gross Profit 143,565.16

Expense

60300 · Awards and Grants

60340 · Scholarship Awards 950.00

Total 60300 · Awards and Grants 950.00

60900 · Business Expenses

60918 · PayPal Fees 247.01

60920 · Bank Charge 488.18

Total 60900 · Business Expenses 735.19

62100 · Contract Services

62110 · Accounting Fees 4,060.29

62100 · Contract Services - Other 6,922.00

Total 62100 · Contract Services 10,982.29

62800 · Facilities and Equipment

62810 · Equipment 109.85

Total 62800 · Facilities and Equipment 109.85

64000 · Program Expenses

64002 · Program Supplies 191.99

64000 · Program Expenses - Other 2,718.84

Total 64000 · Program Expenses 2,910.83

65000 · Operations

65020 · Postage 283.41

65040 · Supplies 3,095.01

65050 · Telecommunications 899.36

65060 · In-Field Communications 818.00

65000 · Operations - Other 381.90

Total 65000 · Operations 5,477.68

65100 · Other Types of Expenses

Alaska Avalanche Information Center Profit & Loss

July 2022 through June 2023

Jul '22 - Jun 23

65110 · Advertising Expenses	96.00
65120 · Insurance	
65124 · Professional liability Insurance	4,643.69
65121 · Directors & Officers	1,502.00
65122 · General Liability	9,150.00
65123 · Workers Compensation	6,647.50
Total 65120 · Insurance	21,943.19
65150 · Memberships and Dues	1,456.35
65170 · Staff Development	1,211.53
Total 65100 · Other Types of Expenses	24,707.07
66000 · Payroll Expenses	86,517.94
68300 · Travel and Meetings	823.40
68400 · Website	2,854.75
Total Expense	136,069.00
Net Ordinary Income	7,496.16
Net Income	7,496.16

VAC Only
FY24 Actual

VAC Only
FY25 Budget

	Total	
	FY24	FY25
Revenue		
5100 Unrestricted Income		
5100-1 Sponsorships/Community Partnerships	2,801.26	5,000
5100-2 Individual Donations	1,072.50	2,500.00
5100-3 Memberships	633.10	1,000
5100-4 State/Local Funding	50,000.00	50,000
5100-5 Education Programs	0.00	0
5100-6 Event/Fundraisers	5,965.94	6,000
5100-7 Contracts	0.00	0
5100-8 Donor Advised Funds	0.00	0
5100-9 Foundation and Trusts	0.00	0
Total 5100 Unrestricted Income	60,472.80	64,500.00
Total Revenue	60,472.80	64,500.00
Expenditures		
6100 Regional Center Expenses		
6100-1 Operations/Permit Expenses	25	100
6100-2 Garmin (In-Reach)	377.98	392.64
6100-3 Program Expenses	58.21	1000
6100-4 Event Expenses	116.15	800
6100-5 Staff Development	1,464.57	800.00
6100-7 Supplies	4,652.29	2000
Total 6100 Regional Center Expenses	6,694.20	5,092.64
6200 AAIC Expenses		
6200-1 AAIC Insurance		
6200-1.1 General Liability	2,470.00	2,600.00
6200-1.2 Professional Liability	2,325.78	2,400.00
6200-1.3 Directors & Officers	338	340.00
6200-1.4 Workman's Comp Insurance	3,151.60	3,000.00
Total 6200-1 AAIC Insurance	8,285.38	8,340.00
6200-2 AAIC Admin		
6200-2.1 Advertising	58	200
6200-2.2 Accounting Fees	3,065.79	1,992.00
6200-2.3 Communications	0	0.00
6200-2.4 Bank & Assoc. Fees	88.69	399.98
6200-2.5 Office Expenses	224.18	240.00
6200-2.6 Website	2,292.30	1,392.00
6200-2.7 Postage & Shipping	115.97	48
6200-2.9 Permits & Licensing	206.00	100

Fundraising		0.00	200.00
Total 6200-2 AAIC Admin		6,050.93	4,571.98
6200-3 Education		479.68	0
6200-4 Professional Development		560.00	0
6200-5 Travel Expenses		1,459.01	0.00
6200-6 Assoc. Membership Dues		0	0.00
Total 6200 AAIC Expenses		16,835.00	12,911.98
6200-8 Contractor Services		943.36	
66000 Payroll Expenses		5,175.28	
66100 Taxes		5,365.36	6369.35
66200 Wages		47,056.79	57,173.91
Total 66000 Payroll Expenses		57,597.43	63,543.26
Reconciliation Discrepancies-1		0	0
Taxes & Licenses		263.17	0
Total Expenditures		82,333.16	81,547.88
Net Revenue		-21,860.36	-17,047.88

	FY24	FY25
Revenue		
5100 Unrestricted Income		
5100-1 Sponsorships/Community Partnerships		
5100-2 Individual Donations		
5100-3 Memberships		
5100-4 State/Local Funding		
5100-5 Education Programs		
5100-6 Event/Fundraisers		
5100-7 Contracts		
5100-8 Donor Advised Funds		
5100-9 Foundation and Trusts		
Total 5100 Unrestricted Income	0.00	0.00
Total Revenue	0.00	0.00
Expenditures		
6100 Regional Center Expenses		
6100-1 Operations/Permit Expenses	94.00	
6100-2 Garmin (In-Reach)	65.44	32.72
6100-3 Program Expenses		44.48
6100-4 Event Expenses		
6100-5 Staff Development		
6100-7 Supplies		
Total 6100 Regional Center Expenses	159.44	77.20
6200 AAIC Expenses		
6200-1 AAIC Insurance		
6200-1.1 General Liability		
6200-1.2 Professional Liability	131.08	341.80
6200-1.3 Directors & Officers		
6200-1.4 Workman's Comp Insurance	467.60	
Total 6200-1 AAIC Insurance	598.68	341.80
6200-2 AAIC Admin		
6200-2.1 Advertising	2.00	4.00
6200-2.2 Accounting Fees	178.00	200.00
6200-2.3 Communications		
6200-2.4 Bank & Assoc. Fees	33.35	29.26
6200-2.5 Office Expenses		
6200-2.6 Website	120.00	60.00
6200-2.7 Postage & Shipping	12.66	

6200-2.9 Permits & Licensing	98.40	
Fundraising		
Total 6200-2 AAIC Admin	444.41	293.26
6200-3 Education	117.04	
6200-4 Professional Development		
6200-5 Travel Expenses	942.00	
6200-6 Assoc. Membership Dues		
Total 6200 AAIC Expenses	2,102.13	635.06
6200-8 Contractor Services	363.36	
66000 Payroll Expenses		
66100 Taxes	358.00	220.32
66200 Wages	1,513.09	2,423.60
Total 66000 Payroll Expenses	2,234.45	2,643.92
Reconciliation Discrepancies-1		
Taxes & Licenses	198.91	
Total Expenditures	4,694.93	3,356.18
Net Revenue	(4,694.93)	(3,356.18)

	Total	
	Actual	Budget
Revenue		
5000 Grants Restricted Income		
5000-1 Alaska Department of Public Safety 23-26	40,587.00	25,000
5000-4 ConocoPhillips Awareness Training 24-25	10,000.00	10,000.00
5000-5 A3 Resilience Grant	-500	2,500
5000-6 Alaska Community Foundation Haines Wx Station	13,688.15	0
5000-8 Memorial Erik Peterson	590	0
Total 5000 Grants Restricted Income	64,365.15	37,500.00
5100 Unrestricted Income		
5100-1 Sponsorships/Community Partnerships	12,630.39	500
5100-2 Individual Donations	5,062.89	13,500.25
5100-3 Memberships	1,984.10	1,500
5100-4 State/Local Funding	72,800.00	83,500
5100-5 Education Programs	10,560.00	10,000
5100-6 Event/Fundraisers	10,560.00	0
5100-7 Contracts	9,796.39	9,000
5100-8 Donor Advised Funds	1,500.00	0
5100-9 Foundation and Trusts	3,500.00	4,000
Total 5100 Unrestricted Income	125,458.77	122,000.25
Total Revenue	189,823.92	159,500.25
Gross Profit	189,823.92	159,500.25
Expenditures		
6000 Grant Expenses		
6000-1 Alaska Department of Public Safety 23-26	16,285.00	0
6000-3 Conoco Phillips Motorized Training 23-24	8,245.00	0
6000-5 A3 Resilience Grant	0	2,500.00
6000-6 Alaska Community Foundation Haines Wx Station	5,128.80	0.00
Total 6000 Grant Expenses	29,658.80	2,500.00
6100 Regional Center Expenses		
6100-1 Operations/Permit Expenses	-735	0
6100-2 Garmin (In-Reach)	695.3	0
6100-3 Program Expenses	2,523.54	0
6100-4 Event Expenses	2,359.13	0
6100-5 Staff Development	2,289.57	2,500.00
6100-7 Supplies	6,350.29	0
Total 6100 Regional Center Expenses	13,482.83	2,500.00
6200 AAIC Expenses		
6200-1 AAIC Insurance		
6200-1.1 General Liability	6,175.00	10,000.00

6200-1.2 Professional Liability		5,814.45	5,500.00
6200-1.3 Directors & Officers		845	2,000.00
6200-1.4 Workman's Comp Insurance		7,879.00	7,000.00
Total 6200-1 AAIC Insurance		20,713.45	24,500.00
6200-2 AAIC Admin			
6200-2.1 Advertising		145	750
6200-2.2 Accounting Fees		7,664.47	5,000.00
6200-2.3 Communications		28.41	3,000.00
6200-2.4 Bank & Assoc. Fees		1,155.16	850
6200-2.5 Office Expenses		560.45	1,000.00
6200-2.6 Website		5,730.75	3,500.00
6200-2.7 Postage & Shipping		289.92	0
6200-2.9 Permits & Licensing		1,112.17	0
Total 6200-2 AAIC Admin		16,686.33	14,100.00
6200-3 Education		1,199.19	0
6200-4 Professional Development		1,400.00	0
6200-5 Travel Expenses		3,647.52	2,500.00
6200-6 Assoc. Membership Dues		0	1,500.00
Total 6200 AAIC Expenses		43,646.49	42,600.00
6200-8 Contractor Services		2,358.40	14,500.00
66000 Payroll Expenses		10,730.59	0
66100 Taxes		10,468.93	0
66200 Wages		94,379.00	95,000.00
Total 66000 Payroll Expenses		115,578.52	95,000.00
Reconciliation Discrepancies-1		0.01	0
Taxes & Licenses		657.92	0
Total Expenditures		205,382.95	158,600.00
Net Operating Revenue		-15,559.03	900.25
Net Revenue		-15,559.03	900.25
Tuesday, Jul 02, 2024 06:00:20 PM GMT-7 - Accrual Basis			

Year	Total CSO Budget	City Funding	City % of Total Funding	Applicant's Use of COV Funds
2024	\$82,333.16	\$50,000	60%	VAC Payroll (Forecaster, Field Observers, Blueberry Weather Observers, Administrator), Insurance (Workers Comp, Commercial Liability, Professional Liability, Directors & Officers), Subscriptions (Zoom, Constant Contact, Dropbox), Website (subscription & development), Membership & Permits (American Avalanche Association & State of Alaska) , Field Safety (Garmin InReach subscription), Phone (Copper Valley Telephone), Accounting (Blue Heron Bookkeeping), Advertising, Supply & Maintenance (Blueberry Weather Plot, Field Equipment), Contractor Services (Blueberry Weather Observer contractor)
2023	\$67,769.16	\$50,000	74%	VAC Payroll (Forecaster, Field Observers, Blueberry Weather Observers, Administrator), Insurance (Workers Comp, Commercial Liability, Professional Liability, Directors & Officers), Subscriptions (Zoom, Constant Contact, Dropbox), Website (subscription & development), Membership & Permits (American Avalanche Association & State of Alaska) , Field Safety (Garmin InReach subscription), Phone (Copper Valley Telephone), Accounting (The Foraker Group), Advertising, Supply & Maintenance (Blueberry Weather Plot, Field Equipment), Contractor Services (Blueberry Weather Observer contractor) **COVID prevented full program delivery
2022	\$57,876.19	\$50,000	86%	VAC Payroll (Forecaster, Field Observers, Blueberry Weather Observers, Administrator), Insurance (Workers Comp, Commercial Liability, Professional Liability, Directors & Officers), Subscriptions (Zoom, Constant Contact, Dropbox), Website (subscription & development), Membership & Permits (American Avalanche Association & State of Alaska) , Field Safety (Garmin InReach subscription), Phone (Copper Valley Telephone), Accounting (The Foraker Group), Advertising, Supply & Maintenance (Blueberry Weather Plot, Field Equipment), Contractor Services (Blueberry Weather Observer contractor)



Valdez Senior Center

212 Chenega Ave.
P.O. Box 307
Valdez, AK 99686

Phone: (907) 835-4313

www.valdezak.gov

Applicant / Organization Name*

Tax-ID Number*

Valdez Senior Center, Inc.

92-0082275

IRS non-profit?*

- yes
- no

Non-profit IRS Status Letter

IRS Original Nonprofit Designation 3-29-85.pdf

Address*

Contact Phone*

1300 E. Hanagita #1635

9078355032

Contact Name*

Contact Email*

Allie Steed

vsdirector@valdezak.net

CSO mission and goals.*

The Valdez Senior Center mission is to provide support services to the seniors of Valdez, improving their quality of life to keep them in their homes and community. The Nutrition, Transportation & Support Services (NTS) program provides congregate meals, Meals on Wheels, transportation services, outreach assistance to individuals and the public, information and assistance services, classes, and activities. The NTS program is core to the delivery of our mission. The services mentioned demonstrate a commitment to effective service delivery and achievement of desired outcomes through delivering nutritional meals, transportation, and support services to the seniors we serve. In doing so, the Valdez Senior Center can meet the primary outcome of the program, as well as our mission, which is to assist and increase the number of seniors living safely in their homes or community of choice. Our goal is to increase and expand upon the delivery of program services while striving to reduce costs through improved efficiency. It is the goal of the Valdez Senior Center to fulfill the lives of seniors with everything from daily essentials to luxury activities. Valdez Senior Center serves as a focal point for local seniors to receive services, or information about services, which enhance quality of life, encourage social interaction, and promote independence in seniors in Valdez by coordinating services specific to their needs.

Brief history of CSO*

The Valdez Senior Center, Inc. is a 501(c)(3) nonprofit organization with a mission to serve as community support for the seniors of Valdez, while enhancing their quality of life through care and services. Our vision is to provide services to the seniors of Valdez, improving their quality-of-life while focusing on keeping them in their homes and community. We serve seniors aged 55+, disadvantaged individuals, and those living with medically diagnosed disabilities. The Valdez Senior Center opened its doors in 1981 and has been providing services to qualified individuals of Valdez for close to 40 years.

Services offered:*

Nutrition services (congregate meals Monday through Friday) and Meals on Wheels (7 days per week), transportation assistance (Monday through Friday, both assisted and unassisted), programs that promote active and involved lifestyles, outreach (public and individual), and information and assistance. We also provide personal care services and manage fifteen independent living apartments.

Membership data, if applicable:

As of July 31, 2024 we have 121 members. We provide meals to 56 participants on Meals on Wheels and 10-20 in house lunches daily.

Amount Requested \$*

266,000

Total Valdez Program Costs \$*

437,604 NTS Program Only

75% Total Valdez Program Costs Narrative*

Not Applicable

If the amount requested exceeds 75% of the total Valdez Program Costs, applicants are required to provide an explanation, otherwise, enter 'Not Applicable'.

Program use of requested funds - what, why, where, goals:*

The NTS program is a backbone program for the Valdez Senior Center. The program's scope of service is core to the center's mission, providing community support for Valdez seniors through care and services. The NTS program's most popular services that we provide are congregate lunches, Meals on Wheels home delivery, and transportation services to seniors aged 60+ or those with medically-diagnosed disabilities. The NTS program also provides nutrition and health education information and support to VSC programs that promote active and involved lifestyles. The program is operated from the Valdez Senior Center (located at 1300 E. Hanagita, Valdez, Alaska). The NTS program provides affordable/free, nutritiously balanced meals to Valdez seniors while also providing an informal wellness check when delivered, and lunch time congregate meals provide seniors a social opportunity for fellowship while enjoying an affordable nutritiously balanced meal. The NTS program includes information and assistance; nutritional education and counseling; transportation services; and volunteer programs. In 2025, the Valdez Senior Center will continue its ongoing work to increase and expand upon the delivery of program services while striving to reduce costs through improved efficiency.

Metrics - timelines, how many, for whom, success criteria, etc.:*

The Valdez NTS program has been in place for many years and has become a program that many seniors rely on. The NTS program need, and our commitment of organization resources are determined by levels of service usage, active outreach, and education of our constituent base. The Valdez Senior Center aims its services toward seniors over the age of 60 who indicate they are living at or below poverty level and to disabled individuals within the Valdez service area. Success is gauged by seniors who can remain in their homes and maintain quality of life because of the services we provide. The Valdez Senior Center is committed to meeting the needs of our recipients and prepared to continue to meet emergency needs and provide basic living necessities. We provide Meals on Wheels 365 days per year to ensure no senior or disabled individual goes without a meal. The Valdez Senior Center does not turn away any individual who needs food, transportation, and/or support services, and does not prescribe to a service wait list policy. In 2023 we provided 1,688 rides and 18,169 meals served at the center or delivered to homes. As of July 31, 2024, have delivered 765 rides and provided 9,066 meals, putting us on track to exceed our services trends.

Other program revenue sources and amounts:*

Projected Revenue Sources: Valdez Senior Center: \$55,000; State of Alaska - NTS: \$80,000; Providence Hospital: \$35,000; United Way: \$15,000; Donations: \$10,500

Specific proposed uses of COV funds:*

Of the \$266K requested, \$250K will be used to administer our NTS program. The remaining \$16K will be expended for annual audit fees required by the city of Valdez. The program is a significant source for funding for the center, providing for direct program operating expenses, as well as contributing to indirect costs (insurance, contractual services, fuel, utilities, etc.) for the operation of the organization.

Most-recent audit if funding request exceeds \$100,000

0 -VSC Draft FS 2023 and 2022.pdf

Proof of Insurance*

0 -VALDSEN-01 WC
REINSTATEMENT 5.17.2024.pdf

Financial Information - all attachments must be PDF format

Please provide 2 year comparison profit and loss statements along with 2 year comparison balance sheets, showing the prior year and the current year side by side, if possible.

Prior & current fiscal year income/expense statement*

1- VSC Balance Sheet Jan-Jun 2024 and 2023.pdf

Prior & Current fiscal year-to-date income/expense statement*

2 -VSC PandL Jan -Jun 2024and2023.pdf

Current fiscal year & next fiscal budget year estimate*

3 -Draft Budget for BOD Adoption and COV 2025 and 2024.pdf

Please provide Valdez Program Budget for the current fiscal year as well as for the coming fiscal year.

Balance sheet - last day of prior fiscal year*

4 -VSC Balance Sheet 2023 from Audited financial statements.pdf

Balance sheet - first month of current fiscal year*

Jan Balance.pdf

Balance sheet - most recent completed month*

Jul Balance Sheet.pdf

Bank account balances - final month of prior fiscal year proof of account balances*

December.pdf

Bank account balances - first month of current fiscal year proof of account balances*

Jan.pdf

Bank account balances - most recent completed month proof of account balances*

Jul.pdf

Please upload a three-year history in grid format (rows & columns)*

Three Year History - Grid Format.pdf

Grid should include

1. Organization total expense
2. Fund or grant awards received from COV
3. City awards as % of total expense
4. Applicant's use of COV funds each year

Example:

	Total CSO	City	City % of
Sample grid:	Budget	Funding	Total Funding
2022			
2021			
2020			
2019			

I understand that if all requested documents are not included in my application, this application may not be submitted to city council for inclusion in the 2025 budget review process. I also understand that the COV Finance Department or City Council may contact me with questions or for additional information*

Date/Time*

8/15/2024

12:00 PM

Allie Steed

Type full name

NTS 2024 Proposed Budget		NTS 2025 Proposed Budget
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Income

Choice Medicaid Waiver

Choice Medicaid	29,160.00	28,000.00
Choice Medicaid Total	29,160.00	28,000.00

Contribution Income

Home Delivered	13,000.00	15,000.00
Meal Tickets	2,500.00	6,500.00
Lunch Contributions	12,000.00	8,000.00
Contribution Total	27,500.00	29,500.00

Donations

Meals Donations	1,000.00	-
Dining Room Rental		
Ride Donations	500.00	375.00
Donations - Other	3,500.00	2,500.00
Donations Total	5,000.00	2,875.00

Fundraising

Fundraising Income		
Gaming Income		
Fundraising Total	-	-

Grants

City of Valdez	250,000.00	250,000.00
Providence	35,000.00	35,000.00
DOT		
United Way	15,000.00	15,000.00
NTS Grant	80,000.00	80,000.00
Total Grants	380,000.00	380,000.00

Interest Income		
Membership Dues		
NSIP	10,000.00	10,000.00

Personal Care Attendent (PCA)		
Private Pay Care Attendant		
Reimbursement		
Rebate		
Rental Income		
Misc		
<hr/>		
Total Rental Income	-	-
Other Income	10,000.00	10,000.00
<hr/>		
Total Income	451,660.00	450,375.00
Expense		
Auto Expense		
Fuel	3,500.00	2,625.00
Maintenance & Repair	5,000.00	2,625.00
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Total Auto Expense	8,500.00	5,250.00
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Commodities		
Food-NTS	125,000.00	130,000.00
Non Food-NTS	22,000.00	15,000.00
Office Supplies		
Shipping & Freight	3,000.00	1,500.00
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Total Commodities	150,000.00	146,500.00
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Contractual Services		
Professional Services/Fees		
Audit & Tax		
Accounting	7,310.00	7,280.00
Contract Labor		
Grant Writing Expense		
Legal - Other		
Licenses & Permits		50.00
Advertising	4,550.00	4,000.00
Bank Fees		
Dues & Subscriptions		
Mailing & Stamps		
<hr/>		
Total Contractual	11,860.00	11,330.00

Insurance

Auto	3,500.00	2,889.00
Commercial/Umbrella	3,000.00	2,222.00
Board Liability	933.00	433.00
Workers Comp	4,567.00	2,838.00
Other		

Total Insurance	12,000.00	8,382.00
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Facility Expense

Office Expense	3,500.00	3,900.00
Parts & Supplies	1,000.00	1,000.00
Repairs & Maintenance		
Janitorial Services	7,500.00	7,500.00
Utilities		
Heating Oil	20,000.00	20,000.00
Propane	3,000.00	2,500.00
Internet stipend		
Internet		
Dumpster		
Electricity	20,000.00	20,000.00
Telecom	2,800.00	2,050.00

Total Facility Expense	57,800.00	56,950.00
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Fundraiser Expense
Scholarship Expense
Gaming Expense
Membership Expense
Movie Expense
PCA Expense

Total Misc Expense	-	-
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Payroll

Salary & Wages	183,413.50	183,307.92
Taxes	16,384.27	15,991.14
Bonuses	3,400.00	7,380.00
Background Checks	375.00	462.50
Personnel Expense	1,500.00	1,500.00

Total Payroll Expenses	205,072.77	208,641.56
Training	600.00	550.00
Travel		
Total Other	600.00	550.00
Grand Total Expenses	445,832.77	437,603.56

Net Ordinary Expense	445,832.77	437,603.56
Net Income	5,827.23	12,771.44

**Valdez Senior Center
2025 Budget - Proposed for NTS VSC**

Fac/Admin	NTS	PCA	Private Pay	Membership	DOT	Gaming	Total 100%
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Income

Choice Medicaid Waiver

Choice Medicaid		28,000.00		68,000.00				96,000.00
Choice Medicaid Total	-	28,000.00	-	68,000.00	-	-	-	96,000.00

Contribution Income

Home Delivered	-	15,000.00		-				15,000.00
Meal Tickets	-	6,500.00		-				6,500.00
Lunch Contributions	-	8,000.00		-				8,000.00
Contribution Total	-	29,500.00	-	-	-	-	-	29,500.00

Donations

								-
Meals Donations		-					-	-
Dining Room Rental	600.00						-	600.00
Ride Donations		375.00			125.00		-	500.00
Donations - Other		2,500.00		2,500.00			-	5,000.00
Donations Total	600.00	2,875.00	-	-	2,500.00	125.00	-	6,100.00

Fundraising

Fundraising Income				3,000.00				3,000.00
Gaming Income						1,500.00		1,500.00
Fundraising Total	-	-	-	-	3,000.00	-	1,500.00	4,500.00

Grants

								-
City of Valdez	16,000.00	250,000.00						266,000.00
Providence		35,000.00						35,000.00
DOT					53,159.00			53,159.00
United Way		15,000.00						15,000.00
NTS Grant		80,000.00						80,000.00
Total Grants	16,000.00	380,000.00	-	-	-	53,159.00	-	449,159.00

Interest Income	300.00							300.00
Membership Dues				3,000.00				3,000.00
NSIP		10,000.00						10,000.00
Personal Care Attendant (PCA)			60,000.00					60,000.00
Private Pay Care Attendant				15,000.00				15,000.00

**Valdez Senior Center
2025 Budget - Proposed for NTS VSC**

	Fac/Admin	NTS	PCA	Private Pay	Membership	DOT	Gaming	Total 100%
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Rental Income	153,000.00							153,000.00
Misc	-							-

Other Income	153,300.00	10,000.00	60,000.00	15,000.00	3,000.00	-	-	241,300.00
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Total Income	169,900.00	450,375.00	128,000.00	15,000.00	8,500.00	53,284.00	1,500.00	826,559.00
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Expense

Auto Expense

Fuel		2,625.00				875.00		3,500.00
Maintenance & Repair		2,625.00				875.00		3,500.00

875

Total Auto Expense	-	5,250.00	-	-	-	1,750.00	-	7,000.00
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Commodities

Food-NTS		130,000.00						130,000.00
Non Food-NTS		15,000.00						15,000.00
Office Supplies	4,000.00							4,000.00
Shipping & Freight	500.00	1,500.00						2,000.00

Total Commodities	4,500.00	146,500.00	-	-	-	-	-	151,000.00
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Contractual Services

Professional Services/Fees								
Audit & Tax	17,000.00							17,000.00
Accounting		7,280.00				720.00		8,000.00
Contract Labor	3,500.00							3,500.00
Grant Writing Expense	-							-
Legal - Other	1,000.00							1,000.00
Licenses & Permits		50.00					20.00	70.00
Advertising		4,000.00	500.00			3,500.00		8,000.00
Bank Fees							144.00	144.00
Dues & Subscriptions	6,000.00				180.00			6,180.00
Mailing & Stamps					1,500.00			1,500.00

Total Contractual	27,500.00	11,330.00	500.00	-	1,680.00	4,220.00	164.00	45,394.00
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Insurance

Auto		2,889.00				963.00		3,852.00
Commercial/Umbrella	2,222.00	2,222.00	2,222.00					6,666.00

Valdez Senior Center
2025 Budget - Proposed for NTS VSC

	Fac/Admin	NTS	PCA	Private Pay	Membership	DOT	Gaming	Total 100%
Board Liability	433.00	433.00	433.00					1,299.00
Workers Comp	500.00	2,838.00	2,038.00			800.00		6,176.00
Other								-
Total Insurance	3,155.00	8,382.00	4,693.00	-	-	1,763.00	-	17,993.00
Facility Expense								
Office Expense	2,700.00	3,900.00				400.00		7,000.00
Parts & Supplies	1,000.00	1,000.00						2,000.00
Repairs & Maintenance	3,000.00							3,000.00
Janitorial Services	7,500.00	7,500.00						15,000.00
Utilities								
Heating Oil	20,000.00	20,000.00						40,000.00
Propane		2,500.00						2,500.00
Internet stipend	-							-
Internet	2,000.00							2,000.00
Dumpster	240.00							240.00
Electricity	20,000.00	20,000.00						40,000.00
Telecom	800.00	2,050.00			900.00	750.00		4,500.00
Total Facility Expense	57,240.00	56,950.00	-	-	900.00	1,150.00	-	116,240.00
Miscellaneous Expense								
Fundraiser Expense	-				100.00			100.00
Scholarship Expense	-						1,500.00	1,500.00
Gaming Expense	-						50.00	50.00
Membership Expense	-				400.00			400.00
Movie Expense	-				450.00			450.00
PCA Expense			250.00					250.00
Total Misc Expense	-	-	250.00	-	950.00	-	1,550.00	2,750.00
Payroll								
Salary & Wages	96,471.66	183,307.92	91,216.80	10,135.20		38,914.42		420,046.00
Taxes	9,140.80	15,991.14	7,890.25	876.70		3,231.09		37,129.98
Bonuses	3,960.00	7,380.00	4,860.00	540.00		1,260.00		18,000.00
Background Checks	375.00	462.50	486.00	89.00		87.50		1,500.00
Personnel Expense	1,500.00	1,500.00						3,000.00

**Valdez Senior Center
2025 Budget - Proposed for NTS VSC**

	Fac/Admin	NTS	PCA	Private Pay	Membership	DOT	Gaming	Total 100%
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Total Payroll Expenses	111,447.46	208,641.56	104,453.05	11,640.90	-	43,493.01	-	479,675.98
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Training	100.00	550.00	100.00			50.00		800.00
Travel	100.00							100.00

Total Other	200.00	550.00	100.00	-	-	50.00	-	900.00
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Grand Total Expenses	204,042.46	437,603.56	109,996.05	11,640.90	3,530.00	52,426.01	1,714.00	820,952.98
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Net Ordinary Expense	204,042.46	437,603.56	109,996.05	11,640.90	3,530.00	52,426.01	1,714.00	820,952.98
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Net Income	(34,142.46)	12,771.44	18,003.95	3,359.10	4,970.00	857.99	(214.00)	5,606.02
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Valdez Senior Center
2024 Projected Budget for NTS VSC

	Fac/Admin	NTS	PCA	Private Pay	Membership	DOT	Gaming	Total 100%
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Income

Choice Medicaid Waiver

Choice Medicaid		29,160.00	75,400.00					104,560.00
Choice Medicaid Total	-	29,160.00	75,400.00	-	-	-	-	104,560.00

Contribution Income

Home Delivered	-	13,000.00		-	-	-	-	13,000.00
Meal Tickets	-	2,500.00		-	-	-	-	2,500.00
Lunch Contributions	-	12,000.00		-	-	-	-	12,000.00
Contribution Total	-	27,500.00	-	-	-	-	-	27,500.00

Donations

								-
Meals Donations		1,000.00					-	1,000.00
Dining Room Rental	1,000.00						-	1,000.00
Ride Donations		500.00				500.00	-	1,000.00
Donations - Other		3,500.00			4,000.00		-	7,500.00
Donations Total	1,000.00	5,000.00	-	-	4,000.00	500.00	-	10,500.00

Fundraising

Fundraising Income					3,000.00			3,000.00
Gaming Income							500.00	500.00
Fundraising Total	-	-	-	-	3,000.00	-	500.00	3,500.00

Grants

								-
City of Valdez	16,000.00	250,000.00						266,000.00
Providence		35,000.00						35,000.00
DOT						54,000.00		54,000.00
United Way		15,000.00						15,000.00
NTS Grant		80,000.00						80,000.00
Total Grants	16,000.00	380,000.00	-	-	-	54,000.00	-	450,000.00

Valdez Senior Center
2024 Projected Budget for NTS VSC

	Fac/Admin	NTS	PCA	Private Pay	Membership	DOT	Gaming	Total 100%
Licenses & Permits							20.00	20.00
Advertising		4,550.00	1,050.00			4,400.00		10,000.00
Bank Fees							144.00	144.00
Dues & Subscriptions	4,200.00							4,200.00
Mailing & Stamps					2,000.00			2,000.00
Total Contractual	27,700.00	11,860.00	1,050.00	-	2,000.00	5,090.00	164.00	47,864.00
Insurance								
Auto		3,500.00				-		3,500.00
Commercial/Umbrella	3,000.00	3,000.00	3,000.00					9,000.00
Board Liability	934.00	933.00	933.00					2,800.00
Workers Comp	2,416.00	4,567.00	4,567.00			2,150.00		13,700.00
Other								-
Total Insurance	6,350.00	12,000.00	8,500.00	-	-	2,150.00	-	29,000.00
Facility Expense								
Office Expense	2,700.00	3,500.00				800.00		7,000.00
Parts & Supplies	2,000.00	1,000.00						3,000.00
Repairs & Maintenance	5,000.00							5,000.00
Janitorial Services	7,500.00	7,500.00						15,000.00
Utilities								
Heating Oil	33,340.00	20,000.00						53,340.00
Propane		3,000.00						3,000.00
Internet stipend	2,400.00							2,400.00
Internet	2,000.00							2,000.00
Dumpster	240.00							240.00
Electricity	33,341.00	20,000.00						53,341.00
Telecom	800.00	2,800.00			900.00	-		4,500.00
Total Facility Expense	89,321.00	57,800.00	-	-	900.00	800.00	-	148,821.00

Valdez Senior Center
2024 Projected Budget for NTS VSC

	Fac/Admin	NTS	PCA	Private Pay	Membership	DOT	Gaming	Total 100%
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Fundraiser Expense	-				500.00			500.00
Scholarship Expense	-						2,500.00	2,500.00
Gaming Expense	-						50.00	50.00
Membership Expense	-				400.00			400.00
Movie Expense	-				400.00			400.00
PCA Expense			250.00					250.00

Total Misc Expense	-	-	250.00	-	1,300.00	-	2,550.00	4,100.00
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Payroll

Salary & Wages	100,390.86	183,413.50	91,512.00			47,449.64		422,766.00
Taxes	8,683.81	16,384.27	7,915.79			3,585.39		36,569.26
Bonuses	2,200.00	3,400.00	3,000.00			1,400.00		10,000.00
Background Checks	375.00	375.00	575.00			175.00		1,500.00
Personnel Expense	1,500.00	1,500.00						3,000.00

Total Payroll Expenses	113,149.67	205,072.77	103,002.79	-	-	52,610.03	-	473,835.26
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Training	100.00	600.00	100.00			-		800.00
Travel	100.00							100.00

Total Other	200.00	600.00	100.00	-	-	-	-	900.00
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Grand Total Expenses	241,720.67	445,832.77	112,902.79	-	4,200.00	60,650.03	2,714.00	868,020.26
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Net Ordinary Expense	241,720.67	445,832.77	112,902.79	-	4,200.00	60,650.03	2,714.00	868,020.26
Net Income	(71,320.67)	5,827.23	72,497.21	-	5,800.00	(6,150.03)	(2,214.00)	4,439.74

Valdez Senior Center, Inc.
Profit & Loss Prev Year Comparison
 January through July 2024

	Jan - Jul 24	Jan - Jul 23
Ordinary Income/Expense		
Income		
Choice Medicaid Waiver	64,165.71	40,983.61
Contribution Income		
Meal Tickets	4,520.00	1,001.00
MOW/Home Delivered	7,128.64	8,203.69
Contribution Income - Other	0.00	666,502.90
Total Contribution Income	11,648.64	675,707.59
Donations		
Meals Donations	0.00	566.89
Ride Donations	232.00	283.00
Donations - Other	10,868.00	3,940.60
Total Donations	11,100.00	4,790.49
Fundraiser Income	1,885.00	0.00
gain (loss) on disposal	0.00	999.00
Grants		
Alaska SYNOD First Fruits Grant	0.00	405.00
City of Valdez	199,500.00	198,750.00
CVEA Community Foundation Grant	2,000.00	0.00
DOT Grant	17,848.53	23,927.14
NTS Program	41,479.78	35,410.62
Providence Alaska Foundation	33,394.00	0.00
United Way	18,480.00	15,000.00
Total Grants	312,702.31	273,492.76
Interest Income	140.74	141.81
Lunch Contributions	4,932.00	4,110.00
Membership Dues	2,200.00	1,600.00
NSIP	3,662.40	5,604.20
Personal Care Attendent (PCA)	46,608.68	38,392.26
Rental Income		
Misc	0.00	50.00
Rental Income - Other	87,535.00	75,874.00
Total Rental Income	87,535.00	75,924.00
Total Income	546,580.48	1,121,745.72
Gross Profit	546,580.48	1,121,745.72
Expense		
Auto Expense		
Auto Repair	337.46	1,102.75
Vehicle Fuel	1,799.51	1,759.83
Total Auto Expense	2,136.97	2,862.58
Bank Service Charges	488.91	0.00
Commodities		
Food-NTS	77,020.87	86,603.32
Non Food-NTS	10,989.68	13,288.01
Office Supplies	745.39	2,445.61
Shipping & Freight	416.88	2,059.62
Supplies-Building	0.00	1,151.55
Total Commodities	89,172.82	105,548.11
Contractual		
Advertising	3,500.00	13,209.00

Valdez Senior Center, Inc.
Profit & Loss Prev Year Comparison
 January through July 2024

	Jan - Jul 24	Jan - Jul 23
Bank Fees	125.26	109.00
Contract labor	2,014.00	2,788.90
Dues & Subscriptions	7,055.46	2,900.90
Insurance		
Auto	3,157.19	2,585.21
Board	2,447.04	2,173.92
Umbrella Liability & Commercial	6,364.78	5,382.35
Workers Comp	3,365.33	4,988.29
Total Insurance	15,334.34	15,129.77
License & Permits	70.00	0.00
Mailing & Stamps	1,147.24	972.06
Personnel Expense		
Background Checks	353.00	706.00
Education/Travel/Accommodation	73.95	0.00
Personnel Expense - Other	3,465.00	5,664.00
Total Personnel Expense	3,891.95	6,370.00
Professional Fees		
Accounting	3,884.01	3,918.40
Audit & Tax	13,025.00	12,105.00
Legal	0.00	1,000.00
Total Professional Fees	16,909.01	17,023.40
Total Contractual	50,047.26	58,503.03
Facility Expense		
Facility/Office expense	4,696.86	6,543.24
Parts & Supplies	763.78	1,217.68
Repairs & Maintenance		
Janitorial Services	8,322.50	9,392.50
Repairs & Maintenance - Other	967.67	16,117.72
Total Repairs & Maintenance	9,290.17	25,510.22
Utilities		
Dumpster	160.00	140.00
Electricity	16,819.05	21,737.89
Heating Oil	15,646.42	24,025.11
Internet		
Internet Tenant Stipend	1,545.00	1,335.00
Total Internet	1,545.00	1,335.00
Propane	1,395.45	1,261.58
Telephone	3,742.62	3,930.17
Total Utilities	39,308.54	52,429.75
Facility Expense - Other	622.18	0.00
Total Facility Expense	54,681.53	85,700.89
Fundraiser Expense	734.62	0.00
Membership Account	165.80	212.20
Payroll Expenses		
Payroll Taxes	20,277.25	19,161.02
Worker's Comp.	(294.00)	0.00
Payroll Expenses - Other	234,884.43	222,650.76
Total Payroll Expenses	254,867.68	241,811.78
PCA Expense	140.00	0.00
Rental Expense	0.00	1.00

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Accrual Basis

Valdez Senior Center, Inc.
Profit & Loss Prev Year Comparison
January through July 2024

	Jan - Jul 24	Jan - Jul 23
Scholarships Expense	0.00	2,400.00
Training	39.99	1,016.43
Travel	0.00	1,134.24
Total Expense	452,475.58	499,190.26
Net Ordinary Income	94,104.90	622,555.46
Other Income/Expense		
Other Expense		
Misc Expense	5,669.96	0.00
Total Other Expense	5,669.96	0.00
Net Other Income	(5,669.96)	0.00
Net Income	88,434.94	622,555.46

VALDEZ SENIOR CENTER, INC.

Statements of Activities

Year Ended December 31, 2023 and 2022

	<u>2023</u>	<u>2022</u>
Net assets without donor restrictions		
Operating activities:		
Support:		
Government	\$ 409,270	418,067
Individuals	17,536	20,762
Foundations	15,000	46,959
Net assets released from restrictions	<u>153,634</u>	<u>138,616</u>
Total support	<u>595,440</u>	<u>624,404</u>
Revenues:		
Patient services revenues, net:		
Self pay	405	-
Personal care attendant (PCA)	67,784	119,002
Medicaid	<u>95,446</u>	<u>92,430</u>
Net patient service revenues	<u>163,635</u>	<u>211,432</u>
Rental	135,970	141,586
Fundraising	709	5,620
Membership dues	2,750	2,700
Other	<u>10,652</u>	<u>13,856</u>
Total revenues	<u>150,081</u>	<u>163,762</u>
Total support and revenues	<u>909,156</u>	<u>999,598</u>
Operating expenses:		
Program services:		
Nutrition, transportation and support	371,578	400,478
Transportation services	86,403	95,015
Medicaid services	98,185	131,029
Senior facility	<u>418,538</u>	<u>373,699</u>
Total program services	<u>974,704</u>	<u>1,000,221</u>
Supporting services:		
Management and general	<u>62,618</u>	<u>42,918</u>
Total operating expenses	<u>1,037,322</u>	<u>1,043,139</u>
Change in net assets without donor restrictions	<u>(128,166)</u>	<u>(43,541)</u>
Net assets with donor restrictions:		
Government	666,503	-
Foundations	-	38,886
Net assets released from restrictions	<u>(153,634)</u>	<u>(138,616)</u>
Change in net assets with donor restrictions	<u>512,869</u>	<u>(99,730)</u>
Change in net assets	384,703	(143,271)
Net assets, beginning of year	<u>562,482</u>	<u>705,753</u>
Net assets, end of year	<u>\$ 947,185</u>	<u>562,482</u>

See accompanying notes to financial statements.

Balance Sheet Prev Year Comparison

As of July 31, 2024

	<u>Jul 31, 24</u>	<u>Jul 31, 23</u>
ASSETS		
Current Assets		
Checking/Savings		
Cash Admin	150.00	150.00
FNBA 7094 General	63,689.72	64,957.10
FNBA 7110 Membership	21,961.28	18,872.28
FNBA 9648 Contingency	116,737.43	123,662.04
FNBA Gaming	1,100.62	264.62
FNBA Security Deposit	25,507.92	19,391.87
Total Checking/Savings	<u>229,146.97</u>	<u>227,297.91</u>
Accounts Receivable		
Accounts Receivable	71,000.54	76,196.09
Total Accounts Receivable	<u>71,000.54</u>	<u>76,196.09</u>
Other Current Assets		
Inventory Asset	1,569.13	1,569.13
Total Other Current Assets	<u>1,569.13</u>	<u>1,569.13</u>
Total Current Assets	<u>301,716.64</u>	<u>305,063.13</u>
Fixed Assets		
accumulated depreciation	(748,438.39)	(695,124.02)
building	785,066.00	785,066.00
Equipment	112,046.37	95,779.37
Vehicles	70,985.00	70,985.00
Total Fixed Assets	<u>219,658.98</u>	<u>256,706.35</u>
Other Assets		
Contribution receivable	658,944.00	823,680.00
discount on contribution receiv	(107,189.38)	(157,177.10)
Total Other Assets	<u>551,754.62</u>	<u>666,502.90</u>
TOTAL ASSETS	<u>1,073,130.24</u>	<u>1,228,272.38</u>
LIABILITIES & EQUITY		
Liabilities		
Current Liabilities		
Accounts Payable		
Accounts Payable	790.30	8,363.15
Total Accounts Payable	<u>790.30</u>	<u>8,363.15</u>
Other Current Liabilities		
Accrued Leave	13,232.70	16,334.92
Payroll Liabilities	(815.16)	(896.48)

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Accrual Basis

Valdez Senior Center, Inc.

Balance Sheet Prev Year Comparison

As of July 31, 2024

	<u>Jul 31, 24</u>	<u>Jul 31, 23</u>
Tenant Deposits	24,302.00	19,432.00
Total Other Current Liabilities	36,719.54	34,870.44
Total Current Liabilities	37,509.84	43,233.59
Total Liabilities	37,509.84	43,233.59
Equity		
Retained Earnings	913,531.46	528,829.33
Unrestricted Net Assets	33,654.00	33,654.00
Net Income	88,434.94	622,555.46
Total Equity	1,035,620.40	1,185,038.79
TOTAL LIABILITIES & EQUITY	<u>1,073,130.24</u>	<u>1,228,272.38</u>

VALDEZ SENIOR CENTER, INC.

Statements of Financial Position

December 31, 2023 and 2022

<u>Assets</u>	<u>2023</u>	<u>2022</u>
Current assets:		
Cash and cash equivalents	\$ 198,798	342,625
Accounts receivable, net of allowance for credit loss of \$0	61,500	47,948
Contribution receivable, net of discount	123,354	-
Inventory	1,569	1,569
Prepaid expenses	9,477	8,458
Total current assets	<u>394,698</u>	<u>400,600</u>
Non-current assets:		
Contribution receivable, net of discount	428,401	-
Property and equipment, net	203,392	246,843
Total non-current assets	<u>631,793</u>	<u>246,843</u>
Total assets	<u>\$ 1,026,491</u>	<u>647,443</u>
<u>Liabilities and Net Assets</u>		
Liabilities:		
Accounts payable	19,729	27,890
Accrued payroll liabilities	18,015	15,494
Accrued annual leave	13,233	16,335
Deferred revenue	5,697	4,235
Security deposits	22,632	21,007
Total liabilities	<u>79,306</u>	<u>84,961</u>
Net assets:		
Without donor restrictions:		
Undesignated	395,430	523,596
With donor restrictions:		
Time-restricted for future periods	551,755	-
Purpose-restricted	-	38,886
Total net assets	<u>947,185</u>	<u>562,482</u>
Total liabilities and net assets	<u>\$ 1,026,491</u>	<u>647,443</u>

See accompanying notes to financial statements.

	VSC Total Expense Budget	COV CSO Grant Award	Percentage
2025	\$822,080	\$266,000	32.4%
2024	\$872,460	\$266,000	32.8%
2023	\$854,415	\$265,000	31%

Of the \$266k requested in 2025, \$250k will be used to administer our NTS program, and the remaining \$16k will be used to perform our annual audit as required by the City of Valdez.

Of the \$265K requested in 2023 and 2024, \$250K was used to administer our NTS program. The remaining \$15K/16K was expended for annual audit fees required by the city of Valdez.

The NTS program is a significant source of funding for the center, providing for direct program operating expenses, as well as contributing to indirect costs (insurance, contractual services, fuel, utilities, etc.) for the operation of the organization.

VALDEZ SENIOR CENTER, INC.

Financial Statements and Supplementary Information

(With Independent Auditor's Report Thereon)

Years Ended December 31, 2023 and 2022

Altman, Rogers
& Co. | CERTIFIED
PUBLIC
ACCOUNTANTS

VALDEZ SENIOR CENTER, INC.

Financial Statements and Supplementary Information

(With Independent Auditor's Report Thereon)

Year Ended December 31, 2023 and 2022

VALDEZ SENIOR CENTER, INC.

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Independent Auditor's Report

Members of the Board of Directors
Valdez Senior Center, Inc.
Valdez, Alaska

Opinion

We have audited the accompanying financial statements of Valdez Senior Center, Inc. (a nonprofit organization), which comprise the statements of financial position as of December 31, 2023 and 2022, and the related statements of activities, functional expenses, and cash flows for the years then ended, and the related notes to the financial statements.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Valdez Senior Center, Inc. as of December 31, 2023 and 2022, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Basis for Opinion

We conducted our audits in accordance with auditing standards generally accepted in the United States of America. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of Valdez Senior Center, Inc. and to meet our other ethical responsibilities in accordance with the relevant ethical requirements relating to our audits. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about Valdez Senior Center, Inc.'s ability to continue as a going concern within one year after the date that the financial statements are available to be issued.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Valdez Senior Center, Inc.'s internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about Valdez Senior Center, Inc.'s ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control related matters that we identified during the audit.

Members of the Board of Directors
Valdez Senior Center, Inc.

Report on Supplementary Information

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The Schedules of Revenues and Expenses – Budget to Actual on pages 17-18 are presented for purposes of additional analysis and are not a required part of the financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the information is fairly stated in all material respects in relation to the financial statements as a whole.

Altman, Rogers & Co.

Anchorage, Alaska
September 3, 2024

VALDEZ SENIOR CENTER, INC.

Statements of Financial Position

December 31, 2023 and 2022

<u>Assets</u>	<u>2023</u>	<u>2022</u>
Current assets:		
Cash and cash equivalents	\$ 198,798	342,625
Accounts receivable, net of allowance for credit loss of \$0	61,500	47,948
Contribution receivable, net of discount	123,354	-
Inventory	1,569	1,569
Prepaid expenses	9,477	8,458
Total current assets	<u>394,698</u>	<u>400,600</u>
Non-current assets:		
Contribution receivable, net of discount	428,401	-
Property and equipment, net	203,392	246,843
Total non-current assets	<u>631,793</u>	<u>246,843</u>
Total assets	<u>\$ 1,026,491</u>	<u>647,443</u>
<u>Liabilities and Net Assets</u>		
Liabilities:		
Accounts payable	19,729	27,890
Accrued payroll liabilities	18,015	15,494
Accrued annual leave	13,233	16,335
Deferred revenue	5,697	4,235
Security deposits	22,632	21,007
Total liabilities	<u>79,306</u>	<u>84,961</u>
Net assets:		
Without donor restrictions:		
Undesignated	395,430	523,596
With donor restrictions:		
Time-restricted for future periods	551,755	-
Purpose-restricted	-	38,886
Total net assets	<u>947,185</u>	<u>562,482</u>
Total liabilities and net assets	<u>\$ 1,026,491</u>	<u>647,443</u>

See accompanying notes to financial statements.

VALDEZ SENIOR CENTER, INC.

Statements of Activities

Year Ended December 31, 2023 and 2022

	<u>2023</u>	<u>2022</u>
Net assets without donor restrictions		
Operating activities:		
Support:		
Government	\$ 409,270	418,067
Individuals	17,536	20,762
Foundations	15,000	46,959
Net assets released from restrictions	<u>153,634</u>	<u>138,616</u>
Total support	<u>595,440</u>	<u>624,404</u>
Revenues:		
Patient services revenues, net:		
Self pay	405	-
Personal care attendant (PCA)	67,784	119,002
Medicaid	<u>95,446</u>	<u>92,430</u>
Net patient service revenues	<u>163,635</u>	<u>211,432</u>
Rental	135,970	141,586
Fundraising	709	5,620
Membership dues	2,750	2,700
Other	<u>10,652</u>	<u>13,856</u>
Total revenues	<u>150,081</u>	<u>163,762</u>
Total support and revenues	<u>909,156</u>	<u>999,598</u>
Operating expenses:		
Program services:		
Nutrition, transportation and support	371,578	400,478
Transportation services	86,403	95,015
Medicaid services	98,185	131,029
Senior facility	<u>418,538</u>	<u>373,699</u>
Total program services	<u>974,704</u>	<u>1,000,221</u>
Supporting services:		
Management and general	<u>62,618</u>	<u>42,918</u>
Total operating expenses	<u>1,037,322</u>	<u>1,043,139</u>
Change in net assets without donor restrictions	<u>(128,166)</u>	<u>(43,541)</u>
Net assets with donor restrictions:		
Government	666,503	-
Foundations	-	38,886
Net assets released from restrictions	<u>(153,634)</u>	<u>(138,616)</u>
Change in net assets with donor restrictions	<u>512,869</u>	<u>(99,730)</u>
Change in net assets	384,703	(143,271)
Net assets, beginning of year	<u>562,482</u>	<u>705,753</u>
Net assets, end of year	<u>\$ 947,185</u>	<u>562,482</u>

See accompanying notes to financial statements.

VALDEZ SENIOR CENTER, INC.

Statements of Functional Expenses

Years Ended December 31, 2023 and 2022

		2023					Supporting	Total
		Program Services				Total	Services	Program
		Nutrition, Transportation and Support	Transportation Services	Medicaid Services	Senior Facility	Program Services	Management and General	and Supporting Services
Expenses:								
Operating:								
Personnel	\$	135,863	79,340	93,638	131,917	440,758	32,979	473,737
Utilities		42,763	1,682	(332)	35,686	79,799	8,921	88,720
Facility		8,376	-	-	25,811	34,187	6,453	40,640
Program supplies		178,810	10	-	5,068	183,888	1,267	185,155
Insurance		4,379	4,569	4,879	6,170	19,997	1,542	21,539
Professional fees		1,387	802	-	16,359	18,548	4,090	22,638
Depreciation		-	-	-	53,314	53,314	-	53,314
Rent		-	-	-	114,750	114,750	-	114,750
Other		-	-	-	29,463	29,463	7,366	36,829
Total expenses	\$	<u>371,578</u>	<u>86,403</u>	<u>98,185</u>	<u>418,538</u>	<u>974,704</u>	<u>62,618</u>	<u>1,037,322</u>

(Continued)

VALDEZ SENIOR CENTER, INC.

Statements of Functional Expenses, Continued

		2022					Supporting Services Management and General	Total Program and Supporting Services
		Program Services				Total Program Services		
		Nutrition, Transportation and Support	Transportation Services	Medicaid Services	Senior Facility	Total Program Services		
Expenses:								
Operating:								
Personnel	\$	149,641	72,688	124,300	78,153	424,782	19,538	444,320
Utilities		45,389	1,906	-	35,492	82,787	8,873	91,660
Facility		15,623	1,504	40	13,447	30,614	3,362	33,976
Program supplies		175,622	-	20	5,604	181,246	1,401	182,647
Insurance		5,127	3,340	5,196	6,454	20,117	1,613	21,730
Professional fees		488	880	168	17,200	18,736	4,300	23,036
Depreciation		-	-	-	53,313	53,313	-	53,313
Rent		-	-	-	148,718	148,718	-	148,718
Other		8,588	14,697	1,305	15,318	39,908	3,831	43,739
Total expenses	\$	<u>400,478</u>	<u>95,015</u>	<u>131,029</u>	<u>373,699</u>	<u>1,000,221</u>	<u>42,918</u>	<u>1,043,139</u>

See accompanying notes to financial statements

VALDEZ SENIOR CENTER, INC.

Statements of Cash Flows

Years Ended December 31, 2023 and 2022

	<u>2023</u>	<u>2022</u>
Cash flows provided (used) by operating activities:		
Change in net assets	\$ 384,703	(143,271)
Adjustments to reconcile change in net assets to net cash provided (used) by operating activities:		
Depreciation	53,314	53,313
(Increase) decrease in assets:		
Accounts receivable	(13,552)	(7,520)
Contribution receivable	(551,755)	138,615
Prepaid expenses	(1,019)	252
Increase (decrease) in liabilities:		
Accounts payable	(8,161)	(7,959)
Accrued payroll liabilities	2,521	(988)
Accrued annual leave	(3,102)	(397)
Deferred revenue	1,462	1,224
Security deposits	1,625	1,645
Net cash provided (used) by operating activities	<u>(133,964)</u>	<u>34,914</u>
Cash flows (used) by investing activities		
Purchase of property and equipment	<u>(9,863)</u>	<u>(3,532)</u>
Change in cash and cash equivalents	(143,827)	31,382
Cash and cash equivalents, beginning of year	<u>342,625</u>	<u>311,243</u>
Cash and cash equivalents, end of year	\$ <u><u>198,798</u></u>	<u><u>342,625</u></u>
Supplemental cash flow disclosures:		
Non-cash contributed rent	\$ <u><u>114,750</u></u>	<u><u>148,718</u></u>

See accompanying notes to financial statements.

VALDEZ SENIOR CENTER, INC.

Notes to Financial Statements

Years Ended December 31, 2023 and 2022

(1) **Summary of Significant Accounting Policies**

Operations

Valdez Senior Center, Inc. (the Center), is a nonprofit organization in Valdez, Alaska, and is organized to ensure and protect the honor, security, and independence of senior citizens of Valdez and assist them in maintaining a positive and meaningful quality of life. The Center operates the following programs:

Nutrition, Transportation and Support:

Congregate and Home-delivered Meals Program – This program provides congregated lunches five days per week and home delivered meals seven days per week funded with grant funds from federal and state sources, the City of Valdez, donations, and other local sources.

Transportation and Support Services – This program provides transportation to and from the senior center or other destinations for seniors, and other services needed for seniors' health and enjoyment. This program is funded from state and local sources.

Health Care Outreach – The Center provides services to senior clients both at the Center and in the community. Types of services provided include client education, preventative care, wellness clinics, and community liaison and outreach.

Transportation Services:

This program is funded by the State of Alaska Department of Transportation and Public Facilities and provides transportation to and from the senior center or other destinations for seniors.

Medicaid Services:

Consumer Directed Personal Care Attendants and Choice Medicaid – Funded with federal and state Medicaid monies, this program provides consumer selected and directed personal care attendants that provide the following services: personal care assistance, day habilitation services, chore, and respite care for eligible seniors.

Senior Facility:

Apartments – The Center manages 15 independent residential units in the complex under an agreement with the City of Valdez.

Supporting Services:

Management and General – includes the Center's functions necessary to maintain an adequate working environment; provide coordination of the programs; secure proper administrative functioning of the Board of Directors; and manage the financial and budgetary responsibilities of the Center.

VALDEZ SENIOR CENTER, INC.

Notes to Financial Statements, Continued

The Center has a variety of fundraising activities. Net resources from these activities provide unrestricted funds which are used in support of the above programs. The net proceeds from bingo and raffles, which are fundraising activities, are restricted to the Gaming account for bingo prizes, raffle gifts, and the annual "Seniors Helping Seniors" scholarship awards for Valdez High School senior applicants. The expenses related to these activities in both 2023 and 2022 were trivial.

Basis of Presentation

The financial statement presentation follows the recommendations of the Financial Accounting Standards Board. The Center is required to report information regarding its financial position and activities according to two classes of net assets: net assets without donor restrictions and net assets with donor restrictions. A description of the two net asset categories follows:

Net Assets Without Donor Restrictions – Net assets available for use in general operations and not subject to donor (or certain grantor) restrictions.

Net Assets With Donor Restrictions – Net assets subject to donor- (or certain grantor-) imposed restrictions. Some donor-imposed restrictions are temporary in nature, such as those that will be met by the passage of time or other events specified by the donor. Other donor-imposed restrictions are perpetual in nature, where the donor stipulates that resources be maintained in perpetuity. Gifts of long-lived assets and gifts of cash restricted for the acquisition of long-lived assets are recognized as revenue when the assets are placed in service. Donor-imposed restrictions are released when a restriction expires, that is, when the stipulated time has elapsed, when the stipulated purpose for which the resource was restricted has been fulfilled, or both.

Public Support and Revenue

The Center receives the majority of its operating revenue from federal and state grants, fees for services, and rental income. Contributions from individuals and businesses supplement a major portion of operating costs.

Grant Income: Income from grants is recognized to the extent of allowable costs incurred.

Fees for services: These revenues include charges to seniors and third parties for services provided as well as Medicaid revenues and payment is due upon completion of service.

Rental: Rental income from housing units operated by the Center is accrued in the accounting period in which they are earned. All leases are on a month-to-month basis.

Interest: Interest income from cash investments is accrued when earned.

Analysis of various provisions of these standards resulted in no significant changes in the way the Center recognizes revenue, and therefore no changes to the previously issued audited financial statements were required on a retrospective basis. The presentation and disclosures of revenue have been enhanced in accordance with the standards.

VALDEZ SENIOR CENTER, INC.

Notes to Financial Statements, Continued

Revenue from Contracts with Customers

Revenue is recognized in the period services are performed which is when the performance obligations are satisfied, and consists primarily of net client service revenue are reported at the amount that reflects the consideration which the Center expects to be entitled for providing client care. These amounts are due from clients, third-party payors, and others and include variable consideration for retroactive revenue accrued on an estimated basis in the period the related services are rendered and adjusted in future periods, as final settlements are determined.

Performance obligations are determined based on the nature of the services provided by the Center. Revenue for performance obligations are satisfied over time are recognized based upon the actual charges incurred in relation to total expected charges. The Center believes that this method provides a reasonable depiction of the transfer of services over the term of performance obligations based upon the inputs needed to satisfy the obligation. The Center does not have any performance obligations which were not satisfied by the end of the reporting period.

The Center measures performance obligations from admission into the facility to the point when it is no longer required to provide services to the client, which is generally when the client no longer needs services. These services are considered a single performance obligation. Revenue from performance obligations are satisfied at a point in time and are recognized when services are provided and the Center does not believe it is required to provide additional services to the client.

Transaction price is based on standard charges for services provided to clients, reduced by applicable contractual adjustments, discounts to uninsured or underinsured clients, and implicit pricing concessions. The estimates of contractual adjustments and discounts are based on contractual agreements, discount policy, and historical collection experience. The process for estimating the collectability of client accounts receivable involves historical collection experience, changes in contracts with payors, and significant assumptions and judgement. Accounts balances are written off as implicit pricing concessions when management believes it is probable the receivable will not be recovered.

The Center has elected to apply the practical expedient allowed under ASC 606-10-10-4 for applying the new revenue standard to a portfolio of contracts with similar characteristics. The Center accounts for the contracts within each portfolio as a collective group, rather than individual contracts, based on the payment pattern expected in each portfolio category and the similar nature and characteristics of the clients within each portfolio. The portfolios consists of major payer classes of client revenue. Based upon historical collection trends and other analysis, the Center has concluded that revenue for a given portfolio would not be materially different than if accounting for revenue on a contract by contract basis.

VALDEZ SENIOR CENTER, INC.

Notes to Financial Statements, Continued

Net Client Service Revenue

The Center has agreements with third-party payors that provide for payments at the amounts different from the Center's established rates. A summary of the payments arrangements with major payors follows:

Medicaid

Healthcare services rendered to Medicaid program beneficiaries are reimbursed under a prospective reimbursement methodology, based upon actual costs. Outclient services are paid based upon an all-inclusive per encounter rate. No final settlements occur. These all-inclusive rate are mandated by the Department of Health and Human Services and published annually in the Federal Register.

Other Third-Party Payors

The Center also has entered into payment agreements with certain commercial insurance carriers, health maintenance Centers, and preferred provider Centers. The basis for payment to the Center under these agreements includes prospectively determined rates per discharge, discounts from established charges, and prospectively determined daily rates.

Use of Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosures of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

Accounts Receivable

Management has elected to record credit losses using the direct write-off method. Generally accepted accounting principles require the allowance method to be used to reflect credit loss. However, the effect of the use of the direct write-off method is not materially different from the results that would have been obtained had the allowance method been followed. Management decides to write-off accounts as a result of the death of a client, failure to obtain Medicaid prior to authorization, or a client's inability to pay for services. No interest is accumulated on delinquent receivables. As of December 31, 2023 and 2022, all receivables were deemed collectible by management and no accounts receivable were written off by the Center.

Inventory

Inventories, consisting of heating oil and food supplies, are stated at cost, which approximates fair value, using the first-in first-out (FIFO) method. Inventories are recoded as expenditures when consumed.

Prepaid Expenses

Payments made to vendors for services that will benefit periods beyond the accounting period are recorded as prepaid expenses.

VALDEZ SENIOR CENTER, INC.

Notes to Financial Statements, Continued

Property, Equipment and Depreciation

Property and equipment are stated at cost. Expenses for maintenance and repairs are charged to expense as incurred and expenses for major renovations are capitalized. The Center's policy is to capitalize a single item in excess of \$5,000 with an expected useful life greater than five years. Depreciation is provided over the estimated useful lives of the assets on a straight-line basis. All donated properties are capitalized at the fair value or estimated value at the time of receipt.

Annual Leave

Annual leave is accrued as earned by employees and recorded as an expense in the period earned.

Deferred Revenue

Deferred revenue represents amounts for which asset recognition criteria have been met, but for which revenue recognition criteria have not been met.

Fair Value of Financial Instruments

Fair value is the price that would be received to sell an asset or paid to transfer a liability in an orderly transaction in the principal, or most advantageous, market at the measurement date under current market conditions regardless of whether that price is directly observable or estimated using another valuation technique.

The following financial instruments are recorded at fair value or at amounts that approximate fair value: (1) cash and cash equivalents, (2) receivables, net, (3) certain other current assets, (4) accounts payable and (5) other current liabilities. The carrying amounts reported in the Statements of Financial Position for the above financial instruments closely approximates their fair value due to the short-term nature of these assets and liabilities.

Income Taxes

The Center is exempt from federal income taxes under Section 501(c)(3) of the Internal Revenue Code. Although the Center is exempt from federal income taxes, any income derived from unrelated business activities is subject to the requirements of filing Federal Income Tax Form 990T and a tax liability may be determined on these activities. The Center classifies all interest and penalties related to tax contingencies as income tax expense. With few exceptions, the Center's tax returns are no longer subject to audit by state and federal taxing authorities for years prior to 2020.

(2) Cash and Cash Equivalents

For purposes of the Statements of Cash Flows, the Center considers cash on deposit, cash on hand, money market funds, certificates of deposits and short-term investments with original maturities of three months or less to be cash equivalents.

The Center maintains cash balances at financial institutions in Valdez, Alaska, which are insured by the Federal Deposit Insurance Corporation (FDIC) up to \$250,000. At December 31, 2023 and 2022, \$0 and \$96,077, respectively, of the balance was uninsured. The balances include tenant security deposits being held by the Center. Tenant security deposits were \$22,632 for the year ended December 31, 2023, and \$21,007 for the year ended December 31, 2022.

VALDEZ SENIOR CENTER, INC.

Notes to Financial Statements, Continued

(3) Accounts Receivable

The Center’s accounts receivable balance as of December 31, 2023 and 2022, consisted of the following:

	2023	2022
Medicaid	\$ 4,678	1,571
Personal care attendant	17,667	15,791
Chore and respite	7,737	6,305
Self-pay clients	462	395
Day habilitation	1,247	77
State of Alaska – grants	29,709	23,809
Total accounts receivable	\$ 61,500	47,948

(4) Donated Use of Facilities

In 2023, the Center renewed its agreement with the City of Valdez for an additional 5 year lease on the property. The payments on the lease are donated to the Center. The fair value of this promise to give is recorded at its net present value and amortized over the life of the lease. At the renewal date the Center recognized an increase in net assets with donor restrictions of \$666,503 related to the new lease agreement. This lease agreement ends on December 31, 2027.

Based on a local rent survey performed by the City of Valdez, the fair value of the monthly lease rate was determined to be \$2.08 per square foot, per month. The Center recognized contributed rent expense of \$114,750 in FY23 and \$148,718 FY22. In the 2023 and 2022 Statement of Functional Expenses, the full amount of rent expense was charged to Program Services, Senior Facility. Amortization of the discount of the contributed rent was \$49,988 in FY23 and \$6,585 for FY22. The Center re-measures the fair value of its contributions receivable from the City annually and adjusts the measurement inputs based on market conditions and other relevant data.

The value of the lease agreement is based on the present value of the future lease using a discount rate of 7.50% (the prime rate at the inception of the lease). The value of the remaining lease agreement at December 31, 2023 was \$551,755, which includes a discount of \$107,189. The value of the lease agreement at December 31, 2022 was \$0 due to the lease ending. These values are reported as net assets with donor restrictions and are released from restrictions as the time restrictions are met.

The amount to be received for contributions receivable is as follows:

	2023	2022
2024	\$ 123,354	-
2025	132,606	-
2026	142,552	-
2027	153,243	-
Total	\$ 551,755	-

VALDEZ SENIOR CENTER, INC.

Notes to Financial Statements, Continued

(5) **Property and Equipment**

The following is a summary of property and equipment as of December 31:

	<u>2023</u>	<u>2022</u>
Building improvements	\$ 785,066	785,066
Furniture and equipment	80,848	70,985
Vehicles	<u>85,916</u>	<u>85,916</u>
	951,830	941,967
Less accumulated depreciation	<u>(748,438)</u>	<u>(695,124)</u>
Total property and equipment	<u>\$ 203,392</u>	<u>246,843</u>

Depreciation expense was \$53,314 in 2023 and \$53,313 in 2022. The useful lives adopted for the purpose of computing depreciation are as follows:

	<u>Years</u>
Building improvements	7-20
Vehicles, furniture, and equipment	5-10

(6) **Net Assets with Donor Restrictions**

Net assets with donor restriction consist of the following at December 31:

	<u>2023</u>	<u>2022</u>
Contribution receivable - contributed rent	\$ 551,755	-
Purpose restriction –		
Nutrition, Transportation and Support Services program	<u>-</u>	<u>38,886</u>
Total	<u>\$ 551,755</u>	<u>38,886</u>

Net assets were released from donor restriction through the passage of time and by incurring expenses satisfying the restricted action. Net assets released from donor restrictions were \$153,634 for 2023 and \$138,616 for 2022.

(7) **Government Support**

Government support on the Statements of Activities is composed up of the following at December 31:

	<u>2023</u>	<u>2022</u>
Federal	\$ 88,261	72,950
State of Alaska	56,009	80,117
City of Valdez	<u>265,000</u>	<u>265,000</u>
Total government support	<u>\$ 409,270</u>	<u>418,067</u>

VALDEZ SENIOR CENTER, INC.

Notes to Financial Statements, Continued

(8) Concentration of Support and Revenue

Support received from the City of Valdez through grants and contributed rent for 2023 and 2022 was 42% and 41%, respectively, of total support and revenue for the Center. Without this support the Center would not be able to provide the same level of services.

(9) Functionalized Expenses

The financial statements report certain categories of expenses that are attributed to more than one program or supporting function. Therefore, expenses require allocation on a reasonable basis that is consistently applied. The expenses that are allocated include personnel, utilities, facility, program supplies, insurance, professional fees, and other, which are allocated on the basis of estimated time and effort. 100% of rent and depreciation are allocated to the senior facility function.

(10) Subsequent Events

The Center has performed an evaluation of subsequent events through September 3, 2024, which is the date these financial statements were available to be issued.

(11) Liquidity and Availability

Financial assets available for general expenditure, that is, without donor or other restrictions limiting their use, within one year of the balance sheet date, comprise the following:

		<u>2023</u>
Cash and cash equivalents	\$	198,798
Accounts receivable		<u>61,500</u>
	\$	<u>260,298</u>

As part of the Center’s liquidity management plan, the Center maintains one contingency cash account to be used to cover operational expenses for a two-month period in case of major deficiencies in government funding. Additionally, the center maintains all tenant security deposits in a separate savings account. In 2023, the Center maintained the tenant security deposits in a First National Bank of Alaska account which had a year-end balance of \$22,674.

VALDEZ SENIOR CENTER, INC.

Alaska Department of Health
 Nutrition, Transportation and Support Services (NTS) FY22-23
 Grant Award # 167-309-23023

Schedule of Revenues and Expenses - Budget and Actual

Year Ended December 31, 2023

	Final Budgeted Amounts	Actual Amounts		Total	Variance with Final Budget - Positive (Negative)
		Prior Years	Current Year		
Revenues:					
Intergovernmental:					
Federal sources passed through the State of Alaska	\$ 63,554	21,422	42,132	63,554	-
State of Alaska	23,483	23,483	-	23,483	-
Total revenues	<u>87,037</u>	<u>44,905</u>	<u>42,132</u>	<u>87,037</u>	<u>-</u>
Expenditures:					
Personal services	75,849	37,239	38,610	75,849	-
Program supplies	9,188	6,623	2,565	9,188	-
Other	2,000	1,043	957	2,000	-
Total expenditures	<u>87,037</u>	<u>44,905</u>	<u>42,132</u>	<u>87,037</u>	<u>-</u>
Excess of revenues over expenditures	\$ <u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>

VALDEZ SENIOR CENTER, INC.

Alaska Department of Health
 Nutrition, Transportation and Support Services (NTS) FY23-24
 Grant Award # 167-309-24023

Schedule of Revenues and Expenditures - Budget and Actual

Year Ended December 31, 2023

	Final Budgeted Amounts	Actual	Variance with Final Budget - Positive (Negative)
Revenues:			
Intergovernmental:			
Federal sources passed through the State of Alaska	\$ 66,397	46,129	(20,268)
State of Alaska	26,587	-	(26,587)
Total revenues	<u>92,984</u>	<u>46,129</u>	<u>(46,855)</u>
Expenditures:			
Personal services	79,018	39,510	39,508
Program supplies	10,966	5,619	5,347
Other	3,000	1,000	2,000
Total expenditures	<u>92,984</u>	<u>46,129</u>	<u>46,855</u>
Excess of revenues over expenditures	<u>\$ -</u>	<u>-</u>	<u>-</u>



Valdez Preschool

212 Chenega Ave.
P.O. Box 307
Valdez, AK 99686

Phone: (907) 835-4313

www.valdezak.gov

Applicant / Organization Name*

Tax-ID Number*

Valdez Cooperative Preschool

920058997

**CSO Funding Application -
Submission #1872
Date Submitted: 8/15/2024**

IRS non-profit?*

yes

no

Non-profit IRS Status Letter

No file chosen

Address*

Contact Phone*

PO BOX 1906 Valdez, Ak 321 Egan Dr

9078352667

Contact Name*

Contact Email*

Andrew Doherty

president@valdezpreschool.com

CSO mission and goals.*

Our vision is to create a safe, educational, and loving environment where our children and families learn, play and grow together.
Our philosophy is based on the beliefs of families and children working together toward a greater educational benefit for all. The structural values we teach are in accordance with the families involved, by creating a stable environment to enhance growth and ability to learn through play.
Our goal is to bring the community of Valdez, Alaska opportunities for young children and families to work together toward education and an understanding of team work. We strive to bring substance to the community by actively engaging our children's future in creating a stable, committed, and loving environment.

Brief history of CSO*

From my understanding the Cooperative has requested money to help with rent and some operating expenses over the years.

Services offered:*

Learn play grow, play based curriculum tailored to 2-3 year old, 3-4 year olds, and 4-5 year olds

Membership data, if applicable:

Amount Requested \$*

30,000

Total Valdez Program Costs \$*

90,000

75% Total Valdez Program Costs Narrative*

Not Applicable

If the amount requested exceeds 75% of the total Valdez Program Costs, applicants are required to provide an explanation, otherwise, enter 'Not Applicable'.

Program use of requested funds - what, why, where, goals:*

Funds will be used to provide scholarship opportunities, classroom snacks, teacher wages, continued education for the head and assistant teacher and other operating expenses(rent,utilities).

Metrics - timelines, how many, for whom, success criteria, etc.:*

Based on each school year. Our success is retaining our teachers for the year and providing a safe environment for the kids to learn, play and grow.

Other program revenue sources and amounts:*

Tuition per child/per month
Bunnies - \$270
Otters - 380
Foxes - \$480

Specific proposed uses of COV funds:*

Scholarship opportunities, rent, utilities and other operating expenses.

Most-recent audit if funding request exceeds \$100,000

Choose File No file chosen

Proof of Insurance*

FNBA Home.pdf

Financial Information - all attachments must be PDF format

Please provide 2 year comparison profit and loss statements along with 2 year comparison balance sheets, showing the prior year and the current year side by side, if possible.

Prior & current fiscal year income/expense statement*

Checking Account Statement - 7_31.pdf

Prior & Current fiscal year-to-date income/expense statement*

Checking Account Statement - 7_31_2024 - XXXXX0448 (1).pdf

Current fiscal year & next fiscal budget year estimate*

Checking Account Statement - 7_31_2024 - XXXXX0448 (1).pdf

Please provide Valdez Program Budget for the current fiscal year as well as for the coming fiscal year.

Balance sheet - last day of prior fiscal year*

Checking Account Statement - 7_31_2024 - XXXXX0448 (1).pdf

Balance sheet - first month of current fiscal year*

Checking Account Statement - 7_31_2024 - XXXXX0448 (1).pdf

Balance sheet - most recent completed month*

Checking Account Statement - 7_31_2024 - XXXXX0448 (1).pdf

Bank account balances - final month of prior fiscal year proof of account balances*

FNBA Checking account.pdf

Bank account balances - first month of current fiscal year proof of account balances*

Checking Account Statement - 7_31_2024 - XXXXX0448 (1).pdf

Bank account balances - most recent completed month proof of account balances*

FNBA Checking account.pdf

Please upload a three-year history in grid format (rows & columns)*

FNBA Home.pdf

Grid should include

1. Organization total expense
2. Fund or grant awards received from COV
3. City awards as % of total expense
4. Applicant's use of COV funds each year

Example:

	Total CSO	City	City % of
Sample grid:	Budget	Funding	Total Funding
2022			
2021			
2020			
2019			

I understand that if all requested documents are not included in my application, this application may not be submitted to city council for inclusion in the 2025 budget review process. I also understand that the COV Finance Department or City Council may contact me with questions or for additional information*

Date/Time*

8/15/2024

04:15 PM

Andrew Doherty

Type full name

2023-2024 Valdez Preschool Budget

April 2023

Rent (\$740/mo)	\$8,880
Payroll/Taxes	\$56,760
Internet/Phone	\$1,500
Insurance (Workman's Comp)	\$2,800
Worker's comp audit	\$400
Licensing/Background Checks	\$250
Training	\$500
Classroom Supplies	\$2,800
Fundraising (taken out of fundraiser proceeds)	
Fieldtrips	\$2,000
Carpet cleaning	\$320
Office Supplies (incl. postage)	\$1,300
Bookkeeping	\$2,430
Quickbooks	\$1,200
Curriculum development (23-24)	\$1,000
Accounting Fees	\$1,200
Annual Budget:	\$81,340

3 Class Scenario

Staffing	Hourly pay	Hours	Annual pay
Head teacher/director	\$25.00	1,232.00	\$30,800
Assistant	\$20.00	1,040.00	\$20,800
			<u>\$51,600</u>

	Instructional hours	Hourly rate	Annual tuition	Monthly tuition*	Students per class	Monthly tuition income
Fox class (MTWTh afternoons)	387	\$11.16	\$4,318.92	\$480.00	8	\$3,840.00
Otter class (MWF mornings)	276	\$11.16	\$3,080.16	\$370.00	8	\$2,960.00
Bunny class (TTh mornings)	198	\$11.16	\$2,209.68	\$285.00	8	\$2,280.00
				*9 months, no tuition charged August		\$9,080.00

Classes are 3 hours duration

Staffing assumes both teachers work 7 hours M-Th. Head teacher works 7 hours Friday unless inservice day (then 4 allotted)

Assistant teacher works 3 hours Friday or over the weekend for cleaning (along with 1 parent)

August hours: Head teacher begins 7-hour workdays August 21 (5-day week)

Assistant teacher begins when school starts (budgeted August 28, could push to Aug 29)

No holiday pay budgeted but holiday and end-of-year bonuses recommended on performance basis

2 Class Scenario

Staffing	Hourly pay	Hours	Annual pay
Head teacher/director	\$25.00	1,010.00	\$25,250
Assistant	\$20.00	928.5	\$18,570
			<u>\$43,820</u>

Rent (\$740/mo)	\$8,880
Payroll/Taxes	\$48,202
Internet/Phone	\$1,500
Insurance (Workman's Comp)	\$2,800
Worker's comp audit	\$400
Licensing/Background Checks	\$250
Training	\$500
Classroom Supplies	\$2,800
Fundraising (taken out of fundraiser proceeds)	
Fieldtrips	\$2,000
Carpet cleaning	\$320
Office Supplies (incl. postage)	\$1,300
Bookkeeping	\$2,430
Quickbooks	\$1,200
Curriculum development	\$1,000
Accounting Fees	\$1,200
Annual Budget:	\$71,352

Monthly tuition needed to cover budget based upon enrollment:

	Instructional hours	Hourly rate	Annual tuition	Monthly tuition*	Students per class	Monthly tuition income
Fox class (MTWTh afternoons)	387	\$11.50	\$4,450.50	\$494.50	10	\$4,945.00
Otter class (TWTh mornings)	297	\$9.00	\$2,673.00	\$297.00	10	\$2,970.00
				*9 months, no tuition charged August		\$7,915.00

Classes are 3 hours duration

Staffing assumes both teachers work 7 hours TWTh.

Head teacher works 7 hours Monday, no hours Friday.

Assistant teacher works 3 hours Friday or over the weekend for cleaning and 3.5 hours Monday

August hours: Head teacher begins 7-hour workdays August 21 M-Th

Assistant teacher begins when school starts (budgeted August 28, could push to Aug 29)

No holiday pay budgeted but holiday and end-of-year bonuses recommended on performance basis

2024-2025 Valdez Preschool Budget

May 2024

Rent (\$740/mo)	\$8,880
Payroll/Taxes	\$69,256
Internet/Phone	\$1,500
Insurance (Workman's Comp)	\$2,800
Worker's comp audit	\$400
Licensing/Background Checks	\$250
Training	\$500
Classroom Supplies	\$2,800
Consumables	\$450
Fundraising	(taken out of fundraiser proceeds)
Fieldtrips	\$2,000
Classroom snacks	\$2,250
Carpet cleaning	\$350
Teacher bonus (320 Hrs)	\$8,800
Office Supplies (incl. postage)	\$1,300
Bookkeeping	\$2,430
Quickbooks	\$1,200
Curriculum development (23-24)	\$1,000
Accounting Fees	\$1,200
Annual Budget:	\$103,166

\$/hour	44	42
42 students @ \$10/hr	\$58,440	
double (24 students)	\$416,820	20
20 students	\$97,350	18

3 Class Scenario

Staffing	Hourly pay	Hours	Annual pay
Head teacher/dir	\$30.00	1,232.00	\$36,960
Assistant	\$25.00	1,040.00	\$26,000
			<u>\$62,960</u>

	Instructional hou	Hourly rate	Annual tuition	Monthly tuition*	Students per cl.	Monthly tuition income		
Fox class (MTWTh afternoons)	432	\$10.00	\$4,320.00	\$480.00	11	\$5,280.00	48	432
Otter class (MWF mornings)	324	\$10.28	\$3,330.00	\$370.00	11	\$4,070.00		
Bunny class (TTh mornings)	216	\$11.16	\$2,520.00	\$280.00	8	\$2,240.00	36	324
Membership		\$50.00			28	\$1,400.00	24	216
Classroom Supplies		\$75.00			28	\$2,100.00		
				*9 months, no tuition charged Aug		\$11,590.00		\$107,810.00

Classes are 3 hours duration
 Staffing assumes both teachers work 7 hours M-Th. Head teacher works 7 hours Friday unless inservice day (then 4 allotted)
 Assistant teacher works 3 hours Friday or over the weekend for cleaning (along with 1 parent)
 August hours: Head teacher begins 7-hour workdays August 21 (5-day week)
 Assistant teacher begins when school starts (budgeted August 28, could push to Aug 29)
 No holiday pay budgeted but holiday and end-of-year bonuses recommended on performance basis

2 Class Scenario

Staffing	Hourly pay	Hours	Annual pay
Head teacher/dir	\$30.00	1,010.00	\$30,300
Assistant	\$25.00	928.5	\$23,213
			<u>\$53,513</u>

Monthly tuition needed to cover budget based upon enrollment:

	Instructional hou	Hourly rate	Annual tuition	Monthly tuition*	Students per cl.	Monthly tuition income		
Fox class (MTWTh afternoons)	387	\$11.16	\$4,320.00	\$480.00	10	\$4,800.00		
Otter class (TWTh mornings)	297	\$11.21	\$3,330.00	\$370.00	10	\$3,700.00		
				*9 months, no tuition charged Aug		\$8,500.00		\$76,500.00

Classes are 3 hours duration
 Staffing assumes both teachers work 7 hours TWTh.
 Head teacher works 7 hours Monday, no hours Friday.

Rent (\$740/mo)	\$8,880
Payroll/Taxes	\$58,864
Internet/Phone	\$1,500
Insurance (Workman's Comp)	\$2,800
Worker's comp audit	\$400
Licensing/Background Checks	\$250
Training	\$500
Classroom Supplies	\$2,800
Fundraising	(taken out of fundraiser proceeds)
Fieldtrips	\$2,000
Carpet cleaning	\$320
Office Supplies (incl. postage)	\$1,300
Quickbooks	\$1,200
Accounting Fees	\$1,200
Annual Budget:	\$80,014

Bookkeeping	\$2,430
Quickbooks	\$1,200
Curriculum development	\$1,000
Accounting Fees	\$1,200

Assistant teacher works 3 hours Friday or over the weekend for cleaning and 3.5 hours Monday
 August hours: Head teacher begins 7-hour workdays August 21 M-Th
 Assistant teacher begins when school starts (budgeted August 28, could push to Aug 29)
 No holiday pay budgeted but holiday and end-of-year bonuses recommended on performance basis

Profit and Loss
Valdez Cooperative Preschool
Date Range: 2023-06-01 to 2024-05-31

ACCOUNT NUMBER	ACCOUNTS	Jun 01, 2023 to May 31, 2024	Jun 01, 2022 to May 31, 2023
	Income		
5111	5111 - Registration Fees – Program Service Fees	\$41,165.00	\$56,870.60
5113	5113 - Supplies Fees	\$560.00	\$1,240.00
	5114 - Tuition Deposit Holding - Other Fees & Charges	\$1,400.00	
5211	5211 - Annual Dinner Fundraiser	\$22,174.53	
	Direct Public Support – Business Contributions	\$4,000.00	
	Nonprofit Organization Grants		\$35,928.50
5200	Fundraising Income	\$4,388.11	\$7,502.33
	Miscellaneous Revenue	\$73.39	\$236.81
	Sales Discounts	(\$7,088.59)	
	Unrealized Gain/Loss on Investment	\$1,251.96	\$35.59
	Total Income	\$67,924.40	\$101,813.83
	Total Cost of Goods Sold	\$0.00	
	Gross Profit	\$67,924.40	\$101,813.83
	Operating Expenses		
6111	6111 - Professional Fees	\$4,562.50	\$3,931.25
6112	6112 - Dues and Subscriptions	\$89.94	\$1,167.75
6113	6113 - Advertising	\$748.34	\$453.00
6114	6114 - Office Supplies	\$264.81	\$1,377.49
6115	6115 - Bank Charges	\$49.00	\$56.00
6117	6117 - Postage and Freight	\$41.54	\$21.15
6211	6211 - Rent Expense	\$8,880.00	\$8,880.00
6212	6212 - Utilities Expense	\$1,369.20	\$1,184.89
6213	6213 - Classroom Supplies	\$535.77	\$2,728.86
6214	6214 - Classroom Snacks	\$1,264.57	\$1,077.67
6215	6215 - Insurance Expense	\$2,305.00	\$2,051.00
6216	6216 - Classroom Maintenance	\$318.49	\$1,001.99
6217	6217 - Special Activities	\$69.97	
	6218 - Fundraising Expense	\$322.03	\$1,485.90
6711	6711 - Background Checks	\$155.00	\$380.00
6713	6713 - Payroll Fees and Expenses	\$244.00	
6714	6714 - Employee Training	\$344.95	
6715	6715 - Workmans Comp	\$849.00	(\$2,371.00)
	Staff Development		\$2,215.00
	Licensing and Permitting	\$205.00	
	Merchant Account Fees	\$210.83	\$442.81
	Payroll Employer Taxes	\$3,446.35	\$4,626.32
	Payroll Gross Pay	\$34,411.25	\$36,693.36
	Uncategorized Expense	\$2,062.81	\$4,628.25
	Total Operating Expenses	\$62,750.35	\$72,031.69
	Net Profit	\$5,174.05	\$29,782.14

Profit and Loss
Valdez Cooperative Preschool

ACCOUNT NUMBER	ACCOUNTS	Jun 01, 2023 to July 31, 2023	Jun 01, 2024 to July 31, 2024
	Income		
5111	5111 - Registration Fees – Program Service Fees		
5113	5113 - Supplies Fees		
	5114 - Tuition Deposit Holding - Other Fees & Charges		\$1,750.00
5211	5211 - Annual Dinner Fundraiser		
	Direct Public Support – Business Contributions		
	Nonprofit Organization Grants		
5200	Fundraising Income		
	Miscellaneous Revenue		
	Sales Discounts		
	Unrealized Gain/Loss on Investment		
	Total Income		\$1,750.00
	Total Cost of Goods Sold		
	Gross Profit		\$1,750.00
	Operating Expenses		
6111	6111 - Professional Fees	\$1,240.00	\$352.50
6112	6112 - Dues and Subscriptions	\$29.98	
6113	6113 - Advertising	\$120.70	
6114	6114 - Office Supplies		
6115	6115 - Bank Charges	\$7.00	
6117	6117 - Postage and Freight		
6211	6211 - Rent Expense	\$2,960.00	\$2,960.00
6212	6212 - Utilities Expense	\$228.20	\$228.20
6213	6213 - Classroom Supplies		\$195.50
6214	6214 - Classroom Snacks		
6215	6215 - Insurance Expense		
6216	6216 - Classroom Maintenance	\$307.00	
6217	6217 - Special Activities		\$195.50
	6218 - Fundraising Expense		\$8,284.00
6711	6711 - Background Checks		
6713	6713 - Payroll Fees and Expenses		\$64.00
6714	6714 - Employee Training		
6715	6715 - Workmans Comp		
	Staff Development		
	Licensing and Permitting		
	Merchant Account Fees		\$5.20
	Payroll Employer Taxes		\$308.63
	Payroll Gross Pay		\$3,130.00
	Uncategorized Expense		\$422.67
	Total Operating Expenses	\$4,892.88	\$16,146.20
	Net Profit	(\$4,892.88)	(\$14,396.20)

Balance Sheet

Valdez Cooperative Preschool

As of 2024-07-31

ACCOUNT NUMBER	ACCOUNTS	31-Jul-24	31-Jul-23
	Assets		
	Cash and Bank		
1111	1111 - First National Bank Checking	\$17,991.54	\$9,125.86
1112	1112 - First National Bank Savings	\$9,195.68	\$19,178.36
1121	1121 - Thread Grant - Restricted Funds	\$30,755.00	\$30,755.00
1199	1199 - Undeposited Funds	(\$5,937.50)	
	Wave Payments	\$123.75	
	Total Cash and Bank	\$52,128.47	\$59,059.22
	Other Current Assets		
	Accounts Receivable	\$1,737.50	\$1,491.11
1211	1211 - Accounts Receivable	\$1,491.11	\$1,491.11
	Total Other Current Assets	\$3,228.61	
	Long-term Assets		
1311	1311 - Fixed Assets Prior to Conversion	\$11,700.45	\$11,700.45
1312	1312 - Fixed Assets Prior To Conversion Depreciarion	(\$9,435.00)	(\$9,435.00)
1411	1411 - Edward Jones Investment	\$28,630.93	\$27,378.97
	Total Long-term Assets	\$30,896.38	\$29,644.42
	Total Assets	\$86,253.46	\$90,194.75
	Liabilities		
	Current Liabilities		
2311	2311 - Tuition Deposits Prior to Conversion	\$3,455.00	\$3,455.00
	Payroll Liabilities	\$387.98	
	Total Current Liabilities	\$3,842.98	\$3,455.00
	Long-term Liabilities		
	Total Long-term Liabilities	\$0.00	\$0.00
	Total Liabilities	\$3,842.98	\$3,455.00
	Equity		
3111	3111 - Beginning Balance Equity	\$91,632.63	\$91,632.63
	Retained Earnings		
	Profit for all prior years	\$5,174.05	
	Profit between Jun 1, 2024 and Jul 31, 2024	(\$14,396.20)	(\$4,892.88)
	Total Retained Earnings	(\$9,222.15)	(\$4,892.88)
	Total Equity	\$82,410.48	\$86,739.75

Balance Sheet
Valdez Cooperative Preschool
As of 2024-05-31

ACCOUNT NUMBER	ACCOUNTS	31-May-24	31-May-23
	Assets		
	Cash and Bank		
1111	1111 - First National Bank Checking	\$33,615.11	\$14,018.74
1112	1112 - First National Bank Savings	\$9,195.68	\$19,178.36
1121	1121 - Thread Grant - Restricted Funds	\$30,755.00	\$30,755.00
1199	1199 - Undeposited Funds	(\$5,592.50)	
	Total Cash and Bank	\$67,973.29	\$63,952.10
	Other Current Assets		
	Accounts Receivable	\$1,002.50	
1211	1211 - Accounts Receivable	\$1,491.11	\$1,491.11
	Total Other Current Assets	\$2,493.61	\$1,491.11
	Long-term Assets		
1311	1311 - Fixed Assets Prior to Conversion	\$11,700.45	\$11,700.45
1312	1312 - Fixed Assets Prior To Conversion Depreciation	(\$9,435.00)	(\$9,435.00)
1411	1411 - Edward Jones Investment	\$28,630.93	\$27,378.97
	Total Long-term Assets	\$30,896.38	\$29,644.42
	Total Assets	\$101,363.28	\$95,087.63
	Liabilities		
	Current Liabilities		
2311	2311 - Tuition Deposits Prior to Conversion	\$3,455.00	\$3,455.00
	Payroll Liabilities	\$1,101.60	
	Total Current Liabilities	\$4,556.60	
	Long-term Liabilities		
	Total Long-term Liabilities	\$0.00	
	Total Liabilities	\$4,556.60	
	Equity		
3111	3111 - Beginning Balance Equity	\$91,632.63	
	Retained Earnings		
	Profit between Jun 1, 2023 and May 31, 2024	\$5,174.05	
	Total Retained Earnings	\$5,174.05	
	Total Equity	\$96,806.68	\$91,632.63

Valdez Cooperative Preschool Statement of Activity Comparison

June 2022 - May 2023

	June 2023-May 2024	Jun 2022 - May 2023	Jun 2021 - May 2022 (PP)
Revenue			
Amazon Smile		236.81	25.58
Direct Public Grants	4,000.00		
Nonprofit Organization Grants		40,084.00	7,100.00
Scholarship Deduction		-4,155.50	-540.00
Total Nonprofit Organization Grants	\$ 0.00	\$ 35,928.50	\$ 6,560.00
Total Direct Public Grants	\$ 4,000.00	\$ 35,928.50	\$ 6,560.00
Fundraisers	26,562.64	7,502.33	9,897.36
Investments			
Interest-Savings, Short-term CD		16.24	59.42
Total Investments	\$ 0.00	\$ 16.24	\$ 59.42
Other Types of Income			
Miscellaneous Revenue	1,325.35		55.04
Supplies Fee	560.00	1,240.00	680.00
Total Miscellaneous Revenue	\$ 1,885.35	\$ 1,240.00	\$ 735.04
Total Other Types of Income	\$ 1,885.35	\$ 1,240.00	\$ 735.04
Program Income			
Membership Dues		775.00	425.00
Tuition	35,476.41	55,020.60	37,734.24
Late Fee		75.00	75.00
Tuition Deposits		1,000.00	862.50
Total Tuition	\$ 35,476.41	\$ 56,095.60	\$ 38,671.74
Total Program Income	\$ 35,476.41	\$ 56,870.60	\$ 39,381.74
Sales			-12.00
Total Revenue	\$ 67,924.40	\$ 101,794.48	\$ 56,647.14
Gross Profit	\$ 67,924.40	\$ 101,794.48	\$ 56,647.14
Expenditures			
Bank Service Charges	49.00	56.00	16.95
Professional Fees	4,562.50	1,350.00	
Contract Services		425.00	
Accounting Fees		2,156.25	
Licensing and Permitting	205.00	50.00	
Drug Testing		230.00	
Facilities and Equipment			-57.89
Equip Rental and Maintenance		5.00	
Rent, Parking, Utilities	8,880.00	8,880.00	10,347.73
Fire Extinguisher Inspections		300.00	100.00
Forms Fee		40.00	
Operations			

Classroom Maintenance	318.49	656.99	
Class Snacks	1,264.57	1,077.67	
Classroom Supplies	535.77	1,911.96	2,074.89
Cleaning Supplies		60.15	22.99
Intuit Payroll	244.00		67.10
Intuit Quickbooks Fees		910.00	757.00
Office Supplies	466.26	682.79	280.60
Federal Compliance Signage		644.70	
Postage, Mailing Service		21.15	8.59
Telephone, Telecommunications	1,369.20	1,184.89	1,153.03
Other Types of Expenses			
Advertising Expenses	748.34	453.00	255.95
Background Check	155.00	150.00	220.00
Fundraiser Expense	322.03	1,485.90	21.50
Insurance - Liability, D and O		2,051.00	2,015.00
Staff Development	344.95		
Executive Director Benefits		2,100.00	
Payroll Expenses			0.20
Taxes	3,446.35	4,626.32	3,399.75
Wages	34,411.25	36,693.36	30,660.25
Pick.Click.Give Registration Fee		257.75	
Credit Card Processing Fees	210.83	442.81	567.91
Reimbursement		4,628.25	156.28
Return		-32.25	
Technology		789.00	
Training & Education		115.00	670.00
Workers Comp Insurance	3,154.00	-2,371.00	3,178.00
Uncategorized Expense	2,061.82		
Total Expenditures	\$ 62,749.36	\$ 72,031.69	\$ 55,915.83
Net Operating Revenue	\$ 5,175.04	\$ 29,762.79	\$ 731.31
Other Revenue			
Interest Revenue		19.35	55.64
Total Other Revenue	\$ 0.00	\$ 19.35	\$ 55.64
Other Expenditures			
Reconciliation Discrepancies-1			265.00
Total Other Expenditures	\$ 0.00	\$ 0.00	\$ 265.00
Net Other Revenue	\$ 0.00	\$ 19.35	-\$ 209.36
Net Revenue	\$ 5,175.04	\$ 29,782.14	\$ 521.95

Sunday, Sep 22, 2024 12:29:22 PM GMT-7 - Accrual Basis



Valdez Torpedoes Swim Club

212 Chenega Ave.
P.O. Box 307
Valdez, AK 99686

Phone: (907) 835-4313

www.valdezak.gov

Applicant / Organization Name*

Tax-ID Number*

Valdez Torpedoes Swim Club

92-0152408

**CSO Funding Application -
Submission #1874
Date Submitted: 8/15/2024**

IRS non-profit?*

- yes
- no

Non-profit IRS Status Letter

No file chosen

Address*

Contact Phone*

PO Box 3106

907-831-0726

Contact Name*

Contact Email*

Kristina Roche

kristina.roche@alaska.gov

CSO mission and goals.*

VTSC is committed to promoting good sportsmanship, self-discipline, proper health and study habits; as well as, providing educational opportunities in swimming through organized training, competition, worthwhile physical & recreational outlets. VTSC allows swimmers the opportunity to compete individually and as a team at the local, state, and national levels under the auspices of USA swimming, Inc.

Brief history of CSO*

In 1994 parents and volunteers wanted to ensure swimmers had additional instruction and a further competitive outlet after completing the Parks and Rec swim lessons. VTSC was born and has continued to be successful and produced many successful swimmers throughout the years. VTCS started out as a parent volunteer program and is now run by a head coach, assistants and deck hands.

Services offered:*

VTSC offers swimming opportunities to children 5 to 18 years old as well as a Masters program for adults. VTSC previously had a learn to swim program for younger ages and we are hopeful to bring it back in the near future. All swimmers have the opportunity to compete in local meets as well as travel to meets around the State.

Membership data, if applicable:

VTCS just finished up the Summer session and registration for the 2024/2025 season will soon open to the public. We are hopeful to have 30+ swimmers for the Fall session.

Amount Requested \$*

Total Valdez Program Costs \$*

25,000

110,000

75% Total Valdez Program Costs Narrative*

Not Applicable

If the amount requested exceeds 75% of the total Valdez Program Costs, applicants are required to provide an explanation, otherwise, enter 'Not Applicable'.

Program use of requested funds - what, why, where, goals:*

VTSC will use requested funds to help offset our monthly pool rental fees. Our overall goal is to lower our tuition to ensure all kids interested in our swimming program will have the opportunity to compete without the stress of finances.

Metrics - timelines, how many, for whom, success criteria, etc.:*

VTSC's season schedule is September thru April. VTSC pays monthly pool rentals fees for the facilities and lifeguards. We also pay for local and out of town meets as well as our coaches and staff. Many families are unable to participate due to the financial strains of monthly fees and lowering the tuition would ensure all kids have an equal opportunity to compete.

Other program revenue sources and amounts:*

VTSC participates in many fundraising events and applies for grants throughout the year including the United Way Grant (\$5,000), the Rasmussen Grant (\$10,000), the holiday wreath sales (\$15,000) and the Alyeska Grant.

Specific proposed uses of COV funds:*

The funds would be used towards our monthly pool facility fees, local and statewide meet fees, travel and office and team equipment.

Most-recent audit if funding request exceeds \$100,000

No file chosen

Proof of Insurance*

Cert of Ins - N-A (1).PDF

Financial Information - all attachments must be PDF format

Please provide 2 year comparison profit and loss statements along with 2 year comparison balance sheets, showing the prior year and the current year side by side, if possible.

Prior & current fiscal year income/expense statement*

Prior and Current Year Income Expense.pdf

Prior & Current fiscal year-to-date income/expense statement*

Prior and Current Fiscal Year-to-date Income Expense.pdf

Current fiscal year & next fiscal budget year estimate*

2023-2024 VTSC Budget Actual.pdf

Please provide Valdez Program Budget for the current fiscal year as well as for the coming fiscal year.

Balance sheet - last day of prior fiscal year*

2024.pdf

Balance sheet - first month of current fiscal year*

2024.pdf

Balance sheet - most recent completed month*

2024.pdf

Bank account balances - final month of prior fiscal year proof of account balances*

Account Balances 2023.pdf

Bank account balances - first month of current fiscal year proof of account balances*

2024 Accounts.pdf

Bank account balances - most recent completed month proof of account balances*

2024 Accounts.pdf

Please upload a three-year history in grid format (rows & columns)*

CSO Grant.xlsx

Grid should include

- 1. Organization total expense
- 2. Fund or grant awards received from COV
- 3. City awards as % of total expense
- 4. Applicant's use of COV funds each year

Example:

	Total CSO	City	City % of
Sample grid:	Budget	Funding	Total Funding
2022			
2021			
2020			
2019			

I understand that if all requested documents are not included in my application, this application may not be submitted to city council for inclusion in the 2025 budget review process. I also understand that the COV Finance Department or City Council may contact me with questions or for additional information*

Date/Time*

8/15/2024

03:00 PM

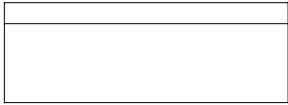
Kristina Roche

Type full name

2023-2024 VTSC Budget (actual)	September	October	November	December	January	February	March	April	May	June	July	August	Item Totals
EXPENSES													
Dues and Subscriptions	\$ 225.90	\$ 231.90	\$ 303.90	\$ 237.90	\$ 405.90	\$ 243.90	\$ 237.90	\$ 93.00	\$ 238.00	\$ 93.00	\$ 87.00	\$ 180.95	\$ 2,579.25
USA Swimming Registration			\$ 72.00		\$ 162.00				\$ 145.00				\$ 541.00
Professional Fees		\$ 750.00	\$ 500.00		\$ 829.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ 500.00	\$ (1,000.00)	\$ 250.00	\$ 250.00	\$ 3,579.00
Coach Travel			\$ 725.86	\$ 1,150.86	\$ 44.88	\$ 2,768.50	\$ 784.01		\$ 1,410.04				\$ 6,884.15
Licenses and Permits		\$ 55.00											\$ 55.00
Office Equipment					\$ 32.85								\$ 32.85
Fundraiser Expenses	\$ 22.46		\$ 851.47	\$ 5,037.00	\$ 7,267.90		\$ 40.00						\$ 13,258.83
Insurance					\$ 107.00							\$ 333.00	\$ 440.00
Meet Fees	\$ 193.25		\$ 193.50	\$ 298.22				\$ (777.89)				\$ -	\$ (92.92)
Group Meal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 955.98		\$ -	\$ -	\$ -	\$ -	\$ 955.98
Payroll	\$ 2,800.00		\$ 4,200.00	\$ 4,557.00	\$ 2,978.62	\$ 2,287.00	\$ 1,701.75	\$ 3,540.00	\$ 1,000.00	\$ 1,140.00	\$ 2,420.00	\$ 1,210.00	\$ 27,834.37
Payroll Tax	\$ 262.64		\$ 393.96	\$ 546.77	\$ 279.40	\$ 214.53	\$ 159.62	\$ 308.31	\$ 87.10	\$ 99.30	\$ 210.78	\$ 113.50	\$ 3,069.87
Pool Fees		\$ 900.00	\$ 1,080.00	\$ 1,530.00	\$ 1,470.00	\$ 1,890.00	\$ 1,560.00		\$ 2,895.00	\$ 1,620.00	\$ 1,620.00	\$ 585.00	\$ 15,150.00
QuickBooks Monthly Subscription	\$ 80.00	\$ 80.00	\$ 80.00	\$ 80.00	\$ 80.00	\$ 80.00	\$ 80.00	\$ 80.00	\$ 80.00	\$ 80.00	\$ 80.00	\$ 75.00	\$ 955.00
TeamUnify CC Monthly Fee	\$ 44.95	\$ 44.95	\$ 44.95	\$ 44.95	\$ 44.95	\$ 44.95	\$ 44.95	\$ 44.95	\$ 44.95	\$ 44.95	\$ 44.95	\$ 44.95	\$ 539.40
TeamUnify Monthly Subscription	\$ 99.95	\$ 99.95	\$ 99.95	\$ 99.95	\$ 99.95	\$ 99.95	\$ 99.95	\$ 99.95	\$ 99.95	\$ 99.95	\$ 99.95	\$ 99.95	\$ 1,199.40
Training Reimbursements													\$ -
Coach Gifts								\$ 200.00					\$ 200.00
													\$ -
INCOME													
Membership Dues	\$ 2,076.04	\$ 2,231.83	\$ 3,105.64	\$ 3,101.50	\$ 2,787.27	\$ 2,633.05	\$ 2,818.64	\$ 754.02	\$ 1,650.46	\$ (250.00)	\$ -		\$ 20,908.45
Fundraisers/Sponsorships		\$ 8,443.86	\$ 19,250.53	\$ 845.00	\$ 946.18						\$ 343.00		\$ 29,828.57
Donations		\$ 200.00	\$ 200.00	\$ 50.00		\$ 13.46				\$ 820.88			\$ 1,284.34
Grants				\$ 1,000.00			\$ 5,000.00	\$ 10,850.00					\$ 16,850.00
Meet fees collected								\$ 1,075.00					\$ 1,075.00
Monthly Totals	\$ (1,653.11)	\$ 8,713.89	\$ 14,010.58	\$ (8,586.15)	\$ (10,069.00)	\$ (5,482.32)	\$ 1,654.48	\$ 8,790.70	\$ (5,049.58)	\$ (1,606.32)	\$ (4,969.68)	\$ (2,892.35)	\$ (7,734.82)

Note: \$10,850 grant in April 2024 was Alaska Community Foundation grant specifically to operate a summer swim program free to participants

2024-2025 VTSC Budget	August	September	October	November	December	January	February	March	April	May	June	July	August	Item Totals
EXPENSES														
Dues and Subscriptions	180.95	\$ 225.90	\$ 231.90	\$ 303.90	\$ 237.90	\$ 405.90	\$ 243.90	\$ 237.90	\$ 93.00	\$ 238.00	\$ 93.00	\$ 87.00	\$ 180.95	\$ 2,760.20
USA Swimming Registration				\$ 72.00		\$ 162.00				\$ 145.00				\$ 541.00
Professional Fees	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ 1,000.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ 250.00	\$ 4,002.00
Coach Travel				\$ 725.86	\$ 1,150.86	\$ 44.88	\$ 2,768.50	\$ 784.01		\$ 1,410.04				\$ 6,884.15
Licenses and Permits			\$ 55.00											\$ 55.00
Office Equipment						\$ 32.85								\$ 32.85
Fundraiser Expenses		\$ 22.46		\$ 851.47	\$ 5,037.00	\$ 7,267.90		\$ 40.00						\$ 13,258.83
Insurance	\$ 333.00					\$ 107.00							\$ 333.00	\$ 773.00
Meet Fees	\$ -	\$ 193.25		\$ 193.50	\$ 298.22				\$ (777.89)				\$ -	\$ (92.92)
Group Meal	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 955.98		\$ -	\$ -	\$ -	\$ -	\$ 955.98
Payroll	\$ 1,210.00	\$ 2,000.00	\$ 2,000.00	\$ 2,400.00	\$ 2,400.00	\$ 2,400.00	\$ 2,400.00	\$ 2,400.00	\$ 2,400.00	\$ 2,400.00				\$ 19,610.00
Payroll Tax	\$ 113.50	\$ 187.60	\$ 187.60	\$ 225.12	\$ 225.12	\$ 225.12	\$ 225.12	\$ 225.12	\$ 225.12	\$ -				\$ 2,233.38
Pool Fees	\$ 585.00	\$ 720.00	\$ 855.00	\$ 1,440.00	\$ 1,335.00	\$ 1,620.00	\$ 1,440.00	\$ 1,545.00	\$ 2,010.00					\$ 11,550.00
QuickBooks Monthly Subscription	\$ 75.00	\$ 80.00	\$ 80.00	\$ 80.00	\$ 80.00	\$ 80.00	\$ 80.00	\$ 80.00	\$ 80.00	\$ 80.00	\$ 80.00	\$ 80.00	\$ 75.00	\$ 1,030.00
TeamUnify CC Monthly Fee	\$ 44.95	\$ 44.95	\$ 44.95	\$ 44.95	\$ 44.95	\$ 44.95	\$ 44.95	\$ 44.95	\$ 44.95	\$ 44.95	\$ 44.95	\$ 44.95	\$ 44.95	\$ 584.35
TeamUnify Monthly Subscription	\$ 99.95	\$ 99.95	\$ 99.95	\$ 99.95	\$ 99.95	\$ 99.95	\$ 99.95	\$ 99.95	\$ 99.95	\$ 99.95	\$ 99.95	\$ 99.95	\$ 99.95	\$ 1,299.35
Training Reimbursements														\$ -
Coach Gifts										\$ 200.00				\$ 200.00
INCOME														
Membership Dues		\$ 2,076.04	\$ 2,231.83	\$ 3,105.64	\$ 3,101.50	\$ 2,787.27	\$ 2,633.05	\$ 2,818.64	\$ 754.02	\$ 1,650.46		\$ -		\$ 21,158.45
Fundraisers/Sponsorships			\$ 8,443.86	\$ 19,250.53	\$ 845.00	\$ 946.18						\$ 343.00		\$ 29,828.57
Donations			\$ 200.00	\$ 200.00	\$ 50.00		\$ 13.46				\$ 820.88			\$ 1,284.34
Grants					\$ 1,000.00			\$ 5,000.00						\$ 6,000.00
Meet fees collected									\$ 1,075.00					\$ 1,075.00
Monthly Totals	\$ (2,892.35)	\$ (1,748.07)	\$ 7,071.29	\$ 15,869.42	\$ (6,162.50)	\$ (9,757.10)	\$ (4,905.91)	\$ 1,155.73	\$ (2,596.11)	\$ (817.48)	\$ 252.98	\$ (718.90)	\$ (983.85)	\$ (6,830.81)



VALDEZ SWIM CLUB INC.

Statement of Activity

September 2022 - August 2023

	TOTAL
Revenue	
Donations	3,010.94
Alyeska Matching	2,000.00
Total Donations	5,010.94
Fundraisers	1,636.00
Sponsorships	3,235.00
Swim A Thon	5,635.12
Wreaths	29,349.56
Total Fundraisers	39,855.68
Grants	
United Way	2,810.00
Total Grants	2,810.00
Meet fees collected	
Banana Meet	1,512.50
Total Meet fees collected	1,512.50
Membership Dues	58,004.06
Resale Items	2,968.98
Goggles	80.00
Swimsuits	54.00
Total Resale Items	3,102.98
Sales	1,133.99
Total Revenue	\$111,430.15
GROSS PROFIT	\$111,430.15
Expenditures	
Awards and Gifts	509.10
Clothing	
Swim Caps	962.00
Swimsuits	2,521.60
Total Clothing	3,483.60
Coach Travel	3,158.94
Airfare	1,530.88
Other Reimbused Travel Exp	4,712.92
Per Diem	75.00
Total Coach Travel	9,477.74
Dues and Subscriptions	3,711.99
USA Registration	255.00
Total Dues and Subscriptions	3,966.99
Equipment Purchase	4,982.26
Fees	10.50

VALDEZ SWIM CLUB INC.

Statement of Activity

September 2022 - August 2023

	TOTAL
Fundraisers Expense	
Wreath Expenses	16,434.96
Total Fundraisers Expense	16,434.96
Group Meal	1,028.78
Insurance	385.00
Meet Fee Expense	3,263.25
Banana Meet expense	1,618.36
Total Meet Fee Expense	4,881.61
Miscellaneous	
Parties	250.00
Total Miscellaneous	250.00
Payroll Expenses	
Taxes	3,900.05
Wages	42,006.66
Total Payroll Expenses	45,906.71
Pool Fees	17,514.00
Professional Fees	2,844.95
Sponsorship Exp	297.75
Supplies	39.98
Office	91.06
Total Supplies	131.04
Swim Camp Expense	450.00
Swim-a-thon Expenses	27.90
Training	281.62
Total Expenditures	\$112,864.51
NET OPERATING REVENUE	\$ -1,434.36
Other Revenue	
Interest Income	8.45
Total Other Revenue	\$8.45
NET OTHER REVENUE	\$8.45
NET REVENUE	\$ -1,425.91

VALDEZ SWIM CLUB INC.

Statement of Activity

September 2023 - July 2024

	TOTAL
Revenue	
Concession Income	384.00
Donations	1,284.34
Fundraisers	1,188.18
Citrus Fundraiser	6,072.61
Sponsorships	7,850.00
Wreaths	14,717.78
Total Fundraisers	29,828.57
Grants	15,850.00
Valdez Gold Rush	1,000.00
Total Grants	16,850.00
Meet fees collected	1,075.00
Membership Dues	20,908.45
Total Revenue	\$70,330.36
GROSS PROFIT	\$70,330.36
Expenditures	
Awards and Gifts	1,224.27
Background Check	76.00
Coach Travel	6,884.15
Airfare	494.39
Total Coach Travel	7,378.54
Concessions Expense	219.25
Dues and Subscriptions	2,019.30
USA Registration	379.00
Total Dues and Subscriptions	2,398.30
Equipment Purchase	-16.39
Fundraisers Expense	40.00
Citrus Fundraiser Expense	5,037.00
Concessions Expenses	22.46
Wreath Expenses	8,119.37
Total Fundraisers Expense	13,218.83
Group Meal	1,155.98
Insurance	107.00
Licenses and Permits	55.00
Meet Fee Expense	-146.53
Banana Meet expense	107.11
Total Meet Fee Expense	-39.42
Payroll Expenses	-46.69
Taxes	2,562.41
Wages	26,624.37
Total Payroll Expenses	29,140.09

VALDEZ SWIM CLUB INC.

Statement of Activity

September 2023 - July 2024

	TOTAL
Pool Fees	11,325.00
Professional Fees	3,329.00
Sponsorship Exp	257.75
Supplies	
Office	32.85
Total Supplies	32.85
Total Expenditures	\$69,862.05
NET OPERATING REVENUE	\$468.31
Other Revenue	
Interest Income	4.95
Total Other Revenue	\$4.95
NET OTHER REVENUE	\$4.95
NET REVENUE	\$473.26

VALDEZ SWIM CLUB INC.

Statement of Financial Position

As of August 31, 2023

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
Savings	6,510.28
Wells Fargo Checking	4,312.96
Total Bank Accounts	\$10,823.24
Accounts Receivable	
Accounts Receivable	0.00
Total Accounts Receivable	\$0.00
Other Current Assets	
CD	6,500.00
Payroll Corrections	0.00
Undeposited Funds	0.00
Total Other Current Assets	\$6,500.00
Total Current Assets	\$17,323.24
Fixed Assets	
Accumulated Depreciation	-13,794.00
Equipment	14,590.00
Total Fixed Assets	\$796.00
TOTAL ASSETS	\$18,119.24
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Direct Deposit Payable	0.00
Payroll Liabilities	423.13
AK Unemployment Tax	-105.05
Federal Taxes (941/944)	103.49
Total Payroll Liabilities	421.57
Total Other Current Liabilities	\$421.57
Total Current Liabilities	\$421.57
Total Liabilities	\$421.57
Equity	
Opening Bal Equity	0.00
Retained Earnings	49,283.96
Net Revenue	-31,586.29
Total Equity	\$17,697.67
TOTAL LIABILITIES AND EQUITY	\$18,119.24

VALDEZ SWIM CLUB INC.

Statement of Financial Position

As of July 31, 2023

	TOTAL
ASSETS	
Current Assets	
Bank Accounts	
Savings	6,509.45
Wells Fargo Checking	6,444.41
Total Bank Accounts	\$12,953.86
Accounts Receivable	
Accounts Receivable	0.00
Total Accounts Receivable	\$0.00
Other Current Assets	
CD	6,500.00
Payroll Corrections	0.00
Undeposited Funds	0.00
Total Other Current Assets	\$6,500.00
Total Current Assets	\$19,453.86
Fixed Assets	
Accumulated Depreciation	-13,794.00
Equipment	14,590.00
Total Fixed Assets	\$796.00
TOTAL ASSETS	\$20,249.86
LIABILITIES AND EQUITY	
Liabilities	
Current Liabilities	
Other Current Liabilities	
Direct Deposit Payable	0.00
Payroll Liabilities	423.13
AK Unemployment Tax	-119.32
Federal Taxes (941/944)	0.04
Total Payroll Liabilities	303.85
Total Other Current Liabilities	\$303.85
Total Current Liabilities	\$303.85
Total Liabilities	\$303.85
Equity	
Opening Bal Equity	0.00
Retained Earnings	49,283.96
Net Revenue	-29,337.95
Total Equity	\$19,946.01
TOTAL LIABILITIES AND EQUITY	\$20,249.86

		City Funding
2023		NA
2022		NA
2021		NA

* VTSC has not received funds from the City of Valdez in the past 3 years.