



CITY OF VALDEZ TEMPORARY LAND USE PERMIT APPLICATION

All fields are required. If not applicable, please mark with N/A or dash.

Office Use Only

Application Number	_____	Date Received	_____
Initials	_____	Zoning District	_____
Permitted Use?	Yes	No	

APPLICANT INFORMATION

Name _____
Phone _____
Email _____
Mailing Address

REPRESENTATIVE INFORMATION *(if applicable)*

Name _____
Phone _____
Email _____
Mailing Address

PROPERTY INFORMATION

Property Owner Name _____
Legal Description Lot _____ Block _____ Subdivision/Survey _____
Physical Address _____
Property Description _____

Proposed Use of Area *(attach a narrative, if more detail is required)*

Total Use Area Dimensions _____

Term Requested _____

Parking Area Dimensions _____

TEMPORARY BUILDINGS/STRUCTURES (if applicable)

Detail the number of temporary buildings, and the dimensions, type, and use for each.

ORGANIZATION TYPE

<input type="checkbox"/> Individual	<input type="checkbox"/> Corporation
<input type="checkbox"/> Sole Proprietorship	<input type="checkbox"/> Non Profit
<input type="checkbox"/> Partnership	<input type="checkbox"/> Other (please explain) _____

ADDITIONAL MATERIALS REQUIRED (the following must be submitted when applying for a TLUP)

- Site Plan** (including lot boundaries, use area boundaries, parking dimensions, and proposed temporary buildings)
- Certificate of Liability Insurance** (may be submitted following approval, but is required prior to permit issuance)
- State of Alaska Business License** (and any applicable professional licenses)
- City of Valdez Business Registration**

APPLICANT SIGNATURE _____ **DATE** _____

(Your signature above certifies that you are the official representative of this business and that all information included on this form is accurate.)

ADDITIONAL INFORMATION

Forms may be emailed to **communitydevelopment@valdezak.gov** or dropped off at the Community Development Window in City Hall. For a fillable PDF form, visit valdezak.gov/275/City-Forms

To submit via mail, send to the following address:

Community Development
City of Valdez
PO Box 307
Valdez, AK 99686

QUESTIONS?

Call the City of Valdez Community Development Department at **907-834-3401** or email **communitydevelopment@valdezak.gov**.